



MINUTES OF THE WATER COMMISSION

MONDAY, APRIL 8, 2024, 8:30 AM

In person at the Green Bay Water Utility.

631 S Adams St

Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://zoom.us/j/98284055918?pwd=eHBxaWkvNIJ2a3N0RERUWkRsNjVkUT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 982 8405 5918

Passcode: 385002

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

- I. Roll call for the Water Commission Meeting of April 8, 2024.

On Monday, April 8, 2024, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Seven voting commission members: President John Heugel (In Person), Vice President Jamie Wall (In Person), Secretary-Treasurer Tom Karman (In Person), Elizabeth Wheat (Virtually via Zoom), Al Farvour (Virtually via Zoom), Jacque Boyle (Virtually via Zoom) and Lynn Gerlach (In Person).

Also present: Alder Craig Stevens (In Person, non-voting), Council Representative to the Water Commission, and Attorney William Vande Castle (In Person).

Staff present: Brian Powell, Doug Martin, Andrea Hay (Virtually via Zoom), Russ Hardwick,

Jason Maes, Kristin Romanowicz, and Jonathan Peters.

C. APPROVAL OF THE AGENDA.

- I. Approval of the Water Commission Meeting Agenda for April 8, 2024.

Moved by Jamie Wall, seconded by Lynn Gerlach to approve the agenda. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

- I. Approval of the Water Commission Meeting Minutes for March 11, 2024.

Moved by Lynn Gerlach, seconded by Jamie Wall to approve the minutes. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

- I. February 2024 Financial Report

General Manager Brian Powell presented the February 2024 Financial Report, noting that the PILOT payment had been made to the City of Green Bay during February.

Moved by Thomas Karman, seconded by Jamie Wall to approve as presented. Voice vote being had, the motion passed unanimously.

2. Service Truck Purchases through Government Pricing Contract

Moved by Lynn Gerlach, seconded by Thomas Karman to approve as recommended by staff. Voice vote being had, the motion passed unanimously.

F. INFORMATIONAL.

- I. General Manager Update

General Manager Brian Powell provided the commission with updates on the following initiatives within our organization:

1. Strategic Plan Update
2. Master Plan Update - Water Main Break Replacement Update
3. Additional Generation at the Lake Station Update
4. Meetings with Critical/Large Customers
5. Workforce Report

- a. Upcoming Changes
 - i. Sharon - Lund - Accounts Payable Clerk Retiring May 1st
 - ii. Sarah Fidler - HR Coordinator
 - I. Proposed to City of Green Bay to share an HR Generalist position with them. This will need to be approved by the Common Council.
 - a. No opposition from the Water Commissioners on this change.
2. Consideration of adjournment to Close Session pursuant to Sec. 19.85(1)(g), Wis. Stats., for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: to-wit: Pulaski Water Service PSC proceedings.

Moved by Jamie Wall, seconded by Allen Farvour to enter close session pursuant to Sec. 19.85(1)(g), Wis. Stats. and expressly quoted the notice of closed session. A roll call vote was taken: John Heugel - yes, Jamie Wall - yes, Elizabeth Wheat - yes, Jacque Boyle - yes, Thomas Karman - yes, Allen Farvour - yes, Lynn Gerlach - yes.

Moved by Jamie Wall, seconded by Thomas Karman to return to open session. A roll call vote was taken: John Heugel - yes, Jamie Wall - yes, Elizabeth Wheat - yes, Jacque Boyle - yes, Thomas Karman - yes, Allen Farvour - yes, Lynn Gerlach - yes.

No action was taken but Attorney Vande Castle and General Manager Powell were asked to keep the Water Commissioners apprised of any developments going forward.

G. ADJOURNMENT.

- I. Motion to adjourn the Water Commission meeting of April 8, 2024.

Moved by Thomas Karman, seconded by Allen Farvour to adjourn. Voice vote being had, the motion passed unanimously.