



MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, JULY 17, 2024, 8:15 AM
TRANSIT
901 University Ave

A. ROLL CALL.

- I. Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alderman Craig Stevens, Michael Conley-Kuhagen, Terri Refsguard and Hector Rodriguez.

Present: Roger Kolb, Michael Conley - Kuhagen, Kevin Kuehn, Randy Scannell, Hector Rodriguez, and Alderperson Craig Stevens

Excused: Terri Refsguard

Chair Roger Kolb called the meeting to order at 8:15 a.m.

B. APPROVAL OF THE AGENDA.

- I. Approval of the Wednesday, July 17, 2024 Transit Commission Agenda.

Moved by Randy Scannell, seconded by Michael Conley-Kuhagen to approve the July 17, 2024, agenda. Motion carried.

Yes – Roger Kolb, Alderperson Craig Stevens, Kevin Kuehn, Hector Rodriguez

No – None, Abstain - None

C. APPROVAL OF MINUTES.

- I. Approval of Transit Commission minutes from June 19, 2024.

Moved by Randy Scannell, seconded by Michael Conley-Kuhagen to approve the minutes from the June 19, 2024, meeting. Motion carried.

Yes – Kevin Kuehn, Roger Kolb, Hector Rodriguez, Alderperson Craig Stevens

No – None, Abstain - None

D. REGULAR BUSINESS.

1. Discussion/Action: Green Bay Metro's 2025-2027 DBE Program

Director Kiewiz stated the staff had worked hard on the Disadvantaged Business Enterprise (DBE) Program. On June 27th, Finance Manager Sherry Schuh held a consultation session for small businesses. Unfortunately, no one besides MPO staff attended. Typically, GBM falls short of reaching our DBE goal.

Kevin Kuehn asked about the difference between DBE and HUD.

P. Kiewiz stated DBE is a federal requirement, similar to the same requirement as HUD. GBM can encourage businesses to sign up, but it's a lengthy process and not everyone chooses to participate.

Hector Rodriguez asked where he could get information to share the DBE program.

P. Kiewiz shared that you can find it on our website.

Moved by Kevin Kuehn, seconded by Randy Scannell to approve Green Bay Metro's 2025-2027 DBE Program.

Yes – Michael Conley-Kuhagen, Roger Kolb, Hector Rodriguez, Alderperson Craig Stevens.

No – None. Abstain – None

2. Discussion/Action: Green Bay Metro's Public Transit Agency Safety Plan (PTASP)

Director Kiewiz briefly went over the changes made to the Public Transit Safety Plan (PTASP).

Kevin Kuehn asked who was on the Safety Solution team?

P. Kiewiz shared where the PTASP document states who participates and attends the meetings.

Moved by Randy Scannell, seconded by Craig Stevens to approve Green Bay Metro's Public Transit Agency Safety Plan (PTASP).

Yes – Michael Conley-Kuhagen, Kevin Kuehn, Roger Kolb, Hector Rodriguez

No – None. Abstain – None

3. Discussion/Action: Creative Outdoor Advertising Contract

Director Kiewiz shared briefly the background of Creative Outdoor Advertising. Creative Outdoor pays for the shelters, and in return they sell advertisements on them. GBM receives approximately \$300 a year in revenue.

Kevin Kuehn asked who typically maintains the shelters.

P. Kiewiz stated they do, and we take care of snow removal around the shelters.

Moved by Hector Rodriguez, seconded by Randy Scannell to approve and place on file.

Yes – Michael Conley-Kuhagen, Keven Kuehn, Roger Kolb, Alderperson Craig Stevens.

No – None. Abstain – None

E. INFORMATIONAL.

1. Operational Reports

Director Kiewiz stated that there are no changes and ridership continues to increase.

No further discussion was held.

2. Financial Reports

Director Kiewiz provided an overview of the financial report. The staff have no concerns.

No further discussion was held.

3. Director's Report

Director Kiewiz applied for a low emission federal grant and was awarded with \$3.1 million. With this grant, Green Bay Metro will be getting two electric buses with charging equipment.

Hector Rodriguez asked how long it would take for the buses to arrive?

P. Kiewiz stated the first bus should arrive at the beginning of next year and the two buses purchased with these dollars are predicted to be delivered in 2026.

Kevin Kuehn asked if there is a hybrid option?

P. Kiewiz stated that there is, but they're still going through testing. This is a vision for the city of Green Bay to have cleaner energy in the future.

Kevin asked, would this be useful?

P. Kiewiz stated that GBM will be tracking usage and other analytical data.

4. Next Transit Commission Meeting: August 21, 2024 at 8:15am.

F. ADJOURNMENT.

Motion by Randy Scannell, seconded by Michael Conley-Kuhagen, to adjourn at 8:40 a.m. Motion carried.

Yes – Keven Kuehn, Roger Kolb, Hector Rodriguez, Alderperson Craig Stevens.

No – None. Abstain - None