



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JANUARY 15, 2025, 5:00 PM
Immediately following Parks Committee.

AMENDED

PLEASE NOTE MEETING ROOM CHANGE

In person at City Hall, Room 310
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbmSzNUhBWV9XRlVU5cklzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Melinda Eck, Chris Wery, Joey Prestley, Ben Delie.

Excused: None

Absent: None

C. APPROVAL OF THE AGENDA.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the agenda for the January 15, 2025 Improvement & Services Committee meeting.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

Moved by Ald. Joey Prestley, seconded by Ald. Ben Delie to approve the minutes for the December 11, 2024 Improvement & Services Committee meeting.

Motion carried.

Yes- Melinda Eck, Ben Delie, Chris Wery, Joey Prestley, No- None, Abstain- None.

E. REGULAR BUSINESS.

1. Consideration with possible action on request by Dan Vue to install a sign in the right-of-way at 716 Bodart Street, subject to the execution of a hold harmless agreement and submittal of appropriate insurance, and to authorize the Mayor and City Clerk to execute the agreement.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Dan Vue to install a sign in the right-of-way at 716 Bodart Street, subject to the execution of a hold harmless agreement and submittal of appropriate insurance, and to authorize the Mayor and City Clerk to execute the agreement.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

2. Consideration with possible action on request by Gregg Mattek to install a sign in the right-of-way at 240 N. Broadway, Suite B, subject to the execution of a hold harmless agreement and submittal of appropriate insurance, and to authorize the Mayor and City Clerk to execute the agreement.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the request by Gregg Mattek to install a sign in the right-of-way at 240 N. Broadway, Suite B, subject to the execution of a hold harmless agreement and submittal of appropriate insurance, and to authorize the Mayor and City Clerk to execute the agreement.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

3. Consideration with possible action on request by Department of Public Works to award professional services contracts for native vegetation management at stormwater facilities to NES Ecological Services and McMahon Associates, Inc.

Moved by Ald. Ben Delie, seconded by Ald. Joey Prestley to approve the request by Department of Public Works to award professional services contracts for native vegetation management at stormwater facilities to NES Ecological Services and McMahon Associates, Inc.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

4. Consideration with possible action on request by Department of Public Works to enter into a Master Agreement with Berners-Schober Associates, Inc. for projects between January 1, 2025 and December 31, 2026 and to authorize the Director of Public Works to execute subsequent service orders.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to enter into a Master Agreement with Berners-Schober Associates, Inc. for projects between January 1, 2025 and December 31, 2026 and to authorize the Director of Public Works to execute subsequent service orders.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

5. Consideration with possible action on request by Department of Public Works on a parking rental agreement for a proposed development at 425 Pine Street.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works on a parking rental agreement for a proposed development at 425 Pine Street.

Motion carried.

Yes- Ben Delie, Melinda Eck, Chris Wery, Joey Prestley, No- None, Abstain- None.

6. Consideration with possible action on request by Department of Public Works on the review and approval of the 2025 Special Assessment factors and rates.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works on the review and approval of the 2025 Special Assessment factors and rates.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

7. Report the award of Request for Quote POLICE STATION PARTIAL REROOF project to Mathena Roofing & Sheet Metal, Inc. in the amount of \$25,803.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the award of Request for Quote POLICE STATION PARTIAL REROOF project to Mathena Roofing & Sheet Metal, Inc. in the amount of \$25,803.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

8. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

- a. Howard Immel, Inc.
- b. J&D Services, LLC
- c. Martell Construction, Inc.
- d. McDonald Services, LLC
- e. Rabine America Maintenance, LLC
- f. RG Hendricks Concrete Construction
- g. Verheyen Construction Co.
- h. IEI General Contractors, Inc.

2. Tree & Brush Trimmer

- a. A Four Season Tree Care
- b. A to Z Tree Service, LLC
- c. All Wi Tree Service LLC
- d. Asplundh Tree Expert, LLC
- e. Best Enterprises, LLC
- f. Best Stump Grinding, LLC
- g. Epic Innovations, LLC; Epic Tree Care
- h. Fall-Rite Services, LLC
- i. Holtger Bros., Inc.
- j. J&D Services, LLC
- k. R&J Tree Services
- l. Rigo's Landscaping, LLC
- m. SDA Lawnservice, LLC
- n. Selner Tree & Shrub Care
- o. Tree-B-Gone, LLC
- p. Treeo's Tree Service, Inc.

3. Underground Sprinkler

- a. Irrigation Company, LLC
- b. Rainmaster Irrigation, Inc.
- c. Robert's Quality Irrigation, LLC
- d. The Sprinkler Company, Inc.
- e. Fox Valley Irrigation, Inc.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to receive and place on file the actions taken by the Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

- a. Howard Immel, Inc.
- b. J&D Services, LLC

- c. Martell Construction, Inc.
- d. McDonald Services, LLC
- e. Rabine America Maintenance, LLC
- f. RG Hendricks Concrete Construction
- g. Verheyen Construction Co.
- h. IEI General Contractors, Inc.

2. Tree & Brush Trimmer

- a. A Four Season Tree Care
- b. A to Z Tree Service, LLC
- c. All Wi Tree Service LLC
- d. Asplundh Tree Expert, LLC
- e. Best Enterprises, LLC
- f. Best Stump Grinding, LLC
- g. Epic Innovations, LLC; Epic Tree Care
- h. Fall-Rite Services, LLC
- i. Holtger Bros., Inc.
- j. J&D Services, LLC
- k. R&J Tree Services
- l. Rigo's Landscaping, LLC
- m. SDA Lawnservice, LLC
- n. Selner Tree & Shrub Care
- o. Tree-B-Gone, LLC
- p. Treeo's Tree Service, Inc.

3. Underground Sprinkler

- a. Irrigation Company, LLC
- b. Rainmaster Irrigation, Inc.
- c. Robert's Quality Irrigation, LLC
- d. The Sprinkler Company, Inc.
- e. Fox Valley Irrigation, Inc.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

9. Consideration with possible action on request by WPS for a Utility Easement in 8th Street Park to run electricity to a new siren site.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by WPS for a Utility Easement in 8th Street Park to run electricity to a new siren site.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

F. INFORMATIONAL.

- I. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the Director's Report on recent activities of the Public Works Department.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.

2. The next Improvement & Services Committee meeting is scheduled for January 29, 2025.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to adjourn.

Motion carried.

Yes- Melinda Eck, Chris Wery, Joey Prestley, Ben Delie, No- None, Abstain- None.