



MINUTES OF THE FINANCE COMMITTEE

TUESDAY, AUGUST 12, 2025, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

Immediately following Personnel Committee.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJlRFpOUHVubTdXOHZYz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 881 4252 4379

Passcode: 846368

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

- I. Members: Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant

Present: Bill Galvin, Jennifer Grant, Alyssa Proffitt, Craig Stevens

Excused: Brian Johnson, Kathy Hinkfuss

C. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Tuesday, August 12, 2025, meeting of the Finance Committee.

Moved by Ald. Craig Stevens, seconded by Ald. Alyssa Proffitt to approve the agenda for the August 12, 2025, meeting of the Finance Committee.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

D. APPROVAL OF MINUTES.

1. Approval of the minutes from the July 29, 2025 meeting.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to approve the minutes from the July 29, 2025 meeting.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

E. REGULAR BUSINESS.

1. Consideration with possible action on a request by the Finance Director to review and discuss 2024 year-end financial results for the City. The City's audit firm, Baker Tilly, will present to the committee.

Moved by Ald. Craig Stevens, seconded by Ald. Bill Galvin to receive and place on file the 2024 year-end financial results for the City. The City's audit firm, Baker Tilly, presented to the committee.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

2. Consideration with possible action on the City of Green Bay's 2026 Fee schedule resolution.

Moved by Ald. Craig Stevens, seconded by Ald. Alyssa Proffitt to open the floor for discussion.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to close the floor and return to regular order of business.

Motion Passed.

Yes-None, No-None, Abstain-None.

Moved by Ald. Craig Stevens, seconded by Ald. Alyssa Proffitt to amend 6-3 License Fee to Keep Hens to \$75.00 for initial license and \$25.00 for license renewal.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to amend 10-95 Massage Establishment License Fee to \$150.00 for initial license, \$75.00 for license renewal with no

change to application information and a \$50.00 fee if a change is made to the license that would require an inspection.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to amend 10-428 to strike through Recurring Farmer's Market (all event sizes).

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

Moved by Ald. Craig Stevens, to amend 18-65 Inspections Fees to increase all fees by \$25.00 and amend 10-740 Alarm Business Permit Fee to reduce fees from \$50.00 to \$25.00. There was no second to this motion. Motion Failed.

Yes-None, No-None, Abstain-None.

Ald. Craig Stevens withdrew the motion.

Moved by Ald. Craig Stevens, seconded by Ald. Jennifer Grant to amend 10-741 Alarm User Permit Fee for residential from \$25.00 to \$15.00 and non-residential from \$40.00 to \$25.00. Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, No-Alyssa Proffitt, Abstain-None.

Moved by Ald. Craig Stevens, seconded by Ald. Alyssa Proffitt to approve the City of Green Bay's 2026 Fee schedule resolution as amended.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

3. Consideration with possible action to approve the purchase of SCBA (Self-Contained Breathing Apparatus) Equipment for the Fire Department for a total of \$67,000.00.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to approve the purchase of SCBA (Self-Contained Breathing Apparatus) Equipment for the Fire Department for a total of \$67,000.00.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

4. Consideration with possible action regarding a 2025 budget amendment resolution for unbudgeted overtime for special events.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to approve 2025 budget amendment resolution for unbudgeted overtime for special events.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.

F. INFORMATIONAL.

1. 2025 Contingency Account: \$25,000.00

2. Next Meeting: September 9, 2025

G. ADJOURNMENT.

1. Adjournment of the Tuesday, August 12, 2025, meeting of the Finance Committee.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to adjourn.

Motion Passed.

Yes-Bill Galvin, Jennifer Grant, Craig Stevens, Alyssa Proffitt, No-None, Abstain-None.