



MINUTES OF THE PERSONNEL COMMITTEE

TUESDAY, JUNE 3, 2025, 4:30 PM

In person at City Hall, Room 207.

Immediately following Finance Committee

Virtual attendance also available via Zoom.

AMENDED

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/86846491807?pwd=K3NJQlNxdXUlcjB2RlR0TWVTUkYdz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 868 4649 1807

Passcode: 298054

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

- I. Members: Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant

Present: Bill Galvin, Kathy Hinkfuss, Jennifer Grant

Excused: Brian Johnson

C. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Tuesday, June 3, 2025, meeting of the Personnel Committee.

Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss to approve.
Motion Passed.
Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

D. APPROVAL OF MINUTES.

1. Approval of the minutes from the May 13, 2025 meeting.

Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss to approve.
Motion Passed.
Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

E. REGULAR BUSINESS.

1. For consideration with possible action on the request to fill the following positions and all subsequent vacancies resulting from internal transfers.
 - a. Plumbing & HVAC Inspector
 - b. Truck Driver

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Jennifer Grant to approve.
Motion Passed.
Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

2. For consideration with possible action on the request to reclassify (1) full-time Administrative Clerk II position to a part-time .75 position and reclassify one (1) part-time .50 position to a .75 position and fill this vacancy due to a retirement at the end of June, 2025.

Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss to approve.
Motion Passed.
Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

3. For consideration with possible action regarding the Common Council vacancy application process and requirements for applicants before Common Council appointment.

Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss for staff to proceed as directed.
Motion Passed.
Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

4. For consideration with possible action regarding the Mayor salary for the next term beginning in 2027.

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Hinkfuss to refer to staff.
Motion Passed.
Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

5. For consideration with possible action on the 2025 City of Green Bay and City of Green Bay International Brotherhood of Electrical Workers Local No.158 labor agreement.

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats. for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats. to report the results of the closed session and consider the balance of the agenda.

Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss to approve.
Motion Passed.
Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

6. For consideration with possible action on the 2025 City of Green Bay and City of Green Bay Department of Public Works Labor Association labor agreement.

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats. for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats. to report the results of the closed session and consider the balance of the agenda.

Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss to approve.
Motion Passed.
Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

F. INFORMATIONAL.

1. Report of Routine Personnel Actions
2. Next Meeting: June 17, 2025.

G. ADJOURNMENT.

1. Adjournment for the Tuesday, June 3, 2025, meeting of the Personnel Committee.

Moved by Ald. Jennifer Grant, seconded by Ald. Kathy Hinkfuss to adjourn.
Motion Passed.
Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.