



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JUNE 5, 2024, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbm5zNUhBWVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Chris Wery, Joey Prestley, Melinda Eck, Ben Delie

Excused:

Absent:

C. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON OF THE IMPROVEMENT AND SERVICES COMMITTEE MEETING.

Election of Chairperson and Vice-Chairperson of the Improvement and Services Committee Meeting.
Both Ald. Wery and Ald. Prestley were nominated for Chairperson. Ald. Wery was selected for Chairperson, and Ald. Prestley was selected for Vice Chairperson.

D. APPROVAL OF THE AGENDA.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to approve the agenda for the June 5, 2024, Improvement & Services Committee meeting.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

E. APPROVAL OF MINUTES.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the minutes for the May 15, 2024, Improvement & Services Committee meeting.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

F. REGULAR BUSINESS.

1. Consideration with possible action on request by Jennifer Pagel (1070 Kenwood Street) to rescind the outstanding invoices for early garbage setout (held over from the May 1 and May 15, 2024, Improvement & Services Committee meetings).

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to open the floor for discussion.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to close the floor.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to deny the appeal.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Jennifer Pagel (1070 Kenwood Street) to rescind one of the two outstanding invoices for early garbage setout (held over from the May 1 and May 15, 2024, Improvement & Services Committee meetings).

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

2. Consideration with possible action on request by Club Car Wash to dedicate the Jenny Lane right-of-way including utilities from Rothe Street to University Avenue to the City. Dedication is contingent upon the Developer meeting the requirements of the Developer's Agreement.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Club Car Wash to dedicate the Jenny Lane right-of-way including utilities from Rothe Street to University Avenue to the City. Dedication is contingent upon the Developer meeting the requirements of the Developer's Agreement.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

3. Consideration with possible action on request by Downtown Green Bay, Inc. (DGBI) to install murals on the Ray Nitschke Memorial Bridge tender house and east abutment wall under the bridge.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Downtown Green Bay, Inc. (DGBI) to install murals on the Ray Nitschke Memorial Bridge tender house and east abutment wall under the bridge.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

4. Consideration with possible action on request by Shipyard District, Inc. for the City to submit a letter of support to Canadian National Railroad to improve an existing fence and complete streetscaping between the fence and alley behind 709-723 S. Broadway.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Shipyard District, Inc. for the City to submit a letter of support to Canadian National Railroad to improve an existing fence and complete streetscaping between the fence and alley behind 709-723 S. Broadway.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

5. Consideration with possible action on request by Ald. Grant and Ald. Hutchison to require staff to notify potentially affected property owners in advance of the Improvement & Services Committee meetings for projects where new sidewalk installation is being contemplated for properties not previously identified for sidewalk installation on the recorded plat.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Ald. Grant and Ald. Hutchison to require staff to notify potentially affected property owners in advance of the Improvement & Services Committee meetings for projects where new sidewalk installation is being contemplated for properties not previously identified for sidewalk installation on the recorded plat.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

6. Consideration with possible action on request by Ald. Wery and Ald. Hutchison to amend Section 32-2 (g)(5)(i), Green Bay Municipal Code, regarding storage of garbage and recycling carts between collection days.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Ald. Wery and Ald. Hutchison to amend Section 32-2 (g)(5)(i), Green Bay Municipal Code, regarding storage of garbage and recycling carts between collection days, including not allowing cart storage in front of residences.

Motion carried.

Yes- Melinda Eck, Chris Wery, Ben Delie, No- Joey Prestley, Abstain- None.

7. Consideration with possible action to review and approve updates to the Department of Public Works' Adopt-a-Pond program.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to approve updates to the Department of Public Works' Adopt-a-Pond program.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

8. Consideration with possible action on request by Department of Public Works to approve and submit to WDNR the annual electronic Compliance Maintenance Annual Report (eCMAR) and Resolution approving the WDNR NR 208 - Compliance Maintenance Annual Report.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to approve and submit to WDNR the annual electronic Compliance Maintenance Annual Report (eCMAR) and Resolution approving the WDNR NR 208 - Compliance Maintenance Annual Report.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

9. Consideration with possible action on request by Department of Public Works to award contract for survey services for the 2025 Capital Improvement Program to Robert E. Lee and Associates, Inc. in the amount of \$91,350.00.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to approve the request by Department of Public Works to award contract for survey services for the 2025 Capital Improvement Program to Robert E. Lee and Associates, Inc. in the amount of \$91,350.00.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

10. Consideration with possible action on request by Department of Public Works to review and approve the award of contract BRIDGE 3-24 (BRIDGE MAINTENANCE AND CONCRETE REPAIRS) to Lunda Construction Company in the amount of \$135,511.00.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to award contract BRIDGE 3-24 (BRIDGE MAINTENANCE AND CONCRETE REPAIRS) to Lunda Construction Company in the amount of \$135,511.00.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

11. Consideration with possible action on request by Department of Public Works to review

and approve the award of contract JOANNES PARK AQUATIC CENTER ROOF & SERVICES to Garland/DBS, Inc. through a cooperative purchasing agreement in the amount of \$77,535.00, which includes the base bid, Alternate 1, and Alternate 2.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to award contract JOANNES PARK AQUATIC CENTER ROOF & SERVICES to Garland/DBS, Inc. through a cooperative purchasing agreement in the amount of \$77,535.00, which includes the base bid, Alternate 1, and Alternate 2.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

12. Consideration with possible action on request by Department of Public Works to review and approve the award of contract BRIDGE I-24 MAIN STREET BRIDGE B-5-31 I (HYDRAULIC REHABILITATION PHASE 2) to Zenith Tech, Inc. in the amount of \$679,000.

Moved by Ald. Joey Prestley, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to award contract BRIDGE I-24 MAIN STREET BRIDGE B-5-31 I (HYDRAULIC REHABILITATION PHASE 2) to Zenith Tech, Inc. in the amount of \$679,000.00.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

13. Consideration with possible action on request by Department of Public Works to review and approve the award of contract DAY STREET MUNICIPAL BUILDING FIBER CONNECTION to the lowest bidder, Holtger Bros., Inc., in the amount of \$79,362.57.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to award contract DAY STREET MUNICIPAL BUILDING FIBER CONNECTION to the lowest bidder, Holtger Bros., Inc., in the amount of \$79,362.57.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

14. Report the award of contract PARKS 2-24 BAY BEACH WILDLIFE SANCTUARY PARKING LOT EXPANSION - PH. I to Northeast Asphalt, Inc. in the amount of \$596,668.08, which includes the base bid, Alternate 1, Alternate 2, Alternate 3, and Alternate 4.

Moved by Ald. Ben Delie, seconded by Ald. Joey Prestley to receive and place on file the report of the award of contract PARKS 2-24 BAY BEACH WILDLIFE SANCTUARY PARKING LOT EXPANSION - PH. I to Northeast Asphalt, Inc. in the amount of \$596,668.08, which includes the base bid, Alternate 1, Alternate 2, Alternate 3, and Alternate 4.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

15. Consideration with possible action on request by Department of Public Works to award contract SEWERS 3-24 COUNTRY CLUB ROAD at a staff level and report the award at the next Improvement & Services Committee meeting.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to award contract SEWERS 3-24 COUNTRY CLUB ROAD at a staff level and report the award at the next Improvement & Services Committee meeting.
Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

16. I. Report of actions taken by the Department of Public Works.

- A. Granting of Licenses

1. Sidewalk Builder

- a. MP Concrete LLC
 - b. Northern Concrete Construction, Inc.
 - c. Jonny Farr Concrete, LLC

2. Tree & Brush Trimmer

- a. J' Tree Removal & Stump Grinding Service, LLC

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the actions taken by the Department of Public Works.

- A. Granting of Licenses

1. Sidewalk Builder

- a. MP Concrete LLC
 - b. Northern Concrete Construction, Inc.
 - c. Jonny Farr Concrete, LLC

2. Tree & Brush Trimmer

- a. J' Tree Removal & Stump Grinding Service, LLC

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

G. INFORMATIONAL.

- I. Director's Report on recent activities of the Public Works Department.

Director's report on recent activities of the Public Works Department

A Director's Report was not shared.

2. The next Improvement & Services Committee meeting is scheduled for June 19, 2024.

H. PUBLIC HEARINGS.

I. ADJOURNMENT.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to adjourn.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.