



AGENDA OF THE PROTECTION AND POLICY COMMITTEE

MONDAY, SEPTEMBER 23, 2024, 4:00 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

- I. Join Zoom Meeting Online:
<https://us02web.zoom.us/j/83659327036>

Or call in by phone: +1 312 626 6799

Meeting ID: 836 5932 7036

Passcode: 383540

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

- I. Approval of the minutes from the September 9, 2024, meeting.

E. Regular Business.

- I. Consideration with possible action on a 2024-25 massage establishment license at 1004 Brett Favre Pass.
2. Consideration with possible action on a 2024-25 massage establishment license at 1011 W Spence.
3. Consideration with possible action on a 2024-25 massage establishment license at 1136 W Mason.

4. Consideration with possible action on a joint communication from Aldermans Chris Wery (D8) and Brian Johnson (D9), which reads:
Allow for a public comment section at the beginning of city council meetings.
Example taken from the Village of Ashwaubenon:

Comments from Public

- a. Must be limited to items not on the agenda
- b. Must state name and address
- c. Limited to five minutes
- d. Board's role is to listen and not discuss the item
- e. Personnel issues cannot be discussed (nor individuals named)
- f. Board is not able to take action at this meeting

F. Informational.

1. Liquor Violation Report.
2. The Clerk's Office Licensing Report.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Protection and Policy committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.
- 5) FOR ALL LICENSING ISSUES, the Committee may convene in closed session pursuant to §19.85 (1)(b) and/or §19.85 (1)(f) Wis. Stats., for the purpose of considering information with respect to licensing for a person, including financial, social, or personal information. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

September 23, 2024

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on a 2024-25 massage establishment license at 1004 Brett Favre Pass.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Abby Reinhard Driver's License
2. Anna Endter
3. Background Check Approval
4. Floor Plan
5. Heather Northway Driver's License
6. Inspection Approval
7. Insurance
8. Marina Hartjes
9. Massage Establishment License Completed Application
10. Sarah Hogeback
11. Signature

Chanelle Williams

From: Erin Young
Sent: Friday, September 6, 2024 3:19 PM
To: Chanelle Williams
Subject: FW: Massage License Application 1004 Brett Favre Pass

1004 brett favre pass is good to go.



Erin Young

Lieutenant of Community Services Division
GBPD Wellness & Peer Support Coordinator
Green Bay Police Department
920.448.3200 ext 0127 / 920.615.4782
Erin.Young@greenbaywi.gov

From: Andrew Lentz <Andrew.Lentz@greenbaywi.gov>
Sent: Thursday, September 5, 2024 3:46 PM
To: Erin Young <Erin.Young@greenbaywi.gov>
Subject: RE: Massage License Application 1004 Brett Favre Pass

From: Erin Young <Erin.Young@greenbaywi.gov>
Sent: Wednesday, September 4, 2024 1:41 PM
To: Darryl Robinson <Darryl.Robinson@greenbaywi.gov>; Shelley Kastern <Shelley.Kastern@greenbaywi.gov>; Andrew Lentz <Andrew.Lentz@greenbaywi.gov>
Subject: FW: Massage License Application 1004 Brett Favre Pass

Hi! Looking for background check and any info you may want to share.



Erin Young

Lieutenant of Community Services Division
GBPD Wellness & Peer Support Coordinator
Green Bay Police Department
920.448.3200 ext 0127 / 920.615.4782
Erin.Young@greenbaywi.gov

From: Chanelle Williams <Chanelle.Williams@greenbaywi.gov>
Sent: Wednesday, September 4, 2024 12:47 PM
To: Erin Young <Erin.Young@greenbaywi.gov>; Steve Mahoney <Steve.Mahoney@greenbaywi.gov>; William Paape <William.Paape@greenbaywi.gov>
Subject: Massage License Application 1004 Brett Favre Pass

Good Afternoon, I have a completed Massage License Application for 1004 Brett Favre Pass. Can you all please review this packet and email all responses back to me.

Thank You,

Chanelle Williams

Administrative Clerk

City of Green Bay

920.448.3010

Greenbaywi.gov/clerk

Chanelle Williams

From: Donna Rosenthal
Sent: Friday, September 6, 2024 9:05 AM
To: Chanelle Williams
Cc: William Paape
Subject: LEGACY SPA - MASSAGE - 1004 BRETT FAVRE PASS

Good Morning,

I went here today and everything is perfect on our end (Inspections). Beautiful place as well!

Donna Rosenthal

Housing/Zoning Inspector

City of Green Bay

Community & Economic Development Department

920.448.3313

greenbaywi.gov



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

September 23, 2024

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on a 2024-25 massage establishment license at 1011 W Spence.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Background Check Denial
2. Floor Plan
3. Gregory Dickert Back ID
4. Gregory Dickert ID
5. Inspection Approval
6. Insurance
7. Massage Establishment License Completed Application

Chanelle Williams

From: Erin Young
Sent: Thursday, September 5, 2024 2:27 PM
To: Chanelle Williams
Cc: Steve Mahoney
Subject: FW: Massage License Application 1011 Spence St

We would recommend denial for 1011 Spence St based on felony conviction and deception attempt stating he is a current RN when his license was voluntarily surrendered in 2020. Also an applicable incident that occurred with BCSO in 2022.



Erin Young

Lieutenant of Community Services Division
GBPD Wellness & Peer Support Coordinator
Green Bay Police Department
920.448.3200 ext 0127 / 920.615.4782
Erin.Young@greenbaywi.gov

From: Chanelle Williams <Chanelle.Williams@greenbaywi.gov>
Sent: Wednesday, September 4, 2024 12:54 PM
To: Erin Young <Erin.Young@greenbaywi.gov>; Steve Mahoney <Steve.Mahoney@greenbaywi.gov>; William Paape <William.Paape@greenbaywi.gov>
Subject: Massage License Application 1011 Spence St

Good Afternoon, I have a completed Massage License Application for 1011 Spence St. Can you all please review this packet and email all responses back to me.

Thank You,

Chanelle Williams

Administrative Clerk

City of Green Bay
920.448.3010
[Greenbaywi.gov/clerk](https://greenbaywi.gov/clerk)

1011 Spence St Green Bay WI 54304
Floor Plan



475

Chanelle Williams

From: Mike Van De Wettersing
Sent: Monday, September 9, 2024 7:53 AM
To: William Paape; Chanelle Williams
Cc: Celestine Jeffreys
Subject: RE: Update on Inspection for 1136 W Mason

I was at 3 locations Thursday.

1136 W Mason showed signs of individuals living within the business. I will be there this morning at 9am to confirm they have removed all personal effects along with the bed. Two individuals were cited by police - One was performing massage without a license, the other was the business owner (and only licensed individual) who was not at the business while it was open and operating.

1306 Velp Ave. passed, however one individual was cited by police for working without a license.

1011 Spence St. passed- no issues found and business is compliant.

Mike Van De Wettersing

Housing/Zoning Inspector

City of Green Bay
Community and Economic Development Department
920.448.3296
Mike.VanDeWettersing@greenbaywi.gov



From: William Paape <William.Paape@greenbaywi.gov>
Sent: Friday, September 6, 2024 10:19 AM
To: Chanelle Williams <Chanelle.Williams@greenbaywi.gov>
Cc: Mike Van De Wettersing <Mike.VanDeWettersing@greenbaywi.gov>
Subject: RE: Update on Inspection for 1136 W Mason

Nothing new yet, but I am sure it is on Mike's radar to inspect, if he has not done so yet.

Bill Paape

Inspection Supervisor

City of Green Bay
Community & Economic Development Department
920.448.3315
greenbaywi.gov



From: Chanelle Williams <Chanelle.Williams@greenbaywi.gov>

Sent: Friday, September 6, 2024 10:03 AM

To: William Paape <William.Paape@greenbaywi.gov>

Subject: Update on Inspection for 1136 W Mason

Good Morning, I am contacting you to see if there is an update on the inspection check for the Massage Establishment located at 1136 W Mason St.

Thank You,

Chanelle Williams

Administrative Clerk

City of Green Bay

920.448.3010

Greenbaywi.gov/clerk



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

September 23, 2024

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on a 2024-25 massage establishment license at 1136 W Mason.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 1136 W Mason Floor Plan
2. 1136 W Mason Govt ID
3. 1136 W Mason Massage License
4. Background Check Approval
5. Massage Establishment License Application
6. Inspection Denied 09.03.2024
7. Inspection Approval 09.09.2024

Massage Room 2

20' 6" x
11' 4"

4' 3" x
6' 2"

Entrance

Waiting Area

26' 2" x
11' 3"

massage
Room 1

11' 3" x
12' 2"

56' 6" x
4' 0"

Hallway

Hallway
3' 0" x
4' 7"

men's
room

4' 5" x 5' 2"

ladies
room

7' 9" x 5' 3"

Chanelle Williams

From: Mike Van De Wettersing
Sent: Monday, September 9, 2024 7:53 AM
To: William Paape; Chanelle Williams
Cc: Celestine Jeffreys
Subject: RE: Update on Inspection for 1136 W Mason

I was at 3 locations Thursday.

1136 W Mason showed signs of individuals living within the business. I will be there this morning at 9am to confirm they have removed all personal effects along with the bed. Two individuals were cited by police - One was performing massage without a license, the other was the business owner (and only licensed individual) who was not at the business while it was open and operating.

1306 Velp Ave. passed, however one individual was cited by police for working without a license.

1011 Spence St. passed- no issues found and business is compliant.

Mike Van De Wettersing

Housing/Zoning Inspector

City of Green Bay
Community and Economic Development Department
920.448.3296
Mike.VanDeWettersing@greenbaywi.gov



From: William Paape <William.Paape@greenbaywi.gov>
Sent: Friday, September 6, 2024 10:19 AM
To: Chanelle Williams <Chanelle.Williams@greenbaywi.gov>
Cc: Mike Van De Wettersing <Mike.VanDeWettersing@greenbaywi.gov>
Subject: RE: Update on Inspection for 1136 W Mason

Nothing new yet, but I am sure it is on Mike's radar to inspect, if he has not done so yet.

Bill Paape

Inspection Supervisor

City of Green Bay
Community & Economic Development Department
920.448.3315
greenbaywi.gov



From: Chanelle Williams <Chanelle.Williams@greenbaywi.gov>

Sent: Friday, September 6, 2024 10:03 AM

To: William Paape <William.Paape@greenbaywi.gov>

Subject: Update on Inspection for 1136 W Mason

Good Morning, I am contacting you to see if there is an update on the inspection check for the Massage Establishment located at 1136 W Mason St.

Thank You,

Chanelle Williams

Administrative Clerk

City of Green Bay

920.448.3010

Greenbaywi.gov/clerk

Chanelle Williams

From: Mike Van De Wattering
Sent: Monday, September 9, 2024 12:55 PM
To: Chanelle Williams
Subject: FW: Massage License Application 1136 W Mason
Attachments: 1136 W Mason Floor Plan.jpg; 1136 W Mason Govt ID.png; 1136 W Mason Massage License.png; Massage Establishment License Application.pdf

Hi Chanelle (I got the name right, I wont mix it up again 😊),

This location is compliant as of this morning.

Mike Van De Wattering

Housing/Zoning Inspector

City of Green Bay
Community and Economic Development Department
920.448.3296
Mike.VanDeWattering@greenbaywi.gov



From: William Paape <William.Paape@greenbaywi.gov>
Sent: Wednesday, August 28, 2024 8:38 AM
To: Mike Van De Wattering <Mike.VanDeWattering@greenbaywi.gov>
Subject: FW: Massage License Application 1136 W Mason

Mike,

Another massage establishment inspection request

Bill Paape

Inspection Supervisor

City of Green Bay
Community & Economic Development Department
920.448.3315
greenbaywi.gov



From: Chanelle Williams <Chanelle.Williams@greenbaywi.gov>

Sent: Wednesday, August 28, 2024 8:36 AM

To: Erin Young <Erin.Young@greenbaywi.gov>; Steve Mahoney <Steve.Mahoney@greenbaywi.gov>; William Paape <William.Paape@greenbaywi.gov>

Cc: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>

Subject: Massage License Application 1136 W Mason

Good Morning,

I have a completed Massage License Application for 1136 W Mason. Can you all please review this packet and email all responses back to me. I am trying to get them on the Policy & Protection Meeting Scheduled for September 9, 2024.

Thank You,

Chanelle Williams

Administrative Clerk

City of Green Bay

920.448.3010

[Greenbaywi.gov/clerk](https://greenbaywi.gov/clerk)



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

September 23, 2024

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on a joint communication from Aldermans Chris Wery (D8) and Brian Johnson (D9), which reads:

Allow for a public comment section at the beginning of city council meetings.

Example taken from the Village of Ashwaubenon:

Comments from Public

- a. Must be limited to items not on the agenda
- b. Must state name and address
- c. Limited to five minutes
- d. Board's role is to listen and not discuss the item
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BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2024-07-26 Dist 8 and Dist 9 to P and P

Online Form Submittal: Alders' Petitions and Communications

noreply@civicplus.com <noreply@civicplus.com>

Fri 7/26/2024 7:59 AM

To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Eric Genrich <Eric.Genrich@greenbaywi.gov>; Amaad Rivera <Amaad.Rivera@greenbaywi.gov>

Alders' Petitions and Communications

Name	Chris Wery
Committee Name	Protection and Policy Committee
Text of Communication	Please note this is a joint communication from Aldermen Wery and Johnson. Allow for a public comment section at the begging of city council meetings. Example taken from the Village of Ashwaubenon: Comments from Public a. Must be limited to items not on the agenda b. Must state name and address c. Limited to five minutes d. Board's role is to listen and not discuss the item e. Personnel issues cannot be discussed (nor individuals named) f. Board is not able to take action at this meeting

Email not displaying correctly? [View it in your browser.](#)



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

September 23, 2024

PREPARED BY

AGENDA ITEM # F.I

Liquor Violation Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Comm Police P&P 09.18.24
2. 24-25LiqVio 9.18.24

CITY OF GREEN BAY POLICE DEPARTMENT

TO: PROTECTION AND POLICY COMMITTEE

FROM: COMMUNITY POLICING

DATE: September 18, 2024

From September 4, 2024 to September 18, 2024 there have been no liquor violations, no DA referrals, no ordinance violations, no warnings and no property referrals.

Sincerely,

**LT. STEVE MAHONEY & LT. ERIN YOUNG
DISTRICT POLICING**

kc

2024/2025 LIQUOR VIOLATIONS

Subject's Name	Tavern Name And Address	Date/Type Violation	Status of Case
Julio S. Govea-Cisernos 24-234142 2423414255701	Fiesta Latina 1911 University Ave	Violation of Stipulation/Agreement	Court Date: 7/25/24
Jason E. Charles 24-223494 2422349450301	The Getaway Bar 631 Bellevue St	Failure to Appear for Correction Meeting	Court Date: 7/31/24



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

September 23, 2024

PREPARED BY

AGENDA ITEM # F.2

The Clerk's Office Licensing Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2024-09-19 Clerk's Licensing Report



Clerk & Treasurer's Office
100 North Jefferson Street - Room 106
Green Bay, Wisconsin 54301-5026
clerk@greenbaywi.gov
www.greenbaywi.gov

Phone 920.448.3010
Fax 920.448.3016

Licenses Granted by Council, not yet issued as of September 17, 2024

License Type	Company Name	Trade Name	Address	Approver
Class "B" Beer & "Class B" Liquor- Reserve	The Spices of Green Bay, LLC	Spices Restaurant & Bar	1860 University	Payment, Inspections Granted 10.17.23. Waiver requested and granted until April 30, 2024. Second waiver requested and reviewed a June 3 P&P Meeting. Extension expires September 1.
Class B Beer Class C Wine	GREEN BAY KOI, INC	KOI RAMEN	1593 W MASON ST	PAYMENT, INSPECTIONS. GRANTED AT COUNCIL MAY 21, 2024. Notice from Clerk's Office for extension request sent 8/14/2024, applicant submitted 8/19/2024. 1 st extension request granted at the 9/17/2024 Council meeting. Extension request requested valid until October 31, 2024.
Class B Liquor and Class B Beer	The Daily Buzz @ the Bellin, LLC	Mason Beverages	1117 W. Mason St.	Granted 9/17/2024

Opening Delays? All liquor licenses are granted by Council with the intention a liquor license will be issued within 60 days. Please communicate, in writing, any opening-day delays to the Clerk's Office and provide a new anticipated opening date. Please review our [Extension Request Fact Sheet](#) for instructions. Then, fill out the [Extension Request Form](#) to file an issuance extension with the Clerk's Office.

Summary of Licenses Granted and Issued for Class “B” Beer & “Class B” Liquor Licenses:

The City of Green Bay has a quota of 172 available “Class B” Liquor and Class “B” Beer licenses under state law.

The City of Green Bay cannot take any more applications for an available liquor license at this time.

The City of Green Bay may only take the number of applications to the number of licenses available. Applications are considered to those who apply with a fully completed application and first in time.

The new application paperwork can be found at: <https://greenbaywi.gov/264/Liquor-Sales---New-Establishments>

Summary of Licenses Granted and Issued for Reserve Liquor Licenses:

The City of Green Bay has a quota of 32 Class B Combination Liquor and Beer Reserve licenses under state law.

The City of Green Bay has 4 Class B Combination Liquor and Beer Reserve issued (The Daily Buzz, LLC at 130 E. Walnut, The Legacy Green Bay, LLC at 1004 Brett Favre Pass, Vast Properties Group, LLC, at 401 N. Washington St., and Fiesta Latina Restaurant Bar, LLC at 1911 University Ave).

The City of Green Bay has 1 granted “Class B” Liquor and Class “B” Beer license that has not yet been issued.

A Reserve liquor license in the City of Green Bay costs \$10,000 (one-time non-refundable issuance fee) plus the license fee prorated. The license shall not be transferred or surrendered.