



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, OCTOBER 29, 2024, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJlRFpOUHVubTdXOHZYZz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 881 4252 4379

Passcode: 846368

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

- I. Approval of the Finance Committee agenda for the Tuesday, October 29, 2024 meeting.

D. Approval of Minutes.

- I. Approval of the Finance Committee minutes from the October 8, 2024, meeting.

E. Regular Business.

- I. Consideration with possible action on the Q3 2024 general fund overtime report compared to budget.
2. Consideration with possible action the acceptance of a \$10,000 donation from the Generac Foundation to be used to purchase a forcible entry training door.
3. Consideration with possible action to approve the purchase of Alletra Server Modules (Memory) for the DL 360 Servers. This purchase will be done on the NASPO Contract Value Point MA#23008 / PA# 50ENT-024- NASPOCOMPUT-07. Pricing was obtained through an HPE Government Contract for this

purchase. Total cost of this purchase is \$78,888, which includes install of the modules. This purchase is a planned replacement per server life cycle.

4. Consideration with possible action regarding a budget amendment resolution for unbudgeted overtime for special events.

F. Informational.

1. 2024 Contingency Account: \$238,788
2. The next Finance Committee meeting will be held on November 19, 2024, at 4:30 PM.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

October 29, 2024

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on the Q3 2024 general fund overtime report compared to budget.

BACKGROUND

Q3 2024 General Fund summary with 19 of 26 payroll complete or 73% of budget.

Row Labels	Revised Budget	Actual thru Sept 2024	Available Budget	% Used
10 - CLERKS/ELECTIONS	\$2,900	\$6,556	(\$3,656)	226.08%
12 - INFORMATION TECH AND SERVICES	\$0	\$2,354	(\$2,354)	100.0%
25 - COMMUNITY AND ECONOMIC DEVELOP	\$2,000	\$4,400	(\$2,400)	220.02%
30 - POLICE	\$1,327,367	\$1,517,791	(\$190,424)	114.35%
40 - FIRE	\$1,205,507	\$893,135	\$312,372	74.09%
50 - DEPT OF PUBLIC WORKS	\$315,900	\$185,773	\$130,127	58.81%
60 - PARKS, REC AND FORESTRY	\$23,484	\$14,243	\$9,241	60.65%
Grand Total	\$2,877,158	\$2,624,252	\$252,906	91.21%

CLERKS/ELECTIONS driven by election overtime hours for Clerk staff.

INFORMATION TECH & SERVICES is driven by normal on-call overtime. Budget was in error zero for the 2024, estimated annual expense \$3-4,000.

COMMUNITY AND ECONOMIC - The Inspection and Administrative Overtime is all tied to our Permit Processing.

From 1/1/2024 to present date, we have processed 2,780 permits along with continuing to work on closing out 2,472 pending projects/permits from previous years, working 539 complaints (closing 259). The main issue that leads to the need for the Overtime was the volume of permits received during the peak construction time and the current technology and software tools that currently limits are ability to receive and process the data efficiently. Along with this peak construction season being our busiest time of the year for conducting physical inspections, the lead turnaround time causes processing delays for the permits. We were also down one building inspector during this time.

In an effort to improve customer service and permit turnaround time, we utilized cross training of inspectors (7 total) this year to help alleviate the permit depend of the numbers above, which lead to the overtime. Note by doing this approach and accumulating the overtime, this reduced the lead time for processing those permits from 3+ weeks to 1-3 days typically for smaller project reviews. Same for Administrative staff who took the same or similar approach to processing this volume from a data entry and payment perspective. Without this approach, our customer service delivery to the residents would have suffered

with even longer lead times and significant construction/economic delays for the City.

POLICE – memo attached

FIRE – memo attached

DEPARTMENT OF PUBLIC WORKS – As of today/Friday 10/4/24, DPW levy supported overtime expenditure is as follows:

1. Total DPW 2024 *on-levy* OT (101-xxx-50501 accounts) budget = \$315,900
2. Total OT incurred to date = \$194,270 (61.5%)

Following is a breakdown of each section along with comments:

Operations Division (101503)

1. 2024 budget = \$260,000
2. Incurred to date = \$161,627
3. About \$63,000 spent on snow/ice, which is low. But we had a light 2023/24 winter.
4. About \$20,600 spent on refuse and recycling collection for holiday weeks, and for private lot clean-ups. This is normal activity. **Note** that lot clean-up overtime is invoiced to property owners and receipted to a revenue account.
5. About \$3,000 spent on yard waste collection
6. About \$22,300 spent on Mechanic overtime so far. Mechanic overtime is normal and is used to meet deadlines for pre-season equipment preparation before snow/ice control, yard waste collection, and grass cutting seasons.
7. About \$26,000 spent on Custodian (BMT) overtime so far. This is typical and is built into the BMT schedule. BMT's have routine call-in (OT) pay every weekend to open/close yard waste centers, check on building systems, and respond to emergencies.
8. Above items add up to about \$135,000 in OT
9. Remainder of Operations overtime expenditure was spent on numerous other incidental activities
10. **Operations Division is on-track to be at or below its 2024 budgeted OT**

Traffic Division (101504)

1. 2024 budget = \$53,400
2. Incurred to date = \$32,863
11. About \$27,600 spent on traffic control so far, for Packer games and farmers markets. This is normal activity. **Note** that most traffic control overtime is invoiced to Packers and event organizers and receipted to a revenue account.
3. Remainder of overtime expense is related to Electrician call-ins for emergencies. **Note** that most Electrician overtime is invoiced to damaging parties and receipted to a revenue account.
4. **Traffic Division is on-track to be at or below 2024 budgeted OT**

Parking Division (202505)

12. 2024 budget = \$7,000
13. Incurred to date = \$4,060

14. Almost all OT is spent on winter snow/ice control
15. **Parking Division is on-track to be at or below 2024 budgeted OT**

PARKS, REC AND FORESTRY - spreadsheet attached

RECOMMENDATION

Receive and Place on File

FISCAL IMPACT

ATTACHMENTS

1. Q3 Overtime report - general fund
2. Q3 Police Overtime report
3. Q3 Fire Overtime report
4. Q3 Parks Overtime report



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101 GENERAL							
10 ADMINISTRATIVE SERVICES							
100 FINANCE							
1011002 50501 OVERTIME	400	0	400	.00	.00	400.00	.0%
101 CLERK/TREASURER							
101101 50501 OVERTIME	500	0	500	2,489.88	.00	-1,989.88	498.0%
104 ELECTIONS							
101104 50501 OVERTIME	2,000	0	2,000	4,066.30	.00	-2,066.30	203.3%
TOTAL ADMINISTRATIVE SERVICES	2,900	0	2,900	6,556.18	.00	-3,656.18	226.1%



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12 INFORMATION TECH AND SERVICES							
120 INFORMATION TECH AND SERVICES							
101120 50501 OVERTIME	0	0	0	2,353.59	.00	-2,353.59	100.0%
TOTAL INFORMATION TECH AND SERVICES	0	0	0	2,353.59	.00	-2,353.59	100.0%



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
25 COMMUNITY AND ECONOMIC DEVELOP							
250 COMMUNITY AND ED OPERATIONS							
101250 50501 OVERTIME	1,000	0	1,000	2,161.47	.00	-1,161.47	216.1%
255 INSPECTIONS AND ENFORCEMENT							
101255 50501 OVERTIME	1,000	0	1,000	2,238.95	.00	-1,238.95	223.9%
TOTAL COMMUNITY AND ECONOMIC DEVELOP	2,000	0	2,000	4,400.42	.00	-2,400.42	220.0%



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30 POLICE							
300 POLICE ADMINISTRATION							
101300 50501 OVERTIME	1,143,000	184,367	1,327,367	-168,220.25	.00	1,495,587.55	-12.7%
310 INVESTIGATIONS							
1013110 50501 OVERTIME	0	0	0	199,154.38	.00	-199,154.38	100.0%
1013115 50501 OVERTIME	0	0	0	764.50	.00	-764.50	100.0%
1013120 50501 OVERTIME	0	0	0	38,411.86	.00	-38,411.86	100.0%
1013130 50501 OVERTIME	0	0	0	45,001.34	.00	-45,001.34	100.0%
1013150 50501 OVERTIME	0	0	0	6,172.86	.00	-6,172.86	100.0%
1013160 50501 OVERTIME	0	0	0	965.73	.00	-965.73	100.0%
1013190 50501 OVERTIME	0	0	0	405.37	.00	-405.37	100.0%
320 PROFESSIONAL STANDARDS							
1013210 50501 OVERTIME	0	0	0	14,636.45	.00	-14,636.45	100.0%
1013220 50501 OVERTIME	0	0	0	9,713.45	.00	-9,713.45	100.0%
1013240 50501 OVERTIME	0	0	0	5,757.82	.00	-5,757.82	100.0%
1013250 50501 OVERTIME	0	0	0	148.26	.00	-148.26	100.0%
330 SUPPORT SERVICES							
1013310 50501 OVERTIME	0	0	0	396.23	.00	-396.23	100.0%
1013330 50501 OVERTIME	0	0	0	17,416.64	.00	-17,416.64	100.0%
340 POLICE OPERATIONS							
1013411 50501 OVERTIME	0	0	0	15,145.66	.00	-15,145.66	100.0%
1013412 50501 OVERTIME	0	0	0	52,653.50	.00	-52,653.50	100.0%
1013413 50501 OVERTIME	0	0	0	17,511.79	.00	-17,511.79	100.0%
1013420 50501 OVERTIME	0	0	0	3,375.57	.00	-3,375.57	100.0%
1013440 50501 OVERTIME	0	0	0	248.56	.00	-248.56	100.0%
1013450 50501 OVERTIME	0	0	0	185,211.95	.00	-185,211.95	100.0%
1013460 50501 OVERTIME	0	0	0	1,017,893.73	.00	-1,017,893.73	100.0%



City of Green Bay

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FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1013485 50501 OVERTIME	0	0	0	1,607.32	.00	-1,607.32	100.0%
1013490 50501 OVERTIME	0	0	0	49,551.39	.00	-49,551.39	100.0%
350 HUMANE OFFICER							
101350 50501 OVERTIME	0	0	0	3,866.78	.00	-3,866.78	100.0%
TOTAL POLICE	1,143,000	184,367	1,327,367	1,517,790.89	.00	-190,423.59	114.3%



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40 FIRE							
400 FIRE ADMINISTRATION							
101400 50501 OVERTIME	0	79,889	79,889	3,145.59	.00	76,743.51	3.9%
410 FIRE SUPPRESSION/OPERATIONS							
101410 50501 OVERTIME	1,125,618	0	1,125,618	810,444.46	.00	315,173.49	72.0%
420 FIRE TRAINING & SUPPORT SERV							
101420 50501 OVERTIME	0	0	0	79,545.38	.00	-79,545.38	100.0%
TOTAL FIRE	1,125,618	79,889	1,205,507	893,135.43	.00	312,371.62	74.1%



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50 DEPT OF PUBLIC WORKS							
500 ENGINEERING							
101500 50501 OVERTIME	2,500	0	2,500	357.36	.00	2,142.64	14.3%
503 DPW OPERATIONS							
101503 50501 OVERTIME	260,000	0	260,000	19,583.76	.00	240,416.24	7.5%
1015210 50501 OVERTIME	0	0	0	1,724.80	.00	-1,724.80	100.0%
1015210E 50501 OVERTIME	0	0	0	2,792.81	.00	-2,792.81	100.0%
1015220E 50501 OVERTIME	0	0	0	805.49	.00	-805.49	100.0%
1015230E 50501 OVERTIME	0	0	0	62,875.66	.00	-62,875.66	100.0%
1015250E 50501 OVERTIME	0	0	0	579.42	.00	-579.42	100.0%
1015310 50501 OVERTIME	0	0	0	10,776.78	.00	-10,776.78	100.0%
1015316 50501 OVERTIME	0	0	0	150.47	.00	-150.47	100.0%
1015320 50501 OVERTIME	0	0	0	376.60	.00	-376.60	100.0%
1015330 50501 OVERTIME	0	0	0	4,169.72	.00	-4,169.72	100.0%
1015361 50501 OVERTIME	0	0	0	1,381.31	.00	-1,381.31	100.0%
1015362 50501 OVERTIME	0	0	0	1,258.28	.00	-1,258.28	100.0%
1015384 50501 OVERTIME	0	0	0	4,860.57	.00	-4,860.57	100.0%
1015410 50501 OVERTIME	0	0	0	19,256.72	.00	-19,256.72	100.0%
1015420 50501 OVERTIME	0	0	0	24,008.13	.00	-24,008.13	100.0%
15530501 50501 OVERTIME	0	0	0	124.77	.00	-124.77	100.0%
15540501 50501 OVERTIME	0	0	0	345.81	.00	-345.81	100.0%
15550501 50501 OVERTIME	0	0	0	106.65	.00	-106.65	100.0%
504 TRAFFIC							
101504 50501 OVERTIME	53,400	0	53,400	.00	.00	53,400.00	.0%
1015710 50501 OVERTIME	0	0	0	1,628.77	.00	-1,628.77	100.0%
1015710E 50501 OVERTIME	0	0	0	3,485.24	.00	-3,485.24	100.0%
1015720 50501 OVERTIME	0	0	0	644.10	.00	-644.10	100.0%
1015720E 50501 OVERTIME	0	0	0	24,479.63	.00	-24,479.63	100.0%
TOTAL DEPT OF PUBLIC WORKS	315,900	0	315,900	185,772.85	.00	130,127.15	58.8%



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60 PARKS, REC AND FORESTRY							
600 PARK REC ADMINISTRATION							
101600 50501 OVERTIME	0	0	0	.00	.00	.00	.0%
610 CITY HALL							
101610 50501 OVERTIME	100	0	100	21.99	.00	78.01	22.0%
630 PARKS							
101630 50501 OVERTIME	22,400	0	22,400	14,085.77	.00	8,314.23	62.9%
670 FORESTRY							
101670 50501 OVERTIME	984	0	984	135.28	.00	848.72	13.7%
TOTAL PARKS, REC AND FORESTRY	23,484	0	23,484	14,243.04	.00	9,240.96	60.6%
TOTAL GENERAL	2,612,902	264,256	2,877,158	2,624,252.40	.00	252,905.95	91.2%
TOTAL EXPENSES	2,612,902	264,256	2,877,158	2,624,252.40	.00	252,905.95	
GRAND TOTAL	2,612,902	264,256	2,877,158	2,624,252.40	.00	252,905.95	91.2%

** END OF REPORT - Generated by Diana Ellenbecker **



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	3	Y	Y
Sequence 3	4	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: S

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2018/ 1

To Yr/Per: 2018/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: N

Year/Period: 2024/ 9

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria	
Field Name	Field Value
Fund	101
Function	
Department	
Division	
Activity	
Eligible	
Class	
PSC	
Character Code	
Org	
Object	50501
Project	
Account type	



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Account status
Rollup Code



Green Bay Police Department
307 South Adams Street
Green Bay, Wisconsin 54301-4582
www.gbpolice.org

Phone 920.448.3200
Fax 920.448.3248

October 14, 2024

To: Common Council Finance Committee

From: Chris Davis
Chief of Police

Subject: 2024 Q3 Overtime Report

As of October 8, 2024, the Green Bay Police Department has incurred a total overtime expense of \$1,849,117.81. Of this, \$632,962.36 is reimbursable, meaning the actual year-to-date overtime expense to the General Fund is \$1,216,155.45. Note that these figures do not add up to the total expense; this is because employees elect to receive some overtime as compensatory time rather than pay. Total overtime expenditure to date represents approximately 106% of our total 2024 General Fund overtime budget of \$1,143,000.00.

The top ten drivers of overtime expenditure to date are:

- Patrol Backfill – Vacation/Comp/Personal Leave (\$122,032.77): When an officer's use of paid leave pushes a shift below its minimum staffing level, overtime is required to meet the requirement. Officers must be given the opportunity to use accrued leave throughout the year, and each shift has a maximum number of officers who can be allowed off on such leave on any given day to avoid excessive overtime expense.
- Patrol Backfill – SWAT (\$104,483.05): Special Weapons and Tactics (SWAT) team officers are required to attend regular bi-weekly and annual training, as well as ad hoc training related to the team's various roles. These training requirements have increased in 2024 due to changes in National Tactical Officers Association (NTOA) standards. In addition, SWAT officers are often needed to conduct planning for upcoming missions. SWAT is a detached assignment, and most SWAT officers serve in patrol, which has union contract-mandated minimum staffing levels. Therefore, when a SWAT member's absence pushes a patrol shift below its minimum, overtime is required to meet the requirement.
- Late Call (\$102,694.22): Officers sometimes receive calls for service that require them to stay past the end of their regularly scheduled work hours. These include emergency situations, arrests that need to be processed, or cases in which reports are required to be completed before the officer leaves work for the day.
- SWAT Call-In (\$98,997.46): Certain types of incident require a SWAT response. The most common SWAT call-ins are for search warrant services and barricaded persons who are suspected to be armed. SWAT officers called to respond to such events while off duty are paid overtime.
- Patrol Backfill – 2 Sergeant Minimum (\$96,743.97): A minimum of two patrol sergeants is required at all times, and when training, specialty assignment needs, or paid leave pushes sergeant staffing below this level, overtime is required to meet the requirement. Until April 15, we held two vacant sergeant positions while we conducted a promotional process. We are currently fully staffed at the sergeant rank, which should reduce this expense. However, a number of sergeants currently serve on specialty units, which pulls them from their regular duties fairly frequently. We are working with the Green Bay Professional Police Association (GBPPA) on a solution to this problem.

- Patrol Backfill – Mobile Response Team (\$79,367.78): The department recently established the Mobile Response Team (MRT) to serve as a specialized resource to provide policing services at public-order events. This has required a large amount of team-wide training, including two recent police mountain bike courses. MRT is a detached assignment, and most MRT officers serve in patrol, which has union contract-mandated minimum staffing levels. Therefore, when a MRT member's absence pushes a patrol shift below its minimum, overtime is required to meet the requirement.
- Patrol Backfill – Sick Leave (\$63,458.47): When an officer's use of sick leave pushes a shift below its minimum staffing level, overtime is required to meet the requirement.
- Patrol Backfill – Overhire (\$35,588.63): Supervisors have the discretion, when call loads or emergencies require, to call in additional patrol officers on overtime to meet increased demand for service or manage emergency situations.
- Reckless Driving (\$34,123.96): Earlier in the year, the Department deployed additional officers on overtime to the downtown area to address concerns with reckless driving behavior on Friday and Saturday nights. We believe some of this may be reimbursable from grants; we are currently looking into this possibility.
- Patrol Backfill – Discretionary Training (\$33,926.29): Patrol officers occasionally have the opportunity to attend non-mandatory training to develop skills that will benefit them and the community. In cases where an officer's attendance at such training causes patrol shift staffing to fall below contract-mandated minimum staffing levels, overtime is used to backfill the vacancy.

At this point, the department has exceeded its overtime budget for the year. We anticipate being able to cover the over expenditure with salary savings from vacant positions.

Upcoming candidate visits associated with the 2024 election, as well as Election Day itself, will require considerable overtime resources. We will bill the campaigns for expenses associated with candidate visits, but any reimbursement may not occur until 2025. Unforeseen emergencies are a risk for further expenditure.

As has been the case for some time, shortages in the number of fully deployable officers drive a significant amount of overtime expenditure. While increased recruiting helps, the lag between when an officer is hired and when they become fully deployable means a delay in seeing a reduction in overtime from increased staffing.



Green Bay Metro Fire Department
501 South Washington Street
Green Bay, Wisconsin 54301-4218
www.greenbaywi.gov/fire

Phone 920.448.3280

Matthew W. Knott
Fire Chief

MEMORANDUM

To: Finance Committee

From: Matthew W. Knott, Fire Chief

Date: October 23, 2024

Re: 2024 – Quarter 3 Overtime Report

We are currently trending on budget at 74.1%. We continue to work to identify specific reasons for overtime and how we can control future expenditures. We will continue to monitor on and off duty medical-related absences and our staffing levels.

We have identified and are tracking an expected increase of overtime use this summer due to contractual scheduled time off. We will monitor for future adjustments once a contract agreement is reached. In addition, we are preparing for a large number of planned retirements this fall/early winter.

It is projected that we will end the year at our budgeted amount or slightly under budget, barring any unforeseen circumstances. We will continue to monitor our overtime expenditures and will provide updates to the Finance Committee.



PARKS, REC AND FORESTRY

<u>DIVISION</u>	<u>BUDGETED</u>	<u>YTD</u> <u>EXPENDED</u>	<u>ANTICIPATE</u> <u>D YEAR END</u> %	
Bay Beach	\$ 11,000.00	\$ 7,389.38	67.20%	Weekend Coverage during open season Will be within budget
City Hall	\$ 100.00	\$ 21.99	22.00%	Meeting coverage Will be within budget
Parks	\$ 22,400.00	\$ 14,085.77	62.90%	Weekend Coverage for shelter rentals Plumbing and pool emergency calls Special Event assistance Will be within Budget
Forestry	\$ 984.00	\$ 135.28	13.70%	Will be within budget
Forestry (Stormwater)	\$ 7,216.00	\$ 1,572.31	22.00%	Will be within budget
	\$ 41,700.00	\$ 23,204.73	44.35%	



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

October 29, 2024

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action the acceptance of a \$10,000 donation from the Generac Foundation to be used to purchase a forcible entry training door.

BACKGROUND

RECOMMENDATION

Approval of the Request.

FISCAL IMPACT

ATTACHMENTS

- I. GENERAC FOUNDATION 10,000

Lynn Beno

From: Matthew Knott
Sent: Tuesday, October 8, 2024 12:08 PM
To: Lynn Beno
Subject: Fw: Generac Foundation Grant to Green Bay Fire Department

Matthew Knott, MS, EFO, CFO
Fire Chief
Green Bay Metro Fire Department
(920) 448-3278 Office
(920) 615-8958 Mobile
Matthew.Knott@GreenBayWI.gov
greenbaywi.gov/fire

From: Kelly Skindzelewski <Kelly.Skindzelewski@generac.com>
Sent: Tuesday, October 8, 2024 11:39:22 AM
To: Matthew Knott <Matthew.Knott@greenbaywi.gov>
Subject: Generac Foundation Grant to Green Bay Fire Department



Chief Knott- It is my pleasure to inform you that the Generac Foundation will be making a **\$10,000 donation** to City of Green Bay. The Generac Foundation makes a meaningful impact and generates goodness by strengthening our communities where

Generac employees live and work. This donation is one more way we can support responders in our home state of Wisconsin.

These funds are to be used to:

- Support the Green Bay Metro Fire Department in its service to the community.
- Enable the purchase of forcible entry door training props, and associated supplies and equipment needed to train firefighters in Green Bay and the region.

In addition:

- While these funds are coming from the Generac Foundation, any recognition should be applied to Generac.
- In order to generate the donation payment, we need to add the City of Green Bay to our vendor platform. Please complete the attached form and return it to me.
- We would also like to partner with you to share the procurement of this equipment with the Green Bay community by hosting a news media event when the equipment arrives and can be demonstrated. Let me know your thoughts on this and how best to move forward.

- We will issue the grant payment to you in a few weeks.

Thank you for helping people in need.

Kelly

Kelly Skindzelewski
She/her (Skin-ja-less-key)
Community Programs Manager



P (262) 259-5636
Kelly.skindzelewski@generac.com

Generac Power Systems | S45W29290 Highway 59
Waukesha, Wisconsin 53189



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

October 29, 2024

PREPARED BY**AGENDA ITEM # E.3**

Consideration with possible action to approve the purchase of Alletra Server Modules (Memory) for the DL 360 Servers. This purchase will be done on the NASPO Contract Value Point MA#23008 / PA# 50ENT-024-NASPOCOMPUT-07. Pricing was obtained through an HPE Government Contract for this purchase. Total cost of this purchase is \$78,888, which includes install of the modules. This purchase is a planned replacement per server life cycle.

BACKGROUND**RECOMMENDATION**

Approval of the Request.

FISCAL IMPACT**ATTACHMENTS**

- I. Finance Request Server Memory 10-29-2024



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

10/24/2024

Finance Committee 10/29/2024.

Consideration and possible action to approve the purchase of Alletra Server Modules (Memory) for the DL 360 Servers.

This purchase will be done on the NASPO Contract Value Point MA#23008 / PA# 50ENT-024-NASPOCOMPUT-07. Pricing was obtained through a HPE Government Contract for this purchase. Total cost of this purchase is \$78,888.00 which includes install of the modules. This purchase is a planned replacement per server life cycle.

Funding Source: ARPA Funded

Thomas J. Walenski

Thomas J. Walenski
Procurement Manager
City of Green Bay



We have prepared a quote for you

Alletra/Servers

Quote # CCCP034888
Version 1

Prepared for:

City of Green Bay

Dave Wilquet
Dave.Wilquet@greenbaywi.gov



DL360 Servers

Description		Price	Qty	Ext. Price
NASPO Contract Value Point MA#23008 / PA# 50ENT-024-NASPOCOMPUT-07				
P52499-B21	HPE DL360 Gen11 8SFF CTO Server	\$1,427.00	4	\$5,708.00
P67080-B21	HPE Intel Xeon Gold (5th Gen) 6526Y Hexadeca-core (16 Core) 2.80 GHz Processor Upgrade - 37.50 MB L3 Cache - 64-bit Processing - 3.90 GHz Overclocking Speed - Socket LGA-4677 - 195 W - 32 Threads	\$1,770.00	8	\$14,160.00
P64707-B21	HPE 64GB DDR5 SDRAM Memory Module - For Server - 64 GB (1 x 64GB) - DDR5-5600/PC5-44800 DDR5 SDRAM - 5600 MHz Dual-rank Memory - CL46 - 1.10 V - Registered - 288-pin - DIMM	\$580.00	64	\$37,120.00
P21106-B21	HPE Ethernet 1Gb 4-port Base-T I350-T4 Adapter - PCI Express 2.0 x4 - 4 Port(s) - 4 - Twisted Pair - 1000Base-T - Plug-in Card	\$215.00	4	\$860.00
P10115-B21	HPE Broadcom BCM57414 Ethernet 10/25Gb 2-port SFP28 OCP3 Adapter for HPE - PCI Express 3.0 x8 - 2 Port(s) - Optical Fiber - 25GBASE-X - SFP28 - Mezzanine	\$150.00	8	\$1,200.00
P48908-B21	HPE ProLiant DL3X0 Gen11 1U High Performance Fan Kit	\$200.00	4	\$800.00
P38995-B21	HPE Sourcing 800W Flex Slot Platinum Hot Plug Low Halogen Power Supply Kit - Hot-pluggable -48 V DC Output - 800 W - 96% Efficiency	\$88.00	8	\$704.00
AF573A	HP Redundant Jumper Power Interconnect Cable	\$6.00	8	\$48.00
S1A05A	HPE Cmp Cloud Mgmt Srv FIO Enablement Factory Integrated "Orderable only as part of a CTO build NO RETURNS?"	\$1.00	4	\$4.00
P48830-B21	HPE Server Enablement Kit	\$15.00	4	\$60.00
P35876-B21	HPE CE Mark Removal FIO Enablement Kit - 3	\$0.00	4	\$0.00
P48183-B21	HPE NS204i-u Gen11 NVMe Hot Plug Boot Optimized Storage Device	\$479.00	4	\$1,916.00
P48905-B21	HPE ProLiant DL3XX/560 Gen11 High Performance Heat Sink Kit	\$71.00	8	\$568.00
P52341-B21	HPE ProLiant DL3XX Gen11 Easy Install Rail 3 Kit	\$44.00	4	\$176.00
P54702-B21	HPE ProLiant DL360 Gen11 NS204i-u Rear Cable Kit	\$26.00	4	\$104.00
E6U64ABE	HPE iLO Advanced 3 Year License	\$224.00	4	\$896.00



DL360 Servers

Description		Price	Qty	Ext. Price
R7A12AAE	HPE GreenLake for Compute Ops Management - Subscription License - 1 licence - 5 Year	\$748.00	4	\$2,992.00
P07818-B21	HPE DDR4 DIMM Blank Kit	\$11.00	4	\$44.00
J9283D	HPE 10G SFP+ to SFP+ 3m DAC Cable - 9.84 ft SFP+ Network Cable for Network Device, Transceiver, Switch - First End: 1 x SFP+ Network - Second End: 1 x SFP+ Network - 10 Gbit/s - 1	\$72.00	4	\$288.00
HU4B2A5#R2M	HPE Pointnext Tech Care Basic - Extended Service - 5 Year - Service - 9 x 5 x Next Business Day - On-site - Maintenance - Parts & Labor	\$34.00	4	\$136.00
HU4B2A500DJ	HPE Service/Support - Service - Technical	\$2,776.00	4	\$11,104.00

Subtotal: \$78,888.00



Alletra/Servers

Bill To:

City of Green Bay
Dave Wilquet
100 North Jefferson
Green Bay, WI 54301

Dave.Wilquet@greenbaywi.gov

Ship To:

City of Green Bay
Dave Wilquet
100 North Jefferson
Green Bay, WI 54301

Dave.Wilquet@greenbaywi.gov

Quote Information:

Quote #: CCCP034888
Version: 1
Delivery Date: 10/07/2024
Expiration Date: 10/18/2024

Sales Rep:
Chris Nelson
920-438-0334
chris.nelson@cccp.com

Quote Summary

Description	Amount
DL360 Servers	\$78,888.00

Total: \$78,888.00

IMPORTANT: Any legal document should refer to us as ACP CreativIT, LLC d/b/a Camera Corner Connecting Point or CCCP.

Additionally, all deliveries, especially LFD (Large Format Displays)/TV's, need to be opened, turned on and inspected thoroughly for concealed damage within 5 days of receipt to ensure full value replacement.

Orders converted from this quote, as authorized by the customer, acknowledges the customer has read our Return Policies and Conditions located on the Company Info page of the Camera Corner/Connecting Point website www.cccp.com

Please note: Quotes do not reflect tax. Shipping, handling, and other fees may apply. Contact your Account Executive with any questions. We reserve the right to cancel orders arising from pricing or other errors.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

October 29, 2024

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action regarding a budget amendment resolution for unbudgeted overtime for special events.

BACKGROUND

RECOMMENDATION

Approval of the Request.

FISCAL IMPACT

ATTACHMENTS

- I. Combined Resolution for 10.29.24 Finance Meeting

**RESOLUTION AUTHORIZING
BUDGET AMENDMENT**

November 12, 2024

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of October 29, 2024, the following 2024 amendment of funds is hereby authorized:

	<u>ACCOUNT</u>		<u>AMOUNT</u>
Increase:	101300 50501	Police-Overtime	\$19,166.05
Increase:	101300 46223	Police Overtime Reimbursement	\$19,166.05

***This budget amendment is for 2024 unbudgeted overtime for staffing at the FBI and Internet Crimes Against Children Task Forces and unbudgeted special events such as HS Lunch Neighborhood Security-GB Schools, Notre Dame Academy Football, Walk to End Alzheimer's and Farmers Markets.*

Increase:	101400 50501	Fire-Overtime	\$2,884.69
Increase:	101400 46223	Fire Overtime Reimbursement	\$2,884.69

***This budget amendment is for 2024 unbudgeted overtime for staffing at events such as the Bellin Women's Half Marathon.*

Adopted _____

Approved _____

Mayor

Clerk