



AGENDA OF THE WATER COMMISSION

MONDAY, APRIL 14, 2025, 8:30 AM

In person at the Green Bay Water Utility.

631 S Adams St

Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:

<https://zoom.us/j/98284055918?pwd=eHBxaWkvNlJ2a3N0RERUWkRsNjVkUT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 982 8405 5918

Passcode: 385002

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

1. Roll call for the Water Commission Meeting for Monday, April 14, 2025.

C. Approval of the Agenda.

1. Approval of the Water Commission Meeting Agenda for Monday, April 14, 2025.

D. Approval of Minutes.

1. Approval of the Water Commission Meeting Minutes from March 10, 2025.

E. Regular Business.

1. Recommendation of Public Construction Bid for the Green Bay Water Utility Tank Overcoat Project.
2. Recommendation of Public Construction Bid for the Green Bay Water Utility Finished Water Meters Project.

3. Discussion and determination on whether to move forward with the Solar Portion of the Generator Project at the Lake Station.
4. January and February 2025 Financial Report.

F. Informational.

1. General Manager Update.

G. Adjournment.

1. Motion to adjourn the Water Commission Meeting of Monday, April 14, 2025.

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) **QUORUM:** Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 3) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.



MINUTES OF THE WATER COMMISSION

MONDAY, MARCH 10, 2025, 8:30 AM

In person at the Green Bay Water Utility.

631 S Adams St

Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://zoom.us/j/98284055918?pwd=eHBxaWkvNlJ2a3N0RERUWkRsNjVkUT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 982 8405 5918

Passcode: 385002

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

- I. Roll call for the Water Commission Meeting for Monday, March 10, 2025.

On Monday, March 10, 2025, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Six voting commission members: President John Heugel (In Person), Vice President Jamie Wall (In Person), Secretary-Treasurer Tom Karman (In Person), Al Farvour (Virtually via Zoom), Lynn Gerlach (In Person) and John Luczaj (In Person). Also present: Alder Bill Morgan (In Person, non-voting), Council Representative to the Water Commission, and Attorney William Vande Castle (Virtually via Zoom).

Staff present: Brian Powell, Doug Martin, Stephanie Rogers, Russ Hardwick, Kristin Romanowicz, Hailey Heath, Jeff Possi and Jonathan Peters.

C. APPROVAL OF THE AGENDA.

1. Approval of the Water Commission Meeting Agenda for Monday, March 10, 2025.

Moved by Jamie Wall, seconded by Thomas Karman to approve the agenda. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

1. Approval of the Water Commission Meeting Minutes from February 10, 2025.

Moved by Lynn Gerlach, seconded by John Luczaj to approve the minutes. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

1. Recommendation of Award for 2025 Service Body Quotes.

Moved by Jamie Wall, seconded by Allen Farvour to approve as recommended. Voice vote being had, the motion passed unanimously.

2. Recommendation of Award for 2025 Heated Dump Box Quotes.

Moved by John Luczaj, seconded by Jamie Wall to approve as recommended. Voice vote being had, the motion passed unanimously.

3. December 2024 Financial Report.

Moved by Lynn Gerlach, seconded by Thomas Karman to receive and place on file the December 2024 Financial Report. Voice vote being had, the motion passed unanimously.

F. INFORMATIONAL.

1. General Manager Update.

General Manager Brian Powell provided the commission with updates on the following initiatives within our organization:

1. Update on Oneida Street Water Main Break
2. Update on Capital Projects
 - a. Generator Project at Lake Station - Preconstruction Meeting March 4th

- b. Chlorine System Upgrade at Lake Station - Preconstruction Meeting March 4th
 - c. Insertion Mag Meters at Filter Plant - Advertisement for Bids March 10th
 - d. Huron Tank & Filter Plant Tank Overcoating - Bid Opening March 25th
3. Workforce Report
- a. Upcoming Changes
 - i. Karin Morz - Customer Notification Specialist Retiring March 13th
 - ii. Lynda Kong-Moua - transitioning to the role of Customer Notification Specialist on March 10th
 - iii. Lauren Wojcik - going to full-time Billing Assistant on March 10th
 - iv. Filter Plant Technician held interviews

G. ADJOURNMENT.

- I. Motion to adjourn the Water Commission Meeting of Monday, March 10, 2025.

Moved by Lynn Gerlach, seconded by Jamie Wall to adjourn. Voice vote being had, the motion unanimously.



Green Bay Water

MEMORANDUM

DATE: April 14, 2025
TO: Green Bay Water Commission
FROM: Brian Powell
RE: Recommendation of public construction bid for Green Bay Water Utility

1. Bid proposals for the project “Green Bay Water Utility Tank Overcoat” were received on Tuesday, March 25, 2025.

Green Bay Water Utility Tank Overcoat	
Closing Date: Tue, 03/25/2025 02:00 PM CST	
Quest Number 9571763	
Contractor	Base Bid
*E&L Contractors, Inc.	\$322,200.00
LC United Painting	\$455,000.00
Seven Brothers Painting, Inc.	\$481,400.00
Classic Protective Coatings, Inc.	\$665,825.00
TMI Coatings, Inc.	\$813,000.00

**Low responsible bidder*

Recommendation:

I recommend the Water Commission award this contract to E&L Contractors, Inc. for the base bid amount of \$322,200.00. Funds are available in the 2025 budget.



Green Bay Water

MEMORANDUM

DATE: April 14, 2025
TO: Green Bay Water Commission
FROM: Brian Powell
RE: Recommendation of public construction bid for Green Bay Water Utility

1. Bid proposals for the project “Green Bay Water Utility Finished Water Meters” were received on Tuesday, April 8, 2025.

Green Bay Water Utility Finished Water Meters	
Closing Date: Tue, 04/08/2025 02:00 PM CST	
Quest Number 9581046	
Contractor	Base Bid
*Advance Construction Inc.	\$1,128,563.00
Mid City Corporation	\$1,942,000.00
PTS Contractors, Inc.	\$2,286,000.00

**Low responsible bidder*

Recommendation:

I recommend the Water Commission award this contract to Advance Construction, Inc. for the base bid amount of \$1,128,563.00. Funds are available in the 2025 budget.



Green Bay Water Commission

MEMORANDUM

DATE: April 14th, 2025
TO: Green Bay Water Commission
FROM: General Manager Brian Powell, P.E.
RE: Solar Portion of Generator Project at Lake Station

The Solar Portion of the Generator Project at the Lake Station has a cost of \$478,000 but with incentives our net cost would be \$134,579. The estimated annual savings that we would see from the solar project are \$11,381 and would have a 12.7-year payback. The solar field has a 30-year life expectancy.

The problem is that the incentives are not guaranteed. If the incentive programs were to be done away with our net cost would be the full \$478,000 and our payback would be 43 years. Due to the uncertainty of the incentive programs, I recommend not moving ahead with the solar portion of the project. The generator and switchgear upgrades would be constructed in a way that would allow for a solar project addition in the future.

Area A: 124kWAC / 110kWDC

Area A - Planning

124 KW DC / 110 kW AC
 Annual Solar Production: 176,600 kWh
 Energy Offset: 1.5%
 Approximate Area: .43 Acres

Est. Cost: \$360,000 (\$2.90/W-DC)
 Potential Incentives: \$108,000
 Interconnection Incentive: \$125,400
 Potential FOE PV incentive = \$6,200

Net PV System Cost: \$120,400
 Estimated Annual Savings: \$11,381
 Payback: 9.4 years

Switchgear	2,150,523
Building	1,500,000
10% of the SWGR and Building	365,052
40% of those costs	146,021

26 13 00	Switchgear	(No Substitute Permitted)		
		(A) Powell Electrical Systems, Inc.	\$ 2,145,534.00	\$ 5,000.00
		(B) Siemens Energy & Automation	\$ 2,153,137.00	\$ 5,000.00
		(C) ABB Power T&D Co. Inc.	\$	\$
		(No Substitute Permitted)		

Area A – Bid Results

124 KW DC / 110 kW AC
 Annual Solar Production: 176,600 kWh
 Energy Offset: 1.5%
 Approximate Area: .43 Acres

Est. Cost: **\$478,000**
 Potential Incentives: **\$191,200***
 Interconnection Incentive: **\$146,021***
 Potential FOE PV incentive = \$6,200

Net PV System Cost: \$134,579
 Estimated Annual Savings: \$11,381
 Payback: 11.8 years

* = 10% domestic content bonus

Inverter Cost (2025 \$) = \$10,000
 Inverter life = 10 yr warranty; 15 yrs expected
 Solar Array life = 30 yrs expected

GREEN BAY WATER
CASH POSITION
January 31, 2024 & 2025

	1/31/2024	1/31/2025
UNRESTRICTED CURRENT ASSETS		
Cash & Investments - Operation & Maintenance		
Local Govt. Investment Pool	\$ 111,499	\$ 117,365
Associated Bank Checking	12,005,097	9,978,452
Working Cash Funds - Petty Cash	1,700	1,700
Total Cash & Investments - Operation & Maintenance	12,118,296	10,097,517
RESTRICTED CURRENT ASSETS		
Cash & Investments - Restricted		
Certificates of Deposit - Bond Redemption	1,400,000	1,260,000
Associated Bank Money Market Account - Bond Redemption	22,584	7,634
Associated Bank Checking - Private Service Replacement	-	-
Total Cash & Investments - Restricted	1,422,584	1,267,634
RESTRICTED LONG-TERM ASSETS		
Cash & Investments - Debt Reserve		
Associated Trust Money Market	341,045	766,726
Associated Trust Certificates of Deposit	478,185	-
Associated Trust Municipal Bonds	5,896,941	5,521,603
Total Cash & Investments - Debt Reserve	6,716,171	6,288,329
TOTAL CASH POSITION	\$ 20,257,051	\$ 17,653,480

GREEN BAY WATER
BALANCE SHEET
January 31, 2024 & 2025

	<u>1/31/2024</u>	<u>1/31/2025</u>
ASSETS		
Current Assets		
Unrestricted Current Assets		
Cash & Investments - Operating & Maintenance	\$ 12,118,296	\$ 10,097,517
Accounts Receivable - Customer Accounts	11,505,625	13,697,879
Accounts Receivable - Leases	-	63,938
Inventories	721,528	727,022
Prepaid Items	23,982	88,927
Total Unrestricted Current Assets	24,369,431	24,675,284
Restricted Current Assets		
Cash & Investments - Bond Redemption Fund	1,422,584	1,267,634
Interest Receivable	6,825	4,945
Cash & Investments - Private Service Replacement Fund	-	-
Accounts Receivable - Grants	9,050	41,699
Total Restricted Current Assets	1,438,459	1,314,277
Total Current Assets	25,807,890	25,989,561
Noncurrent Assets		
Restricted Assets		
Cash & Investments - Debt Reserve Fund	6,716,171	6,288,329
Long-term Receivable - Leases	-	2,556,578
Accrued Interest	49,268	57,876
Total Restricted Assets	6,765,439	8,902,783
Other Assets		
Unamortized Ashwaubenon Booster	974,945	843,492
Unamortized Wrightstown Loan/Grant	377,163	345,513
Total Other Assets	1,352,108	1,189,004
Capital Assets		
Property, Plant & Equipment	258,704,795	265,409,817
Less: Accumulated Depreciation	(108,895,664)	(114,131,133)
Net Property, Plant & Equipment	149,809,131	151,278,684
Construction in Progress	241,668	862,194
Total Capital Assets	150,050,799	152,140,878
Total Noncurrent Assets	158,168,346	162,232,665
TOTAL ASSETS	183,976,236	188,222,226
DEFERRED OUTFLOWS OF RESOURCES		
Unamortized Loss on Advanced Refunding	213,220	140,546
Deferred Outflows - Pension	8,875,731	6,829,962
Total Deferred Outflows of Resources	9,088,951	6,970,508

GREEN BAY WATER
BALANCE SHEET
January 31, 2024 & 2025

	<u>1/31/2024</u>	<u>1/31/2025</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	\$ 1,449,040	\$ 705,211
Sewer Collections Payable	6,223,846	6,997,107
Storm Water Collections Payable	3,231,509	3,518,855
Accrued Payroll Taxes	59,976	132,733
Accrued Payroll, Vacation & Sick Leave Pay	495,636	576,978
Accrued Taxes	2,583,888	2,471,944
Payable from Restricted Assets		
Current Portion of Long - Term Debt	4,415,000	3,910,000
Accrued Interest	322,532	292,906
Total Current Liabilities	18,781,427	18,605,733
Long - term Obligations, Less Current Portion		
Revenue Bonds - Net of Premiums & Discounts	33,283,414	28,934,858
Accrued Vacation & Sick Leave Pay	201,769	282,513
Net Pension Liability	1,390,540	389,100
Total Long-term Liabilities	34,875,723	29,606,471
TOTAL LIABILITIES	53,657,150	48,212,204
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows - Pension	6,665,467	5,487,167
Deferred Inflows - Leases	-	2,620,516
	6,665,467	8,107,683
DEFERRED INFLOWS OF RESOURCES		
	6,665,467	8,107,683
NET POSITION		
Contributed Capital - City of Green Bay	744,232	744,232
Net Investment in Capital Assets	112,565,606	119,436,567
Restricted	7,881,367	9,924,154
Unrestricted	11,551,365	8,767,893
	11,551,365	8,767,893
TOTAL NET POSITION	\$ 132,742,570	\$ 138,872,847

GREEN BAY WATER

Statement of Revenues, Expenses and Changes in Net Position Month Ended January 31, 2024 and 2025

	<u>01/31/24</u>	<u>01/31/25</u>
OPERATING REVENUES		
Charges for services	\$ 1,915,551	\$ 2,516,529
Other	130,826	144,314
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Total operating revenues	2,046,377	2,660,843
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OPERATING EXPENSES		
Operation and maintenance	879,941	1,058,897
Depreciation	440,924	465,142
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Total operating expenses	1,320,865	1,524,039
	<hr/>	
Operating income	725,512	1,136,804
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NONOPERATING REVENUES (EXPENSES)		
Interest income	88,360	94,006
Grant revenue	4,500	-
Miscellaneous income	14,916	53,747
Interest and fiscal charges	(107,511)	(97,635)
Amortization of debt premium net of discounts	37,730	37,730
Amortization of loss on advance refundings	(7,566)	(3,649)
	<hr/>	
Total nonoperating revenues (expenses)	30,429	84,198
	<hr/>	
Income before contributions and transfers	755,941	1,221,002
Capital contributions	56	-
Transfers out - tax equivalent	(226,166)	(235,338)
	<hr/>	
Change in net position	529,831	985,664
	<hr/>	
Net position - January 1	132,212,739	137,887,183
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Net position - January 31	<u>\$ 132,742,570</u>	<u>\$ 138,872,847</u>

GREEN BAY WATER

JANUARY 2025 REVENUE BUDGET REPORT

FOR 2025 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE	AVAILABLE BUDGET	PCT USED
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610 WATER UTILITY

415000	MERCH & JOBBING REV	355,000	0	355,000	44,992.11	.00	310,007.89	12.7%
419900	INT INCOME-OPER FUND	600,000	0	600,000	48,377.59	.00	551,622.41	8.1%
419911	INT INC-BOND REDEMPTION	50,000	0	50,000	2,624.22	.00	47,375.78	5.2%
419920	INT INC-DEBT RESERVE	175,000	0	175,000	32,210.65	.00	142,789.35	18.4%
419925	UNREALIZED GAIN/LOSS DEBT RE	50,000	0	50,000	10,794.20	.00	39,205.80	21.6%
420000	GRANT REVENUE	236,250	0	236,250	.00	.00	236,250.00	.0%
421000	MISC NON-OPERATING INC	300,000	0	300,000	.00	.00	300,000.00	.0%
429440	AMORT PREM-GB-2004	124,305	0	124,305	10,358.78	.00	113,946.22	8.3%
429443	AMORT PREM ASH-2004	12,625	0	12,625	1,052.08	.00	11,572.92	8.3%
429460	AMORT PREM-GB-2014	82,167	0	82,167	6,847.24	.00	75,319.76	8.3%
429463	AMORT PREM-ASH-2014	8,345	0	8,345	695.43	.00	7,649.57	8.3%
429470	AMORT PREM-GB-2019	313,470	0	313,470	26,122.53	.00	287,347.47	8.3%
429473	AMORT PREM-ASH-2019	31,837	0	31,837	2,653.12	.00	29,183.88	8.3%
429480	AMORT PREM-GB-2021	16,940	0	16,940	1,411.67	.00	15,528.33	8.3%
461508	METERED RESIDENTIAL	5,850,000	0	5,850,000	716,876.49	.00	5,133,123.51	12.3%
461558	METERED COMMERCIAL	2,400,000	0	2,400,000	190,164.05	.00	2,209,835.95	7.9%
461608	METERED INDUSTRIAL	7,200,000	0	7,200,000	555,769.61	.00	6,644,230.39	7.7%
461658	METERED APARTMENT < 3 UNITS	2,735,000	0	2,735,000	305,985.25	.00	2,429,014.75	11.2%
461708	METERED MULTI FAMILY	1,700,000	0	1,700,000	156,751.10	.00	1,543,248.90	9.2%
461758	METERED RESTAURANT	205,000	0	205,000	19,386.30	.00	185,613.70	9.5%
461808	METERED MUNICIPAL	500,000	0	500,000	33,650.50	.00	466,349.50	6.7%
462000	PRIVATE FIRELINES	220,000	0	220,000	124.67	.00	219,875.33	.1%
463000	PUBLIC FIRE PROTECTION	1,570,000	0	1,570,000	172,228.77	.00	1,397,771.23	11.0%
466003	SALES FOR RESALE-ASH	3,700,000	0	3,700,000	272,463.63	.00	3,427,536.37	7.4%
466004	SALES FOR RESALE-SCOTT	95,000	0	95,000	6,453.20	.00	88,546.80	6.8%
466005	SALES FOR RESALE-HOBART	450,000	0	450,000	33,757.74	.00	416,242.26	7.5%
466006	SALES FOR RESALE-WRIGHTSTOWN	210,000	0	210,000	52,917.90	.00	157,082.10	25.2%
470000	LATE PAYMENT PENALTIES	140,000	0	140,000	5,704.76	.00	134,295.24	4.1%
471000	TURN ON & SET REVENUE	120,000	0	120,000	8,755.00	.00	111,245.00	7.3%
472000	RENT-CELL TOWERS	115,051	0	115,051	3,110.40	.00	111,940.60	2.7%
472010	RENT-ADDITIONAL METERS	24,000	0	24,000	1,702.00	.00	22,298.00	7.1%
472020	RENT - LAND	1,800	0	1,800	.00	.00	1,800.00	.0%
474000	OTHER WATER REVENUE-MISC	1,500	0	1,500	1,076.86	.00	423.14	71.8%
474010	RETURN ON METER INVEST	102,500	0	102,500	.00	.00	102,500.00	.0%
474020	REBATES	33,000	0	33,000	.00	.00	33,000.00	.0%
474030	PRIVATE WELL PERMITS	500	0	500	.00	.00	500.00	.0%
474040	SALE OF SCRAP	10,000	0	10,000	.00	.00	10,000.00	.0%
474050	TITLE COMPANY LETTERS	2,000	0	2,000	120.00	.00	1,880.00	6.0%
474070	MISSED APPOINTMENT CHARGE	700	0	700	100.00	.00	600.00	14.3%
476000	SEWER REIMB FROM CITY	1,125,000	0	1,125,000	93,750.00	.00	1,031,250.00	8.3%
476100	STORM REIMB FROM CITY	465,000	0	465,000	38,750.00	.00	426,250.00	8.3%

GREEN BAY WATER

JANUARY 2025 REVENUE BUDGET REPORT

FOR 2025 01							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL WATER UTILITY	31,331,990	0	31,331,990	2,857,737.85	.00	28,474,252.15	9.1%
GRAND TOTAL	31,331,990	0	31,331,990	2,857,737.85	.00	28,474,252.15	9.1%

** END OF REPORT - Generated by Stephanie Rogers **

GREEN BAY WATER

JANUARY 2025 EXPENSE BUDGET REPORT

FOR 2025 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
610 WATER UTILITY							
1630 STORES EXPENSE	95,615	0	95,615	10,797.48	.00	84,817.52	11.3%
1840 CLEARING ACCOUNTS	637,563	0	637,563	-62,015.23	.00	699,578.23	-9.7%
4030 DEPRECIATION EXPENSE	5,512,113	0	5,512,113	465,142.00	.00	5,046,971.00	8.4%
4050 AMORTIZATION OF OTHER PLANT	131,453	0	131,453	10,954.44	.00	120,498.56	8.3%
4080 TAXES	2,852,581	0	2,852,581	235,337.67	.00	2,617,243.33	8.2%
4160 MERCHANDISING & JOBBING EXP	264,137	0	264,137	41,639.15	.00	222,497.85	15.8%
4260 OTHER INCOME DEDUCTIONS	460,321	0	460,321	.00	.00	460,321.00	.0%
4270 INTEREST ON LONG-TERM DEBT	1,164,625	0	1,164,625	97,635.41	.00	1,066,989.59	8.4%
4280 AMORTIZATION OF DEBT DISCOUNT	180,723	0	180,723	15,060.20	.00	165,662.80	8.3%
6020 PURCHASED WATER	10,800	0	10,800	.00	.00	10,800.00	.0%
6130 MAINTENANCE OF INTAKES	73,000	0	73,000	.00	.00	73,000.00	.0%
6160 MAINTENANCE OF SUPPLY MAINS	122,184	0	122,184	610.00	.00	121,574.00	.5%
6200 PUMP OPS SUPERVISION & ENG	109,708	0	109,708	10,926.77	.00	98,781.23	10.0%
6230 FUEL OR POWER FOR PUMPING	976,880	0	976,880	5,821.70	.00	971,058.30	.6%
6240 PUMP LABOR & EXPENSES	66,304	0	66,304	3,066.40	.00	63,237.60	4.6%
6260 MISC PUMPING EXPENSE	109,376	0	109,376	3,993.73	.00	105,382.27	3.7%
6300 PUMP MAINT SUPERVISION & ENG	34,456	0	34,456	5,692.23	.00	28,763.77	16.5%
6310 PUMP MAINT OF STRUCTURES	235,348	0	235,348	9,376.99	.00	225,971.01	4.0%
6320 PUMP MAINT OF POWER PROD EQUIP	72,500	0	72,500	.00	.00	72,500.00	.0%
6330 MAINT OF PUMPING EQUIP	548,781	0	548,781	25,049.65	.00	523,731.35	4.6%
6400 TREATMENT OPS SUPERVIS & ENG	94,928	0	94,928	11,263.59	.00	83,664.41	11.9%
6410 CHEMICALS	594,000	0	594,000	.00	.00	594,000.00	.0%
6420 WATER TREATMENT OPERATIONS EXP	794,909	0	794,909	74,097.85	.00	720,811.15	9.3%
6430 MISC WATER TREATMENT EXP	181,881	0	181,881	18,484.51	.00	163,396.49	10.2%
6500 TREATMENT MAINT SUPERVIS & ENG	37,672	0	37,672	4,520.55	.00	33,151.45	12.0%
6510 TREATMENT MAINT OF STRUCTURES	376,586	0	376,586	2,164.65	.00	374,421.35	.6%
6520 MAINT OF TREATMENT EQUIP	267,976	0	267,976	19,538.63	991.73	247,445.64	7.7%
6600 TRANS & DIST OPS SUP & ENG	287,048	0	287,048	24,108.13	.00	262,939.87	8.4%
6620 TRANS & DIST LINES EXPENSE	254,483	0	254,483	5,618.15	.00	248,864.85	2.2%
6630 METER EXPENSE	233,786	0	233,786	29,642.16	.00	204,143.84	12.7%
6640 CUSTOMER INSTALLATION EXP	607,103	0	607,103	28,063.13	.00	579,039.87	4.6%
6650 MISC TRANS & DIST EXPENSES	588,279	0	588,279	45,757.13	.00	542,521.87	7.8%
6720 MAINT OF DIST RES & STANDPIPES	466,706	0	466,706	537.77	.00	466,168.23	.1%
6730 MAINT OF TRANS & DIST MAINS	1,424,103	0	1,424,103	146,693.78	.00	1,277,409.22	10.3%
6750 MAINT OF SERVICES	749,171	0	749,171	56,781.87	.00	692,389.13	7.6%
6760 MAINT OF METERS	91,108	0	91,108	5,591.55	.00	85,516.45	6.1%
6770 MAINT OF HYDRANTS	243,398	0	243,398	46,892.22	.00	196,505.78	19.3%
9020 METER READING EXPENSE	72,211	0	72,211	-48,240.22	.00	120,451.22	-66.8%
9030 CUSTOMER RECORDS & COLLECTION	999,752	0	999,752	249,711.03	.00	750,040.97	25.0%
9040 UNCOLLECTIBLE ACCOUNTS	2,000	0	2,000	1,075.60	.00	924.40	53.8%

(1)

GREEN BAY WATER

JANUARY 2025 EXPENSE BUDGET REPORT

FOR 2025 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
9060 CUSTOMER SERVICE & INFORMATION	78,817	0	78,817	9,948.55	.00	68,868.45	12.6%
9200 ADMIN & GENERAL SALARIES	822,335	0	822,335	89,440.21	.00	732,894.79	10.9%
9210 OFFICE SUPPLIES & EXPENSES	94,600	0	94,600	5,174.35	.00	89,425.65	5.5%
9230 OUTSIDE SERVICES EMPLOYED	635,006	0	635,006	4,706.02	.00	630,299.98	.7%
9240 PROPERTY INSURANCE	122,509	0	122,509	.00	.00	122,509.00	.0%
9250 INJURIES & DAMAGES	57,903	0	57,903	.00	.00	57,903.00	.0%
9260 EMPLOYEE PENSIONS & BENEFITS	1,394,346	0	1,394,346	117,539.59	.00	1,276,806.41	8.4%
9280 REGULATORY COMMISSION EXP	10,000	0	10,000	.00	.00	10,000.00	.0%
9300 MISC GENERAL EXPENSES	53,780	0	53,780	22,548.00	.00	31,232.00	41.9%
9320 MAINT OF GENERAL PLANT	283,062	0	283,062	21,325.14	.00	261,736.86	7.5%
TOTAL WATER UTILITY	25,577,926	0	25,577,926	1,872,072.53	991.73	23,704,861.74	7.3%
GRAND TOTAL	25,577,926	0	25,577,926	1,872,072.53	991.73	23,704,861.74	7.3%

** END OF REPORT - Generated by Stephanie Rogers **

- (1) Reclassified to prepaid in February
- (2) Annual professional memberships paid in January

GREEN BAY WATER
CASH POSITION
February 29, 2024 & February 28, 2025

	2/29/2024	2/28/2025
UNRESTRICTED CURRENT ASSETS		
Cash & Investments - Operation & Maintenance		
Local Govt. Investment Pool	\$ 111,975	\$ 117,762
Associated Bank Checking	9,550,071	8,611,872
Working Cash Funds - Petty Cash	1,700	1,700
Total Cash & Investments - Operation & Maintenance	9,663,746	8,731,334
RESTRICTED CURRENT ASSETS		
Cash & Investments - Restricted		
Certificates of Deposit - Bond Redemption	1,400,000	1,680,000
Associated Bank Money Market Account - Bond Redemption	22,587	7,635
Associated Bank Checking - Private Service Replacement	-	41,684
Total Cash & Investments - Restricted	1,422,587	1,729,319
RESTRICTED LONG-TERM ASSETS		
Cash & Investments - Debt Reserve		
Associated Trust Money Market	516,699	1,162,047
Associated Trust Certificates of Deposit	478,193	-
Associated Trust Municipal Bonds	5,727,926	5,187,529
Total Cash & Investments - Debt Reserve	6,722,818	6,349,576
 TOTAL CASH POSITION	 \$ 17,809,151	 \$ 16,810,229

GREEN BAY WATER
BALANCE SHEET
February 29, 2024 & February 28, 2025

	<u>2/29/2024</u>	<u>2/28/2025</u>
ASSETS		
Current Assets		
Unrestricted Current Assets		
Cash & Investments - Operating & Maintenance	\$ 9,663,746	\$ 8,731,334
Accounts Receivable - Customer Accounts	10,491,129	13,365,240
Accounts Receivable - Leases	-	63,938
Inventories	721,689	694,666
Prepaid Items	17,999	78,876
Total Unrestricted Current Assets	20,894,563	22,934,054
Restricted Current Assets		
Cash & Investments - Bond Redemption Fund	1,422,587	1,687,635
Interest Receivable	11,108	8,328
Cash & Investments - Private Service Replacement Fund	-	41,684
Accounts Receivable - Grants	18,250	-
Total Restricted Current Assets	1,451,945	1,737,647
Total Current Assets	22,346,508	24,671,701
Noncurrent Assets		
Restricted Assets		
Cash & Investments - Debt Reserve Fund	6,722,818	6,349,576
Long-term Receivable - Leases	-	2,556,578
Accrued Interest	41,351	39,587
Total Restricted Assets	6,764,169	8,945,741
Other Assets		
Unamortized Ashwaubenon Booster	963,991	832,537
Unamortized Wrightstown Grant	374,525	342,875
Total Other Assets	1,338,516	1,175,412
Capital Assets		
Property, Plant & Equipment	258,872,400	265,823,779
Less: Accumulated Depreciation	(109,336,876)	(114,596,871)
Net Property, Plant & Equipment	149,535,524	151,226,908
Construction in Progress	340,301	901,696
Total Capital Assets	149,875,825	152,128,604
Total Noncurrent Assets	157,978,510	162,249,757
TOTAL ASSETS	180,325,018	186,921,458
DEFERRED OUTFLOWS OF RESOURCES		
Unamortized Loss on Advanced Refunding	206,837	138,080
Deferred Outflows - Pension	8,875,731	6,829,962
Total Deferred Outflows of Resources	9,082,568	6,968,042

GREEN BAY WATER
BALANCE SHEET
February 29, 2024 & February 28, 2025

	<u>2/29/2024</u>	<u>2/28/2025</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	\$ 409,832	\$ 489,624
Sewer Collections Payable	5,999,558	7,241,240
Storm Water Collections Payable	3,070,061	3,534,626
Accrued Payroll Taxes	109,186	128,241
Accrued Payroll, Vacation & Sick Leave Pay	495,675	576,978
Accrued Taxes	397,521	380,299
Payable from Restricted Assets		
Current Portion of Long - Term Debt	4,415,000	3,910,000
Accrued Interest	430,042	390,541
Total Current Liabilities	15,326,875	16,651,549
Long - term Obligations, Less Current Portion		
Revenue Bonds - Net of Premiums & Discounts	33,246,867	28,898,311
Accrued Vacation & Sick Leave Pay	201,769	282,513
Net Pension Liability	1,390,540	389,100
Total Long-term Liabilities	34,839,176	29,569,924
TOTAL LIABILITIES	50,166,051	46,221,473
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows - Pension	6,665,467	5,487,167
Deferred Inflows - Leases	-	2,620,516
	6,665,467	8,107,683
DEFERRED INFLOWS OF RESOURCES		
	6,665,467	8,107,683
NET POSITION		
Contributed Capital - City of Green Bay	744,232	744,232
Net Investment in Capital Assets	112,420,795	119,458,374
Restricted	7,786,072	10,292,846
Unrestricted	11,624,969	9,064,892
TOTAL NET POSITION	\$ 132,576,068	\$ 139,560,344

GREEN BAY WATER

Statement of Revenues, Expenses and Changes in Net Position Month Ended February 29, 2024 and February 28, 2025

	<u>2/29/24</u>	<u>2/28/25</u>
OPERATING REVENUES		
Charges for services	\$ 3,425,879	\$ 4,625,412
Other	270,159	297,456
	<hr/>	
Total operating revenues	3,696,038	4,922,868
	<hr/>	
OPERATING EXPENSES		
Operation and maintenance	2,028,704	2,003,185
Depreciation	881,848	930,284
	<hr/>	
Total operating expenses	2,910,552	2,933,469
	<hr/>	
Operating income	785,486	1,989,399
	<hr/>	
NONOPERATING REVENUES (EXPENSES)		
Interest income	150,377	181,742
Grant revenue	13,700	-
Miscellaneous income	29,497	84,827
Interest and fiscal charges	(215,021)	(195,271)
Amortization of debt premium net of discounts	75,460	98,282
Amortization of loss on advance refundings	(15,133)	(30,120)
	<hr/>	
Total nonoperating revenues (expenses)	38,880	139,460
	<hr/>	
Income before contributions and transfers	824,366	2,128,859
	<hr/>	
Capital contributions	5,668	-
Transfers out - tax equivalent	(466,705)	(455,698)
	<hr/>	
Change in net position	363,329	1,673,161
	<hr/>	
Net position - January 1	132,212,739	137,887,183
	<hr/>	
Net position - February 29 & 28	\$ 132,576,068	\$ 139,560,344
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GREEN BAY WATER

FEBRUARY 2025 REVENUE BUDGET REPORT

FOR 2025 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED
610 WATER UTILITY							
415000 MERCH & JOBBING REV	355,000	0	355,000	71,141.11	.00	283,858.89	20.0%
419900 INT INCOME-OPER FUND	600,000	0	600,000	89,770.20	.00	510,229.80	15.0%
419911 INT INC-BOND REDEMPTION	50,000	0	50,000	6,007.82	.00	43,992.18	12.0%
419920 INT INC-DEBT RESERVE	175,000	0	175,000	49,242.67	.00	125,757.33	28.1%
419925 UNREALIZED GAIN/LOSS DEBT RE	50,000	0	50,000	36,720.35	.00	13,279.65	73.4%
420000 GRANT REVENUE	236,250	0	236,250	.00	.00	236,250.00	.0%
421000 MISC NON-OPERATING INC	300,000	0	300,000	.00	.00	300,000.00	.0%
429440 AMORT PREM-GB-2004	124,305	0	124,305	20,717.56	.00	103,587.44	16.7%
429443 AMORT PREM ASH-2004	12,625	0	12,625	2,104.16	.00	10,520.84	16.7%
429460 AMORT PREM-GB-2014	82,167	0	82,167	13,694.48	.00	68,472.52	16.7%
429463 AMORT PREM-ASH-2014	8,345	0	8,345	1,390.86	.00	6,954.14	16.7%
429470 AMORT PREM-GB-2019	313,470	0	313,470	52,245.06	.00	261,224.94	16.7%
429473 AMORT PREM-ASH-2019	31,837	0	31,837	5,306.24	.00	26,530.76	16.7%
429480 AMORT PREM-GB-2021	16,940	0	16,940	2,823.34	.00	14,116.66	16.7%
461508 METERED RESIDENTIAL	5,850,000	0	5,850,000	1,115,415.37	.00	4,734,584.63	19.1%
461558 METERED COMMERCIAL	2,400,000	0	2,400,000	392,818.19	.00	2,007,181.81	16.4%
461608 METERED INDUSTRIAL	7,200,000	0	7,200,000	1,170,593.21	.00	6,029,406.79	16.3%
461658 METERED APARTMENT < 3 UNITS	2,735,000	0	2,735,000	532,048.10	.00	2,202,951.90	19.5%
461708 METERED MULTI FAMILY	1,700,000	0	1,700,000	317,982.24	.00	1,382,017.76	18.7%
461758 METERED RESTAURANT	205,000	0	205,000	37,827.36	.00	167,172.64	18.5%
461808 METERED MUNICIPAL	500,000	0	500,000	75,822.32	.00	424,177.68	15.2%
462000 PRIVATE FIRELINES	220,000	0	220,000	124.67	.00	219,875.33	.1%
463000 PUBLIC FIRE PROTECTION	1,570,000	0	1,570,000	290,341.83	.00	1,279,658.17	18.5%
466003 SALES FOR RESALE-ASH	3,700,000	0	3,700,000	557,279.23	.00	3,142,720.77	15.1%
466004 SALES FOR RESALE-SCOTT	95,000	0	95,000	13,153.92	.00	81,846.08	13.8%
466005 SALES FOR RESALE-HOBART	450,000	0	450,000	69,087.63	.00	380,912.37	15.4%
466006 SALES FOR RESALE-WRIGHTSTOWN	210,000	0	210,000	52,917.90	.00	157,082.10	25.2%
470000 LATE PAYMENT PENALTIES	140,000	0	140,000	12,135.21	.00	127,864.79	8.7%
471000 TURN ON & SET REVENUE	120,000	0	120,000	13,686.00	.00	106,314.00	11.4%
472000 RENT-CELL TOWERS	115,051	0	115,051	6,220.80	.00	108,830.20	5.4%
472010 RENT-ADDITIONAL METERS	24,000	0	24,000	2,986.81	.00	21,013.19	12.4%
472020 RENT - LAND	1,800	0	1,800	.00	.00	1,800.00	.0%
474000 OTHER WATER REVENUE-MISC	1,500	0	1,500	1,076.86	.00	423.14	71.8%
474010 RETURN ON METER INVEST	102,500	0	102,500	.00	.00	102,500.00	.0%
474020 REBATES	33,000	0	33,000	7,420.10	.00	25,579.90	22.5%
474030 PRIVATE WELL PERMITS	500	0	500	.00	.00	500.00	.0%
474040 SALE OF SCRAP	10,000	0	10,000	2,246.40	.00	7,753.60	22.5%
474050 TITLE COMPANY LETTERS	2,000	0	2,000	220.00	.00	1,780.00	11.0%
474070 MISSED APPOINTMENT CHARGE	700	0	700	150.00	.00	550.00	21.4%
476000 SEWER REIMB FROM CITY	1,125,000	0	1,125,000	187,500.00	.00	937,500.00	16.7%
476100 STORM REIMB FROM CITY	465,000	0	465,000	77,500.00	.00	387,500.00	16.7%

GREEN BAY WATER

FEBRUARY 2025 REVENUE BUDGET REPORT

FOR 2025 02

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL WATER UTILITY	31,331,990	0	31,331,990	5,287,718.00	.00	26,044,272.00	16.9%
GRAND TOTAL	31,331,990	0	31,331,990	5,287,718.00	.00	26,044,272.00	16.9%

** END OF REPORT - Generated by Stephanie Rogers **

GREEN BAY WATER

FEBRUARY 2025 EXPENSE BUDGET REPORT

FOR 2025 02

	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
610 WATER UTILITY							
1630 STORES EXPENSE	95,615	0	95,615	17,887.20	.00	77,727.80	18.7%
1840 CLEARING ACCOUNTS	637,563	0	637,563	-95,687.23	.00	733,250.23	-15.0%
4030 DEPRECIATION EXPENSE	5,512,113	0	5,512,113	930,284.00	.00	4,581,829.00	16.9%
4050 AMORTIZATION OF OTHER PLANT	131,453	0	131,453	21,908.88	.00	109,544.12	16.7%
4080 TAXES	2,852,581	0	2,852,581	455,697.55	.00	2,396,883.45	16.0%
4160 MERCHANDISING & JOBBING EXP	264,137	0	264,137	60,110.88	.00	204,026.12	22.8%
4260 OTHER INCOME DEDUCTIONS	460,321	0	460,321	.00	.00	460,321.00	.0%
4270 INTEREST ON LONG-TERM DEBT	1,164,625	0	1,164,625	195,270.82	.00	969,354.18	16.8%
4280 AMORTIZATION OF DEBT DISCOUNT	180,723	0	180,723	30,120.40	.00	150,602.60	16.7%
6020 PURCHASED WATER	10,800	0	10,800	.00	.00	10,800.00	.0%
6130 MAINTENANCE OF INTAKES	73,000	0	73,000	4,980.00	28,800.00	39,220.00	46.3%
6160 MAINTENANCE OF SUPPLY MAINS	122,184	0	122,184	5,462.96	.00	116,721.04	4.5%
6200 PUMP OPS SUPERVISION & ENG	109,708	0	109,708	19,088.50	.00	90,619.50	17.4%
6230 FUEL OR POWER FOR PUMPING	976,880	0	976,880	82,158.31	.00	894,721.69	8.4%
6240 PUMP LABOR & EXPENSES	66,304	0	66,304	6,419.73	.00	59,884.27	9.7%
6260 MISC PUMPING EXPENSE	109,376	0	109,376	9,545.18	.00	99,830.82	8.7%
6300 PUMP MAINT SUPERVISION & ENG	34,456	0	34,456	9,529.50	.00	24,926.50	27.7%
6310 PUMP MAINT OF STRUCTURES	235,348	0	235,348	16,225.09	.00	219,122.91	6.9%
6320 PUMP MAINT OF POWER PROD EQUIP	72,500	0	72,500	.00	.00	72,500.00	.0%
6330 MAINT OF PUMPING EQUIP	548,781	0	548,781	45,457.88	.00	503,323.12	8.3%
6400 TREATMENT OPS SUPERVIS & ENG	94,928	0	94,928	18,847.34	.00	76,080.66	19.9%
6410 CHEMICALS	594,000	0	594,000	36,827.94	.00	557,172.06	6.2%
6420 WATER TREATMENT OPERATIONS EXP	794,909	0	794,909	117,898.67	.00	677,010.33	14.8%
6430 MISC WATER TREATMENT EXP	181,881	0	181,881	27,990.49	.00	153,890.51	15.4%
6500 TREATMENT MAINT SUPERVIS & ENG	37,672	0	37,672	7,096.17	.00	30,575.83	18.8%
6510 TREATMENT MAINT OF STRUCTURES	376,586	0	376,586	5,051.12	.00	371,534.88	1.3%
6520 MAINT OF TREATMENT EQUIP	267,976	0	267,976	32,698.00	991.73	234,286.27	12.6%
6600 TRANS & DIST OPS SUP & ENG	287,048	0	287,048	49,166.14	.00	237,881.86	17.1%
6620 TRANS & DIST LINES EXPENSE	254,483	0	254,483	11,175.87	.00	243,307.13	4.4%
6630 METER EXPENSE	233,786	0	233,786	58,633.55	.00	175,152.45	25.1%
6640 CUSTOMER INSTALLATION EXP	607,103	0	607,103	43,617.10	.00	563,485.90	7.2%
6650 MISC TRANS & DIST EXPENSES	588,279	0	588,279	103,214.56	.00	485,064.44	17.5%
6720 MAINT OF DIST RES & STANDPIPES	466,706	0	466,706	955.26	.00	465,750.74	.2%
6730 MAINT OF TRANS & DIST MAINS	1,424,103	0	1,424,103	254,842.33	.00	1,169,260.67	17.9%
6750 MAINT OF SERVICES	749,171	0	749,171	89,648.19	.00	659,522.81	12.0%
6760 MAINT OF METERS	91,108	0	91,108	9,746.40	.00	81,361.60	10.7%
6770 MAINT OF HYDRANTS	243,398	0	243,398	100,876.11	.00	142,521.89	41.4%
9020 METER READING EXPENSE	72,211	0	72,211	11,716.66	.00	60,494.34	16.2%
9030 CUSTOMER RECORDS & COLLECTION	999,752	0	999,752	324,184.30	.00	675,567.70	32.4%
9040 UNCOLLECTIBLE ACCOUNTS	2,000	0	2,000	1,075.60	.00	924.40	53.8%

GREEN BAY WATER

FEBRUARY 2025 EXPENSE BUDGET REPORT

FOR 2025 02

	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
9060 CUSTOMER SERVICE & INFORMATION	78,817	0	78,817	15,660.62	.00	63,156.38	19.9%
9200 ADMIN & GENERAL SALARIES	822,335	0	822,335	159,215.87	.00	663,119.13	19.4%
9210 OFFICE SUPPLIES & EXPENSES	94,600	0	94,600	8,088.74	.00	86,511.26	8.6%
9230 OUTSIDE SERVICES EMPLOYED	635,006	0	635,006	7,648.02	.00	627,357.98	1.2%
9240 PROPERTY INSURANCE	122,509	0	122,509	.00	.00	122,509.00	.0%
9250 INJURIES & DAMAGES	57,903	0	57,903	.00	.00	57,903.00	.0%
9260 EMPLOYEE PENSIONS & BENEFITS	1,394,346	0	1,394,346	223,511.91	.00	1,170,834.09	16.0%
9280 REGULATORY COMMISSION EXP	10,000	0	10,000	.00	.00	10,000.00	.0%
9300 MISC GENERAL EXPENSES	53,780	0	53,780	32,615.01	.00	21,164.99	60.6%
9320 MAINT OF GENERAL PLANT	283,062	0	283,062	48,095.83	.00	234,966.17	17.0%
TOTAL WATER UTILITY	25,577,926	0	25,577,926	3,614,557.45	29,791.73	21,933,576.82	14.2%
GRAND TOTAL	25,577,926	0	25,577,926	3,614,557.45	29,791.73	21,933,576.82	14.2%

(2)

** END OF REPORT - Generated by Stephanie Rogers **

- (1) Maintenance on Lake Station intakes.
- (2) Annual professional memberships paid in January.



Green Bay Water Commission **GENERAL MANAGER UPDATE**

DATE: April 14th, 2025
TO: Green Bay Water Commission
FROM: General Manager Brian Powell, P.E.
RE: General Manager Update

General Manager Brian Powell will provide the commission with updates on the following initiatives within our organization:

1. Update on Village of Pulaski
2. Technical Committee Meeting with Wholesale Customers
3. Update on Fluoride
4. Update on Wisconsin Water Utility Report Cards
5. Workforce Report
 - a. Filter Plant Technician reference checks