



AGENDA OF THE EQUAL RIGHTS COMMISSION

THURSDAY, JANUARY 9, 2025, 5:30 PM

City Hall, Room 604 - The Harry Maier Room.

Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us06web.zoom.us/j/87139363656?pwd=MHRlU1VyY3dmd2x6eHhsN0x3Ry9yZz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 871 3936 3656

Passcode: 182212

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

I. Approval of the Thursday, January 9, 2025 Equal Rights Commission meeting agenda.

D. Approval of Minutes.

I. Approval of the December 12th, 2024, Equal Rights Commission meeting minutes.

E. Regular Business.

I. INFORMATION ONLY - Jeff Brooks presentation on Helena Group's Catalyst Cities project.

2. For consideration with possible action to revise Section 12-11 Equal Rights Commission of the City's Chapter 12, Civil Rights Ordinance. Link:

https://library.municode.com/wi/green_bay/codes/code_of_ordinances?nodeId=COOR_CH12CIRI_S12-11EQRICO

F. Informational.

I. Chair update.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Equal Right Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Equal Rights Commission
of the City of Green Bay

MEETING DATE

January 9, 2025

PREPARED BY

AGENDA ITEM # E.I

INFORMATION ONLY - Jeff Brooks presentation on Helena Group's Catalyst Cities project.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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of the City of Green Bay

MEETING DATE

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PREPARED BY

AGENDA ITEM # E.2

For consideration with possible action to revise Section 12-11 Equal Rights Commission of the City's Chapter 12, Civil Rights Ordinance. Link:
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- I. Sec._12_11.____Equal_Rights_Commission.12.06.24

Sec. 12-11. Equal Rights Commission.

- (a) *Members.* The Equal Rights Commission shall consist of nine residents of the City, appointed from a diverse and representative cross-section of the community, inclusive of traditionally underrepresented groups, who shall be members only so long as they shall reside in the City. The membership of the Commission shall include one Alder.
- (b) *Appointment.* Members of the Commission shall be appointed by the Mayor, subject to confirmation by the Council. The Alder shall be elected for a term of two years, and all other members of the Commission shall be appointed for a term of three years, except that three members initially appointed shall be appointed for a term of two years, and two members initially appointed shall be appointed for a term of one year. Each member shall hold office until a successor is appointed and confirmed. A vacancy occurring other than by expiration of the member's term shall be filled by appointment of the Mayor and confirmation by the Council for the unexpired portion of the term.
- (c) *Officers.* A chair and vice chair shall be elected from the membership of the Commission at the first regular meeting of each calendar year by a majority of the members of the Commission.
- (d) *Powers and duties.*
 - (1) The Commission shall meet not less than four times annually for monitoring the employment, contracting, and program activities of the City, and prepare and provide timely reports to the Mayor and Council on efforts to promote equal rights, equal opportunities, positive community relations, and to eliminate discrimination and inequities in City government and the City.
 - (2) Reporting.
 - a. *Departments.* The Human Resources Department, with the cooperation of all departments, shall regularly provide the Commission with information of efforts and activities undertaken across City government to achieve the leadership objectives described in sections 12-1 and 12-2, Green Bay Municipal Code. This information shall from time to time identify programs and activities conducted by the City to promote equal rights and equal opportunity, as well as goals, challenges, and strategies for the future. The Human Resources Department shall provide the Commission with information about activities and accomplishments with respect to diversity and equal employment opportunity in City employment. Upon request of the Commission, other City departments, agencies, and units shall report to the Commission orally, in writing, or both, at the pleasure of the Commission.
 - b. *Mayor and Common Council.* The Commission shall provide a written communication to the Mayor and the Common Council, not less than annually, summarizing the activities of the Commission and the progress of the City in meeting the leadership objectives specified in this chapter. This communication shall further include an examination of those conditions in the City at large which contribute to or detract from equal rights and an environment free from discrimination. The communication shall provide recommendations for furthering the purposes and objectives identified in this chapter.
 - (3) The Commission may, at its discretion, engage with employers, housing providers, community organizations, and other stakeholders to create positive working relationships focused on providing equal opportunities throughout the City and raising awareness of important equity issues.

(Ord. No. 25-20, § 1, 10-20-2020)



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AGENDA ITEM # F.I

Chair update.

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None