



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, OCTOBER 23, 2024, 5:00 PM
Immediately following Parks Committee.

AMENDED

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbm5zNUhBWV9XRlVU5cklzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

- I. Consideration with possible action on request by Habitat for Humanity to dedicate public infrastructure improvements at the Habitat Homestead subdivision provided that all required documentation required under the Developer's Agreement is supplied to the Department of Public Works.
2. Consideration with possible action by Department of Public Works Operations Division to

replace one (1) rear loading refuse compactor body due to the unexpected retirement of two (2) rear loader trucks.

3. Consideration with possible action by Department of Public Works to enter into a Memorandum of Understanding with the Urban Sustainability Directors Network (USDN) to accept the \$19,450 Emergent Learning Fund (ELF) grant to implement the Bridging the Heat Pump Cost Gap for Midwest Electrification project and to enter into the necessary agreements with project partners.
4. Consideration with possible action to approve a resolution authorizing the Department of Public Works to participate in applying for grant funds from Wisconsin Emergency Management for an East River flood resilience project.
5. Consideration with possible action by Department of Public Works to approve the request from Kinship VII, LLC to dedicate the Stone Garden stormwater management pond to the public.

F. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement & Services Committee meeting is scheduled for November 27, 2024.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

October 23, 2024

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on request by Habitat for Humanity to dedicate public infrastructure improvements at the Habitat Homestead subdivision provided that all required documentation required under the Developer's Agreement is supplied to the Department of Public Works.

BACKGROUND

RECOMMENDATION

To accept dedication with the conditions specified.

FISCAL IMPACT

ATTACHMENTS

- I. Habitat Homestead Project Accounting for Green Bay

REQUEST AND CERTIFICATE FOR PAYMENT

PROJECT: Habitat Homestead

ENGINEER'S PROJECT # : D-5401

OWNER: Habitat for Humanity
1967 Allouez
Green Bay, WI 54311CONTRACTOR: Peters Concrete Company
1516 Atkinson Drive
Green Bay, WI 54303ENGINEER: Vierbicher
201 E. Main St, Suite 100
Reedsburg, WI 53959REQUEST DATE 10/14/2024

CHANGE ORDER SUMMARY		
Previously Approved Change Orders:		Additions/Deductions
1		
2		
Net Additions/Deductions:		\$0.00
Current Change Orders:		Additions/Deductions
1.1	Stormwater Pond-Clay Liner	\$16,550.00
1.2	Stormwater Pond-Excavation	\$9,220.00
2.1	Onsite Logging	\$7,000.00
2.2	Prime Contractor 10% Mark-up	\$700.00
Net Additions/Deductions:		\$33,470.00
Net Change by Change Orders:		\$33,470.00

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work completed under the contract referred to above have been applied to discharge in full, all obligations of CONTRACTOR incurred in connection with the work covered by prior applications for payment numbered 1 through 4 inclusive (none); and (2) title to all materials and equipment incorporated in said work or otherwise listed in or covered by this application for payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests, and encumbrances (except such as covered by Bond acceptable to OWNER).

Request is made for payment, as shown below, in connection with the contract. Continuation Sheet is attached.

The present status of the contract is as follows:

ORIGINAL CONTRACT SUM:.....	\$713,953.10
NET CHANGE BY CHANGE ORDERS:.....	\$33,470.00
CONTRACT SUM TO DATE:.....	\$747,423.10
TOTAL COMPLETED TO DATE:.....	\$712,274.75
RETAINAGE: (2.5% of work completed)	\$17,806.87
TOTAL EARNED LESS RETAINAGE:.....	\$694,467.88
LESS PREVIOUS CERTIFICATES FOR PAYMENT:.....	\$694,467.88
CURRENT PAYMENT DUE:.....	\$0.00

CONTINUATION SHEET

REQUEST AND CERTIFICATE FOR PAYMENT -CONTRACTOR'S SIGNED CERTIFICATE IS ATTACHED

PROJECT: Habitat Homestead

ENGINEER'S PROJECT # : D-5401

OWNER: Habitat for Humanity
1967 Allouez
Green Bay, WI 54311CONTRACTOR: Peters Concrete Company
1516 Atkinson Drive
Green Bay, WI 54303ENGINEER: Vierbicher
201 E. Main St, Suite 100
Reedsburg, WI 53959

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REQUEST DATE

10/14/2024

Item No. (A)	Description of Work (B)	Unit of Measure	Scheduled Quantity (C)	Unit Price (D)	Item Total (C*D)	Work Completed				Total Completed To Date (E+F)		% Complete
						Previous Requests (E)		This Request (F)				
						Quantity	Amount	Quantity	Amount	Quantity	Amount	
REMOVALS												
1	Clear and Grub Trees and Stumps	LS	1	\$10,000.00	\$10,000.00	1	\$10,000.00		\$0.00	1	\$10,000.00	100.00%
2	Remove Asphaltic Pavement	SY	1409	\$4.17	\$5,875.53	1,409	\$5,875.53		\$0.00	1,409	\$5,875.53	100.00%
3	Sawcut and Remove Curb & Gutter	LF	382	\$2.90	\$1,107.80	382	\$1,107.80		\$0.00	382	\$1,107.80	100.00%
4	Removing Concrete Sidewalk & Driveway	SY	30	\$14.50	\$435.00	30	\$435.00		\$0.00	30	\$435.00	100.00%
SUBTOTAL - REMOVALS :					\$17,418.33		\$17,418.33		\$0.00		\$17,418.33	
EXCAVATION (UTILITY TRENCHES NOT INCLUDED)												
5	Excavation (Does not include utility trenches)	CY	4369	\$9.22	\$40,282.18	4369	\$40,282.18		\$0.00	4369	\$40,282.18	100.00%
6	Retaining Wall Excavation	LS	1	\$1,250.00	\$1,250.00	1	\$1,250.00		\$0.00	1	\$1,250.00	100.00%
7	Strip and Stockpile Topsoil	LS	1	\$8,100.00	\$8,100.00	1	\$8,100.00		\$0.00	1	\$8,100.00	100.00%
SUBTOTAL - EXCAVATION (UTILITY TRENCHES NOT INCLUDED) :					\$49,632.18		\$49,632.18		\$0.00		\$49,632.18	
FILL												
8	Fill	CY	276	\$0.01	\$2.76	0	\$0.00		\$0.00	0	\$0.00	0.00%
SUBTOTAL - FILL :					\$2.76		\$0.00		\$0.00		\$0.00	
EROSION CONTROL												
9	Silt Fence-Delivered, Installed & Maintained	LF	1623	\$2.00	\$3,246.00	1620	\$3,240.00		\$0.00	1620	\$3,240.00	99.82%
10	Erosion Mat Class I, Type A	SY	640	\$1.85	\$1,184.00	858	\$1,587.30		\$0.00	858	\$1,587.30	134.06%
11	Erosion Mat Class I, Type B	SY	1631	\$1.85	\$3,017.35	1631	\$3,017.35		\$0.00	1631	\$3,017.35	100.00%
12	Inlet Protection, TypeA- Install & Maintain	EACH	7	\$135.00	\$945.00	0	\$0.00		\$0.00	0	\$0.00	0.00%
13	Inlet Protection, Type C- Install & Maintain	EACH	8	\$64.00	\$512.00	8	\$512.00		\$0.00	8	\$512.00	100.00%
14	Tracking Pad	EACH	2	\$1,500.00	\$3,000.00	1	\$1,500.00		\$0.00	1	\$1,500.00	50.00%
15	Heavy Rip Rap	CY	2.2	\$150.00	\$330.00	2.2	\$330.00		\$0.00	2.2	\$330.00	100.00%
SUBTOTAL - EROSION CONTROL :					\$12,234.35		\$10,186.65		\$0.00		\$10,186.65	
MOBILIZATION												
16	Mobilization	EACH	1	\$20,465.00	\$20,465.00	1	\$20,465.00		\$0.00	1	\$20,465.00	100.00%
SUBTOTAL - MOBILIZATION :					\$20,465.00		\$20,465.00		\$0.00		\$20,465.00	
SEWER AND WATER REMOVALS												
17	Remove Sanitary Sewer 8"	LF	35	\$36.20	\$1,267.00	35	\$1,267.00		\$0.00	35	\$1,267.00	100.00%
18	Remove Storm Sewer 12"	LF	79	\$6.00	\$474.00	107	\$642.00		\$0.00	107	\$642.00	135.44%
19	Remove Storm Manhole	EACH	1	\$500.00	\$500.00	1	\$500.00		\$0.00	1	\$500.00	100.00%
20	Remove Water Main 6" (fitting removal incidental)	LF	180	\$34.10	\$6,138.00	180	\$6,138.00		\$0.00	180	\$6,138.00	100.00%
21	Remove Hydrant (Valve removal incidental)	EACH	2	\$700.00	\$1,400.00	2	\$1,400.00		\$0.00	2	\$1,400.00	100.00%
SUBTOTAL - SEWER AND WATER REMOVALS :					\$9,779.00		\$9,947.00		\$0.00		\$9,947.00	
STRUCTURES												
22	Retaining Wall	CY	66	\$1,030.00	\$67,980.00	66	\$67,980.00		\$0.00	66	\$67,980.00	100.00%
SUBTOTAL - STRUCTURES :					\$67,980.00		\$67,980.00		\$0.00		\$67,980.00	
SANITARY SEWER PIPES AND LATERALS (GRAVEL BACKFILL INCIDENTAL)												
23	Construct 8" Sanitary Sewer	LF	361	\$75.20	\$27,147.20	360	\$27,072.00		\$0.00	360	\$27,072.00	99.72%
24	Construct 4" Sanitary Lateral	LF	590	\$57.05	\$33,659.50	621	\$35,428.05		\$0.00	621	\$35,428.05	105.25%
SUBTOTAL - SANITARY SEWER PIPES AND LATERALS (GRAVEL BACKFILL INCIDENTAL) :					\$60,806.70		\$62,500.05		\$0.00		\$62,500.05	
STORM SEWER PIPES, LATERALS, AND CULVERT (GRAVEL BACKFILL AND WYES INCIDENTAL)												
25	Construct 12" PVC Storm Sewer	LF	894	\$69.25	\$61,909.50	875	\$60,593.75		\$0.00	875	\$60,593.75	97.87%
26	Construct 18" RCP Storm Sewer	LF	56	\$80.80	\$4,524.80	56	\$4,524.80		\$0.00	56	\$4,524.80	100.00%
27	Construct 21" RCP Storm Sewer	LF	79	\$110.45	\$8,725.55	107	\$11,818.15		\$0.00	107	\$11,818.15	135.44%
28	Construct 6" PVC Storm Lateral	LF	595	\$56.50	\$33,617.50	598	\$33,787.00	0	\$0.00	598	\$33,787.00	100.50%
29	18" Apron Endwall w/ Trash Grate	Each	1	\$2,500.00	\$2,500.00	1	\$2,500.00		\$0.00	1	\$2,500.00	100.00%
SUBTOTAL - STORM SEWER PIPES, LATERALS, AND CULVERT (GRAVEL BACKFILL AND WYES INCIDENTAL) :					\$111,277.35		\$113,223.70		\$0.00		\$113,223.70	

Item No. (A)	Description of Work (B)	Unit of Measure	Scheduled Quantity (C)	Unit Price (D)	Item Total (C*D)	Work Completed				Total Completed To Date (E+F)		% Complete
						Previous Requests (E)		This Request (F)		Quantity	Amount	
						Quantity	Amount	Quantity	Amount			
SEWER STRUCTURES												
30	Construct Type A 48" Diameter Sanitary Manhole	VF	23	\$575.00	\$13,225.00	23	\$13,225.00		\$0.00	23	\$13,225.00	100.00%
31	Construct 30" Catch Basin	VF	17	\$2,325.00	\$39,525.00	17	\$39,525.00		\$0.00	17	\$39,525.00	100.00%
32	Construct Type A 48" Diameter Storm Manhole	VF	38	\$705.25	\$26,799.50	38	\$26,799.50		\$0.00	38	\$26,799.50	100.00%
33	Construct Type B 60" Diameter Storm Manhole	VF	6	\$1,700.00	\$10,200.00	6	\$10,200.00		\$0.00	6	\$10,200.00	100.00%
34	Construct Special Inlet	EACH	3	\$3,500.00	\$10,500.00	3	\$10,500.00		\$0.00	3	\$10,500.00	100.00%
35	Construct Pond Outlet Structure	EACH	1	\$5,900.00	\$5,900.00	1	\$5,900.00		\$0.00	1	\$5,900.00	100.00%
36	Supply & Place Neenah R-1500 Sanitary Casting & Cover	EACH	3	\$500.00	\$1,500.00	3	\$1,500.00		\$0.00	3	\$1,500.00	100.00%
37	Supply & Place Neenah R-1500 Storm Casting & Cover	EACH	7	\$450.00	\$3,150.00	7	\$3,150.00		\$0.00	7	\$3,150.00	100.00%
38	Supply & Place R-3067 Storm Casting & Cover	EACH	4	\$675.00	\$2,700.00	4	\$2,700.00		\$0.00	4	\$2,700.00	100.00%
39	Supply & Place R-2560 Type E Beehive Casting and Cover	EACH	3	\$525.00	\$1,575.00	3	\$1,575.00		\$0.00	3	\$1,575.00	100.00%
SUBTOTAL - SEWER STRUCTURES :					\$115,074.50		\$115,074.50		\$0.00		\$115,074.50	
WATER MAIN PIPE, LATERALS, AND FITTINGS (GRAVEL BACKFILL INCIDENTAL)												
40	8" PVC Water Main w/Gravel Backfill	LF	471	\$98.00	\$46,158.00	479.5	\$46,991.00		\$0.00	479.5	\$46,991.00	101.80%
41	8" 90° Bend	EACH	2	\$800.00	\$1,600.00	2	\$1,600.00		\$0.00	2	\$1,600.00	100.00%
42	8" 45° Bend	EACH	6	\$1,175.00	\$7,050.00	9	\$10,575.00		\$0.00	9	\$10,575.00	150.00%
43	8" x 6" Anchor Tee, Includes 6" Valve	EACH	2	\$2,350.00	\$4,700.00	2	\$4,700.00		\$0.00	2	\$4,700.00	100.00%
44	1" Water Service	LF	601	\$53.50	\$32,153.50	606	\$32,421.00		\$0.00	606	\$32,421.00	100.83%
45	1" Curb Stop	LF	13	\$375.00	\$4,875.00	13	\$4,875.00		\$0.00	13	\$4,875.00	100.00%
SUBTOTAL - WATER MAIN PIPE, LATERALS, AND FITTINGS (GRAVEL BACKFILL INCIDENTAL) :					\$96,536.50		\$101,162.00		\$0.00		\$101,162.00	
WATER MAIN VALVES												
46	8" Gate Valve	EACH	2	\$2,800.00	\$5,600.00	2	\$5,600.00		\$0.00	2	\$5,600.00	100.00%
SUBTOTAL - WATER MAIN VALVES :					\$5,600.00		\$5,600.00		\$0.00		\$5,600.00	
FIRE HYDRANTS												
47	Fire Hydrant	EACH	2	\$5,700.00	\$11,400.00	2	\$11,400.00		\$0.00	2	\$11,400.00	100.00%
48	6" Fire Hydrant Branch	LF	13	\$135.75	\$1,764.75	12.5	\$1,696.88		\$0.00	12.5	\$1,696.88	96.15%
SUBTOTAL - FIRE HYDRANTS :					\$13,164.75		\$13,096.88		\$0.00		\$13,096.88	
AGGREGATES AND BASE												
49	CABC, 1 1/4"	CY	490	\$31.06	\$15,219.40	490	\$15,219.40		\$0.00	490	\$15,219.40	100.00%
50	Breaker Run	CY	313	\$29.81	\$9,330.53	313	\$9,330.53		\$0.00	313	\$9,330.53	100.00%
SUBTOTAL - AGGREGATES AND BASE :					\$24,549.93		\$24,549.93		\$0.00		\$24,549.93	
CURB AND GUTTER												
51	Curb & Gutter 24"	LF	993	\$23.00	\$22,839.00	993	\$22,839.00		\$0.00	993	\$22,839.00	100.00%
SUBTOTAL - CURB AND GUTTER :					\$22,839.00		\$22,839.00		\$0.00		\$22,839.00	
CONCRETE SIDEWALK AND DRIVEWAY												
52	Construct 4" Concrete Sidewalk	SY	100	\$72.00	\$7,200.00	111	\$7,992.00		\$0.00	111	\$7,992.00	111.00%
53	Construct 6" Concrete Sidewalk and Driveway	SY	199	\$83.25	\$16,566.75	32	\$2,664.00		\$0.00	32	\$2,664.00	16.08%
SUBTOTAL - CONCRETE SIDEWALK AND DRIVEWAY :					\$23,766.75		\$10,656.00		\$0.00		\$10,656.00	
ASPHALTIC PAVEMENT												
54	HMA Pavement Type 3 LT 58-28 S	SY	1960	\$11.20	\$21,952.00	2292	\$25,670.40		\$0.00	2292	\$25,670.40	116.94%
55	HMA Pavement Type 4 LT 58-28 S	SY	1960	\$8.90	\$17,444.00	0	\$0.00		\$0.00	0	\$0.00	0.00%
56	Tack Coat	GAL	98	\$3.50	\$343.00	75	\$262.50		\$0.00	75	\$262.50	76.53%
SUBTOTAL - ASPHALTIC PAVEMENT :					\$39,739.00		\$25,932.90		\$0.00		\$25,932.90	
SAWING PAVEMENT												
57	Sawing Pavement Full Depth	LF	75	\$3.00	\$225.00	75	\$225.00		\$0.00	75	\$225.00	100.00%
SUBTOTAL - SAWING PAVEMENT :					\$225.00		\$225.00		\$0.00		\$225.00	
FURNISHING AND PLANTING PLANT MATERIALS												
58	Spread 4" Min Topsoil and Seed Disturbed Areas	ACRES	1.2	\$19,050.00	\$22,860.00	1.29	\$24,574.50		\$0.00	1.29	\$24,574.50	107.50%
SUBTOTAL - FURNISHING AND PLANTING PLANT MATERIALS :					\$22,860.00		\$24,574.50		\$0.00		\$24,574.50	
BONDING												
59	Performance Bond	EACH	1	\$1.00	\$1.00	1	\$1.00		\$0.00	1	\$1.00	100.00%
60	Payment Bond	EACH	1	\$1.00	\$1.00	1	\$1.00		\$0.00	1	\$1.00	100.00%
SUBTOTAL - BONDING :					\$2.00		\$2.00		\$0.00		\$2.00	
Habitat for Humanity - Habitat Homestead TOTAL:					\$713,953.10		\$695,065.62		\$0.00		\$695,065.62	
Change Orders/Additions												
Change Order 1												
1.1	Stormwater Pond-Clay Liner	CY	1000	\$16.55	\$16,550.00	369	\$6,106.95	0	\$0.00	369	\$6,106.95	36.90%

Item No. (A)	Description of Work (B)	Unit of Measure	Scheduled Quantity (C)	Unit Price (D)	Item Total (C*D)	Work Completed				Total Completed To Date (E+F)		% Complete
						Previous Requests (E)		This Request (F)		Quantity	Amount	
						Quantity	Amount	Quantity	Amount			
1.2	Stormwater Pond-Excavation	CY	1000	\$9.22	\$9,220.00	369	\$3,402.18	0	\$0.00	369	\$3,402.18	36.90%
Subtotal - Change Orders/Additions 1:					\$25,770.00		\$9,509.13		\$0.00		\$9,509.13	
Change Order 2												
2.1	Onsite Logging	LS	1	\$7,000.00	\$7,000.00	1	\$7,000.00	0	\$0.00	1	\$7,000.00	100.00%
2.2	Prime Contractor 10% Mark-up	LS	1	\$700.00	\$700.00	1	\$700.00	0	\$0.00	1	\$700.00	100.00%
Subtotal - Change Orders/Additions 2:					\$7,700.00		\$7,700.00		\$0.00		\$7,700.00	
Habitat for Humanity - Habitat Homestead + Change Order Total:					\$747,423.10		\$712,274.75		\$0.00		\$712,274.75	



Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

October 23, 2024

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action by Department of Public Works Operations Division to replace one (1) rear loading refuse compactor body due to the unexpected retirement of two (2) rear loader trucks.

BACKGROUND

Department of Public Works utilizes rear compacting refuse trucks for seasonal curbside yard and garden waste collection, year-round brush collection, lot cleanups, bulk waste collection, and City trash can collection. Two (2) DPW rear loading garbage trucks (unit 35 and unit 5) have reached their maximum service life and require excessive repairs to make them functional again. A replacement for these rear loading trucks is needed to maintain the core DPW services noted above. As a cost savings measure, DPW proposes to purchase a new rear compacting garbage body and install it on a recently retired DPW side-loading truck chassis. Fleet Manager Nathan Wachtendonk secured a quote for a new rear loader body through the HGAC by purchasing consortium at a price below the expected market price. Cost of the purchase is proposed to be covered outside the DPW Capital Equipment Replacement (427503) fund. Adequate funding is currently available in that account for this purchase.

RECOMMENDATION

Authorize Department of Public Works to purchase a 25 cubic yard capacity rear loading refuse body at a cost of \$96,460 which includes, delivery, installation on an existing truck chassis, warranty, and operator training.

FISCAL IMPACT

ATTACHMENTS

1. HGAC I1276-RNOW-Green Bay Quote Installed
2. Rear loader refuse compactor body req.



CONTRACT PRICING WORKSHEET
For Standard Equipment Purchases

Contract
No.:

RH08-20

Date
Prepared:

10/2/2024

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	City of Green Bay	Contractor:	Loadmaster
Contact Person:	Nathan Wachtendonk	Prepared By:	Ethan Brisson
Phone:	920-492-3751	Phone:	906-563-9226
Fax:		Fax:	
Email:	Nathan.Wachtendonk@greenbaywi.gov	Email:	ewbrisson@loadmaster.org

Product Code:	RH0820B97	Description:	Loadmaster: Excel S, High Compaction Rear Loader, 25-Yd
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A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 82900

B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
6 - 2-10 Yd Reeving Winch System	4180		
6 - 1/4" Gr 50 Body Floor 25 Yd	230		
6 - 3/16" T-1/TP100/XF-T/G Hopper Floor Liner	590		
6 - LED Strobe System (2) 4" Front of Body	170		
6 - Uni Latch Coupler	690		
6 - Dual Clean Out Doors*	650		
6 - 3/16" TP100 Tailgate Side Liner	470		
6 - LED Strobe System (4) 4" Dia T/G (2) High (2) Low	300		
6- LED Strobe System (2) 4" Dia Front of Body Upper Corners	330		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	7610

C. Unpublished Options - Itemize below - Attach additional sheet if necessary
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
6 - Installation Included on customer supplied used truck	Included		
		Subtotal From Additional Sheet(s):	
		Subtotal C:	0

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 0%

D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	90510	=	Subtotal D:	90510
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E. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Description	Cost	Description	Cost
Material Cost Surcharge	5200		
Delivery	750		
PDI performed by R.N.O.W., Inc. (Servicing Dealer)			
		Subtotal E:	5950

Delivery Date: **F. Total Purchase Price (D+E):** 96460

Request Request

To: Improvements and Services Committee

From: Nathan Wachtendonk
Fleet Manager

Date: October 8, 2024

Re: Rear Loading Refuse Compactor Body



Item: Loadmaster Excel 25-YD rear loading compactor refuse body

Cost: \$96,460

Vendor: Loadmaster

Account# 427503-55501

Delivery: Selling vendor, RNOW, will pick up and deliver City owned chassis

Background:

The Department of Public Works utilizes rear compacting refuse trucks for brush pickup, vacant lot cleanups, bulk overflow collection, and collecting refuse in the downtown area. Truck 35, a 1999 rear compactor and truck 5, a 1998 rear compactor have reached their maximum service life, therefore a replacement is needed to maintain core City services. As a cost savings measure, a new rear compacting body will be installed on a City owned retired front line automated refuse truck chassis.

Recommendation:

Purchase a 2025 Loadmaster Excel S 25-yd capacity rear loading compacting refuse body to be mounted on City owned chassis for **\$96,460** which includes, delivery, installation, warranty, operator training.



Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

October 23, 2024

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action by Department of Public Works to enter into a Memorandum of Understanding with the Urban Sustainability Directors Network (USDN) to accept the \$19,450 Emergent Learning Fund (ELF) grant to implement the Bridging the Heat Pump Cost Gap for Midwest Electrification project and to enter into the necessary agreements with project partners.

BACKGROUND

USDN has selected the City of Green Bay for a \$19,500 grant through their Emergent Learning Fund.

- Grant funds will be used to leverage new partnerships and provide information in regard to the cost comparison between heat pumps and natural gas furnaces, and other aspects of Energize Green Bay, the City's electrification campaign.
- The timeframe for grant activity is from the date of acceptance through mid-April 2025.
- The grant does not require a local match.
- The grant involves financial agreements with The Einstein Project, We All Rise, the Oneida Nation, Aaron Renier, and NeighborWorks.
- City staff from the Public Works Department will be responsible for grant administration and reporting.

RECOMMENDATION

To approve acceptance of the \$19,500 grant from USDN and authorization for the Director of Public Works to enter into necessary agreements with partners.

FISCAL IMPACT

N/A

ATTACHMENTS

- I. EF4I_USDN MOU_Green Bay WI_10.17.24

Memorandum of Understanding for Bridging the Heat Pump Cost Gap for Midwest Electrification

This is a Memorandum of Understanding (“MOU”), dated October 30, 2024 (“Effective Date”), between the City of Green Bay (“Lead Community”), and the Urban Sustainability Directors Network (“USDN”), an Illinois nonprofit corporation, to implement the **Bridging the Heat Pump Cost Gap for Midwest Electrification** project (“Project”).

Together, USDN and the Lead Community enter this MOU, which describes partnership roles.

1. Purpose and Scope

This work will focus on reframing the argument for the installation of heat pumps in the Upper Midwest, where they are more expensive to operate than natural gas furnaces. The work is described in greater detail in the Final Project Proposal, Appendix 1.

2. Project Term

USDN and the Lead Community agree to a Project Term of 6-months from award notification (October 30, 2024 – April 30, 2025). If more time is required, the Lead Community indicates this to fund management as soon as that is known, so an extension can be documented. Please reference the [USDN Award Guidelines and Policies](#) for more information about this process.

3. Responsibilities

a. USDN. USDN, as a project investor, is responsible for:

- i. **Funding.** USDN provides funding for the project in an amount not to exceed \$19,450 USD. Payment(s) are made according to the Payment Schedule described in Table 1.
- ii. **Technical Assistance.** USDN contracts with [Sutherland & Associates](#) to manage its competitive member funds. Fund management assists with any decision-making that impacts this MOU or any associated agreements/ payments. They receive, confirm, and process all deliverables, quarterly reports, and invoices. They monitor progress and capture the impacts of the investment.
- iii. **Payment Processing.** USDN processes Lead Community approved invoices upon receipt via the Lead Community, within 30 days.
 - Invoices are submitted by any party receiving payment, including local governments. Invoices paid by USDN to any party follow the payment schedule outlined in Table 1 of this agreement, which are also reflected in any associated independent contractor agreement(s). All invoices are addressed to:
Urban Sustainability Directors Network (USDN)
Reference: EF41 – Green Bay, WI
Attn: Jamal Brown
USDN Director of Finance, People, and Culture

500 Westover Drive #14973

Sanford, NC 27330

- Project funds are expended per the proposed budget, in accordance with the terms in this MOU and to fulfill the scope of the final and awarded proposal.
- To keep the Lead Community as the visible lead of the work, invoices are approved by the Lead Community and then submitted to USDN fund management for review against the project budget. USDN fund management initiate processing of approved invoices with USDN.¹

b. Lead Community. The City of Green Bay, as the Lead Community, is responsible for:

- i. **Project Management and Coordination.** Providing the project management and coordination necessary to complete the project.
- ii. **Quarterly Updates.** Submitting a 1-2 paragraph update describing progress on outputs, timeline, budget, and metrics is due at the end of each quarter, until project completion.
- iii. **Final Products and Reporting.** By April 30, 2025, submitting:
 - **Project Products / Outputs.** All substantial products and outputs produced as high-quality deliverables, for posting to the USDN website.
 - **Final Project Report.** A final project report, form [here](#)
 - **High Resolution Photos.** High resolution .jpg photographs of project work, to potentially be used in USDN communications.
 - **Project Budget and Expenditures.** A detailed record of project expenditures, including a comparison of original budget to award expenditures. Please use the Budget Template [here](#) or simply modify and return your proposal budget to show proposed to actuals.
- iv. **USDN Presentation.** At project completion, awardees are asked to present project outcomes during a USDN virtual or in person meeting, if requested.²
- v. **1-Year Impact Report.** Submitting a 1-page report 1 year after the project term, noting any additional impacts that have developed since the project ended.

4. Project Participants and Primary Contacts

a. Lead Community and Primary Contact:

- i. **Lead Community:** City of Green Bay
- ii. **Project Lead:** Alex Galt, Clean Energy Connector; 100 N. Jefferson, Green Bay, WI 54301; alex.galt@greenbaywi.gov; (920) 660-8655.

b. Project Participants.

- i. **External Primary Partners:**

¹ To prevent any payment delays, the Lead Community lets Fund Management staff know of any schedule or staffing changes with as much advance notice as possible so that schedules can be adjusted.

² This request is subject to USDN's communications schedule and is not guaranteed to be made.

Einstein Project | Dennis Rockhill (Makerspace Manager): Will facilitate the design and construction of table-top models and the incorporation of clean energy in pedagogy.

Aaron Renier | artist and illustrator: Renier is an acclaimed artist and illustrator who has published multiple children’s books and serves on the faculty of the School of the Art Institute of Chicago.

We All Rise | Charles Caston (Community Partner Navigator): Will coordinate We All Rises’ outreach efforts.

Oneida Nation | Mike Troge (Environmental Project Manager): Will coordinate Oneida Nation’s outreach efforts.

NeighborWorks Green Bay | Noel Halvorsen (President): Will coordinate mailings and other outreach efforts.

5. Third Party Partners (Remove this section if the team will not have a contractor paid directly by USDN)

The independent subcontractor **contractor name** provides the project deliverables assigned to them in Table 1. \$ **USD** of the project funds are paid from USDN to **contractor name** directly. A sub-agreement detailing this arrangement is executed between USDN and the subcontractor.

6. Project Scope: Deliverables, Timeline, Reporting and Payment Schedule

Project activities, deliverables, and due dates are scheduled below in Table 1.³

Table 1. Schedule of Project Deliverables and Payments

Please review all deliverables, due dates, and payments in Table 1 and make any adjustments needed. Then, please remove this highlighted text and highlights from any other area in this doc to finalize. USDN prefers a single upfront payment to the lead community but will pay 50% upfront and 50% at completion if funds flow to a contractor – according to the Lead’s comfort level!

#	Activity	Deliverables	Due Date	Payment / Recipient
		Agreements: Signed MOU and other project agreements	Not later than 30 days after MOU is delivered	Payment upon fully executed MOU and associated invoice: \$19,450 to the City of Green Bay
	Progress Update 1	250-word update	PR1: November 13, 2024	
1	Activity 1. Work with We All Rise to conduct outreach within the African American Community	Deliverable 1: Outreach plan	December 15, 2024	
	Progress Update 2	250-word update	PR2: January 22, 2025	

³ Please add these dates to calendars(s) and proactively notify Fund Management staff if it is anticipated that any deliverable due dates will shift after this award agreement is executed. Schedules will be adjusted accordingly. Table 1 becomes the project’s Deliverables Report. Each time a deliverable is received, it is returned to the Lead Community from Fund Management with notes/links as a receipt. This method keeps each party clear and aligned on the status of the work.

2	Activity 2. Work with illustrator Aaron Renier on drawings for use in visual storytelling	Deliverable 2: Copies of drawings	February 15, 2025	
	Progress Update 3	250-word update	PR3: March 19, 2025	
3	Activity 3. Work with Einstein Project to design and construct two tabletop display pieces for use in public engagement events.	Deliverable 3a: Photo Deliverable 3b: Photo	April 10, 2025	
4	Activity 4. Work with Einstein Project to create experiential learning projects about clean energy.	Deliverable 4: Photograph of project	April 10, 2025	
5	Activity 5. Plan and execute eight neighborhood energy info sessions.	Deliverable 5: Documents, photos	April 10, 2025	
6	Activity 6. Design, build, and site 15 static information centers	Deliverable 6: Documentation	April 10, 2025	
7	Work with Oneida Nation to do clean energy outreach.	Deliverable 7: Outreach plan	April 10, 2025	
8	Work with partners to create a semi-annual sustainability summit for small business	Deliverable 8: event documentation	April 10, 2025	
9	Create a semi-annual series of sustainability initiative sharing sessions	Deliverable 9: Agenda of first session	April 10, 2025	
10	Work with NeighborWorks on Mailings	Deliverable 10: Copies, metrics	April 10, 2025	
	Final Project Report, Photos, and Budget Reconciliation	Final project report describing lessons / impacts, high resolution photos (.jpg format) and the final reconciled budget	Date: April 30, 2025	
	USDN Presentation	Possible scheduling of a presentation to the network: dependent on the outcomes, audience, and USDN network communications schedule		

7. Lobbying. USDN project funds cannot be used for lobbying.

Urban Sustainability Directors Network

Signature: _____

Name: Jamal Brown

Title: USDN Director of Finance, People, and Culture

Date: _____

Acceptance of Memorandum of Understanding

(Please complete all blanks on this page)

The City of Green Bay accepts the terms of this MOU.

Name: _____

Title: _____

Signature: _____

Instructions for Check Issuance: Invoices will be submitted for each payment by the organization receiving funds with a completed [ACH Authorization Form](#) and [W-9 Form](#)

City/County Tax ID Number: _____

Project Lead Contact Information:

Name: _____

Address: _____

Phone: _____

Email: _____

Project Manager Contact Information *(Please delete if not applicable):*

Name: _____

Address: _____

Phone: _____

Email: _____

Appendix 1 Full Project Proposal

- 1. Project title.** Bridging the Heat Pump Cost Gap for Midwest Electrification
- 2. Project description.** The project will focus on reframing the argument for the installation of heat pumps in the Upper Midwest, where they are more expensive to operate than natural gas furnaces.
- 3. Amount requested.** \$19,450 (USD)
- 4. Memorandum of Understanding (MOU) Acknowledgment.** Acknowledged
- 5. Project timeline.** 6 months
- 6. Primary project focus.** Capacity and partnership building to address the heat pump question and to advance Green Bay's electrification campaign.
- 7. Primary short-term output:** (2) clear next steps around specific climate initiatives.
- 8. Primary long-term outcome.** (1) local climate work is advanced through member-to member or member-to-community work.
- 9. Direct outputs from this work.** The purpose of Energize Green Bay, or eGB, (the website for the campaign, energize.greenbaywi.gov, will launch in the first half of October '24) is to connect city residents, small businesses, and nonprofits to clean energy and energy efficiency incentives; primarily, but not exclusively, the Inflation Reduction Act's HOMES and HEAR rebate programs. This was a key recommendation of the City's Clean Energy Plan (available at <https://tinyurl.com/3ajwy333>), which was passed in December 2023. Using an Energy Efficiency Community Block Grant (EECBG), a "Clean Energy Connector" was hired in June 2024 to create an outreach plan (Appendix A) and to implement it. While the work of the current proposal would be inextricably linked to the campaign, there would be a focus on visual communication and the question of how to address the fact that heat pumps are much more expensive to operate than natural gas furnaces in our region.

The direct outputs would include: 1.) Visual assets from a highly accomplished, local artist, 2.) art-driven public engagement, 3.) tabletop models and storytelling devices for use at public events and meetings, 4.) financial support for eight neighborhood level information sessions, 5.) electronic and postal mailings to 4,000 recent clients of an organization that supports low-income home ownership, 6.) partnership with We All Rise to conduct outreach in the African American community, 7.) partnership with the Oneida Nation to conduct outreach, 9.) seed money to help further the creation of the First Annual Green Bay Sustainability and Small Business Summit in partnership with Wisconsin Sustainable Business Council, 10.) Clean energy take-away projects for kids at parks, 11.) semi-annual sustainability initiative sharing sessions, 12.) static information centers, and 13.) campaign capacity building.
- 10. Measuring success.** Collecting data—both quantitative and qualitative—is the key to measuring outcomes and iteration, which should be a goal of any ongoing campaign. Ultimately, the number that

Commented [MS1]: I would focus on the things we can measure. # of people at an outreach event; # of new partnerships created;

matters most is reduction in carbon emissions, which is difficult to track directly. But we can catch a glimpse by looking at other metrics. Already, we are tracking the number of people we reach, the effectiveness of different media and methods, the number of people we directly aide through our ‘help desk’ services, the number of solar permits issues, number of heat pumps installed, and more. Soliciting direct, qualitative feedback through web forms is also core to our process. Entering into a formal agreement with CBOs will allow us to extend this tracking into outreach activity done in partnership with our campaign. While the specific metrics collected and reported will depend on the nature of the outreach activities performed, their collection will exist as an expectation from the outset.

11. Lead USDN member. City of Green Bay, Staff: Alex Galt, Clean Energy Connector; 100 N. Jefferson, Green Bay, WI 54301; alex.galt@greenbaywi.gov; (920) 660-8655.

12. Other participants.

- Einstein Project | Dennis Rockhill (Makerspace Manager): Will facilitate the design and construction of table-top models and the incorporation of clean energy in pedagogy.
- Aaron Renier | artist and illustrator: Renier is an acclaimed artist and illustrator who has published multiple children’s books and serves on the faculty of the School of the Art Institute of Chicago.
- We All Rise | Charles Caston (Community Partner Navigator): Will coordinate We All Rises’ outreach efforts.
- Oneida Nation | Mike Troge (Environmental Project Manager): Will coordinate Oneida Nation’s outreach efforts.
- NeighborWorks Green Bay | Noel Halvorsen (President): Will coordinate mailings and other outreach efforts.

13. Root cause design. For the City of Green Bay to meet its goal of 100% clean energy by 2050, it will be necessary, among other things, to fully electrify tens of thousands of homes. This is a particular challenge in cold climates like Green Bay, Wisconsin’s, where heating is necessary for basic survival and not just comfort. For generations, natural gas has been the cheapest way to heat our homes. Asking people to convert from natural gas to vastly more efficient heat pumps is asking people to pay more on their monthly electric utility bills. This is in contrast to places where heat pumps are more cost effective, like New England where heating oil is the predominant fuel, or in parts of the US that use electric resistance heating. According to U.S. Census Bureau data (2023), 73% of homes in Green Bay are heated with natural gas. It is what people know, including HVAC contractors. So, when it comes to the electrification of Green Bay, this is a root problem. Nationally, many people are making arguments for heat pumps on the basis of cost savings. Here, that would be counterproductive and potentially demoralizing. The heating cost indicator at [Efficiency Maine](#) indicates that a family that is accustomed to paying \$643 to heat with natural gas annually, would pay \$1,748 with an equivalent ducted heat pump system. We have raised this problem with partners and counterparts who are working nationally only to be politely waved off. It is an inconvenient truth that we need to find our way around. Our central proposition is that by a.) working with local, visual storytellers and CBOs to b.) make an argument about public health and the environment while c.) framing the cost in terms of real or potential health expenditures, environmental degradation,

and cost savings from the IRA and other incentives, we can bridge that \$1,000 chasm. Short of a carbon tax, the relative inexpensiveness of natural gas as a heating fuel is unlikely to change. We need to change the framing of that cost difference, reveal the hidden externalities, and paint a new picture.

14. Influencing change. One of the most important principles of our Clean Energy Outreach Plan is to meet people where they are. This can be interpreted in multiple ways. First, when it comes to climate change, the questions of how to respond, whether it is the result of human activity or natural cycles, and even whether it exists, are far from fully answered in the City of Green Bay. The issue has become politicized. For this reason, the campaign addresses the issue somewhat obliquely by talking most loudly about clean energy, clean air, public health, and energy efficiency. Rather than being drawn into unconstructive political digressions, we will focus on core Wisconsin values like family life and the conservation and enjoyment of nature. The goals of the campaign are fully aligned, no argument can be made for heat pumps without appealing to these.

Second, in a diverse community like Green Bay, people access information in different ways, in different languages, and prefer different messengers. There can be no single pathway to “the information.” This was pointed out by Tara Yang, a member of the City’s Equal Rights Commission, who commented that, for elders in the Hmong community, a visual approach to presenting information would be the most effective form of communication due to widespread illiteracy. It would be impossible for any single person to map all of these pathways, insights like Yang’s only arise from having conversations with many people in the greater community. This is why identifying and collaborating with an array of partners is a strategic necessity. We do not know what we do not know; but others do. The current proposal, which represents a subset of the electrification campaign, is a recognition that bringing others to the table (or better, going to theirs), and giving them agency is the best way to meet people where they are. Whether our partners are performing outreach within the communities they have convened or represent, translating it into visual media that bypass the written word, or connecting dots that we cannot, the change that is required only happens when groups of people come into alignment. Creating spaces where that can happen is the reason for the current proposal’s semi-annual summits.

Third, “meeting people where they are,” also has a very literal meaning. The current proposal supports putting the information in the path of people in a physical sense in four ways:

1. **Neighborhood Energy Information Sessions:** The City of Green Bay drew boundaries for and encouraged the creation of neighborhood associations. There are 42 of these, of which 35 are currently active. The campaign has grouped these into eight clusters and proposes to hold energy events within each. These events would consist of a presentation made by Alex Galt, the Clean Energy Connector, as well as CBOs engaged in work related to climate change mitigation and sustainability. A particular effort will be made to showcase individuals and organizations that are involved in each neighborhood or community.
2. **Static information centers:** “Information centers” will be constructed and to convey information about electrification and incentives—particularly the IRA’s HOMES and HEAR rebates. The information presented will be in multiple languages and highly visual. Sites would include public governmental buildings owned by the City and Brown County (especially public libraries), as well as well-trafficked public businesses.

3. Participation in neighborhood events: energize Green Bay will be present at neighborhood and community events to engage directly with residents.
4. Empowering CBOs with an educational focus to incorporate information about clean energy and climate into their curricula and project-based learning.

15. Focus on partnership.

We anticipate that further opportunities for collaboration will arise over the timespan of the current proposal. These will come naturally from engagement that we are planning--the proposed Green Bay Sustainability and Small Business Summit, for example--from feedback we will elicit from participants, and from other sources. The budget allows for unanticipated opportunities. Our ethic will be that trust is reciprocal, that you get trust by extending trust, that it begins with respect. Too often, partnerships are formed to check a box or for the sake of visuals. If the campaign is not changed by the act of partnership, then there was nothing authentic about it. It certainly was not founded upon respect. Each of the partners that we have selected for the current proposal bring deep expertise and capacity. We All Rise is a very successful African American resource center that has worked with the City of Green Bay on a variety of community projects. NeighborWorks has helped 1,000s to buy their first homes, as well as on projects to meet the demand for affordable housing. They administer multiple programs for the City of Green Bay, including the Neighborhood Associations and the City's Home Improvement Loan Program. The Oneida Nation, a sovereign First Nations community that shares jurisdictional bounds and clean energy goals with Green Bay is a strong partner. The Oneida Reservation is partially within the boundaries of the City of Green Bay and therefore is within the scope of the EECBG. The Einstein Project advances STEM curriculum and "design thinking." Their maker space director, Dennis Rockhill, is a published children's book author who marries creativity with technology. Aaron Renier is an accomplished artist who is a creative and engaging visual storyteller. Our campaign will be immeasurably enriched, improved, and amplified by working with these amazing organizations and individuals.

When it comes to "leading from behind, with kindness and humility," the success of the campaign is far more important than the campaign itself, climate change mitigation is arguably the most important work there is. As a sparsely funded initiative of a city government, we have far more 'social capital' in the bank than actual capital. Our role is, in part, to organize and inspire. Allowing others to fully run with their passions, own their own work, take credit for their successes, etc. while giving them the public recognition they deserve is a better way to achieve our goals than any top down, resource intensive, mechanistic approach could be.

16. Multi-pronged approach. The campaign, which is a project funded by an EECBG grant, has clear goals: reduction of carbon emissions in service to our Clean Energy Plan's goal of carbon neutrality by 2050. However, as the campaign has progressed, secondary goals are coming into focus. The Clean Energy Plan does not fully articulate a pathway all the way to the target year, 2050. The gap between 2030 and 2050 is going to require a collaboration of work by many stakeholders and CBOs. An important secondary goal of the campaign is activating these partnerships and developing reciprocal relationships based on trust. This will go a long way towards creating the social resilience required to address the challenges as they come.

17. Project plan.

#	Activity	% of Budget	Deliverable	Lead	Due Date
1	Work with Einstein Project to design and construct two tabletop display pieces for use in public engagement events.	1.5	Deliverable 1a: Photo Deliverable 1b: Photo	Einstein Project	April 10, 2025
2	Work with Einstein Project to create experiential learning projects about clean energy.	1	Deliverable 2: Photograph of project	Einstein Project	April 10, 2025
3.	Work with We All Rise to conduct outreach within the African American Community	26	Deliverable 3: Outreach plan	We All Rise	December 15, 2024
4.	Plan and execute eight neighborhood energy info sessions.	10	Deliverable 4: Documents, photos	eGB	April 10, 2025
5.	Design, build, and site 15 static information centers	10	Deliverable 5: Documentation	eGB	April 10, 2025
6.	Work with illustrator Aaron Renier on drawings for use in visual storytelling	10	Deliverable 6: Copies of drawings	eGB	February 15, 2025
7	Work with Oneida Nation to do clean energy outreach.	5	Deliverable 7: Outreach plan	Oneida Nation	April 10, 2025
8.	Work with partners to create a semi-annual sustainability summit for small business	5	Deliverable 8: event documentation	eGB	April 10, 2025
9	Create a semi-annual series of sustainability initiative sharing sessions	1.25	Deliverable 9: Agenda of first session	eGB	April 10, 2025
10	Work with NeighborWorks on Mailings	11	Deliverable 10: Copies, metrics	NeighborWorks	April 10, 2025

Budget.

Itemized Cost List Each Cost Against the Requested Amount Below	Requested Amount	Other Funding Sources *	TOTAL in USD	Notes
NeighborWorks Electronic Mail and Social Media Distribution	\$300.00		\$300.00	This would cover the cost of staff time used in the writing, design, and preparation of a high quality email and social media blast that would reach 1,000s of LMI households.
Neighborworks Postal Mail Distribution (Postage, Printing, and Processing)	\$1,800.00		\$1,800.00	This would cover the cost of a high quality information piece that would be sent to the 800 households that Neighborworks has helped put into homes over the past three years.
We All Rise African American Resource Center, Outreach	\$5,000.00		\$5,000.00	We All Rise works with 1,000s of homeowners and renters, predominantly in the African American community. The budgeted amount will cover the creation of a We All Rise-specific outreach plan, materials, multiple events, and community specific outreach.

Einstein Project (Tabletop Models & Experiential Project)	\$500.00		\$500.00	The projects done in collaboration with the Einstein Project are closely aligned with their mission. The full cost of producing these--which would include several weeks of staff time--would be outside the scope for this grant. The \$500 is basically the purchase price for the finished projects.
Aaron Renier illustration services	\$2,000.00		\$2,000.00	Services include line drawings for website and other process-oriented media and brief graphic novel.
Oneida Nation, Outreach	\$1,000.00		\$1,000.00	The Oneida Nation is a partner in the EECBG that funds the eGB campaign. This would cover costs of outreach specifically within the Oneida Nation.
Neighborhood Information Sessions (\$250 X 8)	\$2,000.00		\$2,000.00	Each of these neighborhood information sessions is expected to incur some expenses for refreshments, marketing, and (in some cases) venue rental. \$250 is based on the cost of renting a school auditorium, paying for a social media blast, and a small budget for refreshments.
Sustainability Small Business Summit seed money	\$1,000.00		\$1,000.00	The full cost of this event will be much higher, however most of the expenses will be borne by partners and sponsors. The \$1,000 represents the campaign's financial contribution to the event, which is still in the planning stage.
Inaugural sustainability initiative sharing session	\$250.00		\$250.00	This series of events will be modeled on a series that New Leaf Foods, a local CBO, organized in Green Bay in the 2010s. Local food initiatives were invited to present a brief 5-10 minute overview of their activities for the previous 6 months. The series led to many collaborations and a sense of strong community in the local food sphere. \$250 will cover refreshments and marketing.
Budget for registration fees for public events	\$1,600.00		\$1,600.00	This would cover the cost of attending the Home Expo in early 2025. The Expo is an opportunity to engage with 10s of thousands of homeowners. The campaign would be able to give a public presentation at the Expo.
Static Information Centers, design and construction	\$2,000.00		\$2,000.00	This would cover the cost of 15 high-quality static, information centers to be made from cardboard or light plywood.
Informational and marketing materials related to project	\$2,000.00		\$2,000.00	
TOTAL	\$19,450.00	\$0.00	\$19,450.00	



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

October 23, 2024

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action to approve a resolution authorizing the Department of Public Works to participate in applying for grant funds from Wisconsin Emergency Management for an East River flood resilience project.

BACKGROUND

City of Green Bay is applying for implementation funding to help support the construction of a flood resiliency project in East River Emilie Park.

RECOMMENDATION

To approve the request for a resolution authorizing the Department of Public Works to participate in applying for grant funds.

FISCAL IMPACT

Grant request of \$250,000, Stormwater Utility budgeted \$75,000 for matching funds.

ATTACHMENTS

- I. Draft Resolution Authorizing the use of WEM PreDisaster Flood Resilience Grant

**RESOLUTION AUTHORIZING THE USE OF
WISCONSIN EMERGENCY MANAGEMENT PRE-DISASTER FLOOD RESILIENCE
PROGRAM GRANT**

November 12, 2024

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, the City of Green Bay (the “City”) is vulnerable to the risks and impacts associated with flooding, which endanger the well-being of residents, local infrastructure, and the long-term economic and environmental stability of the community; and

WHEREAS, Wisconsin Emergency Management has established the Pre-Disaster Flood Resilience Grant Program to assist communities in enhancing their resilience to flood risks through proactive mitigation measures; and

WHEREAS, participation in this grant program will enable the City to strengthen its flood preparedness, implement necessary flood control infrastructure, and mitigate future flood impacts; and

WHEREAS, the Common Council recognizes the importance of taking preemptive action to reduce the potential costs and damage resulting from flood events, and views this program as a valuable opportunity to invest in the future safety and security of the community.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City does hereby authorize the Director of Public Works or their designee, to act as the official who has the authority to review, sign, and submit the documents associated with the Pre-Disaster Flood Resilience Grant Program administered by Wisconsin Emergency Management; and

BE IT FURTHER RESOLVED that the City of Green Bay expresses its appreciation for the support provided through the Pre-Disaster Flood Resilience Grant Program and anticipates the positive impact this program will have on the community’s overall flood preparedness and mitigation efforts.

Adopted _____

Approved _____

Eric Genrich, Mayor

Attest:

Celestine Jefferies, Clerk



Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

October 23, 2024

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action by Department of Public Works to approve the request from Kinship VII, LLC to dedicate the Stone Garden stormwater management pond to the public.

BACKGROUND

RECOMMENDATION

To approve the dedication of the Stone Garden stormwater management pond to the City.

FISCAL IMPACT

The City would accept responsibility for maintenance of the stormwater management pond through the Stormwater Utility.

ATTACHMENTS

- I. Stone Garden - Pond Warranty Deed - 20241015

DOCUMENT NO.

WARRANTY DEED

THIS INDENTURE, Made by Kinship VII, LLC grantor, of Brown County, Wisconsin, hereby conveys and warrants to The City of Green Bay, a Wisconsin Municipal Corporation, grantee of Brown County, Wisconsin, for the sum of Ten and no/100 dollars (\$10.00) the following tract of land in Brown County, Wisconsin:

LEGAL DESCRIPTION:

All of Outlot 1, according to the recorded plat of Stone Garden, as recorded in Volume 22 of Plats, Page 299, as Document Number 225505, City of Green Bay, Brown County, Wisconsin.

RETURN TO:
City of Green Bay - DPW
100 N. Jefferson Street
Green Bay, WI 54301

Tax Parcel Number 21-8032

EXEMPT per 77.25(2g)

In Witness Whereof, the said grantor _____ ha _____ hereunto set _____ hand _____ and seal _____ this _____ day of _____, A.D., 20 _____.

SIGNED AND SEALED IN THE PRESENCE OF

Timm G. Schaetz
Timm G. Schaetz

X Marilyn J. Schaetz
MEMBER / OWNER, Marilyn J. Schaetz
(print or type name and title above)

X _____

(print or type name and title above)

STATE OF WISCONSIN
Brown County.

Personally came before me, this 15th day of OCTOBER, A.D., 20 24,
above named Marilyn J. Schaetz
to me known to be the person s _____, who executed the foregoing instrument and acknowledged the same.

HEATHER J. DEGRAVE
Notary Public
State of Wisconsin

NOTARY
SEAL

THIS INSTRUMENT DRAFTED BY
Thomas H. Giese - R/W Specialist

X Heather J. DeGrave
(print or type name of notary above)
Notary Public, BROWN County, Wis
My commission (expires) (is) 10/29/24

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Kinship IV, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☒ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

343 E Le Capitaine Circle

6 City, state, and ZIP code

Green Bay, WI 54302-5160

Requester's name and address (optional)

City of Green Bay - DPW
100 N Jefferson Street - Room 300
Green Bay, WI 54301

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

39 - 1798340

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person

Morikay Idady

Date ►

10/15/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

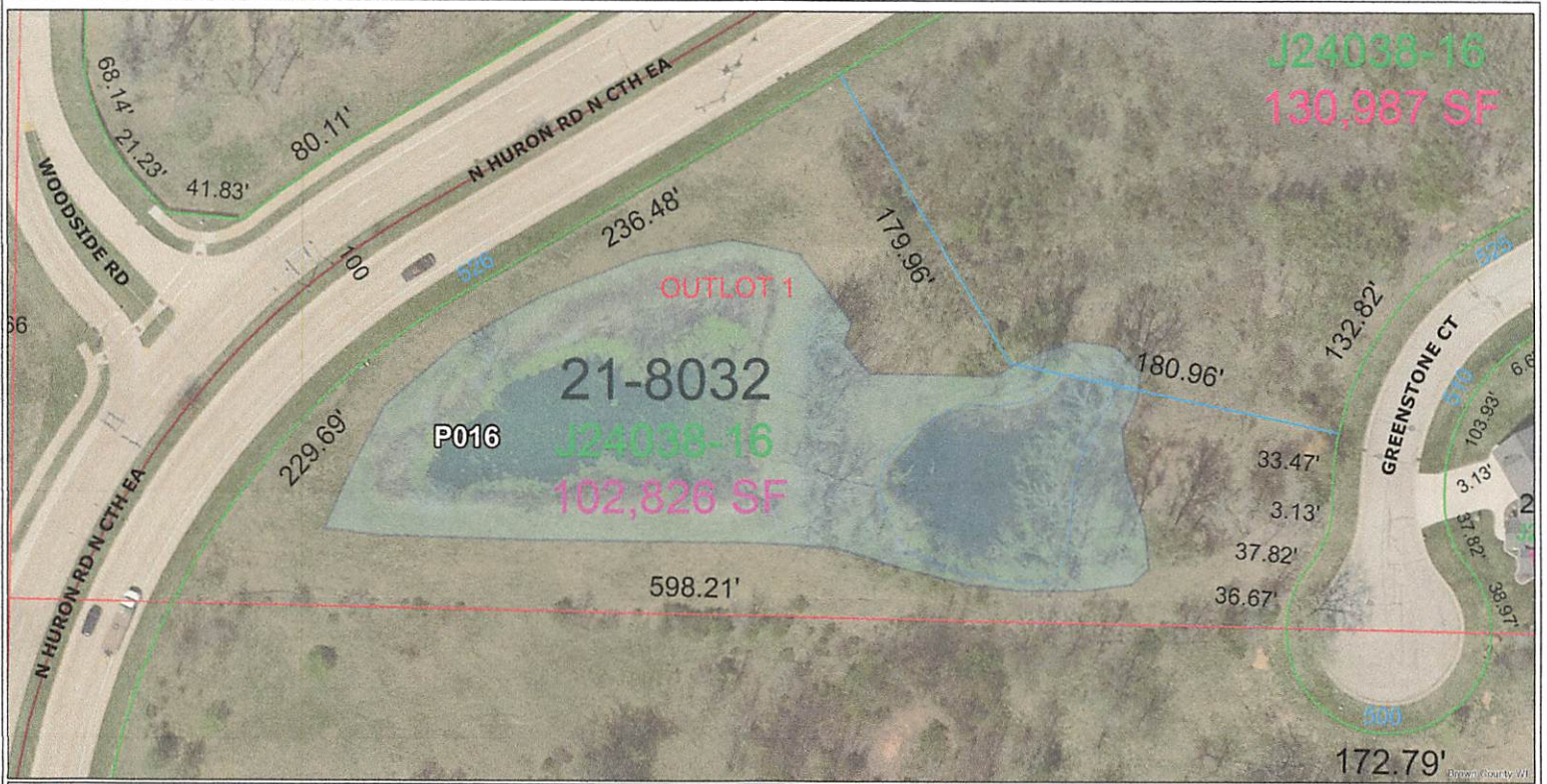
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.

Map prepared by City of Green Bay Department of Public Works, A. Adams
 Date Printed: 05 Mar 2024
 X:\PubWorks\Maps\Map for Abby\MS4 Annual Report Maps\2023\Maps - Updated Stormwater Facility Locations\Storm Water Facility Locations - Ponds, Swales.mxd

Legend

Active Private Storm Water Ponds

**City of Green Bay
 Private Storm Water Facility Locations
 P016 Stone Garden Pond**



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

October 23, 2024

PREPARED BY

AGENDA ITEM # F.I

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None