



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, JULY 8, 2025, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJlRFpOUHVubTdXOHZYZz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 881 4252 4379

Passcode: 846368

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

- I. Members: Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant

C. Approval of the Agenda.

- I. Approval of the agenda for the Tuesday, July 8, 2025, meeting of the Finance Committee.

D. Approval of Minutes.

- I. Approval of the minutes from the June 17, 2025 Finance Committee meeting.

E. Regular Business.

- I. Consideration with possible action the acceptance of the 2026 WDOJ Specialized Training Grant for \$18,562.00.

F. Informational.

- I. 2025 Contingency Account: \$25,000.00.
2. Next Meeting: July 29, 2025.

G. Adjournment.

I. Adjournment of the Tuesday, July 8, 2025, meeting of the Finance Committee.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 8, 2025

PREPARED BY

AGENDA ITEM # D.I

Approval of the minutes from the June 17, 2025 Finance Committee meeting.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. MINUTES - 061725



MINUTES OF THE FINANCE COMMITTEE

TUESDAY, JUNE 17, 2025, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJlRFpOUHVubTdXOHZYZz09>

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B. ROLL CALL.

- I. Members: Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant

Voting: Bill Galvin, Kathy Hinkfuss, Jennifer Grant

Excused: Brian Johnson

C. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Tuesday, June 17, 2025, meeting of the Finance Committee.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Bill Galvin to approve the agenda for the June 17, 2025, meeting of the Finance Committee.

Motion Passed.

Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

D. APPROVAL OF MINUTES.

- I. Approval of the minutes from the June 3, 2025, Finance Committee meeting.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Bill Galvin to approve the minutes from the June 3, 2025, Finance Committee meeting.

Motion Passed.

Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

E. REGULAR BUSINESS.

- I. Consideration with possible action to approve the sale of the site located at the corner of University Ave and Henry St. (parking lot) Parcel #19-326 to Heraly's Liquor.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Bill Galvin to approve the sale of the site located at the corner of University Avenue and Henry Street (parking lot) Parcel #19-326 to Heraly's Liquor.

Motion Passed.

Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

2. Consideration with possible action regarding a 2025 budget amendment resolution for unbudgeted overtime for special events.

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Hinkfuss to approve a 2025 budget amendment resolution for unbudgeted overtime for special events.

Motion Passed.

Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

F. INFORMATIONAL.

- I. 2025 Contingency Account: \$25,000

2. Next Meeting: July 8, 2025

G. ADJOURNMENT.

- I. Adjournment for the Tuesday, June 17, 2025, meeting of the Finance Committee.

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Hinkfuss to adjourn.

Motion Passed.

Yes-Bill Galvin, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 8, 2025

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action the acceptance of the 2026 WDOJ Specialized Training Grant for \$18,562.00.

BACKGROUND

Fiscal year 2026 Wisconsin Department of Justice specialized training grant of \$18,562 no local match. Timeframe 9/15/2026 through 6/30/2026 to use for law enforcement de-escalation training.

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

1. WDOJ 2026 specialized training grant form
2. FY26 - 080125-02 Green Bay PD Award Letter



GRANT TRACKING FORM

PART #1: Notification of Grant Funds

([emailto:PamelaMa@greenbaywi.gov](mailto:PamelaMa@greenbaywi.gov))

APPLICANT DEPARTMENT: Police

DATE: 6/18/2025

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Rick Jurkanis/Business Manager

APPROPRIATE COMMITTEE: Finance

NAME OF GRANT/FUNDING SOURCE: State Specialized Training Grant – WI Department of Justice

AMOUNT OF GRANT REQUEST: \$18,562.00

LOCAL MATCH REQUIREMENT: \$0

SOURCE OF MATCH: ☐ General Fund ☐ Non-General Fund ☒ Not Applicable

TIMEFRAME OF GRANT: 9/15/2025 through 6/30/2026

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): Grant will fund Law Enforcement De-Escalation Training.

How does the grant meet City/Department needs? Law Enforcement Officer Training

What are the personnel requirements (include both existing and new staff) of the grant? None

DEPARTMENT HEAD SIGNATURE: Caitie Adams

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; [emailto:PamelaMa@greenbaywi.gov](mailto:PamelaMa@greenbaywi.gov))

AMOUNT OF GRANT AWARD: \$18,562.00

CFDA/STATE ID #: FY2026 #080125-02

LOCAL MATCH REQUIREMENT: \$0

Please describe the source of match, if applicable: N/A

Please describe any major changes in proposed grant-funded activities: N/A

Please describe what the grant money will be spent on Law Enforcement De-Escalation Training

PART	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		FC – Info/Action	
#2: Request to Accept	Finance Dept		FC – Action	

FC = Finance Committee



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114 East, State Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

May 19, 2025

SENT VIA EMAIL: (Chris.Davis@greenbaywi.gov)

Chris Davis, Chief
Green Bay Police Department
307 S. Adams Street
Green Bay, WI, 54301

Re: Law Enforcement Grant Funds FY2026 #080125-02

Dear Chief Davis:

I am pleased to inform you that Green Bay Police Department has been awarded a Specialized Training Grant from the Law Enforcement Training Fund Local Assistance Program.

These funds are administered by the Wisconsin Department of Justice, Division of Law Enforcement Services to support specialized training for certified law enforcement officers in Wisconsin. Thank you for supporting our efforts to continue providing these training funds to local law enforcement.

As project director, you will be responsible for all reporting requirements and other award conditions outlined in the enclosed award letter materials. Should you have any questions regarding this grant award, please contact Stacy Lenz, Specialized Training Fund Program Manager, directly at (608) 616-2338 or stacy.lenz@wisdoj.gov.

We look forward to a collaborative working relationship with you.

Sincerely,


Joshua L. Kaul
Attorney General

JLK:EJW:alm
Enclosure

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT A

Grantee: **Green Bay Police Department**

Project Title: **Rewire4**

Grant Period: From **9/15/2025** To **9/15/2025**

Grant Number: **FY2026 #080125-02**

APPROVED BUDGET

<u>Category</u>	<u>Sub-total Amount</u>
Consultant/Speaker	\$15,000.00
Speaker Travel	\$1312.00
Materials	\$2250.00
A/V	
Grand Total of this Award:	\$18,562.00

Award Conditions:

Reimbursable expenses are restricted to this course and the amount specified above for **direct instructional service costs**, including fees and travel expenses for instructors, and **instructional materials** used during training and/or presented directly to students.

By accepting these funds, the grantee agrees to the following conditions and deliverables:

- To formally acknowledge the Wisconsin Department of Justice as a funding source for training. The Wisconsin Department of Justice logo shall be used on all materials and advertising for this grant award.
- The hosting agency (grantee) will be responsible for entering the training records into Acadis for all law enforcement personnel that attend the conference/training, no more than 30 days following the event date.
- To provide a lesson plan or itinerary (minimally listing topics, all presenters, and hours of instruction).
- To provide an electronic student roster of all attendees within 30 days following the event (including law enforcement agencies represented and any individual grades given).
- Submit an invoice for the grant award to the Wisconsin Department of Justice, including copies of invoices to document approved expenses.

Please submit required documents and any questions you may have directly to:

Stacy Lenz, Specialized Training Fund Program Manager
(608) 616-2338 or stacy.lenz@wisdoj.gov.