



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, APRIL 9, 2024, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJlRFpOUHVubTdXOHZYZz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 881 4252 4379

Passcode: 846368

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

- I. Approval of the Finance Committee agenda for the Tuesday, April 9, 2024 meeting.

D. Approval of Minutes.

- I. Approval of the Finance Committee minutes from the February 27, 2024, meeting.

E. Regular Business.

- I. Consideration with possible action regarding the financial commitment and payment to Wello for \$125,000 related to the JBS Urban Farm Development to be reimbursed by the Neighborhood Investment Grant.
2. Consideration with possible action regarding a resolution authorizing the continuation of the city's self-insured workers compensation program.
3. Consideration with possible action on accepting a \$250,000 grant from Brown County Public Health for the establishment of a Mobile Integrated Health (MIH) Paramedic Program for Green Bay Metro Fire Department.

4. Consideration with possible action to approve the purchase of an Aruba Core Switches for the City Hall for a total cost of \$128,942.00 funded by ARPA allocation.
5. Consideration with possible action to approve the purchase of 19-EA 2024 Ford Police Inceptor Utility Vehicles KBA AWD for the City of Green Bay Police Department for \$42,783.00 each for a total cost of \$812,877.00 from bonded funds.
6. Consideration with possible action to approve the purchase of 12 ea. Motorola APX 8500 Radios and One APX 8500 All Band Radio for the command center communications for a total of \$97,990.75.
7. Consideration with possible action to approve the award of Forward Appraisal for the Services Revaluation for a total cost of \$225,000 for the 2027 revaluation.
8. Consideration with possible action to approve the purchase of Audio-Visual Equipment for Council Chambers from ACP CreativIT LLC for a total cost of \$130,731.76 funded by ARPA allocation.

F. Informational.

1. 2024 Contingency Account: \$241,350.00
2. The next Finance Committee meeting will be held on April 30, 2024, at 4:30 PM.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

April 9, 2024

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action regarding the financial commitment and payment to Wello for \$125,000 related to the JBS Urban Farm Development to be reimbursed by the Neighborhood Investment Grant.

BACKGROUND

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

- I. JBS Urban Farm - Wello Financial commitment and invoice

Wello Inc
2710 Executive Dr
Green Bay, WI 54304 US
+1 7159237719
natalie@wello.org
www.wello.org

Invoice

**BILL TO**

City of Green Bay
100 North Jefferson Street
Green Bay, WI 54301

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1373	01/08/2024	\$125,000.00	02/07/2024	Net 30	

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Services	Collaborative Partnership Agreement: JBS Urban Farm Development and Project Management. October 2023 - December 31, 2025. Payment 1 of 3.	1	125,000.00	125,000.00

SUBTOTAL	125,000.00
TAX	0.00
TOTAL	125,000.00
BALANCE DUE	\$125,000.00

218252-53001-83099

NIF: 101250-53001-83099

Ok to Pay March 13, 2024

A large, stylized handwritten signature in black ink, appearing to be "C. J. R.", written over a horizontal line.

Wello Scope of Work - Food System Transformation Hub

Timeframe: October 2023-December 2025

Project Description: Build out sustainable and impactful food system operations for the Imperial Project in alignment with Wello's Cultivating Community well-being centered food system transformation model. We propose a shift in name from "Urban Ag and Farm" to "Food System Transformation Hub" or something similar to allow for more flexibility in operations as a greater understanding of need and opportunity arises through this project period. This also aligns with the USDA's Food System Transformation Framework and associated funding mechanisms.

Wello's Cultivating Community is a well-being based food system transformation model that includes the following multi-sector activities:

1. **Farm to Food Assistance:** Partnering with Resource Center distribution channels, healthy food incentives innovation, farmers/mobile markets, hub activities;
2. **Farm to Community:** Exploring pricing and marketing, small grocery stores, cultural specificity/celebration, affordability, healthy food access for all, educating community in farming practices;
3. **Farm to Institution:** Creating well-being centered food linkages with schools, hospitals, large businesses, colleges/universities, public safety;
4. **Farm to Farm:** Supporting infrastructure, logistics, training, wholesale readiness, fair pricing strategies, and regional hub connections;
5. **Farm to Education:** Incorporating learning opportunities for K-12 and higher education at the Hub along with opportunities to educate current and future farmers in a demonstration site model to build their capacity; and
6. **Food System Research and Advocacy:** GIS mapping, economic analysis, liaison to state and national food action/funding.

Some or all of these activities will take place within this project, as determined by need, opportunity and capacity. The work is fluid and incremental but results in greeted community connectedness and intuitive, equitable systems that support the well-being and success of all community members.

Scope of Work: This project will take place in three phases.

Phase 1: October 2023 - December 2023

This phase will be focused on building a funding strategy and applying to the multiple state and national level grants that will be coming on line in the fall.

- Hire a Wello Food Systems Specialist.
- Work directly with GRAEF to support the design of the Food System Transformation Hub.
- Conduct an assessment of opportunity and apply for the Resilient Food System Infrastructure Grant to support multi-year operations (\$3 million) that would include this project/hub.
- Wello will apply to be a partner organization for the Wisconsin Local Food Purchase Assistance program to increase our aggregation and distribution capacity (\$300,000) and embed these activities into the Food System Transformation Hub.
- Apply for Community Food Project USDA grant (due October 30, 2023) to support project operations.
- Seek and apply for additional funding to support the Hub's equipment, build-out, and capacity needs.
- Conduct thorough evaluation of the land, logistical opportunities/restrictions, etc.
- By December 31, 2024, finalize build out of the hub space.

Phase 2: January 2024-December 2024

- Begin building the proforma for the hub based on firm commitments/MOUs from partners.
- Begin expansion of the Wello Cultivating Community Produce Program operations and logistics, including how this program could be expanded through City channels like the adjoining mixed-income neighborhood development, Neighborhood Associations, etc.
- Develop linkages to City Council and strategy for expanding buy-in across large local institutions including GBAPS, Green Bay Fire, and Green Bay Police, etc.
- Implement any grant awards and continue to identify and write for funding opportunities, with a focus on building strategic partnerships within different spaces in the community: higher ed (NWTC, St. Norbert, UWGB), financial institutions (exploring opportunities for creating local financing opportunities for food system work, etc) and engaging businesses in supporting hub activities.
- Bring forward this work at the state level through Wello's network of connections at DTCAP, University of Wisconsin - Madison, Medical College of Wisconsin, Wisconsin Food Hub, Feeding America, etc.
- Monitor and engage in the build-out and facilities development.
- Seek and apply for additional funding to support the Hub's equipment, build-out, and capacity needs.
- Increase staffing as needed based on grant funding, project performance, need, fundraising etc.

Phase 3: January 2025 - December 2025

- Continue Phase 2 activities
- Begin to create a 3-year plan (Jan 2026 to Dec 2029) based on proforma and performance.
- Address governance and on-going operational activities for the hub
- Finalize 3-year plan by December 31, 2025

Financial Commitment from the City of Green Bay to Wello: \$250,000

This will be a consulting contract agreement between the City of Green Bay and Wello, Inc. to achieve the deliverables outlined above. The payments to Wello, Inc. will be completed in three installments on the following timeline.

October 2023: Initial payment of \$125,000

October 2024: Second installment payment of \$62,500

October 2025: Third installment payment of \$62,500



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

April 9, 2024

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action regarding a resolution authorizing the continuation of the city's self-insured workers compensation program.

BACKGROUND

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

- I. Draft Resolution for City Self-Insured Program (2024)

**RESOLUTION AUTHORIZING THE CONTINUATION
OF THE CITY'S SELF-INSURED
WORKERS COMPENSATION PROGRAM**

April, 23, 2024

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, the City of Green Bay is a qualified political subdivision of the State of Wisconsin; and

WHEREAS, the Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin or be exempted (self-insured) from insuring liabilities with a carrier and thereby assume the responsibility for their own worker's compensation risk and payment; and

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and

WHEREAS, the Finance Committee of the City of Green Bay, at its meeting on April 9, 2024, approved the continuation of the self-insured worker's compensation program in compliance with Wisconsin Administrative Code DWD § 80.60(3); and

NOW, THEREFORE, the Common Council of the City of Green Bay hereby resolves as follows:

1. Provide for the continuation of a self-insured worker's compensation program that is currently in effect.
2. Provide for the continuation of reporting faithfully all compensable injuries and agree to comply with the Act and rules of the Department.
3. Authorize the Clerk to forward certified copies of this resolution to the Worker's Compensation Division of the Wisconsin Department of Workforce Development.

Adopted: _____

Approved: _____

Eric Genrich, Mayor

Celestine Jeffreys, Clerk



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

April 9, 2024

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on accepting a \$250,000 grant from Brown County Public Health for the establishment of a Mobile Integrated Health (MIH) Paramedic Program for Green Bay Metro Fire Department.

BACKGROUND

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

1. Grant Tracking Form-Revised May 2022
2. ARPA SOW 6 2023
3. Estimated Budget
4. County Health Department ARPA Grant (002)



GRANT TRACKING FORM

PART #1: Notification of Grant Funds

([emailto:Kim.Rivest@greenbaywi.gov](mailto:Kim.Rivest@greenbaywi.gov))

APPLICANT DEPARTMENT: FIRE

DATE: 2/20/2024

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Matthew Knott/FIRE

APPROPRIATE COMMITTEE: Finance

NAME OF GRANT/FUNDING SOURCE: Brown County Public Health ARPA/Wisconsin Coronavirus State Fiscal Recovery Fund

AMOUNT OF GRANT REQUEST: \$250,000

LOCAL MATCH REQUIREMENT: \$0

SOURCE OF MATCH: ☐ General Fund ☐ Non-General Fund ☒ Not Applicable

TIMEFRAME OF GRANT: 4/1/2024 through 12/31/2024

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): The grant would fund the establishment of a mobile integrated healthcare paramedic program. This grant is a national level grant in partnership with the Brown County Public Health Department. It will utilize funding allocated through ARPA and will allow us to develop, institute, and assess the feasibility of a sustained MIH program in Green Bay.

How does the grant meet City/Department needs? The department has been working to secure funding for a mobile integrated healthcare program. This grant would allow us to fund two positions that would be run as a trial and for data collection. We have support from area hospitals and Molina Healthcare to support and make the program a success. A MIH program allows us to allocate more appropriate resources to a medical incident and work towards an illness and injury prevention model.

What are the personnel requirements (include both existing and new staff) of the grant? The positions would be filled by current staffing, but will request to hire two additional people to backfill the grant funded positions. The staffing could then be absorbed at the end of the year to remain within the current authorized staffing.

DEPARTMENT HEAD SIGNATURE: _____

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; [emailto:Kim.Rivest@greenbaywi.gov](mailto:Kim.Rivest@greenbaywi.gov))

AMOUNT OF GRANT AWARD: \$ _____

CFDA/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$ _____

Please describe the source of match, if applicable: _____

PART	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		FC – Info/Action	
#2: Request to Accept	Finance Dept		FC – Action	

FC = Finance Committee



GRANT TRACKING FORM

Please describe any major changes in proposed grant-funded activities: _____

Please describe what the grant money will be spent on: _____

<i>PART</i>	<i>TO:</i>	<i>DATE:</i>	<i>TO:</i>	<i>DATE:</i>
# 1: Request to Apply	Finance Dept		FC – Info/Action	
# 2: Request to Accept	Finance Dept		FC – Action	

FC = Finance Committee

American Rescue Plan Coronavirus Fiscal Recovery Funding Local and Tribal Health Department Scope of Work

Funding Summary

The American Rescue Plan Act (ARPA) established the Coronavirus State Fiscal Recovery Fund (CSFRF) and Coronavirus Local Fiscal Recovery Funds (CLFRF), which provide a combined \$350 billion in assistance to eligible state, local, territorial, and Tribal governments to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery. CSFRF authorizes States to transfer funds to private nonprofit organizations, Tribal governments, and units of State and local government. The ARPA Treasury Funds coming to Wisconsin are being allocated across many sectors. This particular allocation (\$58.4 million) is intended to support local and tribal health departments to meet their needs related to response and recovery from the COVID-19 pandemic.

Available Funding

From Wisconsin's CSFRF award, the Department of Health Services (DHS) is allocating \$58.4 million directly to local and tribal health departments for expenses incurred from March 3, 2021, through December 31, 2024. The State used a distribution formula that includes a base of \$250,000 per jurisdiction with the remainder distributed by population.

Funding Purpose

The Fiscal Recovery Funds provide resources to meet and address emergent public health needs, including measures to counter the spread of COVID-19, provision of care to those impacted by the virus, and programs or services that address disparities in public health that have been exacerbated by the pandemic.

COVID-19 Mitigation and Prevention

Enumerated eligible uses include: ✓ Vaccination programs, including vaccine incentives and vaccine sites ✓ Testing programs, equipment and sites ✓ Monitoring, contact tracing & public health surveillance (e.g., monitoring for variants) ✓ Public communication efforts ✓ Public health data systems ✓ COVID-19 prevention and treatment equipment, such as ventilators and ambulances ✓ Medical and PPE/protective supplies ✓ Support for isolation or quarantine ✓ Ventilation system installation and improvement ✓ Technical assistance on mitigation of COVID-19 threats to public health and safety ✓ Transportation to reach vaccination or testing sites, or other prevention and mitigation services for vulnerable populations ✓ Support for prevention, mitigation, or other services in congregate living facilities, public facilities, and schools ✓ Support for prevention and mitigation strategies in small businesses, nonprofits, and impacted industries ✓ Medical facilities generally dedicated to COVID-19 treatment and mitigation (e.g., ICUs, emergency rooms) ✓ Temporary medical facilities and other measures to increase COVID-19 treatment capacity ✓ Emergency operations centers & emergency response equipment (e.g., emergency response radio systems) ✓ Public telemedicine capabilities for COVID-19 related treatment.

Medical Expenses

Enumerated eligible uses include: ✓ Unreimbursed expenses for medical care for COVID-19 testing or treatment, such as uncompensated care costs for medical providers or out-of-pocket costs for individuals ✓ Paid family and medical leave for public employees to enable compliance with COVID-19 public health precautions ✓ Emergency medical response expenses ✓ Treatment of long-term symptoms or effects of COVID-19.

Behavioral health care, such as mental health treatment, substance use treatment, and other behavioral health services

Enumerated eligible uses include: ✓ Prevention, outpatient treatment, inpatient treatment, crisis care, diversion programs, outreach to individuals not yet engaged in treatment, harm reduction & long-term recovery support ✓ Enhanced behavioral health services in schools ✓ Services for pregnant women or infants born with neonatal abstinence syndrome ✓ Support for equitable access to reduce disparities in access to high-quality treatment ✓ Peer support groups, costs for residence in supportive housing or recovery housing, and the 988 National Suicide Prevention Lifeline or other hotline services ✓ Expansion of access to evidence-based services for opioid use disorder prevention, treatment, harm reduction, and recovery ✓ Behavioral health facilities & equipment.

Public Health and Safety Staff

Enumerated eligible uses include: ✓ Referrals to trauma recovery services for victims of crime ✓ Community violence intervention programs, including: • Evidence-based practices like focused deterrence, with wraparound services such as behavioral therapy, trauma recovery, job training, education, housing and relocation services, and financial assistance ✓ In communities experiencing increased gun violence due to the pandemic: • Law enforcement officers focused on advancing community policing • Enforcement efforts to reduce gun violence, including prosecution • Technology & equipment to support law enforcement response.

Covered Public Health and Safety Staff

- Employees of public health departments directly engaged in public health matters and related supervisory personnel.
- This includes payroll and covered benefits expenses for public health department staff to the extent that their services are devoted to mitigating or responding to the COVID-19 public health emergency.
- This can also include payroll, covered benefits, and other costs associated with rehiring public health staff up to the pre-pandemic staffing level of the government.

Improving the Design and Execution of Public Health Programs

- This includes engaging in planning and analysis to improve programs addressing the COVID-19 pandemic, including through the use of targeted consumer outreach, improvements to data or technology infrastructure, impact evaluations, and data analysis.
- Examples (provided by WALHDAB) that could be included:
Communicable Disease: Training public health on general communicable disease follow-up to quickly shift gears to respond to a pandemic. The pandemic showed us that public health

infrastructure has suffered over the years and the need for trained workers to step into contact tracing roles is essential.

Addressing administrative needs, including:

- Administrative costs for programs responding to the public health emergency and its economic impacts, including non-SLFRF and non-federally funded programs
- Address administrative needs caused or exacerbated by the pandemic, including addressing backlogs caused by shutdowns, increased repair or maintenance needs, and technology infrastructure to adapt government operations to the pandemic (e.g., video-conferencing software, data, and case management systems).

Addressing Disparities in Public Health Outcomes

- Activities are eligible if provided in a Qualified Census Tract (QCT); to families living in QCTs; to populations, households, or geographic areas disproportionately impacted by the pandemic (supported through data); or services provided by Tribal governments.
- This includes the activities that facilitate access to resources that improve health outcomes, including services that connect residents with healthcare resources and public assistance programs and build healthier environments, such as funding community health workers to help community members access health services and services to address social determinants of health; funding public benefits navigators to assist community members with benefits and services; housing services to support healthy living environments and neighborhoods; remediation of lead paint or other lead hazards to reduce the risk of elevated blood lead levels among children; and evidence-based community violence intervention programs to prevent violence and mitigate the increase in violence during the pandemic.
- This also includes promoting healthy childhood environments, such as new or expanded high-quality childcare to provide safe and supportive care for children; home visiting programs to provide structured visits from health, parent educators, and social service professionals; and enhanced services for child welfare-involved families and foster youth to provide support and training.
- Examples (provided by WALHDAB) that could be included. (Please note that within this category, eligibility is based on the first dot point above):
 - o Evaluate PH programs, performance measures and agency strategic plans by assessing the impacts of COVID-19 on our programs, performance measures, priorities, goals, and strategies.
 - o Continue to assess the impact of COVID on our program caseload but already know that some have been impacted more than others with an increasing caseload (WIC, STIs). Create one/some PHN or other public health positions to support these programs with service delivery as well as to support COVID surge and other preparedness response activities should our COVID caseloads increase as well.
 - o Strategies to address populations and programs most impacted by COVID include such areas as youth mental health, AODA, parenting, elder abuse, childhood immunizations, and reproductive health, including a focus on how to impact social determinants of health.

Capital Expenditures

- Prior approval for capital expenditures must be obtained by DHS. Grantees should email requests to DHSDPHBCDInvoices@dhs.wisconsin.gov and include justification for the expenditure.
- Recipients may use funds for programs, services, and capital expenditures that respond to the public health and negative economic impacts of the pandemic. Any use of funds in this category for a capital expenditure must comply with the capital expenditure requirements, in addition to other standards for use of funds.
- Capital expenditures are subject to the same eligibility standard as other eligible uses to respond to the pandemic's public health and economic impacts; specifically, they must be related and reasonably proportional to the pandemic impact identified and reasonably designed to benefit the impacted agency.
- In undertaking capital expenditures, recipients are encouraged to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Recipients are encouraged to prioritize their procurement employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.

The following capital projects are generally ineligible:

- Construction of new correctional facilities as a response to an increase in the rate of crime.
- Construction of new congregate facilities to decrease the spread of COVID-19 in the facility.
- Construction of convention centers, stadiums, or other large capital projects intended for general economic development or to aid impacted industries.

Requirements for Purchased Equipment using Federal Funds

By Treasury's requirements for equipment, to the greatest extent practicable, all equipment purchased with ARPA funds should be American-made. Treasury defines equipment as tangible, non-expendable personal property (including exempt property) charged directly to an award having a useful life of more than one year AND an acquisition cost of \$5,000 or more per unit. Subrecipient must maintain an equipment inventory list for all major equipment acquired or furnished under this funding with a unit acquisition cost of \$5,000 or more. At a minimum, the inventory list shall include the description of the item, manufacturer serial and/or identification number, acquisition date, and cost. This list should be maintained and supplied to DHS upon request for equipment inventory reporting purposes.

Allowable Expenses

- Eligible uses of this funding must be in response to COVID-19, or the harmful consequences of the economic disruptions resulting from or exacerbated by the COVID-19 public health emergency (as described above) and unduplicated with other funding sources. To assess whether costs would be eligible, health departments should identify the effect of COVID-19 on public health, including immediate effects and/or effects that may manifest over months or years, and assess how the activity would respond to or address the identified need.
- Payments under this award will be subject to the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part

200) (the Uniform Guidance), including the cost principles and restrictions on general provisions for selected items of cost.

- Payments from the Fiscal Recovery Funds may be used only to cover costs incurred by the local or Tribal government by December 31, 2024.

Unallowable Expenses

Funds may not be used for any of the following:

- Extraordinary payments into pension funds to reduce an accrued, unfunded liability incurred before the start of the COVID-19 public health emergency and occurring outside the recipient's regular timing for making such payments. This does not include covered benefits that are part of payroll contributions for employee wages and salaries that are otherwise an eligible use of Fiscal Recovery Funds.
- Funds may not be used as non-Federal matches for other Federal programs whose statute or regulations bar the use of Federal funds to meet matching requirements (e.g., to satisfy Medicaid share).
- Funds may not be used to either directly or indirectly offset a reduction in the tax revenue of the jurisdiction resulting from a covered change during the covered period.

Contracting

The funds will be allocated through the [Grant Enrollment, Application and Reporting System \(GEARS\)](#). Expenses should be reported through the GEARS expense reporting process monthly.

- The [GEARS expense report](#) and the ARPA Monthly Financial & Progress Report (MFPR) must be completed monthly and emailed to dhs600rcars@dhs.wisconsin.gov with a copy to DHSDPHBCDInvoices@dhs.wisconsin.gov.
 - o If the grantee does not have expenses for a specific month, a GEARS expense report does not need to be submitted; however, the ARPA MFRP still needs to be submitted monthly for \$0 expense months to DHSDPHBCDInvoices@dhs.wisconsin.gov.
- Local health departments will report on profile 155811 and tribal health departments will report on profile 65811 for GEARS contract year 2024.

Federal Cost Principles: as a subrecipient of federal funds, the subrecipient is required to adhere to the following federal regulations: OMG Guidance – 2 CFR Part 200 – Cost Principles, and Audit Requirements for Federal Awards. This guidance can be found at:

https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

Eligible costs must be incurred between March 3, 2021, and December 31, 2024. Final GEARS expense reports will be due no later than February 14, 2025. Expense reports submitted after February 14, 2025, will not be reimbursed. DHS will review total expenditures submitted by June 30, 2024 and assess underspending. DHS reserves the right to work with subrecipients and pull back underspending if there is not a plan in place to spend by December 31, 2024.

By signing the modification, the local or tribal health department is accepting receipt of the funds, signaling their intention to engage in any number of the eligible activities described above, and the terms included in the revised scope. Each jurisdiction can partner with another jurisdiction.

Reporting Requirements

To meet reporting requirements, local and tribal health departments will be required to submit the following reports to DHS by the dates specified below. Failure to deliver reports by due dates may delay payments.

	Due
GEARS Expenditure Reports	Monthly
ARPA Monthly Financial & Progress Report (MFPR)	Monthly

Invoice and Payment Schedule

The subrecipient shall only submit invoices/expenditure reports to DHS for qualifying approved expenses that comply with services rendered by the terms and conditions of this Agreement/Contract.

- The subrecipient shall submit [GEARS expense reports](mailto:dhs600rcars@dhs.wisconsin.gov) and the ARPA MFRP to DHS via email dhs600rcars@dhs.wisconsin.gov with a copy to DHSDPHBCDInvoices@dhs.wisconsin.gov.
 - o If the grantee does not have expenses for a specific month, a GEARS expense report does not need to be submitted; however, the ARPA MFRP still needs to be submitted monthly for \$0 expense to DHSDPHBCDInvoices@dhs.wisconsin.gov.
- Local health departments will report on profile 155811 and tribal health departments will report on profile 65811 for GEARS contract year 2024.
- Reports must include the subrecipient's name, deliverable/services being invoiced, period rendered, staff hours and any other requirements in the reporting template.
- Reports will be itemized by the line items identified in the budget categories listed on the reporting template.
- Subrecipient's invoice must be approved by DHS before payment will be made. Such approval will not be unreasonably withheld or delayed. Reports and payment requests submitted by any other means may delay processing and validation.
- A final invoice at the termination of the contract will be submitted within forty-five (45) days of the end of the contract and be labeled "final invoice."
- Expense reports submitted after February 14, 2025, will not be reimbursed.

Special Provisions

Be aware that Treasury may provide more guidance to states regarding this funding. Expect that DHS would convene local and tribal health officers to adapt to any changing grant requirements as well as strategize around alignment across funds.

Contact

If you have any questions regarding this funding including allowable uses of funding, requests for purchasing of equipment, GEARS reporting requirements, or other questions, please send them to the ARPA Budget and Policy Analyst Kristen Siegel at DHSDPHBCDInvoices@dhs.wisconsin.gov.

Estimated Budget

Activities	Number of Items	Price Each	Total Project Cost
Training			
Community Paramedic Training - send 4 individuals	4	\$ 2,500.00	\$ 10,000.00
			\$ -
Subtotal Budget for (A) training activities			\$ -
Personnel Costs			
2 Community Paramedics operating 8 hours a day Monday-Friday, excluding certain Holidays (fully loaded costs) (6 month trial)	1	\$ 119,735.83	\$ 119,735.83
Data Analyst (6 month contract service)	1	\$ 65,000.00	\$ 65,000.00
Overtime Costs associated with training (assumed 40 hours OT per person)	40	\$ 244.00	\$ 9,760.00
			\$ -
Subtotal Budget for (B) personnel costs			\$ -
Vehicle and Equipment			
Vehicle Lease Cost	6	1000	6000
Medical Equipment and Supplies (including list below)	1	10,000	10000
12v Refridgerator			0
Cardiac Monitor			0
Data analytics software			0
Emergency Medical Services (EMS) Supplies:			0
Portable oxygen tanks and delivery systems			0
AED (Automated External Defibrillator)			0
Portable suction units			0
Basic and advanced airway management equipment			0
Bandages, dressings, and wound care supplies			0
Intravenous (IV) supplies and fluids			0
Diagnostic Equipment:			0
Blood pressure cuffs and stethoscopes			0
Glucometer for blood glucose monitoring			0
Pulse oximeter for oxygen saturation measurement			0
Thermometer			0
Patient Monitoring:			0
Portable cardiac monitor			0
Capnography equipment for monitoring end-tidal CO2			0
Portable vital sign monitors			0
Scale			0
Communication Devices:			0
2 Two-way radios	0	0	0
2 Smartphones with relevant apps and service (monthly service fee)	8	70	560
2 MiFi Device	2	500	1000
4 iPads	4	750	3000

2 Laptops	2	2000	4000
Personal Protective Equipment (PPE):			0
Gloves, masks, and eye protection			0
Gowns and coveralls			0
Respirators for infectious disease control			0
Training and Education Materials:			0
Training manikins for simulation exercises			0
Educational materials for community outreach			0
Continuing education resources for paramedics			0
Documentation Tools:			0
Electronic Patient Care Reporting (ePCR) system	1	2500	2500
Forms for traditional documentation	1	500	500
Community Outreach and Prevention Materials:			0
Educational brochures		0	0
First aid kits for distribution	250	50	12500
Smoke detectors	200	20	4000
Carbon Monoxide detectors	100	50	5000
Safety materials	500	2	1000
Technology and Software:			0
GIS (Geographic Information System) software for location tracking	2		0
analytics software			
Telemedicine capabilities for remote consultations	1	0	0
Mobile apps for quick access to medical references	2	250	500
Infection Control Supplies:			0
Disinfectants and cleaning supplies	1		0
Biohazard waste disposal containers	1		0
			0
			0
Subtotal Budget for (C) vehicle and equipment			0

Total Requested \$ 255,055.83

Title: Enhancing Community Health: Mobile Integrated Health Paramedic Program for Green Bay Metro Fire Department

Introduction: The Green Bay Metro Fire Department recognizes the critical need for innovative healthcare approaches, especially in response to the ongoing challenges posed by the COVID-19 pandemic. The proposed Mobile Integrated Health Paramedic Program aims to revolutionize community healthcare delivery by providing proactive, comprehensive, and timely medical services to underserved populations in our region. Leveraging American Rescue Plan (ARPA) funding allocated for Coronavirus State Fiscal Recovery Funds and Coronavirus Local Fiscal Recovery Funds, this program will enhance emergency response capabilities and promote public health outcomes.

Problem Statement: The COVID-19 pandemic has underscored the vulnerabilities within our healthcare system, particularly regarding access to essential services, health disparities among marginalized communities, and strains on emergency response resources. These challenges have necessitated a proactive approach to healthcare delivery, requiring innovative solutions to bridge gaps in service delivery and improve community health outcomes.

Project Description: The Mobile Integrated Health Paramedic Program aims to establish a proactive healthcare model by deploying highly trained paramedics equipped with specialized resources to deliver preventative, primary, and follow-up care directly to residents within the Green Bay Metro Fire Department's service area. Key components of the program include:

1. **Community Outreach and Education:** Engaging with underserved communities to provide health education, preventive care, and resources, fostering a culture of wellness and empowerment.
2. **Mobile Health Units:** Equipping paramedics with specialized vehicles outfitted with medical equipment, allowing for on-site assessments, basic medical procedures, vaccinations, and referrals.
3. **Collaborative Care:** Partnering with local healthcare providers, social services, and community organizations to ensure seamless coordination of care and support services for individuals with complex health needs.
4. **Data-Driven Approach:** Utilizing data analytics to identify community health trends, optimize resource allocation, and measure the program's impact on improving health outcomes.

Goals and Objectives:

- Reduce emergency room visits by 20% among underserved populations within 12 months.
- Increase vaccination rates by 15% within targeted communities by providing accessible immunization services.
- Provide preventive care and health education to at least 150 individuals in the first year of program implementation.

Budget Breakdown:

- Personnel costs for specialized paramedics and a program coordinator.

- Acquisition and outfitting of a mobile health unit.
- Training, education, and outreach materials.
- Data analytics software and technology infrastructure.
- Miscellaneous operational expenses.

Evaluation Plan:

- Regular assessment of key performance indicators, including emergency room utilization rates, vaccination records, and community engagement metrics.
- Surveys and feedback mechanisms to gauge community satisfaction and perceived impact on health outcomes.
- Quarterly reports and annual assessments to monitor progress toward program goals.

Request for Funding: We are seeking \$250,000 in funding support from the Brown County Public Health Department through the American Rescue Plan's Coronavirus State Fiscal Recovery Funds and Coronavirus Local Fiscal Recovery Funds. This funding will enable the successful initiation and sustainable operation of the Mobile Integrated Health Paramedic Program over the next 12 months.

Conclusion: The Mobile Integrated Health Paramedic Program represents a transformative approach to healthcare delivery, addressing the immediate and long-term health needs of underserved communities while alleviating strain on emergency response systems. This initiative aligns with the objectives of the ARPA funding, aiming to improve public health, reduce disparities, and build a resilient healthcare infrastructure.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

April 9, 2024

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action to approve the purchase of an Aruba Core Switches for the City Hall for a total cost of \$128,942.00 funded by ARPA allocation.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Finance Request 4-09-24 Aruba Switches IT



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

3/18/2024

Finance Committee 4/09/2024.

Consideration and possible action to approve the Purchase of a Aruba 8360v2-48Y4C Core Switch's with 5yr Foundation Care Warranty which includes exchange if needed.

Possible action on the purchase of replacement core network switches for the City hall data center. This purchase is to update and replace the current aging equipment. This is a one-time purchase that includes a 5 year warranty, with no additional costs annually for those 5 years moving forward. The total cost of this purchase is \$128,942.00. This is a request to use ARPA funding for Data Center Upgrades. CCCP Camera Corner Connecting Point is the certified supplier for Aruba Switches for our area and they provide any required diagnostic and warranty services that may be required. Pricing is established by the manufacturer and static from all distribution points. The account code for this purchase is 218120-55140-83098, ARPA Project 10-6-006.

Respectfully Submitted,

Thomas J. Walenski

Thomas J. Walenski
Procurement Manager
City of Green Bay



We have prepared a quote for you

Core Switching

Quote # CCCP020734
Version 1

Prepared for:

City of Green Bay

Dave Wilquet
Dave.Wilquet@greenbaywi.gov



Aruba Core Switching

Product Details	Qty	Price	Ext. Price
The product benefits from HPE Aruba's registered special pricing is applied, which surpasses state contract pricing.			
Aruba 8360v2- 48Y4C Ethernet Switch - Manageable - 25 Gigabit Ethernet, 100 Gigabit Ethernet - 25GBase-X, 100GBase-X - TAA Compliant - 3 Layer Supported - Modular - 725 W Power Consumption - Optical Fiber - 1U High - Rack-mountable	2	\$18,658.00	\$37,316.00
HPE Foundation Care - Extended Warranty - 5 Year - Warranty - 24 x 7 x 4 Hour - Service Depot - Exchange	2	\$15,987.00	\$31,974.00
Aruba 1G SFP LC LX 10km SMF Transceiver - For Data Networking, Optical Network - 1 x LC 1000Base-LX Network - Optical Fiber - Single-mode - Gigabit Ethernet - 1000Base-LX	34	\$370.00	\$12,580.00
Aruba 10G SFP+ LC LR 10km SMF Transceiver - For Data Networking, Optical Network - 1 x LC 10GBase-LR Network - Optical Fiber - Single-mode - 10 Gigabit Ethernet - 10GBase-LR	3	\$1,483.00	\$4,449.00
Aruba 1G SFP LC LH 70km SMF Transceiver - For Optical Network, Data Networking - 1 x LC 1000Base-LH Network - Optical Fiber - Single-mode - Gigabit Ethernet - 1000Base-LH	1	\$1,940.00	\$1,940.00
Aruba 6300F 48-port 1GbE Class 4 PoE and 4-port SFP56 Switch - 48 Ports - Manageable - 3 Layer Supported - Modular - 4 SFP Slots - 86 W Power Consumption - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty	4	\$5,488.00	\$21,952.00
HPE Foundation Care Exchange - Extended Service - 5 Year - Service - 9 x 5 x Next Business Day - Service Depot - Exchange	4	\$2,681.00	\$10,724.00
HPE Aruba 100G QSFP28 to QSFP28 1m Direct Attach Copper Cable - 3.28 ft QSFP28 Network Cable for Network Device - First End: 1 x QSFP28 Network - Second End: 1 x QSFP28 Network - 100 Gbit/s	4	\$216.00	\$864.00
Aruba 50G SFP56 to SFP56 0.65m Direct Attach Copper Cable - 2.13 ft SFP56 Network Cable for Network Device - First End: 1 x SFP56 Network - Second End: 1 x SFP56 Network	3	\$164.00	\$492.00



Aruba Core Switching

Product Details	Qty	Price	Ext. Price
HPE Aruba 50G SFP56 to SFP56 3m Direct Attach Copper Cable - 9.84 ft SFP56 Network Cable for Network Device - First End: 1 x SFP56 Network - Second End: 1 x SFP56 Network - 50 Gbit/s	2	\$252.00	\$504.00
Aruba Fiber Optic Network Cable - 9.84 ft Fiber Optic Network Cable for Network Device - First End: SFP28 Network - Male - Second End: SFP28 Network - Male - 25 Gbit/s	2	\$164.00	\$328.00
Aruba 10G SFP+ LC SR 300m OM3 MMF Transceiver - For Data Networking, Optical Network - 1 x LC 10GBase-SR Network - Optical Fiber - Multi-mode - 10 Gigabit Ethernet - 10GBase-SR - Plug-in Module	11	\$529.00	\$5,819.00

Subtotal: \$128,942.00



Core Switching

Bill To:

City of Green Bay

Dave Wilquet
100 North Jefferson Room 106
Green Bay, WI 54301
(920) 448-3020
Dave.Wilquet@greenbaywi.gov

Ship To:

City of Green Bay

Dave Wilquet
100 North Jefferson
Green Bay, WI 54301
(920) 448-3020
Dave.Wilquet@greenbaywi.gov

Quote Information:

Quote #: CCCP020734

Version: 1
Delivery Date: 03/08/2024
Expiration Date: 03/26/2024

Sales Rep:
Chris Nelson
920-438-0334
chris.nelson@cccp.com

Quote Summary

Description	Amount
Aruba Core Switching	\$128,942.00

Total: \$128,942.00

IMPORTANT: Any legal document should refer to us as ACP CreativIT, LLC d/b/a Camera Corner Connecting Point or CCCP.

Additionally, all deliveries, especially LFD (Large Format Displays)/TV's, need to be opened, turned on and inspected thoroughly for concealed damage within 5 days of receipt to ensure full value replacement.

Orders converted from this quote, as authorized by the customer, acknowledges the customer has read our Return Policies and Conditions located on the Company Info page of the Camera Corner/Connecting Point website www.cccp.com

Please note: Quotes do not reflect tax. Shipping, handling, and other fees may apply. Contact your Account Executive with any questions. We reserve the right to cancel orders arising from pricing or other errors.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

April 9, 2024

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action to approve the purchase of 19-EA 2024 Ford Police Inceptor Utility Vehicles KBA AWD for the City of Green Bay Police Department for \$42,783.00 each for a total cost of \$812,877.00 from bonded funds.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Finance Committee Request 4-9-24 Police Inceptors Patrol Vehicles



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

3/18/2024

Finance Committee 4/09/2024.

Consideration and possible action to approve the Purchase of 19-EA 2024 Ford Police Inceptor Utility Vehicles KBA AWD for the City of Green Bay Police Department. The cost for the purchase of these vehicles before upfitted are \$42,783.00 each for a total cost of \$812,877.00. There will be three Purchase Order's cut for these. The first will be a purchase of 8 Vehicles that are currently ready for shipment. The second part of this purchase will be for 10 Vehicles those will be ordered and will be subject to build dates and will be ready later in the year. The last Vehicle that will be ordered will be a replacement for a vehicle that was lost in a crash.

Vehicles are being Purchased through State of Wisconsin Contract: 505ENT-M24-VEHICLES-00

From Ewald Automotive Group.

Funding for these Purchases will be coming out of 2023 and 2024 Bonded Funding.

Account String:

2023 Bonded 423300-55140-27330

2024 Bonded 423300-55140-27330

Respectfully Submitted,

Thomas J. Walenski

Thomas J. Walenski
Procurement Manager
City of Green Bay

Green Bay Police Department

2023 and 2024 Approved Bonded Funds

Requisition #75

Department Contact for this Requisition: Rick Jurkanis @ 3237

Specs for 2024 Ford Interceptor Utility NON-HYBRID Vehicles (18 Each)

Approximate cost per vehicle: \$42,783 (\$770,094 total)

Account Number: Approved Bond Funds (See below for funding breakdown)

Created and Approved by Rick Jurkanis 3/14/24

Note: State Bid price through Ewald Automotive

Please review specs with GBPD Mechanic Foreperson James Spsychalski before issuing Purchase Order

\$390,000: 2023 Bond 423300-55140-27330

\$380,094: 2024 Bond 423300-55140-27335



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Green Bay Police Department

Prepared For: Lt. Tom Buchmann

920.448.3217

tom.buchmann@greenbaywi.gov

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Quote Worksheet

	MSRP
Base Price	\$47,165.00
Dest Charge	\$1,595.00
Total Options	(\$724.00)
Subtotal	\$48,036.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$5,253.00)
Subtotal Discount	(\$5,253.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$42,783.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$42,783.00

Comments:

2024 Ford Police Interceptor Utility Non-Hybrid to your specs as detailed, (similar to '23 Hybrid orders). Registration fees are not included. Delivery can not be anticipated due to current market conditions. Subject to allocation approval from Ford.

Final order date 12/21/23 or sooner.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 21128. Data Updated: Dec 4, 2023 6:41:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Standard Equipment

Mechanical

- Engine: 3.3L V6 Direct-Injection Hybrid System -inc: (136-MPH top speed) (STD)
- Transmission: 10-Speed Automatic (STD)
- 3.73 Axle Ratio (STD)
- 50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.
- Transmission w/Oil Cooler
- Automatic Full-Time All-Wheel
- Engine Oil Cooler
- 80-Amp/Hr 800CCA Maintenance-Free Battery
- Hybrid Electric Motor 220 Amp Alternator
- Class III Towing Equipment -inc: Hitch
- Trailer Wiring Harness
- Police/Fire
- 1670# Maximum Payload
- GVWR: 6,840 lbs (3,103 kgs)
- Gas-Pressurized Shock Absorbers
- Front And Rear Anti-Roll Bars
- Electric Power-Assist Steering
- 19 Gal. Fuel Tank
- Dual Stainless Steel Exhaust
- Permanent Locking Hubs
- Strut Front Suspension w/Coil Springs
- Multi-Link Rear Suspension w/Coil Springs
- Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
- Lithium Ion Traction Battery

Exterior

- Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: polished stainless steel hub cover and center caps
- Tires: 255/60R18 AS BSW
- Steel Spare Wheel

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD ( Complete)

Exterior

Spare Tire Mounted Inside Under Cargo

Clearcoat Paint

Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook

Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent

Body-Colored Bodyside Cladding and Black Wheel Well Trim

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Black Power Side Mirrors w/Convex Spotter and Manual Folding

Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster

Deep Tinted Glass

Speed Sensitive Variable Intermittent Wipers

Galvanized Steel/Aluminum Panels

Lip Spoiler

Black Grille

Liftgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks

Auto On/Off Projector Beam Led Low/High Beam Headlamps

LED Brakelights

Entertainment

Radio w/Seek-Scan, Speed Compensated Volume Control and Steering Wheel Controls

Radio: AM/FM/MP3 Capable -inc: clock, 4-speakers, Bluetooth interface w/hands-free voice command support (compatible w/most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display

Integrated Roof Antenna

1 LCD Monitor In The Front

Interior

8-Way Driver Seat

Passenger Seat

35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat

Manual Tilt/Telescoping Steering Column

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Interior

Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Traction Battery Level, Trip Odometer and Trip Computer

Power Rear Windows and Fixed 3rd Row Windows

Fleet Telematics Modem Selective Service Internet Access

Remote Releases -Inc: Power Cargo Access

Cruise Control w/Steering Wheel Controls

Dual Zone Front Automatic Air Conditioning

HVAC -inc: Underseat Ducts

Locking Glove Box

Driver Foot Rest

Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks

Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

Day-Night Rearview Mirror

Driver And Passenger Visor Vanity Mirrors

Mini Overhead Console w/Storage and 2 12V DC Power Outlets

Front And Rear Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Carpet Floor Trim

Cargo Features -inc: Cargo Tray/Organizer

Cargo Space Lights

Dashboard Storage, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks

Driver Information Center

Redundant Digital Speedometer

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Interior

Trip Computer
Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
2 12V DC Power Outlets
Air Filtration

Safety-Mechanical

Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Passenger Knee Airbag
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Back-Up Camera w/Washer

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 100,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Hybrid/Electric Components Years: 8
Hybrid/Electric Components Miles/km: 100,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
K8A	2024 Ford Police Interceptor Utility AWD	\$47,165.00

COLORS

CODE	DESCRIPTION
UM	Agate Black

ENGINE

CODE	DESCRIPTION	MSRP
99B	Engine: 3.3L V6 Direct-Injection (FFV) -inc: (136-MPH top speed), Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator, replaces H7 AGM battery (800 CCA/80-amp) w/H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank w/21.4-gallon tank *CREDIT*	(\$2,830.00)

TRANSMISSION

CODE	DESCRIPTION	MSRP
44U	Transmission: 10-Speed Automatic (44U)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
500A	Order Code 500A	\$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
—	3.73 Axle Ratio (STD)	\$0.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
UM	Agate Black	\$0.00

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Data Version: 21128. Data Updated: Dec 4, 2023 6:41:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

SEAT TYPE

CODE	DESCRIPTION	MSRP
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
67U	Ultimate Wiring Package -inc: wiring harness instrument panel to rear cargo area (overlay), (2) light cables - supports up to (6) LED lights (engine compartment/grille), (1) 10-amp siren/speaker circuit engine compartment and rear hatch/cargo area wiring - supports up to (6) rear LED lights, Does not include LED lights, side connectors or controller, Rear Console Plate, Contours through 2nd row; channel for wiring, Grille LED Lights, Siren & Speaker Pre-Wiring	\$560.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
51V	Dual (Driver & Passenger) LED Spot Lamps (Whelen)	\$665.00
549	Heated Sideview Mirrors	\$60.00
59F	Keyed Alike - 0576x	\$50.00

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Data Version: 21128. Data Updated: Dec 4, 2023 6:41:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
18D	Global Lock/Unlock Feature -inc: Door-panel switches will lock/unlock all doors and rear liftgate, Eliminates overhead console liftgate unlock switch and 45-second timer, Also eliminates the blue liftgate release button if ordered w/remote keyless entry	\$0.00
43D	Dark Car Feature -inc: Courtesy lamps disabled when any door is opened	\$25.00
52P	Hidden Door-Lock Plunger -inc: rear-door controls inoperable (locks, handles and windows), Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches	\$160.00
60A	Grille LED Lights, Siren & Speaker Pre-Wiring	Inc.
67V	Front & Rear Police Wire Harness Connector Kit -inc: For connectivity to Ford PI Package solutions includes front (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector, (1) 14-pin IP connector, rear (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector	\$185.00
76R	Reverse Sensing System	\$275.00
85R	Rear Console Plate -inc: Contours through 2nd row; channel for wiring	Inc.

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
Delivery	Delivery from Hartford Ford to Green Bay	\$126.00
Options Total		(\$724.00)

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Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Price Summary

PRICE SUMMARY	
	MSRP
Base Price	\$47,165.00
Total Options	(\$724.00)
Vehicle Subtotal	\$46,441.00
Destination Charge	\$1,595.00
Grand Total	\$48,036.00

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Data Version: 21128. Data Updated: Dec 4, 2023 6:41:00 PM PST.

Green Bay Police Department

2024 Approved Bonded Funds

Requisition #80

Department Contact for this Requisition: Rick Jurkanis @ 3237

Specs for 2024 Ford Interceptor Utility NON-HYBRID Vehicles (1 Each)

Approximate cost per vehicle: \$42,783

Account Number: Approved Bond Funds (See below for funding breakdown)

Created and Approved by Rick Jurkanis 3/20/24

Note: State Bid price through Ewald Automotive

Please review specs with GBPD Mechanic Foreperson James Spsychalski before issuing Purchase Order

\$42,783: 2024 Bond 423300-55140-27335

Rick Jurkanis

From: Rick Jurkanis
Sent: Wednesday, March 20, 2024 5:54 AM
To: Kim Rivest; Nate Froemming; Hailey Heath
Cc: Thomas Walenski; Troy VanHandel; Kristal Tyczkowski; Rick Jurkanis
Subject: RE: Green Bay, City of; DOL: 2/26/2024 # APD071617 Squad 59 total loss
Attachments: Total Loss Evaluation.pdf

Sorry Hailey:

I forgot to include you.

Rick

From: Rick Jurkanis <Rick.Jurkanis@greenbaywi.gov>
Sent: Wednesday, March 20, 2024 5:53 AM
To: Kim Rivest <Kim.Rivest@greenbaywi.gov>; Nate Froemming <Nate.Froemming@greenbaywi.gov>
Cc: Thomas Walenski <Thomas.Walenski@greenbaywi.gov>; Troy VanHandel <Troy.VanHandel@greenbaywi.gov>; Kristal Tyczkowski <Kristal.Tyczkowski@greenbaywi.gov>; Rick Jurkanis <Rick.Jurkanis@greenbaywi.gov>
Subject: FW: Green Bay, City of; DOL: 2/26/2024 # APD071617 Squad 59 total loss

Good Morning Kim and Nate:

When this check arrives, can it please be deposited into our 2024 Bond fund for squads (423300-XXXXX-27335). I will enter a separate requisition for the replacement squad as we need to submit support documentation for the replacement purchase. Thanks!

Rick

From: James Spychalski <James.Spychalski@greenbaywi.gov>
Sent: Thursday, March 14, 2024 3:11 PM
To: Rick Jurkanis <Rick.Jurkanis@greenbaywi.gov>
Subject: Fwd: Green Bay, City of; DOL: 2/26/2024 # APD071617 Squad 59 total loss

Get Outlook for iOS

From: notifications@origamirisk.com <notifications@origamirisk.com> on behalf of Ann Marie Carini <notifications@origamirisk.com>
Sent: Thursday, March 14, 2024 2:09:55 PM
To: James Spychalski <James.Spychalski@greenbaywi.gov>; Hailey Heath <Hailey.Heath@greenbaywi.gov>
Subject: Green Bay, City of; DOL: 2/26/2024 # APD071617 Squad 59 total loss

Hello James and Hailey:

A check for \$35,828.00 has been requested from CVMIC's accounting department and is being sent to the City of Green Bay, representing the ACV minus deductible.

As the vehicle was insured for replacement value up to \$62,435.00 minus your \$2,500.00 deductible, CVMIC will reimburse you for up to a \$59,935 total on this claim for the documented replacement.

This means that CVMIC will pay up to an additional \$24,107 for documented replacement costs. Please send invoices when you have them.

Please let me know if you have any questions.

Thank you,

Ann Marie

Year: 2021 Make: FORD Model: Explorer Interceptor VIN: 1fm5k8aw9mna07244



Ann Marie Carini

Liability & Auto Physical Damage Claims Adjuster

tel: (414) 831-5984

office: (262) 784-5666(262) 784-5666 (ext 184)

web: www.cvmic.com

fax: (262) 784-5599(262) 784-5599

ACCURATE CLAIMS

TOTAL LOSS EVALUATION

Claim APD071617

INSURED: CITY OF GREEN BAY CLAIMANT: N/A

MAKE: FORD MODEL: EXPLORER YEAR: 2021 MILEAGE: 7599

VIN# 1FM5K8AW9MNA07244 DATE OF LOSS: 2/26/2024

COMPARABLE VEHICLE QUOTES

NADA	\$	32,050.00
DEALER/WEB SITE	\$	39,763.00
DEALER/WEB SITE	\$	39,902.00
DEALER/WEB SITE	\$	41,597.00
TOTAL:	\$	153,312.00
AVERAGE OF QUOTES:	\$	38,328.00

DEDUCTIONS

MILEAGE:	\$	-
SALVAGE RETENTION		
CONDITION:		
<u>TOTAL DEDUCTIONS:</u>	\$	-
TITLE FEE	\$	-
DEDUCTIBLE	\$	2,500.00
SETTLEMENT AMOUNT	\$	35,828.00

SALVAGE QUOTES

BUYER:	
PHONE#	
AMOUNT:	
BUYER:	
PHONE#	
AMOUNT:	
BUYER:	
PHONE#	
AMOUNT:	

SALVAGE MOVED: NO

EXPLANATION OF EXEMPTIONS ABOVE: _____

ADDITIONAL COMMENTS: _____

ADJUSTER: Dean Pierre DATE: 3/1/2024



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Green Bay Police Department

Prepared For: Lt. Tom Buchmann

920.448.3217

tom.buchmann@greenbaywi.gov

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Quote Worksheet

	MSRP
Base Price	\$47,165.00
Dest Charge	\$1,595.00
Total Options	(\$724.00)
Subtotal	\$48,036.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$5,253.00)
Subtotal Discount	(\$5,253.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$42,783.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$42,783.00

Comments:

2024 Ford Police Interceptor Utility Non-Hybrid to your specs as detailed, (similar to '23 Hybrid orders). Registration fees are not included. Delivery can not be anticipated due to current market conditions. Subject to allocation approval from Ford.

Final order date 12/21/23 or sooner.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 21128. Data Updated: Dec 4, 2023 6:41:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Standard Equipment

Mechanical

Engine: 3.3L V6 Direct-Injection Hybrid System -inc: (136-MPH top speed) (STD)

Transmission: 10-Speed Automatic (STD)

3.73 Axle Ratio (STD)

50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.

Transmission w/Oil Cooler

Automatic Full-Time All-Wheel

Engine Oil Cooler

80-Amp/Hr 800CCA Maintenance-Free Battery

Hybrid Electric Motor 220 Amp Alternator

Class III Towing Equipment -inc: Hitch

Trailer Wiring Harness

Police/Fire

1670# Maximum Payload

GVWR: 6,840 lbs (3,103 kgs)

Gas-Pressurized Shock Absorbers

Front And Rear Anti-Roll Bars

Electric Power-Assist Steering

19 Gal. Fuel Tank

Dual Stainless Steel Exhaust

Permanent Locking Hubs

Strut Front Suspension w/Coil Springs

Multi-Link Rear Suspension w/Coil Springs

Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Lithium Ion Traction Battery

Exterior

Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: polished stainless steel hub cover and center caps

Tires: 255/60R18 AS BSW

Steel Spare Wheel

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (✔ Complete)

Exterior

Spare Tire Mounted Inside Under Cargo
Clearcoat Paint
Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook
Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
Body-Colored Bodyside Cladding and Black Wheel Well Trim
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Power Side Mirrors w/Convex Spotter and Manual Folding
Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster
Deep Tinted Glass
Speed Sensitive Variable Intermittent Wipers
Galvanized Steel/Aluminum Panels
Lip Spoiler
Black Grille
Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Auto On/Off Projector Beam Led Low/High Beam Headlamps
LED Brakelights

Entertainment

Radio w/Seek-Scan, Speed Compensated Volume Control and Steering Wheel Controls
Radio: AM/FM/MP3 Capable -inc: clock, 4-speakers, Bluetooth interface w/hands-free voice command support (compatible w/most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display
Integrated Roof Antenna
1 LCD Monitor In The Front

Interior

8-Way Driver Seat
Passenger Seat
35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat
Manual Tilt/Telescoping Steering Column

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Interior

Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Traction Battery Level, Trip Odometer and Trip Computer

Power Rear Windows and Fixed 3rd Row Windows

Fleet Telematics Modem Selective Service Internet Access

Remote Releases -Inc: Power Cargo Access

Cruise Control w/Steering Wheel Controls

Dual Zone Front Automatic Air Conditioning

HVAC -inc: Underseat Ducts

Locking Glove Box

Driver Foot Rest

Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks

Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

Day-Night Rearview Mirror

Driver And Passenger Visor Vanity Mirrors

Mini Overhead Console w/Storage and 2 12V DC Power Outlets

Front And Rear Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Carpet Floor Trim

Cargo Features -inc: Cargo Tray/Organizer

Cargo Space Lights

Dashboard Storage, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks

Driver Information Center

Redundant Digital Speedometer

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Interior

Trip Computer
Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
2 12V DC Power Outlets
Air Filtration

Safety-Mechanical

Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Passenger Knee Airbag
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Back-Up Camera w/Washer

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 100,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Hybrid/Electric Components Years: 8
Hybrid/Electric Components Miles/km: 100,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
K8A	2024 Ford Police Interceptor Utility AWD	\$47,165.00

COLORS

CODE	DESCRIPTION
UM	Agate Black

ENGINE

CODE	DESCRIPTION	MSRP
99B	Engine: 3.3L V6 Direct-Injection (FFV) -inc: (136-MPH top speed), Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator, replaces H7 AGM battery (800 CCA/80-amp) w/H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank w/21.4-gallon tank *CREDIT*	(\$2,830.00)

TRANSMISSION

CODE	DESCRIPTION	MSRP
44U	Transmission: 10-Speed Automatic (44U)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
500A	Order Code 500A	\$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
—	3.73 Axle Ratio (STD)	\$0.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
UM	Agate Black	\$0.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

SEAT TYPE

CODE	DESCRIPTION	MSRP
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
67U	Ultimate Wiring Package -inc: wiring harness instrument panel to rear cargo area (overlay), (2) light cables - supports up to (6) LED lights (engine compartment/grille), (1) 10-amp siren/speaker circuit engine compartment and rear hatch/cargo area wiring - supports up to (6) rear LED lights, Does not include LED lights, side connectors or controller, Rear Console Plate, Contours through 2nd row; channel for wiring, Grille LED Lights, Siren & Speaker Pre-Wiring	\$560.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
51V	Dual (Driver & Passenger) LED Spot Lamps (Whelen)	\$665.00
549	Heated Sideview Mirrors	\$60.00
59F	Keyed Alike - 0576x	\$50.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD (Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
18D	Global Lock/Unlock Feature -inc: Door-panel switches will lock/unlock all doors and rear liftgate, Eliminates overhead console liftgate unlock switch and 45-second timer, Also eliminates the blue liftgate release button if ordered w/remote keyless entry	\$0.00
43D	Dark Car Feature -inc: Courtesy lamps disabled when any door is opened	\$25.00
52P	Hidden Door-Lock Plunger -inc: rear-door controls inoperable (locks, handles and windows), Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches	\$160.00
60A	Grille LED Lights, Siren & Speaker Pre-Wiring	Inc.
67V	Front & Rear Police Wire Harness Connector Kit -inc: For connectivity to Ford PI Package solutions includes front (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector, (1) 14-pin IP connector, rear (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector	\$185.00
76R	Reverse Sensing System	\$275.00
85R	Rear Console Plate -inc: Contours through 2nd row; channel for wiring	Inc.

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
Delivery	Delivery from Hartford Ford to Green Bay	\$126.00
Options Total		(\$724.00)

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Police Interceptor Utility (K8A) AWD ( Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$47,165.00
Total Options	(\$724.00)
Vehicle Subtotal	\$46,441.00
Destination Charge	\$1,595.00
Grand Total	\$48,036.00

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Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

April 9, 2024

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action to approve the purchase of 12 ea. Motorola APX 8500 Radios and One APX 8500 All Band Radio for the command center communications for a total of \$97,990.75.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Finance Comm Request 4-9-24 Comand Center Radios Police-Fire



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

3/18/2024

Finance Committee 4/09/2024.

Consideration and possible action to approve the Purchase of 12 ea. Motorola APX 8500 Radios and One APX 8500 All Band Radio. Radios will be programmed and fitted with all Updates and Enhancements for the Command Center Communications. Quote # 2525247. This purchase is being made under WSC (Wisconsin State Contract) Contract # 24752 for a total of \$97,990.75.

Funding is coming out of 2025 Bonded Money under the Account Code 424200-55150-41216

Respectfully Submitted,

Thomas J. Walenski

Thomas J. Walenski
Procurement Manager
City of Green Bay

03/05/2024

GREEN BAY DEPT OF PUBLIC WORKS, CITY OF
1820 MILLS ST
GREEN BAY, WI 54307

RE: Motorola Quote for Updated 3-5-2024
Dear Robert Jones,

Motorola Solutions is pleased to present GREEN BAY DEPT OF PUBLIC WORKS, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide GREEN BAY DEPT OF PUBLIC WORKS, CITY OF with the best products and services available in the communications industry. Please direct any questions to Jeffrey Frank at frankradio@franksradioservice.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Jeffrey Frank

Motorola Solutions Manufacturer's Representative

Billing Address:
GREEN BAY DEPT OF PUBLIC
WORKS, CITY OF
1820 MILLS ST
GREEN BAY, WI 54307
US

Quote Date:03/05/2024
Expiration Date:05/04/2024
Quote Created By:
Jeffrey Frank
frankradio@
frankradioservice.com

End Customer:
GREEN BAY DEPT OF PUBLIC WORKS,
CITY OF
Robert Jones
Robert.Jones@greenbaywi.gov
920.391.3651

Contract: 24752 - WCA

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8500					
1	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	12	\$5,893.68	\$4,302.39	\$51,628.68
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	12	\$6.00	\$4.38	\$52.56
1b	GA01513AB	ADD: ALL BAND MOBILE ANTENNA (7/8/V/U)	12	\$105.00	\$76.65	\$919.80
1c	G51AT	ENH:SMARTZONE	12	\$1,650.00	\$1,204.50	\$14,454.00
1d	GA05100AA	ADD: STD WARRANTY - NO ESSENTIAL	12	\$0.00	\$0.00	\$0.00
1e	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	12	\$66.00	\$48.18	\$578.16
1f	G843AH	ADD: AES ENCRYPTION AND ADP	12	\$523.00	\$381.79	\$4,581.48
1g	G444AH	ADD: APX CONTROL HEAD SOFTWARE	12	\$0.00	\$0.00	\$0.00
1h	G67EH	ADD: REMOTE MOUNT E5 MP	12	\$327.00	\$238.71	\$2,864.52
1i	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	12	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1j	G806BL	ENH: ASTRO DIGITAL CAI OP APX	12	\$567.00	\$413.91	\$4,966.92
1k	GA01670AA	ADD: APX E5 CONTROL HEAD	12	\$717.00	\$523.41	\$6,280.92
1l	W22BA	ADD: STD PALM MICROPHONE APX	12	\$79.00	\$57.67	\$692.04
1m	QA09113AB	ADD: BASELINE RELEASE SW	12	\$0.00	\$0.00	\$0.00
1n	G361AH	ENH: P25 TRUNKING SOFTWARE APX	12	\$330.00	\$240.90	\$2,890.80
1o	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	12	\$0.00	\$0.00	\$0.00
	APX™ 8500					
2	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	1	\$5,893.68	\$4,302.39	\$4,302.39
2a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	1	\$6.00	\$4.38	\$4.38
2b	GA01513AB	ADD: ALL BAND MOBILE ANTENNA (7/8/V/U)	1	\$105.00	\$76.65	\$76.65
2c	G628AC	ADD: REMOTE MOUNT CABLE 17 FT APX	2	\$17.00	\$12.41	\$24.82
2d	G51AT	ENH: SMARTZONE	1	\$1,650.00	\$1,204.50	\$1,204.50
2e	GA00092AU	ADD: APXM DUAL E5 CH	1	\$627.00	\$457.71	\$457.71
2f	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
2g	GA05100AA	ADD: STD WARRANTY - NO ESSENTIAL	1	\$0.00	\$0.00	\$0.00
2h	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	2	\$66.00	\$48.18	\$96.36
2i	G843AH	ADD: AES ENCRYPTION AND ADP	1	\$523.00	\$381.79	\$381.79
2j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
2k	G67EH	ADD: REMOTE MOUNT E5 MP	1	\$327.00	\$238.71	\$238.71



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
2l	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	1	\$0.00	\$0.00	\$0.00
2m	G806BL	ENH: ASTRO DIGITAL CAI OP APX	1	\$567.00	\$413.91	\$413.91
2n	GA01670AA	ADD: APX E5 CONTROL HEAD	1	\$717.00	\$523.41	\$523.41
2o	W22BA	ADD: STD PALM MICROPHONE APX	2	\$79.00	\$57.67	\$115.34
2p	QA09113AB	ADD: BASELINE RELEASE SW	1	\$0.00	\$0.00	\$0.00
2q	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	\$330.00	\$240.90	\$240.90
Grand Total				\$97,990.75(USD)		

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

April 9, 2024

PREPARED BY

AGENDA ITEM # E.7

Consideration with possible action to approve the award of Forward Appraisal for the Services Revaluation for a total cost of \$225,000 for the 2027 revaluation.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Finance Request Revaluation Appraisal 3-2024



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

3/18/2024

Finance Committee 4/09/2024.

Consideration and possible action to approve the Award of Forward Appraisal for the Services of Revaluation of the City of Green Bay.

Total Cost for this purchase is \$225,000. This will be funded through the State of Wisconsin Trust Fund. 420102-53001-83097

Respectfully Submitted,

Thomas J. Walenski

Thomas J. Walenski
Procurement Manager
City of Green Bay



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

3/7/2024

RE: Notice of Intent to Award
RFP # 2024-07 Revaluation Assessment

Dear Sir/Madam:

The evaluation of proposals received for this RFP has been completed and the following is recommended for award:

The City of Green Bay Park Assessors Department is recommending awarding the Revaluation Assessment to Forward Appraisal. In the amount of \$225,000.

The recommended award will be brought for approval before the next Finance Committee meeting scheduled for April 9, 2024 at 4:30pm.

The meeting is open to the public and attendance is not required. As the room and time may change, please confirm the date, time, and location if you plan to attend.

Please see the summary of bids received for this project.

Thank you for your continued interest in doing business with the city of Green Bay. If you have any questions, or require additional information, please feel free to contact me at 920-448-3049.

Sincerely,

Thomas J. Walenski

Thomas J. Walenski
Procurement Manager
City of Green Bay

Attachment

CC: Russ Schwandt

PROPOSAL FOR REVALUATION SERVICES

2024-07 Revaluation Assessment
COGB Revaluation Assessment

Forward Appraisal Inc.
P.O. Box 13434
Green Bay, WI 54307

Submitted:
March 4th, 2024

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P.O. Box 13434
Green Bay, WI 54307

To: City of Green Bay
100 N Jefferson Street, Room 101
Green Bay, WI 54301-5026

I have enclosed the following proposal in response to your request for information regarding a revaluation for the City of Green Bay.

Forward Appraisal has been providing assessment services for the City of Green Bay Assessor's Office since 2006. Our work has included reviewing and valuing commercial and residential properties, assisting with mobile homes and personal property, supporting the transition to new software Market Drive, creating and interpreting custom database queries, and other responsibilities in the Assessor's office. In 2022 we worked with the assessment staff to complete a city-wide revaluation, successfully defended those values at open book and board of review, and achieved compliance with Department of Revenue standards.

Forward Appraisal has over twenty-five years of experience and has been contracted to perform commercial and residential assessments and revaluations throughout the state of Wisconsin. Our mission is to provide professional, fair, and equitable assessment services. Our satisfaction comes from working with civic leaders and property owners to build their confidence in the assessment process. This confidence is built by having accurate and current information while maintaining solid business relationships with the community and City staff.

I look forward to continuing our work with the City and would be available to answer any questions at your request. Thank you for your consideration.

Sincerely,

Steven J. Shepro

Company Overview

Company Legal

Forward Appraisal, Inc.
P.O. Box 13434
Green Bay, WI 54307

Contact

Name: Steven J. Shepro – Owner
Title: Assessor II
Email: steve@forwardappraisal.com
Phone: 608-206-3002

Name: Nichole J. Tesch – Appraiser / Manager
Title: Assessor II & III
Email: nichole@forwardappraisal.com
Phone: 608-444-6216

Company History

In 2006, after more than 13 years in the appraisal business, Steven started Forward Appraisal to meet the demand for a more customized appraisal service for municipalities and statutory assessors. By contracting specific assessment needs, Forward Appraisal has been able to focus and specialize in meeting the needs of each individual assessor or municipality.

Services

Forward Appraisal is a locally owned, Wisconsin-based company offering valuation and assessment services for communities throughout Wisconsin. Our background includes the valuation of residential, commercial, and agricultural property using CAMA systems such as CLT, Market Drive, GVS, and Marshall & Swift. We provide the following assessment services:

- Full statutory assessment services
- Annual maintenance of all property classes (building permits, property splits, new deeds, owner requested reviews, photographs, and sketching)
- Valuation of exempt properties
- Analysis of commercial income and expense data
- Defense of property values for Open Book, Board of Review, and 70.85 hearings
- Sales analysis – reviews and modeling
- Revaluations

Capability

Forward Appraisal has been providing assessment services to the City of Green Bay since 2006. During this time, we have updated and valued commercial and residential property, completed the most recent city-wide revaluation, and assisted in other areas of the Assessor's Office. We regularly maintain and analyze market sales data as well as financial data to stay current on values of both residential and commercial properties. We have prioritized working cooperatively with City appraisers and other departments to ensure assessment work is completed efficiently and accurately.

Outside the City of Green Bay, we are the contracted Statutory Assessor and Commercial Appraiser for the City of Stevens Point, City of Wisconsin Rapids and City of Marshfield. We have performed recent commercial revaluation services in the City of Kaukauna, City of Waupaca, and the City of La Crosse. We have also performed recent residential and commercial revaluations for the City of Stevens Point and the City of Marshfield.

Green Bay Market Experience

As residents of the Green Bay area, we have been able to remain informed on new projects, buildings, and developments in the City of Green Bay. Additionally, we have had the opportunity to review and analyze all commercial sales within the City of Green Bay over the past twelve years.

This exposure has provided us with valuable information and allowed us to establish familiarity with the Green Bay sales market trends as well as market trends throughout the State of Wisconsin.

Personnel

Steven Shepro (Owner / Assessor / Commercial and Residential Appraiser)
Assessor II

Nichole Tesch (Commercial and Residential Appraiser)
Assessor II & III

Scott Alvey (Commercial and Residential Appraiser)
Assessor II

STEVEN J. SHEPRO

QUALIFICATIONS

Certified Assessor II by the Wisconsin Department of Revenue
Active member of the Wisconsin Association of Assessing Officers

EXPERIENCE

2005 – Current Forward Appraisal, Inc Green Bay, WI
Owner / Assessor

- Extensive experience valuing commercial properties
- Completion and filing of all statutorily required forms with the Wisconsin Department of Revenue
- Work cooperatively with City and County officials to resolve assessment issues from prior years
- Review and valuation of residential, commercial, agricultural, and exempt properties
- Successfully defend property values at Open Book, Board of Reviews and 70.85 hearings
- Assist Municipal staff with Open Book and Board of Review
- Set up neighborhoods and model land cost tables for revaluations
- Commercial Assistance for: The City of Green Bay and The City of Marshfield
- Statutory Assessor for: The City of Wisconsin Rapids and The City of Stevens Point

1993 – 2005 Bowmar Appraisal, Inc. Appleton, WI
Appraiser

- Field review and valuation of residential, commercial, agricultural, and exempt properties
- Extensive work valuing commercial properties and working with commercial property owners
- Provided defense of values at Open Books and Board of Review hearings
- Completed full appraisal reports of several specialty properties
- Implemented new listing sheet, to be used for gathering commercial property data
- Developed procedure and form for collecting income and expense data

RELATED SKILLS

Experienced with Microsoft Excel, Access, and Word

CAMA Software programs: CLT, Market Drive, GVS and Marshall & Swift

Sketching software programs: Apex, WinSketch and RapidSketch

NICHOLE J. TESCH

EDUCATION

2003-2007 University of Wisconsin – Green Bay Green Bay, WI
 Bachelor's Degree in Business Administration, Emphasis in Marketing
 Spanish Minor
 International Studies Certificate
 ■ Graduated Cum Laude

QUALIFICATIONS

Certified Assessor II and Assessor III by the Wisconsin Department of Revenue
 Active member of the Wisconsin Association of Assessing Officers

EXPERIENCE

2007 – Current Forward Appraisal, Inc Green Bay, WI
Commercial/Residential Appraiser and Technical Support

- Valuation of residential, commercial, personal, and mobile home properties
- Planning and implementation of several data conversions from various CAMA systems
- Planning and implementation of several city revaluations
- Development of Microsoft Access custom queries and reports for the purposes of defending value, internal statistical analysis, and providing information to other departments.
- Organization and preparation of documents presented at Board of Review
- Preparation of materials for valuation estimates and progress reports to various City departments
- Organization and analysis of annual sales ratio studies and review of sales studies conducted by the Department of Revenue
- Completion of Department of Revenue required reports, including the Annual Assessor's Report, Municipal Assessment Report, TID Assessment Report and Exempt Computer Report

2007 – Ongoing Bowmar Appraisal, Inc Appleton, WI
Administrative Assistant

- Prepare reports for Board of Review cases
- Input and sketch residential properties using Market Drive
- Create spreadsheets for commercial property changes in each municipality
- Extract data from Market Drive to import and organize into a workable database

RELATED SKILLS

Advanced knowledge of Microsoft Excel, Access, Word, and PowerPoint

Experience utilizing CAMA Software CLT, Market Drive, and GVS

Specialized in Market Drive import specification writing, custom query writing, cost modeling and troubleshooting

NICHOLE@FORWARDAPPRAISAL.COM

P.O. BOX 13434 • GREEN BAY, WI 54307 • PHONE (608) 444-6216

SCOTT D. ALVEY

EDUCATION

2012-2014 University of Wisconsin – Green Bay Green Bay, WI
 Bachelor's Degree in Mathematics
 Minor in Human Development
 Minor in Spanish

QUALIFICATIONS

Certified Assessor II by the Wisconsin Department of Revenue
 Active member of the Wisconsin Association of Assessing Officers (WAAO)
 Active member of the WAAO Education Committee

EXPERIENCE

2017 – Current Forward Appraisal, Inc Green Bay, WI
Commercial/Residential Appraiser

- Valuation of residential, commercial, personal and mobile home properties
- Preparation of documents presented at Board of Review
- Input and sketch commercial and residential properties using Market Drive
- Preparation of materials to assist in the presentation of progress reports to various City offices
- Assistance in organization and analysis of annual sales ratio studies and review of sales studies conducted by the Department of Revenue
- Assistance with Department of Revenue required reports; including the Annual Assessor's Report, Municipal Assessment Report, TID Assessment Report and Exempt Computer Report

2015 - 2017 Shopko Corporate Green Bay, WI
Category Assistant

- Analyze daily, weekly, monthly sales metrics
- Create spreadsheets to track merchandise movement, orders, and data flow
- Preparation of reports for executive meetings
- Communicate with vendors, stores, and technical support
- General category management and upkeep

RELATED SKILLS

Proficient to advanced knowledge of Microsoft Excel, Access, Word, Outlook, and PowerPoint

Experience utilizing CAMA software (CLT and Market Drive) and sketching programs (RapidSketch, Apex, AutoCAD, Revit)

Specialized in report generation and mathematical analysis of same

Interpersonal (soft) skills from a history of sports (competing and coaching), volunteer positions, and previous customer service and supervisory roles

SCOTT@FORWARDAPPRAISAL.COM
 P.O. BOX 13434 • GREEN BAY, WI 54307

Scope of Work

Revaluation Type

A Market-Interim Revaluation is to be performed for the City of Green Bay.

Revaluation Objectives (Scope of Work as described in RFB #2024-07 on Form D)

1. Reviewing and confirming all neighborhood delineations, making modifications if necessary. All modifications will be supported and followed up with a new boundary map, which will be given to GIS maintenance staff to create a new neighborhood map.
2. Researching and reviewing all land sales for the purpose of establishing land values.
3. Calibrating models in Market Drive software for valuing all land in the City. This will include commercial, residential, and other land not subject to use-value rates.
 - a. Land models will use common units of measure (square foot, acres, front foot, etc.). No land will be “site valued” or “gross valued”.
 - b. Land models will be set up for each neighborhood
 - c. Unique land circumstances will be identified by GIS review and proper adjustments made for items such as size, shape, location, contamination etc.
 - d. All exempt properties will be assigned to an appropriate neighborhood so a market value for land can be estimated.
4. Testing land models for accuracy and reporting results to the Assessor.
5. Researching and reviewing all improved sales for the purpose of establishing improvement values.
6. Calibrating models in Market Drive software for valuing all improvements in the City. This will include commercial, residential, agricultural and any other non-manufacturing or non-exempt improvements.
 - a. Commercial Income and Expense surveys should be distributed, collected and analyzed in order to build a thoroughly supported Income Valuation Model. CoStar data will be available for use should the surveys be incomplete.
 - b. Commercial cost model will be based on Marshall & Swift, with proper and supported adjustments tailored to the Green Bay market
7. Testing improvement models for accuracy and reporting results to the Assessor.
8. Adjusting models based upon observations in the field and any new verifiable sales.
9. Reviewing final new values and amounts of change, paying special attention to atypical or very large percentage changes.
10. Assisting with the generation and mailing of notices.
11. Attending Open Book, answering property owner questions and providing any property owner follow-up.
12. Attending Board of Review and assisting in the defense of new property values.
13. City shall provide access to records (electronic and written), valuation software, and computer equipment.
14. Assessor staff will review residential values, answer property owner’s questions, conduct meetings at Open Book and defend residential values at the Board of Review.

Implementation Plan

Start Work	2024
Phase 1	From Start Date until conclusion of 2026 Board of Review Audit and cleanup of existing data (ongoing) Analysis of Sales Data (ongoing) Establish and teach revaluation-specific work processes for in-house staff Gather detailed sales data Gather income and expense data
Phase 2	From conclusion of 2026 Board of Review until conclusion of 2027 Board of Review Modeling of Land Modeling of Residential Improvements Modeling of Commercial Improvements Model Calibration Final Review
End Work	2027 Assessment Roll Completed

Phase 1

Audit of Existing Data

1. Review and correct all items on the Assessment Roll Audit Report

This report identifies errors such as ranch homes with second floor square footage, homes with rec rooms listed but no basement square footage, commercial buildings with mis-matched occupancies, etc.

2. Review and correct all items on the Incomplete Records Report

This report identifies properties that are missing data required to generate a value using Market Drive, as well as properties that are missing electronic sketches and digital photos. *NOTE: The City could scan existing sketches to meet the electronic records requirement; however, we would not recommend that because the CAMA software is integrated to pull square footage from the sketch to ensure accurate assessments.*

3. Review all neighborhood boundaries and ensure all parcels are correctly assigned
4. Compare and correct acreage differences between Brown County and Market Drive
5. Identify and label all waterfrontage using current maps
6. Verify all land has an appropriate and consistent unit of measure

Analysis of Sales Data

Detailed analysis of sales data is the foundation for establishing models that produce market values. Much of this work is done by the Assessor and Assessment Staff each year when reviewing the validity of sales. Our responsibility is to review and stratify that data annually to ensure it is useful and properly applied when determining models.

1. Review of land sales since last revaluation (2022)
2. Review of improved sales 3 years prior to 2027 revaluation (2024-2026 sales)

Phase 2

Land Modeling

Existing land models will be adjusted based on valid vacant land sales and improved sales using the abstraction method where necessary.

Unique lots (irregular shape, access, contamination etc.) will be identified and adjusted properly.

Residential Improvement Modeling

Residential improvements will be valued using Wisconsin Property Assessment Manual Volume II with modifications made to reflect market conditions identified through the following studies:

1. Analysis of new construction costs and new home sales to determine local modifier
2. Analysis of depreciation based on sales studies
3. Analysis of necessary market modifiers for residential components (style, interior and exterior ratings, basement egress, etc.)

Commercial Improvement Modeling

Commercial improvements will be valued using Marshall & Swift Cost Manual with modifications made to reflect market conditions identified through the following studies:

1. Analysis of new construction costs and sales to determine local modifier
2. Distribution and analysis of income surveys (with the incorporation of CoStar data) for producing an income valuation approach for relevant commercial properties
3. Identify custom market adjustments for commercial property types based on sales data

Model Calibration

All models will be tested by comparing newly computed value with recent sales data. Additional adjustments will be made if necessary.

Final Review

All commercial properties will be office-reviewed for consistency and equitability. Residential properties will be reviewed by assigned appraisers (in-house) with some assistance from Forward Appraisal where needed.

Documentation of Progress

All work will be conducted in cooperation with the Assessor and Assessment Staff. The Assessor and Forward Appraisal personnel will meet monthly, or as needed, to review the overall progress of the revaluation. The Assessor will be kept up to date on the progress of the revaluation at these meetings and will be responsible for communicating to us the level of satisfaction with the work being performed.

City Involvement

The following assumptions were made regarding the City's involvement in the revaluation:

1. The City will furnish adequate office space for Forward Appraisal to conduct business. This would include an office, with a computer and access to all paper records, electronic records, and Market Drive and Apex software.

2. The City will be responsible for the cost of printing and mailing all notifications of assessment (approximately 35,000 letters) as well as assisting with stuffing and mailing those notices.
3. The City will facilitate the setup and coordination of GIS integration within Market Drive CAMA software.
4. City Assessor and City Appraisers will be expected to hold Open Book and Board of Review along with Forward Appraisal. This includes handling calls and walk-ins pertaining to residential properties located in their assigned neighborhoods.
5. The City will maintain and provide access to CoStar data as a commercial valuation resource.
6. The City Assessor and City Appraisers will continue to be responsible for maintenance year work including building permits, sale reviews, requested reviews, splits and combinations, and mobile home valuations.

Estimate of Cost

The total cost for this proposal has been provided on Form D – Bid Offer Form

We welcome any discussion on specific items of this proposal and are willing to discuss alternative options that the City may want to consider.

Compensation for the work performed would be divided up and billed monthly, beginning when the work starts and ending when the job is completed satisfactorily.

All work progress would be monitored and overseen by the City Assessor.

**Form A: Signature Affidavit****RFB #: 2024-07***This form must be returned with your response.*

In signing Bids/Proposals, we certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise take any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit Bids/Proposals, that Bids/Proposals have been independently arrived at, without collusion with any other Proposers, competitor or potential competitor; that Bids/Proposals have not been knowingly disclosed prior to the opening of Bids/Proposals to any other Bidders/Proposers or competitor; that the above statement is accurate under penalty of perjury.

The undersigned, submitting this Bid/Proposal, hereby agrees with all the terms, conditions, and specifications required by the City in this Request for Bids/Proposals, declares that the attached Bids/Proposals and pricing are in conformity therewith, and attests to the truthfulness of all submissions in response to this solicitation.

Bidders/Proposers shall provide the information requested below. Include the legal name of the Bidders/Proposers and signature of the person(s) legally authorized to bind the Bidders/Proposers to a contract.

Has your Company ever been debarred ___ Yes X No If, So Please Explain

Forward Appraisal LLC

COMPANY NAME

Steven J Shepro
SIGNATURE

3/4/2024

DATE

Steven J. Shepro

PRINT NAME OF PERSON SIGNING

**Form B: Receipt of Forms and Submittal Checklist****RFB #: 2024-07***This form must be returned with your response.*

Proposers hereby acknowledge the receipt and/or submittal of the following forms:

Forms	Initial to Acknowledge SUBMITTAL	Initial to Acknowledge RECEIPT
Description of Services/Commodities	N/A	✓
Form A: Signature Affidavit	✓	N/A
Form B: Receipt of Forms and Submittal Checklist	✓	N/A
Form C: Vendor Profile	✓	N/A
Form D: Bid Offer Form	✓	N/A
Form E: References	✓	N/A
Statement of Qualifications (SOQ) if necessary		
Appendix A: Standard Terms & Conditions	N/A	✓
Appendix B: Contract for Purchase of Services	N/A	✓
Addendum # 1		✓

Forward Appraisal LLC

COMPANY NAME

**Form C: Vendor Profile****RFB #: 2024-07***This form must be returned with your response.***COMPANY INFORMATION**

COMPANY NAME (Make sure to use your complete, legal company name.) Forward Appraisal LLC			
FEIN 20-4584317		(If FEIN is not applicable, SSN collected upon award)	
CONTACT NAME (Able to answer questions about proposal.) Steven J Shepro		TITLE Owner/Assessor	
TELEPHONE NUMBER 608-206-3002		FAX NUMBER N/A	
EMAIL steve@forwardappraisal.com			
ADDRESS PO Box 13434	CITY Green Bay	STATE WI	ZIP 54307

ORDERS/BILLING CONTACT

Address where City purchase orders/contracts are to be mailed and person the department contacts concerning orders and billing.

CONTACT NAME Nichole Tesch		TITLE Appraiser / Manager	
TELEPHONE NUMBER 608-444-6216		FAX NUMBER N/A	
EMAIL nichole@forwardappraisal.com			
ADDRESS PO Box 13434	CITY Green Bay	STATE WI	ZIP 54307

CREDIT CARD

STATE IF COMPANY ACCEPTS PAYMENT BY CREDIT CARD: <i>The City does not pay service charges.</i>	YES _____ or NO <u>X</u> _____ (check one)
--	---

	Form D: Bid Offer Form
	RFB #: 2024-07

This form must be returned with your response.

Prepare the bid offer form as all inclusive, not-to-exceed, fixed fees:

- Fixed Fee – All prices, rates, fees and conditions outlined in the proposal shall remain fixed and valid for the entire length of the contract and any/all renewals.
- Please consider a price proposal as supplemental info to this bid form (Please note the bid form should be filled out also if that is the case)

Scope of Work

1. Reviewing and confirming all neighborhood delineations, making modifications if necessary. All modifications will be supported and followed up with a new boundary map, which will be given to GIS maintenance staff to create a new neighborhood map.
2. Researching and reviewing all land sales for the purpose of establishing land values.
3. Calibrate models in Market Drive software for valuing all land in the City. This will include commercial, residential, and other land not subject to use-value rates.
 - a. Land models will use common units of measure (square foot, acres, front foot, etc.) No land will be "site valued" or "gross valued".
 - b. Land models will be set up for each neighborhood
 - c. Unique land circumstances will be identified by GIS review and proper adjustments made for items such as size, shape, location, contamination etc.
 - d. All exempt properties will be assigned to an appropriate neighborhood so a market value for land can be estimated.
4. Testing land models for accuracy and reporting results to the Assessor.
5. Researching and reviewing all improved sales for the purpose of establishing improvement values.
6. Calibrate models in Market Drive software for valuing all improvements in the City. This will include commercial, residential, agricultural and any other non-manufacturing or non-exempt improvements.
 - a. Commercial Income and Expense surveys should be distributed, collected and analyzed in order to build a thoroughly supported Income Valuation Model. CoStar data will be available for use should the surveys be incomplete.
 - b. Commercial cost model will be based on Marshall & Swift, with proper and supported adjustments tailored to the Green Bay market.
7. Testing improvement models for accuracy and reporting results to the Assessor.
8. Adjusting models based upon observations in the field and any new verifiable sales.
9. Reviewing final new values and amounts of change, paying special attention to atypical or very large percentage changes.
10. Assisting with the generation and mailing of notices.
11. Attending Open Book, answering property owner questions and providing any property owner follow-up.
12. Attending Board of Review and assisting in the defense of new property values.
13. City shall provide access to records(electronic and written), valuation software, and computer equipment.
14. Assessor staff will review residential values, answer property owner's questions, conduct meetings at Open Book and defend residential values at the Board of Review.

Qualifications

1. Bidder should be familiar with and have appraisal experience in Green Bay / Metro real estate market
2. Bidder will have experience setting land values in both commercial and residential classes
3. Bidder will have extensive experience using Market Drive assessment software
4. Bidder will have the proven ability to work well with City staff and City Assessor

Total Bid -Lump Sum Project \$ 225,000

Questions:

1. What is the lead time after notice to proceed? available to begin immediately

If yes, please explain: N/A

Forward Appraisal LLC

**Form E: References****RFB #: 2024-07***This form must be returned with your response.*

REFERENCE #1 – CLIENT INFORMATION			
COMPANY NAME City of Marshfield		CONTACT NAME Steve Barg, City Administrator	
ADDRESS 207 W 6th Street	CITY Marshfield	STATE WI	ZIP 54449
TELEPHONE NUMBER 715-486-2003	FAX NUMBER		
EMAIL steve.barg@ci.marshfield.wi.us			
CONTRACT PERIOD January 1, 2023 - October 31, 2023		YEAR COMPLETED 2023	TOTAL COST
DESCRIPTION OF THE PERFORMED WORK Revaluation of all properties (no additional inspections) completed for the 2023 assessment year.			

REFERENCE #2 – CLIENT INFORMATION			
COMPANY NAME City of La Crosse		CONTACT NAME Shannon Neumann, Assessor	
ADDRESS 400 La Crosse Street	CITY La Crosse	STATE WI	ZIP 54601
TELEPHONE NUMBER 608-789-7544	FAX NUMBER		
EMAIL neumanns@cityoflacrosse.org			
CONTRACT PERIOD April 21, 2022 - December 31, 2022		YEAR COMPLETED 2022	TOTAL COST
DESCRIPTION OF THE PERFORMED WORK Revaluation of commercial properties only (no additional inspections) completed for the 2022 assessment year.			

REFERENCE #3 – CLIENT INFORMATION			
COMPANY NAME City of Stevens Point		CONTACT NAME Corey Ladick, Comptroller / Treasurer	
ADDRESS 1515 Strongs Ave	CITY Stevens Point	STATE WI	ZIP 54481
TELEPHONE NUMBER 715-346-1573	FAX NUMBER		
EMAIL cladick@stevenspoint.com			
CONTRACT PERIOD August 1, 2022 - July 31, 2023		YEAR COMPLETED 2023	TOTAL COST
DESCRIPTION OF THE PERFORMED WORK Revaluation of all properties (no additional inspections) completed for the 2023 assessment year.			



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

April 9, 2024

PREPARED BY

AGENDA ITEM # E.8

Consideration with possible action to approve the purchase of Audio-Visual Equipment for Council Chambers from ACP CreativIT LLC for a total cost of \$130,731.76 funded by ARPA allocation.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Finance Request V2 4-8-24 Council Chamber Audio-Visual Upgrades



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
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4/01/2024

Finance Committee 4/09/2024.

Consideration and possible action to approve the Purchase of Audio-Visual Equipment to upgrade the current equipment in the Council Chambers. The total cost of the purchase with installation is \$130,731.76.

Equipment and Install is being Purchased through State of Wisconsin Contract:

UW-Madison Purchasing Contract 22-5174

Recommended Vendor: ACP CreativIT LLC (d/b/a Camera Corner Connecting Point or CCCP)

Funding for these Purchases will be coming out of ARPA.

Account String: 218120-55140-83098

Respectfully Submitted,

Thomas J. Walenski
Procurement Manager
City of Green Bay



Driven by technology,
powered by creativity



City Council Chambers

City of Green Bay

Dave Wilquet

Dave.Wilquet@greenbaywi.gov

Priced According to UW-Madison Purchasing Contract 22-5174
As Amended



Our Mission:

To provide world-class technology solutions with an unwavering commitment to our Customers, Vendor Partners and Employees while providing an environment that encourages profitable growth, learning and fun!

Site Address:

City of Green Bay
100 North Jefferson

Green Bay WI 54301

Billing Address:

City of Green Bay
100 North Jefferson Room 106

Green Bay WI 54301

ACP CreativIT LLC (d/b/a Camera Corner Connecting Point or CCCP)

529 N. Monroe 851 Commerce Ct
Green Bay, WI 54301 Buffalo Grove, IL 60089
Website: www.cccp.com www.acpcreativit.com

Project #: OPP127171
Modified Date: 03/12/2024
Revision: 13
Acct. Manager Michael Seering



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powered by creativity



Project Description:

Integration Services Scope of Work

- A. Summary:** The objective of this project is to improve the council chamber audiovisual systems for better attendee viewer and better control experience for operators.

Audio System: The gooseneck microphones at each council member seat will have a base added to accommodate various speaking positions. LED logic lights will notify a user when they are muted or unmuted based on mayor's control. A new wireless combo system shall be added to the system with option between handheld or belt pack and lavalier microphones. Ambient ceiling microphones shall be added for the live stream. A new amplifier will replace the existing. The in-ceiling speakers, assistive listening RF system, and media outputs shall remain the same.

Video System: The video system will be completely redesigned. New displays will allow for better imaging. An additional display will be added to the front wall for viewing the agenda. A remote accessible production mixer will be added to stream to YouTube. The system will be a matrix so operators can send any source to any display. The system's max resolution will be 1080P/60. New sources include a powered USB-C or HDMI at clerk desk, a powered USB-C or HDMI at presenter lectern, an agenda source, a computer to host Zoom with dual output, and overflow outputs to common council room displays. In addition, three PTZ cameras will replace the existing cameras for conferencing and live streaming purposes. Controls shall include auto, position presets, and Picture-by-picture mode. The existing video outputs for media at the back of the room will not be used.

Control System: The controllers will be located at the mayor's seat. It will be a 24" touch panel with a 16:9 aspect ratio that can be controlled with a mouse and keyboard if needed. The control interface will be similar to the existing with a several quality-of-life updates (see below for more details). Remote operators will be able to access the interface through a dedicated URL. A digital signal processor shall be added to the rack for controlling everything. A dedicate AV network switch shall be added to route all audiovisual over IP traffic.

B. System Description – Council Chambers

- a. **Functionality Description:** The room is designed for governmental meetings and parliamentary procedure. Polling, request to speak, and other features are conducted via the Owner's Civic Clerk software on each member's device. Audiovisual reproduction will be supplied by the Contractor. The room will be operated by the mayor and support staff and supported by IT.
- b. **Source Devices:**
 - i. One (1) USB-C with power or HDMI input, at clerk's desk
 - ii. One (1) USB-C with power or HDMI input, at the presenter's lectern.
 - iii. One (1) HDMI input for owner media player, in rack.
 - (1) To input agenda as source to system
 - iv. Two (2) HDMI inputs from Zoom host, in rack.
 - (1) Host computer provided by the Contractor, the Owner shall provision the device and provide a Zoom license.
- c. **Displays:**
 - i. One (1) 98" flat panel display, replacing existing projector.
 - (1) Replacing projector and projection screen.
 - (2) Pull out accessory grants access to service technicians for behind display.
 - (3) Owner to provide power behind display.

- ii. One (1) 65" flat panel display, replacing existing public view display.
 - (1) Re-using existing column mount.
- iii. One (1) 65" flat panel display, replacing existing public view display.
 - (1) Re-using existing column mount.
- iv. One (1) 55" flat panel display, mounted on front wall.
 - (1) To display agenda
 - (2) Pull out accessory grants access to service technicians for behind display.
 - (3) Owner to provide power behind display.
- v. One (1) streaming production mixer, in rack.
 - (1) Set up to stream to YouTube.
 - (2) Additional graphics and mixing can be added live.
 - (3) Capable of recording to SD card, local SSD, or network directory for archival purposes.
- vi. Two (2) HDMI output boxes, added behind common council chamber displays.
 - (1) Direct to display, available HDMI input.
 - (2) Use IR remote for display to change input.
 - (3) Overflow follows live stream mix
- d. Audio:
 - i. Existing – Thirty-two (32) Sennheiser gooseneck microphone with LED logic, at each member seat.
 - ii. Thirty-two (32) 5XLR gooseneck microphone base, at each member seat.
 - (1) Custom 3' 5XLR to 3XLR + bare logic to accommodate existing infrastructure.
 - (2) XLR5 mic mounts shall be replaced with 2" table grommets and term blocks below the desk
 - iii. One (1) 32-input, 32-output IO box with audio over network capability, in rack.
 - iv. One (1) combo wireless system, in rack.
 - (1) To use handheld microphone OR belt pack with lavalier microphone in chamber for presentations. Not at same time.
 - v. Two (2) ambient microphones, in ceiling above chamber members.
 - (1) For conferencing and live stream to provide ambient feel to room.
 - vi. Two (2) 3-gang plate with 3XLR outputs, in rear of room.
 - (1) Replacing existing box at rear of room.
 - vii. One (1) 2-channel commercial amplifier, in rack.
 - (1) For power existing 70v speaker system.
 - viii. Existing – Ceiling speakers, count unknown.
 - (1) *Option to replace speakers with new shown*
 - ix. Existing – One (1) FM assistive listening system, in rack.
 - x. Audio will be input into the system via the microphones and video sources. It will be processed and distributed by the digital signal processor in the rack. Video audio will playback through all zones. Microphone audio will only playback to the live stream, Zoom, and the public attendee zone. A mono mix of all audio post-control will go the media outputs.
- e. Conferencing/Streaming:
 - i. Three (3) networked, PTZ cameras with 12x optical zoom.
 - (1) One at rear for capturing dais, lectern, and public (if needed).
 - (2) Two at front for capturing council members
 - (3) Presets match each council member in the room to follow unmute by mayor.
 - (4) For use with conferencing, live streaming, or overflow viewing.
 - (5) *Optional: Add hardware for doing Picture-by-Picture view.*
 - ii. One (1) Zoom Room compute device, in rack.
 - (1) Connects to owner Zoom account and makes room a resource for automatically starting meetings without user hosted device.
 - (2) *Requires Owner provided license and administrative set-up prior to installation.*
 - iii. One (1) livestreaming/recording codec, in rack.
 - (1) Ingests single source for recording and broadcasting to social website
 - (2) *Option included for larger codec capable of picture-by-picture*
- f. Controls:
 - i. One (1) 24-inch, 16:9 touch panel, at mayor's seat.
 - (1) Using existing mounting arm.

- (2) Mini-computer attached to rear for hosting user interface.
 - (a) Contractor to provide, Owner to configure.
- (3) Can be used with keyboard/mouse if needed.
- ii. One (1) 10" touch controller, at mayor's seat.
 - (1) For Zoom Room control and joining meetings.
 - (2) PC based. Contractor to provide, Owner to configure.
- iii. One (1) enterprise digital signal processor
 - (1) 64 channels of AEC
 - (2) Processes all room automation, audio, and video
- iv. The user will press the system on button on the touch screen at the mayor's seat to activate the startup sequence. A prompt will ask what type of meeting they'd like to have: council meeting or presentation. UCI will be accessible over private network for remote control via URL.

Council Meeting: For council meeting, a pin code shall be required and shall be definable by administration.

For microphones, control defaults to soloing of members. By selecting the "Party Line" option, the user can unmute multiple microphones. The user will be able to separately mute/unmute the mayor clerk, and wireless combo microphones. All open microphones volume will be managed with an automatic microphone mixer. Each seat on screen can be customized with a jpeg image and name.

Once a member is unmuted, a camera will snap to a preset framing the member or members if on party line. If a member(s) is muted and no one new is selected, the system will transition to a wide shot on another camera. *An optional addition, a picture-by-picture mode can be enabled which will have a static view of the lectern on the left and the unmute following view on the right.* System will default to Auto camera switching but can be overridden with a several presets including Wide Dias, Lectern, Wide Council.

The user will be able to see a preview and program view of video going to the live stream/recording. The user will select a source and then press Send Live to make the active source. User can choose source to be displayed: Clerk PC, Lectern, Zoom People, Zoom Content. User can start, pause, and stop the recording/live stream.

On a sub-page, the user will be able to choose what source goes to what display. Users can save the routing for use in future meetings.

Visual feedback will be applied for actions to make sure action and status is clear.

Presentation: In presentation mode, the user will have control over the presenter lectern microphone and choice between the handheld microphone and body pack microphone. Video sources will default to presenter lectern with option to choose Zoom Content, Zoom People, or blank for displays. If third-party video conferencing systems are desired, the user can plug in their device via the provided USB and select the Other video conference option. User can switch to council meeting mode at any time in the setting menu (pin required).

Zoom Controls: At the mayor's seat will be an additional touch panel dedicated to Zoom Room control. Basic room controls will be integrated into the touch panel similar to presentation mode. If a user starts the system from Zoom Room controller, the main controller will load the presentation mode. Users will then join their meeting. Users can share host access to other admin users for remote control of Zoom from user device.

UCI Changes: First draft of user control interface to be reviewed with owner for a single round of changes prior to installation. An additional round of changes to be included for any updates to UCI after three months of use.

- g. Networking:
 - i. One (1) 24-port, POE++ network switch, in rack.
 - (1) Dedicated to audiovisual devices, no outside access needed.
- h. Electrical:
 - i. Existing – Circuit at rack
 - ii. One (1) 1000W uninterrupted power supply

- iii. Three (3) series surge protector, plugged into UPS.
 - iv. Existing – Circuit at projector
 - v. Existing – Circuit at public display
 - vi. Existing – Circuit at council display
 - vii. One (1) 120v 15a circuit at rear display
 - i. Equipment Location:
 - i. Microphones and video outputs will be located in the council chambers. The rack room is located on the north side of the room through two locked doors. Cable path between rack room and council room is existing.
- C. Exclusions: The following work is not included in our Scope of Work:
- a. All conduit, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
 - b. Concrete saw cutting and/or core drilling.
 - c. Fire wall, ceiling, roof and floor penetration.
 - d. Necessary gypsum board replacement and/or repair.
 - e. Necessary ceiling tile or T-bar modifications, replacements and/or repair.
 - f. All millwork (moldings, trim, cut outs, etc.).
 - g. Patching and Painting.
 - h. Permits (unless specifically provided for and identified within the contract).
- D. Construction Considerations:
- a. In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by ACP/CCCP. The costs associated with these modifications are not included in this proposal.

Project Resources:

Account Manager:	Michael Seering	Design Engineer:	David Kalsow
Control Programming:	QSYS	DSP Programming:	QSYS
Project Manager:	TBD	Trainer:	TBD
Network Engineering:	n/a	VOIP Engineering:	n/a
Other:	Dante, Zoom Room	Other:	Live streaming

Main Project

	Council Chamber	Unit Price	Price
	2 AUDIX M70W Flush mount, high output ceiling microphone for distance miking	\$376.00	\$752.00
	2 Cables To Go 03983 6ft Cat6 Snagless Unshielded (UTP) Ethernet Network Patch Cable - Black	\$6.00	\$12.00
	33 CCCP InstallMaterials Term Blocks for Microphones	\$18.23	\$601.72
	635 CCCP CBL-22/1-P Mic/Line audio cable. 22AWG shielded twisted pair with ground wire. Plenum Rated	\$0.32	\$203.20
	93 CCCP CBL-22/2 Mic/Line audio cable. 22AWG shielded twisted pair with ground wire. Two Pair per cable	\$0.40	\$37.20
	825 CCCP CBL-CAT6AS-P 23 gauge 4 pair Cat 6A cable Shielded overall foil, Black - Plenum	\$1.38	\$1,138.50
	300 CCCP *CBL-CAT6-P CAT. 6 Plenum	\$0.82	\$246.00
	6 CCCP AT8X8SC-2224 One Piece RJ45 crimp connector for Cat6 cable	\$5.00	\$30.00
	300 CCCP CBL-SPK-16-P 16 AWG 2 Conductor Non-Shielded Plenum 19 Strand Black Jacket	\$0.68	\$204.00
	11 CCCP InstallMaterials 2" TABLE GROMMET, QTY 3	\$11.00	\$121.00

	4	Chief CSMP9X12 PROXMOUNT PLATE9X12	\$36.00	\$144.00
	1	Chief FCAV1U FUSION PULLOUT	\$279.00	\$279.00
	1	Chief FCAXV1U Fusion™ Extra-Large Pull Out Accessory	\$427.00	\$427.00
	2	Chief FHB5147 HARDWARE KIT	\$12.00	\$24.00
	1	Chief LTM1U Micro-Adjust Tilt Wall Mount Large	\$238.00	\$238.00
	1	Chief PAC115 1/4-20 TOGGLER Anchor Kit - 4 Anchors	\$19.00	\$19.00
	1	Chief PAC116 1/4-20 TOGGLER Anchor Kit - 8 Anchors	\$28.00	\$28.00
	1	Chief XTM1U Micro-Adjust Tilt Wall Mount X-Large	\$282.00	\$282.00
	4	Comprehensive MHD48G-3PROBLK Pro AV/IT Integrator Series MicroFlex 48G 8K HDMI Cable 3 feet-Jet Black	\$23.00	\$92.00
	1	Comprehensive MHD48G-6PROBLK Pro AV/IT Integrator Series MicroFlex 48G 8K HDMI Cable 6 feet-Jet Black	\$30.00	\$30.00
	1	Comprehensive USB3-AA-6ST USB 3.0 A Male To A Male Cable 6ft.	\$8.00	\$8.00
	1	Extron 26-663-12 4K Premium High Speed HDMI Ultra-Flexible Cable - 12' (3.6 m)	\$78.00	\$78.00
	1	Extron 26-663-06 4K Premium High Speed HDMI Ultra-Flexible Cable - 6' (1.8 m)	\$62.00	\$62.00
	1	HP 89M62UT#ABA Pro Mini 400 G9 Core i5-13500T UHD Graphics 770 256GB M.3PCIe	\$825.00	\$825.00

	1	Lenovo TAPZOMBASLV2 Zoom Room Bundle - Core and 10" Touch Controller	\$2,089.00	\$2,089.00
	1	Lenovo ThinkSmart Core [NB] - ThinkSmart Core, a computing device built on the Intel vPro® platform	\$0.00	\$0.00
	1	Leviton 41089-234-1EP Surface-Mount QuickPort Box, Plenum Rated, 1-Port, Black	\$6.00	\$6.00
	2	Leviton 41089-274-2EP Surface-Mount QuickPort Box, Plenum-Rated, 2-Port, Black	\$6.00	\$12.00
	2	Leviton 61110-124-RE6 eXtreme Cat 6 QuickPort Jack, Black	\$12.00	\$24.00
	3	Leviton 6ASJK-304-RE6 Atlas-X1 Cat 6A Shielded QuickPort Jack, Component-Rated, Black	\$21.00	\$63.00
	4	Liberty AV Solutions LW12112C 10' 3.5mm Male to bare end	\$15.00	\$60.00
	1	Liberty AV Solutions WQ664428 Four gang black wall plate with two audio outputs	\$89.00	\$89.00
	1	Logitech 952-000085 [NB] - Logitech TAP IP Graphite	\$0.00	\$0.00
	10	Martin Audio C6.8T 6" Ceiling Speaker, TwoWay, Vented - White (priced individually sold in pairs)	\$300.00	\$3,000.00
	31	Neutrik NC3MXX-B 3 Pin Male XLR Connector	\$6.00	\$186.00
	1	PHOENIX CONTACT 1401763 DIN Rail, Perforated, 5.5 mm D, 2000 mm L, Aluminum	\$49.00	\$49.00
	160	PHOENIX CONTACT 3100305 Terminal Blocks, IEC 60529:2001-02, 400 (Nominal) V, 1 Level, 23.5 (NS 15) mm, 17.5 (Nominal)A, 26 to 16 AWG, 4.2 mm W	\$6.00	\$960.00

	1	Planar 997-9363-00 24" Touch Screen Monitor	\$296.00	\$296.00
	2	QSC NV-21-PSU 12v 10a Aux Power Supply for NV-21-HU to enable USB-C device charging	\$196.00	\$392.00
	1	QSC SLQBR-P Q-SYS AV Bridging feature license. One license is required per TSC Series Gen 3 touch screen controller with AV Bridging enabled. Perpetual. For NV-21-HU, TSC-70-G3 and TSC-101-G3	\$462.00	\$462.00
	3	QSC LLC NC-12x80 12x Optical Zoom 80° Horizontal Field of View, PTZ Network Camera, PoE, with HDMI and SDI output. Includes PTZ-WMB1 wall mount bracket	\$3,191.00	\$9,573.00
	6	QSC LLC NV-21-HU 4K60 4:4:4 Network Video Endpoint for the Q-SYS Ecosystem, software configurable as Encoder or Decoder.	\$1,552.00	\$9,312.00
	1	Samsung QB55C Samsung QB55C QBC Series - 55" LED-backlit LCD display - Crystal UHD - 4K - for digital signage	\$865.00	\$865.00
	2	Samsung QB65C Samsung QB65C QBC Series - 65" LED-backlit LCD display - Crystal UHD - 4K - for digital signage	\$1,070.00	\$2,140.00
	1	Samsung QB98T-B QB98T - Edge-Lit 4K UHD LED Display for Business Rated for 24/7 Operation	\$7,659.00	\$7,659.00
	2	Sennheiser 508869 Rod antennas for use with Evolution Wireless Digital receivers.	\$29.00	\$58.00
	30	Sennheiser 505626 Microphone Base featuring a programming button (PTT, PTM, On/Off, Always On). XLR-3 for gooseneck mic and XLR-5 for audio and logic output	\$282.00	\$8,460.00
	22	Sentinel 111S08080090H34 Category 6A and 6 RJ45 Plug For Larger Size Conductors (.044"-.048")	\$5.00	\$110.00

	2	Shure UA505 Mounting Bracket and BNC Adapter for Remote Antenna Mounting (Contains one)	\$39.00	\$78.00
	3	Tripp Lite N201-015-BK CAT6 M-M Cable, 15', Black	\$9.00	\$27.00
	2	Tripp Lite N262-007-BK Cat6a 10G-Certified Snagless Shielded STP Ethernet Cable (RJ45 M/M), PoE, Black, 7ft.	\$11.00	\$22.00

Equipment:	\$51,873.62
Labor:	\$10,532.94
Council Chamber Total	\$62,406.56

Rack Room		Unit Price	Price
	1	APC SMT1000RM2UC APC by Schneider Electric Smart-UPS SMT1000RM2UC 1000VA Rack-mountable UPS - 1000 VA/700 W - 120 V AC - 2U Rack- mountable - 6 x NEMA 5-15R WITH SMARTCONNECT	\$659.00 \$659.00
	1	Audio Science Iyo Dante 32.32M 32 Channel Mic/Line In - 23 Line Out Dante/AES67 Interface, 1RU	\$3,699.00 \$3,699.00
	3	Cable Up MIC-XX-10 Microphone Cable, XLR to XLR, 10'	\$15.00 \$45.00
	3	Cables To Go 00953 0.5ft (0.15m) Cat6 Snagless Unshielded (UTP) Ethernet Network Patch Cable - Black	\$5.00 \$15.00
	8	Cables To Go 03983 6ft Cat6 Snagless Unshielded (UTP) Ethernet Network Patch Cable - Black	\$6.00 \$48.00
	2	Cables To Go 50194 DisplayPort to HDMI Cable 4k 6'	\$49.00 \$98.00
	2	Comprehensive MHD48G-3PROBLK Pro AV/IT Integrator Series MicroFlex 48G 8K HDMI Cable 3 feet-Jet Black	\$23.00 \$46.00

	1	Comprehensive USB3-AB-3ST USB 3.0 A Male To B Male Cable 3ft.	\$7.00	\$7.00
	1	Extron 60-740-01 Passive Audio Summing Adapter with Captive Screw Plug Input and Balanced Output	\$45.10	\$45.10
	1	Extron 60-190-01 1U 9.5" Deep Universal Rack Shelf Kit	\$95.70	\$95.70
	1	Extron 60-1594-01 Single Channel H.264 Streaming Media Processor	\$2,156.00	\$2,156.00
	1	LinkUSA Inc 681-CSTM-230509-002 Custom Panel, 1RU, UV Printed, (1) etherCON Passthrough CCCP Logo	\$55.00	\$55.00
	1	Meanwell GST120A48-P1M Desktop AC Adapters 120W 48V 2.5A Level VI 2.5 x 5.5 plug	\$69.00	\$69.00
	1	Middle Atlantic BR1 1SP PANEL W/BRUSH GROMMET	\$49.00	\$49.00
	1	Middle Atlantic EB1 1SP FLANGED ECONO BLANK	\$9.00	\$9.00
	1	Middle Atlantic EB2 2SP FLANGED ECONO BLANK	\$13.00	\$13.00
	2	Middle Atlantic EB4 4SP FLANGED ECONO BLANK	\$19.00	\$38.00
	3	Middle Atlantic PDX-915R-SP NEXSYS Rackmount Power Series Surge Protection	\$495.00	\$1,485.00
	1	Middle Atlantic SSL 1SP LAMINATED SLIDING SHE	\$99.00	\$99.00
	3	Middle Atlantic UMS1-11.5 1SP UM SHELF,11.5"D	\$46.00	\$138.00

	1	Netgear GSM4230UP 24x1G PoE++ 1440W 2x1G and 4xSFP Managed Switch (Americas) - Switching engineered for 1G AV over IP with rear-facing ports ensuring a clean integration in AV racks.	\$2,143.00	\$2,143.00
	1	QSC LLC Core 610 Network Core for AV&C processing built on Dell PowerEdge Server Technology offering 256x256 networked audio channels with 8x8 Software-based Dante license included, dual Ethernet ports for network redundancy, two auxiliary Ethernet ports, 64 next-generation AEC processors, internal universal PSU, pr	\$4,203.00	\$4,203.00
	1	QSC LLC NV-21-HU 4K60 4:4:4 Network Video Endpoint for the Q-SYS Ecosystem, software configurable as Encoder or Decoder.	\$1,552.00	\$1,552.00
	1	QSC LLC NV-32-H 4K60 4:4:4 Network Video Endpoint for the Q-SYS Ecosystem, software configurable as Encoder or Decoder. 3 HDMI 2.0 Inputs, 2 HDMI 2.0 Outputs, on-board AV Bridging. Supports optional stand-alone "Q-SYS Core Mode" operation for audio DSP with local video switching (no encoding or decoding) and AV Bri	\$2,877.00	\$2,877.00
	4	QSC LLC QIO-GP8x8 Q-SYS peripheral providing control expansion with 8 logic inputs and 8 logic outputs. Up to 4 devices daisy-chainable. 1U-1/4W, powered over Ethernet or +24 VDC. Surface mountable, rack kit sold separately.	\$314.00	\$1,256.00
	1	QSC LLC QIO-ML4i Q-SYS peripheral providing 4 mic/line inputs. Up to 4 devices daisy-chainable. 1U-1/4W, powered over Ethernet or +24 VDC. Surface mountable, rack kit sold separately.	\$503.00	\$503.00
	2	QSC LLC QIO-RMK Rack mount tray and blanking panels to mount up to four QIO units in a 1U 19" standard rack format.	\$128.00	\$256.00
	1	QSC LLC SL-DAN-64-P Q-SYS Software-based Dante 64x64 Channel License, Perpetual	\$1,250.00	\$1,250.00
	1	QSC LLC SL-QSE-610-P Q-SYS Core 610 Scripting Engine Software License, Perpetual.	\$728.00	\$728.00
	1	QSC LLC SL-QUD-610-P Q-SYS Core 610 UCI Deployment Software License, Perpetual.	\$406.00	\$406.00

	1	QSC LLC SPA4-60 1/2 RU 4 Channel ENERGY STAR amplifier / Multichannel operation 60 watts into 8? & 4?, Bridged pair operation 200 watts into 8? & 4?, and 250 watts into 70v and 100v / 100-240 VAC Operation.	\$694.00	\$694.00
	1	Sennheiser 508771 All-in-one combo set for digital wireless applications featuring stationary receiver, handheld transmitter and clip-on microphone. 552 - 607.8 MHz	\$1,037.00	\$1,037.00
	1	Tripp Lite N262-010-BK Cat6a 10G-Certified Snagless Shielded STP Ethernet Cable (RJ45 M/M), PoE, Black, 10ft	\$13.00	\$13.00

Equipment:	\$25,786.80
Labor:	\$3,349.50
Rack Room Total	\$29,136.30

Committee Room		Unit Price	Price
	2	Comprehensive MHD48G-3PROBLK Pro AV/IT Integrator Series MicroFlex 48G 8K HDMI Cable 3 feet-Jet Black	\$23.00 \$46.00
	2	QSC LLC NV-21-HU 4K60 4:4:4 Network Video Endpoint for the Q-SYS Ecosystem, software configurable as Encoder or Decoder.	\$1,552.00 \$3,104.00
Equipment:			\$3,150.00
Labor:			\$462.00
Committee Room Total			\$3,612.00

Shipping & Misc. Labor	Unit Price	Price
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	1	CCCP InstallMaterials Miscellaneous installation hardware	\$4,436.00	\$4,436.00
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Equipment:	\$4,436.00
Labor:	\$20,735.00
Shipping & Misc. Labor Total	\$25,171.00
Equipment:	\$85,246.42
Labor:	\$35,079.44
Main Project Total	\$120,325.86

Picture-by-Picture Option

Rack Room		Unit Price	Price
	2 AJA Hi5-PLUS AJA HI5-PLUS HD/SD to HDMI Converter	\$479.00	\$958.00
	180 CCCCP CBL-HD-SDI-3G-P HD-SDI coax, plenum. 18 AWG center conductor rated 3Gb/s 1080p Plenum	\$1.55	\$279.00
	2 Comprehensive MHD48G-6PROBLK Pro AV/IT Integrator Series MicroFlex 48G 8K HDMI Cable 6 feet-Jet Black	\$30.00	\$60.00
	1 Extron 60-1825-01 Six Channel H.264 Streaming Media Processor	\$6,594.50	\$6,594.50
	1 Tripp Lite N262-010-BK Cat6a 10G-Certified Snagless Shielded STP Ethernet Cable (RJ45 M/M), PoE, Black, 10ft	\$13.00	\$13.00
Equipment:			\$7,904.50
Labor:			\$2,501.40
Rack Room Total			\$10,405.90
Equipment:			\$7,904.50
Labor:			\$2,501.40
Picture-by-Picture Option Total			\$10,405.90

Equipment Subtotal:	\$93,150.92
Labor Subtotal:	\$37,580.84
Project Subtotal:	\$130,731.76

PROJECT SUMMARY

Equipment:	\$93,150.92
Labor:	\$37,580.84

Grand Total:	\$130,731.76
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Payment Schedule

	Amount	Due Date
Initial Deposit	\$65,365.88	
Equipment Delivery	\$52,292.70	
Final Acceptance	\$13,073.18	

Assumptions

The list of assumptions below was used to develop this Statement of Work and Quote. If any of these assumptions are not correct or if additional, unanticipated information was uncovered during the project, it may affect the SOW and Quote relative to the installation timeline and/or price. If so, a change order (discussed below) will be written and signed off by the customer before this additional work is performed.

1. The room(s) match(es) the drawings provided
2. Site preparation by the Customer and their contractors includes electrical and data placement per ACP CreativIT specification.
3. Site preparation will be verified by ACP CreativIT project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.
4. Customer communication of readiness will be considered accurate and executable by ACP CreativIT project manager.
5. In the event of any arrival to site that ACP CreativIT is not able to execute work and definable progress, the Customer will be charged a \$110/hr per installer Fee to offset the lost time due to the lack of readiness. The Fee will be presented as a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
6. Rescheduling and redeployment of ACP CreativIT technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.
7. There is ready access to the building / facility and the room(s) for equipment and materials.
8. There is secure storage for equipment during a multiple-day integration.
9. If Customer furnished equipment and existing cabling is to be used, ACP CreativIT assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
10. All Network configurations including IP addresses are to be provided, operational and functional before ACP CreativIT integration begins. ACP CreativIT will not be responsible for testing the LAN connections.
11. Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
12. Document review / feedback on drawings / correspondence will be completed by the Customer within two business days (unless otherwise noted)
13. The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders
14. In developing a comprehensive proposal for equipment and integration services ACP CreativIT's Account Managers and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your particular project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may have an effect on the price of the system solution, integration or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

Customer Responsibilities

Customer, at its expense, shall:

- A. Provide employees or agents of ACP CreativIT LLC:
 - reasonable access to the premises and facilities
 - suitable and easily accessible floor space that's close to the project area
 - necessary power and grounding
 - an environment that prevents equipment from over-heating and/or exposure to moisture
 - floor plans
 - any other information as needed
- B. Communicate all project related issues with ACP CreativIT LLC in a timely basis such that the project timeline is not imperiled.
- C. Provide all required licensing and software needed to ensure the timely backup of data as well as protection from viruses and other

risks at all levels of the network.

- D. Confirm all drop ship items have arrived.
- E. Do not write on original packaging or boxes. Save all boxes and packing material as they are required for returns/rebates and repairs.
- F. Cover the cost of lift rentals, if necessary to access and/or install all equipment included in this project.
- G. Upon request and prior to scheduling, provide photographic confirmation of the completed customer responsibilities.
- H. Upon project completion, review and verify the system implemented by ACP CreativIT LLC.

Work Schedule/Billing Rate

Rates - Regular billing hours are 7:30am – 5:30pm Monday through Friday. Any work performed outside that range is billed at the after-hours rate. Refer to the Billing Rate Schedule below.

ACP CreativIT LLC will work with the customers schedule when after-hours work is required. ACP CreativIT LLC will confirm the installation timeframe with the customer.

<u>Time</u>	<u>Rate per Hour</u>
7:30am – 5:30pm (M-F)	Published Rate
5:30pm – 7:30am (M-F)	1.5x Published Rate
Saturdays (7:30am-5:30pm)	1.5x Published Rate
Saturdays (5:30pm-12:00am Sunday)	2x Published Rate
Sundays (until 7:30am Monday)	2x Published Rate
Holidays	3x Published Rate

Travel – For any customer within 60 miles of its corporate offices ACP CreativIT LLC charges for service from the time we leave our corporate office until the time our work is complete (i.e., we charge travel to the customer’s location, but not from). In addition, for all service calls greater than 60 miles from our offices, ACP CreativIT LLC reserves the right to charge an additional fee for zone travel charges. In addition, gas prices may at times, require us to include a small surcharge on dispatched trips from our technical team. Your account rep can explain how these charges may apply to you.

(continued on next page)

Labor – Labor for this project is to be billed as follows:

- ☐ **Time and Materials billed off Sales Order**
- ☐ **Time and Materials billed off Block**
- ☐ **Project Based** (*flat fee no matter how long it takes – excluding costs associated with change orders*)

Billing Rate – The billing rate for this project is based on current published rates:

Installation:	\$115/hr
Programming:	\$175/hr
Project Management:	\$150/hr
Design/Engineering:	\$175/hr
Network Engineer:	\$190/hr minimum (certification dependent)

Special Notes on Billing:

Terms

Consulting

% to be Pre-Paid:

Product

% to be Pre-Paid:

Labor

% to be Pre-Paid (from b

% to be Paid n/30:
% Special Terms:

% to be Paid n/30:
% Special Terms:

% to be Paid n/30:
% Special Terms:

Change Management

ACP CreativIT LLC will review change requests to this Statement of Work by you. As part of this review, ACP CreativIT LLC will prepare a Change Order (available upon request) that documents the request and, if applicable, any impact on the project schedule and pricing. ACP CreativIT LLC will incorporate the change into the project schedule and scope of work upon receipt of your signed Change Order. Changes requested can affect the implementation schedule and services quoted. The following personnel at your company are authorized to make change orders:

Name	Title
Name	Title
Name	Title

Planned Down Time

ACP CreativIT LLC will provide prior notice of any necessary system outages during the implementation. In case of unforeseen issues during the installation and cutover, ACP CreativIT LLC will make every effort to minimize any interruption.

Testing

ACP CreativIT LLC will verify that the system and features meet the customer's expectations, as laid out in this document. This includes ensuring that the present functionality of the system is still available unless directed otherwise.

First day of Service

On the first day of service, ACP CreativIT LLC will be available for the customer to discuss questions or issues they may have. We will document all issues and work quickly to resolve them.

Return Policies

We strive to provide our customers with the highest level of service possible. From first visit to order delivery and installation, we want you to be completely satisfied with your experience.

Unless specified, the manufacturer's product warranty does not cover the labor to fix defective product(s).

Unless specified otherwise, all products are covered by the manufacturer's warranty. Please identify any concerns that you have within 30 days of the invoice date. Any issues after the first 30 days will be subject to the restrictions and limitations imposed by our vendors.

All cancelled orders/returns are subject to a 15% restocking fee. Opened software is not returnable. Special order/non-stock items may not be returnable or may be subject to a higher restock fee. Vendor approval will be required prior to the return of opened hardware. Defective hardware may be returned for exchange only. Support blocks are non-refundable. Refund checks will be mailed.

A RETURN AUTHORIZATION ("R.A") REQUEST must be placed by filling out our online Return Authorization Request and is required for ALL returns. (Go to www.cccp.com and click on the Return Authorization Request Form link under Policies & Terms.). You will get a response within 48 hours of your request. Merchandise must be returned within 7 days of the issuance of the R.A.

Please do not write on original packaging or boxes. In addition, save all boxes and packing material as they are required for returns/rebates and repairs.

ACP CreativIT LLC inspects all returns and reserves the right to return merchandise that does not meet manufacturers return authorization criteria.

If you have additional questions, please email returns@cccp.com.

Programming

Programming performed by ACP CreativIT LLC is subject to a limited warranty. ACP CreativIT LLC warrants that the physical medium on which this programming is located is free from defects and that the products impacted by this programming will perform as outlined in this SOW. This limited warranty is good for 60 days from the date of invoice. See Programming Addendum to the SOW if applicable.

Supply Chain

Many of the industries we serve are experiencing considerably longer-than-normal lead times due to COVID-19 related shortages in raw material, production material, semiconductor and microchips, as well as other supply chain issues. As a result of these issues, equipment, material lead times and prices of products we use in the design of projects and customer proposals are subject to change, and may unexpectedly be discontinued without notice. ACP CreativIT/Camera Corner Connecting Point is not responsible for any hardship to our customers caused by these issues, though we will work diligently with the customer and our vendor partners to resolve these issues as quickly and as cost effectively as possible.

Disclaimers and Limitations of Liability

ACP CreativIT LLC WILL NOT UNDER ANY CIRCUMSTANCES BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING, BUT NOT LIMITED TO, PROPERTY DAMAGE, LOST TIME, LOSS OF USE OF ANY EQUIPMENT OR ANY OTHER DAMAGES RESULTING FROM THE BREAKDOWN OR FAILURE OF ANY EQUIPMENT OR FROM DELAYS IN SERVICING OR THE INABILITY TO RENDER SERVICE ON ANY EQUIPMENT. ACP CreativIT LLC LIABILITY FOR DAMAGES RESULTING FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, ACP CreativIT LLC NEGLIGENCE OR INSTALLATION OF DEFECTIVE PARTS OR COMPONENTS, WHETHER OR NOT SUCH DEFECT WAS KNOWN OR DISCOVERABLE, SHALL NOT EXCEED THE ACTUAL PRICE PAID TO ACP CreativIT LLC BY CLIENT FOR THE EQUIPMENT OR PARTS, WHICHEVER IS LESS.

Contact for Service

When you need to place a service call to ACP CreativIT LLC, please call us at (920) 438-0333. We will take your name, a brief description of the trouble, and a call back number. We will then contact one of our qualified associates to follow up on your request.

Statement of Confidentiality

This Statement of Work and proposal is the proprietary and confidential property of ACP CreativIT LLC. By accepting possession of this document, the company named in this document agrees to keep the contents in confidence and not to use, duplicate, or disclose for any purpose other than the purpose of evaluating ACP CreativIT LLC ability to provide the services herein, unless otherwise agreed to in writing by ACP CreativIT. On request by ACP CreativIT, the company named in this document agrees to return the copies of the Statement

of Work to ACP CreativIT, together with the other materials supplied by ACP CreativIT.

Non-Solicitation of Personnel

Client agrees not to solicit, directly or indirectly (through individuals, subsidiaries, holding companies, partnerships, subcontractors, employment agencies or any other financially related firms), nor to tender an offer for employment nor place on their payrolls any present ACP CreativIT LLC employee who becomes known to Client in connection with the proper performance of this Agreement during the term of this Agreement and for a period of one (1) year after its termination. In the event Client hires or contracts with a ACP CreativIT LLC employee in violation of the terms of this paragraph, the Client agrees to pay ACP CreativIT LLC as liquidated damages, and not as a penalty, an amount equal to one half of the employee's annual compensation, including but not limited to wages, bonuses and fringe benefits.

Post Installation Review

ACP CreativIT LLC wants to get your feedback to understand how we could serve you better, and improve our relationship with you. We may also ask for referrals or testimonials. Please feel free to contact us with any questions you may have.

Approval for Acceptance and Authorization of Project Completion

ACP CreativIT LLC will work with you to resolve any problems and answer any questions you have regarding the system implementation. Your signature of acceptance will be asked for upon completion of the project.

Approval for Contact Information/Logo Placement

ACP CreativIT LLC will place our logo and contact information on a 1U blank rack panel to provide you convenient contact information.

Approval for Pictures of Completed Project

ACP CreativIT LLC may take pictures of the equipment upon completion of the project. They will be primarily used to document the installation work and reference in the future if design changes or troubleshooting is required. Your signature of acceptance will be asked for upon completion of the project.

Other Approvals

Throughout this project, ACP CreativIT LLC may provide the customer with other documents requiring approval before we begin a particular phase of the project. Such documents are addendums of this document and are subject to all of the same guidelines stated in this document. A non-exhaustive list of examples would include a Programming Addendum to the SOW and a Custom Plate Addendum to the SOW.

Subcontractors

ACP CreativIT LLC may use subcontractors to assist on this project. All work by subcontractors will be directed and/or supervised by ACP CreativIT LLC staff. Tasks that subcontractors may be utilized for include the following:

- Low voltage cabling – including Cat. 6 cabling
- Conduit and raceway work as required
- Physical installation of devices and equipment

Remote Access

Unless specifically directed otherwise, ACP CreativIT LLC will install TeamViewer software on the any provided servers and create a ACP CreativIT LLC account on the system. This access will be used to facilitate service and repair issues as well as programming changes as directed by the owner.

Acceptance and Authorization of SOW

IN WITNESS WHEREOF, the parties hereto each acting with proper authority Accept this Statement of work

Project Name: City Council Chambers

Dave Wilquet	Michael Seering	David Kalsow
Customer Printed Full Name	ACP CreativIT LLC Acct Rep Full Name	ACP CreativIT LLC Engineer Full Name
	Account Manager	Designer
Title	Title	Title
Signature	Signature	Signature
Date	Date	Date

An authorized signature on this document acknowledges that the customer has read our Return Policy located on the Company Info page of the ACP CreativIT LLC website www.cccp.com.

After all parties have signed, please provide original to customer and a copy to ACP CreativIT LLC.

Acceptance and Authorization of Project Completion

IN WITNESS WHEREOF, the parties hereto each acting with proper authority Accept this Statement of work

Project Name: City Council Chambers

Dave Wilquet	Michael Seering	David Kalsow
Customer Printed Full Name	ACP CreativIT LLC Acct Rep Full Name	ACP CreativIT LLC Engineer Full Name
	Account Manager	Designer
Title	Title	Title
Signature	Signature	Signature
Date	Date	Date

Can we use you as a reference or testimonial for the work just completed? Yes _____ No _____

If no, may we ask why?

After all parties have signed, please provide original to customer and a copy to ACP CreativIT LLC.