



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, OCTOBER 9, 2024, 5:00 PM

In person at City Hall, Room 207.

Virtual attendance is also available via Zoom.

AMENDED

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/84314784824?pwd=THBkdMwTlk4MG5DV3hnbC9xVDhXdz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 843 1478 4824

Passcode: 278667

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

- I.** Consideration with possible action on the request by the Baird Creek Preservation Foundation to host a prescribed prairie burn in the Baird Creek Greenway, adjacent to McKenzie Lane.
- 2.** Consideration with possible action on the approval of a Utility Easement with Wisconsin Public Service Corporation to provide gas service to the Triangle Hill Sports Area.

F. Informational.

- I.** Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

2. Next Meeting: October 23, 2024

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 9, 2024

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on the request by the Baird Creek Preservation Foundation to host a prescribed prairie burn in the Baird Creek Greenway, adjacent to McKenzie Lane.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. McKenzie Lane Burn Plan



Prescribed Burn Plan

Wisconsin Job Sheet 338

Natural Resources Conservation Service

Plan must be submitted at least 60 days prior to burn. Burn plans with **ANY** missing items will not be reviewed.

Landowner/Operator: _____ Date: _____
Address: _____
Phone Number: _____ E-mail: _____
Entity Responsible (individual/organization) for conducting burn: _____
Address: _____
Phone Number: _____ E-mail: _____

Burn location address (include fire number): _____

County: _____ TWP: _____ N Range: _____ ☐ E ☐ W _____ ¼ Section: _____

Total Acres in Burn Unit: _____

Objective of the burn (check all that apply)

- | | |
|--|--|
| ☐ Control woody/invasive species | ☐ Promote grasses in cool season stands |
| ☐ Promote legumes in cool season stands | ☐ Promote grasses in warm season stands |
| ☐ Promote forbs and legumes in warm season stands | ☐ Preparation for seeding or planting |
| ☐ Species specific habitat management | ☐ Oak regeneration ☐ Pine regeneration |

Vegetation (list all dominant species, both herbaceous and woody).

Species	Height	Percent of Stand

Switchgrass comprises more than 50% of stand? ☐ Yes ☐ No
Woody species comprise more than 10% of stand? ☐ Yes ☐ No

Acceptable Conditions: Document actual conditions in the Go/No Go checklist (page 4) on the day of the burn. If any of the following constraints cannot be met or are on the edge of the limits for more than one parameter, **do not** burn that day.
(Red Flag Conditions: Temp >80°F **or** Wind >18 mph **or** Relative Humidity <25%; Avoid light and variable winds; **DO NOT burn within 12 hours of an approaching weather front or during Orange/Red Air Quality days (see link below).**

- Temperature 40-80°F
- Preferred **steady** wind 3-18 mph from _____ Indicate direction on burn plan map.
Other acceptable direction(s) for burning are: _____
- Relative humidity 30-60%

Notification Phone Numbers:

County Sheriff Dispatch: _____ Local Fire Department Chief: _____

WDNR Dispatch (in WDNR protection areas – <http://dnr.wi.gov/topic/ForestFire/permits.html>): _____

Neighbors (all adjoining the property to be burned): _____

PERMITS NEEDED: (list all appropriate permits). WDNR and townships often require permits.

Permitter/Person (if known)	Phone Number	Date Obtained

☐ Neither WDNR nor the township requires a permit for this location.**Burn Boss** (if known): _____ Qualifications: _____**Number of people planned to conduct burn** (3 minimum): _____**Safety and Burn Equipment** (list number of each item needed):*Items marked in **BOLD** are highly recommended to provide adequate safety for crew members.

___ Drip Torch	___ Pumper Truck	___ Cell Phones
___ Lighters	___ Portable Pump	___ Leather Gloves
___ Backpack Pump	___ 2-Way Radios	___ Eye Protection
___ Chainsaw	___ Rakes	___ Drinking Water
___ ATV with Water Supply	___ Signs for Highway	___ Natural Fiber Clothing/Nomex
___ First Aid Kit	___ Weather Kit	___ Hightop Lace-up Leather Boots
___ Flappers	___ Hard Hat	
___ Other (explain): _____		

How will the burn team communicate? _____**Useful Prescribed Fire Websites:**

- Weather: <http://radar.srh.noaa.gov/fire/> or <http://dnr.wi.gov/topic/ForestFire/forecasts.html>
- Fire Danger/Permits: <http://dnr.wi.gov/topic/ForestFire/restrictions.asp>
- Wisconsin Prescribed Fire: <http://www.prescribedfire.org>
- Smoke web site: <http://shrmc.ggy.uga.edu/maps/vsmoke.html>
- DNR Fire Management Guidelines: <http://dnr.wi.gov/topic/ForestManagement/documents/guidelines/chapter17.pdf>
- Topographic maps, air photos: <http://mapper.acme.com/>

Burn Plan Map: ATTACH AND LABEL an aerial photo (<http://websoilsurvey.nrcs.usda.gov>, <http://mapper.acme.com/>, <http://msrmaps.com/>, <http://maps.google.com/>, or other map site) identifying all of the following items. **All items listed below MUST be addressed on the map. Burn plan map must be based on preferred wind direction.**

- ☐ Location of burn unit; acres to be burned
- ☐ Type, size and location of the firebreaks (minimum width 2 times the vegetation height)
- ☐ Test burn location according to preferred wind direction
- ☐ Smoke considerations
- ☐ Property boundaries and fences
- ☐ Escape routes, safety zones, water resources, hazards
- ☐ Secondary Control Lines
- ☐ Access roads to burn unit
- ☐ Label backfires
- ☐ Label headfires
- ☐ Slope map included (topographic map or NRCS soil map)
- ☐ Special concerns or areas needing special protection from smoke and/or fire (roads, buildings, power poles, etc.)

Ignition Plan Narrative: The narrative **MUST** include **all** of the following items:

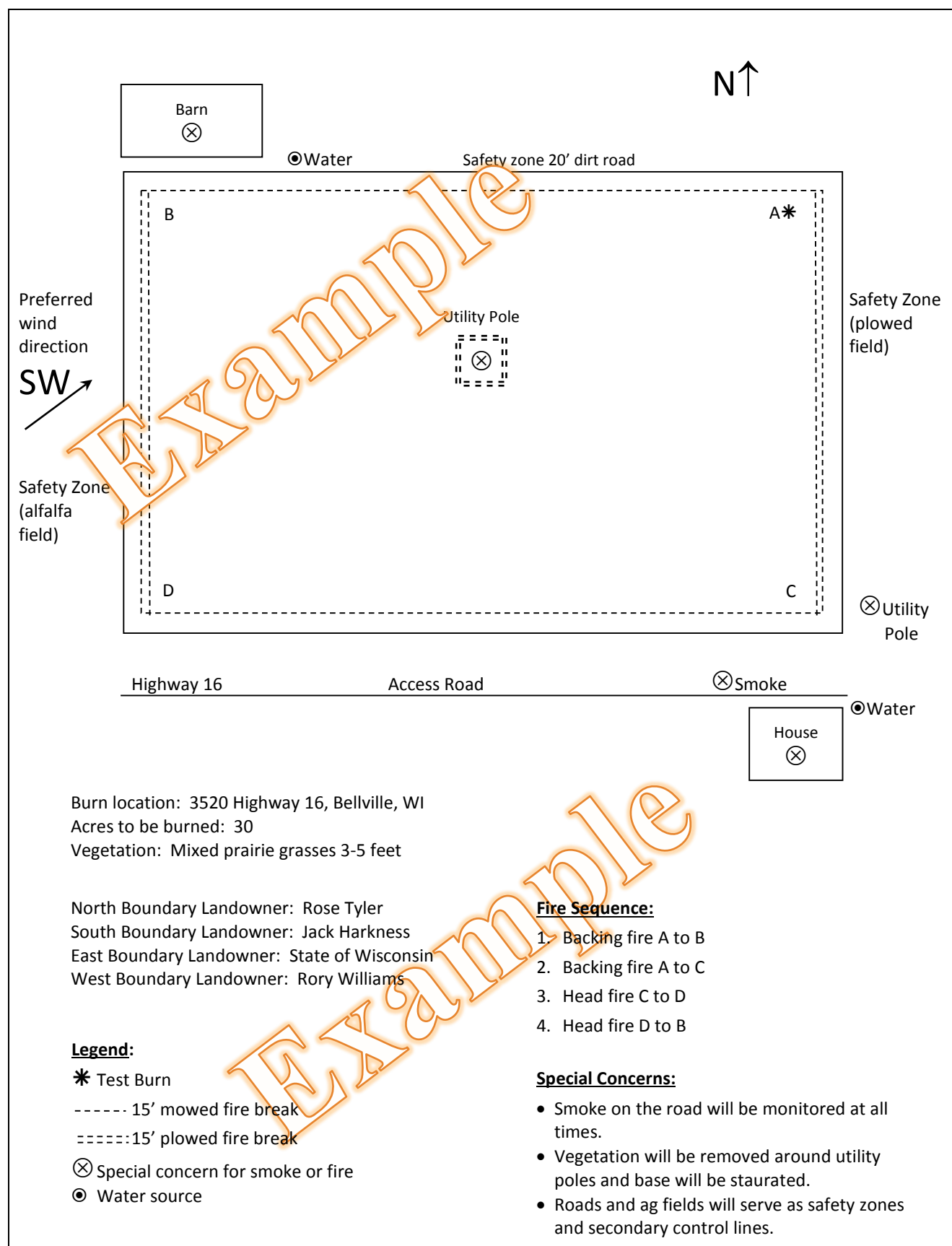
- 1) Sequence of the burn and fire type
- 2) Use of test fire to determine go/no-go regarding fire and smoke concerns
- 3) Measures to address smoke and fire concerns to roads, homes and adjoining property
- 4) Slope considerations

Continue on last page if more space is needed.

Mop-up Plan (Identify mop-up concerns and time crew will be on site after fire is extinguished)

Continue on last page if more space is needed.

EXAMPLE BURN MAP – Please create a site-specific map for the prescribed burn.



Contingency Plan

- Where is the fire most likely to get out of control? _____

- In the event of the fire getting out of control, would you directly attack or is there another back up plan? _____

- How would the fire department/rescue access the burn site with heavy equipment? _____

- What is the contingency plan if smoke on the road becomes a safety issue? _____

Smoke and Fire Concerns (check all that apply). For each item checked, enter the distance from the burn site.

- | | |
|--|--|
| ☐ Subdivision: _____ mile(s) | ☐ County Highway: _____ mile(s) |
| ☐ Municipality: _____ mile(s) | ☐ Town Road: _____ mile(s) |
| ☐ State or Federal Highway: _____ mile(s) | ☐ Other: _____ |

Certification: I acknowledge that I may be held liable for any and all damages and/or suppression costs if the fire escapes, smoke damage occurs, or accidents are caused as a result of the prescribed burn.

Landowner Signature

Date

Plan Written By

Date

NRCS Burn Class

NRCS Review – Meets 338 Prescribed Burning Standard

NRCS Job Approval Level

Date

Continuation Sheet

GO/NO GO CHECKLIST

Date of Burn: _____ Time of Burn: _____

- ☐ All burn plan personnel are on site
- ☐ All personnel have appropriate safety gear
- ☐ All personnel have been briefed and aware of their assignments and the burn unit
- ☐ All personnel are aware of the objectives, ignition plan, extra resources, escape routes, and safety zones
- ☐ All necessary permits and approvals have been obtained
- ☐ All pre-burn contacts have been made (dispatcher/local fire department)
- ☐ Adequate burn map provided to all personnel
- ☐ All smoke management specifications are met and addressed

- ☐ Wind direction (within burn plan specifications); Actual direction on site: _____
- ☐ Wind speed (3-18 mph); Actual wind speed on site: _____
- ☐ Relative Humidity (25-60%); Actual RH on site: _____
- ☐ Temperature (40°F - 80°F); Actual temperature on site: _____

- ☐ Above weather parameters are within burn plan prescription
- ☐ All of the necessary equipment is available and operational
- ☐ The contingency plan and available resources have been discussed and are available
- ☐ All fire prescription elements are met

Burn Boss

Date

POST-BURN RESULTS (IMMEDIATE)

Crew members: _____

Equipment: _____

Were burn objectives met? Explain: _____

Fire behavior: _____

Recommended changes: _____

Time fire was completed and out: _____

POST-BURN RESULTS (DELAYED: 30 – 90 DAYS)

Narrative (% shrubs/trees killed, other vegetative responses, future recommendations, etc.):

Continue on last page if more space is needed.

McKenzie Lane
Baird Creek Preservation Foundation
Prescribed Burn Plan Map
NES Project No. 15047014
9/27/2024

Section 34, T24N, R21E
City of Green Bay
Brown County, WI

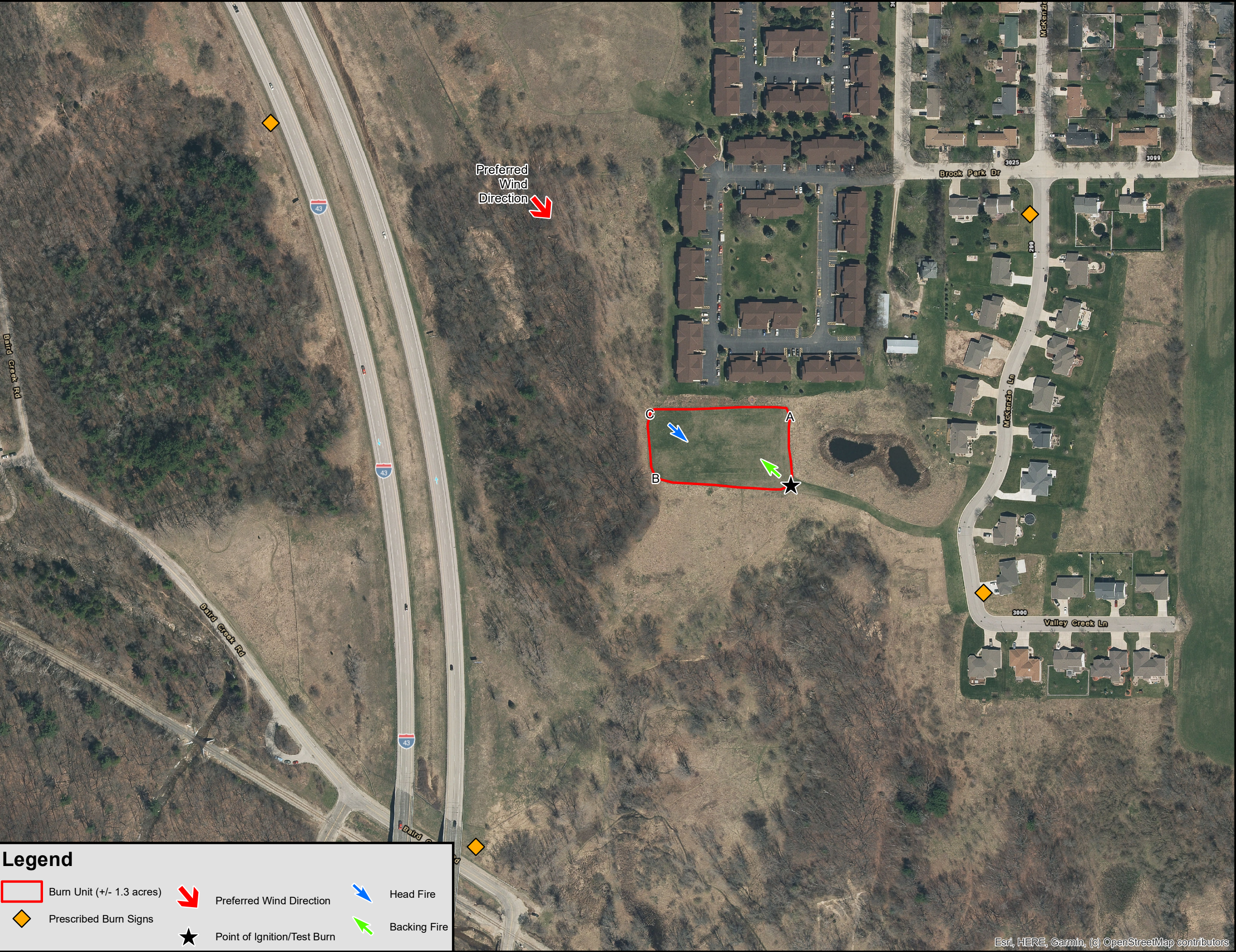
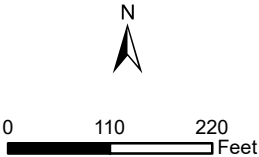


Sources: Esri, HERE, Garmin,
USGS, Intermap,
INCREMENT P, NRCAn, Esri
Japan, METI, Esri China

Extent of large map shown in red.

- Fire Sequence:**
1. Establish test burn at POI.
 2. After successful test burn has been completed, simultaneously light backing fire from POI to A & POI to B.
 3. Once adequate black is established on the south and east lines and half of the unit has been consumed, light from A and B meeting at C to ring the burn.

Alternate Winds:
N, W, SE



Legend

Burn Unit (+/- 1.3 acres)

Prescribed Burn Signs

Preferred Wind Direction

Point of Ignition/Test Burn

Head Fire

Backing Fire

Esri, HERE, Garmin, (c) OpenStreetMap contributors



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 9, 2024

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on the approval of a Utility Easement with Wisconsin Public Service Corporation to provide gas service to the Triangle Hill Sports Area.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Easement_City of Green Bay_3418325

3324772

Easement

THIS INDENTURE is made this _____ day of _____, by and between **City of Green Bay, a Municipal Corporation** ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel described in Brown County Register of Deeds as Document Number 2835198, being part of the Southeast Quarter of the Northeast Quarter (SE1/4-NE1/4) of Section 33, Township 24 North, Range 21 East, City of Green Bay, County of Brown, State of Wisconsin, **as shown on the attached Exhibit "A".**

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Tax Parcel Identification Number
(PIN)

21-1243

- 1. Purpose: GAS** - The purpose of this easement is to construct, install, operate, maintain repair, replace and extend underground utility facilities, pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under and above ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written

City of Green Bay, a Municipal Corporation
Organization Name

Sign Name
Print Name & Title

Sign Name
Print Name & Title

STATE)
OF _____)SS
COUNTY)
OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____ **City of Green Bay, a Municipal Corporation**, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name
Print Name

Notary Public, State of
My Commission expires:

This instrument drafted by: Kate Troudt
Wisconsin Public Service Corporation

REMS Entity ID	WR Number	Document ID	REMS Formatted Number
1480231	WMIS-3418325	3324772	INT11-480-231

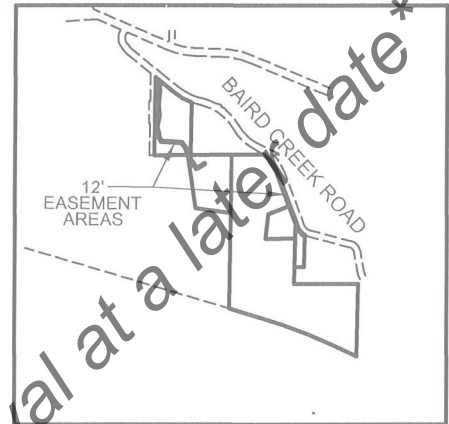
EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY

MAP (EXHIBIT "A")

Part of the Parcel described in Brown County Register of Deeds, recorded as Document No. 2835198, being part of the Southeast Quarter of the Northeast Quarter (SE1/4 - NE1/4), and part of the Northeast Quarter of the Southeast Quarter (NE1/4 - SE1/4) of Section 33, Township 24 North, Range 21 East, City of Green Bay, County of Brown, State of Wisconsin.

LOCATION MAP
NOT TO SCALE



BEVERLY ROAD

12 FOOT WIDE EASEMENT

CITY OF GREEN BAY
DOCUMENT #2835198
TAX PARCEL 21-1243

12' EASEMENT
AREA

N33°54'33"W
58.87'

N25°20'13"W
84.39'

N23°03'46"W
49.62'

N33°54'33"W
111.63'

N87°27'22"W
102.45'

N86°03'26"W
111.63'

N01°31'39"W
22.10'

N13°56'45"W
71.23'

N11°24'08"E
90.70'

N05°25'57"E
33.09'

N04°55'00"E
15.91'

N05°37'47"E
130.48'

N04°12'22"W
69.21'

N08°51'37"E
18.07'

N21°41'15.00"

CITY OF GREEN BAY
DOCUMENT #2835198
TAX PARCEL 21-308



NORTH

75 0 75 150FT
SCALE IN FEET

SECTION CORNER

EASEMENT AREA

EXISTING RIGHT OF WAY

EASEMENT CENTERLINE

OWNER'S PROPERTY LINE

MINOR LOT LINE

SECTION LINE

POC

POB

POINT OF COMMENCEMENT

POINT OF BEGINNING

POINT OF BEGINNING

POC
SW CORNER
SECTION 34
T24N-R21E

POB

N89°58'27"W 2604.30' CORNER TO CORNER
SOUTH LINE OF THE SOUTHWEST 1/4

SOUTH 1/4
CORNER
SECTION 34
T24N-R21E



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 9, 2024

PREPARED BY

AGENDA ITEM # F.I

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 10.9

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, OCTOBER 9, 2024**

PARK DIVISION

- Park crews continue to maintain ball fields for the fall ball season. Football fields and ultimate frisbee fields have been installed for the fall league season.
- The ballfield at Red Smith has been installed. The section of backstop fencing will be repaired within the next week.
- The ball diamond crew has been working with the Forestry department to install the fencing around the new tree nursery.
- Park mowing crews continue to make the weekly rounds of the parks on the east and west sides of town. Beauty spots and RDA properties are also on the weekly route list.
- As the leaves begin to fall, our mowing crews will put leaf mulching kits on the lawn mowers and mulch the leaves up.
- Most of our seasonal staff have left and returned to school for the fall season. There is still one seasonal staff member working mostly full time and a few others working one to two days a week, depending on their school schedule.
- Park caretakers continue to make daily rounds in the parks, opening bathrooms, picking litter and emptying trash cans. When in the parks they are also checking buildings to ensure they are secure.
- Rentals of park shelters continue through the end of October.
- The Park painter painted the play structure at Tank Park. He also is in the process of freshening up the boarded hockey rinks for the winter season. Along with painting projects he typically spends one to two days cleaning up graffiti in and around the city parks.
- The Park carpenters have been working on various projects throughout the city.
- The pool season has come and gone for the summer of 2024. The three wading pools are in the process of being shut down for the winter. The aquatic centers will be shut down shortly after. Some off-season maintenance has already begun.
- Park landscape crews continue to prune and weed shrub beds around town. They are also working on several grass seeding and sodding projects.

FORESTRY DIVISION

- Crews are working on priority pruning on both sides of town. Typical cycle pruning has been suspended to allow staff time to address higher priority needs.
- Forestry staff continue to work with IT staff on transferring our tree inventory to a GIS format.
- Staff are working on the layout for the new tree nursery at Ft. Howard Park. This will be a multi-year transition from the East River Van Beaver site. Perimeter fencing has been installed. Staff are laying irrigation lines, laying out paths and tree rows. We intend to have tree whips going into the Ft. Howard site in the spring of 2025.

- October 2nd, Forestry staff worked alongside employees of West Bend Insurance on a tree planting day at Murphy Park. West Bend and the Arbor Day Foundation provided funding for 36 trees to be planted in the park to help replace trees lost to storms in recent years. The mayor also proclaimed October 2nd this year as Arbor Day in Green Bay. The day went great, and everyone enjoyed the nice day in the park planting trees.
- Goats will be returning to graze at He Nis Ra Park! Grazing operations will start up again at the end of September into the first 2 weeks of October. The summer growing season was very good, so the crew of goats have their appetites ready to graze down the invasive grass and other plants in the bowl of He Nis Ra. After grazing, the area will be seeded with perennial natives and then assessed in spring of 2025 for further treatment and seeding.
- Crews continue to assist DPW on road, sidewalk and park construction projects.
- Staff are also gearing up for fall tree planting. We anticipate planting trees in the second half of October and into November.
- Stump grinding operations are nearing an end for 2024. For the second year in a row, we will not complete the entire list of stumps. We will carry over 300-400 stumps to next year's list. We do anticipate fewer tree removals in 2025 to help us get the entire list in 2025.

DESIGN & DEVELOPMENT DIVISION

- Staff are working with the consultant on planning for the HVAC upgrades for the Bay Beach Amusement Park pavilion.
- Staff is working with the Friends of Bay Beach Amusement Park and the engineering consultant on the planning for the West End Train expansion and proposed restroom.
- The engineering of the site work, shelter and stage is progressing at Leicht Memorial Park.
- Shipyard Phase 1 construction continues. Work is scheduled to be completed in the fall of 2024.
- A recommendation was given to the RDA on October 8th for hiring a consultant for the Shipyard Phase II development.
- Planning continues for the Joliet Park AOC habitat restoration project.
- Staff are working with DPW on planning for the wetland project at East River Emilie Park.
- Farlin Park Phase 1 construction continues.
- The Wildlife Sanctuary parking lot expansion is nearing completion.
- The Joannes Park parking lot resurfacing is completed.
- The Joannes Aquatic Center roofing project has been completed.
- Staff are working with the consultant on revising the scope of work and plans for the Main Street East River Trail project.
- Construction begins soon for the Olde Preble Neighborhood Park walk and the open shelter is expected to begin in mid-October.
- Construction of the Seymour Park west stormwater development continues.

- Construction of the JBS Park/Boulevard continues.
- Staff are working on preparing an RFP for hiring a consultant for the Bay Beach Wildlife Sanctuary and Renard Island Nearshore Area of Concern work.
- The playground at Anne Sullivan Park/School is near completion.
- The playground at Danz Park/School is under construction.

GREEN BAY CONSERVATION CORPS

- The 2024-2025 program year started September 16th. We have 5 full-time and 5 part-time members starting this fall.
- Members wrapped up the 2-week orientation and started completing projects across the parks.
- Members completed weekly maintenance at all 26 native plantings across the park system and have started fall wrap up projects at all plantings.
- Members started 200 oak trees from acorns. These trees will be over-wintered at the Wildlife Sanctuary (WLS) and planted next spring in the parks.
- Members mapped a potential ½ mile loop trail at Red Smith Park. It is expected that the trail will be installed in November 2024 to allow better access into the woods at the park.
- Crews partnered with Astor Neighborhood Association and Wild One's to reinvigorate the pollinator planting at Kueller Place. This fall, the Neighborhood Association will donate plants to replace the goldenrod removed to increase diversity and sightlines. This project will be completed by the end of October.
- The Corps will host a volunteer event on October 26th at Red Smith Park to celebrate Make a Difference Day. The event will be from 9AM to 12PM and will focus on removing invasive species within the woods.
- The Lake Michigan Bird Observatory delivered 2 biochar kilns in September and trained Green Bay Conservation Corps (GBCC) and Forestry staff on the operation. Staff spent 2 days running the kilns and produced 15 barrels of biochar. The GBCC will continue to produce biochar with Ash tree debris and invasive species throughout the fall and winter.
- Staff have been completing all reports to close out the 2023-2024 grant year while writing the next 3-year grant for AmeriCorps. This grant is due October 11th.
- Staff attended the HALO meeting with local municipalities to share the accomplishments and work completed by the Conservation Corps.
- Staff have begun planning implementation projects for Perkins Park Master Plan to be implemented in 2025 and 2026.

RECREATION DIVISION

- The adult fall softball leagues began August 19th. We are offering co-ed slow-pitch, men's slow-pitch and men's modified softball leagues at Beaver Dam Park. We have 27 teams registered for the season which will run on Mondays and Tuesdays through mid-October.

- The table tennis league which will be held on Wednesday evenings beginning October 9th at Franklin Middle School. We have 8 participants registered.
- Fall permits have been issued for the youth baseball, cross-country, football, soccer, tennis and Ultimate Frisbee programs.
- We are currently taking registrations for the adult basketball leagues which are scheduled to begin November 6th. We have 11 teams currently registered.
- The adult football leagues have begun. Leagues are played on Thursday nights at East River Van Beaver and Ted Fritsch Parks through mid-October. We have 10 teams registered.
- The Howling Halloween Hike will take place on Friday, October 25. Registration opened on September 9th, and we filled registration with 800 participants by September 10th. We are offering two sessions of trick-or-treating this year. An earlier session for our younger guests and a later session for those looking for the full spooky and howling experience. We currently have 10 local businesses and organizations volunteering to pass out candy and giveaways. HSHS Children's Hospital is our \$1000 Bag Sponsor and TDS is sponsoring our s'mores giveaways for the night.
- Youth Basketball Skills started Monday Sept 30th at Franklin Middle School.
- Open gyms begin Nov 4th- March 22nd, 2025
 - Jackson Elementary has been replaced with Sullivan. We will now have 3 open gyms on the east side & 3 open gyms on the west side.
 - Sullivan will now include senior volleyball making volleyball available on both the east & west side.
- Recreation staff are also working with YEL to offer Robotics & Coding classes at shelters this spring.
- Youth Dance registration is currently open. We are offering a variety of classes for a variety of ages. Classes include Mommy & Me, Tap/Ballet, Contemporary, Preschool Dance and Hip Hop. Classes begin November 5th and are being held at the Wildlife Sanctuary.

AQUATICS

Off-season projects will include:

- Updating our Staff Manual.
- Updating Lesson Plans for our Swim Lesson program.
- Researching and developing a new and more efficient staffing structure to accommodate our growing numbers of young employees.

BAY BEACH AMUSEMENT PARK

- Staffing
 - Offer cards for next year will be sent out in late November/early December.
 - Updating paperwork has begun.
- Concessions and shelters
 - Take down has started.
 - Trailer:

- Stock has been removed; winterizing will happen next week.
 - Deep cleaning will be done after the equipment is removed.
- Concessions
- Pavilion
- Souvenirs
- Rides
 - Nebulaz: Staff are working with the manufacturer, Zamperla, to address the current gear box issues.
 - Sea Dragon: Staff are working with Hydraulic Solutions on valve replacement.
- Inclusive Playground
 - Working on donation "plaque".
 - We have seen steady use during the week while the park is closed.
 - The parking gate will remain open daily until weather conditions change.
- Events/Projects
 - The annual craft show will be held at the main pavilion on Saturday, October 5th.

Metro Boat Launch

- Weekends continue to be busy, especially with the nice weather.
- Docks:
 - All but 2 docks to be removed mid to late October, weather dependent.
 - Last of docks to be removed no later than November 31st.

Triangle Sports Area

- Rentals continue.
- Disc golf is being used with the nice weather.

WILDLIFE SANCTUARY

- The paving is completed for the large-scale parking lot addition/drive/trail replacement. Site restoration, light pole installation, landscaping, and parking lot painting will begin soon.
- The security system installation is underway with the majority of cabling completed. This includes our Nature Center, Woodland Building and Observation Building(s).
- New wood poles have been delivered in preparation for rebuilding some of the outdoor cages that are showing signs of rotting out. NWTC will install the new posts as a student training project to give real world experience to students enrolled in the line pole program. Each semester NWTC will replace several cages. It is estimated to take several years to rebuild all of the cages.
- This has been a very busy summer season with wildlife rehabilitation starting to wind down. The R-PAWS program intake numbers already over 6,000 for calendar year 2024. A big thanks to our summer crew (as well as our numerous volunteers) for their deep commitment in this endeavor and impacting so much local wildlife.

- Many educational programs are starting to book up with school back in session. Programming includes a variety of nature-based topics and are held on-site as well as off-site at various schools etc.
- WLS's OAK 4K program is now a few weeks in, with near full enrollment. Interest and popularity continue to rise for program with tours of prospective families still being held weekly.

ADMINISTRATION

- Reservations for shelter rentals are open for heated shelters until October 27th.
- Staff are continuing to support special event requests.
- The 2024 hiring of seasonal staff continues for our upcoming fall and winter season.
- The Brown County Annual Boat Launch Permits are available for 2024 in our office.
- Gift cards are available to purchase by phone and will be mailed, or in person in our office.
- Metal Detecting Permits are available for purchase online, or in person in our office.
- Registration is open for adult basketball.
- Registration for the Dance 2024-2025 season is available online, by phone, or in person with the start date of November 5th.
- Posted social media events, programs, and information.
- Fall advertising, guides and brochures are being drafted and prepared for print and publication.