



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JULY 30, 2025, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbm5zNUhBWVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

I. Members: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

Present: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

Excused: None

Absent: None

C. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Wednesday, July 30, 2025, meeting of the Improvement & Services Committee.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the agenda of the Wednesday, July 30, 2025 Improvement & Services Committee meeting.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

D. APPROVAL OF MINUTES.

- I. Approval of the minutes from the July 9, 2025 Improvement & Services Committee meeting.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to approve the minutes for the July 9, 2025 Improvement & Services Committee meeting.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

E. REGULAR BUSINESS.

- I. Consideration with possible action on request by Ald. Ben Delie regarding the City's bulk item pick-up and yard waste programs.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to deny the request by Ald. Ben Delie regarding the City's bulk item pick-up and yard waste programs.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

2. Consideration with possible action on request by Department of Public Works to enter into Professional Services Agreements with Streetland LLC in the amount of \$42,500.00 for Sales Study and Appraisal Services, Steiro Appraisal Services, Inc. in the amount of \$15,000.00 for Parcel Appraisal Review services and Moss & Associates, LLC in the amount of \$42,000.00 for Real Estate Negotiation services for the Mather Street Reconstruction project.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to enter into Professional Services Agreements with Streetland LLC in the amount of \$42,500.00 for Sales Study and Appraisal Services, Steiro Appraisal Services, Inc. in the amount of \$15,000.00 for Parcel Appraisal Review services and Moss & Associates, LLC in the amount of \$42,000.00 for Real Estate Negotiation services for the Mather Street Reconstruction project.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

3. Consideration with possible action on request by Department of Public Works to award the following contracts at a staff level and report the award at the next Improvement and

Services Committee meeting following the contract award.

- a. PAVEMENT 2-25 E. MASON STREET RECONSTRUCTION
- b. SOUTHWEST WOODS- HINKLE STREET EXTENSION

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to approve the request by Department of Public Works to award the following contracts at a staff level and report the award at the next Improvement and Services Committee meeting following the contract award.

- a. PAVEMENT 2-25 E. MASON STREET RECONSTRUCTION
- b. SOUTHWEST WOODS- HINKLE STREET EXTENSION

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

- 4. Consideration with possible action on request by Oneida Nation to enter into an Infrastructure Developer's Agreement for the installation and maintenance of pavement and underground utilities for the Cattail Marsh Subdivision on Parcels 6H-1154-38 & 6H-1155-8.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to approve the request by Oneida Nation to enter into an Infrastructure Developer's Agreement for the installation and maintenance of pavement and underground utilities for the Cattail Marsh Subdivision on Parcels 6H-1154-38 & 6H-1155-8.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

- 5. Consideration with possible action on request by Department of Public Works to award the PARKS X-25 LEICHT MEMORIAL PARK PAVILION contract at a staff level contingent upon the bids being within the budgeted amounts.

Moved by Ald. Jim Ridderbush, seconded by Ald. Ben Delie to approve the request by Department of Public Works to award the PARKS X-25 LEICHT MEMORIAL PARK PAVILION contract at a staff level contingent upon the bids being within the budgeted amounts.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

- 6. Report the award of contract SEWERS 3-25 MINI SEWERS to Highway Landscapers in the amount of \$369,500.95.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the report of the award of contract SEWERS 3-25 MINI SEWERS to Highway Landscapers in the amount of \$369,500.95.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

7. Report the award of contract SEWERS 2-25 CITY WIDE SEWER REPAIRS to De Groot, Inc. in the amount of \$1,442,702.99.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the report of the award of contract SEWERS 2-25 CITY WIDE SEWER REPAIRS to De Groot, Inc. in the amount of \$1,442,702.99.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

F. PUBLIC HEARINGS.

G. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the Director's Report on recent activities of the Public Works Department.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

2. Next Meeting: August 13, 2025

H. ADJOURNMENT.

1. Adjournment of the Wednesday, July 30, 2025, meeting of the Improvement & Services Committee.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to adjourn.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.