



MINUTES OF THE PERSONNEL COMMITTEE

TUESDAY, AUGUST 20, 2024, 4:30 PM

In person at City Hall, Room 207.

Immediately following Finance Committee.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/86846491807?pwd=K3NJQlNxdXUlcjB2RlR0TWVtUkYydz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 868 4649 1807

Passcode: 298054

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Brian Johnson, Kathy Hinkfuss, Jennifer Grant, Bill Galvin

Others Present: Mayor Eric Genrich, Ald. Melinda Eck, Public Works Director Steve Grenier, Community and Economic Development Director Cheryl Renier-Wigg, Fire Chief Matthew Knott, Finance Director Diana Ellenbecker, City Attorney Joanne Bungert, IT Director Dave Wilquet, Chief of Operations Joseph Faulds, Associated Bank Regional President Dennis Deloye, Joe Hockers of Associated Bank, Ken Nimmer of Associated Bank, Bec Kurzynske of M3 Consulting, Human Resources Manager Melanie Falk and others.

C. APPROVAL OF THE AGENDA.

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to approve the agenda.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

1. Approval of the Minutes from the July 23, 2024 Personnel Committee meeting.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to approve.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

E. REGULAR BUSINESS.

1. Consideration with possible action on the request to fill the following positions and all subsequent vacancies resulting from internal transfers.

- a. Recreation Coordinator

- b. Laborer (Sanitation)

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to approve.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

2. Consideration with possible action to enter into an agreement with Associated Bank for the City's third-party administrator to administer health reimbursement accounts, flexible spending accounts, health savings accounts, and insurance continuation through COBRA starting January 1, 2025.

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to open the floor.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to close the floor.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to approve.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

3. Consideration with possible action to amend the City of Green Bay Personnel Policy Chapter II regarding reimbursements for meals, telephone, public transportation, and city vehicle use.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to approve.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

4. Consideration with possible action to amend the City of Green Bay Personnel Policy Chapter 9 regarding hours of work and core hours.

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to open the floor.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jennifer Grant to close the floor.

Motion .

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Brian Johnson to refer to staff to evaluate plans for future implementation with a date of January 1, 2025.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

F. INFORMATIONAL.

1. Report of Routine Personnel Actions

2. Next Meeting: September 10, 2024

G. ADJOURNMENT.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to adjourn.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.