



MINUTES OF THE WATER COMMISSION

MONDAY, MARCH 11, 2024, 8:30 AM

In person at the Green Bay Water Utility.

631 S Adams St

Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://zoom.us/j/98284055918?pwd=eHBxaWkvNlJ2a3N0RERUWkRsNjVkUT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 982 8405 5918

Passcode: 385002

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

- I. Roll call for the Water Commission Meeting of March 11, 2024.

On Monday, March 11, 2024, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Seven voting commission members: President John Heugel (In Person), Vice President Jamie Wall (In Person), Secretary-Treasurer Tom Karman (In Person), Elizabeth Wheat (Virtually via Zoom), Al Farvour (Virtually via Zoom, joined during item F1), Jacque Boyle (Virtually via Zoom) and Lynn Gerlach (In Person).

Also present: Alder Craig Stevens (Virtually via Zoom, non-voting), Council Representative to the Water Commission, Attorney William Vande Castle (Virtually via Zoom), Richard Hope and Kathy Beduhn from AECOM (In Person), and Alex Karman (In Person).

Staff present: Brian Powell, Doug Martin, Stephanie Rogers, Andrea Hay (Virtually via Zoom), Sarah Fidler, Russ Hardwick, Jason Maes, Kristin Romanowicz, Jonathan Peters, Dan Eichsteadt and Justin Hewitt.

C. APPROVAL OF THE AGENDA.

1. Approval of the Water Commission Meeting Agenda for March 11, 2024.

Moved by Jamie Wall, seconded by Lynn Gerlach to approve. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

1. Approval of the Water Commission Meeting Minutes for February 12, 2024.

Moved by Lynn Gerlach, seconded by Tom Karman to approve. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

1. Approval of Final Payment in the amount of \$7,959.56 to Synagro Central, LLC for contract "Green Bay Water Utility Dredging of Sludge Lagoon No. 1."

Moved by Jamie Wall, seconded by Lynn Gerlach to approve as presented. Voice vote being had, the motion passed unanimously.

2. January 2024 Financial Report

Moved by Tom Karman, seconded by Jamie Wall to approve as presented. Voice vote being had, the motion passed unanimously.

3. Approval of the Updates to the Employee Handbook, Chapter 18, Section 13 - Holidays

Moved by Lynn Gerlach, seconded by Thomas Karman to approve as presented. Voice vote being had, the motion passed unanimously.

F. INFORMATIONAL.

1. Master Plan Update presented by AECOM

The Master Plan update was presented by Richard Hope and Kathy Beduhn.

Al Farvour joined the meeting virtually at 8:36 a.m.

2. General Manager Update

General Manager Brian Powell provided the commission with updates on the following initiatives:

1. Strategic Plan Update
2. Salary Study Update
3. Flow Meters at Filter Plant Update
4. PSC Rate Case Update
5. Phone System Update
6. Aa2 rating given to Green Bay Water by Moody's Investors Service
6. Workforce Report
 - a. Upcoming Changes
 - i. Sharon Lund - Accounts Payable Clerk Retiring May 1st

G. ADJOURNMENT.

1. Motion to adjourn the Water Commission meeting of March 11, 2024.

Moved by Jamie Wall, seconded by Tom Karman to adjourn. Voice vote being had, the motion passed unanimously.