



AGENDA OF GBHA PROPERTIES I, INC.

**THURSDAY, FEBRUARY 20, 2025, 10:30 AM
IMMEDIATELY FOLLOWING GREEN BAY HOUSING
AUTHORITY MEETING.**

**City Hall, Room 604 - The Harry Maier Room.
Virtual attendance is also available via Zoom.**

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/81434999289?pwd=N0dlMGxVSS85SGswK2lZeGhZZUN0UT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 814 3499 9289

Passcode: 483400

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

- I. William VandeCastle - Chair, Stephen Srubas - Vice Chair, Sandra Popp, Erin Edwards and Randy Scannell

C. Approval of the Agenda.

- I. Approval of the agenda of the Thursday, February 20, 2025, meeting of the GBHA Properties I, Inc.

D. Approval of Minutes.

- I. Approval of the minutes from the Thursday, September 19, 2024, meeting of the GBHA Properties I, Inc.

E. Regular Business.

- I. Annual Meeting of GBHA Properties I, Inc.

2. Consideration with possible action on approval of the June 30, 2024, Audit Report.

F. Informational.

1. Director's Report.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council may attend this GBHA Properties I, Inc. meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
GBHA Properties I, Inc.
of the City of Green Bay

MEETING DATE

February 20, 2025

PREPARED BY

Stephanie Schmutzer, Staff

AGENDA ITEM # E.1

Annual Meeting of GBHA Properties I, Inc.

BACKGROUND

The GBHA Properties I, Inc. by-laws require an annual meeting to be held. The election of the board and officers took place at the 2024 annual meeting and are good for two years; therefore no elections are taking place this year.

The budget for GBHA Properties I, Inc. was approved at the June, 20 2024, meeting to coincide with the GBHA annual budget.

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
GBHA Properties 1, Inc.
of the City of Green Bay

MEETING DATE

February 20, 2025

PREPARED BY

Stephanie Schmutzer, Staff

AGENDA ITEM # E.2

Consideration with possible action on approval of the June 30, 2024, Audit Report.

BACKGROUND

Hawkins Ash CPA's, an independent audit firm, has completed the annual audit for the GBHA Properties I. A summary of the audit information can be found in the Management Discussion and Analysis portion of the audit report. We are seeking approval of the June 30, 2024, audited financial reports in conjunction with Green Bay Housing Authority.

RECOMMENDATION

To approve the June 30, 2024, Audit Report.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
GBHA Properties 1, Inc.
of the City of Green Bay

MEETING DATE

February 20, 2025

PREPARED BY

AGENDA ITEM # F.1

Director's Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None