



MINUTES OF THE GREEN BAY HOUSING AUTHORITY

**THURSDAY, JUNE 19, 2025, 10:30 AM
City Hall, Room 604 - The Harry Maier Room.
Virtual attendance is also available via Zoom.**

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/81434999289?pwd=N0dIMGxVSS85SGswK2lZeGhZZUN0UT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 814 3499 9289

Passcode: 483400

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

- I. Members: William VandeCastle - Chair, Stephen Srubas - Vice Chair, Sandra Popp, Erin Edwards and Randy Scannell

Meeting began 10:30AM

Present: William VandeCastle-Chair, Stephen Srubas-Vice Chair, Sandra Popp, Erin Edwards and Randy Scannell, Absent: None, Excused: None

C. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Thursday, June 19, 2025, meeting of the Green Bay Housing

Authority.

Moved by Randy Scannell, seconded by Stephen Srubas to approve of the agenda for the June 19, 2025, meeting of the Green Bay Housing Authority. Motion carried. Yes-William VandeCastle, Stephen Srubas, Randy Scannell, Erin Edwards, Sandra Popp, No:None, Abstain:None

D. APPROVAL OF MINUTES.

1. Approval of the minutes from the February 20, 2025 meeting of the Green Bay Housing Authority.

Moved by Randy Scannell, seconded by Erin Edwards to approve of the minutes from the February 20, 2025, meeting of the Green Bay Housing Authority. Motion carried. Yes-William VandeCastle, Stephen Srubas, Randy Scannell, Erin Edwards, Sandra Popp, No:None, Abstain:None

E. REGULAR BUSINESS.

1. Consideration with possible action to consider Monroe Plaza Housing I LLC's formal request to the Housing Authority of the City of Green Bay to consider an Initial Resolution No. 2025-01 relating to the acquisition and rehabilitation of an existing 197-unit apartment complex located at 400 North Monroe Avenue in the City of Green Bay, Wisconsin to be used for senior housing.

Moved by William VandeCastle, seconded by Erin Edwards to open the floor for the public to speak. Motion carried. Yes-William VandeCastle, Stephen Srubas, Randy Scannell, Erin Edwards, Sandra Popp, No:None, Abstain:None

Michael Arman speaks at 10:33AM.
Lynda Templen speaks at 10:50AM.

Moved by Randy Scannell, seconded by Erin Edwards to close the floor for the public to speak. Motion carried. Yes-William VandeCastle, Stephen Srubas, Randy Scannell, Erin Edwards, Sandra Popp, No:None, Abstain:None

Moved by William VandeCastle, seconded by Erin Edwards to approve of Monroe Plaza Housing I LLC's formal request to consider an Initial Resolution No. 2025-01 relating to the acquisition and rehabilitation of the existing 197-unit apartment complex located at 400 North Monroe Avenue in the City of Green Bay, Wisconsin to be used for senior housing. Motion carried. Yes-William VandeCastle, Stephen Srubas, Randy Scannell, Erin Edwards, Sandra Popp, No:None, Abstain:None

2. Consideration with possible action on approval of the Annual Civil Rights Certification, Resolution 2025-03.

Moved by William VandeCastle, seconded by Erin Edwards to approve of the Annual Civil Rights Certification, Resolution 2025-03. Motion carried. Yes-William VandeCastle, Stephen Srubas, Randy Scannell, Erin Edwards, Sandra Popp, No:None, Abstain:None

3. Consideration with possible action on approval of the GBHA operating budget and Budget Resolution No. 2025-02, for Fiscal Year Beginning July 1, 2025.

Moved by Randy Scannell, seconded by Erin Edwards to approve of the GBHA operating budget and Budget Resolution No. 2025-02, for the fiscal year beginning July 1, 2025. Motion carried. Yes-William VandeCastle, Stephen Srubas, Randy Scannell, Erin Edwards, Sandra Popp, No:None, Abstain:None

4. Consideration with possible action on awarding the audit contract to Hawkins Ash for 2025, 2026 and 2027 with options for two 1-year renewals.

Moved by Sandra Popp, seconded by Erin Edwards to approve of awarding the audit contract to Hawkins Ash for 2025, 2026 and 2027 with options for two 1-year renewals. Motion carried. Yes-William VandeCastle, Stephen Srubas, Randy Scannell, Erin Edwards, Sandra Popp, No:None, Abstain:None

F. INFORMATIONAL.

1. GBHA Bills.

Stephanie Schmutzer presents the GBHA Bills. No action needed.

2. GBHA Financial Report.

Stephanie Schmutzer presents the GBHA Financial Report. No action needed.

3. Director's Report.

Cheryl Renier-Wigg presents the Director's Report. No action needed.

4. Occupancy Report.

Jayne Valentine presents the Occupancy report. No action needed.

5. Next Meeting: Thursday, July 17, 2025.

G. ADJOURNMENT.

- I. Adjournment for the Thursday, June 19, 2025, meeting of the Green Bay Housing Authority.

Moved by Randy Scannell, seconded by Erin Edwards to adjourn the meeting for the July 19, 2025 meeting of the Green Bay Housing Authority. Motion carried. Yes-William VandeCastle, Stephen Srubas, Randy Scannell, Erin Edwards, Sandra Popp, No:None, Abstain:None