



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, SEPTEMBER 10, 2024, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

Immediately following the Personnel Committee Meeting.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJlRFpOUHVubTdXOHZYZz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 881 4252 4379

Passcode: 846368

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

- I. Approval of the Finance Committee agenda for the Tuesday, September 10, 2024 meeting.

D. Approval of Minutes.

- I. Approval of the Finance Committee minutes from the August 20, 2024, meeting.

E. Regular Business.

- I. Consideration with possible action on acceptance of the FEMA 2023 Fire Prevention & Safety (FP&S) grant in the amount of \$29,880.95.
2. Consideration with possible action to approve the purchase from Taylor'd Systems LLC, a Taylord Prop 2024 training vessel, for a total cost of \$54,237.50 grant funded.
3. Consideration with possible action to approve the purchase from WHP Trainingtowers, a Sourcewell Modified Hazmat Instructor series system, for a total cost of \$174,102 grant

funded.

4. Consideration with possible action to approve the purchase from Conway Shield Paratech airlifting bags and accessories for a total cost of \$57,930 funds from previous borrowing.
5. Consideration with possible action to approve a 180-day planning option to Smet Construction Services for 15 acres of land located on Erie Road, Parcel 21-199.
6. Consideration with possible action to approve a 180-day planning option to Gerarden Fabrication and Design for 15 acres of land located on Erie Road, Parcel 21-199.
7. For consideration with possible action on the resolution to approve state trust fund loan application from Board of Commissioners of Public Land \$2,000,000 for financing Southwest Woods Development infrastructure.
8. For consideration with possible action on the resolution to approve state trust fund loan application from Board of Commissioners of Public Land \$5,500,000 for financing JBS diverse neighborhood infrastructure, park, and boulevard.
9. For consideration with possible action on the resolution to approve state trust fund loan application from Board of Commissioners of Public Land \$1,000,000 for financing a pass-through loan to Developer of Public Market.
10. Consideration with possible action on approving up to \$78,000 of ARPA interest funding for the purchase of electronic locks for 12 park shelters.
11. Consideration with possible action on approving the Third Amendment to the cell tower lease at Fisk Park/Del Marcelle Stadium, which would allow the cell tower equipment to be relocated to accommodate the Green Bay School District stadium renovations.

F. Informational.

1. 2024 Contingency Account: \$238,788.
2. The next Finance Committee meeting will be held on September 24, 2024, at 4:30 PM.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on acceptance of the FEMA 2023 Fire Prevention & Safety (FP&S) grant in the amount of \$29,880.95.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. FEMA FIRE PREVENTION GRANT AWARD LETTER



GRANT TRACKING FORM

PART #1: Notification of Grant Funds

(emailto:PamelaMa@greenbaywi.gov)

APPLICANT DEPARTMENT: FIRE

DATE: 08/30/2024

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Matthew Knott/Fire Chief

APPROPRIATE COMMITTEE: Finance

NAME OF GRANT/FUNDING SOURCE: Assistance to Firefighters Grant Program

AMOUNT OF GRANT REQUEST: \$31,375.00

LOCAL MATCH REQUIREMENT: \$1,494.05

SOURCE OF MATCH: ☒ General Fund ☐ Non-General Fund ☐ Not Applicable

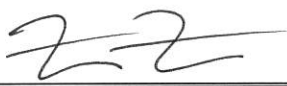
TIMEFRAME OF GRANT: 10/01/2024 through 10/1/2026

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): This grant will be used to purchase smoke alarms for a door-to-door installation program in at risk neighborhoods.

How does the grant meet City/Department needs? The Fire Department is always looking for ways to minimize risk and develop proactive ways to respond to emergencies. Working smoke alarms are proven tools to minimize loss of life during a fire.

What are the personnel requirements (include both existing and new staff) of the grant? N/A No additional staffing needs

DEPARTMENT HEAD SIGNATURE: 

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; emailto:PamelaMa@greenbaywi.gov)

AMOUNT OF GRANT AWARD: \$31,375.00

CFDA/STATE ID #: EMW-2023-FP00785

LOCAL MATCH REQUIREMENT: \$1,494.05

Please describe the source of match, if applicable: General Fund

Please describe any major changes in proposed grant-funded activities: None

Please describe what the grant money will be spent on: smoke alarms for door-to-door installation in at risk neighborhoods

PART	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		FC – Info/Action	
#2: Request to Accept	Finance Dept		FC – Action	

FC = Finance Committee

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 08/27/2024



Lynn Beno
GREEN BAY, CITY OF
501 S. WASHINGTON ST
GREEN BAY, WI 54301

EMW-2023-FP-00785

Dear Lynn Beno,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2023 Fire Prevention & Safety (FP) Grant funding opportunity has been approved in the amount of \$29,880.95 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$1,494.05 for a total approved budget of \$31,375.00. Please see the FY 2023 FP&S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2023 FP&S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink that reads "P. Williams".

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2023 Fire Prevention & Safety

Recipient: GREEN BAY, CITY OF

UEI-EFT: H1BXKC38MHV7

DUNS number: 038946989

Award number: EMW-2023-FP-00785

Summary description of award

The purpose of the Fire Prevention and Safety Grant Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application — including budget information — was consistent with the Fire Prevention and Safety Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2023 Fire Prevention and Safety (FP&S) Grant funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	First Year	Second Year	Total
Personnel	\$0.00	\$0.00	\$0.00
Fringe benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$18,875.00	\$12,500.00	\$31,375.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Indirect charges	\$0.00	\$0.00	\$0.00
Federal	\$17,976.19	\$11,904.76	\$29,880.95
Non-federal	\$898.81	\$595.24	\$1,494.05
Total	\$18,875.00	\$12,500.00	\$31,375.00
Program Income			\$0.00

Approved scope of work

Approved request details:

Community Risk Reduction

Project: Smoke Alarm Installations (door to door with home safety inspection)

Other (Explain)

Bed Shaker for deaf or hard of hearing population

DESCRIPTION

Powered fire safety device that awakens deaf, hard-of-hearing, and any other individuals to fire emergencies. The device is designed to work in partnership with a properly installed and working smoke alarm to alert sleeping individuals of a fire. Once a smoke alarm is activated, the device identifies the alarm and activates a bed shaker, a loud audible alarm, and a visual flashing light to alert a sleeping person who may not be able to hear the smoke alarm to the fire emergency. We estimate that approximately 3% of our population is deaf or hard of hearing.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	25	\$200.00	\$5,000.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Budget class from Equipment to Supplies

JUSTIFICATION

The award reflects a change from the application. The budget class was modified from equipment to supplies.

Other (Explain)

Smoke Alarm, Long Life, Lithium Powered, 10 year battery

DESCRIPTION

Smoke Alarm powered by a non-removable lithium 10 year battery that provides warning to occupants in the event smoke is detected.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	500	\$25.00	\$12,500.00
2	500	\$25.00	\$12,500.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Budget class from **Equipment** to **Supplies**

JUSTIFICATION

The award reflects a change from the application. The budget class was modified from equipment to supplies.

Other (Explain)

Smoke Alarm Installation Kit

DESCRIPTION

Kit to be purchased for each out our teams to install smoke alarms. This kit will include a drill, ladder, miscellaneous hardware, and equipment bag.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	5	\$275.00	\$1,375.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Budget class from **Equipment** to **Supplies**

JUSTIFICATION

The award reflects a change from the application. The budget class was modified from equipment to supplies.

Agreement Articles

Program: Fiscal Year 2023 Fire Prevention & Safety

Recipient: GREEN BAY, CITY OF

UEI-EFT: H1BXKC38MHV7

DUNS number: 038946989

Award number: EMW-2023-FP-00785

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Article 1**Assurances, Administrative Requirements, Cost Principles, Representations, and Certifications**

I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the federal awarding agency.

Article 2**General Acknowledgements and Assurances**

Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located at 2 C.F.R. Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or federal awarding agency program guidance. V. Recipients must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receiving the Notice of Award for the first award under which this term applies. Recipients of multiple federal awards from DHS should only submit one completed tool for their organization, not per federal award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active federal award, not every time a federal award is made. Recipients must submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in these DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension to the 30-day deadline if the recipient identifies steps and a timeline for completing the tool. Recipients must request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3 Acknowledgement of Federal Funding from DHS
Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.

Article 4 Activities Conducted Abroad
Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.

Article 5 Age Discrimination Act of 1975
Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at 42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article 6 Americans with Disabilities Act of 1990
Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article 7 Best Practices for Collection and Use of Personally Identifiable Information
Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article 8**Civil Rights Act of 1964 – Title VI**

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 7.

Article 9**Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10**Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

Article 11**Debarment and Suspension**

Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12 Drug-Free Workplace Regulations
Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 13 Duplicative Costs
Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article 14 Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX
Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 19.

Article 15 E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety
Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.

Article 16 Energy Policy and Conservation Act
Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article 17**False Claims Act and Program Fraud Civil Remedies**

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

Article 18**Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article 19**Federal Leadership on Reducing Text Messaging while Driving**

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of E.O. 13513.

Article 20**Fly America Act of 1974**

Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: [Certificated Air Carriers List | US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list](https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list)) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 21**Hotel and Motel Fire Safety Act of 1990**

Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.

Article 22**John S. McCain National Defense Authorization Act of Fiscal Year 2019**

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article 23**Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article 24**Lobbying Prohibitions**

Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).

Article 25**National Environmental Policy Act**

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article 26 Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 27 Non-Supplanting Requirement

Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.

Article 28 Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the Award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.

Article 29 Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

Article 30 Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 31**Rehabilitation Act of 1973**

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 32**Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.

Article 33**Reporting Subawards and Executive Compensation**

For federal awards that equal or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

Article 34

Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. Definitions The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

Article 35**SAFECOM**

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment | CISA.

Article 36**Terrorist Financing**

Recipients must comply with E.O. 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the E.O. and laws.

Article 37**Trafficking Victims Protection Act of 2000 (TVPA)**

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated by reference.

Article 38**Universal Identifier and System of Award Management**

Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.

Article 39**USA PATRIOT Act of 2001**

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.

Article 40**Use of DHS Seal, Logo and Flags**

Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

Article 41**Whistleblower Protection Act**

Recipients must comply with the statutory requirements for whistleblower protections at 10 U.S.C § 470141 U.S.C. § 4712.

Article 42**Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website at:

<https://www.fema.gov/grants/guidance-tools/environmental-historic>. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 43**Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 44**Acceptance of Post Award Changes**

In the event FEMA determines that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please call FEMA Grant Management Operations at (866) 927-5646 or via e-mail to: ASK-GMD@fema.dhs.gov if you have any questions.

Article 45**Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

Article 46**Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 47**Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 48**Award Performance Goals**

FEMA will measure the recipient's performance of the grant by comparing the input of federal resources used to develop outreach efforts/materials the FP&S Program (by organization type) and the total number of individuals reached with said materials, as requested in its application. In addition, FEMA will evaluate whether the recipient's activities impacted community risk reduction, code enforcement awareness, fire arson investigation, as requested in its application. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the program impact as stated in the NOFO.

Article 49**Environmental & Historic Preservation Compliance Review Required**

Under the Remodeling/Renovation of Existing Facilities, installation of sprinkler systems, lock-box installation, LED/electronic sign installation, projector and/or screen installation to support training, smoke alarm installation, tree trimming or vegetation removal/disturbance, or any other activity not specifically referenced here, this award includes work, such as ground disturbance, that triggers an EHP compliance review. The recipient is prohibited from committing, obligating, expending, or drawing down FY23 Fire Prevention and Safety Grant funds in support of Remodeling/Renovation of Existing Facilities, installation of sprinkler systems, lock-box installation, LED/electronic sign installation, projector and/or screen installation to support training, smoke alarm installation, tree trimming or vegetation removal/disturbance, or any other activity not specifically referenced here, that requires the EHP compliance review, with a limited exception for any approved costs associated with the preparation, conducting, and completion of required EHP reviews. See the FY23 Fire Prevention and Safety Grant NOFO for further information on EHP requirements and other applicable program guidance, including FEMA Information Bulletin No. 404. The recipient is required to obtain the required DHS/FEMA EHP compliance approval for this project pursuant to the FY23 Fire Prevention and Safety Grant NOFO prior to commencing work for this project. DHS/FEMA will notify you when the EHP compliance review is complete, and work may begin. If the recipient requests a payment for one of the activities requiring EHP compliance review, FEMA may not make a payment for that work while the EHP compliance review is still pending. If FEMA discovers that work has been commenced under one of those activities prematurely, FEMA may disallow costs incurred prior to completion of the EHP compliance review and the receipt of DHS/FEMA approval to begin the work. Please contact your DHS/FEMA AFG Help Desk at 1-866-274-0960 or FireGrants@fema.dhs.gov to receive specific guidance regarding EHP compliance. If you have questions about this term and condition or believe it was placed in error, please contact the relevant Preparedness Officer.

Obligating document

1. Agreement No. EMW-2023-FP-00785	2. Amendment No. N/A	3. Recipient No. 396005458	4. Type of Action AWARD	5. Control No. WX03512N2024T		
6. Recipient Name and Address GREEN BAY, CITY OF 501 S WASHINGTON ST GREEN BAY, WI 54301		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Lynn Beno		9a. Phone No. 9204483277	10. Name of FEMA Project Coordinator Fire Prevention and Safety Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 08/27/2024	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 09/03/2024 to 09/02/2026 Budget Period 09/03/2024 to 09/02/2026		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
FP	97.044	2024-F3-GB01 - P410-xxxx-4101-D	\$0.00	\$29,880.95	\$29,880.95	\$1,494.05
Totals			\$0.00	\$29,880.95	\$29,880.95	\$1,494.05
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
PAMELA WILLIAMS, Assistant Administrator, Grant Programs	08/27/2024

18:16:18

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project 2023-FP-00785 (50330)

Title: Green Bay, WI Smoke Detectors

NEPA DETERMINATION

Non Compliant Flag: No	EA Draft Date:	EA Final Date:
EA Public Notice Date:	EA Fonsi	Level: CATEX
EIS Notice of Intent	EIS ROD Date:	

Comment Grant Program: Fire Prevention and Safety
 Grantee: Green Bay Metro FD, WI
 SOW: Installation of battery-operated smoke detectors at multiple residential structures.
 Project Location(s): Multiple residential locations throughout Green Bay, WI; addresses unknown.
 This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.
 - emcwater - 08/26/2024 18:11:18 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
*n7	(*n7) Federal Assistance for Structure and Facility Upgrades. Federal assistance for the reconstruction, elevation, retrofitting, upgrading to current codes and standards, and improvements of pre-existing facilities in existing developed areas with substantially completed infrastructure, when the immediate project area has already been disturbed, and when those actions do not alter basic functions, do not exceed capacity of other system components, or modify intended land use. This category does not include actions within or affecting streams or stream banks or actions seaward of the limit of moderate wave action (or V zone when the limit of moderate wave action has not been identified).	Yes

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project 2023-FP-00785 (50330)

Title: Green Bay, WI Smoke Detectors

Environmental Law/ Executive Order	Status	Description	Comment
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is located in a coastal zone area and/or affects the coastal zone	
	Completed	State administering agency does not require consistency review - Review concluded	
Executive Order 11988 - Floodplains	Completed	No effect on floodplain/flood levels and project outside floodplain - Review concluded	FIRM not required; project is less than \$5K at each location. - emcwater - 08/26/2024 17:42:17 GMT
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	Low income or minority population in or near project area	
	Completed	No disproportionately high and adverse impact on low income or minority population - Review concluded	
Endangered Species Act (ESA)	Completed	No listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action - Review concluded	Project completely on interior of building/structure; no listed species or critical habitat present. - emcwater - 08/26/2024 18:08:52 GMT
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets	Multiple mobile home structures; construction dates unknown. No ground

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project 2023-FP-00785 (50330)

Title: Green Bay, WI Smoke Detectors

Environmental Law/ Executive Order	Status	Description	Comment
		Programmatic Allowance (enter date and # in comments) - Review concluded	disturbances. No NRHP concerns (may have locations in NRHP districts or in NRHP listed properties). Fred Holycross, SOI-qualified staff, determined that the undertaking meets allowances I.B.1 (buildings less than 45 years old) and II.B.3.c (interior fire detection) per WI 106 PA dated 7/18/2017. - emcwater - 08/26/2024 18:03:46 GMT
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Special Conditions required on implementation of Projects:

1. For buildings 45 years old or older, installation of system hardware should not cause damage or cause removal of character-defining architectural features and can be easily removed in the future.

Source of condition: National Historic Preservation Act (NHPA)

Monitoring Required: No

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.



FEMA

August 26, 2024

To: Julia Barron, Preparedness Officer, GPD
From: Beth McWaters-Bjorkman, GPD EHP Section Chief, Lead EHP Reviewer
Subject: EHP Review Completion for Green Bay Metro FD, WI

Documentation for the following project was submitted to the Grant Programs Directorate (GPD) for Environmental and Historic Preservation (EHP) review.

Project Description: Installation of battery-operated smoke detectors at multiple residential structures.

Grant Recipient: Green Bay Metro FD, WI

Project Location: Multiple residential locations throughout Green Bay, WI; addresses unknown.

Grant Number(s): 2023-FP-00785

Case Number: 2023-FP-00785.50330

Grant Program: Fire Prevention and Safety

The materials submitted were reviewed according to the National Environmental Policy Act (NEPA) of 1969, the National Historic Preservation Act (NHPA) and other EHP laws, regulations, and Executive Orders.

After review of the documentation provided, the environmental review is now completed in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01. Please inform the recipient that because of this determination their project has been approved for EHP compliance, subject to the conditions outlined below. In addition, where subrecipients are involved, I request you remind the recipient of their responsibility to ensure subrecipients comply with these conditions.

Special Conditions:

1. For buildings 45 years old or older, installation of system hardware should not cause damage or cause removal of character-defining architectural features and can be easily removed in the future.

Standard Conditions:

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

EHP Completion Letter

EHP Case Number: 2023-FP-00785.50330

- This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws. Failure to obtain all appropriate federal, state, and local environmental permits and clearances may jeopardize federal funding.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

This is official documentation and must be retained as part of the project record. A copy of this letter will be added to the grant file that includes this project.

If you have further questions please contact GPDEHPinfo@fema.dhs.gov.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY**AGENDA ITEM # E.2**

Consideration with possible action to approve the purchase from Taylor'd Systems LLC, a Taylord Prop 2024 training vessel, for a total cost of \$54,237.50 grant funded.

BACKGROUND

Common council accepted the Pipeline Emergency Response Grant (PERG) on 10/17/2023, for a total grant award of \$429,891 with no local match.

RECOMMENDATION

Approval of the request.

FISCAL IMPACT**ATTACHMENTS**

1. Finance Request Taylor'd Training Vessel 9-10-2024
2. Grant Tracking Form - PERG-ACCEPT



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

9/04/2024

Finance Committee 9/10/2024.

Consideration and possible action to approve a Purchase from Taylor'd Systems LLC for a TAYLORD PROP 2024 Training Vessel. Total Cost of Unit is \$54,237.50. This is a Sole Source purchase due to vendor having a patent on training vessel.

The funding source is a PERG (Pipeline Emergency Response Grant) that we have already secured. GL 824400-55501-41218.

Respectfully Submitted,

Thomas J. Walenski

Thomas J. Walenski
Procurement
Manager City of
Green Bay

TAYLOR'D SYSTEMS LLC
 12802 E Indiana Ave
 Spokane Valley, WA 99216 US
 +1 5099192527
 invoicing@taylord.com
 Taylord.com

Invoice



BILL TO
GREEN BAY METRO FIRE DEPARTMENT 929 UNIVERISTY AVENUE GREEN BAY, WI 54302

SHIP TO
GREEN BAY METRO FIRE DEPARTMENT 929 UNIVERISTY AVENUE GREEN BAY, WI 54302

INVOICE #	DATE	TOTAL DUE			ENCLOSED
211027JR2460	06/24/2024	\$54,237.50			

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	TAYLORD PROP 2024 VERSION	- Forcible Entry Doors (Inner and Outer Swing) - Adjustable Pitch Roof - 8' Wide Set (Roof Receiver and Roof Slide) - Extension Arms for Flat Roof - Ground Level Window (Rebar, Sash and Ventilation) - Denver Drill Insert - 2nd Story Bail Out Window - 2x Vertical and 1x Horizontal Bars to Change Window Dimensions - Wall Breach Simulation Receivers - Holds a Framed Wall - Garage Door Simulation Receivers - Holds x2 Sheets of OSB - 30" x 30" Man Hatch - Confined Space and Entanglement - Two Wall Sets (x2 Floor and x2 Ceiling Catches) - Safety Rails and Chain - Wheel Set and Manual Crank Jack - x4 Pivoting Caster with Pivot Locks - Ladder to second story - Pull Bar	0.50	57,800.00	28,900.00
	ROOF EXTENSION	- 12' Wide Roof Set UPGRADE from 8'	0.50	975.00	487.50
	TRAILER FOR PROP	22' Hydraulic Tilt Trailer Equipped with a Winch	0.50	19,800.00	9,900.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	MISC - PROP	PIPELINE SPILL AND MITIGATION TOO/PROP	0.50	3,550.00	1,775.00
	MISC - PROP	INTERNAL SHORE CONNECTION PROP	0.50	3,380.00	1,690.00
	MISC - PROP	CHLORINE ONE TON TRAINING END MOUNTED ON DOOR	0.50	7,972.00	3,986.00
	MISC - PROP	TRAINING DOME - LPG/NH TANKCAR HOUSING AND VALVES	0.50	10,998.00	5,499.00
	DELIVERY FEE - PROP	DELIVERY	0.50	4,000.00	2,000.00
	PROP CLARIFICATIONS	PROP CLARIFICATIONS: PRICE DOES NOT INCLUDE THE COST OF EQUIPMENT FOR OFFLOAD. FORKLIFT NEEDS TO HAVE A MINIMUM 6' LONG FORKS AND BE CAPABLE OF LIFTING 8000 LBS AT A 4' CENTER. CUSTOMER IS RESPONSIBLE FOR ANY LOCAL LAWS OR ORDINANCES PERTAINING TO THE TAYLOR'D PROP. TO SECURE AN ORDER, HALF DOWN IS REQUIRED AND REMAINING BALANCE DUE BEFORE ORDER SHIPS. * TAX EXEMPT CERT RECEIVED. DEPOSIT INVOICE.	1	0.00	0.00
	Sales Tax	Sales Tax calculated by AvaTax on Mon 24 Jun 14:31:55 UTC 2024	1	0.00	0.00

SUBTOTAL	54,237.50
TAX	0.00
TOTAL	54,237.50
BALANCE DUE	\$54,237.50

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : Purchasing Division/Administrative Services

DATE: 08/31/24

FROM: Department/Division Fire

REQUISITION #

List "No Substitute" Item(s) here:

The Taylord Prop is a patent pending fire training apparatus with multiple training features. Taylord Trailer is custom designed and built to transport the Prop with the Equipment Container. Items included: Forcible entry door, Ground level window, Adjustable pitch roof, Second story bailout window, roof hatch trainer, Confined space entanglement.

Select One:

- ☒ 1) One Time Purchase Estimated Cost: \$ 54,237
- ☐ 2) Annual Commodity purchase: Estimated annual cost: \$
- ☐ 3) Item may be purchased again: Indicate term: Estimated Annual Cost: \$

Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)
Check appropriate justification(s). Provide DETAILED explanation(s) below.

- ☒ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
- ☐ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.
- ☐ 3. Item(s) is (are) only acceptable replacement part(s) known for _____ (Identify)
- ☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
- ☐ 5. Safety:
- ☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

Taylord is a one-of-a-kind training device that allows our department have compact and mobile training device onsite. The Prop has a total footprint of 12x 8x 8'6" which can fit in a parking stall. Taylord Trailer is custom designed and built to transport the Prop with the Equipment Container.

Added custom features for Green Bay Fire:

Pipeline spill and mitigation tool/prop

Internal shore connection attachment

Chlorine one ton training end mounted on door

Training dome -LPG/NH Tank car housing and valves

Approvals:

Requestor: Mike Vanden Avond

Date: 8-31-24

Department Head: [Signature]

Date: 9/3/24

Purchasing Manager: Thomas J. Walonaki

Date: 9-4-2024



GRANT TRACKING FORM

PART #1: Notification of Grant Funds

([emailto:PamelaMa@greenbaywi.gov](mailto:PamelaMa@greenbaywi.gov))

APPLICANT DEPARTMENT: FIRE

DATE: 8/24/2023

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Matthew Knott/Fire Chief

APPROPRIATE COMMITTEE: Finance

NAME OF GRANT/FUNDING SOURCE: Pipeline Emergency Response Grant (PERG)/U.S. Department of Transportation

AMOUNT OF GRANT REQUEST: \$429,891

LOCAL MATCH REQUIREMENT: \$0

SOURCE OF MATCH: ☐ General Fund ☐ Non-General Fund ☒ Not Applicable

TIMEFRAME OF GRANT: 10/01/2023 through 10/01/2025

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): Provide training and props to better prepare our firefighters to respond to a pipeline emergencies.

How does the grant meet City/Department needs? This grant provides training and equipment to ensure our firefighters are well trained to respond to incidents.

What are the personnel requirements (include both existing and new staff) of the grant? Funding from this grant will allow us to cover costs of training on specialized props and equipment. There are no new hires or additional costs.

DEPARTMENT HEAD SIGNATURE:

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; [emailto:PamelaMa@greenbaywi.gov](mailto:PamelaMa@greenbaywi.gov))

AMOUNT OF GRANT AWARD: \$429,891

CFDA/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$0

Please describe the source of match, if applicable: N/A

Please describe any major changes in proposed grant-funded activities: _____

Please describe what the grant money will be spent on: Training & equipment for pipeline incidents

PART	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		FC – Info/Action	
#2: Request to Accept	Finance Dept		FC – Action	

FC = Finance Committee



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action to approve the purchase from WHP Trainingtowers, a Sourcewell Modified Hazmat Instructor series system, for a total cost of \$174,102 grant funded.

BACKGROUND

Common council accepted the Pipeline Emergency Response Grant (PERG) on 10/17/2023 for a total grant award of \$429,891 with no local match.

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

1. Finance Request Haz Mat Training System Fire 9-10-2024
2. Grant Tracking Form - PERG-ACCEPT



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

9/04/2024

Finance Committee 9/10/2024.

Consideration and possible action to approve a proposal for our Sourcewell Modified Hazmat Instructor Series™. The funding source is a PERG (Pipeline Emergency Response Grant) that we have already secured. GL 824400-55501-41218. Total Cost of this request is \$174,102.00

This is a Contract Purchase under Contract: WHP Sourcewell Contract Number 011822 – JHK (Jahnke & Sons Construction dba WHP Trainingtowers). Client Sourcewell Contract Number 210291 – City of Green Bay

Respectfully Submitted,

Thomas J. Walenski

Thomas J. Walenski
Procurement Manager
City of Green Bay



August 6th, 2024

Ref Number: Q-2418767 (via email)

Mike Vanden Avond, Battalion Chief, Hazmat Team Leader
Green Bay Metro Fire Department
501 S. Washington Street
Green Bay, WI 54301

Phone: 920-615-9156
Email: michaelva@greenbaywi.gov

Dear Battalion Chief Mike Vanden Avond:

We are pleased to provide a proposal for our **Sourcewell Modified Hazmat Instructor Series™**. The system consists of the following:

Portable Control System (a hand-held tablet that allows the instructor to manage all operations. The console has emergency stops, pauses and redo's allowing control for the below props:

- a. **Leak Training Tree** 4" steel pipe to include a tear leak, pinhole leak, and gasket leak;
3" pipe with gate valve packing leak, tear leak, pinhole leak, and gasket leak
1" run with sprinkler head and union leak.
- b. **55 Gallon Drum Leak Prop (one drum)**. Standard UN1A1 and UN1A2 drums which leak from a simulated fork lift puncture, bung or seam leak in lid.
- c. **55 Gallon Reacting Drum (one drum)**. Chemical reaction inside a storage drum includes bubbling and gurgling sounds and drum vibrations. Bulging head indicates pressure build-up.
- d. **70 Gallon Vertical Leaking Tank**. Contain and control flammable liquid leaks from storage container.
- e. **Falling Cylinder Rack (three cylinders)**. Rack failure resulting in an uncontrolled release of product from failed cylinder and manifold. Failure presents responders with "real-life" maneuvering of the situation.

WHP Sourcewell Contract Number 011822 – JHK (Jahnke & Sons Construction dba WHP Trainingtowers)
Client Sourcewell Contract Number 210291 – City of Green Bay

	MSRP	Sourcewell Price
Sourcewell Materials:	\$186,480.00	\$167,832.00
Sourcewell Freight:	\$6,600.00	\$6,270.00
Sourcewell Total:	\$193,080.00	\$174,102.00

All pricing is in US Dollars and is valid for 30 days

Schedule: Delivery is approximately 4-6 months after receipt of order.

Exclusions: We exclude from our proposal: bonds, taxes, permits, special insurance requirements if any, electrical, general condition items and any other miscellaneous fees. Supply of water and/or electricity is also excluded.

All pricing is in US Dollars and is valid for 30 days.

Terms: A deposit of 25% on the package is due on receipt of order (signing of contract). Balance of payment on materials due on delivery to site. No retention on materials. Invoices not in dispute over 30 days will be assessed 1 ½ % per month on balances in excess of 30 days.

We hope that you find this proposal acceptable. If we can provide further information, please feel free to call.

Sincerely,



Clint Brown
WHP Trainingtowers

Approval	
Print Name	_____
Signature	_____
Date	_____
Tax Exempt Number	_____



GRANT TRACKING FORM

PART #1: Notification of Grant Funds

([emailto:PamelaMa@greenbaywi.gov](mailto:PamelaMa@greenbaywi.gov))

APPLICANT DEPARTMENT: FIRE

DATE: 8/24/2023

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Matthew Knott/Fire Chief

APPROPRIATE COMMITTEE: Finance

NAME OF GRANT/FUNDING SOURCE: Pipeline Emergency Response Grant (PERG)/U.S. Department of Transportation

AMOUNT OF GRANT REQUEST: \$429,891

LOCAL MATCH REQUIREMENT: \$0

SOURCE OF MATCH: ☐ General Fund ☐ Non-General Fund ☒ Not Applicable

TIMEFRAME OF GRANT: 10/01/2023 through 10/01/2025

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): Provide training and props to better prepare our firefighters to respond to a pipeline emergencies.

How does the grant meet City/Department needs? This grant provides training and equipment to ensure our firefighters are well trained to respond to incidents.

What are the personnel requirements (include both existing and new staff) of the grant? Funding from this grant will allow us to cover costs of training on specialized props and equipment. There are no new hires or additional costs.

DEPARTMENT HEAD SIGNATURE:

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; [emailto:PamelaMa@greenbaywi.gov](mailto:PamelaMa@greenbaywi.gov))

AMOUNT OF GRANT AWARD: \$429,891

CFDA/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$0

Please describe the source of match, if applicable: N/A

Please describe any major changes in proposed grant-funded activities: _____

Please describe what the grant money will be spent on: Training & equipment for pipeline incidents

PART	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		FC – Info/Action	
#2: Request to Accept	Finance Dept		FC – Action	

FC = Finance Committee



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action to approve the purchase from Conway Shield Paratech airlifting bags and accessories for a total cost of \$57,930 funds from previous borrowing.

BACKGROUND

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

- I. Finance Request Fire -lift bags 9-10-2024



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

9/04/2024

Finance Committee 9/10/2024.

Consideration and possible action to approve the purchase of PARATECH AIRLIFTING BAGS AND ACCESSORIES for a total cost of \$57,930.00. This request is a Sole Source request to match current life cycle needs for replacement and avoidance of new training by other brands.

Funding Source: \$19,310.00 - Extrication Equipment bond – 424400-55501-41223
\$38,620.00 - 2 Ladder Trucks bond – 424400-55501-41216

Respectfully Submitted,
Thomas J. Walenski

Thomas J. Walenski
Procurement Manager
City of Green Bay



Conway Shield
14100 W Cleveland Ave
New Berlin, WI, 53151
Phone: (800) 955-8489

Web: conwayshield.com

ISSUED TO:

Green Bay Metro Fire Dept
130 N. Henry St.
Green Bay WI 54302
United States of America

QUOTE

Quote Number: Q003605
Order Date: 8/19/2024
Valid Until: 10/18/2024
Salesperson: Lee Kasten
Customer ID: 000023061
Reference:

ITEM	ITEM DESCRIPTION	QTY.	PRICE	AMOUNT
22-888110	PARATECH KPI-1 Air Lifting Bag 6 x 6 x 5/8 G3	3.00	505.00	1,515.00
22-888140	PARATECH KPI-12 Air Lifting Bag 15 x 15 x 3/4 G3	3.00	1,170.00	3,510.00
22-888160	PARATECH KPI-22 Air Lifting Bag 20 x 20 x 3/4 G3	3.00	1,560.00	4,680.00
22-888190	Paratech - KPI-44 Lift Bag 28" X 28" X 3/4 G3	3.00	2,765.00	8,295.00
22-888200	PARATECH - KPI-74 Air Lifting Bag G3	3.00	3,975.00	11,925.00
22-890351G3	PARATECH Basic Control Kit - G3	3.00	2,100.00	6,300.00
22-890490-	PARATECH Inline Relief Valve - 180 psi	3.00	225.00	675.00
22-890514	PARATECH AIR HOSE 3/8INX16FT BLUE	3.00	105.00	315.00
22-890517	PARATECH Air Hose 3/8in 9.5mm diam. 16ft 5m GREEN	3.00	105.00	315.00
22-797E12E	Paratech Supporter X2	12.00	1,700.00	20,400.00
	Shipping to be determined	0.00	0.00	0.00

Quote Submitted by:

Lee Kasten
lkasten@conwayshield.com
920-858-1039

Quote Total: 57,930.00
Less Discount: 0.00
Tax Total: 0.00
Total (USD): 57,930.00

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : Purchasing Division/Administrative Services

DATE: 08/19/2024

FROM: Department/Division

FIRE

REQUISITION # Pneumatic lift
bags/stabilizing struts

List "No Substitute" Item(s) here: See attached list.

Select One:

- ☐ 1) One Time Purchase Estimated Cost: \$
- ☐ 2) Annual Commodity purchase: Estimated annual cost: \$
- ☒ 3) Item may be purchased again: Indicate term: Estimated Annual Cost: **\$45,000**
10years

Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)

☒ Check appropriate justification(s). Provide DETAILED explanation(s) below.

- ☐ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
- ☒ 2. **Single Source** – Although comparable items are available, THIS is the only brand/model that will work.
- ☐ 3. Item(s) is (are) only acceptable replacement part(s) known for _____ (Identify)
- ☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
- ☐ 5. Safety:
- ☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

Replacement for current out of certifiable service life. Same brands as utilized by the department, no further training or equipment needed other than those listed within the quote.

Approvals:

Requestor: BC Anthony
Piontek

Date: 08/19/2024

Department Head:

Date: 8/29/24

Purchasing Manager: *Thomas J. Walenski*

Date:



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action to approve a 180-day planning option to Smet Construction Services for 15 acres of land located on Erie Road, Parcel 21-199.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Finance Committee Smet



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

Rebecca Finco, Economic Development
Specialist

AGENDA ITEM

Consideration with possible action to approve a 180-day planning option to Smet Construction Services for 15 acres of land located on Erie Road, Parcel 21-199.

BACKGROUND

In May 2024, the City purchased 35.875 acres for the expansion of the Grandview Industrial Park. This land is currently zoned RR-Rural Residential with the intent to rezone to Industrial.

Smet Construction Services has submitted a request for a 180-day planning option for 15 southwest acres of the 35.875 acres for a local company. This building would include 12,500 sq ft of office space and 93,750 sq ft of shop space, eight (8) loading docks, and parking for approximately 40 employees.

The exact location of the 15 acres would be contingent on a Certified Survey Map and consultation with the Department of Public Works and the Developer.

RECOMMENDATION

To approve a 180-day planning option to Smet Construction Services on behalf of a local company for 15 acres of the site located on Erie Road, Parcel 21-199.

FISCAL IMPACT**ATTACHMENTS**

1. GIS Mapping
2. Planning Option Request

Letter of Intent

August 28, 2024

City of Green Bay Community & Economic Development Department
Attn: Matt Buchanan
100 N. Jefferson St.
Green Bay, WI 54301

Re: Option request for up to 15 acres of land at the southwest corner of parcel #21-199.

Smet Construction Services is currently working with a local company to build 100,000 square feet of manufacturing/office space. They're currently located at 301 Bridge St. in downtown Green Bay.

Our client is in a strong growth mode and needs the additional land for another 100,000 sf in the future. Their plan for the initial space is to be fully operational by the end of December 2025.

We request a 180-day option to give us enough time to determine the viability of the project and work through the developer's agreement process. They're currently in a very low rent district and will be leasing at the new location at a much higher rate. Should they decide not to build, Smet will notify the city as soon as is possible prior to the 180 day termination.

The building includes 12,500 square feet of office space and 93,750 square feet of shop space, eight (8) loading docks and parking for 40 employees.

Sincerely,

Greg Runnoe
Smet Construction Services



Part of Brown County WI

Map printed on 4/24/2024

1:3,600

1 inch = 300 feet*

1 inch = 0.0568 miles*

*original page size: 8.5"x11"

Appropriate format depends on zoom level

Parcel ownership key

- Parcel Boundary
- Condominium
- Gap or Overlap
- "hooks" indicate parcel ownership crosses a line

Parcel line

Right of Way line

Meander line

Lines between deeds or lots

Historic Parcel Line

Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480
www.browncountywi.gov



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action to approve a 180-day planning option to Gerarden Fabrication and Design for 15 acres of land located on Erie Road, Parcel 21-199.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Finance Committee Gerarden



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

Rebecca Finco, Economic Development
Specialist

AGENDA ITEM

Consideration with possible action to approve a 180-day planning option to GERARDEN Fabrication and Design for 15 acres of land located on Erie Road, Parcel 21-199.

BACKGROUND

In May 2024, the City purchased 35.875 acres for the expansion of the Grandview Industrial Park. This land is currently zoned RR-Rural Residential with the intent to rezone to Industrial.

GERARDEN Fabrication & Design has submitted a request for a 180-day planning option for five (5) of the 35.875 acres for the expansion of their business. GERARDEN Fabrication & Design is a team of professional metal and wood crafters who design and build a variety of modern industrial and vintage furniture pieces for clients all over the world.

The exact location of the five (5) acres would be contingent on a Certified Survey Map and consultation with the Department of Public Works and the Developer.

RECOMMENDATION

To approve a 180-day planning option to GERARDEN Fabrication & Design for five (5) acres of the site located on Erie Road, Parcel 21-199.

FISCAL IMPACT**ATTACHMENTS**

1. GIS Mapping
2. Planning Option Request

GERARDEN Fabrication & Design

Green Bay City Hall
100 N Jefferson Street, Room 608
Green Bay, WI 54301

August 29, 2024

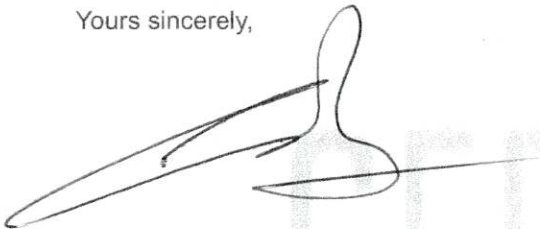
Dear City of Green Bay,

I am Codey Gerarden, president of Gerarden Fabrication & Design. We are a small team of professional metal and wood crafters who design and build a variety of modern industrial and vintage furniture pieces for clients all over the world. In 2022, we expanded our furniture making capabilities to include metal laser services. As our company's capabilities have grown, so have our facility needs.

I would like to request a 6-month planning option for 5 acres within the Erie Street Site.

Do let me know if you want further information.
Looking forward to hearing from you.

Yours sincerely,



Codey Gerarden
President Gerarden Fabrication & Design

1+ 920-246-9567
c.michael.gerarden@gmail.com
www.gerardenfabrication.com



Part of Brown County WI

Map printed on 4/24/2024

1:3,600

1 inch = 300 feet*

1 inch = 0.0568 miles*

*original page size: 8.5"x11"

Appropriate format depends on zoom level

Parcel ownership key

Parcel Boundary

Condominium

Gap or Overlap

"hooks" indicate
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Parcel line

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(920) 448-6480
www.browncountywi.gov



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

AGENDA ITEM # E.7

For consideration with possible action on the resolution to approve state trust fund loan application from Board of Commissioners of Public Land \$2,000,000 for financing Southwest Woods Development infrastructure.

BACKGROUND

New TID #26 – Southwest Woods residential development.

Signed Development Agreement March 19, 2024, and an infrastructure development agreement with GB Real Estate Investments, LLC.

Project grant up to \$1,925,000, or actual public improvements and engineering costs to developer.

Tax increment incentives will be used to repay the loan over 20 years. If shortfall of guarantee occurs, the Developer will be invoiced for the annual shortfall.

City of Green Bay has debt limit capacity for this loan – 12/31/2023 the City of Green Bay's was at 35.8% of state debt limit.

RECOMMENDATION

Approve

FISCAL IMPACT

ATTACHMENTS

- I. STFL \$2M - 2024 SW Woods application

STATE OF WISCONSIN
BOARD OF COMMISSIONERS OF PUBLIC LANDS
101 EAST WILSON STREET, 2ND FLOOR
POST OFFICE BOX 8943
MADISON, WISCONSIN 53708-8943

APPLICATION FOR STATE TRUST FUND LOAN

CITY - 20 YEAR MAXIMUM

Chapter 24 Wisconsin Statutes

CITY OF GREEN BAY

Date sent: August 13, 2024

Received and filed in Madison, Wisconsin:

ID # 05606015

RAS

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned **Mayor** and clerk of the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of **Two Million And 00/100 Dollars (\$2,000,000.00)** from the Trust Funds of the State of Wisconsin for the purpose of **financing Southwest Woods Development infrastructure**.

The loan is to be continued for a term of **20** years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of **6.00** percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the City with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the common council of the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the _____ day of _____, 20____.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the common council approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of **Two Million And 00/100 Dollars (\$2,000,000.00)** from the Trust Funds of the State of Wisconsin to the City of **Green Bay** in the County(ies) of **Brown**, Wisconsin, for the purpose of **financing Southwest Woods Development infrastructure**. That at the same time and place, the common council of the City of **Green Bay** by a majority vote of the members, adopted a resolution levying upon all the taxable property in the city, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the city clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the City of **Green Bay**, certified to by the **Mayor** and clerk, accompanies this application.

Given under our hands in the City of **Green Bay** in the County(ies) of **Brown**, Wisconsin, this _____ day of _____, 20____.

Mayor, City of Green Bay

Clerk, City of **Green Bay**

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

FORM OF RECORD

The following preamble and resolutions were presented by Alderman _____ and were read to the meeting.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **Two Million And 00/100 Dollars (\$2,000,000.00)** for the purpose of **financing Southwest Woods Development infrastructure** and for no other purpose.

The loan is to be payable within **20** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **6.00** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of **Green Bay** by such loan from the state be applied or paid out for any purpose except **financing Southwest Woods Development infrastructure** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the **Mayor** and clerk of the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, are authorized and empowered, in the name of the city to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the city pursuant to this resolution. The **Mayor** and clerk of the city will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this city forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

Alderman _____ moved adoption of the foregoing preamble and resolutions.

The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, which resulted as follows:

1.	Alderman	_____	voted	_____
2.	Alderman	_____	voted	_____
3.	Alderman	_____	voted	_____
4.	Alderman	_____	voted	_____
5.	Alderman	_____	voted	_____
6.	Alderman	_____	voted	_____
7.	Alderman	_____	voted	_____
8.	Alderman	_____	voted	_____
9.	Alderman	_____	voted	_____
10.	Alderman	_____	voted	_____
11.	Alderman	_____	voted	_____
12.	Alderman	_____	voted	_____

A majority of the members of the common council of the City of **Green Bay**, in the County(ies) of **Brown**, State of Wisconsin, having voted in favor of the preamble and resolutions, they were declared adopted.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

STATE OF WISCONSIN

County(ies) of **Brown**

I, _____, Clerk of the City of **Green Bay**, in the County(ies) of **Brown**, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the common council of the City of **Green Bay** at a meeting held on the ____ day of _____, _____, relating to a loan from the State Trust Funds; that I have compared the same with the original record thereof in my custody as clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the common council of the City of **Green Bay**, County(ies) of **Brown**, is constituted by law to have _____ members, and that the original of said preamble and resolutions was adopted at the meeting of the common council by a vote of _____ ayes to _____ noes and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the city.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the City of **Green Bay** this ____ day of _____, 20____.

Clerk (Signature)

Clerk (Print or Type Name)

City of **Green Bay**

County(ies) of **Brown**

State of Wisconsin

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

STATE OF WISCONSIN
COUNTY(IES) OF **BROWN**

TO: THE BOARD OF COMMISSIONERS OF PUBLIC LANDS

I, _____, Clerk of the City of **Green Bay**, County(ies) of **Brown**, State of Wisconsin, do hereby certify that it appears by the books, files and records in my office that the valuation of all taxable property in the City of **Green Bay** is as follows:

EQUALIZED VALUATION FOR THE YEAR 20____ * \$_____

* Latest year available

I further certify that the whole existing indebtedness of the City of **Green Bay**, County(ies) of **Brown**, State of Wisconsin, is as follows (list each item of indebtedness):

NAME OF CREDITOR	PRINCIPAL BALANCE (EXCLUDING INTEREST)
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL INDEBTEDNESS:	<u>\$ _____</u>

Clerk (Signature)

Clerk (Print or Type Name)

City of **Green Bay**

County(ies) of **Brown**,

State of Wisconsin

_____, 20____
Date

THE TOTAL INDEBTEDNESS, INCLUDING THE TRUST FUND LOAN APPLIED FOR, MAY NOT EXCEED 5% OF THE VALUATION OF THE TAXABLE PROPERTY AS EQUALIZED FOR STATE PURPOSES. (Sec. 24.63(1), Wis. Stats., 1989-90)

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

AGENDA ITEM # E.8

For consideration with possible action on the resolution to approve state trust fund loan application from Board of Commissioners of Public Land \$5,500,000 for financing JBS diverse neighborhood infrastructure, park, and boulevard.

BACKGROUND

New TID #28 – JBS Redevelopment

Loan necessary to pay the cost of public infrastructure projects and developer incentives necessary for residential development land in the district by Gorman & Company and Revel 49.

\$5.5M public infrastructure & park improvements.

\$9.8M in developer's incentives to repay the loan over 20 years.

City of Green Bay has debt limit capacity for this loan – 12/31/2023 the City of Green Bay's was at 35.8% of state debt limit.

RECOMMENDATION

Approve

FISCAL IMPACT

ATTACHMENTS

- I. STFL application \$5.5M JBS - 2024

STATE OF WISCONSIN
BOARD OF COMMISSIONERS OF PUBLIC LANDS
101 EAST WILSON STREET, 2ND FLOOR
POST OFFICE BOX 8943
MADISON, WISCONSIN 53708-8943
APPLICATION FOR STATE TRUST FUND LOAN
CITY - 20 YEAR MAXIMUM

Chapter 24 Wisconsin Statutes

CITY OF GREEN BAY

Date sent: August 13, 2024

Received and filed in Madison, Wisconsin:

ID # 05606014

RAS

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned **Mayor** and clerk of the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of **Five Million Five Hundred Thousand And 00/100 Dollars (\$5,500,000.00)** from the Trust Funds of the State of Wisconsin for the purpose of **financing JBS-diverse neighborhood infrastructure, park and boulevard**.

The loan is to be continued for a term of **20** years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of **6.00** percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the City with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the common council of the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the _____ day of _____, 20_____.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the common council approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of **Five Million Five Hundred Thousand And 00/100 Dollars (\$5,500,000.00)** from the Trust Funds of the State of Wisconsin to the City of **Green Bay** in the County(ies) of **Brown**, Wisconsin, for the purpose of **financing JBS-diverse neighborhood infrastructure, park and boulevard**. That at the same time and place, the common council of the City of **Green Bay** by a majority vote of the members, adopted a resolution levying upon all the taxable property in the city, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the city clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the City of **Green Bay**, certified to by the **Mayor** and clerk, accompanies this application.

Given under our hands in the City of **Green Bay** in the County(ies) of **Brown**, Wisconsin, this _____ day of _____, 20_____.

Mayor, City of **Green Bay**

Clerk, City of **Green Bay**

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

FORM OF RECORD

The following preamble and resolutions were presented by Alderman _____ and were read to the meeting.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **Five Million Five Hundred Thousand And 00/100 Dollars (\$5,500,000.00)** for the purpose of **financing JBS-diverse neighborhood infrastructure, park and boulevard** and for no other purpose.

The loan is to be payable within **20** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **6.00** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of **Green Bay** by such loan from the state be applied or paid out for any purpose except **financing JBS-diverse neighborhood infrastructure, park and boulevard** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the **Mayor** and clerk of the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, are authorized and empowered, in the name of the city to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the city pursuant to this resolution. The **Mayor** and clerk of the city will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this city forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

Alderman _____ moved adoption of the foregoing preamble and resolutions.

The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, which resulted as follows:

1.	Alderman _____	voted	_____
2.	Alderman _____	voted	_____
3.	Alderman _____	voted	_____
4.	Alderman _____	voted	_____
5.	Alderman _____	voted	_____
6.	Alderman _____	voted	_____
7.	Alderman _____	voted	_____
8.	Alderman _____	voted	_____
9.	Alderman _____	voted	_____
10.	Alderman _____	voted	_____
11.	Alderman _____	voted	_____
12.	Alderman _____	voted	_____

A majority of the members of the common council of the City of **Green Bay**, in the County(ies) of **Brown**, State of Wisconsin, having voted in favor of the preamble and resolutions, they were declared adopted.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

STATE OF WISCONSIN

County(ies) of **Brown**

I, _____, Clerk of the City of **Green Bay**, in the County(ies) of **Brown**, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the common council of the City of **Green Bay** at a meeting held on the ____ day of _____, _____, relating to a loan from the State Trust Funds; that I have compared the same with the original record thereof in my custody as clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the common council of the City of **Green Bay**, County(ies) of **Brown**, is constituted by law to have _____ members, and that the original of said preamble and resolutions was adopted at the meeting of the common council by a vote of _____ ayes to _____ noes and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the city.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the City of **Green Bay** this ____ day of _____, 20____.

Clerk (Signature)

Clerk (Print or Type Name)

City of **Green Bay**

County(ies) of **Brown**

State of Wisconsin

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

STATE OF WISCONSIN
COUNTY(IES) OF **BROWN**

TO: THE BOARD OF COMMISSIONERS OF PUBLIC LANDS

I, _____, Clerk of the City of **Green Bay**, County(ies) of **Brown**, State of Wisconsin, do hereby certify that it appears by the books, files and records in my office that the valuation of all taxable property in the City of **Green Bay** is as follows:

EQUALIZED VALUATION FOR THE YEAR 20_____ * \$ _____
* Latest year available

I further certify that the whole existing indebtedness of the City of **Green Bay**, County(ies) of **Brown**, State of Wisconsin, is as follows (list each item of indebtedness):

NAME OF CREDITOR	PRINCIPAL BALANCE (EXCLUDING INTEREST)
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL INDEBTEDNESS:	\$ _____

Clerk (Signature)

Clerk (Print or Type Name)

City of **Green Bay**

County(ies) of **Brown**,

State of Wisconsin

_____, 20_____
Date

THE TOTAL INDEBTEDNESS, INCLUDING THE TRUST FUND LOAN APPLIED FOR, MAY NOT EXCEED 5% OF THE VALUATION OF THE TAXABLE PROPERTY AS EQUALIZED FOR STATE PURPOSES. (Sec. 24.63(1), Wis. Stats., 1989-90)

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

AGENDA ITEM # E.9

For consideration with possible action on the resolution to approve state trust fund loan application from Board of Commissioners of Public Land \$1,000,000 for financing a pass-through loan to Developer of Public Market.

BACKGROUND

New TID #29 – Public Market

Developer requests a pass through loan to redevelop Old Fort Square office building to public market facility by On Broadway.

Repayment loan agreement will use the market as collateral over 20 years.

On Broadway development agreement 2024-05 went to RDA on 9/3/2024.

City of Green Bay has debt limit capacity for this loan – 12/31/2023 the City of Green Bay's was at 35.8% of state debt limit.

RECOMMENDATION

Approve

FISCAL IMPACT

ATTACHMENTS

- I. STF application \$1M Public Market - 2024

**STATE OF WISCONSIN
BOARD OF COMMISSIONERS OF PUBLIC LANDS
101 EAST WILSON STREET, 2ND FLOOR
POST OFFICE BOX 8943
MADISON, WISCONSIN 53708-8943**

APPLICATION FOR STATE TRUST FUND LOAN

CITY - 20 YEAR MAXIMUM

Chapter 24 Wisconsin Statutes

CITY OF GREEN BAY

Date sent: August 13, 2024

Received and filed in Madison, Wisconsin:

ID # 05606016

RAS

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned **Mayor** and clerk of the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of **One Million And 00/100 Dollars (\$1,000,000.00)** from the Trust Funds of the State of Wisconsin for the purpose of **financing pass-through loan to Developer of Public Market**.

The loan is to be continued for a term of **20** years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of **6.00** percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the City with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the common council of the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the _____ day of _____, 20_____.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the common council approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of **One Million And 00/100 Dollars (\$1,000,000.00)** from the Trust Funds of the State of Wisconsin to the City of **Green Bay** in the County(ies) of **Brown**, Wisconsin, for the purpose of **financing pass-through loan to Developer of Public Market**. That at the same time and place, the common council of the City of **Green Bay** by a majority vote of the members, adopted a resolution levying upon all the taxable property in the city, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the city clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the City of **Green Bay**, certified to by the **Mayor** and clerk, accompanies this application.

Given under our hands in the City of **Green Bay** in the County(ies) of **Brown**, Wisconsin, this _____ day of _____, 20_____.

Mayor, City of **Green Bay**

Clerk, City of **Green Bay**

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FORM OF RECORD

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The loan is to be payable within **20** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **6.00** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of **Green Bay** by such loan from the state be applied or paid out for any purpose except **financing pass-through loan to Developer of Public Market** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the **Mayor** and clerk of the City of **Green Bay**, in the County(ies) of **Brown**, Wisconsin, are authorized and empowered, in the name of the city to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the city pursuant to this resolution. The **Mayor** and clerk of the city will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this city forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

Alderman _____ moved adoption of the foregoing preamble and resolutions.

The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, which resulted as follows:

1.	Alderman _____	voted	_____
2.	Alderman _____	voted	_____
3.	Alderman _____	voted	_____
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9.	Alderman _____	voted	_____
10.	Alderman _____	voted	_____
11.	Alderman _____	voted	_____
12.	Alderman _____	voted	_____

A majority of the members of the common council of the City of **Green Bay**, in the County(ies) of **Brown**, State of Wisconsin, having voted in favor of the preamble and resolutions, they were declared adopted.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

STATE OF WISCONSIN

County(ies) of **Brown**

I, _____, Clerk of the City of **Green Bay**, in the County(ies) of **Brown**, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the common council of the City of **Green Bay** at a meeting held on the _____ day of _____, _____, relating to a loan from the State Trust Funds; that I have compared the same with the original record thereof in my custody as clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the common council of the City of **Green Bay**, County(ies) of **Brown**, is constituted by law to have _____ members, and that the original of said preamble and resolutions was adopted at the meeting of the common council by a vote of _____ ayes to _____ noes and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the city.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the City of **Green Bay** this _____ day of _____, 20____.

Clerk (Signature)

Clerk (Print or Type Name)

City of **Green Bay**

County(ies) of **Brown**

State of Wisconsin

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

STATE OF WISCONSIN
COUNTY(IES) OF **BROWN**

TO: THE BOARD OF COMMISSIONERS OF PUBLIC LANDS

I, _____, Clerk of the City of **Green Bay**, County(ies) of **Brown**, State of Wisconsin, do hereby certify that it appears by the books, files and records in my office that the valuation of all taxable property in the City of **Green Bay** is as follows:

EQUALIZED VALUATION FOR THE YEAR 20_____ * \$ _____
* Latest year available

I further certify that the whole existing indebtedness of the City of **Green Bay**, County(ies) of **Brown**, State of Wisconsin, is as follows (list each item of indebtedness):

NAME OF CREDITOR	PRINCIPAL BALANCE (EXCLUDING INTEREST)
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL INDEBTEDNESS:	\$ _____

Clerk (Signature)

Clerk (Print or Type Name)

City of **Green Bay**

County(ies) of **Brown**,

State of Wisconsin

_____, 20_____
Date

THE TOTAL INDEBTEDNESS, INCLUDING THE TRUST FUND LOAN APPLIED FOR, MAY NOT EXCEED 5% OF THE VALUATION OF THE TAXABLE PROPERTY AS EQUALIZED FOR STATE PURPOSES. (Sec. 24.63(1), Wis. Stats., 1989-90)

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY

AGENDA ITEM # E.10

Consideration with possible action on approving up to \$78,000 of ARPA interest funding for the purchase of electronic locks for 12 park shelters.

BACKGROUND

Requesting approval to use ARPA interest for 12 park electronic shelter locks estimated \$78,000. Locks to be quoted with approved funding, final purchase of locks will be brought back to Finance.

RECOMMENDATION

Approve

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2024

PREPARED BY**AGENDA ITEM # E.11**

Consideration with possible action on approving the Third Amendment to the cell tower lease at Fisk Park/Del Marcelle Stadium, which would allow the cell tower equipment to be relocated to accommodate the Green Bay School District stadium renovations.

BACKGROUND

To move the cell tower equipment, the approval of the third amendment is necessary. Cell Tower company has the right to set new terms for the lease if we modify the built structure. If amendment is not approved, the cell tower will not be moved.

RECOMMENDATION

Approve

FISCAL IMPACT**ATTACHMENTS**

1. Third Amendment (844450) (4875-0986-5431 v
2. Cell Tower Photos
3. Fisk Cell Tower Lease Payments

THIRD AMENDMENT TO GROUND SITE LEASE AGREEMENT

THIS THIRD AMENDMENT TO GROUND SITE LEASE AGREEMENT (the “Third Amendment”) is made effective this ____ day of _____, 2024 (“Effective Date”), by and between CITY OF GREEN BAY-CLERK, _____, and Green Bay City Of Park Dept, _____ (hereinafter referred to as “Lessor”) and CCATT LLC, a Delaware limited liability company (hereinafter referred to as “Lessee”).

RECITALS

WHEREAS, City of Green Bay (“Original Lessor”) and TeleCorp Realty, L.L.C., a limited liability company formed in the State of Delaware (“Original Lessee”) entered into a Ground Site Lease Agreement dated May 10, 2001, a memorandum of which was recorded in the official records of Brown County, Wisconsin (“Official Records”) on June 1, 2001 at Instrument No. 1817482 (the “Original Lease”) whereby Original Lessee leased certain real property, together with access and utility easements, located in Brown County, Wisconsin from Original Lessor (the “Leased Premises”), all located within certain real property owned by Original Lessor (“Lessor’s Property”); and

WHEREAS, the Original Lease was amended by that certain First Amendment to Ground Site Lease Agreement dated February 21, 2008, and by that certain Second Amendment to Ground Site Lease Agreement dated July 31, 2012 (“Second Amendment”) (hereinafter the Original Lease and all subsequent amendments are collectively referred to as the “Lease”); and

WHEREAS, CCATT LLC is currently the Lessee under the Lease as successor in interest to the Original Lessee; and

WHEREAS, the Lease commenced on May 10, 2001. The First Amendment provided for a new initial term that commenced on May 1, 2008 and expired on April 30, 2013 (the “New Initial Term”). The First Amendment further provides for five (5) extensions of five (5) years each beyond the New Initial Term, three (3) of which were exercised by Lessee. According to the Lease, the final extension expires on April 30, 2038; and

WHEREAS, Lessor and Lessee desire to amend the Lease on the terms and conditions contained herein.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, Lessor and Lessee agree as follows:

1. Recitals; Defined Terms. The parties acknowledge the accuracy of the foregoing recitals. Any capitalized terms not defined herein shall have the meanings ascribed to them in the Lease.

2. Rent Escalation. Commencing on May 1, 2028 and every year thereafter (each an “Adjustment Date”), the Rent shall increase by an amount equal to two percent (2%) of the annual Rent in effect for the year immediately preceding the Adjustment Date. Such rent escalations shall replace any rent escalations currently in the Lease.

3. Notices. Lessee's notice address as stated in Section 2 of the Second Amendment is amended as follows:

If to Lessee:

CCATT LLC

Attn: Legal – Real Estate Department

2000 Corporate Drive

Canonsburg, PA 15317

4. Counterparts. This Third Amendment may be executed in separate and multiple counterparts, each of which shall be deemed an original but all of which taken together shall be deemed to constitute one and the same instrument.

5. Remainder of Lease Unaffected. In all other respects, the remainder of the Lease shall remain in full force and effect. Any portion of the Lease that is inconsistent with this Third Amendment is hereby amended to be consistent.

6. Recordation. Lessee, at its cost and expense, shall have the right to record a memorandum of this Third Amendment in the Official Records at any time following the execution of this Third Amendment by all parties hereto.

[Signature pages follow]

Lessor and Lessee have caused this Third Amendment to be duly executed on the day and year first written above.

LESSOR:

CITY OF GREEN BAY-CLERK, _____,
and Green Bay City Of Park Dept, _____

By: _____

Print Name: _____

Title: _____

Lessor affirms that this Third Amendment
was approved at a duly noticed public
meeting held on _____ 2024

[Lessee Execution Page Follows]

This Third Amendment is executed by Lessee as of the date first written above.

LESSEE:

CCATT LLC, a Delaware limited liability
company

By: _____

Print Name: _____

Title: _____



A

EXISTING EQUIPMENT OVERVIEW



B

PROPOSED LEASE AREA LOCATION

Fisk Park/Del Marcelle Stadium

Cell Tower Lease Amendment - Payment Schedule Summary

Lease Payment Year	Existing Cell Tower Payment Schedule	Proposed 2% Increase Each Year Starting in 2028	Proposed Revised Cell Tower Payment Schedule	Difference In Proposed Payments Per Year
2025	\$ 53,708.41		\$ 53,708.41	\$ -
2026	\$ 53,708.41		\$ 53,708.41	\$ -
2027	\$ 53,708.41		\$ 53,708.41	\$ -
2028	\$ 67,136	\$ 1,074	\$ 54,782.58	\$ 12,353
2029	\$ 67,136	\$ 1,096	\$ 55,878.23	\$ 11,258
2030	\$ 67,136	\$ 1,118	\$ 56,995.79	\$ 10,140
2031	\$ 67,136	\$ 1,140	\$ 58,135.71	\$ 9,000
2032	\$ 67,136	\$ 1,163	\$ 59,298.42	\$ 7,838
2033	\$ 83,919	\$ 1,186	\$ 60,484.39	\$ 23,435
2034	\$ 83,919	\$ 1,210	\$ 61,694.08	\$ 22,225
2035	\$ 83,919	\$ 1,234	\$ 62,927.96	\$ 20,991
2036	\$ 83,919	\$ 1,259	\$ 64,186.52	\$ 19,732
2037	\$ 83,919	\$ 1,284	\$ 65,470.25	\$ 18,449
	\$ 916,400		\$ 760,979.18	
	\$ 916,400	Existing Fisk Park Cell Tower Total Lease Payments Through 2037		
	\$ 760,979	Proposed Fisk Cell Tower Total Lease Payments Through 2037		
	\$ 155,421	Total Difference Between the Lease Payment Options		

Note:

The existing lease expires in 2038. This amendment does not extend the lease end date. We will have to negotiate a new lease at that time.

This lease amendment only provides for the relocation of the surface mounted cell tower equipment to a location under the new bleachers. The cell tower itself will not be moved.

The Green Bay School District has agreed to pay all construction costs associated with the relocation of the surface mounted cell tower equipment for a total estimated cost of \$130,000.