



AGENDA OF THE PROTECTION AND POLICY COMMITTEE

MONDAY, JULY 7, 2025, 4:00 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

- I. Join Zoom Meeting Online:
<https://us02web.zoom.us/j/83659327036>

Or call in by phone: +1 312 626 6799

Meeting ID: 836 5932 7036

Passcode: 383540

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

- I. Members: William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison

C. Approval of the Agenda.

- I. Approval of the agenda for the Monday, July 7, 2025, meeting of the Protection and Policy Committee.

D. Approval of Minutes.

- I. Approval of the minutes from the June 16, 2025 meeting.

E. Regular Business.

- I. Consideration with possible action on an appeal by Melissa Fischer regarding the denial of her operator's license.

2. Consideration with possible action to approve a limited expansion of licensed premises for Overtime Grill & Pub at 1423 S Broadway St, described as "fence in parking lot to extend area for open beverages and keep people safe in our enclosed area" for the following dates: July 18, 19, 20, July 24, 25, 26, August 7, 8, 9, August 21, 22, 23 and September 13, 14, 15.
3. Consideration with possible action on the listed alcohol beverage renewal license applications to obtain a "Class B" liquor and Class "B" beer, pending the approval of the proper authorities:
 1. A&B's Pub at 324 N Roosevelt St
 2. Hampton Inn Green Bay Downtown at 201 Main St
4. Consideration with possible action on the listed alcohol beverage renewal license to obtain a "Class A" liquor and Class "A" beer, pending approval of the proper authorities:
 1. Dino Stop #7846 at 1828 S Ashland Ave
5. Consideration with possible action on a 24-25 original application for a "Class B" liquor and Class "B" license for Jill's Bar at 613 Bodart St with a licensed premises of "main bar, office, back tiki bar".
6. Consideration with possible action on a 24-25 original application for "Class B" liquor and Class "B" beer license for Zeelife0908 LLC (The Razz) at 400 Schoen St with a license premises of "main bar, downstairs storage, cooler, office patio".
7. Consideration with possible action on a 24-25 original application for "Class B" liquor and Class "B" beer license for Plume Wine Bar at 304 Pine St with a license premises of "self-serve wine bar, kitchen, dining area, sidewalk cafe".
8. Consideration with possible action on a 24-25 original application for "Class A" liquor and Class "A" beer license for Mason Beverages LLC (Gerczak's Liquor & Catering) at 1244 Velp Av with a license premises of "in cooler, office, storeroom, on the shelves, behind the counter, inside the building".
9. Consideration with possible action on a 24-25 original application for a "Class B" liquor and a Class "B" beer license for Chanhmay Bounket (1st & Goal) at 2148 University Ave with a license premises of "alcohol will be stored in walking cooler & coolers behind bar. Dining room, bar, patio".
10. Consideration with possible action on a 24-25 original application for "Class B" liquor and Class "B" beer license for Sainaam LLC (Washington Ballroom) at 351 S Washington St with a premise description of "bar, restaurant and ballroom, kitchen and storage area".
11. Consideration with possible action to approve G.O. 17-25, an ordinance Amending Section 6-3(e) Relating to License to Keep Hens.
12. Consideration with possible action to approve G.O. 13-25 Relating to Emergency Proclamation.
13. Consideration with possible action to approve G.O. 14-25 Relating to Emergency Management.
14. For consideration and possible action on a resolution regarding conversion therapy.

F. Informational.

1. The release of 2 "Class B" liquor and Class "B" beer licenses at the start of the business day on July 16, 2025 to the pool of available liquor licenses due to no renewal application filed for the 2025-2026 license year (Sarai Nicole Buie at 114 S Broadway and Cole J Ductan at 126 S Broadway).
2. Green Bay Police Department Violation Report for liquor and massage establishments.
3. Next Meeting: July 28, 2025.

G. Adjournment.

1. Adjournment of the Monday, July 7, 2025, meeting of the Protection and Policy Committee.
-
- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
 - 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
 - 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Protection and Policy committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
 - 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.
 - 5) FOR ALL LICENSING ISSUES, the Committee may convene in closed session pursuant to §19.85 (1)(b) and/or §19.85 (1)(f) Wis. Stats., for the purpose of considering information with respect to licensing for a person, including financial, social, or personal information. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.



MINUTES OF THE PROTECTION AND POLICY COMMITTEE

MONDAY, JUNE 16, 2025, 4:00 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:
<https://us02web.zoom.us/j/83659327036>

Or call in by phone: +1 312 626 6799

Meeting ID: 836 5932 7036

Passcode: 383540

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

- I. Members: William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison

C. APPROVAL OF THE AGENDA.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Jim Hutchison to move item I to after item 9.
Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to approve as amended.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

1. Approval of the agenda for the Monday, June 16, 2025, meeting of the Protection and Policy Committee.

D. APPROVAL OF MINUTES.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

1. Approval of the minutes from the June 2, 2025 meeting.

E. REGULAR BUSINESS.

1. Consideration with possible action on a communication from Ald. Delie (Dist. 10) for the Community Economic Development to amend the policy that allows inspections related requests for service to be made anonymously, to require the person submitting the request for service to include their name and address.

Moved by Ald. Alyssa Proffitt, seconded by Ald. William Morgan, refer to staff to discuss on 7/28.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

2. Consideration with possible action on a request by Alders Prestley, Proffitt and Delie (Districts 6, 7 and 10, respectively) to refer to staff drafting a resolution opposing the practice of conversion therapy in the City of Green Bay.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Jim Hutchison to approve (no action recommended, 2-2- vote).

Motion failed.

Yes-Alyssa Proffitt, Jim Hutchison, No-William Morgan, Craig Stevens, Abstain-None.

3. Consideration with possible action on an appeal by Natasha Matson regarding the denial of her excess animal permit application (held from the June 2, 2025 committee meeting).

Moved by Ald. Alyssa Proffitt, seconded by None to deny.

Moved by Ald. William Morgan, seconded by Ald. Alyssa Proffitt to hold until 7/7 P&P meeting.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

4. Consideration with possible action on a (new) 2025-26 Massage Establishment License, 900 Cedar Street, Aroma.

Moved by Ald. William Morgan, seconded by Ald. Alyssa Proffitt to deny.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

5. Consideration with possible action on the listed renewal alcohol beverage license applications, pending the approval of proper parties (see attached)

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to approve.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

6. Consideration with possible action to approve a limited expansion of licensed premises at 1238 State St for State St Pub, described as: parking lot on the following dates: September 12 and 13.

Moved by Ald. Alyssa Proffitt, seconded by Ald. William Morgan to approve.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

7. Consideration with possible action to approve a limited expansion of licensed premises for Main Street Pub & Grill at 2056 Main St, described as: "unused portion of our lot, directly behind the building" on the following dates: Fridays, Saturdays and Sunday from June 13-Nov 2 (63 days).

Moved by Ald. William Morgan, seconded by Ald. Craig Stevens to approve.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

8. Consideration with possible action to approve a limited expansion of licensed premises for Riverside Ballroom at 1560 Main St, described as: "extend serving area to include outside" on the following dates: September 14.

Moved by Ald. Alyssa Proffitt, seconded by Ald. William Morgan to hold, Clerk's office will contact the applicant regarding security and fencing.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

9. Consideration with possible action for approval of a reserve "Class B" and Class "B" application for SaludGB LLC at 708 Bodart St with a premise description as "bar, back room, walking cooler" with approval from proper authorities.

Moved by Ald. Alyssa Proffitt, seconded by Ald. William Morgan to approve.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.

F. INFORMATIONAL.

1. Green Bay Police Department Violation Report for liquor and massage establishments.

2. Clerk's Office Liquor Licensing Report.

3. Report from St. John's Ministries

Jesse Brunette, St. John's Ministries

4. Next Meeting: July 7, 2025

G. ADJOURNMENT.

1. Adjournment for the Monday, June 16, 2025, meeting of the Protection and Policy Committee.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to adjourn.

Motion Passed.

Yes-William Morgan, Craig Stevens, Alyssa Proffitt, Jim Hutchison, No-None, Abstain-None.



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on an appeal by Melissa Fischer regarding the denial of her operator's license.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. FISCHER OPR APPEAL 7_7 PP
2. Character Reference for Melissa Fischer (I)
3. MFischer_Character_Letter
4. CharacterLetter

Dear Protection and Policy Committee,

This letter supports Melissa Fischer's application for a bartending license. My name is Taylor LeBreck, Melissa's youngest daughter.

My mom, Melissa, went to jail in August 2013 for 1 year. At first I was scared for her, but I am happy that ended up happening because she found a stronger connection with God and has been sober ever since. It has been one of the best things that could have happened in her life.

These past 12 years of her sobriety she has learned to face the problems that lead to her drinking in a healthy manner and has had a lot of personal growth and accountability. She continuously went to AA (Alcohol Anonymous) and went back to school and got a degree.

My mom is a very strong hardworking woman. She opened her own massage business a few years after getting out of jail and thought she would be working there until she retired. Unfortunately, when COVID happened, it took a toll on her body to where she couldn't massage anymore.

These past few years have been hard on her health and finances and bartending again has helped her be able to finally afford her own groceries and start saving up to get her own house/apartment one day. Bartending has been an easy flow of income for her and easier on her body than massaging or waitressing, since she only has to make drinks.

You may be worried about her working in an environment with alcohol, but I know that she would never break her sobriety. She has already worked in restaurants that serve alcohol and stayed sober. She won't even drink Dayquil or Nyquil when she is sick because of the little bit of alcohol in it. I've seen all of the hard work she has put into herself throughout these 12 years and will continue to put into herself in the future.

If I had any doubts of my mom being around alcohol I would definitely not be writing this letter. That's how certain I am of her.

If you could please approve of her Bartending License it would really help her become more independent again.

Thank you,

Taylor LeBreck

Heather Biese

Freedom, WI 54913

(920) 680-3836

July 1, 2025

To the Protection and Policy Committee,

I am writing to sincerely appeal the denial of Melissa Fischer's bartender license. Melissa has been sober for over a decade and is a dedicated business owner and Reiki master. She thrives on advocating for sobriety and compassionately supports others on their recovery journeys.

Melissa's resilience, integrity, and commitment to helping others make her not only an excellent candidate for this license but also a positive influence within the community. I kindly ask you to reconsider her application in light of her strong character and unwavering dedication.

Thank you for your time and consideration.

Sincerely,

Heather Biese

Samantha Peters
2509 Beechwood Ct
Appleton, WI 54911
(920) 680-6460

July 1, 2025

To the Protection and Policy Committee,

My name is Samantha Peters, and I am writing this letter on behalf of my mother, Melissa Fischer, in support of her appeal regarding the denial of her bartending license. I respectfully urge you to consider this letter as a heartfelt testament to her strength, character, and the incredibly positive influence she has—both in her personal life and her broader community.

My mother has been sober for over a decade. Throughout that time, she has demonstrated unwavering commitment to her recovery, and more importantly, to living a life grounded in integrity, purpose, and compassion. I've witnessed her journey from its earliest, most difficult stages to where she stands now—a woman who leads with grace, honesty, and quiet strength.

Melissa is not only committed to her own sobriety, she is deeply committed to supporting others on similar paths. She goes out of her way to make people in recovery feel seen, included, and respected. Whether it's offering guidance, sharing her story, or simply showing up with understanding, she provides a sense of community for those who need it most. She creates safe spaces for people to be themselves without fear of judgment.

As a bartender, my mother offers something rare and needed: the ability to shift the narrative. She helps redefine what it means to be in a social space where alcohol is present. Through her presence and perspective, she makes room for sober patrons—or anyone who doesn't feel the need to indulge—to simply enjoy a night out without pressure or discomfort. Her lived experience allows her to foster a respectful, welcoming environment for all kinds of customers.

Beyond that, my mother is a natural educator and advocate. She often brings thoughtful awareness to those who may not be familiar with the realities of sobriety. Whether it's helping friends, coworkers, or community members understand the nuances of recovery, she speaks openly and honestly—breaking down stigma and encouraging empathy. She never asks for special treatment, only understanding. She leads with calm wisdom and uses her story not for attention, but as a bridge toward empathy and education. She's not just asking for a second chance—she's asking to continue making a difference.

Thank you sincerely for your time and consideration.

Warm regards,
Samantha Peters
Daughter of Melissa Fischer



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action to approve a limited expansion of licensed premises for Overtime Grill & Pub at 1423 S Broadway St, described as "fence in parking lot to extend area for open beverages and keep people safe in our enclosed area" for the following dates: July 18, 19, 20, July 24, 25, 26, August 7, 8, 9, August 21, 22, 23 and September 13, 14, 15.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 1423 S BROADWAY LELP 7_7 PP



Clerk & Treasurer's Office
100 North Jefferson Street - Room 106
Green Bay, Wisconsin 54301-5026
clerk@greenbaywi.gov
www.greenbaywi.gov

Phone 920.448.3010
Fax 920.448.3016

Temporary Expansion of Liquor License
City of Green Bay Clerk's Office

*All requests are heard before the Protection & Policy Committee
and Common Council meeting, subject to complaint.*

Licensed Premises Information

Liquor License Applicant: Theresa Cherney / Basil I

Business dba Name: Overtime Grill & Pub

Licensed Address: 1423 S. Broadway Green Bay WI 54304

Liquor/Beer Agent Name: Theresa Cherney

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Basil I

Business Mailing Address: 1425 S. Broadway, Green Bay WI 54304

Business Contact Name/Position: Terrri Cherney ~~920~~

Business Phone: 920-676-0615 Business Email: tcherney64@gmail.com

Date(s) of Events: July 18, 19, 20 July 24, 25, 26 Aug 7, 8, 9 Aug 21-22-23
Sept. 13, 14, 15

Have you had this event previous years? Yes ☒ No ☐

If so, please provide the dates: Sept 13-15 2024

Proposed License Description:

Fence in parking lot to extend area for open beverages.
and keep people safe in an enclosed area.

Description of the Event:

Sept Shipyard Dist (All Bands on Deck - Music in parking lot.
July + Aug - Music (Bands) in parking lot

Security at the Event:

One person will monitor entire time of event the
fenced in area at the gate entrance of parking lot.
No Vehicles will be allowed to park in parking lot.

Is this Event in taking place during a Special Event? Yes ☒ No ☐

*Alcohol cannot be sold on City Right of Way and only beer may be taken out of
the licensed premises into the special event if adjacent to you location.*

☐ Detailed Map for Event.

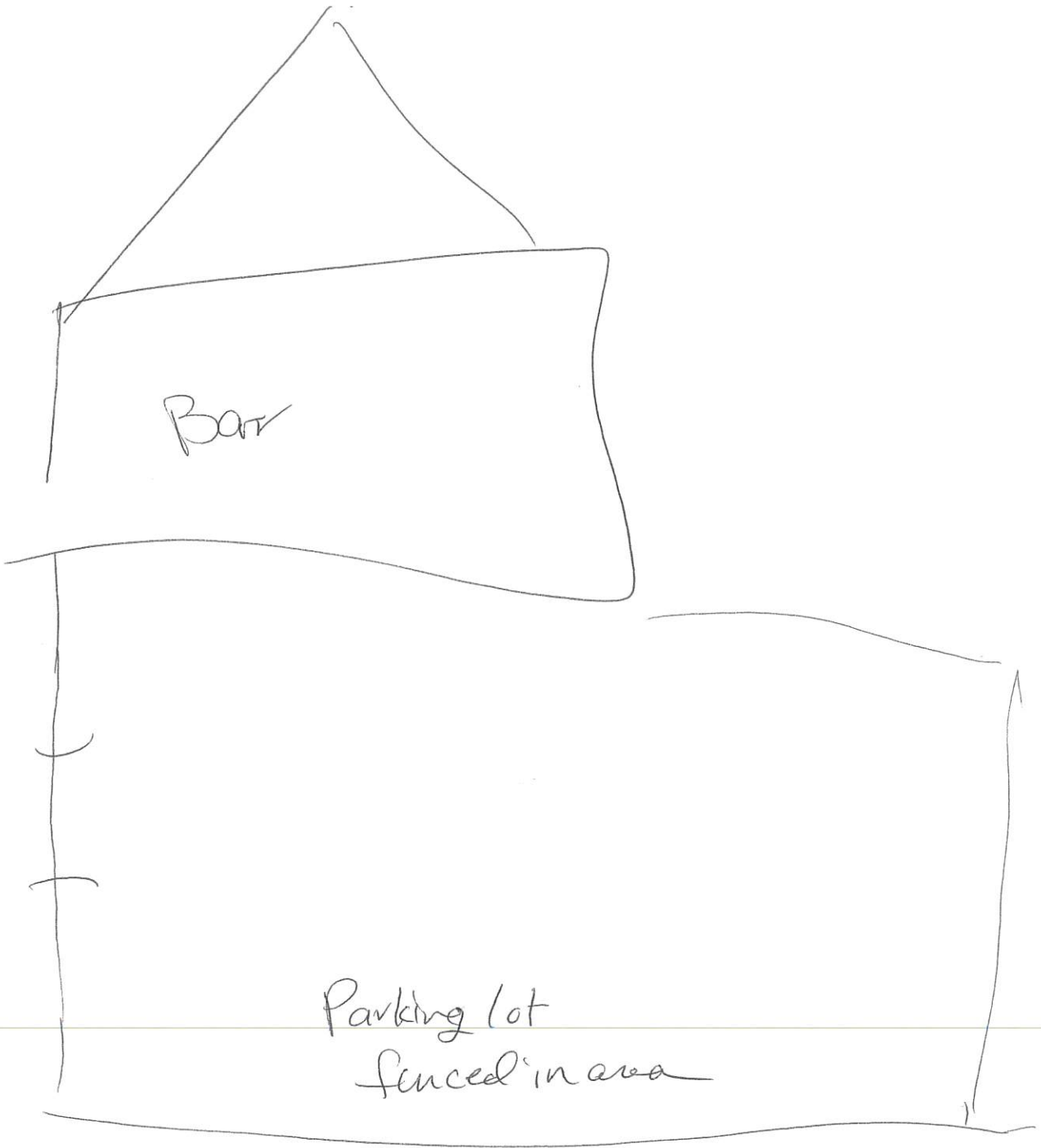
The information on this form is true and correct to the best of my knowledge. I understand the temporary expansion of the license premises requires approval from Committee/Council and is subject to complaint.

Theresa Cherry 920-676-0615 thermey64@gmail.com 6/26/25
Applicant Signature Phone Number Email Address Date











Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on the listed alcohol beverage renewal license applications to obtain a "Class B" liquor and Class "B" beer, pending the approval of the proper authorities:

1. A&B's Pub at 324 N Roosevelt St
2. Hampton Inn Green Bay Downtown at 201 Main St

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on the listed alcohol beverage renewal license to obtain a "Class A" liquor and Class "A" beer, pending approval of the proper authorities:

I. Dino Stop #7846 at 1828 S Ashland Ave

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on a 24-25 original application for a "Class B" liquor and Class "B" license for Jill's Bar at 613 Bodart St with a licensed premises of "main bar, office, back tiki bar".

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 613 BODART LIQ.pdf



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on a 24-25 original application for "Class B" liquor and Class "B" beer license for Zeelife0908 LLC (The Razz) at 400 Schoen St with a license premises of "main bar, downstairs storage, cooler, office patio".

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 400 SCHOEN LIQ



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.7

Consideration with possible action on a 24-25 original application for "Class B" liquor and Class "B" beer license for Plume Wine Bar at 304 Pine St with a license premises of "self-serve wine bar, kitchen, dining area, sidewalk cafe".

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 304 Pine St LIQ



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.8

Consideration with possible action on a 24-25 original application for "Class A" liquor and Class "A" beer license for Mason Beverages LLC (Gerczak's Liquor & Catering) at 1244 Velp Av with a license premises of "in cooler, office, storeroom, on the shelves, behind the counter, inside the building".

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 1244 VELP LIQ & CIG



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.9

Consideration with possible action on a 24-25 original application for a "Class B" liquor and a Class "B" beer license for Chanhssamay Bounket (1st & Goal) at 2148 University Ave with a license premises of "alcohol will be stored in walking cooler & coolers behind bar. Dining room, bar, patio".

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2148 UNIVERSITY AVE LIQ



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.10

Consideration with possible action on a 24-25 original application for "Class B" liquor and Class "B" beer license for Sainaam LLC (Washington Ballroom) at 351 S Washington St with a premise description of "bar, restaurant and ballroom, kitchen and storage area".

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 351 S WASHINGTON LIQ



Report to the
**Protection and Policy Committee
of the City of Green Bay**

MEETING DATE

July 7, 2025

PREPARED BY

Lindsey Belongea, Staff

AGENDA ITEM # E.11

Consideration with possible action to approve G.O. 17-25, an ordinance Amending Section 6-3(e) Relating to License to Keep Hens.

BACKGROUND

This is a text amendment fixing a typo/error in the text of Section 6-3(e)

RECOMMENDATION

Law Department recommends approval.

FISCAL IMPACT

N/A

ATTACHMENTS

- I. DRAFT G.O. 17-25 Relating to License to Keep Hens

GENERAL ORDINANCE NO. 17-25

**AN ORDINANCE
AMENDING SECTION 6 -3(e),
GREEN BAY MUNICIPAL CODE,
RELATING TO LICENSE TO KEEP HENS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 6-3(e), Green Bay Municipal Code, is hereby amended to read:

- (e) *Late fees.* The City Clerk shall assess and collect a late fee as provided in the City Fee Schedule from every owner of a hen ~~eight~~ **twenty (20)** weeks of age or older if the owner fails to obtain a license prior to April 1 of each year, or within 30 days of acquiring ownership of a licensable hen, or if the owner fails to obtain a license on or before a hen reaches the licensable age.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2025.

APPROVED:

Eric Genrich, Mayor

law
[DATE]



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.12

Consideration with possible action to approve G.O. 13-25 Relating to Emergency Proclamation.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Draft G.O. 13-25 Relating to Emergency Proclamation

GENERAL ORDINANCE NO. 13-25

**AN ORDINANCE
CREATING SECTION 14-1,
GREEN BAY MUNICIPAL CODE,
RELATING TO EMERGENCY PROCLAMATION**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 14-1, Green Bay Municipal Code, is hereby created to read:

14-1 EMERGENCY PROCLAMATION.

- (a) The Common Council is empowered to declare, by ordinance or resolution, an emergency existing within the city whenever conditions arise by reason of war, conflagration, flood, heavy snow storm, blizzard, catastrophe, disaster, riot or civil commotion, acts of God, medical emergencies or pandemics, and including conditions, without limitation because of enumeration, which impair transportation, food or fuel supplies, medical care, fire, health or police protection or other vital services of the City. The period of the emergency shall be limited by the ordinance or resolution to the time during which the emergency conditions exist or are likely to exist. The power conferred by this Section supersedes other provisions of local law. This Section shall be construed to confer upon the Council sufficient powers to address the severity of any emergency, such that the authority of the Council is greater when the emergency is greater.
- (b) The emergency power of the Common Council conferred under Subsection (a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, welfare and good order of the city in the emergency and includes without limitation because of enumeration the power to:
 - (1) Bar, restrict or remove all unnecessary traffic, both vehicular and pedestrian, from the local highways notwithstanding any provision of Wis. Stat. chs. 341 to 349, or any other provisions of law.
 - (2) Impose a curfew upon all or any portions of the City thereby requiring all persons in such designated curfew areas to remove themselves immediately from the public streets, alleys, parks or other public places. Physicians, nurses and ambulance operators performing medical services, bona fide members of the news media, personnel of public utilities maintaining essential public services and, firefighters and City authorized or requested law enforcement officers and personnel may be exempted from such curfew.
 - (3) Order the closing of any business establishments anywhere within the City for the period of the order within the City, such businesses to include, without limitation because of enumeration, those selling intoxicating liquor, fermented malt beverages, gasoline or firearms.

- (4) Call upon regular and auxiliary law enforcement agencies and organizations within or outside the City of Green Bay to assist in preserving and keeping peace and order within the City.
- (c) If, because of the emergency conditions, the Common Council is unable to meet with promptness, the Mayor or, in the event of their inability to act, the president of the Council or other successor as determined under Section 2-28, shall exercise by proclamation all of the powers conferred upon the Common Council under Sec. (a) or (b) which within the discretion of the Mayor or the Mayor's successor appear necessary and expedient for the purposes herein set forth. The proclamation shall be subject to ratification, alteration or repeal by the Common Council as soon as the Common Council can meet, but the subsequent action by the Common Council shall not affect the prior validity of the proclamation.
- (d) The proclamation, ordinance, or resolution declaring an emergency under Sec. (a), (b) or (c) shall be effective upon its issuance and its dissemination to the public by appropriate news media.
- (e) Any person who willfully fails or refuses to comply with any lawful order or duly authorized law enforcement officers or personnel charged with the enforcement of such proclamation of emergency shall be subject to a forfeiture of not more than five hundred dollars (\$500) for each offense.
- (f) Each portion of this section is deemed severable and if any provision is held to be unconstitutional or invalid for any reason, such decision shall not affect any portion of this section other than the portion or portions affected by such decision.
- (g) This section shall supersede all other provisions of the Green Bay City Code in conflict with this section and is adopted pursuant to the authority in Ch. 323 and sec. 62.11(5), Wis. Stats.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2025.

APPROVED:

Eric Genrich, Mayor

law
07/15/2025



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.13

Consideration with possible action to approve G.O. 14-25 Relating to Emergency Management.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Draft G.O. 14-25 Relating to Emergency Management

GENERAL ORDINANCE NO. 14-25

**AN ORDINANCE
CREATING SECTION 14-2,
GREEN BAY MUNICIPAL CODE,
RELATING TO EMERGENCY MANAGEMENT**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 14-2, Green Bay Municipal Code, is hereby created to read:

14-2 EMERGENCY MANAGEMENT.

(a) Policy and Purpose.

- (1) Emergency Management requires the preparation for and the carrying out of all emergency functions, other than functions for which the military forces are primarily responsible, to minimize and repair injury and damage resulting from disaster of all kinds, including enemy action and natural or unforeseen disasters, it being necessary to:
 - a. Establish a local emergency management plan.
 - b. Provide for the exercise of necessary powers during emergencies resulting from disaster.
 - c. Provide for cooperation and mutual assistance between this City and other political divisions.
 - d. Collaborate with private individuals and entities for the purpose of preparing for, responding to and recovering from such disasters and emergencies.
- (2) It is further declared to be the purpose of this ordinance and the policy of the City that all emergency management functions of the City shall be carried out pursuant to this ordinance and the emergency management plan developed hereunder, as part of a county-wide emergency management program to the maximum extent practicable. Existing services and resources of this City shall be used as needed. All of this shall be carried out within the framework of Wis. Stat. ch. 323.

(b) Definitions. In this chapter,

- (1) "Biological agent" means any of the following:
 - a. A select agent that is a virus, bacterium, rickettsia, fungus, or toxin that is specified under 42 CFR 72, Appendix A and all subsequent and amendments.
 - b. A genetically modified microorganism or genetic element from an organism under Sub. (1) that is shown to produce or encode for a factor associated with a disease.
 - c. A genetically modified microorganism or genetic element that contains nucleic acid sequences coding for a toxin under Sub. (b)(1) or its toxic subunit.
 - d. An agent specified by the State of Wisconsin Department of Safety and Professional Services by rule.

- (2) "Bioterrorism" means the intentional use of any biological, chemical, or radiological agent to cause death, disease, or biological malfunction in a human, animal, plant, or other living organism in order to influence the policy of a governmental unit or to intimidate or coerce the civilian population.
- (3) "Chemical agent" means a substance that has chemical properties that produce lethal or serious effects in plants or animals.
- (4) "Civil defense" means all measures undertaken by or on behalf of the state and its subdivisions: to prepare for and minimize the effect of enemy action upon the civilian population.
- (5) "Disaster" means a severe or prolonged, natural or human-caused, occurrence that threatens or negatively impacts life, health, property, infrastructure, the environment, the security of this state or this City a portion of this state or this City, or critical systems, including computer, telecommunications, or agricultural systems.
- (6) "Emergency" means either:
 - a. The imminence or existence of a major disaster or catastrophe resulting from enemy attack, sabotage, or other hostile action, or by fire, flood, earthquake, disease or pandemic, or other natural or unforeseen causes which are clearly beyond the control of normal government services, personnel, equipment and facilities; or
 - b. When a state of emergency has been proclaimed by the governor of the state, or the Mayor or designee hereunder or by the Common Council as provided in Section 14-1 of the Code of Green Bay.
- (7) "Emergency management" includes "civil defense" and means all measures undertaken by or on behalf of the state and its subdivisions:
 - a. to prepare for and minimize the effect of enemy action and natural or unforeseen disaster upon the civilian population;
 - b. to effectuate emergency repairs to, or the emergency restoration of, vital public utilities or facilities destroyed or damaged by such action or disaster;
 - c. to develop and implement a plan to ensure the continuity of normal governmental operations during an emergency.
 - d. to assist as appropriate the civilian population in the recovery from an emergency.
- (8) "Emergency Management Coordinator" for the City of Green Bay shall be the Fire Department Chief, or their designee, and shall mean "Head of Emergency Management Services" as that term is used in Wis. Stat. ch. 323.
- (9) "Enemy action" means hostile action by a foreign power which threatens the security of this City or a portion thereof.
- (10) "Incident command system" means a functional management system established to control, direct, and manage the roles, responsibilities, and operations of all of the agencies involved in a multi-jurisdictional or multi-agency emergency response.

- (11) "National incident command system" (NIMS) is a national approach to an incident command system providing an integrated system with uniform processes, protocols and procedures for emergency response at every level of government.
 - (12) "Public health emergency" means the occurrence or imminent threat of an illness or health condition that meets all of the following criteria:
 - a. Is believed to be caused by bioterrorism or a novel or previously controlled or eradicated biological agent.
 - b. Poses a high probability of any of the following:
 - 1. A large number of deaths or serious long-term disabilities among humans.
 - 2. A high probability of widespread exposure to a biological, chemical, or radiological agent that creates a significant risk of substantial future harm to a large number of people.
 - (13) "Radiological agent" means radiation or radioactive material at a level that is dangerous to human health.
 - (14) "State of emergency" means the interim of time between the imminence of or the beginning of an emergency or the issuance of the proclamation declaring an emergency by either the governor; County Executive of Brown County; Mayor or designee hereunder; the Common Council; or other official as authorized under Section 14.1, Code of Green Bay and a terminating proclamation is issued by such official declaring the period of extreme emergency to be at an end.
- (c) Emergency Management Coordinator.
- (1) Position. There is hereby created a position of Emergency Management Coordinator who shall serve as the link between the City and State and Brown County Offices of Emergency Management as well as between the City and private individuals and/or entities for emergency management purposes. The City of Green Bay Fire Department Chief shall have this position, and shall have responsibility in all matters concerning the City's emergency management as set forth in this ordinance.
 - (2) Duties and Authority. The Emergency Management Coordinator shall have the powers and duties set forth in Subsection (d), below. They shall be the coordinator of emergency management for the City and shall have direct responsibility for organizing, administering, training and operating emergency management within the framework of the City's emergency management plan and shall serve as the signatory for the City in emergency management matters during a state of emergency in the absence or unavailability of the Mayor.
- (d) Powers and Duties of the Emergency Management Coordinator.
- (1) The Emergency Management Coordinator shall develop and promulgate emergency management plans consistent with state plans, direct the emergency management program and perform such other duties related to emergency management as are required by the Common Council. The emergency management plan shall require the use of the incident command system and NIMS, as appropriate, by all emergency response agencies, including the local health department as defined in Wis. Stat. § 250.01(4), during a state of emergency

declared by the Governor under Wis. Stat. § 323.10, or by the Mayor or Common Council hereunder, or by the Common Council under 14.1 of the Green Bay Code or in any other multi-jurisdictional or multi-agency emergency response.

- (2) The Emergency Management Coordinator shall coordinate and schedule City emergency management training programs and exercises, direct participation in emergency management programs and exercises ordered by the adjutant general of the State of Wisconsin and the Brown County director of emergency management, and advise the Brown County director of emergency management on City emergency management programs and submit to him or her such reports as he or she requires.
 - (3) In addition, the Emergency Management Coordinator shall be responsible for performance of the following activities:
 - a. Develop an organized and comprehensive emergency plan for the City.
 - b. Assess risks and potential risks and hazards.
 - c. Serve as a resource to organize, train, and equip emergency responders and emergency management staff.
 - d. Support incident command system.
 - e. Serve as Emergency Operation Center director.
 - f. Review City agency plans to ensure plans are coordinated, current and comprehensive.
 - g. Serve as staff advisor to the Mayor on emergency management matters.
 - h. Keep the Mayor apprised of the preparedness status and emergency management needs.
 - i. Coordinate City planning and preparedness activities.
 - j. Prepare and maintain a resource inventory.
 - k. Ensure City plan is coordinated with other state and local government plans.
 - l. Coordinate periodic emergency exercises.
 - m. Perform as necessary liaison with the state emergency management staff and other local emergency management personnel.
 - n. Coordinate with organized volunteer groups and businesses regarding emergency operations.
 - o. Prepare the City to manage emergencies from mitigation and preparedness to response and recovery.
 - p. Direct the activities of the Emergency Management Planning Staff Team.
- (e) Utilizing Existing Services and Resources.
- (1) Resources. In preparing and executing the emergency management plan, the services, equipment, supplies and facilities of the existing departments and agencies of the City shall be utilized to the maximum extent practicable; and the officers and personnel of all such departments and agencies are directed to cooperate with and extend such service and facilities as are required of them by the Emergency Management Coordinator.

- (2) Management Services. Specific assignments to various departments for emergency management purposes shall be made in accordance with the Green Bay emergency management plan as approved by the Common Council.
 - (3) Management Cooperation. All Department and Division heads shall assist the Emergency Management Coordinator in the development of the emergency management plan to ensure the safety and welfare of the general public and the continuity of normal governmental operation during a state of emergency.
 - (4) Contracting Powers. The Emergency Management Coordinator is empowered to enter into contracts to purchase or provide goods and services consistent with the mission of Emergency Management, as authorized by the Emergency Management Plan approved by the Common Council and in accordance with all adopted budgetary restrictions and authorizations.
- (f) Emergency Regulations. Whenever necessary, to meet an emergency for which adequate regulations have not been adopted by the Common Council, the Common Council, or if the Common Council is unavailable, the Mayor may, pursuant to Section 14.1, GBMC, issue a proclamation to promulgate and serve such orders, rules and regulations relating to the conduct of persons and the use of property as shall be necessary to protect the public's health and safety and to protect lives and property and to insure the cooperation necessary for emergency management activities. Such proclamation shall be in accordance with Section 14.1, GBMC.
- (g) Mutual Aid Agreements. The Emergency Management Coordinator may, subject to the approval of the Common Council, enter into mutual aid agreements with other political subdivisions. Copies of such agreements shall be filed with the City Clerk and the State Adjutant General.
- (h) Declaration of Emergencies.
- (1) Upon the declaration of a state of emergency by the Governor, by the Mayor, or in the absence of the Mayor, by the President of the Common Council or the individual designated under Sec. 14.1, Green Bay code by the Common Council under Sec. 14.1, Green Bay Code, the Emergency Management Coordinator shall disseminate all proclamations as to the existence of such state of emergency and shall issue such alerts as shall be required in the emergency management plan.
 - (2) Such state of emergency shall continue until terminated by the issuing authority, provided that any such declaration not issued by the Governor may be terminated at the discretion of the Common Council.
 - (3) During the continuance of a state of emergency, the Emergency Management Coordinator may contract with any person to provide equipment and services on a cost basis to be used in disaster relief, or commandeer materials, services and property in the public interest and safety. Such authority to contract shall be limited to the provision of goods and services necessary to stop further damage and/or to maintain basic municipal services and/or infrastructures. Contracts in excess of fifty thousand dollars (\$50,000) shall require approval of the Mayor.
 - (4) Upon the completion of the work described in sub. (3) and the termination of the state of emergency, the Emergency Management Coordinator shall make a

complete report of the work to the Mayor and the Common Council, stating in detail the items of cost and the total cost of doing the work. The City Clerk shall publish the report as a part of the proceedings of the Common Council.

- (i) Emergency Management Funds. Such money deemed necessary for the carrying out of the purposes of this ordinance, except as otherwise specifically provided, shall be disbursed in the manner prescribed for the disbursement of public funds, excepting in case of a state of emergency proclaimed as provided herein. In which event the Mayor may disburse such reasonable and necessary contingency funds within their discretion for emergency government purposes without the signature or countersignature of any other City officer or compliance with any other ordinance. Upon the completion of the work and the termination of the state of emergency, the Mayor shall make a complete report of the work to the Common Council, stating in detail the items of cost and the total cost of doing the work. The City Clerk shall publish the report as a part of the proceedings of the Common Council.
- (j) Enforcement. It shall be the duty of every emergency government committee established pursuant to this Section and the Emergency Management Coordinator, Department Heads, officers, agents, employees and all other City and emergency government personnel to execute, enforce and obey such lawful orders rules and regulations as may be issued by the Mayor during a state of emergency.
- (k) Penalty. Any person who fails to comply with any lawful order issued under this section shall be subject to a forfeiture of up to five thousand dollars (\$5,000). Each and every refusal to comply with an order shall be considered a separate offense.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this ____ day of _____, 2025.

APPROVED:

Eric Genrich, Mayor

law
07/15/2025



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # E.14

For consideration and possible action on a resolution regarding conversion therapy.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Draft Resolution Regarding Conversion Therapy

**A RESOLUTION ENCOURAGING THE STATE OF WISCONSIN TO ADOPT
LEGISLATION BANNING THE USE OF CONVERSION THERAPY**

July 15, 2025

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, the City of Green Bay is committed to protecting the health, safety, dignity, and rights of all residents, including members of the LGBTQ+ community; and

WHEREAS, the City of Green Bay affirms its respect for the rights to freedom of expression and freedom of religion, as enshrined in the First Amendment to the United States Constitution, and acknowledges that this resolution does not regulate personal beliefs or pastoral conversations; and

WHEREAS, conversion therapy, also referred to as sexual orientation change efforts (SOCE), or efforts to change a person's gender identity, is opposed by major behavioral health and medical organizations, including the American Psychological Association, American Psychiatric Association, American Medical Association, American Counseling Association, and the National Association of Social Workers; and

WHEREAS, these professional associations and the Wisconsin Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board have issued guidance affirming that SOCE practices are harmful, ineffective, not evidence-based, and contrary to the current standards of professional mental health practice; and

WHEREAS, research has shown that conversion therapy can result in serious mental health consequences for individuals, especially youth, including increased rates of depression, anxiety, substance abuse, self-harm, and suicide; and

WHEREAS, counseling that supports clients in exploring their sexual orientation or gender identity, including counseling that provides acceptance, understanding, identity development, or support during a gender transition, is considered appropriate and ethical professional assistance;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Green Bay hereby urges the Wisconsin State Legislature to adopt legislation banning the use of conversion therapy by licensed professionals on minors and vulnerable populations; and

BE IT FURTHER RESOLVED, that the Common Council calls upon the State of Wisconsin to join other jurisdictions in aligning statutory standards of practice in this area with the positions of the national and state professional licensing boards and associations; and

BE IT FURTHER RESOLVED, that the City Clerk shall transmit a copy of this resolution to the Governor of the State of Wisconsin, the leadership of the Wisconsin State Legislature, the Wisconsin Department of Safety and Professional Services, and the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board.

Adopted _____

Approved _____

Eric Genrich, Mayor



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # F.1

The release of 2 "Class B" liquor and Class "B" beer licenses at the start of the business day on July 16, 2025 to the pool of available liquor licenses due to no renewal application filed for the 2025-2026 license year (Sarai Nicole Buie at 114 S Broadway and Cole J Ductan at 126 S Broadway).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

July 7, 2025

PREPARED BY

AGENDA ITEM # F.2

Green Bay Police Department Violation Report for liquor and massage establishments.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None