MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, OCTOBER 16, 2024, 8:15 AM
TRANSIT
901 University Ave

A. ROLL CALL.

1. Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alderman Craig Stevens, Michael Conley-Kuhagen, Terri Refsguard and Hector Rodriguez.

   Present: Roger Kolb, Michael Conley - Kuhagen, Terri Refsguard, Kevin Kuehn, and Randy Scannell

   Excused: Alderperson Craig Stevens, Hector Rodriguez

   Chair Roger Kolb called the meeting to order at 8:16 a.m.

B. APPROVAL OF THE AGENDA.

1. Approval of the Wednesday, October 16, 2024 Transit Commission Agenda.

   Moved by Randy Scannell, seconded by Kevin Kuehn to approve the October 16, 2024, agenda. Motion carried.
   Yes – Roger Kolb, Michael Conley-Kuhagen, Terri Refsguard
   No – None, Abstain - None

C. APPROVAL OF MINUTES.

1. Approval of Transit Commission minutes from September 18, 2024.

   Moved by Kevin Kuehn, seconded by Michael Conley-Kuhagen to approve the minutes from the September 18, 2024, meeting. Motion carried.
   Yes – Roger Kolb, Randy Scannell, Terri Refsguard
   No – None, Abstain - None

D. INFORMATIONAL.

1. Operational Reports

   Director Kiewiz stated that there are no concerns and ridership continues to increase.

   No further discussion was held.

2. Financial Reports

   Director Kiewiz provided an overview of the financial report. Currently, Metro is under budget. The staff have no concerns.

   No further discussion was held.

3. Director's Report

   Director Kiewiz provided an update on driver staffing levels. Currently, there are 3 vacancies, and more interviews are scheduled. One full-time driver will be starting next week. Overtime continues to occur, more than usual on weeks of NFL games.

   P. Kiewiz stated Homeland Security was recently here to conduct a safety review. Results of the review will assist in securing additional grant dollars.

   P. Kiewiz shared that staff is proposing a modest fare increase. A 30-day public comment period will be conducted. The proposed fares are: Weekly pass $16, 30-Day Adult $41, 30-Day Student $28, 30-Day Reduced $31, and Agency Fare for Paratransit $21. This is an increase of $2.00 per 30-day pass.

   P. Kiewiz stated Metro continues to maintain low fares.

   K. Kuehn asked about the impact.

   L. Conard, Brown County Planning Commission, noted that it is important for systems this size to recover 14-17% of its expenses through passenger fares.

   L. Conard noted that Fare Elasticity measures how the demand for Metro services may decrease as a result of a fare increase.

   The staff does not anticipate a measurable decrease in use for several reasons. 1.) The proposed fare increase applies to weekly and 30-day passes only. The single day pass remains unchanged. 2.) The system has a large percent of passengers that do not drive or have access to a vehicle as an alternative (transit dependent). 3.) The increase is modest, $2.00 per 30-day pass.

L. Conard continued that there will likely be a small shift in riders moving from the 30-day pass to day passes. For example, if an adult rider uses the system for 10 days or less over a 30-day period, the rider should buy the $4.00 day pass, as it will be less expensive than the $41.00 30-day pass. If the rider uses the system for more than 10 days over a 30-day period, the passenger should buy the 30-day pass.

No further discussion was had.

4. Next Transit Commission Meeting: November 20, 2024 at 8:15am.

E. ADJOURNMENT.

Motion by Randy Scannell, seconded by Kevin Kuehn, to adjourn at 8:32 a.m. Motion carried.
Yes – Roger Kolb, Michael Conley-Kuhagen, Terri Refsguard.
No – None. Abstain - None