



MINUTES OF THE TRANSIT COMMISSION

**WEDNESDAY, APRIL 16, 2025, 8:15 AM
TRANSIT
901 University Ave**

A. ROLL CALL.

- I. Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alderman Craig Stevens, Michael Conley-Kuhagen, Terri Refsguard and Hector Rodriguez.

Present: Roger Kolb, Terri Refsguard, Michael Conley-Kuhagen, Randy Scannell, Alderman Craig Stevens, and Hector Rodriguez

Excused: Kevin Kuehn

Chair Roger Kolb called the meeting to order at 8:15 a.m.

B. APPROVAL OF THE AGENDA.

- I. Approval of the Wednesday, April 16, 2025 Transit Commission Agenda.

Moved by Randy Scannell, seconded by Alderman Craig Stevens to approve the April 16, agenda. Motion carried.

Yes – Roger Kolb, Terri Refsguard, Hector Rodriguez, and Michael Conley-Kuhagen

No – None, Abstain - None

C. APPROVAL OF MINUTES.

- I. Approval of Transit Commission minutes from February 19, 2025.

Moved by Randy Scannell, seconded by Hector Rodriguez to approve the February 19, 2025, minutes. Motion carried.

Yes – Roger Kolb, Terri Refsguard, Michael Conley-Kuhagen, and Alderman Craig Stevens

No – None, Abstain - None

D. REGULAR BUSINESS.

1. Presentation/Discussion/Action: 2024 Annual Financial Audit

Director Kiewiz introduced Jodi Dobson from Baker Tilly. She presented the 2024 financial audit. No material misstatements were found throughout the audit, everything went well. Reporting and insights show no changes in the audit plan. Nothing was unusual. Internal controls were reviewed and no changes in policies or procedures, and didn't find anything of concern.

J. Dobson opened it for questions. No one had any questions and the commission commended everyone for their great work.

Director Kiewiz thanked Finance Manager Sherry Schuh for doing an excellent job.

Moved by Hector Rodriguez, seconded by Randy Scannell to receive and place on file the FY 2024 financial audit. Motion carried.

Yes - Roger Kolb, Michael Conley-Kuhagen, Terri Refsguard, and Alderman Craig Stevens

No- None, Abstain- None

2. Discussion/Action: 2025 - 2027 Labor Agreement between the City of Green Bay and ATU, Local 857 Amalgamated Transit Union.

Director Kiewiz provided an update on the Amalgamated Transit Union, Local 857 Collective Bargaining Agreement. The Amalgamated Transit Union bargaining for 2025-2027 started in August 2024. The changes are shown in the attached document.

P. Kiewiz stated the largest increase is in salaries. Over the years, longevity has changed in employment. This will help us stay in line with the market. Home, Sunday, Packer games, employees will receive double time. Uniform coverage went from 95% to 100%. The 3 year contract 2025-2027 has built in a 2.5% raise over the next 3 years.

Moved by Randy Scannell, seconded by Alderman Craig Stevens to receive and place on file once approved by council. Motion carried.

Yes - Roger Kolb, Michael Conley-Kuhagen, Terri Refsguard, and Hector Rodriguez

No - None, Abstain- None

3. Discussion/Action: Bus Purchase

Director Kiewiz shared the history of the VW Mitigation Grant. The grant program funds the replacement and scrapping of 1992-2009 engine model transit buses. The local share is spread over 10 years. The procurement will be done utilizing the WisDOT Heavy Duty bus procurement. We are looking for approval to purchase three new buses and not to exceed the amount of 4,000,000. This is to allow for some fluctuation due to current tariff concerns.

R. Kolb asked who the manufacturer would be.

P. Kiewiz shared that it will be a Gillig Battery Electric Bus and is expected to be delivered in August 2026.

R. Kolb asked if they were having issues getting supplies.

P. Kiewiz stated not currently.

Moved by Randy Scannell, seconded by Terri Refsguard to approve the purchase of three(3) new buses from Gillig, LLC. with an amount not to exceed \$4,000,000.00. Motion carried.
Yes – Roger Kolb, Michael Conley-Kuhagen, Hector Rodriguez, and Alderman Craig Stevens
No – None, Abstain - None

E. INFORMATIONAL.

1. Operational Reports

Director Kiewiz stated we are experiencing a technical issue with our ridership reporting. She stated she expects it to be resolved fairly quickly.

No further discussion was held.

2. Financial Reports

Director Kiewiz provided an overview of the financial report. No concerns from staff.

No further discussion was held.

3. Director's Report

Director Kiewiz provided everyone with a copy of the Downtown to Tiletown Draft Route. She stated we do not have the resources to provide Game Day routes for 3 days while running regular fixed route service. The Draft Route will operate Thursday-Friday 12-10pm and Saturday 12-6pm to the corner of St. Agnes and Ridge. The NFL will not be providing transportation from parking lots, as originally proposed. The Brown County tavern league has changed their initial proposal as well. Routes 8 and 9 will have a drastic detour due to street closures.

P. Kiewiz shared that there is information on our site regarding the draft. Track your bus is available during the draft to see where and when you can get picked up. Everyone will need the NFL One Pass app downloaded to get in, plus all the information to get around will be here. TSA has been in the last few weeks helping with training as we prep for the draft. The staff are excited about next week.

P. Kiewiz stated the Press Conference is on Monday for our first electric bus. This is the first Battery Electric Bus in Wisconsin for Gillig.

P. Kiewiz provided a staffing update. All driver runs are filled. We have 1 going through the process and are looking to fill 2 more positions.

Lisa Conrad from Brown County Planning, introduced Dan Teaters, the new Director for Brown County Planning and the MPO.

No further discussion was had.

4. Next Transit Commission Meeting: May 21, 2025 at 8:15am.

F. ADJOURNMENT.

Motion by Randy Scannell, seconded by Hector Rodriguez, to adjourn at 9:26 a.m. Motion carried.

Yes – Roger Kolb, Michael Conley-Kuhagen, Terri Refsguard, Alderperson Craig Stevens.

No – None. Abstain - None