



MINUTES OF THE WATER COMMISSION

MONDAY, JANUARY 8, 2024, 8:30 AM

In person at the Green Bay Water Utility.

631 S Adams St

Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://zoom.us/j/98284055918?pwd=eHBxaWkvNIJ2a3N0RERUWkRsNjVkdUT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 982 8405 5918

Passcode: 385002

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

I. Roll call for the Water Commission Meeting of January 8, 2024.

On Monday, January 8, 2024, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Six voting commission members: President John Heugel (Virtually via Zoom), Vice President Jamie Wall (In Person), Elizabeth Wheat (Virtually via Zoom), Al Farvour (Virtually via Zoom), Jacque Boyle (Virtually via Zoom) and Lynn Gerlach (In Person).

Also present: Alder Craig Stevens (Virtually via Zoom, non-voting) joined at 8:38 a.m. during item E2, Council Representative to the Water Commission, Attorney William Vande Castle (Virtually via Zoom), and Melissa Elliot from Raftelis (Virtually via Zoom).

Staff present: Brian Powell, Andrea Hay, Stephanie Rogers, Sarah Fidler, Russ Hardwick, Jason Maes, Kristin Romanowicz, Jonathan Peters, Kim Couillard and Marc McGovern.

C. APPROVAL OF THE AGENDA.

1. Approval of the Water Commission Meeting Agenda for January 8, 2024.

Moved by Jamie Wall, seconded by Allen Farvour to approve the agenda. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

1. Approval of the Water Commission Meeting Minutes for December 11, 2023.

Moved by Jamie Wall, seconded by Allen Farvour to approve the minutes. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

1. Introduction of New Commissioner, Lynn Gerlach.

President Heugel and the Commission members welcomed Lynn Gerlach.

2. Introduction of new Operations Manager, Doug Martin.

The Water Commission members welcomed Doug Martin to the Green Bay Water Utility.

3. 2023 Customer Survey - Summary and Recommendations

Raftelis Executive Vice President Melissa Elliott presented data and recommendations to enhance customer understanding of drinking water complexities. President Heugel discussed media coverage's impact on public perceptions of water quality, particularly regarding PFAS. Front Office Supervisor Kim Couillard, responsible for billing, said plans are already in the works for this year to update the customer bill. Commissioner Boyle questioned whether response rates were tracked by community; Communications Director Hay clarified the survey was exclusive to City of Green Bay residents.

F. INFORMATIONAL.

1. Safety Report

The Safety Report will be deferred until the February 2024 meeting.

2. Certificate of Achievement Award for Excellence in Financial Reporting

Business Manager Stephanie Rogers reviewed the process of the audit. President Heugel and Vice President Wall congratulated Stephanie on the award.

3. General Manager Update

General Manager Brian Powell provided the commission with updates on the following initiatives within our organization:

1. Master Plan Update

2. Raw Water Study/Surge Analysis Update

3. Additional Generation at the Lake Station Update

4. PSC Rate Case Update

5. Traffic Utility Update

6. Workforce Report

a. Upcoming Changes

i. Distribution Maintenance Person (Full-Time)

ii. Accountant (Full-Time)

G. ADJOURNMENT.

I. Motion to adjourn the Water Commission meeting of January 8, 2024.

Moved by Jamie Wall, seconded by Allen Farvour to adjourn. Voice vote being had, the motion passed unanimously.