MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, NOVEMBER 20, 2024, 8:15 AM
TRANSIT
901 University Ave

A. ROLL CALL.

1. Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alderman Craig Stevens, Michael Conley-Kuhagen, Terri Refsguard and Hector Rodriguez.

   Present: Roger Kolb, Michael Conley - Kuhagen, Kevin Kuehn, Randy Scannell, Alderman Craig Stevens, and Hector Rodriguez

   Excused: Terri Refsguard

   Chair Roger Kolb called the meeting to order at 8:17 a.m.

B. APPROVAL OF THE AGENDA.

1. Approval of the Wednesday, November 20, 2024 Transit Commission Agenda.

   Moved by Randy Scannell, seconded by Hector Rodriguez to approve the November 20, 2024, agenda. Motion carried.
   Yes – Roger Kolb, Michael Conley-Kuhagen, Kevin Kuehn, and Alderman Craig Stevens
   No – None, Abstain - None

C. APPROVAL OF MINUTES.

1. Approval of Transit Commission minutes from October 16, 2024.

   Moved by Kevin Kuehn, seconded by Randy Scannell to approve the October 16, 2024, minutes. Motion carried.
   Yes – Roger Kolb, Michael Conley-Kuhagen, Randy Scannell, Kevin Kuehn, Hector Rodriguez, and Alderman Craig Stevens
   No – None, Abstain - None

D. PUBLIC HEARING.

1. Public Hearing: Proposed Fare Increase for Fixed Route, Microtransit, and ADA Paratransit Agency Fares

   Chair Roger Kolb opened the public hearing for comment.

   Chair Roger Kolb asked if anyone wished to speak. No comments, Chair Roger Kolb closed the public hearing.

   Moved by Randy Scannell, seconded by Michael Conley-Kuhagen to close the public hearing.
   Motion carried.
   Yes- Roger Kolb, Kevin Kuehn, Hector Rodriguez, and Alderman Craig Stevens
   No- None, Abstain- None

E. REGULAR BUSINESS.

1. Discussion/Action: Proposed Fare Increase for Fixed Route, Microtransit and ADA Paratransit Agency Fares.

   Director Kiewiz stated we are looking to increase Adult 30-Day, Student 30-Day, Reduced 30-Day and Agency fare passes by $2 and Adult Weekly pass by a $1. The Public Hearing has been posted on our website and no comments were received. The last fare increase we had was in 2020.

   Hector Rodriquez asked how much of an increase this is since 2020.

   P. Kiewiz shared it is a 5% increase from 2020. The next closest transit is 30 miles south of Green Bay and their 30-Day pass starts at $60.

   Moved by Randy Scannell, seconded by Hector Rodriguez to approve the Fare Increase for Fixed Route, Microtransit, and ADA Paratransit Agency Fares.
   Motion carried.
   Yes- Roger Kolb, Michael Conley-Kuhagen, Kevin Kuehn, and Alderman Craig Stevens
   No- None, Abstain- None

2. Discussion: Homeland Security Review

   Director Kiewiz did a short review of the Homeland Security report. We are obligated to use 1-1.5% of our budget on safety. This report will help with what we need to focus on.

   Hector Rodriguez commented that he appreciates our preventative measures to ensure everyone's safety.

3. Discussion/Action: Proposed Increase of Incremental Usage Fee

Director Kiewiz stated we are looking to increase the cost per use to $8.44 of the facility used of their passengers. Currently cost is $7.52 every time they pull in.

Moved by Randy Scannell, seconded by Michael Conley-Kuhagen to approve the increase of Incremental usage fee. Motion carried.
Yes - Roger Kolb, Kevin Kuehn, Hector Rodriguez, and Alderman Craig Stevens
No - None, Abstain- None

4. Discussion/Action: 2025 Green Bay Metro Budget

Director Kiewiz presented the budget. Bellevue has some concerns for the rates on the municipalities. The budget is up about $300,000 from the previous year. We are still waiting to see how the GASB pension effects the 2025 budget.

Randy Scannell asked if the city has approved this budget?

P. Kiewiz stated that the city has approved it and is comfortable with our budget.

Moved by Kevin Kuehn, seconded by Randy Scannell to approve the fiscal year 2025 budget. Motion carried.
Yes - Roger Kolb, Michael Conley-Kuhagen, Hector Rodriguez, and Alderman Craig Stevens
No - None, Abstain- None

F. INFORMATIONAL.

1. Operational Reports

Director Kiewiz stated that there are no concerns and ridership continues to increase.

Kevin Kuehn asked when we will be receiving the battery electric bus.

P. Kiewiz stated that it is expected to be here by the end of January.

K. Kuehn asked what we will do with the batteries once they reach their disposal date. Director Kiewiz will confirm where they are discposed of.

P. Kiewiz stated that we will work with the city Fire Department on training and procedures.

No further discussion was held.

2. Financial Reports

Director Kiewiz provided an overview of the financial report. The staff have no concerns.

No further discussion was held.

3. Director's Report

Director Kiewiz shared that we will be disposing a couple buses, and one will be donated to the Fire Department for training. State management review ocurrs every 5 years and ours will be today.

No further discussion was had.

4. Next Transit Commission Meeting: December 18, 2024 at 8:15am.

G. ADJOURNMENT.

Motion by Randy Scannell, seconded by Kevin Kuehn, to adjourn at 9:02 a.m. Motion carried.
Yes – Roger Kolb, Michael Conley-Kuhagen, Randy Scannell, Kevin Kuehn, Hector Rodriguez, and Alderman Craig Stevens
No – None. Abstain - None