



MINUTES OF THE TRANSIT COMMISSION

**WEDNESDAY, MAY 21, 2025, 8:15 AM
TRANSIT
901 University Ave**

A. ROLL CALL.

- I. Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alderman Craig Stevens, Michael Conley-Kuhagen, Terri Refsguard and Hector Rodriguez.

Present: Roger Kolb, Kevin Kuehn, Michael Conley-Kuhagen, Randy Scannell, Alderman Craig Stevens, and Hector Rodriguez

Excused: Terri Refsguard

Chair Roger Kolb called the meeting to order at 8:15 a.m.

B. APPROVAL OF THE AGENDA.

- I. Approval of the Wednesday, May 21, 2025 Transit Commission Agenda.

Moved by Randy Scannell, seconded by Alderman Craig Stevens to approve the May 21, 2025 agenda. Motion carried.

Yes – Roger Kolb, Kevin Kuehn, Hector Rodriguez, and Michael Conley-Kuhagen

No – None, Abstain - None

C. APPROVAL OF MINUTES.

- I. Approval of Transit Commission minutes from April 16, 2025.

Moved by Randy Scannell, seconded by Kevin Kuehn to approve the April 16, 2025, minutes. Motion carried.

Yes – Roger Kolb, Hector Rodriguez, Michael Conley-Kuhagen, and Alderman Craig Stevens

No – None, Abstain - None

D. REGULAR BUSINESS.

1. Discussion/Action: Green Bay Metro's Public Transit Agency Safety Plan (PTASP)

Director Kiewiz shared the Public Transit Agency Safety Plan (PTASP). This is a working document that the Safety Solution Team reviews and approves quarterly. The PTASP was updated with the new changes to the 49 CFR.

P. Kiewiz stated this plan has been approved by the Safety Solutions Team this month.

No further comments were made.

Moved by Kevin Kuehn, seconded by Randy Scannell, to approve the Green Bay Metro's Public Transit Agency Safety Plan (PTASP) as presented. Motion carried.

Yes - Roger Kolb, Michael Conley-Kuhagen, Hector Rodriguez, and Alderman Craig Stevens

No- None, Abstain- None

2. Discussion/Action: Green Bay Metro's 2026 Transit Asset Management Plan

Director Kiewiz stated Metro is required by Federal Transit Administration (FTA) guidelines for all transit agencies that own, operate, or manage capital assets used in the provision of public transportation and receive federal financial assistance under 49 U.S.C. Chapter 53, either as recipients or subrecipients, must develop a TAM plan. This plan layouts how capital assets will be tracked, monitored and the process for replacement. Modifications to this plan will be made annually. Green Bay Metro's investment projects were shared with the commission, showing the life remaining and project updates.

P. Kiewiz shared under 5310, Curative is a subrecipient of that program and we oversee their fleet.

Moved by Alderman Craig Stevens, seconded by Kevin Kuehn to approve the revised Green Bay Metro's 2026 Transit Asset Management (TAM) Plan. Motion carried.

Yes - Roger Kolb, Michael Conley-Kuhagen, Hector Rodriguez, and Randy Scannell

No- None, Abstain- None

E. INFORMATIONAL.

1. Operational Reports

Director Kiewiz stated ridership shows a decline. However, we are working on reporting errors that have been discovered.

No further discussion was held.

2. Financial Reports

Director Kiewiz provided an overview of the financial report. No concerns or comments at this time.

No further discussion was held.

3. Director's Report

Director Kiewiz shared that she recently returned from WIPTA in DC on Capitol Hill. She stated many good discussions took place.

Kevin Kuehn asked if there would be transit cuts to our operation or fleet expenses.

P. Kiewiz shared that many elected officials are in the dark, and there are a lot of unknowns. Things have been moving very slowly, and they have been going back and pulling away from other projects.

P. Kiewiz shared that we had our State Management Review and will be sharing the results at the next commission meeting.

P. Kiewiz stated we are currently only 2 short for operators and have a vacant position in dispatch. We received around 90 applications for dispatch and will be having interviews shortly.

P. Kiewiz shared a review of the NFL Draft. Green Bay metro provided under 20,000 rides that weekend. Service was good and there were no issues.

No further discussion was had.

4. Next Transit Commission Meeting: June 18, 2025 at 8:15am.

F. ADJOURNMENT.

Motion by Randy Scannell, seconded by Kevin Kuehn, to adjourn at 8:51 a.m. Motion carried.

Yes – Roger Kolb, Michael Conley-Kuhagen, Hector Rodriguez, Alderperson Craig Stevens.

No – None. Abstain - None