AGENDA OF THE WATER COMMISSION

MONDAY, MARCH 10, 2025, 8:30 AM
In person at the Green Bay Water Utility.
631 S Adams St
Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:
   https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3N0RERUWkRsNjVkUT09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 982 8405 5918
   Passcode: 385002

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

B. Roll Call.

1. Roll call for the Water Commisson Meeting for Monday, March 10, 2025.

C. Approval of the Agenda.

1. Approval of the Water Commisson Meeting Agenda for Monday, March 10, 2025.

D. Approval of Minutes.

1. Approval of the Water Commission Meeting Minutes from February 10, 2025.

E. Regular Business.

1. Recommendation of Award for 2025 Service Body Quotes.
2. Recommendation of Award for 2025 Heated Dump Box Quotes.
3. December 2024 Financial Report.

F. Informational.

1. General Manager Update.

G. Adjournment.

1. Motion to adjourn the Water Commisson Meeting of Monday, March 10, 2025.

1) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
2) QUORUM: Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
3) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

MINUTES OF THE WATER COMMISSION

MONDAY, FEBRUARY 10, 2025, 8:30 AM
In person at the Green Bay Water Utility.
631 S Adams St
Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

1. Join Zoom Meeting Online:
   https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3N0RERUWkRsNjVkUT09

   Or call in by phone: +1 312 626 6799
   Meeting ID: 982 8405 5918
   Passcode: 385002

   If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting. More detailed Zoom Instructions can be found online.

B. ROLL CALL.

1. Roll call for the Water Commisson Meeting for Monday, February 10, 2025.

   On Monday, February 10, 2025, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Six voting commission members: President John Heugel (In Person), Vice President Jamie Wall (In Person), Secretary-Treasurer Tom Karman (In Person), Al Farvour (Virtually via Zoom), Lynn Gerlach (In Person) and John Luczaj (In Person).

   Also present: Alder Bill Morgan (In Person, non-voting), Council Representative to the Water Commission, Attorney William Vande Castle (Virtually via Zoom), Mike Stohl (In Person), Daniel Mosiman (Virtually via Zoom) and Susan Wojtkiewicz (Virtually via Zoom) from Donohue and Associates.

Staff present: Brian Powell, Doug Martin, Stephanie Rogers, Andrea Hay, Russ Hardwick, Kristin Romanowicz, Jamie Phillips and Jeff Possi.

C. APPROVAL OF THE AGENDA.

1. Approval of the Water Commisson Meeting Agenda for Monday, February 10, 2025.

   Moved by Jamie Wall, seconded by Thomas Karman to approve the agenda. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

1. Approval of the Water Commission Meeting Minutes from January 13.

   Moved by Lynn Gerlach, seconded by Thomas Karman to approve the minutes. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

1. Introduction to new employee, Jamie Phillips, Distribution Maintenance Manager.

   The Water Commissioners welcomed Jamie Phillips to the Green Bay Water Utility.

2. Introduction of New Water Commissioner, Dr. John Luczaj.

   The Water Commissioners welcomed and introduced themselves to John Luczaj.

3. Update on PFAS Study by Donohue & Associates.

   Mike Stohl, Daniel Mosiman and Susan Wojtkiewicz from Donohue & Associates presented an update on the PFAS Study.

4. Summary of the 2025 Vehicle Replacement Program Budget.

   Operations Manager Doug Martin presented a summary of the 2025 Vehicle Replacement Program Budget.

5. Recommendation of Award of 2025 Backhoe Quote.

Moved by Jamie Wall, seconded by Thomas Karman to approve the staff's recommendation to award the quote to Fabick CAT. Voice vote being had, the motion passed unanimously.

6. Approval of Year Round Summer Hours.

Moved by Lynn Gerlach, seconded by John Luczaj to approve Year-Round Summer Hours as recommended by staff. Voice vote being had, the motion passed unanimously.

F. INFORMATIONAL.

1. General Manager Update.

General Manager Brian Powell provided the commission with updates on the following initiatives within our organization:

1. Village of Pulaski Update
2. Update to Agreement for Nondiscretionary Investment Management Services
3. Village of Bellevue Update
4. Update on PSC's Financial Assistance Program for Customer-Side-Lead Service Line Replacement Application
5. Master Plan Update
6. Workforce Report
    a. Upcoming Changes
        i. Karin Morz - Customer Notification Specialist Retiring March 13
        ii. Filter Plant Technician has been posted

G. ADJOURNMENT.

1. Motion to adjourn the Water Commisson Meeting of Monday, February 10, 2025.

Moved by Jamie Wall, seconded by Thomas Karman to adjourn. Voice vote being had, the motion passed unanimously.

Green Bay Water
MEMORANDUM

DATE: **March 10, 2025**
TO: **Green Bay Water Commission**
FROM: **Doug Martin**
RE: **Recommendation of Award for 2025 Service Body Quotes**

As part of the February Water Commission Meeting, we discussed the Vehicle Replacement Program as part of the 2025 CIP Plan and Budget. A summary was presented listing the service vehicle chassis purchased through the state contract. The final part of this process is acquiring the service bodies that finish off the back end of each chassis. As such, the Water Utility received quotes for the 2025 service bodies and a summary of the results are presented below:

Service Body Type	Casper's Truck Equipment Quote	Olson Trailer & Body Quote
(1) - Dual Rear-Wheel Ford F350	$33,879/Each	$24,438/Each
(3) - Single Rear-Wheel Ford F250	$20,369/Each	$17,570/Each
(2) - Single Rear-Wheel Ford F250 4WD	$23,158/Each	$18,860/Each
(1) – Single Rear-Wheel Crane Kit Ford F350	$40,954/Each	$31,580/Each

***Delivery Time: Approximately 6 months from accepted quote.

<u>Recommendation:</u>
The recommendation to the Water Commission is to award the quote to Olson Trailer & Body for the seven 2025 Services Bodies in the total amount of $146,448.

To bring into full view, the 2025 Vehicle Replacement Program for the Water Utility service vehicles showing the vehicle purchase price, service body purchase price and budget amount, is summarized below:

Vehicle	Chassis Cost	Service Body Cost	Total Cost	Budget
Cargo Van (#111)	$48,461.60	N/A	$48,461.60	$50,000
Crew Truck (#16)	$59,505.50	$24,438	$83,943.50	$90,000
UDF/Locate/Service Trucks (#4, #5, #87)	$46,409.50/Each	$17,570/Each	$63,979.50/Each	$85,000/Each
Electrician Work Trucks (#307, #308)	$50,257.50/Each	$18,860/Each	$69,117.50/Each	$80,000/Each
Electrician Work Truck (#309)	$50,129.50	$31,580	$81,709.50	$90,000

Green Bay Water

MEMORANDUM

DATE: **March 10, 2025**
TO: **Green Bay Water Commission**
FROM: **Doug Martin**
RE: **Recommendation of Award for 2025 Heated Dump Box Quotes**

As part of the February Water Commission Meeting, we discussed the Vehicle Replacement Program as part of the 2025 CIP Plan and Budget. A summary was presented listing the dump truck chassis purchased through the state contract. The final part of this process is acquiring the heated dump box that finishes off the back end of each chassis. As such, the Water Utility received quotes for the 2025 heated dump boxes and a summary of the results are presented below:

Dump Box Type	Casper's Truck Equipment Quote	Truck Equipment Quote	Olson Trailer & Body Quote
(3) – Heated Dump Boxes	$47,194/Each	$46,700/Each	$45,988/Each

***Delivery Time: Approximately 4 months from accepted quote.

Recommendation:
The recommendation to the Water Commission is to award the quote to Olson Trailer & Body for the three 2025 Heated Dump Boxes in the total amount of $137,964.

To bring into full view, the 2025 Vehicle Replacement Program for the Water Utility dump trucks showing the vehicle purchase price, heated dump box purchase price and budget amount, is summarized below:

Vehicle	Chassis Cost	Heated Dump Box Cost	Total Cost	Budget
Dump Truck (#3)	$155,200	$45,988	$201,188	$200,000
Dump Truck (#86)	$155,200	$45,988	$201,188	$200,000
Dump Truck (#98)	$155,200	$45,988	$201,188	$200,000

GREEN BAY WATER
CASH POSITION
December 31, 2023 & 2024

		12/31/2023		12/31/2024
UNRESTRICTED CURRENT ASSETS				
Cash & Investments - Operation & Maintenance				
Local Govt. Investment Pool	$	110,993	$	116,930
Associated Bank Checking		11,603,842		9,899,674
Working Cash Funds - Petty Cash		1,700		1,700
Total Cash & Investments - Operation & Maintenance		11,716,535		10,018,304
RESTRICTED CURRENT ASSETS				
Cash & Investments - Restricted				
Certificates of Deposit - Bond Redemption		930,000		840,000
Associated Bank Money Market Account - Bond Redemption		22,580		7,633
Associated Bank Checking - Private Service Replacement		-		-
Total Cash & Investments - Restricted		952,580		847,633
RESTRICTED LONG-TERM ASSETS				
Cash & Investments - Debt Reserve				
Associated Trust Money Market		310,601		313,886
Associated Trust Certificates of Deposit		476,507		-
Associated Trust Municipal Bonds		5,910,376		5,960,809
Total Cash & Investments - Debt Reserve		6,697,484		6,274,695
TOTAL CASH POSITION	$	19,366,599	$	17,140,632

GREEN BAY WATER

BALANCE SHEET

December 31, 2023 & 2024

	12/31/2023	12/31/2024
ASSETS		
Current Assets		
Unrestricted Current Assets		
Cash & Investments - Operating & Maintenance	$ 11,716,535	$ 10,018,304
Accounts Receivable - Customer Accounts	11,071,090	12,489,205
Inventories	750,291	751,267
Prepaid Items	31,356	48,039
Total Unrestricted Current Assets	23,569,272	23,306,816
Restricted Current Assets		
Cash & Investments - Bond Redemption Fund	952,580	847,633
Interest Receivable	3,090	2,321
Cash & Investments - Private Service Replacement Fund	-	-
Accounts Receivable - Grants	4,550	41,699
Total Restricted Current Assets	960,220	891,653
Total Current Assets	24,529,492	24,198,469
Noncurrent Assets		
Restricted Assets		
Cash & Investments - Debt Reserve Fund	6,697,484	6,274,695
Accrued Interest	49,430	33,212
Net Pension Asset	(1,390,540)	(389,100)
Total Restricted Assets	5,356,374	5,918,807
Other Assets		
Unamortized Ashwaubenon Booster	985,900	854,446
Unamortized Wrightstown Loan/Grant	379,800	348,150
Total Other Assets	1,365,700	1,202,596
Capital Assets		
Property, Plant & Equipment	258,691,905	265,351,967
Less: Accumulated Depreciation	(108,453,914)	(113,665,991)
Net Property, Plant & Equipment	150,237,991	151,685,976
Construction in Progress	198,941	825,626
Total Capital Assets	150,436,932	152,511,602
Total Noncurrent Assets	157,159,006	159,633,005
TOTAL ASSETS	181,688,498	183,831,474
DEFERRED OUTFLOWS OF RESOURCES		
Unamortized Loss on Advanced Refunding	219,603	143,012
Deferred Outflows - Pension	8,875,731	6,829,962
Total Deferred Outflows of Resources	9,095,334	6,972,974

GREEN BAY WATER

BALANCE SHEET

December 31, 2023 & 2024

	12/31/2023	12/31/2024
LIABILITIES		
Current Liabilities		
Accounts Payable	$ 1,646,096	$ 1,138,451
Sewer Collections Payable	6,060,325	6,647,608
Storm Water Collections Payable	3,128,842	3,248,212
Accrued Payroll Taxes	52,003	62,171
Accrued Payroll, Vacation & Sick Leave Pay	481,483	576,978
Accrued Taxes	2,385,127	2,281,794
Payable from Restricted Assets		
Current Portion of Long - Term Debt	4,415,000	3,910,000
Accrued Interest	215,021	195,271
Total Current Liabilities	18,383,897	18,060,485
Long - term Obligations, Less Current Portion		
Revenue Bonds - Net of Premiums & Discounts	33,319,960	28,971,404
Accrued Vacation & Sick Leave Pay	201,769	282,513
Net Pension Liability	-	-
Total Long-term Liabilities	33,521,729	29,253,917
TOTAL LIABILITIES	51,905,626	47,314,402
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows - Pension	6,665,467	5,487,167
NET POSITION		
Contributed Capital - City of Green Bay	744,232	744,232
Net Investment in Capital Assets	112,921,575	119,773,210
Restricted	6,101,573	6,615,189
Unrestricted	12,445,359	10,870,248
TOTAL NET POSITION	$ 132,212,739	$ 138,002,879

GREEN BAY WATER

Statement of Revenues, Expenses and Changes in Net Position
Month Ended December 31, 2023 and 2024

	12/31/23	12/31/24
OPERATING REVENUES		
Charges for services	$ 23,611,061	$ 24,547,861
Other	1,946,922	1,976,391
Total operating revenues	25,557,983	26,524,253
OPERATING EXPENSES		
Operation and maintenance	14,021,669	13,110,720
Depreciation	5,833,752	6,148,133
Total operating expenses	19,855,421	19,258,853
Operating income	5,702,562	7,265,399
NONOPERATING REVENUES (EXPENSES)		
Interest income	1,012,478	1,019,640
Grant revenue	716,692	545,393
Miscellaneous income	334,308	359,356
Interest and fiscal charges	(1,381,761)	(1,270,377)
Amortization of debt premium net of discounts	438,556	452,760
Amortization of loss on advance refundings	(119,256)	(90,796)
Total nonoperating revenues (expenses)	1,001,017	1,015,976
Income before contributions and transfers	6,703,579	8,281,376
Capital contributions	491,546	175,188
Transfers out - tax equivalent	(2,385,127)	(2,666,425)
Change in net position	4,809,998	5,790,140
Net position - January 1	127,402,741	132,212,739
Net position - December 31	$ 132,212,739	$ 138,002,879

GREEN BAY WATER

DECEMBER 2024 REVENUE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED	
610 WATER UTILITY								
415000 MERCH & JOBBING REV	330,750	0	330,750	299,859.82	.00	30,890.18	90.7%	
419900 INT INCOME-OPER FUND	400,000	0	400,000	643,824.24	.00	-243,824.24	161.0%	
419911 INT INC-BOND REDEMPTION	50,000	0	50,000	94,411.58	.00	-44,411.58	188.8%	
419920 INT INC-DEBT RESERVE	175,000	0	175,000	207,560.10	.00	-32,560.10	118.6%	
419925 UNREALIZED GAIN/LOSS DEBT RE	50,000	0	50,000	73,835.10	.00	-23,835.10	147.7%	
420000 GRANT REVENUE	0	0	0	545,392.50	.00	-545,392.50	100.0%	(1)
421000 MISC NON-OPERATING INC	300,000	0	300,000	175,188.20	.00	124,811.80	58.4%	
429440 AMORT PREM-GB-2004	124,305	0	124,305	124,305.36	.00	-.36	100.0%	
429443 AMORT PREM ASH-2004	12,625	0	12,625	12,624.96	.00	.04	100.0%	
429460 AMORT PREM-GB-2014	82,167	0	82,167	82,166.88	.00	.12	100.0%	
429463 AMORT PREM-ASH-2014	8,345	0	8,345	8,345.16	.00	-.16	100.0%	
429470 AMORT PREM-GB-2019	313,470	0	313,470	313,470.36	.00	-.36	100.0%	
429473 AMORT PREM-ASH-2019	31,837	0	31,837	31,837.44	.00	-.44	100.0%	
429480 AMORT PREM-GB-2021	16,940	0	16,940	16,940.04	.00	-.04	100.0%	
461508 METERED RESIDENTIAL	5,355,000	0	5,355,000	5,525,067.55	.00	-170,067.55	103.2%	
461558 METERED COMMERCIAL	2,131,500	0	2,131,500	2,207,149.06	.00	-75,649.06	103.5%	
461608 METERED INDUSTRIAL	6,825,000	0	6,825,000	6,633,525.29	.00	191,474.71	97.2%	
461658 METERED APARTMENT < 3 UNITS	2,415,000	0	2,415,000	2,439,178.17	.00	-24,178.17	101.0%	
461708 METERED MULTI FAMILY	1,575,000	0	1,575,000	1,571,780.39	.00	3,219.61	99.8%	
461758 METERED RESTAURANT	178,500	0	178,500	181,804.98	.00	-3,304.98	101.9%	
461808 METERED MUNICIPAL	467,250	0	467,250	500,796.15	.00	-33,546.15	107.2%	
462000 PRIVATE FIRELINES	169,050	0	169,050	188,597.03	.00	-19,547.03	111.6%	
463000 PUBLIC FIRE PROTECTION	1,449,000	0	1,449,000	1,465,637.01	.00	-16,637.01	101.1%	
466003 SALES FOR RESALE-ASH	3,465,000	0	3,465,000	3,182,218.63	.00	282,781.37	91.8%	
466004 SALES FOR RESALE-SCOTT	89,250	0	89,250	77,964.64	.00	11,285.36	87.4%	
466005 SALES FOR RESALE-HOBART	472,500	0	472,500	374,157.30	.00	98,342.70	79.2%	
466006 SALES FOR RESALE-WRIGHTSTOWN	207,900	0	207,900	199,984.94	.00	7,915.06	96.2%	
470000 LATE PAYMENT PENALTIES	125,000	0	125,000	138,895.14	.00	-13,895.14	111.1%	
471000 TURN ON & SET REVENUE	50,000	0	50,000	59,496.40	.00	-9,496.40	119.0%	
472000 RENT-CELL TOWERS	143,000	0	143,000	102,543.14	.00	40,456.86	71.7%	
472010 RENT-ADDITIONAL METERS	22,000	0	22,000	22,383.04	.00	-383.04	101.7%	
472020 RENT - LAND	1,500	0	1,500	1,000.00	.00	500.00	66.7%	
474000 OTHER WATER REVENUE-MISC	1,500	0	1,500	15,757.95	.00	-14,257.95	1050.5%	(2)
474010 RETURN ON METER INVEST	110,000	0	110,000	106,447.96	.00	3,552.04	96.8%	
474020 REBATES	35,000	0	35,000	27,513.02	.00	7,486.98	78.6%	
474030 PRIVATE WELL PERMITS	500	0	500	100.00	.00	400.00	20.0%	
474040 SALE OF SCRAP	10,000	0	10,000	16,979.31	.00	-6,979.31	169.8%	
474050 TITLE COMPANY LETTERS	3,000	0	3,000	1,700.00	.00	1,300.00	56.7%	
474060 THAW SERVICE	1,000	0	1,000	.00	.00	1,000.00	.0%	
474070 MISSED APPOINTMENT CHARGE	0	0	0	460.00	.00	-460.00	100.0%	

Report generated: 03/05/2025 13:34
User: StephanieRo
Program ID: glytdbud

GREEN BAY WATER
DECEMBER 2024 REVENUE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED
476000 SEWER REIMB FROM CITY	1,075,000	0	1,075,000	1,098,232.87	.00	-23,232.87	102.2%
476100 STORM REIMB FROM CITY	408,000	0	408,000	444,379.00	.00	-36,379.00	108.9%
TOTAL WATER UTILITY	28,680,889	0	28,680,889	29,213,510.71	.00	-532,621.71	101.9%
GRAND TOTAL	28,680,889	0	28,680,889	29,213,510.71	.00	-532,621.71	101.9%

** END OF REPORT - Generated by Stephanie Rogers **

(1) DNR Galvanized Replacement Program - not budgeted for
(2) Refund from prior year purchases returned

GREEN BAY WATER
DECEMBER 2024 EXPENSE BUDGET REPORT

FOR 2024 12

610 WATER UTILITY

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
1630 STORES EXPENSE	88,576	0	88,576	.00	.00	88,576.00	.0%	
1840 CLEARING ACCOUNTS	557,765	0	557,765	.00	.00	557,765.00	.0%	
4030 DEPRECIATION EXPENSE	5,222,113	0	5,222,113	5,684,471.45	.00	-462,358.45	108.9%	
4050 AMORTIZATION OF OTHER PLANT	131,453	0	131,453	131,453.28	.00	-.28	100.0%	
4080 TAXES	3,035,416	0	3,035,416	2,666,424.58	.00	368,991.42	87.8%	
4160 MERCHANDISING & JOBBING EXP	244,146	0	244,146	254,191.79	.00	-10,045.79	104.1%	
4260 OTHER INCOME DEDUCTIONS	456,321	0	456,321	463,661.61	.00	-7,340.61	101.6%	
4270 INTEREST ON LONG-TERM DEBT	1,290,127	0	1,290,127	1,270,376.62	.00	19,750.38	98.5%	
4280 AMORTIZATION OF DEBT DISCOUNT	228,727	0	228,727	227,725.92	.00	1,001.08	99.6%	
6020 PURCHASED WATER	9,000	0	9,000	10,592.05	.00	-1,592.05	117.7%	
6130 MAINTENANCE OF INTAKES	10,000	0	10,000	19,060.00	.00	-9,060.00	190.6%	(1)
6160 MAINTENANCE OF SUPPLY MAINS	78,765	0	78,765	190,110.60	.00	-111,345.60	241.4%	(2)
6200 PUMP OPS SUPERVISION & ENG	91,997	0	91,997	103,573.25	.00	-11,576.25	112.6%	
6230 FUEL OR POWER FOR PUMPING	937,000	0	937,000	886,441.15	.00	50,558.85	94.6%	
6240 PUMP LABOR & EXPENSES	107,888	0	107,888	46,440.88	.00	61,447.12	43.0%	
6260 MISC PUMPING EXPENSE	85,550	0	85,550	56,352.81	.00	29,197.19	65.9%	
6300 PUMP MAINT SUPERVISION & ENG	42,369	0	42,369	39,213.20	.00	3,155.80	92.6%	
6310 PUMP MAINT OF STRUCTURES	213,239	0	213,239	279,238.46	31,800.00	-97,799.46	145.9%	(6)
6320 PUMP MAINT OF POWER PROD EQUIP	41,000	-2,187	38,813	23,453.54	.00	15,359.79	60.4%	
6330 MAINT OF PUMPING EQUIP	399,500	89,901	489,401	518,573.03	.00	-29,172.03	106.0%	
6400 TREATMENT OPS SUPERVIS & ENG	86,501	0	86,501	92,669.78	.00	-6,168.78	107.1%	
6410 CHEMICALS	628,000	0	628,000	540,206.39	.00	87,793.61	86.0%	
6420 WATER TREATMENT OPERATIONS EXP	811,947	0	811,947	713,548.57	.00	98,398.43	87.9%	
6430 MISC WATER TREATMENT EXP	182,437	0	182,437	170,657.99	.00	11,779.01	93.5%	
6500 TREATMENT MAINT SUPERVIS & ENG	37,072	0	37,072	38,828.64	.00	-1,756.64	104.7%	
6510 TREATMENT MAINT OF STRUCTURES	54,967	0	54,967	59,155.99	.00	-4,188.99	107.6%	
6520 MAINT OF TREATMENT EQUIP	249,861	0	249,861	234,038.94	.00	15,822.06	93.7%	
6600 TRANS & DIST OPS SUP & ENG	273,339	0	273,339	243,106.36	.00	30,232.64	88.9%	
6620 TRANS & DIST LINES EXPENSE	280,900	0	280,900	241,957.86	.00	38,942.14	86.1%	
6630 METER EXPENSE	226,460	0	226,460	243,787.69	.00	-17,327.69	107.7%	
6640 CUSTOMER INSTALLATION EXP	237,504	0	237,504	806,384.03	.00	-568,880.03	339.5%	(3)
6650 MISC TRANS & DIST EXPENSES	468,410	0	468,410	450,882.02	.00	17,527.98	96.3%	
6720 MAINT OF DIST RES & STANDPIPES	438,652	0	438,652	69,261.22	23,500.00	345,890.78	21.1%	
6730 MAINT OF TRANS & DIST MAINS	1,486,918	0	1,486,918	1,328,516.28	.00	158,401.72	89.3%	
6750 MAINT OF SERVICES	567,253	0	567,253	774,751.07	.00	-207,498.07	136.6%	(4)
6760 MAINT OF METERS	67,404	0	67,404	58,214.51	.00	9,189.49	86.4%	
6770 MAINT OF HYDRANTS	196,808	0	196,808	276,520.18	.00	-79,712.18	140.5%	(5)
9020 METER READING EXPENSE	62,347	0	62,347	68,576.01	.00	-6,229.01	110.0%	
9030 CUSTOMER RECORDS & COLLECTION	1,030,767	0	1,030,767	1,045,387.04	.00	-14,620.04	101.4%	
9040 UNCOLLECTIBLE ACCOUNTS	2,000	0	2,000	2,007.70	.00	-7.70	100.4%	

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GREEN BAY WATER
DECEMBER 2024 EXPENSE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
9060 CUSTOMER SERVICE & INFORMATION	73,658	0	73,658	83,779.28	.00	-10,121.28	113.7%	
9200 ADMIN & GENERAL SALARIES	854,832	0	854,832	819,960.79	.00	34,871.21	95.9%	
9210 OFFICE SUPPLIES & EXPENSES	110,395	0	110,395	96,085.67	.00	14,309.33	87.0%	
9230 OUTSIDE SERVICES EMPLOYED	589,646	0	589,646	589,799.02	.00	-153.02	100.0%	
9240 PROPERTY INSURANCE	129,057	0	129,057	.00	.00	129,057.00	.0%	(7)
9250 INJURIES & DAMAGES	60,437	0	60,437	34,222.03	.00	26,214.97	56.6%	
9260 EMPLOYEE PENSIONS & BENEFITS	1,364,566	0	1,364,566	1,317,368.29	.00	47,197.71	96.5%	
9280 REGULATORY COMMISSION EXP	15,000	0	15,000	21,591.12	.00	-6,591.12	143.9%	(8)
9300 MISC GENERAL EXPENSES	55,950	0	55,950	36,657.82	.00	19,292.18	65.5%	
9320 MAINT OF GENERAL PLANT	241,954	0	241,954	228,075.10	.00	13,878.90	94.3%	
TOTAL WATER UTILITY	24,155,994	87,714	24,243,708	23,557,351.61	55,300.00	631,056.72	97.4%	
GRAND TOTAL	24,155,994	87,714	24,243,708	23,557,351.61	55,300.00	631,056.72	97.4%	

** END OF REPORT - Generated by Stephanie Rogers **

(1) Additional work needed on lake station intake cleaning
(2) 36" main break
(3) Private side galvanized service replacement - reimbursed by DNR
(4) Increase in pavement repair cost from City
(5) Hydrant parts for maintenance includes order from prior year
(6) Additional maintenance needed at pumping structure locations
(7) Not billed from City yet
(8) PSC fees for construction authorization approval

Green Bay Water Commission
GENERAL MANAGER UPDATE

DATE: March 10th, 2025
TO: Green Bay Water Commission
FROM: General Manager Brian Powell, P.E.
RE: General Manager Update

General Manager Brian Powell will provide the commission with updates on the following initiatives within our organization:

1. Update on Oneida Street Water Main Break
2. Update on Capital Projects
    a. Generator Project at Lake Station – Preconstruction Meeting March 4th
    b. Chlorine System Upgrade at Lake Station – Preconstruction Meeting March 4th
    c. Insertion Mag Meters at Filter Plant – Advertisement for Bids March 10th
    d. Huron Tank & Filter Plant Tank Overcoating – Bid Opening March 25th
3. Workforce Report
    a. Upcoming Changes
        i. Karin Morz – Customer Notification Specialist Retiring March 13th
        ii. Linda Kong-Moua – transitioning to role of Customer Notification Specialist on March 10th
        iii. Lauren Wojcik – going to full time Billing Assistant on March 10th
        iv. Filter Plant Technician held interviews