# AGENDA OF THE WATER COMMISSION

## MONDAY, DECEMBER 16, 2024, 8:30 AM
### In person at the Green Bay Water Utility.
### 631 S Adams St
### Virtual attendance is also available via Zoom.

**A. Zoom Meeting Information.**

1. Join Zoom Meeting Online:
   https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3N0RERUWkRsNjVkUT09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 982 8405 5918
   Passcode: 385002

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

**B. Roll Call.**

1. Roll call for the Water Commission Meeting for December 16, 2024.

**C. Approval of the Agenda.**

1. Approval of the Water Commission Meeting Agenda for December 16, 2024.

**D. Approval of Minutes.**

1. Approval of the Water Commission Meeting Minutes for November 11, 2024.

**E. Regular Business.**

1. Approval of Lake Station Generator bid
2. Approval of Lake Station Chlorine Improvements Bid
3. Approval of 2025 Commission Dates
4. October and November 2024 Financial Report

## F. Informational.

1. General Manager Update

## G. Adjournment.

1. Motion to adjourn the Water Commission meeting of December 16, 2024.

1) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
2) QUORUM: Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
3) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

# MINUTES OF THE WATER COMMISSION

## MONDAY, NOVEMBER 11, 2024, 8:30 AM
## In person at the Green Bay Water Utility.
## 631 S Adams St
## Virtual attendance is also available via Zoom.

### A. ZOOM MEETING INFORMATION.

1. Join Zoom Meeting Online:
   https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3N0RERUWkRsNjVkUT09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 982 8405 5918
   Passcode: 385002

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

### B. ROLL CALL.

1. Roll call for the Water Commission Meeting for November 11, 2024.

   On Monday, November 11, 2024, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Five voting commission members: President John Heugel (In Person), Vice President Jamie Wall (In Person), Secretary-Treasurer Tom Karman (In Person), Jacque Boyle (Virtually via Zoom) and Lynn Gerlach (In Person).

   Also present: Alder Bill Morgan (In Person, non-voting), Council Representative to the Water Commission, and Attorney William Vande Castle (Virtually via Zoom).

Staff present: Brian Powell, Doug Martin, Stephanie Rogers, Andrea Hay, Russ Hardwick, Marc McGovern, Kim Couillard, Kristin Romanowicz, and Hailey Heath.

## C. APPROVAL OF THE AGENDA.

1. Approval of the Water Commission Meeting Agenda for November 11, 2024.

   Moved by Jamie Wall, seconded by Thomas Karman to approve. Voice vote being had, the motion passed unanimously.

## D. APPROVAL OF MINUTES.

1. Approval of the Water Commission Meeting Minutes for October 14, 2024.

   Moved by Lynn Gerlach, seconded by Jamie Wall to approve. Voice vote being had, the motion passed unanimously.

## E. REGULAR BUSINESS.

1. Memorial Resolution Honoring the Life and Service of Jason Maes

   Moved by Jamie Wall, seconded by Thomas Karman to approve the resolution. Voice vote being had, the motion passed unanimously.

2. Approval and Adoption of Resolution for the 2025 Annual Budget

   Moved by Thomas Karman, seconded by Lynn Gerlach to approve. Voice vote being had, the motion passed unanimously.

## F. INFORMATIONAL.

1. General Manager Update

   General Manager Brian Powell provided the commission with updates on the following initiatives within our organization:

   1. Elizabeth Wheat Stepping Down off Commission
   2. Private Side Lead Service Line Funding
   3. Filter Plant Reservoir Drain Down Inspections
   4. Chlorine Improvements at Lake Station Project Bid Opening November 19th
   5. Lake Station Generator & Filter Plant Finished Mag Meter Projects Bid Opening

December 10th

6. Possible December 16$^{th}$ Commission Meeting. The commission agreed to move the meeting to December 16th.
7. Workforce Report
    1. Distribution Maintenance Manager has been Posted

## G. ADJOURNMENT.

1. Motion to adjourn the Water Commission meeting of November 11, 2024.

   Moved by Thomas Karman, seconded by Jamie Wall to adjourn. Voice vote being had, the motion passed unanimously.

# Green Bay Water
# MEMORANDUM

**DATE:** December 16, 2024
**TO:** Green Bay Water Commission
**FROM:** Brian Powell
**RE:** Recommendation of public construction bid for Green Bay Water Utility

1. Bid proposals for the project "Green Bay Water Utility Improvements" were received on Tuesday, December 10, 2024.

| Green Bay Water Utility Improvements<br>Closing Date: Tue, 12/10/2024 02:00 PM CST<br>Quest Number 9363623 | | |
|---|---|---|
| **Contractor** | **Base Bid** | **Base Bid + Alternate** |
| *NEXT Electric, LLC | $13,496,570.00 | $13,617,500.00 |
| Miron Construction Co., Inc. | $15,009,070.00 | $15,129,714.00 |

**Low responsible bidder*

The Base Bid for NEXT Electric, LLC is broken down into the following unit bid items:
- Bid Item 1: Lake Station Electrical Improvements 1 LS $11,173,000.00
- Bid Item 2: Filtration Plant Flow Meter Addition 1 LS $1,837,670.00
- Bid Item 3: Lake Station Solar 1 LS $478,000.00
- Bid Item 4: Excavation Below Subgrade 100 CY $7,900.00

Alternate bid for NEXT Electric, LLC is the added cost to provide a new Pump 6 motor in lieu of Pump 6 motor rewind: +$120,930.00.

Recommendation:
I recommend the Water Commission award this contract to NEXT Electric, LLC for the Base Bid only for an amount of $13,496,570.00.

We do not plan to move ahead with Bid Item 2. We will be executing a change order deduct ($1,837,600.00).

Funds are available in the 2025 budget.

***Green Bay Water***

MEMORANDUM

**DATE:** **December 16, 2024**
**TO:** **Green Bay Water Commission**
**FROM:** **Brian Powell**
**RE:** **Recommendation of public construction bid for Green Bay Water Utility**

1. Bid proposals for the project "Green Bay Water Utility Chlorine System Modifications" were received on Tuesday, November 19, 2024.

| **Green Bay Water Utility Chlorine System Modifications<br>Closing Date: Tue, 11/19/2024 02:00 PM CST<br>Quest Number 9395180** | |
|---|---|
| **Contractor** | **Bid** |
| *Mid City Corporation | $597,680.00 |
| August Winter & Sons, Inc | $631,300.00 |
| Great Lakes Mechanical, Inc. | $711,400.00 |

**Low responsible bidder*

Recommendation:

I recommend the Water Commission award this contract to Mid City Corporation for the bid amount of $597,680.00. Funds are available in the 2025 budget.

# *Green Bay Water Commission*
# MEMORANDUM

**DATE:** December 16, 2024
**TO:** Green Bay Water Commission
**FROM:** Brian Powell, P.E., General Manager, Green Bay
**RE:** Water 2025 Water Commission Meeting Dates

Green Bay Water requests the Green Bay Water Commission's approval to schedule the 2025 Water Commission meetings as follows, utilizing the previously approved hybrid format with options for in-person meetings or via Zoom.

- Monday, January 13, 2025, at 8:30 a.m.
- Monday, February 10, 2025, at 8:30 a.m.
- Monday, March 10, 2025, at 8:30 a.m.
- Monday, April 14, 2025, at 8:30 a.m.
- Monday, May 12, 2025, at 8:30 a.m.
- Monday, June 23, 2025, at 8:30 a.m.
- Monday, July 14, 2025, at 8:30 a.m.
- Monday, August 11, 2025, at 8:30 a.m.
- Monday, September 8, 2025, at 8:30 a.m.
- Monday, October 13, 2025, at 8:30 a.m.
- Monday, November 10, 2025, at 8:30 a.m.
- Monday, December 8, 2025, at 8:30 a.m.

# GREEN BAY WATER

## CASH POSITION

October 31, 2023 & 2024

| | | 10/31/2023 | | 10/31/2024 |
|---|---|---|---|---|
| UNRESTRICTED CURRENT ASSETS | | | | |
| Cash & Investments - Operation & Maintenance | | | | |
| Local Govt. Investment Pool | $ | 110,000 | $ | 116,026 |
| Associated Bank Checking | | 12,012,112 | | 11,727,940 |
| Working Cash Funds - Petty Cash | | 1,700 | | 1,700 |
| Total Cash & Investments - Operation & Maintenance | | 12,123,812 | | 11,845,666 |
| | | | | |
| RESTRICTED CURRENT ASSETS | | | | |
| Cash & Investments - Restricted | | | | |
| Certificates of Deposit - Bond Redemption | | - | | - |
| Associated Bank Money Market Account - Bond Redemption | | 22,570 | | 42,631 |
| Associated Bank Checking - Private Service Replacement | | - | | 153,690 |
| Total Cash & Investments - Restricted | | 22,570 | | 196,321 |
| | | | | |
| RESTRICTED LONG-TERM ASSETS | | | | |
| Cash & Investments - Debt Reserve | | | | |
| Associated Trust Money Market | | 17,426 | | 488,352 |
| Associated Trust Certificates of Deposit | | 472,250 | | 484,538 |
| Associated Trust Municipal Bonds | | 6,066,093 | | 5,962,426 |
| Total Cash & Investments - Debt Reserve | | 6,555,769 | | 6,935,316 |
| | | | | |
| TOTAL CASH POSITION | $ | 18,702,151 | $ | 18,977,303 |

# GREEN BAY WATER

BALANCE SHEET

October 31, 2023 & 2024

| | 10/31/2023 | 10/31/2024 |
|---|---|---|
| **ASSETS** | | |
| **Current Assets** | | |
| Unrestricted Current Assets | | |
| Cash & Investments - Operating & Maintenance | $ 12,123,812 | $ 11,845,666 |
| Accounts Receivable - Customer Accounts | 12,045,168 | 12,972,457 |
| Inventories | 745,271 | 771,970 |
| Prepaid Items | 82,925 | 34,085 |
| Total Unrestricted Current Assets | 24,997,176 | 25,624,178 |
| | | |
| Restricted Current Assets | | |
| Cash & Investments - Bond Redemption Fund | 22,570 | 42,631 |
| Interest Receivable | - | - |
| Cash & Investments - Private Service Replacement Fund | - | 153,690 |
| Accounts Receivable - Grants | - | - |
| Total Restricted Current Assets | 22,570 | 196,321 |
| Total Current Assets | 25,019,746 | 25,820,499 |
| | | |
| **Noncurrent Assets** | | |
| Restricted Assets | | |
| Cash & Investments - Debt Reserve Fund | 6,555,769 | 6,935,316 |
| Accrued Interest | 54,360 | 51,015 |
| Net Pension Asset | 2,127,002 | - |
| Total Restricted Assets | 8,737,131 | 6,986,331 |
| | | |
| Other Assets | | |
| Unamortized Ashwaubenon Booster | 1,007,808 | 876,355 |
| Unamortized Wrightstown Loan/Grant | 385,075 | 353,425 |
| Total Other Assets | 1,392,883 | 1,229,780 |
| | | |
| Capital Assets | | |
| Property, Plant & Equipment | 254,737,497 | 260,612,166 |
| Less: Accumulated Depreciation | (107,688,688) | (112,900,804) |
| Net Property, Plant & Equipment | 147,048,809 | 147,711,362 |
| Construction in Progress | 2,954,529 | 1,680,300 |
| Total Capital Assets | 150,003,338 | 149,391,662 |
| | | |
| Total Noncurrent Assets | 160,133,352 | 157,607,773 |
| | | |
| **TOTAL ASSETS** | 185,153,098 | 183,428,272 |
| | | |
| **DEFERRED OUTFLOWS OF RESOURCES** | | |
| Unamortized Loss on Advanced Refunding | 207,649 | 155,777 |
| Deferred Outflows - Pension | 4,737,486 | 8,875,731 |
| Total Deferred Outflows of Resources | 4,945,135 | 9,031,508 |

# GREEN BAY WATER
BALANCE SHEET
October 31, 2023 & 2024

| | | 10/31/2023 | | 10/31/2024 |
|---|---|---|---|---|
| **LIABILITIES** | | | | |
| **Current Liabilities** | | | | |
| Accounts Payable | $ | 15,625 | $ | 400,505 |
| Sewer Collections Payable | | 7,081,785 | | 7,545,136 |
| Storm Water Collections Payable | | 3,379,023 | | 3,535,419 |
| Accrued Payroll Taxes | | 81,769 | | 30,541 |
| Accrued Payroll, Vacation & Sick Leave Pay | | 271,537 | | 289,220 |
| Accrued Taxes | | 1,972,623 | | 1,987,606 |
| Payable from Restricted Assets | | | | |
| Current Portion of Long - Term Debt | | - | | - |
| Accrued Interest | | - | | (0) |
| Total Current Liabilities | | 12,802,362 | | 13,788,427 |
| | | | | |
| Long - term Obligations, Less Current Portion | | | | |
| Revenue Bonds - Net of Premiums & Discounts | | 37,808,053 | | 32,954,497 |
| Accrued Vacation & Sick Leave Pay | | 132,004 | | 201,769 |
| Net Pension Liability | | - | | 1,390,540 |
| Total Long-term Liabilities | | 37,940,057 | | 34,546,806 |
| | | | | |
| **TOTAL LIABILITIES** | | 50,742,419 | | 48,335,233 |
| | | | | |
| **DEFERRED INFLOWS OF RESOURCES** | | | | |
| Deferred Inflows - Pension | | 5,627,565 | | 6,665,467 |
| | | | | |
| **NET POSITION** | | | | |
| Contributed Capital - City of Green Bay | | 744,232 | | 744,232 |
| Net Investment in Capital Assets | | 112,402,934 | | 116,592,943 |
| Restricted | | 8,759,701 | | 7,182,652 |
| Unrestricted | | 11,821,382 | | 12,939,252 |
| | | | | |
| **TOTAL NET POSITION** | $ | 133,728,249 | $ | 137,459,079 |

# GREEN BAY WATER

Statement of Revenues, Expenses and Changes in Net Position
Month Ended October 31, 2023 and 2024

| | 10/31/23 | 10/31/24 |
|---|---|---|
| **OPERATING REVENUES** | | |
| Charges for services | $ 19,856,997 | $ 19,619,941 |
| Other | 1,524,649 | 1,460,317 |
| Total operating revenues | 21,381,646 | 21,080,258 |
| **OPERATING EXPENSES** | | |
| Operation and maintenance | 9,522,794 | 10,000,499 |
| Depreciation | 4,108,730 | 4,409,240 |
| Total operating expenses | 13,631,524 | 14,409,739 |
| Operating income | 7,750,122 | 6,670,519 |
| **NONOPERATING REVENUES (EXPENSES)** | | |
| Interest income | 751,426 | 888,988 |
| Grant revenue | 712,142 | 441,794 |
| Miscellaneous income | 266,501 | 281,275 |
| Interest and fiscal charges | (1,166,740) | (1,075,106) |
| Amortization of debt premium net of discounts | 377,300 | 377,300 |
| Amortization of loss on advance refundings | (143,047) | (75,663) |
| Total nonoperating revenues (expenses) | 797,582 | 838,588 |
| Income before contributions and transfers | 8,547,704 | 7,509,107 |
| Capital contributions | 45,733 | 35,209 |
| Transfers out - tax equivalent | (2,267,929) | (2,297,975) |
| **Change in net position** | 6,325,508 | 5,246,341 |
| **Net position - January 1** | 127,402,741 | 132,212,739 |
| **Net position - October 31** | $ 133,728,249 | $ 137,459,080 |

# GREEN BAY WATER
## OCTOBER 2024 REVENUE BUDGET REPORT

FOR 2024 10

610 WATER UTILITY

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD REVENUE | ENC/REQ | AVAILABLE BUDGET | PCT USED | |
|---|---|---|---|---|---|---|---|---|
| 415000 MERCH & JOBBING REV | 330,750 | 0 | 330,750 | 238,161.82 | .00 | 92,588.18 | 72.0% | |
| 419900 INT INCOME-OPER FUND | 400,000 | 0 | 400,000 | 537,072.99 | .00 | -137,072.99 | 134.3% | |
| 419911 INT INC-BOND REDEMPTION | 50,000 | 0 | 50,000 | 92,087.97 | .00 | -42,087.97 | 184.2% | |
| 419920 INT INC-DEBT RESERVE | 175,000 | 0 | 175,000 | 184,830.12 | .00 | -9,830.12 | 105.6% | |
| 419925 UNREALIZED GAIN/LOSS DEBT RE | 50,000 | 0 | 50,000 | 74,990.05 | .00 | -24,990.05 | 150.0% | |
| 420000 GRANT REVENUE | 0 | 0 | 0 | 441,793.75 | .00 | -441,793.75 | 100.0% | (1) |
| 421000 MISC NON-OPERATING INC | 300,000 | 0 | 300,000 | 35,208.56 | .00 | 264,791.44 | 11.7% | |
| 429440 AMORT PREM-GB-2004 | 124,305 | 0 | 124,305 | 103,587.80 | .00 | 20,717.20 | 83.3% | |
| 429443 AMORT PREM ASH-2004 | 12,625 | 0 | 12,625 | 10,520.80 | .00 | 2,104.20 | 83.3% | |
| 429460 AMORT PREM-GB-2014 | 82,167 | 0 | 82,167 | 68,472.40 | .00 | 13,694.60 | 83.3% | |
| 429463 AMORT PREM-ASH-2014 | 8,345 | 0 | 8,345 | 6,954.30 | .00 | 1,390.70 | 83.3% | |
| 429470 AMORT PREM-GB-2019 | 313,470 | 0 | 313,470 | 261,225.30 | .00 | 52,244.70 | 83.3% | |
| 429473 AMORT PREM-ASH-2019 | 31,837 | 0 | 31,837 | 26,531.20 | .00 | 5,305.80 | 83.3% | |
| 429480 AMORT PREM-GB-2021 | 16,940 | 0 | 16,940 | 14,116.70 | .00 | 2,823.30 | 83.3% | |
| 461508 METERED RESIDENTIAL | 5,355,000 | 0 | 5,355,000 | 4,256,312.89 | .00 | 1,098,687.11 | 79.5% | |
| 461558 METERED COMMERCIAL | 2,131,500 | 0 | 2,131,500 | 1,783,415.57 | .00 | 348,084.43 | 83.7% | |
| 461608 METERED INDUSTRIAL | 6,825,000 | 0 | 6,825,000 | 5,414,884.76 | .00 | 1,410,115.24 | 79.3% | |
| 461658 METERED APARTMENT < 3 UNITS | 2,415,000 | 0 | 2,415,000 | 1,900,471.73 | .00 | 514,528.27 | 78.7% | |
| 461708 METERED MULTI FAMILY | 1,575,000 | 0 | 1,575,000 | 1,260,425.80 | .00 | 314,574.20 | 80.0% | |
| 461758 METERED RESTAURANT | 178,500 | 0 | 178,500 | 145,604.48 | .00 | 32,895.52 | 81.6% | |
| 461808 METERED MUNICIPAL | 467,250 | 0 | 467,250 | 401,390.77 | .00 | 65,859.23 | 85.9% | |
| 462000 PRIVATE FIRELINES | 169,050 | 0 | 169,050 | 132,522.71 | .00 | 36,527.29 | 78.4% | |
| 463000 PUBLIC FIRE PROTECTION | 1,449,000 | 0 | 1,449,000 | 1,175,608.15 | .00 | 273,391.85 | 81.1% | |
| 466003 SALES FOR RESALE-ASH | 3,465,000 | 0 | 3,465,000 | 2,598,518.02 | .00 | 866,481.98 | 75.0% | |
| 466004 SALES FOR RESALE-SCOTT | 89,250 | 0 | 89,250 | 63,011.33 | .00 | 26,238.67 | 70.6% | |
| 466005 SALES FOR RESALE-HOBART | 472,500 | 0 | 472,500 | 295,799.70 | .00 | 176,700.30 | 62.6% | |
| 466006 SALES FOR RESALE-WRIGHTSTOWN | 207,900 | 0 | 207,900 | 191,974.96 | .00 | 15,925.04 | 92.3% | |
| 470000 LATE PAYMENT PENALTIES | 125,000 | 0 | 125,000 | 72,572.11 | .00 | 52,427.89 | 58.1% | |
| 471000 TURN ON & SET REVENUE | 50,000 | 0 | 50,000 | 43,113.00 | .00 | 6,887.00 | 86.2% | |
| 472000 RENT-CELL TOWERS | 143,000 | 0 | 143,000 | 96,322.34 | .00 | 46,677.66 | 67.4% | |
| 472010 RENT-ADDITIONAL METERS | 22,000 | 0 | 22,000 | 14,819.48 | .00 | 7,180.52 | 67.4% | |
| 472020 RENT - LAND | 1,500 | 0 | 1,500 | 1,000.00 | .00 | 500.00 | 66.7% | |
| 474000 OTHER WATER REVENUE-MISC | 1,500 | 0 | 1,500 | 4,103.11 | .00 | -2,603.11 | 273.5% | |
| 474010 RETURN ON METER INVEST | 110,000 | 0 | 110,000 | .00 | .00 | 110,000.00 | .0% | |
| 474020 REBATES | 35,000 | 0 | 35,000 | 21,931.03 | .00 | 13,068.97 | 62.7% | |
| 474030 PRIVATE WELL PERMITS | 500 | 0 | 500 | 100.00 | .00 | 400.00 | 20.0% | |
| 474040 SALE OF SCRAP | 10,000 | 0 | 10,000 | 7,689.05 | .00 | 2,310.95 | 76.9% | |
| 474050 TITLE COMPANY LETTERS | 3,000 | 0 | 3,000 | 1,420.00 | .00 | 1,580.00 | 47.3% | |
| 474060 THAW SERVICE | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% | |
| 474070 MISSED APPOINTMENT CHARGE | 0 | 0 | 0 | 360.00 | .00 | -360.00 | 100.0% | |

Report generated: 12/04/2024 09:38
User: StephanieRo
Program ID: glytdbud

# GREEN BAY WATER
## OCTOBER 2024 REVENUE BUDGET REPORT

FOR 2024 10

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD REVENUE | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|---|---|---|---|---|---|---|---|
| 476000 SEWER REIMB FROM CITY | 1,075,000 | 0 | 1,075,000 | 900,000.00 | .00 | 175,000.00 | 83.7% |
| 476100 STORM REIMB FROM CITY | 408,000 | 0 | 408,000 | 340,000.00 | .00 | 68,000.00 | 83.3% |
| TOTAL WATER UTILITY | 28,680,889 | 0 | 28,680,889 | 23,218,924.75 | .00 | 5,461,964.25 | 81.0% |
| GRAND TOTAL | 28,680,889 | 0 | 28,680,889 | 23,218,924.75 | .00 | 5,461,964.25 | 81.0% |

** END OF REPORT - Generated by Stephanie Rogers **

(1) DNR Galvanzied replacement program - not budgeted for

# GREEN BAY WATER
## OCTOBER 2024 EXPENSE BUDGET REPORT

FOR 2024 10

610 WATER UTILITY

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE BUDGET | PCT USED | |
|---|---|---|---|---|---|---|---|---|
| 1630 STORES EXPENSE | 88,576 | 0 | 88,576 | 60,517.03 | .00 | 28,058.97 | 68.3% | |
| 1840 CLEARING ACCOUNTS | 557,765 | 0 | 557,765 | -374,655.85 | .00 | 932,420.85 | -67.2% | |
| 4030 DEPRECIATION EXPENSE | 5,222,113 | 0 | 5,222,113 | 4,409,240.00 | .00 | 812,873.00 | 84.4% | |
| 4050 AMORTIZATION OF OTHER PLANT | 131,453 | 0 | 131,453 | 109,544.40 | .00 | 21,908.60 | 83.3% | |
| 4080 TAXES | 3,035,416 | 0 | 3,035,416 | 2,297,974.64 | .00 | 737,441.36 | 75.7% | |
| 4160 MERCHANDISING & JOBBING EXP | 244,146 | 0 | 244,146 | 195,683.65 | .00 | 48,462.35 | 80.2% | |
| 4260 OTHER INCOME DEDUCTIONS | 456,321 | 0 | 456,321 | .00 | .00 | 456,321.00 | .0% | |
| 4270 INTEREST ON LONG-TERM DEBT | 1,290,127 | 0 | 1,290,127 | 1,075,105.80 | .00 | 215,021.20 | 83.3% | |
| 4280 AMORTIZATION OF DEBT DISCOUNT | 228,727 | 0 | 228,727 | 189,771.60 | .00 | 38,955.40 | 83.0% | |
| 6020 PURCHASED WATER | 9,000 | 0 | 9,000 | 7,436.44 | .00 | 1,563.56 | 82.6% | |
| 6130 MAINTENANCE OF INTAKES | 10,000 | 0 | 10,000 | 19,060.00 | .00 | -9,060.00 | 190.6% | (1) |
| 6160 MAINTENANCE OF SUPPLY MAINS | 78,765 | 0 | 78,765 | 191,198.02 | .00 | -112,433.02 | 242.7% | (2) |
| 6200 PUMP OPS SUPERVISION & ENG | 91,997 | 0 | 91,997 | 83,126.43 | .00 | 8,870.57 | 90.4% | |
| 6230 FUEL OR POWER FOR PUMPING | 937,000 | 0 | 937,000 | 711,210.70 | .00 | 225,789.30 | 75.9% | |
| 6240 PUMP LABOR & EXPENSES | 107,888 | 0 | 107,888 | 40,323.60 | .00 | 67,564.40 | 37.4% | |
| 6260 MISC PUMPING EXPENSE | 85,550 | 0 | 85,550 | 43,182.60 | .00 | 42,367.40 | 50.5% | |
| 6300 PUMP MAINT SUPERVISION & ENG | 42,369 | 0 | 42,369 | 30,415.19 | .00 | 11,953.81 | 71.8% | |
| 6310 PUMP MAINT OF STRUCTURES | 213,239 | 0 | 213,239 | 109,509.28 | 103,680.00 | 49.72 | 100.0% | |
| 6320 PUMP MAINT OF POWER PROD EQUIP | 41,000 | -2,187 | 38,813 | 20,140.04 | .00 | 18,673.29 | 51.9% | |
| 6330 MAINT OF PUMPING EQUIP | 399,500 | 89,901 | 489,401 | 315,768.86 | 61,303.00 | 112,329.14 | 77.0% | |
| 6400 TREATMENT OPS SUPERVIS & ENG | 86,501 | 0 | 86,501 | 70,226.48 | .00 | 16,274.52 | 81.2% | |
| 6410 CHEMICALS | 628,000 | 0 | 628,000 | 414,715.89 | .00 | 213,284.11 | 66.0% | |
| 6420 WATER TREATMENT OPERATIONS EXP | 811,947 | 0 | 811,947 | 554,795.75 | .00 | 257,151.25 | 68.3% | |
| 6430 MISC WATER TREATMENT EXP | 182,437 | 0 | 182,437 | 139,776.37 | .00 | 42,660.63 | 76.6% | |
| 6500 TREATMENT MAINT SUPERVIS & ENG | 37,072 | 0 | 37,072 | 29,119.79 | .00 | 7,952.21 | 78.5% | |
| 6510 TREATMENT MAINT OF STRUCTURES | 54,967 | 0 | 54,967 | 26,175.08 | .00 | 28,791.92 | 47.6% | |
| 6520 MAINT OF TREATMENT EQUIP | 249,861 | 0 | 249,861 | 182,426.28 | .00 | 67,434.72 | 73.0% | |
| 6600 TRANS & DIST OPS SUP & ENG | 273,339 | 0 | 273,339 | 217,750.31 | .00 | 55,588.69 | 79.7% | |
| 6620 TRANS & DIST LINES EXPENSE | 280,900 | 0 | 280,900 | 232,611.00 | .00 | 48,289.00 | 82.8% | |
| 6630 METER EXPENSE | 226,460 | 0 | 226,460 | 193,910.31 | .00 | 32,549.69 | 85.6% | |
| 6640 CUSTOMER INSTALLATION EXP | 237,504 | 0 | 237,504 | 650,395.98 | .00 | -412,891.98 | 273.8% | (3) |
| 6650 MISC TRANS & DIST EXPENSES | 468,410 | 0 | 468,410 | 390,163.85 | .00 | 78,246.15 | 83.3% | |
| 6720 MAINT OF DIST RES & STANDPIPES | 438,652 | 0 | 438,652 | 46,175.81 | 23,500.00 | 368,976.19 | 15.9% | |
| 6730 MAINT OF TRANS & DIST MAINS | 1,486,918 | 0 | 1,486,918 | 1,023,439.57 | .00 | 463,478.43 | 68.8% | |
| 6750 MAINT OF SERVICES | 567,253 | 0 | 567,253 | 709,982.07 | .00 | -142,729.07 | 125.2% | (4) |
| 6760 MAINT OF METERS | 67,404 | 0 | 67,404 | 46,724.84 | .00 | 20,679.16 | 69.3% | |
| 6770 MAINT OF HYDRANTS | 196,808 | 0 | 196,808 | 243,078.36 | .00 | -46,270.36 | 123.5% | (5) |
| 9020 METER READING EXPENSE | 62,347 | 0 | 62,347 | 62,428.39 | .00 | -81.39 | 100.1% | |
| 9030 CUSTOMER RECORDS & COLLECTION | 1,030,767 | 0 | 1,030,767 | 873,446.92 | .00 | 157,320.08 | 84.7% | |
| 9040 UNCOLLECTIBLE ACCOUNTS | 2,000 | 0 | 2,000 | 1,976.88 | .00 | 23.12 | 98.8% | |

Report generated: 12/04/2024 09:50
User: StephanieRo
Program ID: glytdbud

# GREEN BAY WATER
## OCTOBER 2024 EXPENSE BUDGET REPORT

FOR 2024 10

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE BUDGET | PCT USED | |
|---|---|---|---|---|---|---|---|---|
| 9060 CUSTOMER SERVICE & INFORMATION | 73,658 | 0 | 73,658 | 64,764.85 | .00 | 8,893.15 | 87.9% | |
| 9200 ADMIN & GENERAL SALARIES | 854,832 | 0 | 854,832 | 593,715.36 | .00 | 261,116.64 | 69.5% | |
| 9210 OFFICE SUPPLIES & EXPENSES | 110,395 | 0 | 110,395 | 77,422.69 | .00 | 32,972.31 | 70.1% | |
| 9230 OUTSIDE SERVICES EMPLOYED | 589,646 | 0 | 589,646 | 310,563.54 | .00 | 279,082.46 | 52.7% | |
| 9240 PROPERTY INSURANCE | 129,057 | 0 | 129,057 | .00 | .00 | 129,057.00 | .0% | |
| 9250 INJURIES & DAMAGES | 60,437 | 0 | 60,437 | -48,796.88 | .00 | 109,233.88 | -80.7% | |
| 9260 EMPLOYEE PENSIONS & BENEFITS | 1,364,566 | 0 | 1,364,566 | 1,087,244.86 | .00 | 277,321.14 | 79.7% | |
| 9280 REGULATORY COMMISSION EXP | 15,000 | 0 | 15,000 | 18,434.92 | .00 | -3,434.92 | 122.9% | (6) |
| 9300 MISC GENERAL EXPENSES | 55,950 | 0 | 55,950 | 36,119.17 | .00 | 19,830.83 | 64.6% | |
| 9320 MAINT OF GENERAL PLANT | 241,954 | 0 | 241,954 | 189,250.62 | 1,183.00 | 51,520.38 | 78.7% | |
| TOTAL WATER UTILITY | 24,155,994 | 87,714 | 24,243,708 | 17,972,591.49 | 189,666.00 | 6,081,450.84 | 74.9% | |
| GRAND TOTAL | 24,155,994 | 87,714 | 24,243,708 | 17,972,591.49 | 189,666.00 | 6,081,450.84 | 74.9% | |

** END OF REPORT - Generated by Stephanie Rogers **

(1) Additional work needed on lake station intake cleaning
(2) 36" main break
(3) Private side galvanized service replacement - reimbursed by DNR
(4) Increase in pavement repair cost from City
(5) Hydrant parts for maintenance includes order from prior year
(6) PSC fees for construction authorization

# GREEN BAY WATER
## CASH POSITION
## November 30, 2023 & 2024

| | 11/30/2023 | 11/30/2024 |
|---|---|---|
| UNRESTRICTED CURRENT ASSETS | | |
| Cash & Investments - Operation & Maintenance | | |
| Local Govt. Investment Pool | $ 110,487 | $ 116,026 |
| Associated Bank Checking | 11,983,345 | 11,862,774 |
| Working Cash Funds - Petty Cash | 1,700 | 1,700 |
| Total Cash & Investments - Operation & Maintenance | 12,095,532 | 11,980,500 |
| | | |
| RESTRICTED CURRENT ASSETS | | |
| Cash & Investments - Restricted | | |
| Certificates of Deposit - Bond Redemption | 465,000 | 440,000 |
| Associated Bank Money Market Account - Bond Redemption | 22,576 | 7,631 |
| Associated Bank Checking - Private Service Replacement | - | 63,675 |
| Total Cash & Investments - Restricted | 487,576 | 511,306 |
| | | |
| RESTRICTED LONG-TERM ASSETS | | |
| Cash & Investments - Debt Reserve | | |
| Associated Trust Money Market | 48,904 | 488,352 |
| Associated Trust Certificates of Deposit | 473,914 | - |
| Associated Trust Municipal Bonds | 6,115,760 | 6,446,964 |
| Total Cash & Investments - Debt Reserve | 6,638,578 | 6,935,316 |
| | | |
| TOTAL CASH POSITION | $ 19,221,686 | $ 19,427,122 |

**GREEN BAY WATER**
BALANCE SHEET
November 30, 2023 & 2024

| | 11/30/2023 | 11/30/2024 |
|---|---|---|
| **ASSETS** | | |
| **Current Assets** | | |
| Unrestricted Current Assets | | |
| Cash & Investments - Operating & Maintenance | $ 12,095,532 | $ 11,980,500 |
| Accounts Receivable - Customer Accounts | 11,917,511 | 12,945,038 |
| Inventories | 740,270 | 775,257 |
| Prepaid Items | 62,323 | 42,522 |
| Total Unrestricted Current Assets | 24,815,636 | 25,743,317 |
| | | |
| Restricted Current Assets | | |
| Cash & Investments - Bond Redemption Fund | 487,576 | 447,631 |
| Interest Receivable | 785 | 542 |
| Cash & Investments - Private Service Replacement Fund | - | 63,675 |
| Accounts Receivable - Grants | - | - |
| Total Restricted Current Assets | 488,361 | 511,848 |
| Total Current Assets | 25,303,997 | 26,255,165 |
| | | |
| **Noncurrent Assets** | | |
| Restricted Assets | | |
| Cash & Investments - Debt Reserve Fund | 6,638,578 | 6,935,316 |
| Accrued Interest | 40,631 | 51,015 |
| Net Pension Asset | 2,127,002 | - |
| Total Restricted Assets | 8,806,211 | 6,986,331 |
| | | |
| Other Assets | | |
| Unamortized Ashwaubenon Booster | 996,854 | 865,401 |
| Unamortized Wrightstown Loan/Grant | 382,438 | 350,788 |
| Total Other Assets | 1,379,292 | 1,216,189 |
| | | |
| Capital Assets | | |
| Property, Plant & Equipment | 254,756,538 | 260,677,427 |
| Less: Accumulated Depreciation | (108,099,849) | (113,342,983) |
| Net Property, Plant & Equipment | 146,656,689 | 147,334,444 |
| Construction in Progress | 3,323,343 | 2,402,091 |
| Total Capital Assets | 149,980,032 | 149,736,535 |
| | | |
| Total Noncurrent Assets | 160,165,535 | 157,939,055 |
| | | |
| **TOTAL ASSETS** | 185,469,532 | 184,194,221 |
| | | |
| **DEFERRED OUTFLOWS OF RESOURCES** | | |
| Unamortized Loss on Advanced Refunding | 194,528 | 155,777 |
| Deferred Outflows - Pension | 4,737,486 | 8,875,731 |
| Total Deferred Outflows of Resources | 4,932,014 | 9,031,508 |

**GREEN BAY WATER**
BALANCE SHEET
November 30, 2023 & 2024

| | 11/30/2023 | 11/30/2024 |
|---|---|---|
| **LIABILITIES** | | |
| **Current Liabilities** | | |
| Accounts Payable | $ 15,625 | $ 65,422 |
| Sewer Collections Payable | 6,899,757 | 7,473,926 |
| Storm Water Collections Payable | 3,379,475 | 3,552,527 |
| Accrued Payroll Taxes | 31,474 | 38,224 |
| Accrued Payroll, Vacation & Sick Leave Pay | 271,537 | 289,220 |
| Accrued Taxes | 2,169,886 | 2,186,366 |
| Payable from Restricted Assets | | |
| Current Portion of Long - Term Debt | 4,415,000 | 3,910,000 |
| Accrued Interest | 107,511 | (0) |
| Total Current Liabilities | 17,290,265 | 17,515,685 |
| Long - term Obligations, Less Current Portion | | |
| Revenue Bonds - Net of Premiums & Discounts | 33,356,506 | 29,044,497 |
| Accrued Vacation & Sick Leave Pay | 132,004 | 201,769 |
| Net Pension Liability | - | 1,390,540 |
| Total Long-term Liabilities | 33,488,510 | 30,636,806 |
| **TOTAL LIABILITIES** | 50,778,775 | 48,152,491 |
| **DEFERRED INFLOWS OF RESOURCES** | | |
| Deferred Inflows - Pension | 5,627,565 | 6,665,467 |
| **NET POSITION** | | |
| Contributed Capital - City of Green Bay | 744,232 | 744,232 |
| Net Investment in Capital Assets | 112,403,053 | 116,937,816 |
| Restricted | 9,187,061 | 7,498,180 |
| Unrestricted | 11,660,859 | 13,227,543 |
| **TOTAL NET POSITION** | $ 133,995,205 | $ 138,407,771 |

# GREEN BAY WATER

## Statement of Revenues, Expenses and Changes in Net Position
## Month Ended November 30, 2023 and 2024

| | 11/30/23 | 11/30/24 |
|---|---|---|
| **OPERATING REVENUES** | | |
| Charges for services | $ 21,714,343 | $ 21,885,158 |
| Other | 1,713,226 | 1,662,091 |
| Total operating revenues | 23,427,569 | 23,547,249 |
| **OPERATING EXPENSES** | | |
| Operation and maintenance | 10,755,513 | 11,016,907 |
| Depreciation | 4,519,603 | 4,850,164 |
| Total operating expenses | 15,275,116 | 15,867,071 |
| Operating income | 8,152,453 | 7,680,178 |
| **NONOPERATING REVENUES (EXPENSES)** | | |
| Interest income | 882,274 | 942,216 |
| Grant revenue | 712,142 | 503,694 |
| Miscellaneous income | 281,123 | 299,477 |
| Interest and fiscal charges | (1,274,251) | (1,075,106) |
| Amortization of debt premium net of discounts | 415,030 | 377,300 |
| Amortization of loss on advance refundings | (157,351) | (75,663) |
| Total nonoperating revenues (expenses) | 858,967 | 971,918 |
| Income before contributions and transfers | 9,011,420 | 8,652,097 |
| Capital contributions | 72,247 | 65,545 |
| Transfers out - tax equivalent | (2,491,203) | (2,522,611) |
| **Change in net position** | 6,592,464 | 6,195,032 |
| **Net position - January 1** | 127,402,741 | 132,212,739 |
| **Net position - November 30** | $ 133,995,205 | $ 138,407,771 |

# GREEN BAY WATER
## NOVEMBER 2024 REVENUE BUDGET REPORT

FOR 2024 11

610 WATER UTILITY

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD REVENUE | | AVAILABLE BUDGET | PCT USED | |
|---|---|---|---|---|---|---|---|---|
| 415000 MERCH & JOBBING REV | 330,750 | 0 | 330,750 | 249,918.82 | .00 | 80,831.18 | 75.6% | |
| 419900 INT INCOME-OPER FUND | 400,000 | 0 | 400,000 | 589,758.25 | .00 | -189,758.25 | 147.4% | |
| 419911 INT INC-BOND REDEMPTION | 50,000 | 0 | 50,000 | 92,630.44 | .00 | -42,630.44 | 185.3% | |
| 419920 INT INC-DEBT RESERVE | 175,000 | 0 | 175,000 | 184,830.12 | .00 | -9,830.12 | 105.6% | |
| 419925 UNREALIZED GAIN/LOSS DEBT RE | 50,000 | 0 | 50,000 | 74,990.05 | .00 | -24,990.05 | 150.0% | (1) |
| 420000 GRANT REVENUE | 0 | 0 | 0 | 503,693.75 | .00 | -503,693.75 | 100.0% | |
| 421000 MISC NON-OPERATING INC | 300,000 | 0 | 300,000 | 65,545.47 | .00 | 234,454.53 | 21.8% | |
| 429440 AMORT PREM-GB-2004 | 124,305 | 0 | 124,305 | 103,587.80 | .00 | 20,717.20 | 83.3% | |
| 429443 AMORT PREM ASH-2004 | 12,625 | 0 | 12,625 | 10,520.80 | .00 | 2,104.20 | 83.3% | |
| 429460 AMORT PREM-GB-2014 | 82,167 | 0 | 82,167 | 68,472.40 | .00 | 13,694.60 | 83.3% | |
| 429463 AMORT PREM-ASH-2014 | 8,345 | 0 | 8,345 | 6,954.30 | .00 | 1,390.70 | 83.3% | |
| 429470 AMORT PREM-GB-2019 | 313,470 | 0 | 313,470 | 261,225.30 | .00 | 52,244.70 | 83.3% | |
| 429473 AMORT PREM-ASH-2019 | 31,837 | 0 | 31,837 | 26,531.20 | .00 | 5,305.80 | 83.3% | |
| 429480 AMORT PREM-GB-2021 | 16,940 | 0 | 16,940 | 14,116.70 | .00 | 2,823.30 | 83.3% | |
| 461508 METERED RESIDENTIAL | 5,355,000 | 0 | 5,355,000 | 4,753,351.27 | .00 | 601,648.73 | 88.8% | |
| 461558 METERED COMMERCIAL | 2,131,500 | 0 | 2,131,500 | 2,007,702.26 | .00 | 123,797.74 | 94.2% | |
| 461608 METERED INDUSTRIAL | 6,825,000 | 0 | 6,825,000 | 6,001,421.99 | .00 | 823,578.01 | 87.9% | |
| 461658 METERED APARTMENT < 3 UNITS | 2,415,000 | 0 | 2,415,000 | 2,167,636.31 | .00 | 247,363.69 | 89.8% | |
| 461708 METERED MULTI FAMILY | 1,575,000 | 0 | 1,575,000 | 1,421,663.10 | .00 | 153,336.90 | 90.3% | |
| 461758 METERED RESTAURANT | 178,500 | 0 | 178,500 | 167,153.34 | .00 | 11,346.66 | 93.6% | |
| 461808 METERED MUNICIPAL | 467,250 | 0 | 467,250 | 447,860.01 | .00 | 19,389.99 | 95.9% | |
| 462000 PRIVATE FIRELINES | 169,050 | 0 | 169,050 | 132,593.64 | .00 | 36,456.36 | 78.4% | |
| 463000 PUBLIC FIRE PROTECTION | 1,449,000 | 0 | 1,449,000 | 1,306,268.70 | .00 | 142,731.30 | 90.1% | |
| 466003 SALES FOR RESALE-ASH | 3,465,000 | 0 | 3,465,000 | 2,884,834.41 | .00 | 580,165.59 | 83.3% | |
| 466004 SALES FOR RESALE-SCOTT | 89,250 | 0 | 89,250 | 70,872.30 | .00 | 18,377.70 | 79.4% | |
| 466005 SALES FOR RESALE-HOBART | 472,500 | 0 | 472,500 | 331,825.35 | .00 | 140,674.65 | 70.2% | |
| 466006 SALES FOR RESALE-WRIGHTSTOWN | 207,900 | 0 | 207,900 | 191,974.96 | .00 | 15,925.04 | 92.3% | |
| 470000 LATE PAYMENT PENALTIES | 125,000 | 0 | 125,000 | 133,555.94 | .00 | -8,555.94 | 106.8% | |
| 471000 TURN ON & SET REVENUE | 50,000 | 0 | 50,000 | 49,558.00 | .00 | 442.00 | 99.1% | |
| 472000 RENT-CELL TOWERS | 143,000 | 0 | 143,000 | 96,322.34 | .00 | 46,677.66 | 67.4% | |
| 472010 RENT-ADDITIONAL METERS | 22,000 | 0 | 22,000 | 16,866.94 | .00 | 5,133.06 | 76.7% | |
| 472020 RENT - LAND | 1,500 | 0 | 1,500 | 1,000.00 | .00 | 500.00 | 66.7% | |
| 474000 OTHER WATER REVENUE-MISC | 1,500 | 0 | 1,500 | 10,967.41 | .00 | -9,467.41 | 731.2% | (2) |
| 474010 RETURN ON METER INVEST | 110,000 | 0 | 110,000 | .00 | .00 | 110,000.00 | .0% | |
| 474020 REBATES | 35,000 | 0 | 35,000 | 27,513.02 | .00 | 7,486.98 | 78.6% | |
| 474030 PRIVATE WELL PERMITS | 500 | 0 | 500 | 100.00 | .00 | 400.00 | 20.0% | |
| 474040 SALE OF SCRAP | 10,000 | 0 | 10,000 | 9,715.73 | .00 | 284.27 | 97.2% | |
| 474050 TITLE COMPANY LETTERS | 3,000 | 0 | 3,000 | 1,640.00 | .00 | 1,360.00 | 54.7% | |
| 474060 THAW SERVICE | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% | |
| 474070 MISSED APPOINTMENT CHARGE | 0 | 0 | 0 | 410.00 | .00 | -410.00 | 100.0% | |

# GREEN BAY WATER
## NOVEMBER 2024 REVENUE BUDGET REPORT

FOR 2024 11

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD REVENUE | | AVAILABLE BUDGET | PCT USED |
|---|---|---|---|---|---|---|---|
| 476000 SEWER REIMB FROM CITY | 1,075,000 | 0 | 1,075,000 | 990,000.00 | .00 | 85,000.00 | 92.1% |
| 476100 STORM REIMB FROM CITY | 408,000 | 0 | 408,000 | 374,000.00 | .00 | 34,000.00 | 91.7% |
| TOTAL WATER UTILITY | 28,680,889 | 0 | 28,680,889 | 25,849,582.42 | .00 | 2,831,306.58 | 90.1% |
| GRAND TOTAL | 28,680,889 | 0 | 28,680,889 | 25,849,582.42 | .00 | 2,831,306.58 | 90.1% |

** END OF REPORT - Generated by Stephanie Rogers **

(1) DNR Galvanized replacement program - not budgeted for
(2) Refund from prior year purchases returned

# GREEN BAY WATER
## NOVEMBER 2024 EXPENSE BUDGET REPORT

FOR 2024 11

610 WATER UTILITY

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE BUDGET | PCT USED | |
|---|---|---|---|---|---|---|---|---|
| 1630 STORES EXPENSE | 88,576 | 0 | 88,576 | 66,635.03 | .00 | 21,940.97 | 75.2% | |
| 1840 CLEARING ACCOUNTS | 557,765 | 0 | 557,765 | -383,668.51 | .00 | 941,433.51 | -68.8% | |
| 4030 DEPRECIATION EXPENSE | 5,222,113 | 0 | 5,222,113 | 4,850,164.00 | .00 | 371,949.00 | 92.9% | |
| 4050 AMORTIZATION OF OTHER PLANT | 131,453 | 0 | 131,453 | 120,498.84 | .00 | 10,954.16 | 91.7% | |
| 4080 TAXES | 3,035,416 | 0 | 3,035,416 | 2,522,610.58 | .00 | 512,805.42 | 83.1% | |
| 4160 MERCHANDISING & JOBBING EXP | 244,146 | 0 | 244,146 | 216,097.07 | .00 | 28,048.93 | 88.5% | |
| 4260 OTHER INCOME DEDUCTIONS | 456,321 | 0 | 456,321 | .00 | .00 | 456,321.00 | .0% | |
| 4270 INTEREST ON LONG-TERM DEBT | 1,290,127 | 0 | 1,290,127 | 1,075,105.80 | .00 | 215,021.20 | 83.3% | |
| 4280 AMORTIZATION OF DEBT DISCOUNT | 228,727 | 0 | 228,727 | 189,771.60 | .00 | 38,955.40 | 83.0% | |
| 6020 PURCHASED WATER | 9,000 | 0 | 9,000 | 7,436.44 | .00 | 1,563.56 | 82.6% | |
| 6130 MAINTENANCE OF INTAKES | 10,000 | 0 | 10,000 | 19,060.00 | .00 | -9,060.00 | 190.6% | (1) |
| 6160 MAINTENANCE OF SUPPLY MAINS | 78,765 | 0 | 78,765 | 198,721.42 | .00 | -119,956.42 | 252.3% | (2) |
| 6200 PUMP OPS SUPERVISION & ENG | 91,997 | 0 | 91,997 | 90,379.65 | .00 | 1,617.35 | 98.2% | |
| 6230 FUEL OR POWER FOR PUMPING | 937,000 | 0 | 937,000 | 773,967.15 | .00 | 163,032.85 | 82.6% | |
| 6240 PUMP LABOR & EXPENSES | 107,888 | 0 | 107,888 | 42,360.29 | .00 | 65,527.71 | 39.3% | |
| 6260 MISC PUMPING EXPENSE | 85,550 | 0 | 85,550 | 47,669.17 | .00 | 37,880.83 | 55.7% | |
| 6300 PUMP MAINT SUPERVISION & ENG | 42,369 | 0 | 42,369 | 34,177.34 | .00 | 8,191.66 | 80.7% | |
| 6310 PUMP MAINT OF STRUCTURES | 213,239 | 0 | 213,239 | 116,291.01 | 66,180.00 | 30,767.99 | 85.6% | |
| 6320 PUMP MAINT OF POWER PROD EQUIP | 41,000 | -2,187 | 38,813 | 20,140.04 | .00 | 18,673.29 | 51.9% | |
| 6330 MAINT OF PUMPING EQUIP | 399,500 | 89,901 | 489,401 | 402,321.97 | 61,303.00 | 25,776.03 | 94.7% | |
| 6400 TREATMENT OPS SUPERVIS & ENG | 86,501 | 0 | 86,501 | 75,977.65 | .00 | 10,523.35 | 87.8% | |
| 6410 CHEMICALS | 628,000 | 0 | 628,000 | 466,970.87 | .00 | 161,029.13 | 74.4% | |
| 6420 WATER TREATMENT OPERATIONS EXP | 811,947 | 0 | 811,947 | 597,779.60 | .00 | 214,167.40 | 73.6% | |
| 6430 MISC WATER TREATMENT EXP | 182,437 | 0 | 182,437 | 153,099.75 | .00 | 29,337.25 | 83.9% | |
| 6500 TREATMENT MAINT SUPERVIS & ENG | 37,072 | 0 | 37,072 | 33,000.41 | .00 | 4,071.59 | 89.0% | |
| 6510 TREATMENT MAINT OF STRUCTURES | 54,967 | 0 | 54,967 | 32,431.99 | .00 | 22,535.01 | 59.0% | |
| 6520 MAINT OF TREATMENT EQUIP | 249,861 | 0 | 249,861 | 204,684.65 | .00 | 45,176.35 | 81.9% | |
| 6600 TRANS & DIST OPS SUP & ENG | 273,339 | 0 | 273,339 | 231,904.58 | .00 | 41,434.42 | 84.8% | |
| 6620 TRANS & DIST LINES EXPENSE | 280,900 | 0 | 280,900 | 241,442.57 | .00 | 39,457.43 | 86.0% | |
| 6630 METER EXPENSE | 226,460 | 0 | 226,460 | 211,385.32 | .00 | 15,074.68 | 93.3% | |
| 6640 CUSTOMER INSTALLATION EXP | 237,504 | 0 | 237,504 | 732,185.24 | .00 | -494,681.24 | 308.3% | (3) |
| 6650 MISC TRANS & DIST EXPENSES | 468,410 | 0 | 468,410 | 422,671.32 | .00 | 45,738.68 | 90.2% | |
| 6720 MAINT OF DIST RES & STANDPIPES | 438,652 | 0 | 438,652 | 48,045.50 | 23,500.00 | 367,106.50 | 16.3% | |
| 6730 MAINT OF TRANS & DIST MAINS | 1,486,918 | 0 | 1,486,918 | 1,126,534.72 | .00 | 360,383.28 | 75.8% | |
| 6750 MAINT OF SERVICES | 567,253 | 0 | 567,253 | 775,485.18 | .00 | -208,232.18 | 136.7% | (4) |
| 6760 MAINT OF METERS | 67,404 | 0 | 67,404 | 50,681.13 | .00 | 16,722.87 | 75.2% | |
| 6770 MAINT OF HYDRANTS | 196,808 | 0 | 196,808 | 255,370.67 | .00 | -58,562.67 | 129.8% | (5) |
| 9020 METER READING EXPENSE | 62,347 | 0 | 62,347 | 64,778.69 | .00 | -2,431.69 | 103.9% | |
| 9030 CUSTOMER RECORDS & COLLECTION | 1,030,767 | 0 | 1,030,767 | 943,220.02 | .00 | 87,546.98 | 91.5% | |
| 9040 UNCOLLECTIBLE ACCOUNTS | 2,000 | 0 | 2,000 | 1,976.88 | .00 | 23.12 | 98.8% | |

Report generated: 12/11/2024 14:03
User: StephanieRo
Program ID: glytdbud

# GREEN BAY WATER
## NOVEMBER 2024 EXPENSE BUDGET REPORT

FOR 2024 11

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE BUDGET | PCT USED | |
|---|---|---|---|---|---|---|---|---|
| 9060 CUSTOMER SERVICE & INFORMATION | 73,658 | 0 | 73,658 | 71,180.04 | .00 | 2,477.96 | 96.6% | |
| 9200 ADMIN & GENERAL SALARIES | 854,832 | 0 | 854,832 | 653,723.34 | .00 | 201,108.66 | 76.5% | |
| 9210 OFFICE SUPPLIES & EXPENSES | 110,395 | 0 | 110,395 | 85,246.29 | .00 | 25,148.71 | 77.2% | |
| 9230 OUTSIDE SERVICES EMPLOYED | 589,646 | 0 | 589,646 | 327,104.31 | .00 | 262,541.69 | 55.5% | |
| 9240 PROPERTY INSURANCE | 129,057 | 0 | 129,057 | .00 | .00 | 129,057.00 | .0% | |
| 9250 INJURIES & DAMAGES | 60,437 | 0 | 60,437 | -11,296.88 | .00 | 71,733.88 | -18.7% | (6) |
| 9260 EMPLOYEE PENSIONS & BENEFITS | 1,364,566 | 0 | 1,364,566 | 1,193,909.04 | .00 | 170,656.96 | 87.5% | |
| 9280 REGULATORY COMMISSION EXP | 15,000 | 0 | 15,000 | 18,434.92 | .00 | -3,434.92 | 122.9% | (7) |
| 9300 MISC GENERAL EXPENSES | 55,950 | 0 | 55,950 | 36,474.19 | .00 | 19,475.81 | 65.2% | |
| 9320 MAINT OF GENERAL PLANT | 241,954 | 0 | 241,954 | 200,417.91 | 1,183.00 | 40,353.09 | 83.3% | |
| TOTAL WATER UTILITY | 24,155,994 | 87,714 | 24,243,708 | 19,654,558.79 | 152,166.00 | 4,436,983.54 | 81.7% | |
| GRAND TOTAL | 24,155,994 | 87,714 | 24,243,708 | 19,654,558.79 | 152,166.00 | 4,436,983.54 | 81.7% | |

** END OF REPORT - Generated by Stephanie Rogers **

(1) Additional work needed on lake station intake cleaning
(2) 36" main break
(3) Private side galvanized service replacement - reimbursed by DNR
(4) Increase in pavement repair cost from City
(5) Hydrant parts for maintenance includes order from prior year
(6) Reimbursement from insurance for Lake Station tower damage - fixed in Dec.
(7) PSC fees for construction authorization approval

# *Green Bay Water Commission*
# GENERAL MANAGER UPDATE

**DATE:** **December 16th, 2024**
**TO:** **Green Bay Water Commission**
**FROM:** **Brian Powell, P.E., General Manager, Green Bay Water**
**RE:** **General Manager Update**

The General Manager will provide the Commission with updates on the following organizational initiatives:

**Key Updates**

1. **Water Main Replacement**: Completed the replacement of 4.2 miles of water main in 2024.
2. **PRV Station Installation**: Installed the 54/57 Pressure Reducing Valve (PRV) station with in-house crews.
3. **Village of Luxemburg Update**
4. **Cybersecurity Update**
5. **Year-Round Summer Hours Implementation**
6. **Workforce Report**
    a. Conducted interviews for the Distribution Maintenance Manager position.

**Preliminary 2025 General Manager Goals**

**Goal 1:** *Continue to improve efficiency of transmission system & reduce unbilled water*

- Install insertion mag meters on the 36-inch finished water transmission mains at the Filter Plant (Q3).
- Analyze individual pressure zones using software queries to prioritize PRV station metering improvements (Q4).

**Goal 2:** *Prioritize Future Replacement of Water Mains in Coordination with the City*

- Continue collaboration with the Department of Public Works (DPW) on the 5-Year Program, replacing 1% of water mains annually in conjunction with the street program (Q1).
- Complete the dual water main project and create a priority list for replacing water mains 4 inches in diameter and smaller (Q3).
- Replace nine (9) 36-inch diameter pipe segments identified by Pipediver as having broken wires (Q4).

**Goal 3:** *Strengthen Cybersecurity Safeguards*

- Collaborate with the City of Green Bay's Chief of Cybersecurity to map the network and implement recommendations, including firewall updates and multi-factor authentication (Q1).
- Schedule and complete a cybersecurity audit by the Cybersecurity and Infrastructure Security Agency (CISA) (Q2).

**Goal 4:** *Maintain Employee Satisfaction and Workforce Quality*

- Conduct a comprehensive workforce analysis (Q3).
- Implement year-round summer hours (Q2).