AGENDA OF THE WATER COMMISSION

MONDAY, APRIL 8, 2024, 8:30 AM
In person at the Green Bay Water Utility.
631 S Adams St
Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:
   https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3N0RERUWkRsNjVkUT09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 982 8405 5918
   Passcode: 385002

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

B. Roll Call.

1. Roll call for the Water Commission Meeting of April 8, 2024.

C. Approval of the Agenda.

1. Approval of the Water Commission Meeting Agenda for April 8, 2024.

D. Approval of Minutes.

1. Approval of the Water Commission Meeting Minutes for March 11, 2024.

E. Regular Business.

1. February 2024 Financial Report
2. Service Truck Purchases through Government Pricing Contract

F. Informational.

1. General Manager Update

2. Consideration of adjournment to Close Session pursuant to Sec. 19.85(1)(g), Wis. Stats., for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: to-wit: Pulaski Water Service PSC proceedings.

G. Adjournment.

1. Motion to adjourn the Water Commission meeting of April 8, 2024.

1) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
2) QUORUM: Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
3) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

MINUTES OF THE WATER COMMISSION

MONDAY, MARCH 11, 2024, 8:30 AM
In person at the Green Bay Water Utility.
631 S Adams St
Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

1. Join Zoom Meeting Online:
   https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3N0RERUWkRsNjVkUT09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 982 8405 5918
   Passcode: 385002

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

B. ROLL CALL.

1. Roll call for the Water Commission Meeting of March 11, 2024.

   On Monday, March 11, 2024, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Seven voting commission members: President John Heugel (In Person), Vice President Jamie Wall (In Person), Secretary-Treasurer Tom Karman (In Person), Elizabeth Wheat (Virtually via Zoom), Al Farvour (Virtually via Zoom, joined during item F1), Jacque Boyle (Virtually via Zoom) and Lynn Gerlach (In Person).
   Also present: Alder Craig Stevens (Virtually via Zoom, non-voting), Council Representative to the Water Commission, Attorney William Vande Castle (Virtually via Zoom), Richard Hope and Kathy Beduhn from AECOM (In Person), and Alex Karman (In Person).

Staff present: Brian Powell, Doug Martin, Stephanie Rogers, Andrea Hay (Virtually via Zoom), Sarah Fidler, Russ Hardwick, Jason Maes, Kristin Romanowicz, Jonathan Peters, Dan Eichsteadt and Justin Hewitt.

C. APPROVAL OF THE AGENDA.

1. Approval of the Water Commission Meeting Agenda for March 11, 2024.

   Moved by Jamie Wall, seconded by Lynn Gerlach to approve. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

1. Approval of the Water Commission Meeting Minutes for February 12, 2024.

   Moved by Lynn Gerlach, seconded by Tom Karman to approve. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

1. Approval of Final Payment in the amount of $7,959.56 to Synagro Central, LLC for contract "Green Bay Water Utility Dredging of Sludge Lagoon No. 1."

   Moved by Jamie Wall, seconded by Lynn Gerlach to approve as presented. Voice vote being had, the motion passed unanimously.

2. January 2024 Financial Report

   Moved by Tom Karman, seconded by Jamie Wall to approve as presented. Voice vote being had, the motion passed unanimously.

3. Approval of the Updates to the Employee Handbook, Chapter 18, Section 13 - Holidays

   Moved by Lynn Gerlach, seconded by Thomas Karman to approve as presented. Voice vote being had, the motion passed unanimously.

F. INFORMATIONAL.

1. Master Plan Update presented by AECOM

   The Master Plan update was presented by Richard Hope and Kathy Beduhn.

Al Farvour joined the meeting virtually at 8:36 a.m.

2. General Manager Update

General Manager Brian Powell provided the commission with updates on the following initiatives:

1. Strategic Plan Update

2. Salary Study Update

3. Flow Meters at Filter Plant Update

4. PSC Rate Case Update

5. Phone System Update

6. Aa2 rating given to Green Bay Water by Moody's Investors Service

6. Worforce Report

    a. Upcoming Changes

        i. Sharon Lund - Accounts Payable Clerk Retiring May 1st

G. ADJOURNMENT.

1. Motion to adjourn the Water Commission meeting of March 11, 2024.

Moved by Jamie Wall, seconded by Tom Karman to adjourn. Voice vote being had, the motion passed unanimously.

GREEN BAY WATER

CASH POSITION

February 29, 2024

	2/28/2023	2/29/2024
UNRESTRICTED CURRENT ASSETS		
Cash & Investments - Operation & Maintenance		
Local Govt. Investment Pool	$ 106,317	$ 111,975
Associated Bank Checking	8,922,383	9,550,071
Working Cash Funds - Petty Cash	1,700	1,700
Total Cash & Investments - Operation & Maintenance	9,030,400	9,663,746
RESTRICTED CURRENT ASSETS		
Cash & Investments - Restricted		
Certificates of Deposit - Bond Redemption	1,894,000	1,400,000
Associated Bank Money Market Account - Bond Redemption	21,283	22,587
Associated Bank Checking - Private Service Replacement	67,317	-
Local Govt. Investment Pool - Construction Fund	358	-
Total Cash & Investments - Restricted	1,982,958	1,422,587
RESTRICTED LONG-TERM ASSETS		
Cash & Investments - Debt Reserve		
Associated Trust Money Market	296,786	516,699
Associated Trust Certificates of Deposit	469,599	478,193
Associated Trust Municipal Bonds	5,661,695	5,727,926
Total Cash & Investments - Debt Reserve	6,428,080	6,722,818
TOTAL CASH POSITION	$ 17,441,438	$ 17,809,151

GREEN BAY WATER
BALANCE SHEET
February 29, 2024

	2/28/2023	2/29/2024
ASSETS		
Current Assets		
Unrestricted Current Assets		
Cash & Investments - Operating & Maintenance	$ 9,030,400	$ 9,663,746
Accounts Receivable - Customer Accounts	11,228,485	10,491,129
Inventories	734,282	721,689
Prepaid Items	209,762	17,999
Total Unrestricted Current Assets	21,202,929	20,894,563
Restricted Current Assets		
Cash & Investments - Bond Redemption Fund	1,915,283	1,422,587
Interest Receivable	9,687	11,108
Cash & Investments - Private Service Replacement Fund	67,317	-
Accounts Receivable - Grants	-	18,250
Total Restricted Current Assets	1,992,287	1,451,945
Total Current Assets	23,195,216	22,346,508
Noncurrent Assets		
Restricted Assets		
Cash & Investments - Debt Reserve Fund	6,428,080	6,722,818
Accrued Interest	39,815	41,351
Cash & Investments - Construction Fund	358	-
Net Pension Asset	2,127,002	-
Total Restricted Assets	8,595,255	6,764,169
Other Assets		
Unamortized Ashwaubenon Booster	1,095,444	963,991
Unamortized Wrightstown Loan/Grant	406,175	374,525
Total Other Assets	1,501,619	1,338,516
Capital Assets		
Property, Plant & Equipment	253,571,484	258,872,400
Less: Accumulated Depreciation	(104,346,201)	(109,336,876)
Net Property, Plant & Equipment	149,225,283	149,535,524
Construction in Progress	222,103	340,301
Total Capital Assets	149,447,386	149,875,825
Total Noncurrent Assets	159,544,260	157,978,510
TOTAL ASSETS	182,739,476	180,325,018
DEFERRED OUTFLOWS OF RESOURCES		
Unamortized Loss on Advanced Refunding	312,617	206,837
Deferred Outflows - Pension	4,173,543	8,875,731
Total Deferred Outflows of Resources	4,486,160	9,082,568

GREEN BAY WATER
BALANCE SHEET
February 29, 2024

	2/28/2023	2/29/2024
LIABILITIES		
Current Liabilities		
Accounts Payable	$ 63,850	$ 409,832
Sewer Collections Payable	6,294,283	5,999,558
Storm Water Collections Payable	3,131,721	3,070,061
Accrued Payroll Taxes	31,587	109,186
Accrued Payroll, Vacation & Sick Leave Pay	303,110	495,675
Accrued Taxes	394,525	397,521
Payable from Restricted Assets		
Current Portion of Long - Term Debt	4,305,000	4,415,000
Accrued Interest	466,696	430,042
Total Current Liabilities	14,990,772	15,326,875
Long - term Obligations, Less Current Portion		
Revenue Bonds - Net of Premiums & Discounts	38,100,424	33,246,867
Accrued Vacation & Sick Leave Pay	230,180	201,769
Net Pension Liability	-	1,390,540
Total Current Liabilities	38,330,604	34,839,176
TOTAL LIABILITIES	53,321,376	50,166,051
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows - Pension	5,063,622	6,665,467
NET POSITION		
Contributed Capital - City of Green Bay	736,907	744,232
Net Investment in Capital Assets	107,354,579	112,420,795
Restricted	10,120,489	7,786,072
Unrestricted	10,628,663	11,624,969
TOTAL NET POSITION	$ 128,840,638	$ 132,576,068

GREEN BAY WATER

Statement of Revenues, Expenses and Changes in Net Position
Month Ended February 28, 2023 and February 29, 2024

		2/28/23		2/29/24
OPERATING REVENUES				
Charges for services	$	3,808,202	$	3,425,879
Other		275,535		270,159
Total operating revenues		4,083,737		3,696,037
OPERATING EXPENSES				
Operation and maintenance		1,372,446		2,028,704
Depreciation		821,746		881,848
Total operating expenses		2,194,192		2,910,552
Operating income		1,889,545		785,485
NONOPERATING REVENUES (EXPENSES)				
Interest income		111,584		150,372
Grant revenue		20,435		13,700
Miscellaneous income		31,201		29,497
Interest and fiscal charges		(233,348)		(215,021)
Amortization of debt premium net of discounts		75,460		75,460
Amortization of loss on advance refundings		(28,609)		(15,133)
Total nonoperating revenues (expenses)		(23,277)		38,875
Income before contributions and transfers		1,866,268		824,360
Capital contributions		4,977		5,668
Transfers out - tax equivalent		(433,348)		(466,705)
Change in net position		1,437,897		363,322
Net position - January 1		127,402,741		132,212,746
Net position -February 28/29	$	128,840,638	$	132,576,068

GREEN BAY WATER
FEBRUARY 2024 REVENUE BUDGET REPORT

FOR 2024 02

610 WATER UTILITY

		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED	
415000	MERCH & JOBBING REV	-330,750	0	-330,750	-23,957.07	.00	-306,792.93	7.2%	
419900	INT INCOME-OPER FUND	-400,000	0	-400,000	-120,068.97	.00	-279,931.03	30.0%	
419911	INT INC-BOND REDEMPTION	-50,000	0	-50,000	-8,024.88	.00	-41,975.12	16.0%	
419920	INT INC-DEBT RESERVE	-175,000	0	-175,000	-36,109.47	.00	-138,890.53	20.6%	
419925	UNREALIZED GAIN/LOSS DEBT RE	-50,000	0	-50,000	13,830.51	.00	-63,830.51	-27.7%	
420000	GRANT REVENUE	0	0	0	-13,700.00	.00	13,700.00	100.0%	(1)
421000	MISC NON-OPERATING INC	-300,000	0	-300,000	-5,667.54	.00	-294,332.46	1.9%	
429440	AMORT PREM-GB-2004	-124,305	0	-124,305	-20,717.56	.00	-103,587.44	16.7%	
429443	AMORT PREM ASH-2004	-12,625	0	-12,625	-2,104.16	.00	-10,520.84	16.7%	
429460	AMORT PREM-GB-2014	-82,167	0	-82,167	-13,694.48	.00	-68,472.52	16.7%	
429463	AMORT PREM-ASH-2014	-8,345	0	-8,345	-1,390.86	.00	-6,954.14	16.7%	
429470	AMORT PREM-GB-2019	-313,470	0	-313,470	-52,245.06	.00	-261,224.94	16.7%	
429473	AMORT PREM-ASH-2019	-31,837	0	-31,837	-5,306.24	.00	-26,530.76	16.7%	
429480	AMORT PREM-GB-2021	-16,940	0	-16,940	-2,823.34	.00	-14,116.66	16.7%	
461508	METERED RESIDENTIAL	-5,355,000	0	-5,355,000	-680,799.38	.00	-4,674,200.62	12.7%	
461558	METERED COMMERCIAL	-2,131,500	0	-2,131,500	-301,349.65	.00	-1,830,150.35	14.1%	
461608	METERED INDUSTRIAL	-6,825,000	0	-6,825,000	-958,577.66	.00	-5,866,422.34	14.0%	
461658	METERED APARTMENT < 3 UNITS	-2,415,000	0	-2,415,000	-366,999.50	.00	-2,048,000.50	15.2%	
461708	METERED MULTI FAMILY	-1,575,000	0	-1,575,000	-242,850.45	.00	-1,332,149.55	15.4%	
461758	METERED RESTAURANT	-178,500	0	-178,500	-26,456.53	.00	-152,043.47	14.8%	
461808	METERED MUNICIPAL	-467,250	0	-467,250	-62,045.71	.00	-405,204.29	13.3%	
462000	PRIVATE FIRELINES	-169,050	0	-169,050	-95.50	.00	-168,954.50	.1%	
463000	PUBLIC FIRE PROTECTION	-1,449,000	0	-1,449,000	-211,022.84	.00	-1,237,977.16	14.6%	
466003	SALES FOR RESALE-ASH	-3,465,000	0	-3,465,000	-474,852.74	.00	-2,990,147.26	13.7%	
466004	SALES FOR RESALE-SCOTT	-89,250	0	-89,250	-10,751.08	.00	-78,498.92	12.0%	
466005	SALES FOR RESALE-HOBART	-472,500	0	-472,500	-45,169.59	.00	-427,330.41	9.6%	
466006	SALES FOR RESALE-WRIGHTSTOWN	-207,900	0	-207,900	-44,907.92	.00	-162,992.08	21.6%	
470000	LATE PAYMENT PENALTIES	-125,000	0	-125,000	-10,398.62	.00	-114,601.38	8.3%	
471000	TURN ON & SET REVENUE	-50,000	0	-50,000	-5,540.00	.00	-44,460.00	11.1%	
472000	RENT-CELL TOWERS	-143,000	0	-143,000	.00	.00	-143,000.00	.0%	
472010	RENT-ADDITIONAL METERS	-22,000	0	-22,000	-2,466.72	.00	-19,533.28	11.2%	
472020	RENT - LAND	-1,500	0	-1,500	.00	.00	-1,500.00	.0%	
474000	OTHER WATER REVENUE-MISC	-1,500	0	-1,500	-415.34	.00	-1,084.66	27.7%	
474010	RETURN ON METER INVEST	-110,000	0	-110,000	.00	.00	-110,000.00	.0%	
474020	REBATES	-35,000	0	-35,000	-4,696.87	.00	-30,303.13	13.4%	
474030	PRIVATE WELL PERMITS	-500	0	-500	.00	.00	-500.00	.0%	
474040	SALE OF SCRAP	-10,000	0	-10,000	-3,896.20	.00	-6,103.80	39.0%	
474050	TITLE COMPANY LETTERS	-3,000	0	-3,000	-240.00	.00	-2,760.00	8.0%	
474060	THAW SERVICE	-1,000	0	-1,000	.00	.00	-1,000.00	.0%	
474070	MISSED APPOINTMENT CHARGE	0	0	0	-45.00	.00	45.00	100.0%	

GREEN BAY WATER
FEBRUARY 2024 REVENUE BUDGET REPORT

FOR 2024 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED
476000 SEWER REIMB FROM CITY	-1,075,000	0	-1,075,000	-180,000.00	.00	-895,000.00	16.7%
476100 STORM REIMB FROM CITY	-408,000	0	-408,000	-68,000.00	.00	-340,000.00	16.7%
TOTAL WATER UTILITY	-28,680,889	0	-28,680,889	-3,993,556.42	.00	-24,687,332.58	13.9%
GRAND TOTAL	-28,680,889	0	-28,680,889	-3,993,556.42	.00	-24,687,332.58	13.9%

** END OF REPORT - Generated by Stephanie Rogers **

(1) DNR galvanized replacement program - not budgeted for

GREEN BAY WATER
FEBRUARY 2024 EXPENSE BUDGET REPORT

FOR 2024 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
610 WATER UTILITY								
1630 STORES EXPENSE	88,576	0	88,576	14,553.39	.00	74,022.61	16.4%	
1840 CLEARING ACCOUNTS	557,765	0	557,765	-102,928.00	.00	660,693.00	-18.5%	
4030 DEPRECIATION EXPENSE	5,222,113	0	5,222,113	881,848.00	.00	4,340,265.00	16.9%	
4050 AMORTIZATION OF OTHER PLANT	131,453	0	131,453	21,908.88	.00	109,544.12	16.7%	
4080 TAXES	3,035,416	0	3,035,416	466,705.35	.00	2,568,710.65	15.4%	
4160 MERCHANDISING & JOBBING EXP	244,146	0	244,146	29,035.69	.00	215,110.31	11.9%	
4260 OTHER INCOME DEDUCTIONS	456,321	0	456,321	.00	.00	456,321.00	.0%	
4270 INTEREST ON LONG-TERM DEBT	1,290,127	0	1,290,127	215,021.16	.00	1,075,105.84	16.7%	
4280 AMORTIZATION OF DEBT DISCOUNT	228,727	0	228,727	37,954.32	.00	190,772.68	16.6%	
6020 PURCHASED WATER	9,000	0	9,000	.00	.00	9,000.00	.0%	
6130 MAINTENANCE OF INTAKES	10,000	0	10,000	.00	.00	10,000.00	.0%	
6160 MAINTENANCE OF SUPPLY MAINS	78,765	0	78,765	245.56	.00	78,519.44	.3%	
6200 PUMP OPS SUPERVISION & ENG	91,997	0	91,997	21,461.74	.00	70,535.26	23.3%	
6230 FUEL OR POWER FOR PUMPING	937,000	0	937,000	75,807.07	.00	861,192.93	8.1%	
6240 PUMP LABOR & EXPENSES	107,888	0	107,888	13,030.51	.00	94,857.49	12.1%	
6260 MISC PUMPING EXPENSE	85,550	0	85,550	10,123.58	.00	75,426.42	11.8%	
6300 PUMP MAINT SUPERVISION & ENG	42,369	0	42,369	5,882.36	.00	36,486.64	13.9%	
6310 PUMP MAINT OF STRUCTURES	213,239	0	213,239	14,367.63	11,114.00	187,757.37	11.9%	
6320 PUMP MAINT OF POWER PROD EQUIP	41,000	0	41,000	299.96	.00	40,700.04	.7%	
6330 MAINT OF PUMPING EQUIP	399,500	0	399,500	38,977.66	.00	360,522.34	9.8%	
6400 TREATMENT OPS SUPERVIS & ENG	86,501	0	86,501	16,424.21	.00	70,076.79	19.0%	
6410 CHEMICALS	628,000	0	628,000	32,405.65	.00	595,594.35	5.2%	
6420 WATER TREATMENT OPERATIONS EXP	811,947	0	811,947	120,093.15	.00	691,853.85	14.8%	
6430 MISC WATER TREATMENT EXP	182,437	0	182,437	32,098.48	.00	150,338.52	17.6%	
6500 TREATMENT MAINT SUPERVIS & ENG	37,072	0	37,072	5,474.73	.00	31,597.27	14.8%	
6510 TREATMENT MAINT OF STRUCTURES	54,967	0	54,967	4,442.66	.00	50,524.34	8.1%	
6520 MAINT OF TREATMENT EQUIP	249,861	0	249,861	41,501.77	.00	208,359.23	16.6%	
6600 TRANS & DIST OPS SUP & ENG	273,339	0	273,339	57,693.42	.00	215,645.58	21.1%	
6620 TRANS & DIST LINES EXPENSE	280,900	0	280,900	16,270.15	.00	264,629.85	5.8%	
6630 METER EXPENSE	226,460	0	226,460	48,471.86	.00	177,988.14	21.4%	
6640 CUSTOMER INSTALLATION EXP	237,504	0	237,504	63,832.80	.00	173,671.20	26.9%	
6650 MISC TRANS & DIST EXPENSES	468,410	0	468,410	90,357.48	.00	378,052.52	19.3%	
6720 MAINT OF DIST RES & STANDPIPES	438,652	0	438,652	4,597.82	.00	434,054.18	1.0%	
6730 MAINT OF TRANS & DIST MAINS	1,486,918	0	1,486,918	134,463.40	.00	1,352,454.60	9.0%	
6750 MAINT OF SERVICES	567,253	0	567,253	205,777.80	.00	361,475.20	36.3%	
6760 MAINT OF METERS	67,404	0	67,404	11,415.24	.00	55,988.76	16.9%	
6770 MAINT OF HYDRANTS	196,808	0	196,808	135,499.68	.00	61,308.32	68.8%	
9020 METER READING EXPENSE	62,347	0	62,347	53,806.78	.00	8,540.22	86.3%	(1)
9030 CUSTOMER RECORDS & COLLECTION	1,030,767	0	1,030,767	331,673.90	.00	699,093.10	32.2%	
9040 UNCOLLECTIBLE ACCOUNTS	2,000	0	2,000	.00	.00	2,000.00	.0%	

GREEN BAY WATER
FEBRUARY 2024 EXPENSE BUDGET REPORT

FOR 2024 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9060 CUSTOMER SERVICE & INFORMATION	73,658	0	73,658	14,524.26	.00	59,133.74	19.7%
9200 ADMIN & GENERAL SALARIES	854,832	0	854,832	155,212.63	.00	699,619.37	18.2%
9210 OFFICE SUPPLIES & EXPENSES	110,395	0	110,395	15,041.52	.00	95,353.48	13.6%
9230 OUTSIDE SERVICES EMPLOYED	589,646	0	589,646	23,626.93	.00	566,019.07	4.0%
9240 PROPERTY INSURANCE	129,057	0	129,057	.00	.00	129,057.00	.0%
9250 INJURIES & DAMAGES	60,437	0	60,437	.00	.00	60,437.00	.0%
9260 EMPLOYEE PENSIONS & BENEFITS	1,364,566	0	1,364,566	227,907.37	.00	1,136,658.63	16.7%
9280 REGULATORY COMMISSION EXP	15,000	0	15,000	.00	.00	15,000.00	.0%
9300 MISC GENERAL EXPENSES	55,950	0	55,950	18,533.14	.00	37,416.86	33.1%
9320 MAINT OF GENERAL PLANT	241,954	0	241,954	24,791.54	1,183.00	215,979.46	10.7%
TOTAL WATER UTILITY	24,155,994	0	24,155,994	3,630,233.23	12,297.00	20,513,463.77	15.1%
GRAND TOTAL	24,155,994	0	24,155,994	3,630,233.23	12,297.00	20,513,463.77	15.1%

** END OF REPORT - Generated by Stephanie Rogers **

(1) Software maintenance for meter reading software - paid in Jan.

Green Bay Water Commission
MEMORANDUM

DATE: April 8, 2024
TO: Green Bay Water Commission
FROM: Operations Manager Doug Martin and Distribution Manager Jason Maes
RE: Distribution and Pumping Divisions - Service Truck Purchases through Government Pricing Contract

In line with the Water Commission's recent approval to leverage state contracting for purchases, Green Bay Water recently had the opportunity to order two of its ¾-ton pickup truck chassis approved for the 2024 budget year. A state contract vendor had openings become available under the 2023 State Pricing Contract for vehicles matching the Utility's specifications. Due to the Utility's flexibility, we were able to reserve the open order slots for the Utility-specified chassis and get the 2023 pricing guarantee.

The two pick-up truck chassis ordered are as follows:

Model:	Manufacturer:	Quote:	Department:
¾-Ton 2WD, Ext. Cab	Chevrolet (2500 HD, 2WD)	$43,651.30	Distribution
¾-Ton 4WD, Ext. Cab	Chevrolet (2500 HD, 4WD)	$48,433.10	Pumping

The associated service body for each truck chassis is as follows:

Model:	Vendor (Manufacturer):	Quote:	Department:
Distribution Service Body	Olson Trailer (Knapheide)	$19,752.00	Distribution
Pumping/Electrician Service Body	Olson Trailer (Knapheide)	$21,536.00	Pumping

The total cost for the Distribution truck is $63,403.30 and the total cost of the Pumping/Electrician truck is $69,969.10. Both trucks were in the approved 2024 budget at $75,000 per vehicle and will replace a 2015 Distribution truck (111,542 miles) and a 2017 Pumping truck (113,346 miles). Upon delivery of the new vehicles, the Utility will compare the vehicles coming offline with the current multi-use fleet vehicles, keep the two with the best service history and sell the remaining two vehicles. The delivery times for the truck chassis are still being finalized by Napleton. The service bodies have a delivery time of 180-210 days.

Green Bay Water Commission
GENERAL MANAGER UPDATE

DATE: April 8th, 2024
TO: Green Bay Water Commission
FROM: Brian Powell, P.E., General Manager, Green Bay Water
RE: General Manager Update

General Manager Brian Powell will provide the commission with updates on the following initiatives within our organization:

1. Strategic Plan Update
2. Master Plan Update – Water Main Break Replacement Update
3. Additional Generation @ Lake Station Update
4. Meetings with Critical/Large Customers
5. Workforce Report
    a. Upcoming Changes
        i. Sharon Lund – Accounts Payable Clerk Retiring May 1st
        ii. Sarah Fidler – HR Coordinator