



AGENDA OF THE COMMON COUNCIL

TUESDAY, JANUARY 21, 2025, 6:00 PM

In person at City Hall, Room 203 - Council Chambers.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

- I. Join Zoom Meeting Online:
<https://us02web.zoom.us/j/89274696903>

Or call in by phone: +1 312 626 6799

Meeting ID: 892 7469 6903

Passcode: 209710

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) and submit by 4:30 PM on Council meeting day. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Pledge of Allegiance.

D. Invocation.

E. Approval of Minutes.

- I. Minutes from December 17, 2024 and January 14, 2025.

F. Approval of the Agenda.

G. Report by the Mayor.

H. Announcements.

I. Appointments.

- I. **Appointments:**

Sex Offender Residency Board

Brian Skaletski, 2083 Muirwood Lane, Green Bay, WI 54313
Term to expire: May 1, 2026 (filling the remainder of a term)

Jessica Henderson, 819 Doty Street, Green Bay, WI 54301
Term to expire: June 1, 2028 (filling the remainder of a term)

Landmarks Commission

Al Gonzalez Valentin, 405 Lawe Street, Green Bay, WI 54301
Term to expire: September 1, 2027 (filling the remainder of a term)

CDBG Revolving Loan Fund Committee.

Bradley Klingsporn, 718 S. Maple Avenue, Green Bay, WI 54304
Term to expire: January 1, 2028

Water Commission

John Luczaj, 2743 Durham Road, Green Bay, WI 54311
Term to expire: October 1, 2029 (filling the remainder of a term)

Equal Rights Commission

Naima Muse, 512 Clement Street, Apt. #7 Green Bay, WI 54302
Term to expire: June 1, 2025 (filling the remainder of a term)

Reappointments:

Sex Offender Residency Board

Alex Kaker, 1761 Carriage Court, Green Bay, WI 54304
Term to expire: January 1, 2027 (position change from regular to alternate)

Equal Rights Commission

Michael Vinson, 2731 Old Coach Rd., Green Bay, WI 54302
Term to expire: February 1, 2028

Olde Main Street BID Board

Jim Wochinske, 1981 Hawthorne Heights Drive, De Pere, WI 54115
Term to expire: January 1, 2028

Military Avenue BID Board

Eric Dombrowski, 5332 Dickinson Rd., De Pere, WI 54115
Term to expire: December 1, 2027

Transit Commission

Roger Kolb, 2320 Newberry Ave, Green Bay, WI 54302
Term to expire: February 1, 2028

Green Bay Plan Commission

Lisa Hanson, 708 Kellogg St, Green Bay, WI 54303
Term to expire: February 1, 2028

City of Green Bay/Town of Scott Joint Plan Commission
Ken Rovinski, 520 Hubbard Street, Green Bay, WI 54303
Term to expire: December 1, 2027

Ed Dorff, 3375 Pebble Beach Court, Green Bay, WI 54311
Term to expire: December 1, 2027

J. Ordinances - Second Reading for Adoption.

1. General Ordinance 29-24
An amendment to Green Bay Municipal Code 40-139 relating to electric scooter regulations.
2. General Ordinance No. 32-24
An ordinance amending Section 40-71, Green Bay Municipal Code, relating to traffic regulations.
3. General Ordinance No. 30-24
An ordinance amending section 28-4, Green Bay Municipal Code, relating to alcohol beverages.
4. General Ordinance No. 34-24
An ordinance amending Section 2-79(a), Green Bay Municipal Code, relating to principal City Officials.
5. General Ordinance 33-24
An ordinance relating to Video Service Provider Fees and is amending the ordinance to reflect the accurate percentage (from 5% to 4%).

K. Report of the Redevelopment Authority (January 14, 2024).

1. To adopt the Resolution approving the blight determination and acquisition of property located at 1400 Main Street.

L. Report of the Improvement & Services Committee (January 15, 2025).

1. To approve the request by Dan Vue to install a sign in the right-of-way at 716 Bodart Street, subject to the execution of a hold harmless agreement and submittal of appropriate insurance, and to authorize the Mayor and City Clerk to execute the agreement.
2. To approve the request by Gregg Mattek to install a sign in the right-of-way at 240 N. Broadway, Suite B, subject to the execution of a hold harmless agreement and submittal of appropriate insurance, and to authorize the Mayor and City Clerk to execute the agreement.
3. To approve the request by Department of Public Works to award professional services contracts for native vegetation management at stormwater facilities to NES Ecological Services and McMahon Associates, Inc.
4. To approve the request by Department of Public Works to enter into a Master Agreement with Berners-Schober Associates, Inc. for projects between January 1, 2025 and December

31, 2026 and to authorize the Director of Public Works to execute subsequent service orders.

5. To approve the request by Department of Public Works on a parking rental agreement for a proposed development at 425 Pine Street.
6. To approve the request by Department of Public Works on the review and approval of the 2025 Special Assessment factors and rates.
7. To receive and place on file the award of Request for Quote POLICE STATION PARTIAL REROOF project to Mathena Roofing & Sheet Metal, Inc. in the amount of \$25,803.
8. To receive and place on file the actions taken by the Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

- a. Howard Immel, Inc.
- b. J&D Services, LLC
- c. Martell Construction, Inc.
- d. McDonald Services, LLC
- e. Rabine America Maintenance, LLC
- f. RG Hendricks Concrete Construction
- g. Verheyen Construction Co.
- h. IEI General Contractors, Inc.

2. Tree & Brush Trimmer

- a. A Four Season Tree Care
- b. A to Z Tree Service, LLC
- c. All Wi Tree Service LLC
- d. Asplundh Tree Expert, LLC
- e. Best Enterprises, LLC
- f. Best Stump Grinding, LLC
- g. Epic Innovations, LLC; Epic Tree Care
- h. Fall-Rite Services, LLC
- i. Holtger Bros., Inc.
- j. J&D Services, LLC
- k. R&J Tree Services
- l. Rigo's Landscaping, LLC
- m. SDA Lawnservice, LLC
- n. Selner Tree & Shrub Care
- o. Tree-B-Gone, LLC
- p. Treeo's Tree Service, Inc.

3. Underground Sprinkler

- a. Irrigation Company, LLC

- b. Rainmaster Irrigation, Inc.
 - c. Robert's Quality Irrigation, LLC
 - d. The Sprinkler Company, Inc.
 - e. Fox Valley Irrigation, Inc.
9. To approve the request by WPS for a Utility Easement in 8th Street Park to run electricity to a new siren site.

M. Report of the Protection & Policy Committee (January 13, 2025).

- 1. To amend and approve a request by the Sardine Can at 128 S. Broadway to temporarily extend their license premises to their back parking lot for the following dates: May 3, 5, 7, 10, 11, 14, 17, 18, 21, 24, 25, 28, 30, 31; June 4, 6, 7, 11, 13, 14, 18, 20, 21, 25, 27, and 28.
- 2. To approve a request by the Sardine Can at 128 S. Broadway to temporarily extend their license premises to their back parking lot on the following dates, pending the approval of the renewal application for the 2025-2026 license year: July 2, 4, 5, 9, 11, 12, 16, 18, 19, 23, 25, 26, 30; August 1, 2, 6, 8, 9, 13, 15, 16, 20, 22, 23, 27, 29, 30, 31; September 3, 5, 6, 10, 11, 12, 13, 17, 19, 20, 24, 26, 27; October 1, 3, 4, 8, 10, 11, 15, 17, 18, 24, 25, 31; November 1, 8 (54 total dates).
- 3. To hold a request by Bay Family Restaurant at 1301 S. Military Ave. to temporarily extend their license premises to their parking lot April 21-27, 2025.
- 4. To grant an original application for a "Class A" Liquor and Class "A" Beer license for Townhub LLC at 2030 University Ave. with a license premises description as "beer cave, liquor cabinet, in the office, on the shelves, inside the store" (Currently licensed as Neo Beverages, LLC).
- 5. To grant an original application for an available "Class B" Liquor and Class "B" Beer license for Irish Temper, LLC at 240 N Broadway with a license premises description as "SUITE B, SINGLE-RM PUB, SHARED KITCHEN (REAR), STORAGE BEHIND THE BAR, DOWNSTAIRS."
- 6. To grant an original application for a "Class B" Liquor and Class "B" Beer license for Happy Hour AWT, LLC at 813 S. Broadway with a license premises description as "BAR AREA, BACK AREA, STOCK ROOM, PATIO" (Currently licensed as The Public Haus, LLC)
- 7. To grant an original application for a "Class B" Liquor and Class "B" Beer license for Legend Larry's, LLC at 2035 University Ave. with a license premises description as basement and first floor (Currently licensed as Mo-J Willis, Inc.)
- 8. To grant an original liquor license application for a "Class B" Liquor and Class "B" Beer license for CLN, LLC at 2056 Main St. with a license premises description as "main bar area, back cooler and coolers behind the bar," (Currently licensed as Allegedly, LLC).
- 9. To approve an appeal by Katie Tibbetts regarding the denial of her operator's license.
- 10. To hold a request by Merle Alexander regarding the denial of her Operator license, previously held at the October 21, 2024 Protection & Policy Committee meeting.

11. To hold appeal by Sabryna Beaudoin regarding the denial of her operator's license, previously held at the December 9, 2024, Protection & Policy Committee Meeting.
12. To hold until February 24 a 2024-2025 Massage Establishment License at 1136 W Mason, previously discussed at the December 9, 2024 Protection & Policy Meeting.
13. Informational Only: The Clerk's Licensing Report.
14. Informational Only: Green Bay Police Department Violation Report for liquor and massage establishments.
15. To approve a request by Koi Ramen at 1593 W. Mason St. to extend the issuance of their Class "B" Beer & "Class C" Wine liquor license to February 20, 2025, due to delays (Initially granted at the May 21, 2024, Common Council Meeting for the 24-25 license year).

N. Report of the Plan Commission (January 13, 2025).

1. To approve the request to establish a Planned Unit Development located at 1835 Ridge Road and 1820 Frank Street with conditions. (ZP 24-40 Public Hearing held January 13, 2025).
2. To approve the request to establish a Planned Unit Development located at 1835 Ridge Road with conditions. (ZP 24-41 Public Hearing held January 13, 2025).
3. To approve the request to amend the Smart Growth 2022 Comprehensive Plan for 500 Day St from future Industrial land-use to downtown land-use. (CPA 24-05 Public Hearing held January 13, 2025).
4. To approve the request to rezone 500 Day St from GI General Industrial District to D2 Downtown Two District. (ZP 24-48 Public Hearing held January 13, 2025).
5. To approve the request for a Conditional Use Permit (CUP) to allow a single-family home use within the (OR) Office-Residential district at 158 N. Maple Street with conditions. (ZP 24-50 Public Hearing held January 13, 2025).
6. To approve the request for a Conditional Use Permit (CUP) to allow a multiple-message sign at 1902 N Irwin Avenue with conditions. (ZP 24-51 Public Hearing held January 13, 2025).
7. To approve the request to rezone 501 S. Washington Street (Parcel 15-169) from Public Institutional (PI) district to Downtown One (D1) district. (ZP 24-52 Public Hearing held January 13, 2025).
8. To approve the request to Amend Section 44-82(2)d, Green Bay Municipal Code, removing the sections related to the zoning amendment protest petition. (TA 24-03 Public Hearing held January 13, 2025).

O. Report of the Finance Committee (January 14, 2025).

1. To approve the contract extension with Axon Enterprise, Inc for the Green Bay Police Body Camera and Taser Program for a five (5) year commitment through 2030. Total cost for this is \$4,125,000.00

2. To approve ordering of 2026 and 2027 Department of Public Works equipment to secure build slots for future years.
3. To approve contingency amendment resolution for \$4,000 for the Human Resources 2025 operating budget for the Employee Resource Center 2025 fees.
4. To release the City lien and forgivable equity investment pursuant to Moski Corporation development agreement 21-04 for property located at 1420 S Huron Road as all the requirements have been met.
5. To approve a 90-day extension of the planning option to Gerarden Fabrication and Design for 5 acres of land located on Erie Road, Parcel 21-199.
6. To approve a 90-day extension to planning option to Smet Construction Services for 15 acres of land located on Erie Road, Parcel 21-199.
7. To approve accepting a grant award of \$916,000 in federal funding through the US Dept. of Transportation Safe Streets and Roads for All (SS4A) initiative with \$229,000 city match.
8. To approve a budget amendment resolution for unbudgeted overtime for special events.
9. To refer to staff to explore feasibility of an additional line on the printed city tax bill for the Green Bay Area Public School District (GBAPS) to distinguish the voucher dollars over which they have no financial oversight, specifically what taxing jurisdiction is responsible for adding it to the bill and associated cost.

P. Report of the Park Committee (January 15, 2025).

1. To approve the purchase of a Container Bar from the Hock Group using ARPA interest funding for a total cost of \$119,500.
2. To approve hiring ISG to complete engineering bid documents for the alternate proposed revisions to the shelter/site and stage design at Leicht Memorial Park for a total cost of \$505,000.

Q. Report of the Personnel Committee. (January 14, 2025)

1. To approve the request to fill the following positions and all subsequent vacancies resulting from internal transfers.
 - a. Account Clerk II
 - b. Truck Driver
 - c. Administrative Clerk
 - d. City Sealer
 - e. Public Arts Coordinator
2. To approve the over-hire of two Firefighter positions.
3. To approve the request to create a Limited Term Grant Accountant position to replace the Limited Term Grant Administrator-Internal Auditor position and request to fill the Grant Accountant position and all subsequent vacancies resulting from internal transfers.

4. The approve the request to reclassify a Word Processor position to a Public Records Specialist position and approval to fill the Public Records Specialist position and all subsequent vacancies resulting from internal transfers.

R. Report of the Traffic, Bicycle, and Pedestrian Commission (January 13, 2025).

1. Elected Chair is Kasha Huntowski and elected Vice Chair is Dan Teaters. (For Information Only. No Council Action Required.)
2. To receive and place on file the reports by the Police Department on the December 2024 and January 2025 Traffic Enforcement Unit Traffic Safety Plans.
3. To receive and place on file the request by Green Bay Area Public School District to convert the NO STOPPING OR STANDING 7:00 AM TO 4:00 PM SCHOOL DAYS to NO PARKING 7:00 AM TO 4:00 PM SCHOOL DAYS on the south side of Yorkshire Road from a point 435 feet east of Fagerville Road to a point 50 feet south of Fagerville Road.
4. To remove the NO PARKING 7:00 AM TO 4:00 PM SCHOOL DAYS on the north side in the 600 block of Emilie Street and the south side in the 600 block of Eliza Street between Monroe Avenue and Quincy Street to allow staff parking for the school district.
5. To approve the traffic calming policy to include traffic calming measures with all new and reconstructed streets as amended.
6. To approve the traffic calming policy to include traffic calming measures on collector streets within the City as amended.

S. Report of the Sustainability Commission (December 18, 2024 & January 16, 2025).

1. To hold until the next Sustainability Commission meeting, the item regarding recommendations and guidance for hosting sustainable city-sponsored events and positioning Green Bay as a sustainability-forward community as part of the 2025 NFL Draft event.
2. To approve the 2025 meeting schedule of the Green Bay Sustainability Commission.
3. To receive and place on file the 2024-2025 Sustainability Commission Workplan; Ordinance establishing the Green Bay Sustainability Commission; and Agenda Item Template.
4. To receive and place on file the reports of the Clean Energy work group and Youth Engagement work group.
5. To receive and place on file Staff Reports: GSI Memo from Utility Manager; Clean Energy Connector Update; Resiliency Coordinator item report.

T. Report of the Equal Rights Commission

1. INFORMATION ONLY - Presentation from Short-Term Rental Inspector - Mike Boutott on December 12th, 2024.
2. INFORMATION ONLY - Short-term rental regulations explained - Assistant City Attorney - Logan Wood on December 12th, 2024.

3. To approve continuing housing discussion at the January ERC meeting.
4. To approve the City of Green Bay's Annual Report (to the ERC) regarding activities and accomplishments concerning diversity and equal opportunity in City employment.
5. INFORMATION ONLY - Jeff Brooks presentation on Helena Group's Catalyst Cities project on January 9th, 2025.
- 6 Hold until the next Equal Rights Commission meeting the consideration with possible action to revise Section 12-11 Equal Rights Commission of the City's Chapter 12, Civil Rights Ordinance.
Link:
https://library.municode.com/wi/green_bay/codes/code_of_ordinances?nodeId=COOR_CHI2CIRI_S12-11EQRICO

U. Informational.

1. Building Report for December 2024
2. Municipal Court Report for December 2024

V. Committee of the Whole.

1. For consideration and possible action in the litigation matter of *Harris v. City of Green Bay et al.*

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

W. Resolutions.

1. Resolution Recognizing the Swiss Hill Neighborhood Association.
2. Resolution regarding blight determination and acquisition of property located at 1400 Main Street.
3. Resolution drawing final orders to contractors for January 21, 2025.
4. Resolution authorizing the transfer of contingency fund for \$4,000 for Employee Resource center 2025 fees.
5. Resolution approving unbudgeted overtime for Special Events.
6. Resolution accepting streets for concrete pavement, asphalt pavement or asphalt resurfacing.
7. Resolution authorizing Conditional Use Permit at 158 N Maple Avenue (ZP 24-50).
8. Resolution Authorizing Conditional Use Permit at 1902 North Irwin Avenue (SP 24-51).

X. Quasi-Judicial Hearing--Findings of Fact and Conclusions of Law.

1. To adopt the findings of fact and conclusion of law for the revocation of Massage Establishment License held by Luck Weixi Therapy, LLC, at 989 W. Mason Street.

The Council may convene in closed session pursuant to Section 19.85(1)(a), Wis. Stats., for purposes of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body. The Council will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

Y. Ordinances - First Reading.

1. Zoning Ordinance No. 01-25
An ordinance rezoning property located at 501 S. Washington Street (Parcel 15-169) from Public Institutional to Downtown One (ZP 24-52).
2. Zoning Ordinance No. 02-25
An ordinance zoning certain land located at the northeast corner of 1835 S Ridge Road as a Planned Unit Development District (ZP 24-41).
3. Zoning Ordinance No. 03-25
An ordinance zoning certain land located at 1835 S Ridge Road and 1820 Frank Street as a Planned Unit Development District (ZP 24-40).
4. General Ordinance No. 01-25
An ordinance repealing part to Section 44-82(2)d, Green Bay Municipal Code, relating to Zoning Amendment Protest Petitions.
5. Miscellaneous Ordinance No. 01-25
An ordinance adopting an amendment to the Smart Growth 2022 Comprehensive Plan of the City of Green Bay related to the Future Land Use of property located at 500 Day Street (Parcel 7-1) from Industrial to Downtown (CPA 24-05).
6. Zoning Ordinance No. 04-25
An ordinance rezoning property located at 500 Day Street (Parcel 7-1) from General Industrial District to Down Town District Two (ZP 24-48).
7. General Ordinance No. 02-25
An ordinance amending Section 40-34, Green Bay Municipal Code, relating to parking regulations.
8. General Ordinance No. 19-24
An ordinance amending Section 40-54 and 40-55, Green Bay Municipal Code, relating to Municipal Parking.

Z. Referral of Petitions & Communications.

AA. Adjournment.

- 1) **SUPPLEMENTAL INFORMATION:** The Video of this meeting, Agenda, Agenda Packet, and Minutes are available online at www.greenbaywi.gov/Meetings.
- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.