



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, AUGUST 13, 2025, 5:00 PM
Immediately following Parks Committee.

AMENDED

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbmNzNUhBWVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

- I. Members: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

Present: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

Excused: None

Absent: None

C. APPROVAL OF THE AGENDA.

1. Approval of the agenda for the Wednesday, August 13, 2025, meeting of the Improvement & Services Committee.

Moved by Ald. Joey Prestley, seconded by Ald. Melinda Eck to approve the agenda of the Wednesday, August 13, 2025 Improvement & Services Committee meeting.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

D. APPROVAL OF MINUTES.

1. Approval of the minutes from the July 30, 2025 Improvement & Services Committee meeting.

Moved by Ald. Joey Prestley, seconded by Ald. Melinda Eck to approve the minutes for the July 30, 2025 Improvement & Services Committee meeting.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

E. REGULAR BUSINESS.

1. Consideration with possible action on request by Department of Public Works to adopt the proposed 2025 Parking Division rate structure.

Moved by Ald. Jim Ridderbush, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to adopt the proposed 2025 Parking Division rate structure.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

2. Consideration with possible action on request by Department of Public Works to approve Temporary Limited Easements (TLE) for the rights-of-way for the Manitowoc Road sidewalk project from Main Street to Hemlock Road.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to approve the request by Department of Public Works to approve Temporary Limited Easements (TLE) for the rights-of-way for the Manitowoc Road sidewalk project from Main Street to Hemlock Road.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

3. Consideration with possible action on request by Department of Public Works to approve the award of a professional design services contract for the rehabilitation of the WEBSTER AVENUE BRIDGE B-5-285 to Ayres Associates in the amount of \$78,016.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to approve the request by Department of Public Works to approve the award of a professional design services contract for the rehabilitation of the WEBSTER AVENUE BRIDGE B-5-285 to Ayres Associates in the amount of \$78,016.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

4. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with Emmons & Olivier Resource, Inc. for the final engineering and design of EAST RIVER EMILIE PARK WETLAND for flood resiliency in the amount of \$123,116.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to approve the request by Department of Public Works to enter into a Professional Services Agreement with Emmons & Olivier Resource, Inc. for the final engineering and design of EAST RIVER EMILIE PARK WETLAND for flood resiliency in the amount of \$123,116.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

5. Report of actions taken by the Department of Public Works.

- A. Granting of Licenses

- I. Sidewalk Builder

- a. Global Concrete LLC
 - b. Louie's General Construction & Concrete

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to receive and place on file the report of actions taken by the Department of Public Works.

- A. Granting of Licenses

- I. Sidewalk Builder

- a. Global Concrete LLC
 - b. Louie's General Construction & Concrete

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

6. Report the award of contract for Hauling, Disposal, & Mobilization of Contaminated Soil to Peter's Concrete Co. for a one-year contract with an estimated spend of \$85,000.00.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to receive and place on file the report of the award of contract for Hauling, Disposal, & Mobilization of Contaminated Soil to Peter's Concrete Co. for a one-year contract with an estimated spend of \$85,000.
Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

F. PUBLIC HEARINGS.

G. INFORMATIONAL.

1. Update regarding the status of Wheel Tax revenue and expenses for 2023 and 2024.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to receive and place on file the update regarding the status of Wheel Tax revenue and expenses for 2023 and 2024.
Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

2. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to receive and place on file the Director's Report on recent activities of the Public Works Department.
Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

3. Next Meeting: September 10, 2025.

H. ADJOURNMENT.

1. Adjournment of the Wednesday, August 13, 2025, meeting of the Improvement & Services Committee.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to adjourn.
Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.