



# **AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE**

**WEDNESDAY, OCTOBER 15, 2025, 5:00 PM**  
**Immediately following Parks Committee.**

**In person at City Hall, Room 207**  
**Virtual attendance also available via Zoom.**

## **A. Zoom Meeting Information.**

### **I. Join Zoom Meeting Online:**

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbmszNUhBWW9XRvU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

## **B. Roll Call.**

- I. Members: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

## **C. Approval of the Agenda.**

- I. Approval of the agenda for the Wednesday, October 15, 2025, meeting of the Improvement & Services Committee.

## **D. Approval of Minutes.**

- I. Approval of the minutes from the October 1, 2025, Improvement & Services Committee meeting.

## **E. Regular Business.**

- I. Consideration with possible action on request by Department of Public Works to approve

the award of contract TRAFFIC SIGNAL REPAIR 2025 to Bodart Electric Service, Inc. in the amount of \$357,220.

2. Consideration with possible action on request by Department of Public Works to approve the award of contract CITY HALL 2-25 FIRST FLOOR MEETING ROOM to Frank O. Zeise Construction Co., Inc. in the amount of \$97,190.
3. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

- a. Earth to You, LLC

**F. Informational.**

1. Report of the Department of Public Works Pavement Program.
2. Director's Report on recent activities of the Public Works Department.
3. Next Meeting: October 29, 2025

**G. Adjournment.**

1. Adjournment of the Wednesday, October 15, 2025, meeting of the Improvement & Services Committee.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT [www.greenbaywi.gov](http://www.greenbaywi.gov)
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

October 15, 2025

**PREPARED BY**

**AGENDA ITEM # D.I**

Approval of the minutes from the October 1, 2025, Improvement & Services Committee meeting.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

- I. 10-01-2025



# **MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE**

**WEDNESDAY, OCTOBER 1, 2025, 5:00 PM**  
Immediately following Parks Committee.

**In person at City Hall, Room 207**  
**Virtual attendance also available via Zoom.**

## **A. ZOOM MEETING INFORMATION.**

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbmszNUhBWW9XRvU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

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## **B. ROLL CALL.**

I. Members: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

Present: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

Excused: None

Absent: None

## **C. APPROVAL OF THE AGENDA.**

- I. Approval of the agenda for the Wednesday, October 1, 2025, meeting of the Improvement & Services Committee.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to approve the agenda of the Wednesday, October 1, 2025 Improvement & Services Committee meeting.

Motion carried.

Yes-Jim Ridderbush, Ben Delie, Joey Prestley, Melinda Eck, No-None, Abstain-None.

#### **D. APPROVAL OF MINUTES.**

- I. Approval of the minutes from the September 10, 2025 Improvement & Services Committee meeting.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to approve the minutes for the September 10, 2025 Improvement & Services Committee meeting.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

#### **E. REGULAR BUSINESS.**

- I. Consideration with possible action on a request to add flashing beacons to the crosswalks of (1) Bay Highlands Drive and Bay Settlement Road, and (2) Highland Center Drive and Bay Settlement Road, but to ensure the crosswalk paint is updated, and field flags are placed on the Yield to Pedestrians sign.

Moved by Ald. Ben Delie, seconded by Ald. Melinda Eck to refer back to staff for further study the request to add flashing beacons to the crosswalks of (1) Bay Highlands Drive and Bay Settlement Road, and (2) Highland Center Drive and Bay Settlement Road.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

2. Consideration with possible action on request by Department of Public Works to enter into a State/Municipal/Financial Agreement for STH29 Shawano Avenue-Walnut Street from Taylor Street to Monroe Avenue for design and construction, WisDOT Project 4180-09-00/70 and to authorize the Director to execute the agreement.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to approve the request by Department of Public Works to enter into a State/Municipal/Financial Agreement for STH29 Shawano Avenue-Walnut Street from Taylor Street to Monroe Avenue for design and construction, WisDOT Project 4180-09-00/70 and to authorize the Director to execute the agreement.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

3. Consideration with possible action on request by Department of Public Works to enter into a State/Municipal/Financial Agreement with WisDOT for Main Street from Manitowoc Road to Lime Kiln Road for design and construction, WisDOT Project I450-I I-00/70 and to authorize the Director to execute the agreement.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to approve the request by Department of Public Works to enter into a State/Municipal/Financial Agreement with WisDOT for Main Street from Manitowoc Road to Lime Kiln Road for design and construction, WisDOT Project I450-I I-00/70 and to authorize the Director to execute the agreement.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

4. Report of the award of contract SOUTHWEST WOODS- HINKLE STREET EXTENSION to Vinton Construction Company in the amount of \$3,448,942.46.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the report of the award of contract SOUTHWEST WOODS- HINKLE STREET EXTENSION to Vinton Construction Company in the amount of \$3,448,942.46.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

## **F. PUBLIC HEARINGS.**

## **G. INFORMATIONAL.**

1. Report of the NEW Water 2026 budget update and projected rates.

Moved by Ald. Melinda Eck, seconded by Ald. Ben Delie to receive and place on file the report of the NEW Water 2026 budget update and projected rates.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

2. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to receive and place on file the Director's Report on recent activities of the Public Works Department.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

3. Next Meeting: October 15, 2025

## **H. ADJOURNMENT.**

- I. Adjournment of the Wednesday, October 1, 2025, meeting of the Improvement & Services Committee.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to adjourn.

Motion carried.

Yes-Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush, No-None, Abstain-None.



Report to the  
**Improvement and Service Committee**  
of the City of Green Bay

**MEETING DATE**

October 15, 2025

**PREPARED BY**

**AGENDA ITEM # E.1**

Consideration with possible action on request by Department of Public Works to approve the award of contract TRAFFIC SIGNAL REPAIR 2025 to Bodart Electric Service, Inc. in the amount of \$357,220.

**BACKGROUND**

This is a City contract for removing and replacing traffic signals along Mason Street corridor between Country Club Road to Hinkle Street and at the intersection of W. Mason Street frontage road and Hinkle Street. Funds were allocated in the 2025 Capital Improvement Plans for the various intersections along with grant funding from WisDOT for reimbursement at a 90/10 cost share for traffic signal improvements along Mason Street.

**RECOMMENDATION**

To award the contract to the lowest responsive bidder.

**FISCAL IMPACT**

Funds were allocated in 2025 Capital Improvements Plan along with WisDOT grant funds. The low bid is within the allocated funding.

**ATTACHMENTS**

- I. QuestCDN Project ResultsTraffic 2025

# TRAFFIC SIGNAL REPAIR 2025

**Quest Number: 9873447**

**Closing Date: Tue, 09/23/2025 02:00 PM CDT**

**Posting Type: Construction Project**

**Owner: Green Bay WI, City of**

**Solicitor: Green Bay WI, City of**

<b>Owner Name:</b>	Green Bay WI, City of
<b>Owner Contact:</b>	Chuck Yang
<b>Owner Phone:</b>	920-448-3094
<b>Solicitor Name:</b>	Green Bay WI, City of
<b>Contact:</b>	Robbie Woldt
<b>Email:</b>	robbie.woldt@greenbaywi.gov
<b>Phone:</b>	920-448-3109
<b>Award Date:</b>	
<b>Comments:</b>	
<b>Award Status:</b>	Pending
<b>Letting Bid Tabulation:</b>	<a href="#">View on vBid</a>

Company	Contact	Phone	E-mail	Amount	Awarded	Comment
Bodart Electric Service, Inc	Tim Bodart	920-339-0488	dacia@bodartelectric.com	\$ 357,220.00		
Elmstar Electric Corporation	Julie Schuh	920-766-8100	julies@elmstar.com	\$ 389,558.75		





Report to the  
Improvement and Service Committee  
of the City of Green Bay

## MEETING DATE

October 15, 2025

## PREPARED BY

## AGENDA ITEM # E.2

Consideration with possible action on request by Department of Public Works to approve the award of contract CITY HALL 2-25 FIRST FLOOR MEETING ROOM to Frank O. Zeise Construction Co., Inc. in the amount of \$97,190.

## BACKGROUND

A portion of the west side of City Hall's first floor is being renovated to create a flexible space that can accommodate voting central count operations, meetings, and various other programming needs. City staff have completed as much of the work as possible; however, the reconfiguration requires additional improvements to lighting, HVAC, and egress systems to ensure code compliance. These components exceed the capabilities of City forces and will need to be completed by contracted professionals.

## RECOMMENDATION

The Parks, Recreation, and Forestry Department and Department of Public Works recommend awarding the work to the lowest responsive bidder.

## FISCAL IMPACT

- \$57,796.25 in bond funding from 2023 for City Hall projects.
  - This funding was originally intended for standpipe improvements, which we are not proceeding with anymore.
  
- \$39,394.75 in bond funding from 2024 for City Hall projects.
  - This will be deducted out of the \$750,000 that was allocated for the electrical service replacement. The electrical service replacement project schedule has not been determined yet.

## ATTACHMENTS

- I. Quest CDN Project Results City Hall 2-25 First Floor Meeting Room

# CITY HALL 2-25 – FIRST FLOOR MEETING ROOM

**Quest Number: 9879717**

**Closing Date: Tue, 10/07/2025 02:00 PM CDT**

**Posting Type: Construction Project**

**Owner: Green Bay WI, City of**

**Solicitor: Green Bay WI, City of**

<b>Owner Name:</b>	Green Bay WI, City of
<b>Owner Contact:</b>	TRISTA HOBBS
<b>Owner Phone:</b>	920-448-3114
<b>Solicitor Name:</b>	Green Bay WI, City of
<b>Contact:</b>	Trista Hobbs
<b>Email:</b>	trista.hobbs@greenbaywi.gov
<b>Phone:</b>	920-448-3114
<b>Award Date:</b>	
<b>Comments:</b>	
<b>Award Status:</b>	Pending
<b>Letting Bid Tabulation:</b>	<a href="#">View on vBid</a>

Company	Contact	Phone	E-mail	Amount	Awarded	Comment
Frank O. Zeise Construction Co., Inc.	Beckie McDermid	920-437-5426	bmcdermid@zeiseconstruction.com	\$ 97,190.00		
Howard Immel Inc	Mindy Gordon	920-468-8208	MindyGo@ImmelConstruction.com	\$ 105,900.00		
Milbach Construction Services, Co.	Mike Milbach	920-993-0735	milbconst@aol.com	\$ 121,538.00		
IEI General Contractors	Shane Whelchel	920-337-2111	shane@ieigc.com	\$ 132,300.00		





Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

October 15, 2025

**PREPARED BY**

**AGENDA ITEM # E.3**

Report of actions taken by the Department of Public Works.

- A. Granting of Licenses
  - I. Sidewalk Builder
    - a. Earth to You, LLC

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

None



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

October 15, 2025

**PREPARED BY**

**AGENDA ITEM # F.1**

Report of the Department of Public Works Pavement Program.

**BACKGROUND**

N/A

**RECOMMENDATION**

N/A

**FISCAL IMPACT**

N/A

**ATTACHMENTS**

- I. Pavement Program Memo



Public Works Department  
100 North Jefferson Street - Room 300  
Green Bay, Wisconsin 54301-5026  
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100  
Operations 920.448.3535  
Parking 920.448.3431  
Fax 920.448.3102

**TO:** Valerie Joosten P.E., Director of Public Works

**FROM:** James Brunette P.E., Assistant Director of Public Works

**DATE:** September 26, 2025

**RE: Pavement Program Explanation**

The Pavement Program consists of the reconstruct program resurfacing program and the mill and pave program. Each program has its own criteria for determining if an existing roadway fits that program.

The reconstruct program involves removing and replacing existing utilities or CIPP lining in place the existing sewers. New laterals are installed to approx. 5 feet behind back of curb, grade corrections are done on the existing pavement, new driveway approaches and some sidewalk are replaced. The curb and gutter are replaced and new pavement is installed.

The resurfacing program consists of performing minor utility improvements, mud-jacking the curb and gutter to provide drainage and the milling off the existing asphalt and reinstalling the same amount of asphalt.

The mill and pave program includes just milling the existing surface layer of asphalt off and replacing it in kind. No other work is performed.

The expected lifespan before major maintenance is required for each program is:

- Reconstruct Asphalt- 25 years
- Reconstruct concrete- 35 years
- Resurfacing- 20 years
- Mill and Pave- 10 to 15 years

One criterion for comparing the existing pavement condition is the PASER rating. The PASER rating system is a visual windshield rating system that assigns a numerical rating between 1 and 10 to a section of roadway. A rating of 10 would be a brand new street and a 1 would essentially be a gravel road. The rating system is based upon assigning a numerical value for each type of pavement distress. The quantity and type of distress is summarized for each block and then a numerical value is assigned. Recently the City has changed to a computerized rating process that helps eliminate human bias and maintain a consistent review.

Each year the City GIS Specialist will generate a list of all streets with a 4 or lower PASER rating. The master list is reviewed to determine which pavement sections fall into each program. For example, if a street has a PASER rating of a 3 but has been paved in the gutter it would only fit into the reconstruct program.

The mill and pave program is relatively new and the streets included in that program will have a PASER rating between 4 and 7. The intent of this program is to find streets that do not require any utility work but have a failing surface layer of pavement. The mill and pave process will remove the surface layer of asphalt and replace it in kind. The hope is that all of the underlying utilities will not fail in the next 10 to 15 years while greatly improving the ride quality of the pavement section.

Each one of the three programs has a different cost associated with the work. In general terms the mill and pave is the most economical, the next most economical is the resurfacing program and the reconstruct program is the most costly.



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

October 15, 2025

**PREPARED BY**

**AGENDA ITEM # F.2**

Director's Report on recent activities of the Public Works Department.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

None