



MINUTES OF THE PERSONNEL COMMITTEE

TUESDAY, MARCH 11, 2025, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/86846491807?pwd=K3NJQlNxdXUlcjB2RlR0TWVTUkYkdz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 868 4649 1807

Passcode: 298054

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant

Others Present: Alder Melinda Eck, Police Chief Chris Davis, Park, Recreation and Forestry Director Dan Ditscheit, Information Technology Director Dave Wilquet, Finance Director Diana Ellenbecker, Chief of Operations Joseph Faulds, Inspections Supervisor Bill Paape, Human Resources Manager Melanie Falk and others.

C. APPROVAL OF THE AGENDA.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Jennifer Grant to approve the agenda.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

D. APPROVAL OF MINUTES.

- I. Approval of the Minutes from the February 25, 2025 Personnel Committee meeting.

Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss to approve.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

E. REGULAR BUSINESS.

- I. For consideration with possible action on the request to fill the following positions and all subsequent vacancies resulting from internal transfers.
 - a. Public Records Specialist
 - b. Parks Maintenance Worker
 - c. Housing Inspector
 - d. Human Resources Assistant

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to suspend the rules and take items 1A through 1D with one vote.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to approve.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

F. INFORMATIONAL.

- I. Report of Routine Personnel Actions
2. Next Meeting: April 8, 2025

G. ADJOURNMENT.

Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss to adjourn.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.