



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, APRIL 10, 2024, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbm5zNUhBWVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Mark Steuer, Steven Campbell, Melinda Eck, Chris Wery

Excused:

Absent:

C. APPROVAL OF THE AGENDA.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the agenda for the April 10, 2024, Improvement & Services Committee meeting.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the minutes of the March 27, 2024 Improvement & Services Committee meeting.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

E. REGULAR BUSINESS.

1. Consideration with possible action on request by Morgan Fick, 1460 Ninth Street, to rescind Invoice #183680 in the amount of \$39.00 for improper tipper cart storage on March 12, 2024, at 1460 Ninth Street.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to open the floor for discussion.
Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to close the floor.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the request by Morgan Fick, 1460 Ninth Street, to rescind Invoice #183680 in the amount of \$39.00 for improper tipper cart storage on March 12, 2024, at 1460 Ninth Street.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

2. Consideration with possible action on request by Larry Erdmann, 1428 Servais Street, to rescind Invoice #183412 in the amount of \$39.00 for improper tipper cart storage on March 4, 2024, at 1428 Servais Street.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to open the floor for discussion.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to close the floor.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to approve the request by Larry Erdmann, 1428 Servais Street, to rescind Invoice #183412 in the amount of \$39.00 for improper tipper cart storage on March 4, 2024, at 1428 Servais Street.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

3. Consideration with possible action on request by Jay Nyman, 1555 Forest Glen Drive, to rescind Green Bay Parking Citation #69092161 for violation of the No Stopping/No Standing zone on North Washington Street.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to open the floor for discussion.
Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.
Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to close the floor.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.
Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to open the floor for discussion.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.
Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to close the floor.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.
Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Jay Nyman, 1555 Forest Glen Drive, to rescind Green Bay Parking Citation #6909261 for violation of the

No Stopping/No Standing zone on North Washington Street.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

4. Consideration with possible action on request by Department of Public Works to award the contract for hauling, disposal, and mobilization of contaminated soil to Peter's Concrete Co. as a one-year contract with an estimated total of \$70,250.00.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to award the contract for hauling, disposal, and mobilization of contaminated soil to Peter's Concrete Co. as a one-year contract with an estimated total of \$70,250.00.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

5. Consideration with possible action on request by Department of Public Works to obtain an easement for sidewalk and storm sewer purposes from Pickles Manufacturing, LLC, between School Place and Howard Street.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to obtain an easement for sidewalk and storm sewer purposes from Pickles Manufacturing, LLC, between School Place and Howard Street.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

6. Consideration with possible action on request by Department of Public Works to approve Amendment No. 3 to Professional Services Agreement with Ayres Associates in the amount of \$9,710.00 for providing drafting services for the City portion of the Country Club Road reconstruction project.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the request by Department of Public Works to approve Amendment No. 3 to Professional Services Agreement with Ayres Associates in the amount of \$9,710.00 for providing drafting services for the City portion of the Country Club Road reconstruction project.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

7. Consideration with possible action on request by Department of Public Works to enter into a Routine Bridge Maintenance and Operation Agreement between the City and the Wisconsin Department of Transportation for State Fiscal Year 2025.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to enter into a Routine Bridge Maintenance and Operation Agreement between the City and the Wisconsin Department of Transportation for State Fiscal Year 2025.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

8. Consideration with possible action on request by HR Green Bay Owner, LLC (Hyatt Regency Green Bay) to assign parking rights to 333 Main, LLC in accordance with the provisions of the Parking Agreement between the City and Hyatt dated August 31, 2012.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by H R Green Bay Owner, LLC (Hyatt Regency Green Bay) to assign parking rights to 333 Main, LLC in accordance with the provisions of the Parking Agreement between the City and Hyatt dated August 31, 2012.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

9. Consideration with possible action on request by Department of Public Works to approve the proposed 2024 Mill and Pave Program. The program includes milling and replacing 4,735 linear feet of pavement for an estimated cost of \$350,000.00. The program will be funded using bonded money from streets that have been delayed for one year.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to approve the proposed 2024 Mill and Pave Program. The program includes milling and replacing 4,735 linear feet of pavement for an estimated cost of \$350,000.00. The program will be funded using bonded money from streets that have been delayed for one year.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

10. Consideration with possible action on request by Department of Public Works to enter into a three-party agreement with WisDOT and Graef-USA, Inc. for the Manitowoc Road

Sidewalk Project WisDOT Project ID 4987-14-00. The total cost of the design is estimated to be \$405,610.86 of which the City will receive federal funds in the amount of \$129,163.00. The required remaining funds will be bonded in 2025.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into a three-party agreement with WisDOT and Graef-USA, Inc. for the Manitowoc Road Sidewalk Project, WisDOT Project ID 4987-14-00. The total cost of the design is estimated to be \$405,610.86, of which the City will receive federal funds in the amount of \$129,163.00. The required remaining funds will be bonded in 2025.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

11. Consideration with possible action on request by Department of Public Works to approve the award for the purchase of rain barrels to Greenlane Environmental & Recycling Services Inc. in the amount of \$29,016.00.

Moved by Ald. Chris Wery, seconded by Ald. Mark Steuer to approve the request by Department of Public Works to approve the award for the purchase of rain barrels to Greenlane Environmental & Recycling Services Inc. in the amount of \$29,016.00.

Motion failed 2-2.

Yes- Chris Wery, Mark Steuer, No- Melinda Eck, Steven Campbell, Abstain- None.

12. Consideration with possible action on request by Department of Public Works to NOT award Contract WSG 1-24 SALT STORAGE SHED CONCRETE REPAIRS due to need to reallocate funds to East Side Garage Salt Storage Shed design services.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the request by Department of Public Works to NOT award Contract WSG 1-24 SALT STORAGE SHED CONCRETE REPAIRS due to need to reallocate funds to East Side Garage Salt Storage Shed design services.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

13. Consideration with possible action on request by Department of Public Works to reallocate capital funds bonded for repairs to the West Side Garage salt storage shed to emergency repairs/replacement of the East Side Garage salt storage facility.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to reallocate capital funds bonded for repairs to the West Side Garage salt storage shed to emergency repairs/replacement of the East Side Garage salt storage facility.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

14. Consideration with possible action on request by Department of Public Works to award the following contract at a staff level and report the award at the next Improvement and Services Committee meeting following the contract award:

Consultant services for contaminated soils and groundwater determinations for contract 2024 CITY ROAD CONSTRUCTION PROJECTS, LEICHT MEMORIAL PARK, SEYMOUR PARK – WEST, AND FINGER ROAD SOFTBALL FIELD COMPLEX.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to award the following contract at a staff level and report the award at the next Improvement and Services Committee meeting following the contract award:

Consultant services for contaminated soils and groundwater determinations for contract 2024 CITY ROAD CONSTRUCTION PROJECTS, LEICHT MEMORIAL PARK, SEYMOUR PARK-WEST, AND FINGER ROAD SOFTBALL FIELD COMPLEX.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

15. Consideration with possible action on request by Department of Public Works to approve and accept ownership of the stormwater management ponds for the Mahon Creek Estates and the Mahon Creek Estates 1st Addition Subdivisions.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the request by Department of Public Works to approve and accept ownership of the stormwater management ponds for the Mahon Creek Estates and the Mahon Creek Estates 1st Addition Subdivisions.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

16. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

- a. Duke's Concrete Construction
- b. DeGroot Concrete LLC
- c. The Boldt Company
- d. Christensen Concrete & Excavating
- e. KPC Concrete Contractor LLC
- f. Loch Construction Co., Inc.
- g. Melnarik Concrete, Inc.
- h. Titledown Construction LLC
- i. Three Corners Concrete LLC
- j. Evraets Concrete Construction, LLC

- k. E&I Concrete Construction
- l. Helmle Construction & Concrete, LLC
- m. Deleers Construction, Inc.
- n. Bad Bass Concrete LLC
- o. Anderson Basement Repair, Inc.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

- a. Duke's Concrete Construction
- b. DeGroot Concrete LLC
- c. The Boldt Company
- d. Christensen Concrete & Excavating
- e. KPC Concrete Contractor LLC
- f. Loch Construction Co., Inc.
- g. Melnarik Concrete, Inc.
- h. Titledown Construction LLC
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- j. Evraets Concrete Construction, LLC
- k. E&I Concrete Construction
- l. Helmle Construction & Concrete, LLC
- m. Deleers Construction, Inc.
- n. Bad Bass Concrete LLC
- o. Anderson Basement Repair, Inc.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

F. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the Director's Report on recent activities of the Public Works Department.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

2. Recognition of Improvement & Services Committee Alderpersons.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the recognition of Improvement & Services Committee Alderpersons.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

3. Discussion regarding projects and initiatives for the Department of Public Works.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the discussion regarding projects and initiatives for the Department of Public Works.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

4. The next Improvement & Services Committee meeting is scheduled for May 1, 2024.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Mark Steuer, seconded by Ald. Steven Campbell to adjourn.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.