



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JANUARY 29, 2025, 5:00 PM

SECOND AMENDED

**In person at City Hall, Room 207
Virtual attendance also available via Zoom.**

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbm5zNUhBWVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Melinda Eck, Joey Prestley, Ben Delie

Excused: Chris Wery

Absent: None

C. APPROVAL OF THE AGENDA.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the agenda for the January 29, 2025 Improvement & Services Committee meeting.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the minutes for the January 15, 2025 Improvement & Services Committee meeting.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

E. REGULAR BUSINESS.

1. Consideration with possible action on request by downtown YMCA to allow one employee to park their vehicle in the loading zone on Jefferson Street between 3 AM and 5 AM, to open YMCA facility each day with the exception of snow emergencies.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by downtown YMCA and grant the exemption for 2025 to allow one employee to park their vehicle in the loading zone on Jefferson Street between 3 AM and 5 AM to open YMCA facility each day with the exception of snow emergencies.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

2. Consideration with possible action on request by Department of Public Works to amend the City of Green Bay Traffic Calming Policy.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to amend the City of Green Bay Traffic Calming Policy.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

3. Consideration with possible action on request by Department of Public Works to amend the Sanitary Sewer Credit for Clear Water billing policy.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to amend the Sanitary Sewer Credit for Clear Water billing policy.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

4. Consideration with possible action on request by New Land Enterprises to obtain a Revocable Occupancy Permit allowing the temporary installation of a camera on the Cherry Street Ramp stair tower rooftop.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by New Land Enterprises to obtain a Revocable Occupancy Permit allowing the temporary

installation of a camera on the Cherry Street Ramp stair tower rooftop and to authorize the Mayor and City Clerk to execute the permit.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

5. Consideration with possible action on request by Shipyard District to install streetlight pole banners on City and WPS owned streetlight poles in the Shipyard District, subject to the execution of a Hold Harmless Agreement and submittal of appropriate insurance, and to authorize the Mayor and Clerk to execute the Agreement.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to open the floor for discussion.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to close the floor.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Shipyard District to install streetlight pole banners on City and WPS owned streetlight poles in the Shipyard District subject to the execution of a Hold Harmless Agreement and submittal of appropriate insurance and to authorize the Mayor and City Clerk to execute the Agreement.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

6. Consideration with possible action on request by Department of Public Works to enter into a Sponsorship Agreement with the Midwest Renewable Energy Association for the purpose of promoting the Grow Solar Green Bay-Fox Valley Group Buy Program.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to consider Items 6, 8, 9, 10, 11, 12, and 13 with one roll call vote and to approve the request by Department of Public Works to enter into a Sponsorship Agreement with the Midwest Renewable Energy Association for the purpose of promoting the Grow Solar Green Bay-Fox Valley Group Buy Program.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve items 6, 8, 9, 10, 11, 12, and 13.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

7. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with Ayres and Associates for design, bidding assistance, and construction inspection services for the East Mason Street project. The cost for design is

\$72,437, bidding assistance is \$3,247, and construction inspection is \$84,178, totaling \$159,862.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to enter into a Professional Services Agreement with Ayres and Associates for design, bidding assistance, and construction inspection services for the East Mason Street project. The cost for design is \$72,437, bidding assistance is \$3,247, and construction inspection is \$84,178, totaling \$159,862.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

8. Consideration with possible action on request by Department of Public Works to enter into a Sponsorship Agreement with Rooted In, Inc. to promote the Energize Green Bay campaign.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into a Sponsorship Agreement with Rooted In, Inc. to promote the Energize Green Bay campaign.

9. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with Oneida Nation of Wisconsin. Oneida Nation of Wisconsin will be working with the City of Green Bay's Energize Green Bay campaign on public outreach envisioned by the Clean Energy Green Bay plan.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into a Professional Services Agreement with Oneida Nation of Wisconsin. Oneida Nation of Wisconsin will be working with the City of Green Bay's Energize Green Bay campaign on public outreach envisioned by the Clean Energy Green Bay plan.

10. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with Aaron Renier. Aaron Renier will be working with the City of Green Bay's Energize Green Bay campaign on visual artwork and illustration related to public outreach envisioned by the Clean Energy Green Bay plan.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into a Professional Services Agreement with Aaron Renier. Aaron Renier will be working with the City of Green Bay's Energize Green Bay campaign on visual artwork and illustration related to public outreach envisioned by the Clean Energy Green Bay plan.

11. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with the Einstein Project. The Einstein Project will be working with the City of Green Bay's Energize Green Bay campaign on projects related to the public outreach envisioned by the Clean Energy Green Bay plan.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into a Professional Services Agreement with the Einstein Project. The Einstein Project will be working with the City of Green Bay's Energize Green Bay campaign on projects related to public outreach envisioned by the Clean Energy Green Bay plan.

12. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with We All Rise African American Resource Center. We All Rise will be working with the City of Green Bay's Energize Green Bay campaign on public outreach envisioned by the Clean Energy Green Bay plan.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into a Professional Services Agreement with We All Rise African American Resource Center. We All Rise will be working with the City of Green Bay's Energize Green Bay campaign on public outreach envisioned by the Clean Energy Green Bay plan.

13. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with NeighborWorks Green Bay for Project: Energize Green Bay; an electrification campaign of the City of Green Bay.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into a Professional Services Agreement with NeighborWorks Green Bay for Project: Energize Green Bay; an electrification campaign of the City of Green Bay.

14. Consideration with possible action to approve the Department of Public Works to enter into an agreement with Wisconsin Department of Natural Resources (WDNR) for the implementation of the Fox River Area of Concern (AOC) Tank Farm Marsh project and to enter into a professional services agreement with GEI Consultants, Inc. to perform the construction oversight in the amount of \$225,000.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to enter into an agreement with Wisconsin Department of Natural Resources (WDNR) for the implementation of the Fox River Area of Concern (AOC) Tank Farm Marsh project and to enter into a Professional Services Agreement with GEI Consultants, Inc. to perform the construction oversight in the amount of \$225,000.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

15. Consideration with possible action on request by Department of Public Works Parking Division to purchase a single axle one-ton cab and chassis off the light duty state contract from Ewald's Automotive in the amount of \$51,832, which includes warranty and delivery.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works Parking Division to purchase a single axle one-ton cab and chassis off the light duty state contract from Ewald 's Automotive in the amount of \$51,832, which includes warranty and delivery.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

16. Report the award of the Professional Services Contract for 2025 Bridge Inspection Services to Ayres Associates in the amount of \$36,594.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the award of a Professional Services Contract for 2025 Bridge Inspection Services to Ayres Associates in the amount of \$36,594.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

17. Consideration with possible action on request by Department of Public Works to award Contract SEWERS 4-24 BAIRD CREEK STORMWATER RESTORATION PROJECTS to the low responsive, responsible bidder.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to amend the item to read to allow award at staff level and report out the award of SEWERS 4-24 BAIRD CREEK STORMWATER RESTORATION at the next Improvement & Services Committee meeting.

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve and amend the request by Department of Public Works to award Contract SEWERS 4-24 BAIRD CREEK STORMWATER RESTORATION PROJECTS to the low responsive, responsible bidder replacing "to the low responsive, responsible bidder" with "at a staff level and report the award at the next Improvement & Services Committee meeting".

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

18. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

- a. Loera Concrete, LLC
- b. Bryan McEwen Concrete, LLC
- c. Dorner Equipment Sales & Service, LLC
- d. Bayside Concrete Construction
- e. Bayland Buildings, Inc.

- f. Kurowski Construction
 - g. Carter Trucking & Excavating, Inc.
 - h. IEI General Contractors, Inc.
 - i. J&S Concrete Services, LLC
- 2. Tree & Brush Trimmer
 - a. Consciously Fresh Tree Service, LLC
 - b. A-I Tree Service, Inc.
- 3. Underground Sprinkler System
 - a. ADC Maintenance, LLC

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the actions taken by Department of Public Works.

A. Granting of Licenses

- I. Sidewalk Builder
 - a. Loera Concrete, LLC
 - b. Bryan McEwen Concrete, LLC
 - c. Dorner Equipment Sales & Service, LLC
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 - g. Carter Trucking & Excavating, Inc.
 - h. IEI General Contractors, Inc.
 - i. J&S Concrete Services, LLC
- 2. Tree & Brush Trimmer
 - a. Consciously Fresh Tree Service, LLC
 - b. A-I Tree Service, Inc.
- 3. Underground Sprinkler System
 - a. ADC Maintenance, LLC

Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

- 19. Consideration with possible action on request by Department of Public Works to amend the award of professional services contracts for Native Vegetation Management at Stormwater Facilities to McMahon Associates, Inc.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to amend the award of professional services contracts for Native Vegetation Management at Stormwater Facilities to McMahon Associates, Inc.
Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

F. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the Director's Report on recent activities of the Public Works Department.
Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.

2. The next Improvement & Services Committee meeting is scheduled for February 26, 2025.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to adjourn.
Motion carried.

Yes- Melinda Eck, Joey Prestley, Ben Delie, No- None, Abstain- None.