



MINUTES OF THE PERSONNEL COMMITTEE

TUESDAY, APRIL 30, 2024, 4:30 PM

In person at City Hall, Room 207.

Immediately following Finance Committee.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/86846491807?pwd=K3NJQlNxdXUlcjB2RlR0TWVTUkYkdz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 868 4649 1807

Passcode: 298054

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Brian Johnson, Jennifer Grant, Bill Galvin, Kathy Hinkfuss

Others Present: Alder Melinda Eck, Finance Director Diana Ellenbecker, Water Utility General Manager Brian Powell, Police Chief Chris Davis, Community and Economic Development Director Cheryl Renier-Wigg, City Attorney Joanne Bungert, Public Works Director Steve Grenier, Chief of Operations Joseph Faulds, HR Manager Melanie Falk and others.

C. APPROVAL OF THE AGENDA.

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to approve the agenda.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

1. Approval of the Minutes from the March 12, 2024 Personnel Committee meeting.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to approve.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

E. REGULAR BUSINESS.

1. For consideration with possible action to appoint a Personnel Committee Chair

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to nominate Alder Galvin as Chair.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

2. For consideration with possible action to appoint a Personnel Committee Vice Chair

Moved by Ald. Jennifer Grant to nominate Ald. Johnson as Vice Chair.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

3. For consideration with possible action on the request to fill the following positions and all subsequent vacancies resulting from internal transfers

- a. Mechanic
- b. Right of Way Specialist
- c. Sewer Worker Foreperson
- d. Park Maintenance Worker
- e. Neighborhood Compliance Inspector

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to approve the request to fill the Public Works Mechanic position and all subsequent vacancies resulting from internal transfers.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to suspend the rules and take items 3b through 3e.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to approve items 3b through 3e.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

4. For consideration with possible action on the request to create and fill a new Human Resources Generalist position to be shared by the City of Green Bay Human Resources Department (50%) and the Green Bay Water Utility (50%)

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to approve the position and cost sharing and Human Resources using savings from a department line item to fund the part-time position.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

5. Update and discussion of negotiations on the 2024 City of Green Bay and City of Green Bay Professional Police Association labor agreement

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to enter closed session.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to return to open session.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to direct staff to proceed as discussed in closed session..

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

F. INFORMATIONAL.

1. Notice of emergency authorization given for the request to fill the vacant Development Support Specialist position within the Department of Community and Economic Development
2. Report of Routine Personnel Actions
3. Next Meeting: May 14, 2024

G. ADJOURNMENT.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Jennifer Grant to adjourn.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.