AGENDA OF THE WATER COMMISSION

MONDAY, OCTOBER 14, 2024, 8:30 AM
In person at the Green Bay Water Utility.
631 S Adams St
Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:
   https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3N0RERUWkRsNjVkUT09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 982 8405 5918
   Passcode: 385002

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

B. Roll Call.

1. Roll call for the Water Commission Meeting for October 14, 2024.

C. Approval of the Agenda.

1. Approval of the Water Commission Meeting Agenda for October 14, 2024.

D. Approval of Minutes.

1. Approval of the Water Commission Meeting Minutes for September 9, 2024.

E. Regular Business.

1. Approval of the Ordinance Amending Section 42-99, Green Bay Municipal Code, Relating to the Cross Connection Control Program.
2. August and September 2024 Financial Reports

F. Informational.

1. General Manager Update

G. Adjournment.

1. Motion to adjourn the Water Commission meeting of October 14, 2024.

1) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
2) QUORUM: Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
3) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

MINUTES OF THE WATER COMMISSION

MONDAY, SEPTEMBER 9, 2024, 8:30 AM
In person at the Green Bay Water Utility.
631 S Adams St
Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

1. Join Zoom Meeting Online:
   https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3N0RERUWkRsNjVkUT09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 982 8405 5918
   Passcode: 385002

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

B. ROLL CALL.

1. Roll call for the Water Commission Meeting for September 9, 2024.

   On Monday, September 9, 2024, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Six voting commission members: President John Heugel (In Person), Vice President Jamie Wall (In Person), Secretary-Treasurer Tom Karman (In Person), Al Farvour (Virtually via Zoom), Jacque Boyle (Virtually via Zoom) and Lynn Gerlach (In Person). Also present: Alder Bill Morgan (In Person, non-voting), Council Representative to the Water Commission, Attorney William Vande Castle (Virtually via Zoom) and Matt Shefchik (Virtually via Zoom) from Cottingham & Butler.
   Staff present: Brian Powell, Doug Martin, Stephanie Rogers, Andrea Hay, Russ Hardwick,

Jason Maes, Kristin Romanowicz (Virtually via Zoom), Jonathan Peters, Seng Yang, Kim Couillard and Marc McGovern.

C. APPROVAL OF THE AGENDA.

1. Approval of the Water Commission Meeting Agenda for September 9, 2024.

   Moved by Jamie Wall, seconded by Thomas Karman to approve the agenda. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

1. Approval of the Water Commission Meeting Minutes for August 12, 2024.

   Moved by Lynn Gerlach, seconded by Jamie Wall to approve the minutes. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

1. Approval of the Marketplace Analysis Study presented by Cottingham & Butler.

   Moved by Lynn Gerlach, seconded by Thomas Karman to accept the report and refer to the Budget Ad Hoc Committee for consideration.

2. Approval of the Crafts, Inc. bid for the GBWU 7th Street and Bond Street Well Building Reroofing.

   Moved by Thomas Karman, seconded by Lynn Gerlach to approve the Crafts, Inc. bid. Voice vote being had, the motion passed unanimously.

3. July 2024 Financial Report

   Moved by Jamie Wall, seconded by Thomas Karman to accept as presented. Voice vote being had, the motion passed unanimously.

F. INFORMATIONAL.

1. Safety Report

   Safety Coordinator Seng Yang presented the Safety Report.

2. General Manager Update

General Manager Brian Powell provided the commission with updates on the following initiatives within our organization:

1. Budget Update
2. Year-Round Summer Hours Update
3. Pulaski Update
4. WIAWWA Conference September 11th-13th
5. Ashwaubenon Village Board - Rate Increase

G. ADJOURNMENT.

1. Motion to adjourn the Water Commission meeting of September 9, 2024.

Moved by Jamie Wall, seconded by Allen Farvour to adjourn. Voice vote being had, the motion passed unanimously.

Green Bay Water
MEMORANDUM

DATE: October 14, 2024

TO: Green Bay Water Commissioners

FROM: Stephanie Rogers, Business Manager

RE: Ordinance Amending Section 42-99, Green Bay Municipal Code Relating to Cross Connection Control Program

The purpose of the Cross Connection Control Ordinance is to provide the authority to the Utility to protect the water within water supply systems when and where there is the possibility of contamination due to cross connections or backflow conditions.

We continue to internally review and update our Cross Connection Control Program for compliance and cost efficiencies. We have worked with Wisconsin DNR to make sure we are in code compliance.

The change to our program and ordinance is to provide educational materials to multi-family housing units that are master-metered (one meter per property) in lieu of inspecting each unit. We normally perform a meter exchange and the cross-connection inspection at the same visit. Since these units do not have a separate meter, only the inspection would be done during the visit. These residential properties are considered low-risk. To gain staff efficiency and to maintain compliance with the DNR code, public education materials will be mailed to each unit every 3 years.

The accompanying ordinance was updated in collaboration with the City Attorney's office.

Green Bay Water requests the commission to recommend to the Common Council of the City of Green Bay to approve and adopt Amending Section 42-99, Green Bay Municipal Code Relating to Cross Connection Control Program.

GENERAL ORDINANCE NO. 24-24

AN ORDINANCE
AMENDING SECTION 42-99,
GREEN BAY MUNICIPAL CODE,
RELATING TO CROSS CONNECTION CONTROL PROGRAM

WHEREAS, the Wisconsin Legislature has tasked the Wisconsin Department of Natural Resources ("DNR") with certain rulemaking authority, including the ability to amend the requirements from time to time, and

WHEREAS, on or about July 1, 2024, the DNR updated their recommendations for municipalities, including for the city of Green Bay, and

WHEREAS, the changes made to 42-99 of the Green Bay Municipal Code are consistent with the recommended updates as directed from the DNR.

NOW, THEREFORE, BE IT RESOLVED, the Common Council of the city of Green Bay does ordain as follows:

SECTION 1. Section 42-99, Green Bay Municipal Code, is hereby amended to read:

Sec. 42-99. - Inspections.

Cross connection inspectors must meet the qualifications contained in the City's cross connection control program as approved by the Wisconsin Department of Natural Resources. The water utility shall cause a survey for every residential service on a schedule matching meter replacement. The water utility shall cause a cross connection inspection of every industrial, commercial and public authority service on the following schedule:

(1) ~~Every~~ **<u>All</u>** residential **<u>and multi-family</u>** service shall be inspected on a schedule matching the Water Utility meter replacement schedule**<u>, excluding services that are not master metered</u>**.

(2) All services on commercial properties that are no more complex than residential services shall be inspected every six years.

(3) All services on public authority (parks) properties shall be inspected every ten years.

(4) All services on industrial properties and commercial properties with plumbing more complex than typical residential properties, and public authority services other than parks, shall be inspected a minimum of once every two years.

(5) **<u>All master metered multi-family housing including mobile home parks will be</u>**

provided education materials in lieu of an inspection every three years.

(6) The Water Utility may obtain a special inspection warrant if consent to entry for inspection purposes has been refused.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this ______day of ________________, 2024.

APPROVED:

____
Eric Genrich, Mayor

ATTEST:

____
Celestine Jeffreys, Clerk

law

GREEN BAY WATER

CASH POSITION

August 31, 2023 & 2024

	8/31/2023	8/31/2024
UNRESTRICTED CURRENT ASSETS		
Cash & Investments - Operation & Maintenance		
Local Govt. Investment Pool	$ 109,022	$ 115,050
Associated Bank Checking	12,379,154	10,575,310
Working Cash Funds - Petty Cash	1,700	1,700
Total Cash & Investments - Operation & Maintenance	12,489,876	10,692,060
RESTRICTED CURRENT ASSETS		
Cash & Investments - Restricted		
Certificates of Deposit - Bond Redemption	3,907,000	4,080,000
Associated Bank Money Market Account - Bond Redemption	4,630	2,334
Associated Bank Checking - Private Service Replacement	-	153,720
Total Cash & Investments - Restricted	3,911,630	4,236,054
RESTRICTED LONG-TERM ASSETS		
Cash & Investments - Debt Reserve		
Associated Trust Money Market	42,135	392,018
Associated Trust Certificates of Deposit	471,150	482,923
Associated Trust Municipal Bonds	6,026,299	6,044,965
Total Cash & Investments - Debt Reserve	6,539,584	6,919,906
TOTAL CASH POSITION	$ 22,941,090	$ 21,848,020

GREEN BAY WATER
BALANCE SHEET
August 31, 2023 & 2024

	8/31/2023	8/31/2024
ASSETS		
Current Assets		
Unrestricted Current Assets		
Cash & Investments - Operating & Maintenance	$ 12,489,876	$ 10,692,060
Accounts Receivable - Customer Accounts	11,253,932	13,005,072
Inventories	800,459	769,786
Prepaid Items	122,220	34,898
Total Unrestricted Current Assets	24,666,487	24,501,816
Restricted Current Assets		
Cash & Investments - Bond Redemption Fund	3,911,630	4,082,334
Interest Receivable	51,251	51,436
Cash & Investments - Private Service Replacement Fund	-	153,720
Accounts Receivable - Grants	-	-
Total Restricted Current Assets	3,962,881	4,287,490
Total Current Assets	28,629,368	28,789,306
Noncurrent Assets		
Restricted Assets		
Cash & Investments - Debt Reserve Fund	6,539,584	6,919,906
Accrued Interest	50,671	49,525
Net Pension Asset	2,127,002	-
Total Restricted Assets	8,717,257	6,969,431
Other Assets		
Unamortized Ashwaubenon Booster	1,029,718	898,264
Unamortized Wrightstown Loan/Grant	390,350	358,700
Total Other Assets	1,420,068	1,256,964
Capital Assets		
Property, Plant & Equipment	254,498,513	259,836,606
Less: Accumulated Depreciation	(106,861,230)	(112,018,515)
Net Property, Plant & Equipment	147,637,283	147,818,091
Construction in Progress	755,387	1,298,135
Total Capital Assets	148,392,670	149,116,227
Total Noncurrent Assets	158,529,995	157,342,621
TOTAL ASSETS	187,159,363	186,131,928
DEFERRED OUTFLOWS OF RESOURCES		
Unamortized Loss on Advanced Refunding	233,891	168,542
Deferred Outflows - Pension	4,737,486	8,875,731
Total Deferred Outflows of Resources	4,971,377	9,044,273

GREEN BAY WATER

BALANCE SHEET

August 31, 2023 & 2024

	8/31/2023	8/31/2024
LIABILITIES		
Current Liabilities		
Accounts Payable	$ 19,233	$ 400,702
Sewer Collections Payable	6,514,538	7,225,311
Storm Water Collections Payable	3,172,770	3,508,820
Accrued Payroll Taxes	94,731	99,374
Accrued Payroll, Vacation & Sick Leave Pay	271,537	289,220
Accrued Taxes	1,578,099	1,590,085
Payable from Restricted Assets		
Current Portion of Long - Term Debt	4,305,000	4,415,000
Accrued Interest	466,696	430,042
Total Current Liabilities	16,422,604	17,958,555
Long - term Obligations, Less Current Portion		
Revenue Bonds - Net of Premiums & Discounts	37,881,146	33,027,589
Accrued Vacation & Sick Leave Pay	132,004	201,769
Net Pension Liability	-	1,390,540
Total Long-term Liabilities	38,013,150	34,619,898
TOTAL LIABILITIES	54,435,754	52,578,453
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows - Pension	5,627,565	6,665,467
NET POSITION		
Contributed Capital - City of Green Bay	744,232	744,232
Net Investment in Capital Assets	106,440,415	111,842,181
Restricted	12,213,441	10,826,878
Unrestricted	12,669,333	12,518,990
TOTAL NET POSITION	$ 132,067,421	$ 135,932,281

GREEN BAY WATER

Statement of Revenues, Expenses and Changes in Net Position
Month Ended August 31, 2023 and 2024

	8/31/23	8/31/24
OPERATING REVENUES		
Charges for services	$ 15,215,296	$ 15,065,313
Other	1,261,100	1,291,085
Total operating revenues	16,476,396	16,356,398
OPERATING EXPENSES		
Operation and maintenance	7,512,736	7,911,423
Depreciation	3,286,984	3,527,392
Total operating expenses	10,799,720	11,438,815
Operating income	5,676,676	4,917,583
NONOPERATING REVENUES (EXPENSES)		
Interest income	580,735	736,101
Grant revenue	712,142	261,839
Miscellaneous income	199,035	205,352
Interest and fiscal charges	(933,392)	(860,085)
Amortization of debt premium net of discounts	301,840	301,840
Amortization of loss on advance refundings	(114,437)	(60,530)
Total nonoperating revenues (expenses)	745,923	584,517
Income before contributions and transfers	6,422,599	5,502,100
Capital contributions	42,487	35,209
Transfers out - tax equivalent	(1,800,406)	(1,817,767)
Change in net position	4,664,680	3,719,542
Net position - January 1	127,402,741	132,212,739
Net position - August 31	$ 132,067,421	$ 135,932,281

GREEN BAY WATER
AUGUST 2024 REVENUE BUDGET REPORT

FOR 2024 08

610 WATER UTILITY

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED	
415000 MERCH & JOBBING REV	330,750	0	330,750	176,728.82	.00	154,021.18	53.4%	
419900 INT INCOME-OPER FUND	400,000	0	400,000	435,244.53	.00	-35,244.53	108.8%	
419911 INT INC-BOND REDEMPTION	50,000	0	50,000	63,163.37	.00	-13,163.37	126.3%	
419920 INT INC-DEBT RESERVE	175,000	0	175,000	146,490.89	.00	28,509.11	83.7%	
419925 UNREALIZED GAIN/LOSS DEBT RE	50,000	0	50,000	91,196.70	.00	-41,196.70	182.4%	
420000 GRANT REVENUE	0	0	0	261,838.75	.00	-261,838.75	100.0%	(1)
421000 MISC NON-OPERATING INC	300,000	0	300,000	35,208.56	.00	264,791.44	11.7%	
429440 AMORT PREM-GB-2004	124,305	0	124,305	82,870.24	.00	41,434.76	66.7%	
429443 AMORT PREM ASH-2004	12,625	0	12,625	8,416.64	.00	4,208.36	66.7%	
429460 AMORT PREM-GB-2014	82,167	0	82,167	54,777.92	.00	27,389.08	66.7%	
429463 AMORT PREM-ASH-2014	8,345	0	8,345	5,563.44	.00	2,781.56	66.7%	
429470 AMORT PREM-GB-2019	313,470	0	313,470	208,980.24	.00	104,489.76	66.7%	
429473 AMORT PREM-ASH-2019	31,837	0	31,837	21,224.96	.00	10,612.04	66.7%	
429480 AMORT PREM-GB-2021	16,940	0	16,940	11,293.36	.00	5,646.64	66.7%	
461508 METERED RESIDENTIAL	5,355,000	0	5,355,000	3,246,461.12	.00	2,108,538.88	60.6%	
461558 METERED COMMERCIAL	2,131,500	0	2,131,500	1,360,173.23	.00	771,326.77	63.8%	
461608 METERED INDUSTRIAL	6,825,000	0	6,825,000	4,174,665.84	.00	2,650,334.16	61.2%	
461658 METERED APARTMENT < 3 UNITS	2,415,000	0	2,415,000	1,519,700.19	.00	895,299.81	62.9%	
461708 METERED MULTI FAMILY	1,575,000	0	1,575,000	988,813.02	.00	586,186.98	62.8%	
461758 METERED RESTAURANT	178,500	0	178,500	117,017.55	.00	61,482.45	65.6%	
461808 METERED MUNICIPAL	467,250	0	467,250	271,947.07	.00	195,302.93	58.2%	
462000 PRIVATE FIRELINES	169,050	0	169,050	81,666.08	.00	87,383.92	48.3%	
463000 PUBLIC FIRE PROTECTION	1,449,000	0	1,449,000	928,346.58	.00	520,653.42	64.1%	
466003 SALES FOR RESALE-ASH	3,465,000	0	3,465,000	1,987,408.48	.00	1,477,591.52	57.4%	
466004 SALES FOR RESALE-SCOTT	89,250	0	89,250	46,178.75	.00	43,071.25	51.7%	
466005 SALES FOR RESALE-HOBART	472,500	0	472,500	209,043.77	.00	263,456.23	44.2%	
466006 SALES FOR RESALE-WRIGHTSTOWN	207,900	0	207,900	133,891.00	.00	74,009.00	64.4%	
470000 LATE PAYMENT PENALTIES	125,000	0	125,000	53,176.05	.00	71,823.95	42.5%	
471000 TURN ON & SET REVENUE	50,000	0	50,000	28,623.00	.00	21,377.00	57.2%	
472000 RENT-CELL TOWERS	143,000	0	143,000	76,934.18	.00	66,065.82	53.8%	
472010 RENT-ADDITIONAL METERS	22,000	0	22,000	11,147.06	.00	10,852.94	50.7%	
472020 RENT - LAND	1,500	0	1,500	1,000.00	.00	500.00	66.7%	
474000 OTHER WATER REVENUE-MISC	1,500	0	1,500	3,649.11	.00	-2,149.11	243.3%	
474010 RETURN ON METER INVEST	110,000	0	110,000	.00	.00	110,000.00	.0%	
474020 REBATES	35,000	0	35,000	21,931.03	.00	13,068.97	62.7%	
474030 PRIVATE WELL PERMITS	500	0	500	100.00	.00	400.00	20.0%	
474040 SALE OF SCRAP	10,000	0	10,000	5,587.45	.00	4,412.55	55.9%	
474050 TITLE COMPANY LETTERS	3,000	0	3,000	1,200.00	.00	1,800.00	40.0%	
474060 THAW SERVICE	1,000	0	1,000	.00	.00	1,000.00	.0%	
474070 MISSED APPOINTMENT CHARGE	0	0	0	360.00	.00	-360.00	100.0%	

GREEN BAY WATER
AUGUST 2024 REVENUE YEAR-TO-DATE BUDGET REPORT

FOR 2024 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
476000 SEWER REIMB FROM CITY	1,075,000	0	1,075,000	810,000.00	.00	265,000.00	75.3%
476100 STORM REIMB FROM CITY	408,000	0	408,000	306,000.00	.00	102,000.00	75.0%
TOTAL WATER UTILITY	28,680,889	0	28,680,889	17,988,018.98	.00	10,692,870.02	62.7%
GRAND TOTAL	28,680,889	0	28,680,889	17,988,018.98	.00	10,692,870.02	62.7%

** END OF REPORT - Generated by Stephanie Rogers **

(1) DNR Galvanized replacement program - not budgeted for

GREEN BAY WATER
AUGUST 2024 EXPENSE BUDGET REPORT

FOR 2024 08

610 WATER UTILITY

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
1630 STORES EXPENSE	88,576	0	88,576	48,899.98	.00	39,676.02	55.2%	
1840 CLEARING ACCOUNTS	557,765	0	557,765	-297,272.20	.00	855,037.20	-53.3%	
4030 DEPRECIATION EXPENSE	5,222,113	0	5,222,113	3,527,392.00	.00	1,694,721.00	67.5%	
4050 AMORTIZATION OF OTHER PLANT	131,453	0	131,453	87,635.52	.00	43,817.48	66.7%	
4080 TAXES	3,035,416	0	3,035,416	1,817,766.91	.00	1,217,649.09	59.9%	
4160 MERCHANDISING & JOBBING EXP	244,146	0	244,146	150,553.18	.00	93,592.82	61.7%	
4260 OTHER INCOME DEDUCTIONS	456,321	0	456,321	.00	.00	456,321.00	.0%	
4270 INTEREST ON LONG-TERM DEBT	1,290,127	0	1,290,127	860,084.64	.00	430,042.36	66.7%	
4280 AMORTIZATION OF DEBT DISCOUNT	228,727	0	228,727	151,817.28	.00	76,909.72	66.4%	
6020 PURCHASED WATER	9,000	0	9,000	4,219.31	.00	4,780.69	46.9%	
6130 MAINTENANCE OF INTAKES	10,000	0	10,000	13,760.00	3,820.00	-7,580.00	175.8%	(1)
6160 MAINTENANCE OF SUPPLY MAINS	78,765	0	78,765	126,038.44	.00	-47,273.44	160.0%	(2)
6200 PUMP OPS SUPERVISION & ENG	91,997	0	91,997	68,566.38	.00	23,430.62	74.5%	
6230 FUEL OR POWER FOR PUMPING	937,000	0	937,000	535,268.66	.00	401,731.34	57.1%	
6240 PUMP LABOR & EXPENSES	107,888	0	107,888	34,248.71	.00	73,639.29	31.7%	
6260 MISC PUMPING EXPENSE	85,550	0	85,550	36,130.45	.00	49,419.55	42.2%	
6300 PUMP MAINT SUPERVISION & ENG	42,369	0	42,369	22,508.03	.00	19,860.97	53.1%	
6310 PUMP MAINT OF STRUCTURES	213,239	0	213,239	73,909.25	10,596.45	128,733.30	39.6%	
6320 PUMP MAINT OF POWER PROD EQUIP	41,000	2,406	43,406	20,140.04	2,405.94	20,859.96	51.9%	
6330 MAINT OF PUMPING EQUIP	399,500	89,901	489,401	240,675.72	106,445.00	142,280.28	70.9%	
6400 TREATMENT OPS SUPERVIS & ENG	86,501	0	86,501	58,914.27	.00	27,586.73	68.1%	
6410 CHEMICALS	628,000	0	628,000	299,149.41	.00	328,850.59	47.6%	
6420 WATER TREATMENT OPERATIONS EXP	811,947	0	811,947	443,584.39	.00	368,362.61	54.6%	
6430 MISC WATER TREATMENT EXP	182,437	0	182,437	113,870.74	.00	68,566.26	62.4%	
6500 TREATMENT MAINT SUPERVIS & ENG	37,072	0	37,072	23,938.69	.00	13,133.31	64.6%	
6510 TREATMENT MAINT OF STRUCTURES	54,967	0	54,967	17,513.62	.00	37,453.38	31.9%	
6520 MAINT OF TREATMENT EQUIP	249,861	0	249,861	142,982.97	.00	106,878.03	57.2%	
6600 TRANS & DIST OPS SUP & ENG	273,339	0	273,339	178,500.25	.00	94,838.75	65.3%	
6620 TRANS & DIST LINES EXPENSE	280,900	0	280,900	193,214.18	.00	87,685.82	68.8%	
6630 METER EXPENSE	226,460	0	226,460	156,920.92	.00	69,539.08	69.3%	
6640 CUSTOMER INSTALLATION EXP	237,504	0	237,504	437,761.13	.00	-200,257.13	184.3%	(3)
6650 MISC TRANS & DIST EXPENSES	468,410	0	468,410	324,134.29	.00	144,275.71	69.2%	
6720 MAINT OF DIST RES & STANDPIPES	438,652	0	438,652	31,049.74	23,500.00	384,102.26	12.4%	
6730 MAINT OF TRANS & DIST MAINS	1,486,918	0	1,486,918	787,679.10	.00	699,238.90	53.0%	
6750 MAINT OF SERVICES	567,253	0	567,253	565,296.64	.00	1,956.36	99.7%	
6760 MAINT OF METERS	67,404	0	67,404	39,337.09	.00	28,066.91	58.4%	
6770 MAINT OF HYDRANTS	196,808	0	196,808	213,536.73	.00	-16,728.73	108.5%	
9020 METER READING EXPENSE	62,347	0	62,347	60,974.89	.00	1,372.11	97.8%	
9030 CUSTOMER RECORDS & COLLECTION	1,030,767	0	1,030,767	729,610.55	.00	301,156.45	70.8%	
9040 UNCOLLECTIBLE ACCOUNTS	2,000	0	2,000	1,611.22	.00	388.78	80.6%	

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GREEN BAY WATER
AUGUST 2024 EXPENSE BUDGET REPORT

FOR 2024 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
9060 CUSTOMER SERVICE & INFORMATION	73,658	0	73,658	52,525.77	.00	21,132.23	71.3%
9200 ADMIN & GENERAL SALARIES	854,832	0	854,832	483,711.94	.00	371,120.06	56.6%
9210 OFFICE SUPPLIES & EXPENSES	110,395	0	110,395	60,078.01	1,387.10	48,929.89	55.7%
9230 OUTSIDE SERVICES EMPLOYED	589,646	0	589,646	236,629.12	.00	353,016.88	40.1%
9240 PROPERTY INSURANCE	129,057	0	129,057	.00	.00	129,057.00	.0%
9250 INJURIES & DAMAGES	60,437	0	60,437	31,920.19	.00	28,516.81	52.8%
9260 EMPLOYEE PENSIONS & BENEFITS	1,364,566	0	1,364,566	864,939.77	.00	499,626.23	63.4%
9280 REGULATORY COMMISSION EXP	15,000	0	15,000	11,972.24	.00	3,027.76	79.8%
9300 MISC GENERAL EXPENSES	55,950	0	55,950	36,054.96	.00	19,895.04	64.4%
9320 MAINT OF GENERAL PLANT	241,954	0	241,954	148,728.35	1,183.00	92,042.65	62.0%
TOTAL WATER UTILITY	24,155,994	92,307	24,248,301	14,268,483.47	149,337.49	9,830,479.98	59.5%
GRAND TOTAL	24,155,994	92,307	24,248,301	14,268,483.47	149,337.49	9,830,479.98	59.5%

** END OF REPORT - Generated by Stephanie Rogers **

(1) Additional work needed on lake station intake cleaning
(2) 36" main break
(3) Private side galvanized service replacement - reimbursed by DNR
(4) Hydrant parts for maintenance includes order from prior year

GREEN BAY WATER

CASH POSITION

September 30, 2023 & 2024

	9/30/2023	9/30/2024
UNRESTRICTED CURRENT ASSETS		
Cash & Investments - Operation & Maintenance		
Local Govt. Investment Pool	$ 109,501	$ 115,543
Associated Bank Checking	11,572,256	11,337,550
Working Cash Funds - Petty Cash	1,700	1,700
Total Cash & Investments - Operation & Maintenance	11,683,457	11,454,793
RESTRICTED CURRENT ASSETS		
Cash & Investments - Restricted		
Certificates of Deposit - Bond Redemption	4,427,000	4,550,000
Associated Bank Money Market Account - Bond Redemption	4,631	2,334
Associated Bank Checking - Private Service Replacement	-	212,360
Total Cash & Investments - Restricted	4,431,631	4,764,694
RESTRICTED LONG-TERM ASSETS		
Cash & Investments - Debt Reserve		
Associated Trust Money Market	44,064	231,410
Associated Trust Certificates of Deposit	471,435	483,836
Associated Trust Municipal Bonds	6,015,812	6,261,662
Total Cash & Investments - Debt Reserve	6,531,311	6,976,908
TOTAL CASH POSITION	$ 22,646,399	$ 23,196,395

GREEN BAY WATER
BALANCE SHEET
September 30, 2023 & 2024

	9/30/2023	9/30/2024
ASSETS		
Current Assets		
Unrestricted Current Assets		
Cash & Investments - Operating & Maintenance	$ 11,663,457	$ 11,454,793
Accounts Receivable - Customer Accounts	12,126,991	12,576,411
Inventories	746,204	719,765
Prepaid Items	101,618	34,094
Total Unrestricted Current Assets	24,638,270	24,785,062
Restricted Current Assets		
Cash & Investments - Bond Redemption Fund	4,431,631	4,552,334
Interest Receivable	64,217	65,003
Cash & Investments - Private Service Replacement Fund	-	212,360
Accounts Receivable - Grants	-	(58,655)
Total Restricted Current Assets	4,495,848	4,771,042
Total Current Assets	29,134,118	29,556,104
Noncurrent Assets		
Restricted Assets		
Cash & Investments - Debt Reserve Fund	6,531,311	6,976,908
Accrued Interest	56,869	44,234
Net Pension Asset	2,127,002	-
Total Restricted Assets	8,715,182	7,021,142
Other Assets		
Unamortized Ashwaubenon Booster	1,018,763	887,310
Unamortized Wrightstown Loan/Grant	387,713	356,063
Total Other Assets	1,406,476	1,243,372
Capital Assets		
Property, Plant & Equipment	254,720,802	259,966,384
Less: Accumulated Depreciation	(107,277,815)	(112,459,598)
Net Property, Plant & Equipment	147,442,987	147,506,786
Construction in Progress	2,024,714	1,541,693
Total Capital Assets	149,467,701	149,048,479
Total Noncurrent Assets	159,589,359	157,312,993
TOTAL ASSETS	188,723,477	186,869,097
DEFERRED OUTFLOWS OF RESOURCES		
Unamortized Loss on Advanced Refunding	220,770	162,160
Deferred Outflows - Pension	4,737,486	8,875,731
Total Deferred Outflows of Resources	4,958,256	9,037,891

GREEN BAY WATER
BALANCE SHEET
September 30, 2023 & 2024

		9/30/2023		9/30/2024
LIABILITIES				
Current Liabilities				
Accounts Payable	$	19,232	$	400,702
Sewer Collections Payable		6,854,122		7,275,538
Storm Water Collections Payable		3,164,413		3,281,094
Accrued Payroll Taxes		88,289		83,848
Accrued Payroll, Vacation & Sick Leave Pay		271,537		289,220
Accrued Taxes		1,775,361		1,788,845
Payable from Restricted Assets				
Current Portion of Long - Term Debt		4,305,000		4,415,000
Accrued Interest		583,370		537,553
Total Current Liabilities		17,061,324		18,071,801
Long - term Obligations, Less Current Portion				
Revenue Bonds - Net of Premiums & Discounts		37,844,599		32,991,043
Accrued Vacation & Sick Leave Pay		132,004		201,769
Net Pension Liability		-		1,390,540
Total Long-term Liabilities		37,976,603		34,583,352
TOTAL LIABILITIES		55,037,927		52,655,153
DEFERRED INFLOWS OF RESOURCES				
Deferred Inflows - Pension		5,627,565		6,665,467
NET POSITION				
Contributed Capital - City of Green Bay		744,232		744,232
Net Investment in Capital Assets		107,538,872		111,804,597
Restricted		12,627,660		11,254,631
Unrestricted		12,125,478		12,782,909
TOTAL NET POSITION	$	133,036,242	$	136,586,369

GREEN BAY WATER

Statement of Revenues, Expenses and Changes in Net Position
Month Ended September 30, 2023 and 2024

	9/30/23	9/30/24
OPERATING REVENUES		
Charges for services	$ 17,676,813	$ 17,127,377
Other	1,392,311	1,310,142
Total operating revenues	19,069,124	18,437,519
OPERATING EXPENSES		
Operation and maintenance	8,533,956	8,795,454
Depreciation	3,697,857	3,968,316
Total operating expenses	12,231,813	12,763,770
Operating income	6,837,311	5,673,750
NONOPERATING REVENUES (EXPENSES)		
Interest income	652,856	855,108
Grant revenue	712,142	287,039
Miscellaneous income	250,989	262,666
Interest and fiscal charges	(1,050,066)	(967,595)
Amortization of debt premium net of discounts	339,570	339,570
Amortization of loss on advance refundings	(128,742)	(68,097)
Total nonoperating revenues (expenses)	776,749	708,690
Income before contributions and transfers	7,614,060	6,382,440
Capital contributions	42,487	35,209
Transfers out - tax equivalent	(2,023,046)	(2,044,018)
Change in net position	5,633,501	4,373,630
Net position - January 1	127,402,741	132,212,739
Net position - September 30	$ 133,036,242	$ 136,586,369

GREEN BAY WATER
SEPTEMBER 2024 REVENUE BUDGET REPORT

FOR 2024 09

610 WATER UTILITY

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED	
415000 MERCH & JOBBING REV	330,750	0	330,750	226,462.82	.00	104,287.18	68.5%	
419900 INT INCOME-OPER FUND	400,000	0	400,000	488,972.04	.00	-88,972.04	122.2%	
419911 INT INC-BOND REDEMPTION	50,000	0	50,000	76,730.44	.00	-26,730.44	153.5%	
419920 INT INC-DEBT RESERVE	175,000	0	175,000	165,873.86	.00	9,126.14	94.8%	
419925 UNREALIZED GAIN/LOSS DEBT RE	50,000	0	50,000	123,524.55	.00	-73,524.55	247.0%	
420000 GRANT REVENUE	0	0	0	287,038.75	.00	-287,038.75	100.0%	(1)
421000 MISC NON-OPERATING INC	300,000	0	300,000	35,208.56	.00	264,791.44	11.7%	
429440 AMORT PREM-GB-2004	124,305	0	124,305	93,229.02	.00	31,075.98	75.0%	
429443 AMORT PREM ASH-2004	12,625	0	12,625	9,468.72	.00	3,156.28	75.0%	
429460 AMORT PREM-GB-2014	82,167	0	82,167	61,625.16	.00	20,541.84	75.0%	
429463 AMORT PREM-ASH-2014	8,345	0	8,345	6,258.87	.00	2,086.13	75.0%	
429470 AMORT PREM-GB-2019	313,470	0	313,470	235,102.77	.00	78,367.23	75.0%	
429473 AMORT PREM-ASH-2019	31,837	0	31,837	23,878.08	.00	7,958.92	75.0%	
429480 AMORT PREM-GB-2021	16,940	0	16,940	12,705.03	.00	4,234.97	75.0%	
461508 METERED RESIDENTIAL	5,355,000	0	5,355,000	3,706,201.64	.00	1,648,798.36	69.2%	
461558 METERED COMMERCIAL	2,131,500	0	2,131,500	1,542,809.45	.00	588,690.55	72.4%	
461608 METERED INDUSTRIAL	6,825,000	0	6,825,000	4,813,371.43	.00	2,011,628.57	70.5%	
461658 METERED APARTMENT < 3 UNITS	2,415,000	0	2,415,000	1,665,401.26	.00	749,598.74	69.0%	
461708 METERED MULTI FAMILY	1,575,000	0	1,575,000	1,112,599.51	.00	462,400.49	70.6%	
461758 METERED RESTAURANT	178,500	0	178,500	126,791.42	.00	51,708.58	71.0%	
461808 METERED MUNICIPAL	467,250	0	467,250	311,273.05	.00	155,976.95	66.6%	
462000 PRIVATE FIRELINES	169,050	0	169,050	81,718.25	.00	87,331.75	48.3%	
463000 PUBLIC FIRE PROTECTION	1,449,000	0	1,449,000	1,033,910.11	.00	415,089.89	71.4%	
466003 SALES FOR RESALE-ASH	3,465,000	0	3,465,000	2,293,099.45	.00	1,171,900.55	66.2%	
466004 SALES FOR RESALE-SCOTT	89,250	0	89,250	54,584.60	.00	34,665.40	61.2%	
466005 SALES FOR RESALE-HOBART	472,500	0	472,500	251,725.98	.00	220,774.02	53.3%	
466006 SALES FOR RESALE-WRIGHTSTOWN	207,900	0	207,900	133,891.00	.00	74,009.00	64.4%	
470000 LATE PAYMENT PENALTIES	125,000	0	125,000	61,722.84	.00	63,277.16	49.4%	
471000 TURN ON & SET REVENUE	50,000	0	50,000	36,203.00	.00	13,797.00	72.4%	
472000 RENT-CELL TOWERS	143,000	0	143,000	83,154.98	.00	59,845.02	58.2%	
472010 RENT-ADDITIONAL METERS	22,000	0	22,000	12,970.30	.00	9,029.70	59.0%	
472020 RENT - LAND	1,500	0	1,500	1,000.00	.00	500.00	66.7%	
474000 OTHER WATER REVENUE-MISC	1,500	0	1,500	3,874.05	.00	-2,374.05	258.3%	
474010 RETURN ON METER INVEST	110,000	0	110,000	.00	.00	110,000.00	.0%	
474020 REBATES	35,000	0	35,000	21,931.03	.00	13,068.97	62.7%	
474030 PRIVATE WELL PERMITS	500	0	500	100.00	.00	400.00	20.0%	
474040 SALE OF SCRAP	10,000	0	10,000	7,689.05	.00	2,310.95	76.9%	
474050 TITLE COMPANY LETTERS	3,000	0	3,000	1,340.00	.00	1,660.00	44.7%	
474060 THAW SERVICE	1,000	0	1,000	.00	.00	1,000.00	.0%	
474070 MISSED APPOINTMENT CHARGE	0	0	0	360.00	.00	-360.00	100.0%	

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GREEN BAY WATER
SEPTEMBER 2024 REVENUE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED
476000 SEWER REIMB FROM CITY	1,075,000	0	1,075,000	810,000.00	.00	265,000.00	75.3%
476100 STORM REIMB FROM CITY	408,000	0	408,000	306,000.00	.00	102,000.00	75.0%
TOTAL WATER UTILITY	28,680,889	0	28,680,889	20,319,801.07	.00	8,361,087.93	70.8%
GRAND TOTAL	28,680,889	0	28,680,889	20,319,801.07	.00	8,361,087.93	70.8%

** END OF REPORT - Generated by Stephanie Rogers **

(1) DNR galvanized replacement program - not budgeted for

GREEN BAY WATER
SEPTEMBER 2024 EXPENSE BUDGET REPORT

FOR 2024 09

610 WATER UTILITY

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
1630 STORES EXPENSE	88,576	0	88,576	54,316.61	.00	34,259.39	61.3%	
1840 CLEARING ACCOUNTS	557,765	0	557,765	-348,855.12	.00	906,620.12	-62.5%	
4030 DEPRECIATION EXPENSE	5,222,113	0	5,222,113	3,968,316.00	.00	1,253,797.00	76.0%	
4050 AMORTIZATION OF OTHER PLANT	131,453	0	131,453	98,589.96	.00	32,863.04	75.0%	
4080 TAXES	3,035,416	0	3,035,416	2,044,018.43	.00	991,397.57	67.3%	
4160 MERCHANDISING & JOBBING EXP	244,146	0	244,146	167,448.26	.00	76,697.74	68.6%	
4260 OTHER INCOME DEDUCTIONS	456,321	0	456,321	.00	.00	456,321.00	.0%	
4270 INTEREST ON LONG-TERM DEBT	1,290,127	0	1,290,127	967,595.22	.00	322,531.78	75.0%	
4280 AMORTIZATION OF DEBT DISCOUNT	228,727	0	228,727	170,794.44	.00	57,932.56	74.7%	
6020 PURCHASED WATER	9,000	0	9,000	4,219.31	.00	4,780.69	46.9%	
6130 MAINTENANCE OF INTAKES	10,000	0	10,000	13,760.00	3,820.00	-7,580.00	175.8%	(1)
6160 MAINTENANCE OF SUPPLY MAINS	78,765	0	78,765	162,009.76	.00	-83,244.76	205.7%	(2)
6200 PUMP OPS SUPERVISION & ENG	91,997	0	91,997	75,825.55	.00	16,171.45	82.4%	
6230 FUEL OR POWER FOR PUMPING	937,000	0	937,000	622,660.34	.00	314,339.66	66.5%	
6240 PUMP LABOR & EXPENSES	107,888	0	107,888	37,412.70	.00	70,475.30	34.7%	
6260 MISC PUMPING EXPENSE	85,550	0	85,550	39,244.32	.00	46,305.68	45.9%	
6300 PUMP MAINT SUPERVISION & ENG	42,369	0	42,369	26,601.10	.00	15,767.90	62.8%	
6310 PUMP MAINT OF STRUCTURES	213,239	0	213,239	94,412.67	10,596.45	108,229.88	49.2%	
6320 PUMP MAINT OF POWER PROD EQUIP	41,000	2,406	43,406	20,140.04	2,405.94	20,859.96	51.9%	
6330 MAINT OF PUMPING EQUIP	399,500	89,901	489,401	260,531.98	106,445.00	122,424.02	75.0%	
6400 TREATMENT OPS SUPERVIS & ENG	86,501	0	86,501	66,065.74	.00	20,435.26	76.4%	
6410 CHEMICALS	628,000	0	628,000	365,146.74	.00	262,853.26	58.1%	
6420 WATER TREATMENT OPERATIONS EXP	811,947	0	811,947	492,901.94	.00	319,045.06	60.7%	
6430 MISC WATER TREATMENT EXP	182,437	0	182,437	127,067.06	.00	55,369.94	69.6%	
6500 TREATMENT MAINT SUPERVIS & ENG	37,072	0	37,072	26,623.35	.00	10,448.65	71.8%	
6510 TREATMENT MAINT OF STRUCTURES	54,967	0	54,967	19,894.24	.00	35,072.76	36.2%	
6520 MAINT OF TREATMENT EQUIP	249,861	0	249,861	160,573.86	.00	89,287.14	64.3%	
6600 TRANS & DIST OPS SUP & ENG	273,339	0	273,339	200,160.24	.00	73,178.76	73.2%	
6620 TRANS & DIST LINES EXPENSE	280,900	0	280,900	212,329.29	.00	68,570.71	75.6%	
6630 METER EXPENSE	226,460	0	226,460	176,341.17	.00	50,118.83	77.9%	
6640 CUSTOMER INSTALLATION EXP	237,504	0	237,504	477,271.73	.00	-239,767.73	201.0%	(3)
6650 MISC TRANS & DIST EXPENSES	468,410	0	468,410	354,270.11	.00	114,139.89	75.6%	
6720 MAINT OF DIST RES & STANDPIPES	438,652	0	438,652	40,409.47	23,500.00	374,742.53	14.6%	
6730 MAINT OF TRANS & DIST MAINS	1,486,918	0	1,486,918	857,265.11	.00	629,652.89	57.7%	
6750 MAINT OF SERVICES	567,253	0	567,253	634,305.67	.00	-67,052.67	111.8%	(4)
6760 MAINT OF METERS	67,404	0	67,404	42,990.57	.00	24,413.43	63.8%	
6770 MAINT OF HYDRANTS	196,808	0	196,808	230,186.92	.00	-33,378.92	117.0%	(5)
9020 METER READING EXPENSE	62,347	0	62,347	60,974.89	.00	1,372.11	97.8%	
9030 CUSTOMER RECORDS & COLLECTION	1,030,767	0	1,030,767	789,941.35	.00	240,825.65	76.6%	
9040 UNCOLLECTIBLE ACCOUNTS	2,000	0	2,000	1,976.88	.00	23.12	98.8%	

GREEN BAY WATER
SEPTEMBER 2024 EXPENSE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
9060 CUSTOMER SERVICE & INFORMATION	73,658	0	73,658	58,367.92	.00	15,290.08	79.2%
9200 ADMIN & GENERAL SALARIES	854,832	0	854,832	538,177.56	.00	316,654.44	63.0%
9210 OFFICE SUPPLIES & EXPENSES	110,395	0	110,395	67,678.00	1,387.10	41,329.90	62.6%
9230 OUTSIDE SERVICES EMPLOYED	589,646	0	589,646	248,237.64	.00	341,408.36	42.1%
9240 PROPERTY INSURANCE	129,057	0	129,057	.00	.00	129,057.00	.0%
9250 INJURIES & DAMAGES	60,437	0	60,437	31,920.19	.00	28,516.81	52.8%
9260 EMPLOYEE PENSIONS & BENEFITS	1,364,566	0	1,364,566	975,338.05	.00	389,227.95	71.5%
9280 REGULATORY COMMISSION EXP	15,000	0	15,000	13,208.82	.00	1,791.18	88.1%
9300 MISC GENERAL EXPENSES	55,950	0	55,950	36,119.17	.00	19,830.83	64.6%
9320 MAINT OF GENERAL PLANT	241,954	0	241,954	161,392.51	1,183.00	79,378.49	67.2%
TOTAL WATER UTILITY	24,155,994	92,307	24,248,301	15,946,177.76	149,337.49	8,152,785.69	66.4%
GRAND TOTAL	24,155,994	92,307	24,248,301	15,946,177.76	149,337.49	8,152,785.69	66.4%

** END OF REPORT - Generated by Stephanie Rogers **

(1) Additional work needed on lake station intake cleaning
(2) 36" main break
(3) private side galvanized service replacement - reimbursed by DNR
(4) Increase pavement repair cost from City
(5) Hydrant parts for maintenance includes order from prior year

Green Bay Water Commission
GENERAL MANAGER UPDATE

DATE: October 14th, 2024
TO: Green Bay Water Commission
FROM: Brian Powell, P.E., General Manager, Green Bay Water
RE: General Manager Update

General Manager Brian Powell will provide the commission with updates on the following initiatives within our organization:

1. Budget Update
2. Pulaski/Luxemburg Updates
3. 2024 Wisconsin Water Utility Report Cards
4. Lead & Copper Inventory Update
5. Fluoride Update
6. Workforce Report