MINUTES OF THE PERSONNEL COMMITTEE

TUESDAY, DECEMBER 10, 2024, 4:30 PM
In person at City Hall, Room 207.
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

1. Join Zoom Meeting Online:
   https://us02web.zoom.us/j/86846491807?pwd=K3NJQ1NxdXU1cjB2RlR0TWVTUkJYdz09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 868 4649 1807
   Passcode: 298054

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

B. ROLL CALL.

Present: Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant

Others Present: Police Chief Chris Davis, Fire Chief Matthew Knott, Asst. Finance Director Linda Chosa, Public Works Director Steve Grenier, Community and Economic Development Director Cheryl Renier-Wigg, City Attorney Joanne Bungert, Chief of Operations Joseph Faulds, Human Resources Manager Melanie Falk and others.

C. APPROVAL OF THE AGENDA.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Jennifer Grant to approve the agenda.
Motion Passed.
Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

1. Approval of the Minutes from the November 26, 2024 Personnel Committee meeting.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Jennifer Grant to approve.
Motion Passed.
Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

E. REGULAR BUSINESS.

1. For consideration with possible action on the request to fill the following positions and all subsequent vacancies resulting from internal transfers.
   a. Administrative Clerk
   b. Operator I

   Moved by Ald. Kathy Hinkfuss, seconded by Ald. Brian Johnson to approve.
   Motion Passed.
   Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

2. For consideration with possible action to enter into an agreement with Aurora Healthcare Inc. for Employee Assistance Program (EAP) services.

   Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss to open the floor.
   Motion Passed.
   Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

   Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to close the floor.
   Motion Passed.
   Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

   Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to approve the Employee Resource Center (ERC), with the 6-session model, as the City's Employee Assistance Program (EAP) provider.
   Motion Passed.
   Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.

F. INFORMATIONAL.

1. Report of Routine Personnel Actions

2. Next Meeting: January 14, 2025

G. ADJOURNMENT.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to adjourn.
Motion Passed.
Yes- Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No- None, Abstain- None.