



AGENDA OF THE POLICE AND FIRE COMMISSION

**THURSDAY, OCTOBER 3, 2024, 3:00 PM
AMENDED**

**In person at City Hall, Room 310.
Virtual attendance also available via Zoom.**

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88991125727?pwd=cWEyNUd5dHZaNhFhWVFMW9oWXRTQT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 889 9112 5727

Passcode: 109101

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

- I. Approval of the minutes from the regular meeting held September 5, 2024.

E. Informational.

1. President's Report.
2. Report from the Chiefs.

F. Regular Business.

- I. Consideration with possible action on the following communications:

- a. Budget Status Report.
- b. Budget Spreadsheet.
2. Consideration with possible action on request to approve the monthly bills.
3. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
4. Consideration with possible action on request to approve the Fire Department Battalion Chief promotional list.
5. Consideration with possible action on request for promotion to the rank of Battalion Chief. The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Police and Fire Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



MINUTES OF THE POLICE AND FIRE COMMISSION

THURSDAY, SEPTEMBER 5, 2024, 3:00 PM

In person at City Hall, Room 310.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88991125727?pwd=cWEyNUd5dHZaNhFhWVFMW9oWXRTQT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 889 9112 5727

Passcode: 109101

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B. ROLL CALL.

Present: Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux

Absent: Rashad Cobb

Others Present: Fire Chief Matthew Knott, Assistant Fire Chief Ryan Gibbons, Police Commander Rick Belanger, HR Generalists Hailey Heath and Jen Smits, and others.

C. APPROVAL OF THE AGENDA.

Moved by Commissioner Ed Dorff, seconded by Commissioner John Laux to approve.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

1. Approval of the minutes from the regular meeting held August 1, 2024 and the special meeting held August 14, 2024.

Moved by Commissioner John Laux, seconded by Commissioner Ed Dorff to approve.
Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

E. INFORMATIONAL.

1. President's Report.

President Goldhahn noted that the Boy Scouts sporting clay fundraiser, which recognizes front line heroes and sponsors teams from the Police and Fire departments, is on September 6th.

2. Report from the Chiefs.

Fire Chief Matthew Knott and Police Commander Rick Belanger provided an update on their respective department events and activities.

3. 2024 Battalion Chief Promotional Process.

Moved by Commissioner John Laux, seconded by Commissioner Ed Dorff to receive and place on file.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

4. Police Department Detective Promotional Process.

Moved by Commissioner John Laux, seconded by Commissioner Ed Dorff to receive and place on file.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

F. REGULAR BUSINESS.

1. Consideration with possible action on the following communications:

a. Budget Status Report.

Moved by Commissioner Ed Dorff, seconded by Commissioner John Laux to receive and place on file the budget status report and budget spreadsheet.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

b. Budget Spreadsheet.

2. Consideration with possible action on request to approve the monthly bills.

Moved by Commissioner Ed Dorff, seconded by Commissioner John Laux to approve.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

3. Consideration with possible action to approve the 2024 Fire Fighter Hiring Process.

Moved by Commissioner Ed Dorff, seconded by Commissioner John Laux to approve.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

4. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner John Laux, seconded by Commissioner Ed Dorff to go into closed session for items #4 and #5.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

Moved by Commissioner Ed Dorff, seconded by Commissioner John Laux to return to open session.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

Out of closed session, President Goldhahn reported that the Commission reviewed 3 Patrol Officer candidate backgrounds. One candidate was approved to continue in the hiring process, the Commission is gathering additional information about one candidate, and one candidate was removed by the Commission.

Moved by Commissioner John Laux, seconded by Commissioner Ed Dorff to approve.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.

5. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

The Commission interviewed 2 Patrol Officer candidates.

G. ADJOURNMENT.

Moved by Commissioner Ed Dorff, seconded by Commissioner John Laux to adjourn.

Motion passed.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux, No- None, Abstain- None.



Report to the
Police and Fire
Commission

MEETING DATE

October 3, 2024

PREPARED BY

AGENDA ITEM # F.I.a

Budget Status Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Budget Status Report - Fire
2. Budget Status Report - PD



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

ACCOUNTS FOR: 400 FIRE ADMINISTRATION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007 RECRUITING	5,000	5,000	75.26	.00	.00	4,924.74	1.5%
TOTAL FIRE ADMINISTRATION	5,000	5,000	75.26	.00	.00	4,924.74	1.5%



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
300 POLICE ADMINISTRATION	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
52007 RECRUITING	0	27,500	74,910.22	.00	.00	-47,410.22	272.4%	
TOTAL POLICE ADMINISTRATION	0	27,500	74,910.22	.00	.00	-47,410.22	272.4%	



Report to the
**Police and Fire
Commission**

MEETING DATE

October 3, 2024

PREPARED BY

AGENDA ITEM # F.I.b

Budget Spreadsheet.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Account Balances 2024 - PD
2. Account Balances (2) - PD
3. Account Balances 2024 - Fire

2024 POLICE & FIRE COMMISSION BUDGET

Account: 1013230-52007 Recruiting (PD)

Date Rec	Date Appr	Vender/Invoice #	Emp/Dept	Expense	Balance	Paid
	01/01/24				\$ -	
01/25/24	01/26/24	Thin Line Psychological Services / 3650	New Hire Evaluation (1)	\$ 495.00	\$ (495.00)	1/31/2024
01/15/24	01/30/24	Shopify Payments	EQI Assesment	\$ 79.00	\$ (574.00)	1/30/2024
01/15/24	01/30/24	Shopify Payments	EQI Assesment	\$ 73.00	\$ (647.00)	1/30/2024
01/22/24	02/02/24	Northern Michigan University	Recruiting	\$ 50.00	\$ (697.00)	2/2/2024
02/02/24	02/02/24	Thin Line Psychological Services / 3657	New Hire Evaluation (1)	\$ 495.00	\$ (1,192.00)	2/2/2024
01/31/24	02/05/24	Prevea / 147273	4 Pre-Employment Physicals	\$ 1,564.00	\$ (2,756.00)	2/5/2024
02/08/24	02/11/24	Personnel Evaluation, Inc	Pre-Employment Poly	\$ 550.00	\$ (3,306.00)	2/11/2024
02/15/24	02/19/24	Trans Union	Credit Check	\$ 258.34	\$ (3,564.34)	2/19/2024
02/15/24	02/19/24	Personnel Evaluation, Inc	Pep Billing	\$ 160.00	\$ (3,724.34)	2/19/2024
02/06/24	02/22/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (3,800.34)	2/22/2024
02/12/24	02/22/24	Multi Health	EQI Assesment	\$ 76.00	\$ (3,876.34)	2/22/2024
02/12/24	02/22/24	Yourmembership.com	IACP Recruitment Ad	\$ 474.00	\$ (4,350.34)	2/22/2024
02/21/24	02/24/24	Personnel Evaluation, Inc	Pre-Employment Poly	\$ 812.50	\$ (5,162.84)	2/24/2024
03/12/24	03/12/24	Thin Line Psychological Services / 3710	New Hire Evaluation (1)	\$ 510.00	\$ (5,672.84)	3/12/2024
03/24/24	03/26/24	Thin Line Psychological Services / 3725	New Hire Evaluation (1)	\$ 510.00	\$ (6,182.84)	3/26/2024
02/19/24	03/13/24	Linq Teams	Recruitment Software Fee	\$ 545.00	\$ (6,727.84)	3/13/2024
02/19/24	03/13/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (6,803.84)	3/13/2024
02/26/24	03/13/24	UW Milwaukee Career Fair	Recruitment	\$ 38.93	\$ (6,842.77)	3/13/2024
02/26/24	03/13/24	UW Milwaukee Career Fair	Recruitment	\$ 26.18	\$ (6,868.95)	3/13/2024
03/06/24	03/10/24	Trans Union	Credit Check	\$ 232.23	\$ (7,101.18)	3/10/2024
03/12/24	03/12/24		Warrant Run Biweekly	\$ 375.80	\$ (7,476.98)	3/12/2024
03/04/24	03/13/24	Horseshoe Advance Deposit	Recruit & Retention Summit	\$ 438.57	\$ (7,915.55)	3/13/2024
03/04/24	03/13/24	Horseshoe Advance Deposit	Recruit & Retention Summit	\$ 415.89	\$ (8,331.44)	3/13/2024
03/04/24	03/13/24	Horseshoe Advance Deposit	Recruit & Retention Summit	\$ 438.57	\$ (8,770.01)	3/13/2024
03/04/24	03/13/24	Horseshoe Advance Deposit	Recruit & Retention Summit	\$ 438.57	\$ (9,208.58)	3/13/2024
03/04/24	03/13/24	MKE Airport Parking	Recruit & Retention Summit	\$ 82.00	\$ (9,290.58)	3/13/2024
03/04/24	03/13/24	Uber Trip	Recruit & Retention Summit	\$ 32.97	\$ (9,323.55)	3/13/2024
03/04/24	03/13/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (9,399.55)	3/13/2024
03/04/24	03/13/24	Kwik Trip	Recruit & Retention Summit	\$ 20.78	\$ (9,420.33)	3/13/2024
03/04/24	03/13/24	UWGB	2024 Spring Career Fair	\$ 350.00	\$ (9,770.33)	3/13/2024
03/15/24	03/18/24	Trans Union	Credit Check	\$ 307.79	\$ (10,078.12)	3/18/2024
03/15/24	03/18/24	Personnel Evaluation, Inc	Pep Billing	\$ 166.00	\$ (10,244.12)	3/18/2024
03/29/24	04/01/24	Personnel Evaluation, Inc	Pre-Employment Poly	\$ 325.00	\$ (10,569.12)	04/01/24
03/18/24	04/03/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (10,645.12)	04/03/24
03/18/24	04/03/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (10,721.12)	04/03/24
03/25/24	04/10/24	Holiday Inn Express	UW Platteville Career Fair	\$ 107.00	\$ (10,828.12)	04/10/24
03/25/24	04/10/24	Shopify Payments	EQI Assesment	\$ 152.00	\$ (10,980.12)	04/10/24
03/25/24	04/10/24	Kwik Trip	UW Platteville Career Fair	\$ 34.34	\$ (11,014.46)	04/10/24
03/25/24	04/10/24	UWGB	UW Platteville Career Fair	\$ 50.00	\$ (11,064.46)	04/10/24
04/22/24	04/22/24	Kwik Trip	Recruitment	\$ 40.70	\$ (11,105.16)	04/22/24
04/22/24	04/22/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (11,181.16)	04/22/24
04/22/24	04/22/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (11,257.16)	04/22/24
04/15/24	04/15/24	Shopify Payments	EQI Assesment	\$ 760.00	\$ (12,017.16)	04/15/24
04/11/24	04/11/24		Warrant Run Biweekly	\$ 26.00	\$ (12,043.16)	04/11/24
04/11/24	04/12/24	Bankers Advertising Company	Recruitment	\$ 889.74	\$ (12,932.90)	04/12/24
04/11/24	04/12/24	Bankers Advertising Company	Recruitment	\$ 565.05	\$ (13,497.95)	04/12/24
04/11/24	04/12/24	Bankers Advertising Company	Recruitment	\$ 783.87	\$ (14,281.82)	04/12/24
04/11/24	04/12/24	Bankers Advertising Company	Recruitment	\$ 1,165.55	\$ (15,447.37)	04/12/24

Date Rec	Date Appr	Vender/Invoice #	Emp/Dept	Expense	Balance	Paid
04/15/24	04/16/24	Prevea / 147910	Pre-Employment Physicals (2)	\$ 624.00	\$ (16,071.37)	04/16/24
04/18/24	04/19/24	Personnel Evaluation, Inc	Pep Billing	\$ 280.00	\$ (16,351.37)	04/19/24
04/14/24	04/16/24	Thin Line Psychological Services / 3748	New Hire Evaluation (2)	\$ 1,020.00	\$ (17,371.37)	04/16/24
		Thin Line Psychological Services / 3749	Leadership Evaluation (1)	\$ 1,350.00	\$ (18,721.37)	
04/18/24	04/19/24	Trans Union	Credit Check	\$ 364.46	\$ (19,085.83)	04/19/24
04/18/24	04/19/24	Personnel Evaluation, Inc	Pre-Employment Poly	\$ 325.00	\$ (19,410.83)	04/19/24
04/09/24	04/19/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (19,486.83)	04/19/24
04/23/24	04/23/24	Personnel Evaluation, Inc	Pep Billing	\$ 188.00	\$ (19,674.83)	04/23/24
04/23/24	04/23/24	Personnel Evaluation, Inc	Pep Billing	\$ 211.00	\$ (19,885.83)	04/23/24
04/23/24	04/23/24	Personnel Evaluation, Inc	Pep Billing	\$ 70.00	\$ (19,955.83)	04/23/24
04/23/24	04/23/24	Personnel Evaluation, Inc	Pep Billing	\$ 170.00	\$ (20,125.83)	04/23/24
04/30/24	04/30/24	Shopify Payments	EQI Assesment	\$ 760.00	\$ (20,885.83)	04/30/24
05/06/24	05/06/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (20,961.83)	05/06/24
05/06/24	05/06/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (21,037.83)	05/06/24
05/06/24	05/06/24	Kwik Trip	Background investigation trip - gas	\$ 40.70	\$ (21,078.53)	05/06/24
05/06/24	05/06/24	Bankers Advertising Company	Recruitment	\$ 232.95	\$ (21,311.48)	05/06/24
05/08/24	05/08/24	Personnel Evaluation, Inc	Pep Billing	\$ 1,300.00	\$ (22,611.48)	05/08/24
05/15/24	05/15/24	Thin Line Psychological Services / 3777	New Hire Evaluation (2)	\$ 1,020.00	\$ (23,631.48)	05/15/24
05/16/24	05/16/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (23,707.48)	05/16/24
04/30/24	05/02/24	Prevea / 148223	Pre-Employment Physicals (4)	\$ 1,845.00	\$ (25,552.48)	05/02/24
05/17/24	05/21/24	Trans Union	Credit Check	\$ 287.43	\$ (25,839.91)	05/21/24
05/17/24	05/21/24	Personnel Evaluation, Inc	Pep Billing	\$ 228.00	\$ (26,067.91)	05/21/24
06/10/24	06/11/24	Personnel Evaluation, Inc	Polygraph	\$ 650.00	\$ (26,717.91)	06/11/24
06/03/24	06/18/24	Outgamie County	Parking @ Recruitment Visit	\$ 7.00	\$ (26,724.91)	06/18/24
06/17/24	06/19/24	Trans Union	Credit Check	\$ 232.23	\$ (26,957.14)	06/19/24
06/17/24	06/19/24	Personnel Evaluation, Inc	Pep Billing	\$ 95.00	\$ (27,052.14)	06/19/24
06/20/24	06/20/24	Thin Line Psychological Services / 3824	New Hire Evaluation (1)	\$ 510.00	\$ (27,562.14)	06/20/24
06/23/24	06/23/24	Thin Line Psychological Services / 3834	New Hire Evaluation (2)	\$ 1,020.00	\$ (28,582.14)	6/26/2024
06/25/24	06/25/24	Bankers Advertising Company	Recruitment Ad	\$ 218.17	\$ (28,800.31)	06/25/24
06/25/24	06/25/24	Personnel Evaluation, Inc	Pre-emp polygraph	\$ 650.00	\$ (29,450.31)	06/25/24
07/01/24	07/02/24	St Vincent		\$ 1,091.00	\$ (30,541.31)	07/02/24
07/09/24	07/09/24	MKE Airport Parking	Recruiting Trip	\$ 4.00	\$ (30,545.31)	07/09/24
07/09/24	07/09/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (30,621.31)	07/09/24
07/09/24	07/09/24	Shopify Payments	EQI Assesment	\$ 76.00	\$ (30,697.31)	07/09/24
07/09/24	07/09/24	Northern Michigan University	Recuitment	\$ 70.00	\$ (30,767.31)	7/9/2024
07/09/24	07/09/24	Kwik Trip	Gas - Recruiting Trip	\$ 26.43	\$ (30,793.74)	07/09/24
07/31/24	07/31/24	Thin Line Psychological Services / 3877	New Hire Evaluation (1)	\$ 510.00	\$ (31,303.74)	07/31/24
08/08/24	07/31/24	Prevea / 149181	Pre-Employment Physical (1)	\$ 347.00	\$ (31,650.74)	08/08/24
	Moved to ARPA Account: 218300-52007					
	8/16/2024 In Account 1013230-52007				\$ -	
08/16/24	08/16/24	Thin Line Psychological Services / 3901	New Hire Evaluation (1)	\$ 510.00	\$ (510.00)	8/16/2024
08/27/24	08/27/24	BC Clerk of Courts	Recruitment	\$ 3.00	\$ (513.00)	08/27/24

Account: 218300-52007

DESCRIPTION	YEAR	POST DATE	AMOUNT	BALANCE	VDR NAME/ITEM DESC	COMMENTS
27500						
RECRUITING	2024	09/24/2024	430.40	27,069.60	HYATT REG SALT LAKE CITY	BACKGROUND TRIP TO UTAH FOR PA
RECRUITING	2024	09/24/2024	480.40	26,589.20	HYATT REG SALT LAKE CITY	BACKGROUND TRIP TO UTAH FOR PA
RECRUITING	2024	09/24/2024	230.09	26,359.11	ENTERPRISE HOLDINGS INC	BACKGROUND TRIP TO UTAH FOR PA
RECRUITING	2024	09/24/2024	30.00	26,329.11	OUTAGAMIE COUNTY	AIRPORT PARKING WHILE ON PATRO
RECRUITING	2024	09/24/2024	147.50	26,181.61	TEMPLEPUBLI	Police and Fire Recruitment Ad
RECRUITING	2024	09/24/2024	90.00	26,091.61		WARRANT=240926 RUN=1 BIWEEKLY
RECRUITING	2024	09/24/2024	347.00	25,744.61	ST VINCENT HOSPITAL	CITY OF GREEN BAY CO 8/24
RECRUITING	2024	09/23/2024	25.00	25,719.61	LINCOLNPARISHCOCINQUIRY	BACKGROUND CHECK REPORTS FOR P
RECRUITING	2024	09/23/2024	8.00	25,711.61	LINCOLNPARISHCOCINQUIRY	BACKGROUND CHECK REPORTS FOR P
RECRUITING	2024	09/23/2024	1.00	25,710.61	LINCOLNPARISHCOCINQUIRY	BACKGROUND CHECK REPORTS FOR P
RECRUITING	2024	09/23/2024	1.50	25,709.11	LINCOLNPARISHCOCINQUIRY	BACKGROUND CHECK REPORTS FOR P
RECRUITING	2024	09/23/2024	1.50	25,707.61	LINCOLNPARISHCOCINQUIRY	BACKGROUND CHECK REPORTS FOR P
RECRUITING	2024	09/23/2024	1.50	25,706.11	LINCOLNPARISHCOCINQUIRY	BACKGROUND CHECK REPORTS FOR P
RECRUITING	2024	09/17/2024	120.00	25,586.11	PERSONNEL EVALUATION, INC	ARPA 4-2-307,AUG 2024 PEP BILL
RECRUITING	2024	09/17/2024	213.34	25,372.77	TRANS UNION, LLC	FOR 07/26 - 08/25/24, CUST# 90
RECRUITING	2024	09/10/2024	150.00	25,222.77		WARRANT=240912 RUN=1 BIWEEKLY
RECRUITING	2024		22.04	25,200.73	KWIK TRIP INC & SUBSIDIARIES	
RECRUITING	2024	09/10/2024	15.00	25,185.73	UNIVERSITY OF WI - GREEN BAY	UW CAREER FAIR-PARKING FEE
RECRUITING	2024	09/10/2024	90.00	25,095.73	AMERICAN AIR0017131181250	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/10/2024	5.00	25,090.73	UTAH COURTS XCHANGE	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/10/2024	90.00	25,000.73	UNITED AIRLINES, INC.	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/10/2024	14.99	24,985.74	UNITED AIRLINES, INC.	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/10/2024	94.99	24,890.75	UNITED AIRLINES, INC.	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/10/2024	617.98	24,272.77	UNITED AIRLINES, INC.	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/10/2024	14.99	24,257.78	UNITED AIRLINES, INC.	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/10/2024	89.99	24,167.79	UNITED AIRLINES, INC.	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/10/2024	679.97	23,487.82	AMERICAN AIR0012380000764	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/10/2024	62.17	23,425.65	MAVERIK #509	PATROL OFFICER CANDIDATE BACKG
RECRUITING	2024	09/04/2024	37.46	23,388.19	EXPEDIA, INC.	PATROL OFFICER RECRUITMENT TRI
RECRUITING	2024	09/04/2024	527.98	22,860.21	UNITED AIRLINES, INC.	PATROL OFFICER RECRUITMENT TRI
RECRUITING	2024	09/04/2024	527.98	22,332.23	UNITED AIRLINES, INC.	PATROL OFFICER RECRUITMENT TRI
RECRUITING	2024	09/04/2024	152.00	22,180.23	SHOPIFY PAYMENTS (USA) I	2 EQI ASSESMENTS FOR PATROL OF
RECRUITING	2024	09/04/2024	527.98	21,652.25	AMERICAN AIR0012380000764	PATROL OFFICER RECRUITMENT TRI
RECRUITING	2024	09/04/2024	527.98	21,124.27	AMERICAN AIR0012380000764	PATROL OFFICER RECRUITMENT TRI
RECRUITING	2024	09/03/2024	325.00	20,799.27	PERSONNEL EVALUATION, INC	ARPA 4-2-307, JA PRE-EMP POLYG
RECRUITING	2024	08/28/2024	5,753.75	15,045.52	MILLER MENDEL, INC	eSOPH SETUP & TRAINING, GREEN
RECRUITING	2024	08/27/2024	325.00	14,720.52	PERSONNEL EVALUATION, INC	CUST# GREENBAYPD, PRE-EMP POLY
RECRUITING	2024	08/27/2024	2,060.75	12,659.77	JAMES MCNICOLL	CUSTOM GRAPHICS, RECRUITING VE
RECRUITING	2024	08/26/2024	30,882.03	-18,222.26		RECLASS RECRUITING EXP TO ARPA
RECRUITING	2024	08/06/2024	510.00	-18,732.26	CRAIG D. CHILDS	NEW HIRE EVAL - LEYSON
RECRUITING	2024	07/31/2024	450.00	-19,182.26	UNIVERSITY OF WI - GREEN BAY	UW-PLATTEVILLE 9/24/24 JOB FAI
RECRUITING	2024	07/31/2024	400.00	-19,582.26	UNIVERSITY OF WI - GREEN BAY	UW-MADISON 9/18/24 JOB FAIR RE
RECRUITING	2024	07/31/2024	150.00	-19,732.26	PAYPAL	UNIVERSITY OF MINNESOTA 10/25/
RECRUITING	2024	07/15/2024	200.00	-19,932.26	PERSONNEL EVALUATION, INC	JUNE 2024 PEP BILLING, CUST# G
RECRUITING	2024	04/03/2024	27,500.00	-47,432.26	EMERGENCY SERVICES CONSULTING INTERNATIONAL, INC.	3/26/24 SGT PROMOTION EXAM PRO
Total Expense				-47,432.26		

2024 POLICE & FIRE COMMISSION BUDGET

Account: 101400-52007 (FIRE)

[illegible]



Report to the
Police and Fire
Commission

MEETING DATE

October 3, 2024

PREPARED BY

AGENDA ITEM # F.2

Consideration with possible action on request to approve the monthly bills.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. PFC Bills

Prevea Health Occupational Health
PO Box 19070
Green Bay, WI 54307
FEIN: 39-0817529

Invoice

September 03, 2024

Bill to: Accounts payable
City of Green Bay
Human Resources
100 N. Jefferson St.
Green Bay, WI 54301

For: City of Green Bay
co 8-24

Invoice # 149699

Proc Code	Date	Description	Qty	Charge	Receipt	Adjust	Balance
80100	08/21/2024	DOT 5 Panel	1.00	37.00			37.00
81003	08/21/2024	Urinalysis Without Micro (u/a dip)	1.00				-
97750	08/21/2024	Back Screen level 4	1.00	45.00			45.00
99213	08/21/2024	DOT Examination	1.00	100.00			100.00
Transit [REDACTED]				182.00	0.00	0.00	182.00
STSREVV	08/27/2024	STS Review	1.00	108.00			108.00
PO [REDACTED]				108.00	0.00	0.00	108.00
80100	08/27/2024	Rapid Drug Screen - 8/OXY	1.00	32.00			32.00
81003	08/27/2024	Urinalysis Without Micro (u/a dip)	1.00	18.00			18.00
99213	08/27/2024	History & Physical	1.00	76.00			76.00
AUDIO	08/27/2024	Audiometry Pure Tone	1.00	17.00			17.00
DPW [REDACTED]				143.00	0.00	0.00	143.00
80100	08/19/2024	Rapid Drug Screen - 8/OXY	1.00	32.00			32.00
81003	08/19/2024	Urinalysis Without Micro (u/a dip)	1.00	18.00			18.00
97750	08/19/2024	Back Screen level 4	1.00	45.00			45.00
99213	08/19/2024	History & Physical	1.00	76.00			76.00
AUDIO	08/19/2024	Audiometry Pure Tone	1.00	17.00			17.00
DPW [REDACTED]				188.00	0.00	0.00	188.00
80100	08/23/2024	Rapid Drug Screen - 8/OXY	1.00	32.00			32.00
80102	08/23/2024	Confirmation Testing - Drug Screens	1.00	21.00			21.00
97750	08/23/2024	Back Screen level 4	1.00	45.00			45.00
99213	08/23/2024	History & Physical	1.00	76.00			76.00
AUDIO	08/23/2024	Audiometry Pure Tone	1.00	17.00			17.00
DPW [REDACTED]				191.00	0.00	0.00	191.00
80100	08/26/2024	DOT 5 Panel	1.00	37.00			37.00
81003	08/26/2024	Urinalysis Without Micro (u/a dip)	1.00				-
97750	08/26/2024	Back Screen level 4	1.00	45.00			45.00
99213	08/26/2024	DOT Examination	1.00	100.00			100.00
AUDIO	08/26/2024	Audiometry Pure Tone	1.00	17.00			17.00
DPW [REDACTED]				199.00	0.00	0.00	199.00

Invoice # 149699 (continued) page 2

	08/14/2024	Respiratory Questinnaire Review	1.00		-
80100	08/14/2024	Drug Screen 5 Panel	1.00	36.00	36.00
81003	08/14/2024	Urinalysis Without Micro (u/a dip)	1.00		-
82DOM	08/14/2024	Health Study #2	1.00	20.00	20.00
84202	08/14/2024	Protoporphyrin; RBC	1.00	69.00	69.00
86580	08/14/2024	Tuberculin Skin testing (PPD)	1.00	10.00	10.00
93000	08/14/2024	EKG w/interp	1.00	60.00	60.00
97750	08/14/2024	Back Screen level 4	1.00	45.00	45.00
99214	08/14/2024	History & Physical	1.00	90.00	90.00
AUDIO	08/14/2024	Audiometry Pure Tone	1.00	17.00	17.00
PD				347.00	0.00
					0.00
					347.00

Invoice # 149699 Balance Due:

1358.00

Transit: \$182.00
 Police: \$347.00 218300-52007-83098
 Risk: \$108.00
 HR: \$721.00

APPROVED

Dated:

By:

9/16/24
 Emma Boudreau

Cut and return with payment

Please remit 1,358.00 to

Prevea Health Occupational Health

PO Box 12734

Green Bay, WI 54311

Please place invoice number 149699 on check



National Minority Update

Quarterly Employment & Educational Resource
PMB 206
2200 Wilson Blvd Ste. 102
Arlington, VA 22201
(703) 527-1901

Receipt

Invoice No: 10932571
DATE: August 29, 2024

To: **City of Green Bay**
Attn: Jennifer Smits
100 North Jefferson Street
Green Bay, WI 54301

INVOICE DATE	EDITIONS	TRANSACTION #	CUSTOMER CODE	TERMS
08/29/24	2024-25 Web	NMU082924	CGB	Credit Card

AD SIZE	DESCRIPTION	UNIT PRICE	AMOUNT
1/4 Page	Online Police and Firefighter Advertising	\$295.00	\$295.00
			\$0.00
	Federal Tax Id. #88-039-4222		\$0.00
TOTAL PAID			\$295.00

***PAID IN FULL WITH
VISA ENDING IN 5223***

\$147.50 to PD
218360-52007



Report to the Police and Fire Commission

MEETING DATE

October 3, 2024

PREPARED BY

AGENDA ITEM # F.3

Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
**Police and Fire
Commission**

MEETING DATE

October 3, 2024

PREPARED BY

AGENDA ITEM # F.4

Consideration with possible action on request to approve the Fire Department Battalion Chief promotional list.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. PFC Batatlion Chief Memo and List 9.27.24



Human Resources Department
100 North Jefferson Street - Room 500
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3147
Fax 920.448.3128

MEMORANDUM

To: Police and Fire Commission

From: Jennifer Smits, Human Resources Generalist

Re: Battalion Chief Promotional List

Date: September 27, 2024

The process for the Green Bay Metro Fire Department Battalion Chief promotional list is complete. Three out of four candidates successfully completed the three steps of the process; an oral interview, situational response exercises and an in-basket exercise.

This list will have an effective date of October 3, 2024 and will expire on October 3, 2025 at 12:00 a.m.

Recommendation:

I recommend that the attached Battalion Chief promotional list be approved and placed into effect October 3, 2024 through October 3, 2025 at 12:00 a.m.

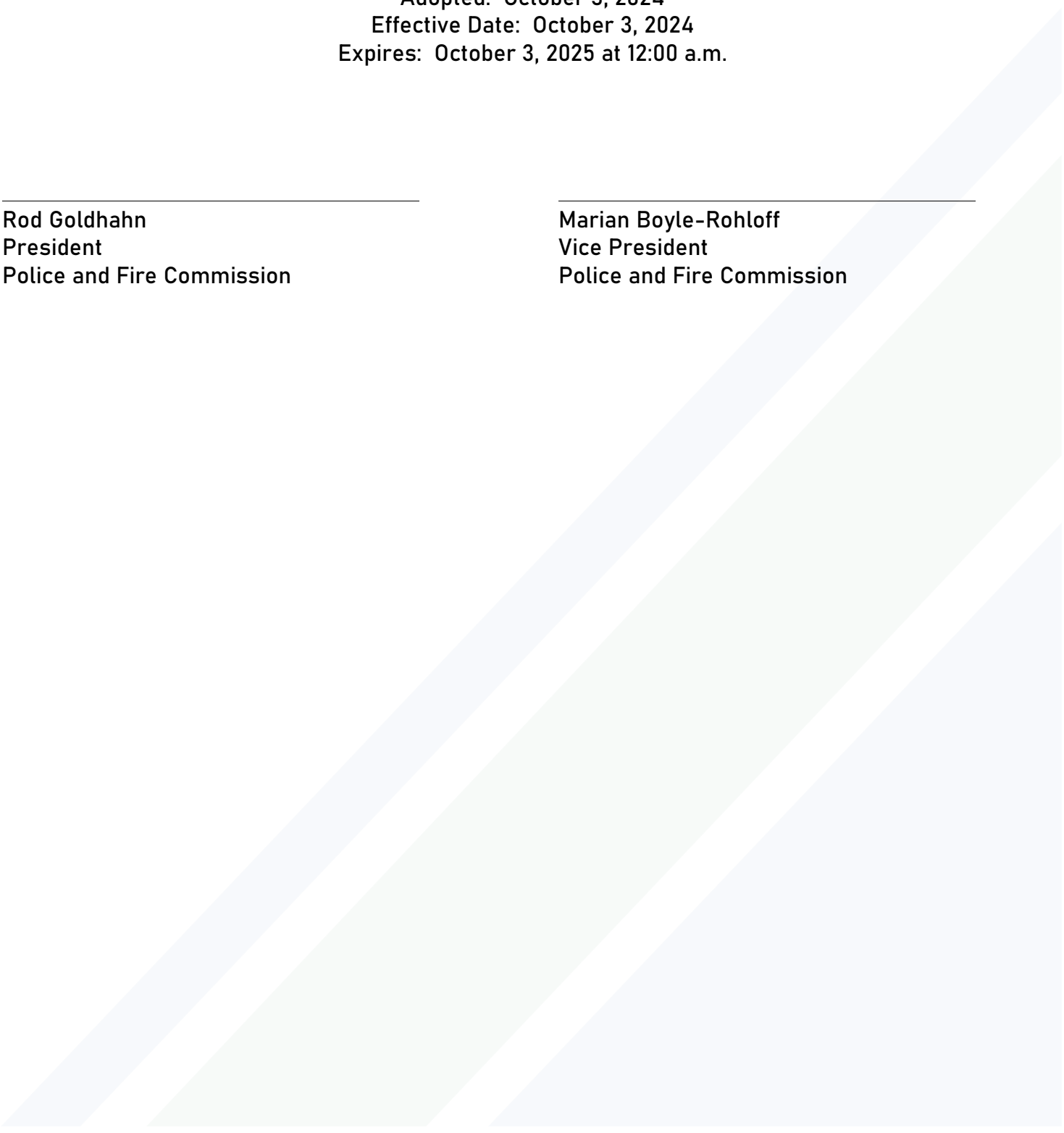
Battalion Chief Alphabetical Promotional List

Daniel Chatham
Quincy Koltz
Lukas Semrau

Adopted: October 3, 2024
Effective Date: October 3, 2024
Expires: October 3, 2025 at 12:00 a.m.

Rod Goldhahn
President
Police and Fire Commission

Marian Boyle-Rohloff
Vice President
Police and Fire Commission

Three broad, diagonal stripes in light blue, light green, and light blue extend from the bottom left towards the top right, partially overlapping the text area.



Report to the Police and Fire Commission

MEETING DATE

October 3, 2024

PREPARED BY

AGENDA ITEM # F.5

Consideration with possible action on request for promotion to the rank of Battalion Chief. The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Battalion Chief Memo PFC - Koltz



Green Bay Metro Fire Department
501 South Washington Street
Green Bay, Wisconsin 54301-4218
www.greenbaywi.gov/fire

Phone 920.448.3280

Matthew W. Knott
Fire Chief

DATE: September 30, 2024

TO: Rod Goldhahn, Chair
Police and Fire Commission

FROM: Matthew Knott, Fire Chief

RE: Battalion Chief Appointment

As a result of a Battalion Chief vacancy, we have conducted a comprehensive testing process and as a result, we are requesting approval of the promotion of Captain Quincy Koltz to the position of Battalion Chief.

Proudly serving the communities of Allouez, Bellevue, and Green Bay

