



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, DECEMBER 11, 2024, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbmNzNUhBWVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on request by Chase Linsmeyer, 132 Blithe Street, to rescind the invoice of \$91 for placing yard waste leaves in the street.
2. Consideration with possible action on request by Department of Public Works to purchase yearly structure cast iron castings from Neenah Foundry in the amount of \$65,246 for the Sewer Section.
3. Consideration with possible action on request by Department of Public Works to adopt the Proposed 2025 Storm Water Utility Rates.

4. Consideration with possible action on request by Department of Public Works to adopt the Proposed 2025 Sanitary Sewer Service Charges.

F. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement & Services Committee meeting is scheduled for January 8, 2025.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the Improvement and Service Committee of the City of Green Bay

MEETING DATE

December 11, 2024

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on request by Chase Linsmeyer, 132 Blithe Street, to rescind the invoice of \$91 for placing yard waste leaves in the street.

BACKGROUND

Yard waste and leaves placed out for curbside collection by the Department of Public Works is required by ordinance to remain on the grass terrace until collected by out staff. The curbside collection program, and operation of the two yard waste composting facilities, is funded by the Storm Water Utility. The Storm Water Utility is able to receive credit toward compliance with our Municipal Separate Storm Sewer System (MS4) permit for collection of yard waste from the curbside, but only if the yard waste is kept on the grass terrace until it is collected. This is the basis of our requirement to keep the material on the terrace.

For the past 4 years, DPW staff has been sending reminder letters to residents who violate this ordinance. In addition to individual notifications, staff has completed an aggressive social media campaign to inform residents of the requirements, and has completed multiple traditional media interviews and news stories on the topic. As part of this educational effort, staff has informed residents that continued violation could be subject to financial penalty.

Beginning with the fall 2024 leaf collection season, staff began invoicing residents for violation of the ordinance. A first offense by a property owner resulted in a letter informing the owner of the violation and notice that continued violation would result in an invoice. Beginning with the second violation in the fall of 2024, an invoice for the collection was generated. All infractions occurring after the second will similarly receive an invoice.

On November 5, 2024, the property at 132 Blithe Street was discovered to have the yard waste pile in the street. A letter notifying the resident was prepared and mailed out. A copy of the November 5 infraction and subsequent letter are included in the packet. On November 15, another pile was noted in the curblane. Following City procedure, the resident was invoiced for the violation.

On November 27, 2024, the resident contested the invoice, claiming that the leaves in the street were the result of wind action, and not that the resident had placed the pile in the street. Director Grenier responded to the resident, providing photographs of the pile in the street and informing the resident that the City would not be rescinding the invoice. The resident disagrees with the Director's decision and has requested an appeal before the Committee

RECOMMENDATION

Staff recommends denial of the request

FISCAL IMPACT

ATTACHMENTS

1. 132 BLITH - Warning Letters 11-5-2024
2. 132 Blithe St Photos



Public Works Department
100 North Jefferson Street - Room 300
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100
Operations 920.448.3535
Parking 920.448.3431
Fax 920.448.3102

November 6, 2024

CHASE B LINSMEYER
1670 ROSELAWN DR
APPLETON WI 54914

Dear Resident and/or Property Owner:

The City of Green Bay Public Works Department has been informed that somebody at your address 132 BLITHE ST has placed yard and garden waste in the roadway. The intent of this letter is to advise you of the rules for placing yard and garden waste to the curb for collection and request your compliance.

City of Green Bay prohibits grass, leaves, yard waste, garden waste, and brush to be placed in the street for collection. Material must be placed on the grassy terrace or lawn. Keeping this material out of the road reduces the chance of clogged storm sewers and improves the quality of storm water that flows to our rivers, lakes, and streams. When storm water flows across decaying yard and garden waste sitting in the gutter, it washes nutrients and material into the storm sewers. Additional cost to the City to clean up storm water can affect our tax rates. It is because of these environmental and financial concerns that the City of Green Bay requires all residents to dispose of yard and garden waste correctly.

In addition to keeping yard and garden waste off the roadway at collection time, it is expected that material be placed for collection *only* at the address of its origin. If an issue occurs at a location that did not generate the yard and garden waste, then the Public Works Department is unable to locate the proper person to educate and correct the issue.

For those who continue to place yard waste in the roadway after receiving this notice, please be advised there will be an invoice sent to the property owner. Additional invoices will be sent every time yard waste is placed in the roadway at this property.

The City of Green Bay Public Works Department thanks you for your understanding and cooperation with our yard and garden waste collection rules. If you have any questions or concerns in the future regarding our services, please do not hesitate to contact us.

Sincerely,

Christopher J. Pirlot, P.E.
Operations Director

CJP:rb



132 Blithe St – November 5



132 Blithe St – November



132 Blithe St. – November 15



132 Blithe St. – November 15



Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

December 11, 2024

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on request by Department of Public Works to purchase yearly structure cast iron castings from Neenah Foundry in the amount of \$65,246 for the Sewer Section.

BACKGROUND

This is an annual year end purchase that the Department of Public Works requests so cast iron castings are available throughout the year for sewer maintenance and projects. A five year contract was awarded by council on December 6, 2022 and is valid until December 2027.

RECOMMENDATION

To approve a recommendation from the Department of Public Works to purchase yearly structure cast iron castings from Neenah Foundry in the amount of \$65,246.

FISCAL IMPACT

\$65,246. The items are included in the Stormwater Utility and Sanitary Utility Materials and Supplies budget.

ATTACHMENTS

- I. Q00179226 - City of Green Bay - 2024 Winter Stock

QUOTATION

Q00179226



CITY OF GREEN BAY
100 N JEFFERSON ST
GREEN BAY, Wisconsin 543015006
United States

2121 Brooks Ave
Neenah, Wisconsin 54956

PHONE: | FAX:
tony.hanlon@groupnei.com

Attn: Scott LeGrave
Phone: 920-609-6331
Mobile Phone:
Email: scott.legrave@greenbaywi.gov

Date: Nov 20, 2024
Job Name: November 2024 Order
Job Location: Green Bay, WI
Expiration Date: Nov 27, 2024
Bid Date:

We are pleased to submit the following quotation in accordance with your request.

Line	Quantity	Catalog	Description	Sales Price	Total Price
1	2 EA	1689-W	R-1689 Frame - 1689-2301 FRAME--TYPE-A--NON-ROCKING SEAT--GI CLASS 35B--AA 23-3/8, BB 1-1/2, LTRD. 'NEENAH FOUNDRY CO'--'AASHTO M306 CLASS 35B', 'MADE IN USA'	\$232.00	\$464.00
2	2 EA	1550	Solid Lid (Non-Rock) 1550-0050 SOLID LID--TYPE-B--NON-ROCK T-SEAL,AC--GI CLASS 35B--23 X 1-13/32 PLUS 3/32 GSKT., FINAL B DIM 1-1/2	\$170.00	\$340.00
3	1 EA	2050	Grate Type "D" (Non-Rock) 2050-0003 GRATE--TYPE-D--NON-ROCKING SEAT--GI CLASS 35B--23 X 1-1/2	\$151.00	\$151.00
4	8 EA	1110	Frame (Non-Rock) 1110-0003 FRAME--TYPE-A--NON-ROCKING SEAT--GI CLASS 35B--AA 22-1/4, BB 1-1/2	\$265.00	\$2,120.00
5	72 EA	1100	Frame (Non-Rock) 1100-0003 FRAME--TYPE-A--NON-ROCKING SEAT--GI CLASS 35B--AA 22-3/8, BB 1-1/2	\$265.00	\$19,080.00
6	40 EA	1090	Solid Lid (Non-Rock) 1090-1013 SOLID LID--TYPE-B--NON-ROCKING SEAT--GI CLASS 35B--22 X 1-1/2	\$138.00	\$5,520.00
7	11 EA	1090	Sanitary Lid (Non-Rock) 1090-0084 SOLID LID--TYPE-B--NON-ROCK MACH SELF-SEAL--GI CLASS 35B--22 X 1-1/2	\$179.00	\$1,969.00
8	4 EA	3067	R3067 Frame 3067-2000 INLET FRAME--TYPE-N--REGULAR SEAT--GI CLASS 35B--AA 18 X 35-3/4, BB 2, FOUR SIDED SEAT SUPPORT	\$271.00	\$1,084.00
9	12 EA	3067	R3067 Grate Type "R" 3067-7014 GRATE--TYPE-R--REGULAR SEAT--GI CLASS 35B--17-3/4 X 35-1/4 X 2, DIAGONAL BAR	\$197.00	\$2,364.00

QUOTATION

Q00179226



Line	Quantity	Catalog	Description	Sales Price	Total Price
10	3 EA	3067	R3067 Curb Plate 3067-7014 CURB PLATE--TYPE-N--DI 55+KSI YIELD--MOUNTABLE, LTRD. 'DUCTILE IRON"USA', W/FISH AND LOON LOGO--'DUMP NO WASTE DRAINS TO FRESH WATER'	\$168.00	\$504.00
11	16 EA	3070	Frame 3070-0010 INLET FRAME--TYPE-N--REGULAR SEAT--GI CLASS 35B--AA 17-3/8 X 20-1/4, BB 2, 4 SIDED SEAT SUPPORT	\$292.00	\$4,672.00
12	20 EA	3070	Curb Box 3070-0007 CURB BOX--TYPE-N--3 INCH RADIUS - OPEN--GI CLASS 30	\$184.00	\$3,680.00
13	9 EA	3070	Grate Type "R" 3070-0009 GRATE--TYPE-R--REGULAR SEAT--GI CLASS 35B--17 X 19-7/8 X 1-7/8, DIAGONAL BAR REVERSIBLE	\$136.00	\$1,224.00
14	21 EA	3070	Grate Type "A" 3070-0002 GRATE--TYPE-A--REGULAR SEAT--GI CLASS 35B--17 X 20 X 2	\$294.00	\$6,174.00
15	4 EA	1710	Adjusting Ring (Non-Rock) 1979-0119 ADJUSTING RING--TYPE-N--NON-ROCKING SEAT--GI CLASS 35B--AA 22-1/4, BB 1-1/2, F 4-1/2, M 3, N 22	\$550.00	\$2,200.00
16	6 EA	1710	Adjusting Ring (Non-Rock) 1979-0035 ADJUSTING RING--TYPE-N--NON-ROCKING SEAT--GI CLASS 35B--AA 22-1/4, BB 1-1/2, F 3-1/2, M 2, N 22	\$428.00	\$2,568.00
17	5 EA	3236-1	R3237-1 Frame 3236-0005 INLET FRAME--TYPE-N--REGULAR SEAT--GI CLASS 35B--W/SIX 11/16 IN. & TWO 3/4 IN. CORED HOLES	\$1,129.00	\$5,645.00
18	5 EA	3236	R3237-1 Grate 3236-0002 GRATE--TYPE-C--REGULAR SEAT--GI CLASS 35B--18-5/8 X 22-1/4 X 2	\$623.00	\$3,115.00
19	5 EA	3237	R3237-1 Curb Box 3237-0001 CURB BOX--TYPE-N--GI CLASS 35B--ROLL CURB TYPE	\$312.00	\$1,560.00
20	4 EA	2090	Grate 2090-0005 (Round Inlet Grate Type "D") GRATE--TYPE-A--NON-ROCKING SEAT--GI CLASS 35B--22 X 1-1/2	\$203.00	\$812.00

Quotation Comments:

QUOTATION
Q00179226



TOTAL ESTIMATED WEIGHT: 34,255 lbs (Excluding Skids)	TOTAL QUOTATION VALUE: <u>\$65,246.00</u> (Excluding Shipping & Handling)
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TERMS & CONDITIONS

Neenah Foundry Terms & Conditions apply and are available upon request. Castings furnished unpainted. Quantities are approximate, changes could alter unit prices. Estimated Shipping & Handling based on above quantities shipping in one complete shipment. Any order submitted pursuant to this quotation shall not result in a contract until it is accepted and acknowledged in writing by Neenah Foundry Company (SELLER).

Notwithstanding any contrary provision in the incorporated Terms and Conditions, this quote shall expire after 7 days from the date of issuance. All orders are subject to review of buyer's credit status. Standard terms for qualified customers are Net 30 Days. Prices do not include tax. If tax exempt, please provide a sales tax exemption certificate at time of order or any applicable tax will be charged.

https://groupnei.com/App_Uploads/PageContent/salesTC_133640825765439047.pdf

FOB Origin Pre-pay & Add

NEENAH FOUNDRY COMPANY
BY _____
Tony Hanlon
Inside Sales Representative



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

December 11, 2024

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on request by Department of Public Works to adopt the Proposed 2025 Storm Water Utility Rates.

BACKGROUND

The storm water utility rates are determined annually based on the proposed budget and number of equivalent runoff units. An equivalent runoff unit or ERU means the unit by which a storm sewer charge is calculated and is based on an average horizontal impervious area of a fully developed single-family parcel within the City. An ERU is established as 3,000 square feet. The 2025 proposed rates are based on 80,000 ERUs. The calculated storm sewer rate for 2025 is \$12.50 per month per ERU.

RECOMMENDATION

To approve the proposed 2025 Storm Water Utility Rates.

FISCAL IMPACT

The proposed rates are based on the approved 2025 Storm Water Utility budget.

ATTACHMENTS

1. I&S - 2025 Approved Stormwater Utility Budget
2. I&S - Stormwater Utility - Annual 2025 Budget Comparison
3. I&S 2025 Storm Water Utility Budget Graph
4. Stormwater ERU Fact Sheet 2024

STORM WATER UTILITY - APPROVED 2025 BUDGET

12/05/24

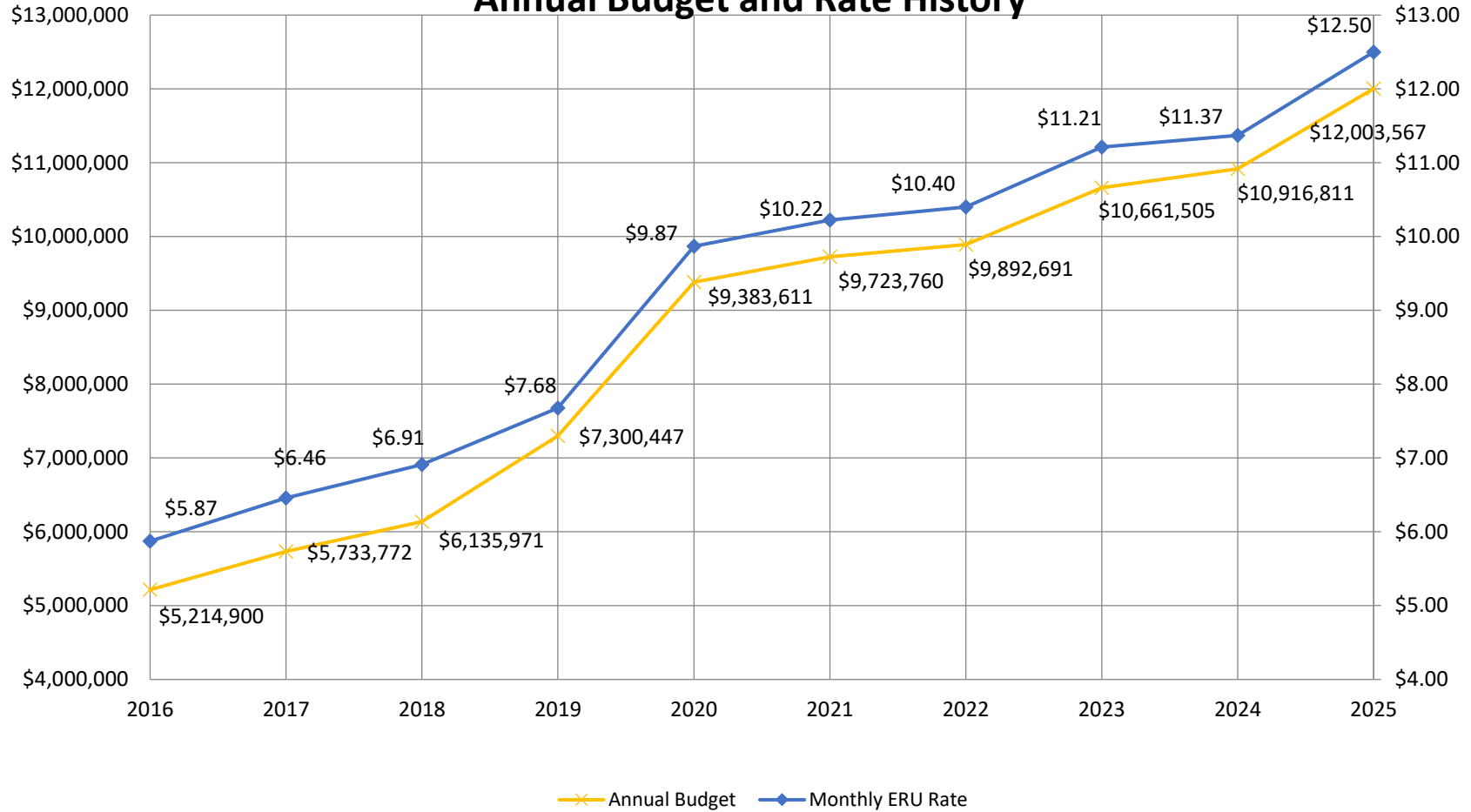
ACCOUNT #	TITLE	2025 BUDGET
50001	REGULAR SALARIES	\$1,937,375
50003	SEASONAL SALARIES	\$5,000
50501	OVERTIME	\$49,212
51201	HEALTH INSURANCE	\$298,795
51202	DENTAL INSURANCE	\$26,759
51203	LIFE INSURANCE	\$2,051
51204	LEVY SUPPORTED HEALTH INSURANCE	\$0
51210	SOCIAL SECURITY	\$120,902
51211	MEDICARE	\$28,300
51212	WORKER'S COMPENSATION	\$1,899
51301	WRS - EMPLOYER SHARE	\$138,098
51402	CLOTHING ALLOWANCE	\$5,268
51403	SAFETY GLASSES	\$1,000
51404	PERSONAL SUPPLIES	\$5,000
52001	TRAINING & TRAVEL	\$16,884
52003	DUES & BONDS	\$9,933
53001	CONTRACTUAL SERVICES	\$210,500
53002	COPY MACHINE	\$3,000
53014	LICENCES & PERMITS	\$57,102
53017	FINANCE SERVICES	\$475,000
53020	DATA PROCESSING SERVICES	\$59,426
53021	LEGAL FEES	\$3,000
53031	ENGINEERING/ADMINISTRATIVE SERVICES	\$0
53040	SANITATION DISPOSAL CHARGES	\$225,000
53102	SEDIMENT CREDIT - GBP	\$354,893
53110	SEWER SAMPLING CHARGES	\$4,000
54001	MATERIALS & SUPPLIES	\$116,000
54007	PUBLIC EDUCATION	\$5,000
54010	GAS, OIL & LUBRICANT	\$66,000
55101	EQUIPMENT REPAIRS	\$275,000
55121	LEASE PAYMENT	\$6,357
55130	CITY EQUIPMENT USAGE	\$0
55140	EQUIPMENT REPLACEMENT	\$0
55150	NEW EQUIPMENT	\$0
55191	EQUIPMENT REPLACEMENT FUND	\$0
55320	DIKE MAINTENANCE	\$5,000
55358	PUMP STATION REPAIR	\$110,000
56101	ELECTRICITY	\$106,725
56201	NATURAL GAS	\$110
56301	TELEPHONE	\$0
56302	CELL PHONES	\$11,000
56402	WATER	\$3,500
56403	SEWER	\$100
57098	DEPARTMENT INSURANCE CHARGES	\$22,530
59910	TRANSFER OUT - GENERAL FUND	\$570,000
59930	TRANSFER OUT - DEBT SERVICE	\$2,246,234
59940	TRANSFER OUT - CAPITAL PROJECTS	\$2,559,198
205670	TRANSFER OUT - FORESTRY FUNDING	\$1,998,417
44310	APPLIED PERMIT AND CONNECTION FEE REVENUE	-\$25,000
46490	APPLIED PACKER SANITATION REIMB	-\$10,000
48100	APPLIED INTEREST REVENUE	-\$100,000
48592	LOCAL GRANTS	\$0
48921	SALE OF SCRAP REVENUE	-\$1,000
49220	ARPA INTEREST	\$0
	TOTAL	\$12,003,567
	Equivalent Runoff Units (ERU's)	80,000
	ERU charge(per year)	\$150.04
	ERU Charge(per month)	\$12.50

STORM WATER UTILITY - ANNUAL BUDGET COMPARISON

12/05/24

ACCOUNT #	TITLE	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 BUDGET
50001	REGULAR SALARIES	\$1,108,778	\$1,131,498	\$1,162,066	\$1,265,315	\$1,344,840	\$1,449,296	\$1,487,466	\$1,537,182	\$1,787,425	\$1,937,375
50003	SEASONAL SALARIES									\$5,000	\$5,000
50501	OVERTIME	\$39,996	\$40,000	\$39,996	\$39,996	\$39,996	\$39,996	\$39,996	\$39,996	\$41,996	\$49,212
51201	HEALTH INSURANCE	\$246,737	\$268,694	\$259,141	\$298,600	\$307,597	\$298,045	\$327,811	\$334,507	\$379,009	\$298,795
51202	DENTAL INSURANCE	\$21,470	\$21,614	\$22,240	\$23,822	\$26,960	\$27,868	\$27,836	\$25,709	\$27,876	\$26,759
51203	LIFE INSURANCE	\$1,656	\$1,937	\$2,047	\$2,155	\$2,280	\$2,206	\$1,882	\$1,938	\$1,845	\$2,051
51204	LEVY SUPPORTED HEALTH INSURANCE	\$10,070	\$8,610	\$7,630	\$5,540	\$3,690	\$2,680	\$0	\$0	\$0	\$0
51210	SOCIAL SECURITY	\$68,762	\$70,072	\$72,065	\$78,142	\$82,988	\$89,557	\$92,323	\$95,474	\$108,981	\$120,902
51211	MEDICARE	\$16,079	\$16,381	\$16,875	\$18,297	\$19,427	\$20,967	\$21,616	\$22,352	\$25,513	\$28,300
51212	WORKER'S COMPENSATION	\$12,010	\$24,485	\$22,410	\$19,150	\$16,728	\$48,288	\$37,174	\$39,114	\$36,606	\$1,899
51301	WRS - EMPLOYER SHARE	\$75,817	\$79,752	\$80,565	\$85,531	\$93,508	\$100,558	\$99,313	\$107,274	\$124,288	\$138,098
51402	CLOTHING ALLOWANCE	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$5,950	\$5,268
51403	SAFETY GLASSES	\$1,000	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,000	\$1,000
51404	PERSONAL SUPPLIES	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
52001	TRAINING & TRAVEL	\$5,000	\$8,000	\$6,000	\$10,900	\$5,900	\$9,275	\$5,900	\$6,900	\$12,690	\$16,884
52003	DUES & BONDS	\$4,500	\$5,500	\$6,500	\$5,500	\$6,000	\$6,000	\$6,000	\$9,520	\$10,362	\$9,933
53001	CONTRACTUAL SERVICES	\$250,000	\$250,000	\$250,000	\$150,000	\$100,000	\$200,000	\$150,000	\$150,000	\$285,650	\$210,500
53002	COPY MACHINE	\$1,500	\$1,550	\$1,600	\$1,600	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
53014	LICENCES & PERMITS	\$16,200	\$27,000	\$40,700	\$40,700	\$47,000	\$48,000	\$46,100	\$51,600	\$56,844	\$57,102
53017	FINANCE SERVICES	\$280,000	\$280,000	\$300,000	\$300,000	\$350,000	\$350,000	\$375,000	\$401,000	\$425,000	\$475,000
53020	DATA PROCESSING SERVICES	\$27,000	\$35,000	\$24,750	\$28,000	\$36,673	\$36,673	\$40,000	\$50,000	\$67,400	\$59,426
53021	LEGAL FEES			\$0		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
53031	ENGINEERING/ADMINISTRATIVE SERVICES		\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53040	SANITATION DISPOSAL CHARGES	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$125,000	\$225,000
53102	SEDIMENT CREDIT - GBP				\$150,000	\$275,000	\$324,777	\$334,525	\$344,556	\$354,893	\$354,893
53110	SEWER SAMPLING CHARGES	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$4,000	\$4,000
54001	MATERIALS & SUPPLIES	\$60,000	\$75,000	\$75,000	\$75,000	\$102,891	\$75,000	\$100,000	\$100,000	\$166,435	\$116,000
54007	PUBLIC EDUCATION		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
54010	GAS, OIL & LUBRICANT	\$50,000	\$50,000	\$50,000	\$57,500	\$61,000	\$61,000	\$61,000	\$61,000	\$65,000	\$66,000
55101	EQUIPMENT REPAIRS	\$125,000	\$175,000	\$150,000	\$150,000	\$150,000	\$200,000	\$200,000	\$200,000	\$200,000	\$275,000
55121	LEASE PAYMENT										\$6,357
55130	CITY EQUIPMENT USAGE	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$0
55140	EQUIPMENT REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55150	NEW EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55191	EQUIPMENT REPLACEMENT FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55320	DIKE MAINTENANCE	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
55358	PUMP STATION REPAIR			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$110,000
56101	ELECTRICITY	\$71,860	\$71,860	\$76,660	\$98,260	\$106,000	\$106,000	\$106,000	\$110,000	\$108,350	\$106,725
56201	NATURAL GAS	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
56301	TELEPHONE	\$0	\$1,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0
56302	CELL PHONES	\$1,650	\$4,200	\$5,000	\$5,000	\$5,000	\$7,000	\$7,000	\$7,000	\$10,000	\$11,000
56402	WATER	\$200	\$200	\$1,500	\$1,635	\$1,725	\$1,725	\$1,750	\$1,750	\$1,900	\$3,500
56403	SEWER	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100
57098	DEPARTMENT INSURANCE CHARGES	\$7,230	\$14,010	\$10,747	\$14,574	\$17,155	\$18,020	\$18,829	\$21,851	\$22,337	\$22,530
59910	TRANSFER OUT - GENERAL FUND	\$200,000	\$200,000	\$200,000	\$470,000	\$470,000	\$470,000	\$470,000	\$470,000	\$570,000	\$570,000
59930	TRANSFER OUT - DEBT SERVICE	\$561,852	\$561,329	\$561,329	\$814,460	\$814,460	\$1,498,273	\$1,415,895	\$1,533,354	\$1,661,300	\$2,246,234
59940	TRANSFER OUT - CAPITAL PROJECTS	\$1,437,323	\$1,776,370	\$2,062,440	\$2,462,060	\$3,147,230	\$2,421,980	\$2,412,980	\$2,888,110	\$2,550,798	\$2,559,198
205670	TRANSFER OUT - FORESTRY FUNDING					\$1,189,853	\$1,250,866	\$1,371,585	\$1,416,608	\$1,535,279	\$1,998,417
44310	APPLIED PERMIT AND CONNECTION FEE REVENUE									-\$38,500	-\$25,000
46490	APPLIED PACKER SANITATION REIMB									-\$10,000	-\$10,000
48100	APPLIED INTEREST REVENUE					-\$75,000	-\$75,000	\$0	\$0	-\$200,000	-\$100,000
48592	LOCAL GRANTS									-\$10,000	\$0
48921	SALE OF SCRAP REVENUE									-\$2,000	-\$1,000
49220	ARPA INTEREST									-\$22,626	\$0
TOTAL		\$5,214,900	\$5,733,772	\$6,135,971	\$7,300,447	\$9,383,611	\$9,723,760	\$9,892,691	\$10,661,505	\$10,916,811	\$12,003,567
Equivalent Runoff Units (ERU's)		74,000	74,000	74,000	79,250	79,250	79,250	79,250	79,250	80,000	80,000
ERU charge(per year)		\$70.47	\$77.48	\$82.92	\$92.12	\$118.41	\$122.70	\$124.83	\$134.53	\$136.46	\$150.04
ERU Charge(per month)		\$5.87	\$6.46	\$6.91	\$7.68	\$9.87	\$10.22	\$10.40	\$11.21	\$11.37	\$12.50

City of Green Bay - Storm Water Utility Annual Budget and Rate History



Green Bay Stormwater Utility: Protecting Our Water Resources



Established in 2004, the City of Green Bay's Stormwater Utility is responsible for managing stormwater and surface water discharges across the city. As urban development increases, so does the amount of impervious surfaces (e.g., roofs, driveways), which results in greater stormwater runoff. Managing this runoff is essential to protect our local water resources and reduce the impact on residents and businesses.

What is a Stormwater Utility?

The Stormwater Utility helps manage the runoff created by impervious surfaces in developed areas. By controlling stormwater, we protect the quality of local water bodies, reduce flooding risks, and ensure the city's infrastructure can handle heavy rainfall.

For more details, refer to

Chapter 42, Article IV of the Green Bay Municipal Ordinance.



How is the Stormwater Utility Funded?

The utility is funded through a stormwater charge included on property owners' water bills. This charge is based on **Equivalent Runoff Units (ERU)**, which represent the average amount of impervious surface area for a single-family parcel in the city. In 2024, the monthly rate was set at **\$11.37 per ERU**. Rates are adjusted annually by the City Council based on the approved budget.

What is an ERU?

An **ERU** equals **3,000 square feet** of impervious surface, which can include areas like roofs, driveways, and other hard surfaces. Your stormwater charge is calculated based on the total impervious area on your property. For example, a property with 8,000 square feet of impervious surface would be billed for 2.67 ERUs. Pervious areas, like forested areas, lawns, and certain approved green stormwater infrastructure are not counted in the calculation.

Updating ERU Calculations

Since 2004, ERU values have been determined through aerial photography and measurements. In 2024, the City began a comprehensive review using modern technology. Property owners may see adjustments to their stormwater charges in 2025 based on these updates.

Services Provided by the Stormwater Utility

The Stormwater Utility supports essential services, including:

- **Compliance reporting** for the Wisconsin Department of Natural Resources (WDNR) MS4 permit
- **Erosion control** and stormwater management plan reviews and inspections
- **Flood resiliency projects** and city forestry efforts
- **Management of stormwater facilities**, such as ponds, swales, and pump stations
- **Public outreach** and education
- **Street sweeping, leaf collection**, and yard waste composting
- **Storm sewer system** design, construction, and maintenance



*For further information, visit Green Bay's Stormwater Utility website or call **920-448-3100***



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

December 11, 2024

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on request by Department of Public Works to adopt the Proposed 2025 Sanitary Sewer Service Charges.

BACKGROUND

The sanitary sewer service charges are determined annually based on the City of Green Bay's approved budget and Green Bay Metropolitan Sewage District 2025 rates. The City's proposed 2025 rate for an average residential customer is \$159.50. The volume charge is \$6.21 per 100 cubic feet.

RECOMMENDATION

To approve the proposed 2025 Sanitary Sewer Service Charges.

FISCAL IMPACT

The proposed rates are based on the City's approved 2025 Sanitary Sewer District Budget.

ATTACHMENTS

1. 2025 Proposed Sanitary Sewer Service Charges rev.2
2. I&S - 2025 Sanitary Sewer Rate History
3. I&S - Sanitary Sewer District Rate History Graph

**CITY OF GREEN BAY
PROPOSED 2025
SANITARY SEWER SERVICE CHARGES**

SECTION 42-30. (c)1. NON-MONITORED USERS

(c)1.a. Normal Sewage Strength Parameters Five Year Average

Biochemical Oxygen Demand (BOD)	= 260 ppm
Suspended Solids (S.S.)	= 401 ppm
Phosphorous	= 7.1 ppm
Total Kjeldahl Nitrogen (TKN)	= 42.9 ppm

(c)1.b. Service Charge

Service Charge = Customer Charge + Volume Charge

(c)1.c. Customer Charge

<u>Meter Size</u> (Inches)	<u>Monthly</u> <u>Billed Customers</u> <u>Allowance Amount</u>		<u>Quarterly</u> <u>Billed Customers</u> <u>Allowance Amount</u>	
	(100 c.f.)	(\$)	(100 c.f.)	(\$)
5/8 or 3/4	1	\$ 21.80	3	\$ 47.70
1	3	37.80	9	93.90
1 1/2	5	53.80	15	140.20
2	10	95.00	30	258.20
3	20	216.00	60	612.60
4	30	316.10	90	877.30
6	65	607.20	195	1,697.40
8	175	1,370.90	510	3,841.90
10	250	1,941.60	750	5,558.50

c.f. = cubic feet

(c)1.d. Volume Charge

Green Bay Metropolitan Sewage District (GBMSD) Rates for the current period are:

Volume:	\$1.29313/1,000 gallons
BOD:	\$0.58524/pound
Suspended Solids:	\$0.60936/pound
Phosphorous:	\$2.69000/pound
TKN:	\$1.07094/pound

Based on GBMSD Rates, Volume Charges are as follows:

The GBMSD charge shall be: \$3.85/100 cubic feet

The City charge shall be: \$2.36/100 cubic feet

The total volume charge shall be: \$6.21/100 cubic feet

Section 42-30. (c)2. MONITORED USERS

Abnormal Strength Sewage

(c)2.a. Service Charge

Service Charge = Monthly Customer Charge + Quantity Charge
+ Sampling Charge

(c)2.b. Monthly Customer Charge

\$332.00 per month

(c)2.c. Quantity Charges

	<u>GBMSD Rate</u>	<u>City Rate</u>	<u>Total Rate</u>
Volume:	\$0.96726100 c.f. ^(a)	\$2.36/100 c.f.	\$3.327261/100 c.f.
BOD:	\$0.58524/pound	--	\$0.58524/pound
SS:	\$0.60936/pound	--	\$0.60936/pound
Phosphorous:	\$2.69000/pound	--	\$2.69000/pound
TKN:	\$1.07094/pound	--	\$1.07094/pound

^(a)Equivalent to \$1.29313/1,000 gallons
c.f. = cubic feet

(c)2.e. Sampling Charge

Sample Collection (\$16.00) & Analysis (\$54.25) = \$67.50 per sample
Sampler Rental = \$42.00 per day

**CITY OF GREEN BAY
SANITARY SEWER DISTRICT RATE HISTORY
(1999 - 2025)**

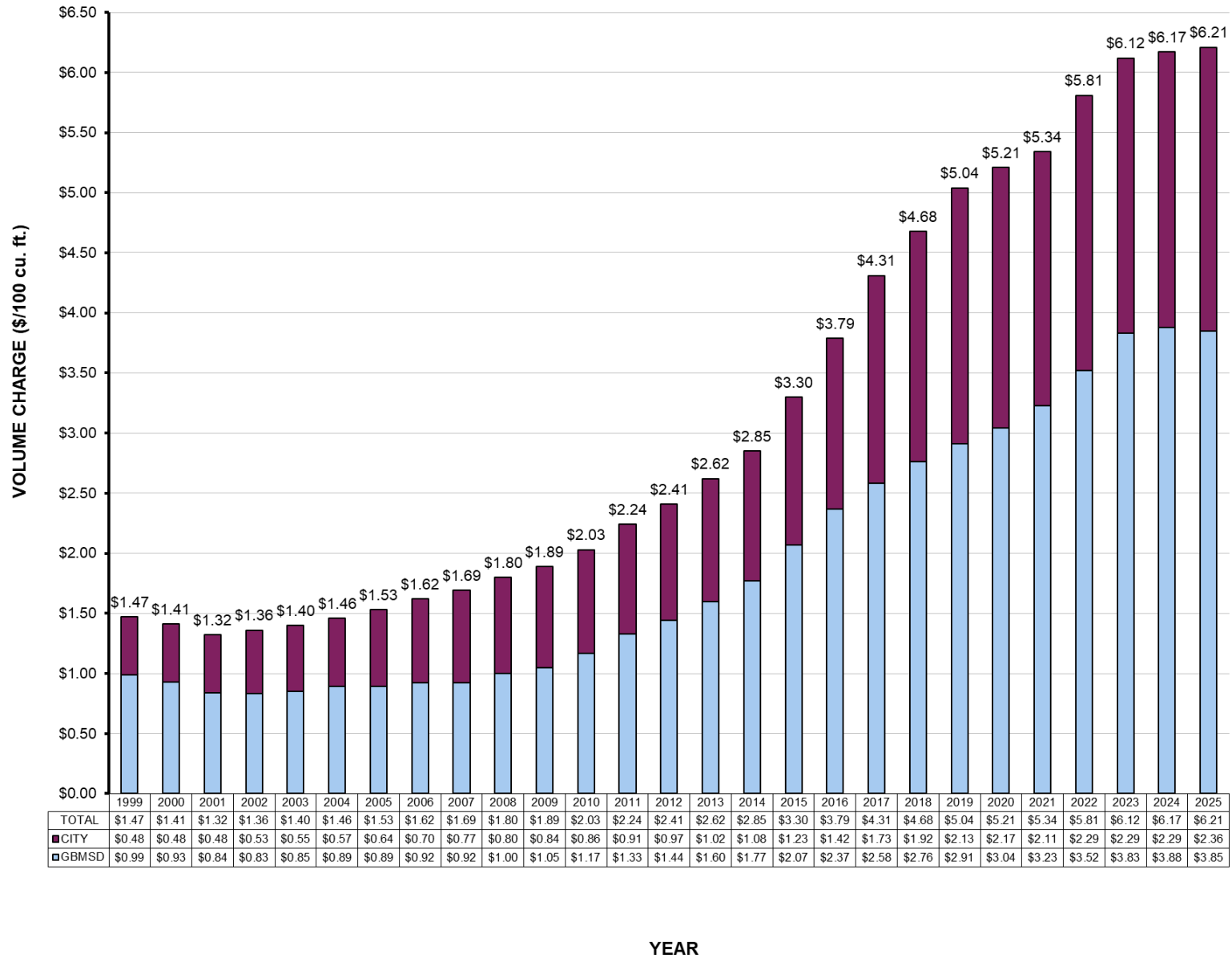
YEAR	VOLUME CHARGE NON-MONITORED USERS			MINIMUM CHARGE NON-MONITORED USERS				QUARTERLY CHARGE (AVERAGE RESIDENTIAL CUSTOMER)	BUDGET
	GBMSD	CITY	TOTAL	I/I	VOLUME	BILLING	TOTAL		
1999	\$0.99	\$0.48	\$1.47	\$3.00	\$4.41	\$5.40	\$12.81	\$39.27	\$12,744,500.00
2000	\$0.93	\$0.48	\$1.41	\$3.00	\$4.23	\$5.51	\$12.74	\$38.12	\$12,300,000.00
2001	\$0.84	\$0.48	\$1.32	\$3.00	\$3.96	\$5.62	\$12.58	\$36.34	\$14,744,000.00
2002	\$0.83	\$0.53	\$1.36	\$3.12	\$4.08	\$5.44	\$12.64	\$37.12	\$14,601,010.00
2003	\$0.85	\$0.55	\$1.40	\$3.12	\$4.20	\$5.44	\$12.76	\$37.96	\$14,707,890.00
2004	\$0.89	\$0.57	\$1.46	\$3.27	\$4.38	\$5.61	\$13.30	\$39.58	\$14,914,160.00
2005	\$0.89	\$0.64	\$1.53	\$3.91	\$4.59	\$4.94	\$13.50	\$41.04	\$15,165,010.00
2006	\$0.92	\$0.70	\$1.62	\$4.29	\$4.86	\$4.62	\$13.80	\$42.96	\$15,234,270.00
2007	\$0.92	\$0.77	\$1.69	\$4.80	\$5.07	\$4.63	\$14.50	\$44.92	\$15,523,730.00
2008	\$1.00	\$0.80	\$1.80	\$5.23	\$5.40	\$4.74	\$15.40	\$47.80	\$15,700,210.00
2009	\$1.05	\$0.84	\$1.89	\$5.41	\$5.67	\$5.33	\$16.40	\$50.42	\$13,977,596.00
2010	\$1.17	\$0.86	\$2.03	\$5.72	\$6.09	\$5.57	\$17.40	\$53.94	\$15,658,490.00
2011	\$1.33	\$0.91	\$2.24	\$6.52	\$6.72	\$5.06	\$18.30	\$58.62	\$16,355,716.00
2012	\$1.44	\$0.97	\$2.41	\$6.60	\$7.23	\$5.01	\$18.80	\$62.18	\$17,593,540.00
2013	\$1.60	\$1.02	\$2.62	\$6.67	\$7.86	\$5.07	\$19.60	\$66.76	\$17,183,170.00
2014	\$1.77	\$1.08	\$2.85	\$6.00	\$8.55	\$5.42	\$20.00	\$71.30	\$18,623,220.00
2015	\$2.07	\$1.23	\$3.30	\$6.59	\$9.90	\$5.41	\$21.90	\$81.30	\$20,000,120.00
2016	\$2.37	\$1.42	\$3.79	\$8.98	\$11.37	\$5.57	\$25.90	\$94.12	\$21,522,582.00
2017	\$2.58	\$1.73	\$4.31	\$9.00	\$12.93	\$5.56	\$27.60	\$105.18	\$24,325,816.00
2018	\$2.76	\$1.92	\$4.68	\$9.74	\$14.04	\$5.93	\$29.70	\$113.94	\$25,995,950.00
2019	\$2.91	\$2.13	\$5.04	\$10.72	\$15.12	\$5.90	\$31.70	\$122.42	\$28,754,196.00
2020	\$3.04	\$2.17	\$5.21	\$10.24	\$15.63	\$6.41	\$32.30	\$126.08	\$31,012,511.00
2021	\$3.23	\$2.11	\$5.34	\$11.52	\$16.02	\$6.66	\$34.10	\$130.22	\$31,176,695.00
2022	\$3.52	\$2.29	\$5.81	\$11.57	\$17.43	\$6.94	\$35.90	\$140.48	\$31,181,361.00
2023	\$3.83	\$2.29	\$6.12	\$11.55	\$18.36	\$8.02	\$37.90	\$148.06	\$34,384,298.00
2024	\$3.88	\$2.29	\$6.17	\$15.18	\$18.52	\$8.50	\$41.20	\$152.26	\$34,761,601.00
2025	\$3.85	\$2.36	\$6.21	\$20.21	\$18.63	\$8.88	\$47.72	\$159.50	\$34,854,981.00
% CHANGE	1.31	0.00	0.82	31.43	0.87	5.99	8.71	2.84	1.10

NOTE:

- 1) GBMSD VOLUME CHARGE = Cost of treatment of 100 cu. ft. of sewage with an estimated strength 256/420/6.9/40.6 (BOD, Suspended Solids, Phosphorous, TKN)
NOTE: TKN billing parameter added 01/01/92.
- 2) CITY VOLUME CHARGE = Service charge (per 100 cu. ft.) for such items as administrative costs, sewer repair, maintenance charges, etc.
- 3) I/I CHARGE = Quarterly charge for infiltration/inflow.
- 4) MINIMUM VOLUME CHARGE = Total volume charge x 300 cu. ft./qtr.
- 5) BILLING CHARGE = Cost for water Department to prepare bill.
- 6) QUARTERLY CHARGE (average residential customer) = 1800 cu. ft. x total volume charge + minimum charge.

12/5/24

SANITARY SEWER DISTRICT RATE HISTORY





Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

December 11, 2024

PREPARED BY

AGENDA ITEM # F.I

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None