



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, SEPTEMBER 25, 2024, 5:00 PM

In person at City Hall, Room 207.

Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/84314784824?pwd=THBkd mRwTl k4MG5DV3hhbC9xVDhXdz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 843 1478 4824

Passcode: 278667

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on accepting a \$2.4 million grant from the U.S. Environmental Protection Agency for the construction of Phase I shoreline improvements (Wildlife Viewing Platform and Shoreline Walk) at Bay Beach Amusement Park.

F. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.
2. Next Meeting: October 9, 2024

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 25, 2024

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on accepting a \$2.4 million grant from the U.S. Environmental Protection Agency for the construction of Phase I shoreline improvements (Wildlife Viewing Platform and Shoreline Walk) at Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Grant Info
2. Bay Beach Amusement Park Image

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 00E03815	DATE OF AWARD
		MODIFICATION NUMBER: 0	09/13/2024
		PROGRAM CODE: GL	MAILING DATE
		TYPE OF ACTION	09/18/2024
		PAYMENT METHOD: ASAP	ACH# 50632
RECIPIENT TYPE: Municipal		Send Payment Request to: Contact EPA RTPFC at: rtpfc-grants@epa.gov	
RECIPIENT: CITY OF GREEN BAY 100 N. JEFFERSON STREET ROOM 105 GREEN BAY, WI 54301 EIN: 39-6005458		PAYEE: CITY OF GREEN BAY 100 N. JEFFERSON STREET ROOM 105 GREEN BAY, WI 54301	
PROJECT MANAGER Kaurie Mihm 100 N Jefferson St Green Bay, WI 54301 Email: kaurie.mihm@greenbaywi.gov Phone: 920-448-3382		EPA PROJECT OFFICER Victoria Raymond 77 W. Jackson Blvd, G-9J Chicago, IL 60604-3507 Email: Raymond.Victoria@epa.gov Phone: 312-886-7981	EPA GRANT SPECIALIST Jeffrey Reid Assistance Section, MA-10J 77 W. Jackson Blvd. Chicago, IL 60604-3507 Email: reid.jeffrey@epa.gov Phone: 312-886-3224
PROJECT TITLE AND DESCRIPTION Bay Beach Shoreline Improvements The agreement provides funding to the City of Green Bay. Specifically, the recipient will install a wildlife viewing platform and a shoreline walk at the Bay Beach Amusement Park within the Lower Green Bay and Fox River Area of Concern. Once installed, this project will address two Beneficial Use Impairments (BUIs) associated with Degraded Fish and Wildlife Populations, and Loss of Fish and Wildlife Habitat. The activities include selecting a contractor through a competitive bid process and building a wildlife viewing platform, shoreline walk with related retaining wall and fence. The anticipated deliverables include a quality assurance project plan, Section 106 cultural resource investigations work products, and the viewing platform and shoreline walk. The outcomes include enhanced recreation, learning opportunities, wildlife viewing, fishing opportunities, and waterfront access at the park and within the Bay. Intended beneficiaries are all those who live, recreate, or work in the Lower Green Bay and Fox River Area of Concern. No subawards are included in this assistance agreement.			
BUDGET PERIOD 10/01/2024 - 03/31/2027	PROJECT PERIOD 10/01/2024 - 03/31/2027	TOTAL BUDGET PERIOD COST \$ 2,400,000.00	TOTAL PROJECT PERIOD COST \$ 2,400,000.00
NOTICE OF AWARD Based on your Application dated 08/07/2024 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$ 2,400,000.00. EPA agrees to cost-share <u>100.00%</u> of all approved budget period costs incurred, up to and not exceeding total federal funding of \$ 2,400,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS U.S. EPA, Region 5, U.S. EPA Region 5 Mail Code MCG10J 77 West Jackson Blvd. Chicago, IL 60604-3507		ORGANIZATION / ADDRESS U.S. EPA, Region 5, Great Lakes National Program Office R5 - Region 5 77 W. Jackson Blvd, G-9J. Chicago, IL 60604-3507	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Sheila Dolan - Branch Supervisor by Robert Fields - Award Official Delegate			DATE 09/13/2024

Budget Summary Page

Table A - Object Class Category (Non-Construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$ 0
2. Fringe Benefits	\$ 0
3. Travel	\$ 0
4. Equipment	\$ 0
5. Supplies	\$ 0
6. Contractual	\$ 2,400,000
7. Construction	\$ 0
8. Other	\$ 0
9. Total Direct Charges	\$ 2,400,000
10. Indirect Costs: 0.00 % Base	\$ 0
11. Total (Share: Recipient <u>0.00</u> % Federal <u>100.00</u> %)	\$ 2,400,000
12. Total Approved Assistance Amount	\$ 2,400,000
13. Program Income	\$ 0
14. Total EPA Amount Awarded This Action	\$ 2,400,000
15. Total EPA Amount Awarded To Date	\$ 2,400,000



Bay Beach Amusement Park

Proposed Shoreline Improvements Rendering

Phase 1 Construction

Wildlife Viewing Platform (Pier) and Shoreline Walk.

- This EPA Grant will partially fund only Phase 1 Construction.

Phase 2 Construction

Sand Swimming Beach and Bathhouse

- Phase 2 construction is not included in this Grant Funding opportunity.
- Phase 2 construction will only occur if additional funding is secured.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 25, 2024

PREPARED BY

AGENDA ITEM # F.I

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 9.25

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, SEPTEMBER 25, 2024**

PARK DIVISION

- Park crews continue to maintain ball fields for the fall ball season. Football fields and ultimate frisbee fields have been installed for the fall league season.
- The ballfield at Red Smith has been installed. A section of damaged backstop fencing will be repaired when the materials arrive.
- Park mowing crews continue to make the weekly rounds of the parks on the east and west sides of town. Beauty spots and RDA properties are also on the weekly route list.
- Most of our seasonal staff have left and returned to school for the fall season. There is still one seasonal staff member working mostly full time and a few others working one to two days a week, depending on their school schedule.
- Park caretakers continue to make daily rounds in the parks, opening bathrooms, picking litter and emptying trash cans. When in the parks they are also checking buildings to ensure they are secure.
- Park shelter rentals continue through the end of October.
- Park Carpenters along with the Green Bay Packers have completed a new playground install at Danz East. The build consisted of city staff working with alumni from the Green Bay Packers organization to complete the build.
- The pool season has come and gone for the 2024 summer. The three wading pools are in the process of being shut down for the winter. The aquatic centers will be shut down shortly after. Some off-season maintenance has already begun.
- Park landscape crews continue to prune and weed shrub beds around town. They are also working on several grass seeding projects.

FORESTRY DIVISION

- Crews are working on priority pruning on both sides of town. Typical cycle pruning has been suspended to allow staff time to address higher priority needs.
- Forestry staff continue to work with IT staff on transferring our tree inventory to a GIS format.
- Staff is working on the layout for the new tree nursery at Ft. Howard Park. This will be a multi-year transition from the East River Van Beaver site. Perimeter fencing is going up currently. Once this is complete next steps include laying irrigation lines, laying out paths and tree rows. We intend to have tree whips going into the Ft. Howard site in the spring of 2025.
- Seasonal forestry staff have all departed! This year's crew was full of hard-working men and women who assisted on crews with full time staff assisting with stump grinding, tree pruning, tree removal and plant health care and nursery operations.
- Goats will be returning to graze at He Nis Ra Park! Grazing operations will start up again the end of September into the first 2 weeks of October. The summer growing season was very good, so the crew of goats have their appetites ready to graze

down the invasive grass and other plants in the bowl of He Nis Ra. After grazing, the area will be seeded with perennial natives and then assessed in spring of 2025 for further treatment and seeding.

- Crews continue to assist DPW on road, sidewalk and park construction projects.
- Forestry staff conducted its first Bio-Char burning. Staff learned the process of burning woody debris for producing bio-char. This material will be a soil amendment that will help with nutrient availability, improved soil texture and improve soil porosity for root growth and water permeability. Dead ash trees are being used for the feedstock. This project is part of a grant with the Lake Michigan Bird Observatory (LMBO). The LMBO is providing the kilns to produce the char and also funding for tree plantings that will utilize the bio-char we produce.
- Staff is also gearing up for fall tree planting. We anticipate planting trees the second half of October and into November.
- Stump grinding operations are nearing an end for 2024. For the second year in a row, we will not complete the entire list of stumps. We will carry over 300-400 stumps to next year's list. We do anticipate fewer tree removals in 2025 to help us get the entire list in 2025.

DESIGN & DEVELOPMENT DIVISION

- Staff are working with the consultant on planning for the HVAC upgrades for the Bay Beach Amusement Park pavilion.
- Staff is working with the Friends of Bay Beach Amusement Park and the engineering consultant on the planning for the West End Train expansion and proposed restroom.
- The engineering of the site work, shelter and stage is progressing at Leicht Memorial Park.
- Shipyard Phase 1 construction continues. Work is scheduled to be completed in the fall of 2024.
- An RFP was issued for the Shipyard Phase II development. Three proposals were received and will be reviewed.
- Planning continues for the Joliet Park habitat restoration project.
- Staff are working with DPW on planning for the wetland project at East River Emilie Park.
- Farlin Park Phase 1 construction continues.
- The Wildlife Sanctuary parking lot expansion is nearing completion.
- The Joannes Park parking lot resurfacing will be completed soon.
- The Joannes Aquatic Center roofing project will begin soon.
- Staff is working with the consultant on revising the scope of work and plans for the Main Street East River Trail project.
- Construction begins soon for the Olde Preble Neighborhood Park walk and open shelter.
- Construction of the Seymour Park west stormwater development continues.
- Construction of the JBS Park/Boulevard has begun.

GREEN BAY CONSERVATION CORPS

- The 2023-2024 program year wrapped up August 30th. The next program year starts September 16th. We have 5 full-time and 5 part-time members starting this fall.
- Members completed weekly maintenance at all 26 native plantings across the park system.
- Crews removed invasive species across the park system including Dame's Rocket, Mullein, Thistle, and Hound's Tongue. In 2024, members removed over 1,300 gallons of invasive plant material!
- Crews planted over 16,000 native plants in 2024.
- Members planted 250 oak trees across the park system and started growing an additional 200 oak trees. These trees will be over-wintered at the Wildlife Sanctuary (WLS) and planted next spring in the parks.
- Staff and members identified Rusty Patched Bumble Bee at 6 different locations. These were the first documented sightings at their respective locations. This information accounts for over 70% of all sightings in the city since 2010.
- Members joined forces with the NCCC crew hired by the Baird Creek Preservation Foundation to remove buckthorn at the Baird Creek Greenway. Members spent 2 days assisting the NCCC crew and were able to complete all targets.
- Members mapped a potential ½ mile loop trail at Red Smith Park. It is expected that the trail will be installed in 2025 to allow better access into the woods at the park.
- Crews partnered with Astor Neighborhood Association and Wild One's to reinvigorate the pollinator planting at Kueller Place. This fall, the NA will donate plants to replace the goldenrod removed to increase diversity and sightlines.
- Crews trimmed the trails at Fritsch Park and He-Nis-Ra for encroaching vegetation.
- Interviews for the new staff person are scheduled for September 9th. This position would oversee the expansion of the AmeriCorps program into the Community Corps.
- Staff attended a grant writing workshop hosted by AmeriCorps to prepare for the upcoming grant cycle. Grants are due mid-October.

RECREATION DIVISION

- The adult fall softball leagues began August 19th. We are offering co-ed slow-pitch, men's slow-pitch and men's modified softball leagues at Beaver Dam Park. We have 27 teams registered for the season which will run on Mondays and Tuesdays through mid-October.
- We are currently taking registrations for table tennis leagues which will be held on Wednesday evenings beginning October 2nd at Franklin Middle School. We have 4 participants currently registered.
- Fall permits have been issued for the youth baseball, cross-country, football, soccer, tennis, and Ultimate Frisbee programs.
- We are currently taking registrations for the adult basketball leagues which are scheduled to begin November 6th.

- The adult football leagues have begun. Leagues are played on Thursday nights at East River Van Beaver and Ted Fritsch Parks through mid-October. We have 10 teams registered.
- The Howling Halloween Hike will take place on Friday, October 25th. This year, we will offer two sessions to allow more people to participate in this popular event. Registration opens on September 9th. We are currently accepting business & organization partner requests.

AQUATICS

- The 2024 pool season concluded on August 22nd with the closure of Resch Aquatic Center. Attendance was up from the 2023 season at all three facilities. We saw a total attendance of 47,000 people which is a 16% increase from last season. Our concession and admission revenue increased slightly from 2023 as well.

BAY BEACH AMUSEMENT PARK

- Staffing
 - We have lost a large portion of our staff due to the start of the school year.
 - Job offer cards for next year will be sent out in late September/early October.
- Concessions and shelters
 - We have had a record season for concessions and souvenirs.
 - Shelter rentals remained strong through Labor Day weekend.
- Rides
 - Nebulaz: Staff is working with the manufacturer, Zamperla, to address the current gear box issues.
 - Sea Dragon: Staff is working with Hydraulic Solutions on valve replacement.
- Inclusive Playground
 - Working on donation "plaque".
 - We have seen steady use during the week while the park is closed.
- Events
 - Hosting a history talk and tour for a local group of retirees on September 10th.
 - With Preble Optimists, we will be hosting our annual night for children with special needs.
 - A celebration of recovery event will be held on September 14th.
 - Annual craft show will be held at the main pavilion on Saturday, October 5th.

Metro Boat Launch

- Weekends continue to be busy, especially with the nice weather.

Triangle Sports Area

- Rentals continue.
- Disc golf is being used with the nice weather.

WILDLIFE SANCTUARY

- The annual Walk for Wildlife fundraising event was held on September 21.
- Upgrade/cleaning/improvements are under way in the Sanctuary Duck Shack and Duck Blind Exhibits. GB Duck hunters are assisting with this project.
- The paving is completed for the large-scale parking lot addition/drive/trail replacement. Site restoration, light pole installation, landscaping, and parking lot painting will begin soon.
- The security system installation is underway with the majority of cabling completed. This includes our Nature Center, Woodland Building and Observation Building(s).
- This has been a very busy summer season with wildlife rehabilitation starting to wind down. The R-PAWS program intake numbers already over 6,000 for calendar year 2024. A big thanks to our summer crew (as well as our numerous volunteers) for their deep commitment in this endeavor and impacting so much local wildlife.
- Many educational programs are starting to book up with school back in session. Programming includes a variety of nature-based topics and are held on-site as well as off-site at various schools etc.
- WLS's OAK 4K program is now a few weeks in, with near full enrollment. Interest and popularity continue to rise for program with tours of prospective families still being held weekly.

ADMINISTRATION

- Reservations for shelter rentals are open for the season and available online, by phone, or in person in our office.
- Staff are continuing to support special event requests.
- The 2024 hiring of seasonal staff continues for our upcoming fall and winter season.
- The Brown County Annual Boat Launch Permits are available for 2024 in our office.
- Gift cards are available to purchase by phone and will be mailed, or in person in our office.
- Metal Detecting Permits are available for purchase online, or in person in our office.
- Registration is open for adult basketball.
- Registration for table tennis is available by phone or in person and will close on September 23rd with the anticipated program start date of October 2nd.
- Registration for Youth Basketball Skills is available online, by phone, or in-person, and will close on September 23rd with the program start date of September 30th.
- Registration for the Dance 2024-2025 season is available online, by phone, or in person with the program start date of November 5th.
- Posted social media events, programs, and information.
- Fall advertising, guides and brochures are being drafted and prepared for print and publication.
- Registration opened on September 9th for the Howling Halloween Hike and quickly sold out both sessions. The event is scheduled for October 25th.