AGENDA OF THE
GREEN BAY HOUSING AUTHORITY

THURSDAY, FEBRUARY 20, 2025, 10:30 AM
City Hall, Room 604 - The Harry Maier Room.
Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:
   https://us02web.zoom.us/j/81434999289?pwd=N0dlMGxWSS85SGswK2lZeGhZZUN0UT09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 814 3499 9289
   Passcode: 483400

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

B. Roll Call.

1. William VandeCastle - Chair, Stephen Srubas - Vice Chair, Sandra Popp, Erin Edwards and Randy Scannell

C. Approval of the Agenda.

1. Approval of the agenda for the Thursday, February 20, 2025 meeting of the Green Bay Housing Authority.

D. Approval of Minutes.

1. Approval of the minutes from the Thursday, September 19, 2024, meeting of the Green Bay Housing Authority.

E. Regular Business.

1. Consideration with possible action on approval of the June 30, 2024, Audit Report.

F. Informational.

1. GBHA Bills.
2. GBHA Financial Report.
3. Director's Report.
4. Next Meeting: Thursday, March 20, 2025.

G. Adjournment.

1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Green Bay Housing Authority meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Report to the
Housing Authority of the City of Green Bay

MEETING DATE	PREPARED BY
February 20, 2025	Stephanie Schmutzer, Staff

AGENDA ITEM # E.1

Consideration with possible action on approval of the June 30, 2024, Audit Report.

BACKGROUND

Hawkins Ash CPA's, an independent audit firm, has completed the annual audit for the Green Bay Housing Authority. A summary of the audit information can be found in the Management Discussion and Analysis portion of the audit report. We are seeking approval of the June 30, 2024, audited financial reports in conjunction with GBHA Properties 1, Inc.

RECOMMENDATION

To approve the June 30, 2024, Audit Report.

FISCAL IMPACT

ATTACHMENTS

None

Report to the
Housing Authority of the City of Green Bay

MEETING DATE	PREPARED BY
February 20, 2025	

AGENDA ITEM # F.1

GBHA Bills.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Check report - Sept
2. Check report - Oct
3. Check report - Nov
4. Check report - Dec
5. Check report - Jan

Green Bay Housing Authority
Check Detail
September 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		**09/30/2024**		**Service Cha...**	**1111.01 · General ...**	
				Service Charge	4530.00 · Bank Fees	-50.00
TOTAL						-50.00
Bill Pmt -Check	**7381**	**09/05/2024**	**CITY OF GREEN B...**	**p card**	**1111.01 · General ...**	
Bill	970-12420 8/2/24	08/02/2024		buildium cc f...	1242.00 · Fees coll...	-114.21
TOTAL						-114.21
Bill Pmt -Check	**7382**	**09/05/2024**	**Lutheran Social S...**	**social worker**	**1111.01 · General ...**	
Bill	171167	07/31/2024		social worker	4210.00 · Ten Ser-...	-6,693.10
TOTAL						-6,693.10
Bill Pmt -Check	**7386**	**09/19/2024**	**CITY OF GREEN B...**		**1111.01 · General ...**	
Bill	970-12422-8/31/24	08/31/2024		wages	4110.00 · Admin Sa...	-8,444.15
				Benefits	4182.00 · Employe...	-2,527.34
				wages	4110.00 · Admin Sa...	-18.73
				Benefits	4182.00 · Employe...	-7.34
Bill	970-12420-9/1/24	09/01/2024		tenant cc fees	1242.00 · Fees coll...	-72.98
TOTAL						-11,070.54
Bill Pmt -Check	**7387**	**09/19/2024**	**Husch Blackwell L...**	**501c3 wrok**	**1111.01 · General ...**	
Bill	3590131	09/06/2024		501c3 work	4130.00 · Legal Ex...	-4,867.50
TOTAL						-4,867.50
Bill Pmt -Check	**7388**	**09/19/2024**	**PHILADELPHIA IN...**	**board ins**	**1111.01 · General ...**	
Bill	2007262402	08/31/2024		board ins	4510.01 · Insurance...	-1,109.00
TOTAL						-1,109.00

Green Bay Housing Authority
Check Detail
October 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		**10/31/2024**		**Service Cha...**	**1111.01 · General ...**	
				Service Charge	4530.00 · Bank Fees	-50.00
TOTAL						-50.00
Bill Pmt -Check	**7389**	**10/03/2024**	**CITY OF GREEN B...**	**office suppli...**	**1111.01 · General ...**	
Bill	190542	09/20/2024		copies/printing	4190.01 · Printing	-94.76
				fuel	4150.00 · Travel	-1.79
				office supplies	4190.03 · Paper & ...	-56.50
TOTAL						-153.05
Bill Pmt -Check	**7390**	**10/03/2024**	**Lutheran Social S...**	**social worker**	**1111.01 · General ...**	
Bill	171695	08/31/2024		social worker...	4210.00 · Ten Ser-...	-6,693.10
TOTAL						-6,693.10
Bill Pmt -Check	**7391**	**10/10/2024**	**PHILADELPHIA IN...**	**ins**	**1111.01 · General ...**	
Bill	2007262402-reissue	10/10/2024		board ins	4510.01 · Insurance...	-1,109.00
TOTAL						-1,109.00
Bill Pmt -Check	**7392**	**10/17/2024**	**CITY OF GREEN B...**		**1111.01 · General ...**	
Bill	970-12420 9/30/24	09/30/2024		state filing fee	4190.05 · Members...	-26.00
Bill	970-12422-9/30/24	09/30/2024		wages	4110.00 · Admin Sa...	-5,746.31
				Benefits	4182.00 · Employe...	-2,181.93
Bill	970-12420 10/2/24	10/02/2024		buildium cc f...	1242.00 · Fees coll...	-118.61
TOTAL						-8,072.85
Bill Pmt -Check	**7393**	**10/30/2024**	**Wisconsin Dept of...**	**Agancy ID 9...**	**1111.01 · General ...**	
Bill	AIN# 1116	10/24/2024		L. Ward pam...	3690.02 · Other Inc...	-700.00
TOTAL						-700.00
Bill Pmt -Check	**7394**	**10/30/2024**	**Lutheran Social S...**	**social worker**	**1111.01 · General ...**	
Bill	171950	09/30/2024		social worker	4210.00 · Ten Ser-...	-6,693.10
TOTAL						-6,693.10
Bill Pmt -Check	**7395**	**10/30/2024**	**CITY OF GREEN B...**		**1111.01 · General ...**	
Bill	970-12420-10/14/24	10/14/2024		state recordi...	4190.03 · Paper & ...	-25.00
Bill	970-12422 10/31/24	10/31/2024		wages	4110.00 · Admin Sa...	-5,715.66
				benifits	4182.00 · Employe...	-2,177.90
TOTAL						-7,918.56

Green Bay Housing Authority
Check Detail
November 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		**11/30/2024**		**Service Cha...**	**1111.01 · General ...**	
				Service Charge	4530.00 · Bank Fees	-50.00
TOTAL						-50.00
Bill Pmt -Check	**7396**	**11/13/2024**	**CITY OF GREEN B...**		**1111.01 · General ...**	
Bill	191683	10/24/2024		office supplies	4190.03 · Paper & ...	-49.23
				printing	4190.01 · Printing	-48.78
Bill	970-12420-11/4/24	11/04/2024		calendar	4190.03 · Paper & ...	-22.99
TOTAL						-121.00

Green Bay Housing Authority
Check Detail
December 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		**12/31/2024**		**Service Cha...**	**1111.01 · General ...**	
				Service Charge	4530.00 · Bank Fees	-50.00
TOTAL						-50.00
Bill Pmt -Check	**7397**	**12/02/2024**	**CITY OF GREEN B...**		**1111.01 · General ...**	
Bill	970-12420-11/2/24	11/02/2024		fees collected	1242.00 · Fees coll...	-112.71
Bill	970-12420-11/18/24	11/18/2024		state registati...	4190.05 · Members...	-41.00
Bill	970-12422-11/30/24	11/30/2024		wages	4110.00 · Admin Sa...	-5,598.34
				benefits	4182.00 · Employe...	-2,119.40
TOTAL						-7,871.45
Bill Pmt -Check	**7398**	**12/02/2024**	**HAWKINS ASH BA...**	**audit**	**1111.01 · General ...**	
Bill	3216501	10/31/2024		2024 Audit	4171.00 · Auditing ...	-4,560.00
				2024 Audit	4171.00 · Auditing ...	-4,560.00
				2024 Audit	4171.00 · Auditing ...	-2,280.00
				2024 Audit	4171.00 · Auditing ...	-600.00
TOTAL						-12,000.00
Bill Pmt -Check	**7399**	**12/02/2024**	**Lutheran Social S...**	**mm**	**1111.01 · General ...**	
Bill	172686	10/31/2024		social worker	4210.00 · Ten Ser-...	-7,558.10
TOTAL						-7,558.10
Bill Pmt -Check	**7400**	**12/12/2024**	**Husch Blackwell L...**	**RAD converi...**	**1111.01 · General ...**	
Bill	3638435	11/26/2024		IRS questions	4130.00 · Legal Ex...	-1,885.00
TOTAL						-1,885.00

Green Bay Housing Authority
Check Detail
January 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		**01/31/2025**		**Service Cha...**	**1111.01 · General ...**	
				Service Charge	4530.00 · Bank Fees	-50.00
TOTAL						-50.00
Bill Pmt -Check	**7401**	**01/02/2025**	**CITY OF GREEN B...**	**p card**	**1111.01 · General ...**	
Bill	970-12420 12/4/24	12/04/2024		cc fees collec...	1242.00 · Fees coll...	-98.57
TOTAL						-98.57
Bill Pmt -Check	**7402**	**01/02/2025**	**Lutheran Social S...**		**1111.01 · General ...**	
Bill	172981	11/30/2024		soical worker	4210.00 · Ten Ser-...	-7,293.71
TOTAL						-7,293.71
Bill Pmt -Check	**7403**	**01/09/2025**	**CITY OF GREEN B...**	**wages**	**1111.01 · General ...**	
Bill	970-12422 12/2024	12/31/2024		wages	4110.00 · Admin Sa...	-5,622.39
				benefits	4182.00 · Employe...	-2,130.29
TOTAL						-7,752.68
Bill Pmt -Check	**7404**	**01/23/2025**	**CITY OF GREEN B...**		**1111.01 · General ...**	
Bill	195046	12/25/2024		Gateway coll...	4130.00 · Legal Ex...	-589.20
Bill	194806	12/31/2024		IT charges	4190.06 · Computer...	-2,399.23
Bill	195034	12/31/2024		HR charges	4190.10 · Miscellan...	-599.68
Bill	195047	12/31/2024		Admin Charges	4190.10 · Miscellan...	-732.43
Bill	970-12420 1/2/25	01/02/2025		cc fee	1242.00 · Fees coll...	-146.61
TOTAL						-4,467.15
Bill Pmt -Check	**7405**	**01/23/2025**	**Lutheran Social S...**	**social worker**	**1111.01 · General ...**	
Bill	173380	12/31/2024		social worker...	4210.00 · Ten Ser-...	-6,693.10
TOTAL						-6,693.10
Bill Pmt -Check	**7406**	**01/23/2025**	**Stephanie Schmut...**	**mileage**	**1111.01 · General ...**	
Bill	7/1-12/31/24 milea...	12/31/2024		mileage	4150.00 · Travel	-20.77
TOTAL						-20.77

Report to the
Housing Authority of the City of Green Bay

MEETING DATE	PREPARED BY
February 20, 2025	

AGENDA ITEM # F.2

GBHA Financial Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Monthly FS

100 North Jefferson Street, Room 608, Green Bay, Wisconsin 54301-5026
(p) 920.448.3400 (f) 920.448.3426 greenbaywi.gov

Green Bay Housing Authority
Budget vs. Actual
Green Bay Housing Authority

Jan-25

	COCC		Mason Manor		RevBonds		TOTAL	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Total Income	230,428.53	165,888.00	37,551.21	3,000.00	58,073.75	173,844.53	326,053.49	342,732.53
Total Expense	57,461.41	159,000.00	4,560.00	0.00	1,215.27	2,400.00	63,236.68	161,400.00
Net Income	**172,967.12**	**6,888.00**	**32,991.21**	**3,000.00**	**56,858.48**	**171,444.53**	**262,816.81**	**181,332.53**

Green Bay Housing Authority
Budget vs. Actual

	COCC				Mason Manor			
	YTD	Budget	$ Over Budget	% of Budget	YTD	Budget	$ Over Budget	% of Budget
Income								
2802.00 · Hud Contributions	0.00	62,808.00	-62,808.00	0.0%	363.00	0.00	363.00	100.0%
3110.00 · Dwelling Rental	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3120.00 · Excess Utilities	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3510.00 · Management Fee Revenue	71,501.70	0.00	71,501.70	100.0%	0.00	0.00	0.00	0.0%
3520.00 · Asset Management Rev	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3530.00 · BookKeeping Fee Rev	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3610.00 · Int Income	124,286.80	3,000.00	121,286.80	4,142.89%	0.00	3,000.00	-3,000.00	0.0%
3690.00 · Other Income - Tenants	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3690.01 · Other Income - Ins Dividends	0.00	0.00	0.00	0.0%	37,188.21	0.00	37,188.21	100.0%
3690.02 · Other Income	34,640.03	100,080.00	-65,439.97	34.61%	0.00	0.00	0.00	0.0%
3690.03 · Cell Tower Rent	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
9110.00 · Transfers In	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Income	230,428.53	165,888.00	64,540.53	138.91%	37,551.21	3,000.00	34,551.21	1,251.71%
Expense								
4110.00 · Admin Salaries	33,029.59	78,500.00	-45,470.41	42.08%	0.00	0.00	0.00	0.0%
4120.00 · Compensated Absences	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4130.00 · Legal Expense	0.00	2,000.00	-2,000.00	0.0%	0.00	0.00	0.00	0.0%
4130.01 · Investigations Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4140.00 · Staff Training	0.00	9,000.00	-9,000.00	0.0%	0.00	0.00	0.00	0.0%
4150.00 · Travel	0.00	200.00	-200.00	0.0%	0.00	0.00	0.00	0.0%
4160.00 · Management Fee	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4163.00 · BookKeeping Fee	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4165.00 · Asset Management Fee	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4171.00 · Auditing Fees	2,280.00	12,000.00	-9,720.00	19.0%	4,560.00	0.00	4,560.00	100.0%
4182.00 · Employee Benefits - Admin	11,640.25	29,500.00	-17,859.75	39.46%	0.00	0.00	0.00	0.0%
4190.01 · Printing	176.11	300.00	-123.89	58.7%	0.00	0.00	0.00	0.0%
4190.02 · Postage	0.00	200.00	-200.00	0.0%	0.00	0.00	0.00	0.0%
4190.03 · Paper & Office Supplies	171.02	900.00	-728.98	19.0%	0.00	0.00	0.00	0.0%
4190.04 · Publications	0.00	300.00	-300.00	0.0%	0.00	0.00	0.00	0.0%
4190.05 · Membership Dues & Fees	26.00	400.00	-374.00	6.5%	0.00	0.00	0.00	0.0%
4190.06 · Computer Support	2,399.23	7,000.00	-4,600.77	34.28%	0.00	0.00	0.00	0.0%
4190.07 · Tele Fax & Comm	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4190.08 · Marketing	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4190.10 · Miscellaneous	4,389.21	15,000.00	-10,610.79	29.26%	0.00	0.00	0.00	0.0%
4420.00 · Maint - Supplies	0.00	100.00	-100.00	0.0%	0.00	0.00	0.00	0.0%
4510.00 · Insurance Expense - Property	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4510.01 · Insurance Expenses - Liability	3,000.00	1,850.00	1,150.00	162.16%	0.00	0.00	0.00	0.0%
4520.00 · PILOT	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4530.00 · Bank Fees	350.00	1,100.00	-750.00	31.82%	0.00	0.00	0.00	0.0%
4800.00 · Depreciation Expense	0.00	650.00	-650.00	0.0%	0.00	0.00	0.00	0.0%
9120.00 · Transfers Out	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Expense	57,461.41	159,000.00	-101,538.59	36.14%	4,560.00	0.00	4,560.00	100.0%
Net Income/(Loss)	**172,967.12**	**6,888.00**	**166,079.12**	**2,511.14%**	**32,991.21**	**3,000.00**	**29,991.21**	**1,099.71%**

Green Bay Housing Authority
Budget vs. Actual

	RevBonds				TOTAL			
	YTD	Budget	$ Over Budget	% of Budget	YTD	Budget	$ Over Budget	% of Budget
Income								
2802.00 · Hud Contributions	0.00	0.00	0.00	0.0%	363.00	62,808.00	-62,445.00	0.58%
3110.00 · Dwelling Rental	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3120.00 · Excess Utilities	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3510.00 · Management Fee Revenue	0.00	0.00	0.00	0.0%	71,501.70	0.00	71,501.70	100.0%
3520.00 · Asset Management Rev	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3530.00 · BookKeeping Fee Rev	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3610.00 · Int Income	0.00	5,000.00	-5,000.00	0.0%	124,286.80	11,000.00	113,286.80	1,129.88%
3690.00 · Other Income - Tenants	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
3690.01 · Other Income - Ins Dividends	0.00	0.00	0.00	0.0%	37,188.21	0.00	37,188.21	100.0%
3690.02 · Other Income	20,630.34	63,091.84	-42,461.50	32.7%	55,270.37	163,171.84	-107,901.47	33.87%
3690.03 · Cell Tower Rent	37,443.41	105,752.69	-68,309.28	35.41%	0.00	105,752.69	-105,752.69	0.0%
9110.00 · Transfers In	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Income	58,073.75	173,844.53	-115,770.78	33.41%	288,610.08	342,732.53	-54,122.45	84.21%
Expense								
4110.00 · Admin Salaries	18.73	550.00	-531.27	3.41%	33,048.32	79,050.00	-46,001.68	41.81%
4120.00 · Compensated Absences	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4130.00 · Legal Expense	589.20	0.00	589.20	100.0%	589.20	2,000.00	-1,410.80	29.46%
4130.01 · Investigations Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4140.00 · Staff Training	0.00	0.00	0.00	0.0%	0.00	9,000.00	-9,000.00	0.0%
4150.00 · Travel	0.00	0.00	0.00	0.0%	0.00	200.00	-200.00	0.0%
4160.00 · Management Fee	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4163.00 · BookKeeping Fee	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4165.00 · Asset Management Fee	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4171.00 · Auditing Fees	600.00	600.00	0.00	100.0%	7,440.00	12,600.00	-5,160.00	59.05%
4182.00 · Employee Benefits - Admin	7.34	250.00	-242.66	2.94%	11,647.59	29,750.00	-18,102.41	39.15%
4190.01 · Printing	0.00	0.00	0.00	0.0%	176.11	300.00	-123.89	58.7%
4190.02 · Postage	0.00	0.00	0.00	0.0%	0.00	200.00	-200.00	0.0%
4190.03 · Paper & Office Supplies	0.00	0.00	0.00	0.0%	171.02	900.00	-728.98	19.0%
4190.04 · Publications	0.00	0.00	0.00	0.0%	0.00	300.00	-300.00	0.0%
4190.05 · Membership Dues & Fees	0.00	0.00	0.00	0.0%	26.00	400.00	-374.00	6.5%
4190.06 · Computer Support	0.00	0.00	0.00	0.0%	2,399.23	7,000.00	-4,600.77	34.28%
4190.07 · Tele Fax & Comm	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4190.08 · Marketing	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4190.10 · Miscellaneous	0.00	1,000.00	-1,000.00	0.0%	4,389.21	16,000.00	-11,610.79	27.43%
4420.00 · Maint - Supplies	0.00	0.00	0.00	0.0%	0.00	100.00	-100.00	0.0%
4510.00 · Insurance Expense - Property	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4510.01 · Insurance Expenses - Liability	0.00	0.00	0.00	0.0%	3,000.00	1,850.00	1,150.00	162.16%
4520.00 · PILOT	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4530.00 · Bank Fees	0.00	0.00	0.00	0.0%	350.00	1,100.00	-750.00	31.82%
4800.00 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00	650.00	-650.00	0.0%
9120.00 · Transfers Out	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Expense	1,215.27	2,400.00	-1,184.73	50.64%	63,236.68	161,400.00	-98,163.32	39.18%
Net Income/(Loss)	**56,858.48**	**171,444.53**	**-114,586.05**	**33.16%**	**225,373.40**	**181,332.53**	**44,040.87**	**124.29%**

Report to the
Housing Authority
of the City of Green Bay

MEETING DATE	PREPARED BY
February 20, 2025	

AGENDA ITEM # F.3

Director's Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None