



MINUTES OF THE TRANSIT COMMISSION

**WEDNESDAY, JULY 23, 2025, 8:15 AM
TRANSIT
901 University Ave**

A. ROLL CALL.

- I. Members: Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alderman Craig Stevens, Michael Conley-Kuhagen, Terri Refsguard and Hector Rodriguez.

Present: Roger Kolb, Michael Conley-Kuhagen, Randy Scannell, Kevin Kuehn, and Hector Rodriguez

Excused: Terri Resguard and Alderman Craig Stevens

Chair Roger Kolb called the meeting to order at 8:17 a.m.

B. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Wednesday, July 23, 2025, meeting of the Transit Commission.

Moved by Randy Scannell, seconded by Kevin Kuehn to approve the July 23, 2025, agenda. Motion carried.

Yes – Roger Kolb, Hector Rodriguez, and Michael Conley-Kuhagen

No – None, Abstain - None

C. APPROVAL OF MINUTES.

- I. Approval of the minutes from the June 18, 2025 meeting.

Moved by Randy Scannell, seconded by Hector Rodriguez to approve the June 18, 2025, minutes. Motion carried.

Yes – Roger Kolb, Kevin Kuehn, and Michael Conley-Kuhagen

No – None, Abstain - None

D. REGULAR BUSINESS.

1. Discussion/Action: Purchase of Transit Radio Communication Equipment

Director Kiewiz shared that we have over exceeded our end of life for the Transit Radio System. It has been hard to find replacement parts for our current radios. Nielson is our lowest responsive and responsible bidder, but they are a different brand of radio than we are currently using. We are following up on their references.

Roger Kolb stated that Kenwood is a great brand and has been an established product for many years.

Moved by Kevin Kuehn, seconded by Randy Scannell, to approve the Purchase of Transit Radio Communication Equipment. Motion carried.

Yes - Roger Kolb, Hector Rodriguez, and Michael Conley-Kuhagen

No- None, Abstain - None

2. Discussion/Action: Purchase of Solar-Powered E-Paper Displays and Audio Annunciators

Director Kiewiz shared that Brown County Planning has 5310 funds available from the federal grant program. These funds are to solely be used towards helping the needs of older adults and people with disabilities. Green Bay Metro is looking to purchase bus stop signs that will give real-time alerts including service changes, delays, or public service announcements. This will also come with an audio annunciator button you can push if you can't read the signs. The text-to-speech button provides multi-language voice announcements for next bus arrivals in an ADA-compliant housing.

Kevin Kuehn stated to make certain where they're going, that they're secure and not going to break.

P. Kiewiz shared that we will be selective about the locations to which they will be going and ensure they're in beneficial locations for our riders and in high-impact stops.

Moved by Kevin Kuehn, seconded by Michael Conley-Kuhagen, to approve the Purchase of Solar-Powered E-Displays and Audio Annunciators. Motion carried.

Yes - Roger Kolb, Hector Rodriguez, and Randy Scannell

No- None, Abstain - None

E. INFORMATIONAL.

1. Operational Reports

Director Kiewiz stated that there are no concerns.

No further discussion was held.

2. Financial Reports

Director Kiewiz provided an overview of the financial report. No concerns or comments at this time, we are on track. It has been a slow process with grants, because of the changes made.

No further discussion was held.

3. Director's Report

Director Kiewiz shared that the team has a lot of projects they have been working on and that it's been a busy time.

Service is going well.

No further discussion was held.

4. Next Transit Commission Meeting: August 20, 2025, at 8:15am.

Motion by Kevin Kuehn, seconded by Randy Scannell, to adjourn at 9:07 a.m. Motion carried.
Yes – Roger Kolb, Hector Rodriguez, and Michael Conley-Kuhagen
No – None. Abstain - None

F. ADJOURNMENT.

1. Adjournment for the Wednesday, July 23, 2025, meeting of the Transit Commission.