



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, OCTOBER 14, 2025, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJlRFpOUHVubTdXOHZYZz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 881 4252 4379

Passcode: 846368

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

1. Members: Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant

C. Approval of the Agenda.

1. Approval of the agenda for the Tuesday, October 14, 2025, meeting of the Finance Committee.

D. Approval of Minutes.

1. Approval of the minutes from the September 23, 2025, meeting.

E. Regular Business.

1. Informational Only: Presentation from Resource X regarding priority-based budgeting for the City of Green Bay.
2. Consideration with possible action to approve a contract for parking lot snow plowing and hauling service to the lowest responsive responsible bidder, Turf Pro, LLC, on an as-needed basis for 2026-2028.

3. Consideration with possible action on approval of the Claims Committee Reports.

The Committee may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

4. Consideration with possible action regarding a 2025 budget amendment resolution for unbudgeted overtime for special events.

F. Informational.

1. 2025 Contingency Account: \$25,000.00
2. Next Meeting: November 4, 2025

G. Adjournment.

1. Adjournment of the Tuesday, October 14, 2025, meeting of the Finance Committee.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

October 14, 2025

PREPARED BY

AGENDA ITEM # D.I

Approval of the minutes from the September 23, 2025, meeting.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. MINUTES - 092325 (I)



MINUTES OF THE FINANCE COMMITTEE

TUESDAY, SEPTEMBER 23, 2025, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance is also available via Zoom.

Immediately following the Personnel Committee meeting.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJlRFpOUHVubTdXOHZYz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 881 4252 4379

Passcode: 846368

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B. ROLL CALL.

- I. Members: Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant

Present: Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant

Excused:

Absent:

C. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Tuesday, September 23, 2025, meeting of the Finance Committee.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Bill Galvin to approve the agenda for the September 23, 2025, meeting of the Finance Committee.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

D. APPROVAL OF MINUTES.

1. Approval of the minutes from the September 9, 2025, Finance Committee meeting.

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Hinkfuss to approve the minutes from the September 9, 2025, Finance Committee meeting.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

E. REGULAR BUSINESS.

1. Consideration with possible action on a request for a 180-day planning option to Keller Inc. for approximately 9 acres of land located on Erie Road, Parcel 21-199.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to approve the request for a 180-day planning option to Keller Inc. for approximately 9 acres of land located on Erie Road, Parcel 21-199.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

2. Consideration with possible action on the approval of a MEDSTAT MS 500 UTV unit for the Green Bay Fire Department for a total of \$89,014.90.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Brian Johnson to approve the purchase of a MEDSTAT MS 500 UTV unit for the Green Bay Fire Department for a total of \$89,014.90.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to amend the motion and to reduce the authorized amount to be net of estimated trade in value.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

Moved by Ald. Brian Johnson, seconded by Ald. Kathy Hinkfuss to reconsider the amended motion.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to approve the original motion

authorizing the purchase of a MEDSTAT MS 500 UTV unit for the Green Bay Fire Department for a total of \$89,014.90.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

3. Consideration with possible action on the approval of ballistic gear for Green Bay Fire Department for a total of \$123,958.90, funded by an EMS Funding Assistance Program grant.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to approve the purchase of ballistic gear for Green Bay Fire Department for a total of \$123,958.90, funded by an EMS Funding Assistance Program grant.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

4. Consideration with possible action on the draft 2026-2030 Capital Improvement Plan (CIP).

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to hold the draft 2026-2030 Capital Improvement Plan (CIP), to make changes recommended by the Finance Committee and bring the revised version with the 2026 bonding request to be approved along with the 2026 Budget.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.

F. INFORMATIONAL.

1. 2025 Contingency Account: \$25,000.00

2. Next Meeting: October 14, 2025.

G. ADJOURNMENT.

1. Adjournment of the Tuesday, September 23, 2025, meeting of the Finance Committee.

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Hinkfuss to adjourn the September 23, 2025, meeting of the Finance Committee.

Motion Passed.

Yes-Bill Galvin, Brian Johnson, Kathy Hinkfuss, Jennifer Grant, No-None, Abstain-None.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

October 14, 2025

PREPARED BY

AGENDA ITEM # E.1

Informational Only: Presentation from Resource X regarding priority-based budgeting for the City of Green Bay.

BACKGROUND

RECOMMENDATION

To receive and place on file.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

October 14, 2025

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action to approve a contract for parking lot snow plowing and hauling service to the lowest responsive responsible bidder, Turf Pro, LLC, on an as-needed basis for 2026-2028.

BACKGROUND

RECOMMENDATION

The award of the contract shall be made to the lowest responsible bidder — Turf Pro, LLC.

FISCAL IMPACT

ATTACHMENTS

- I. Finance Request 10-14-2025 Snowplowing 2026-2028 DPW FIRE POLICE TRANSIT



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

10/09/2025

Finance Committee 10/14/2025.

For consideration with possible action to approve a contract for parking lot snow plowing and hauling service to the lowest responsive responsible bidder Turf Pro, LLC for as needed basis for 2026-2028. This is for select parking lots maps included.

Associated cost can be located on bid summary. This is a budgeted maintenance cost for departments.

Respectfully Submitted,

Thomas Walenski

Thomas J. Walenski
Procurement Manager
City of Green Bay

2.12 Department of Public Works (Parking Division) Specific Requirements

Department of Public Works (Parking Division):

PLOW LOTS WHEN 3" OF SNOWFALL ACCUMULATES

CONTRACTOR to plow the DPW Parking lots when 3" or more of snowfall accumulates. CONTRACTOR will contact Parking Division to coordinate plowing times prior to plowing the lots. Snow to be hauled from lots after snowfalls of 3" or more. If the City has several small (1-2") snow events, snow piles must be removed upon request from the Facility Supervisor. No salt or sand applied.

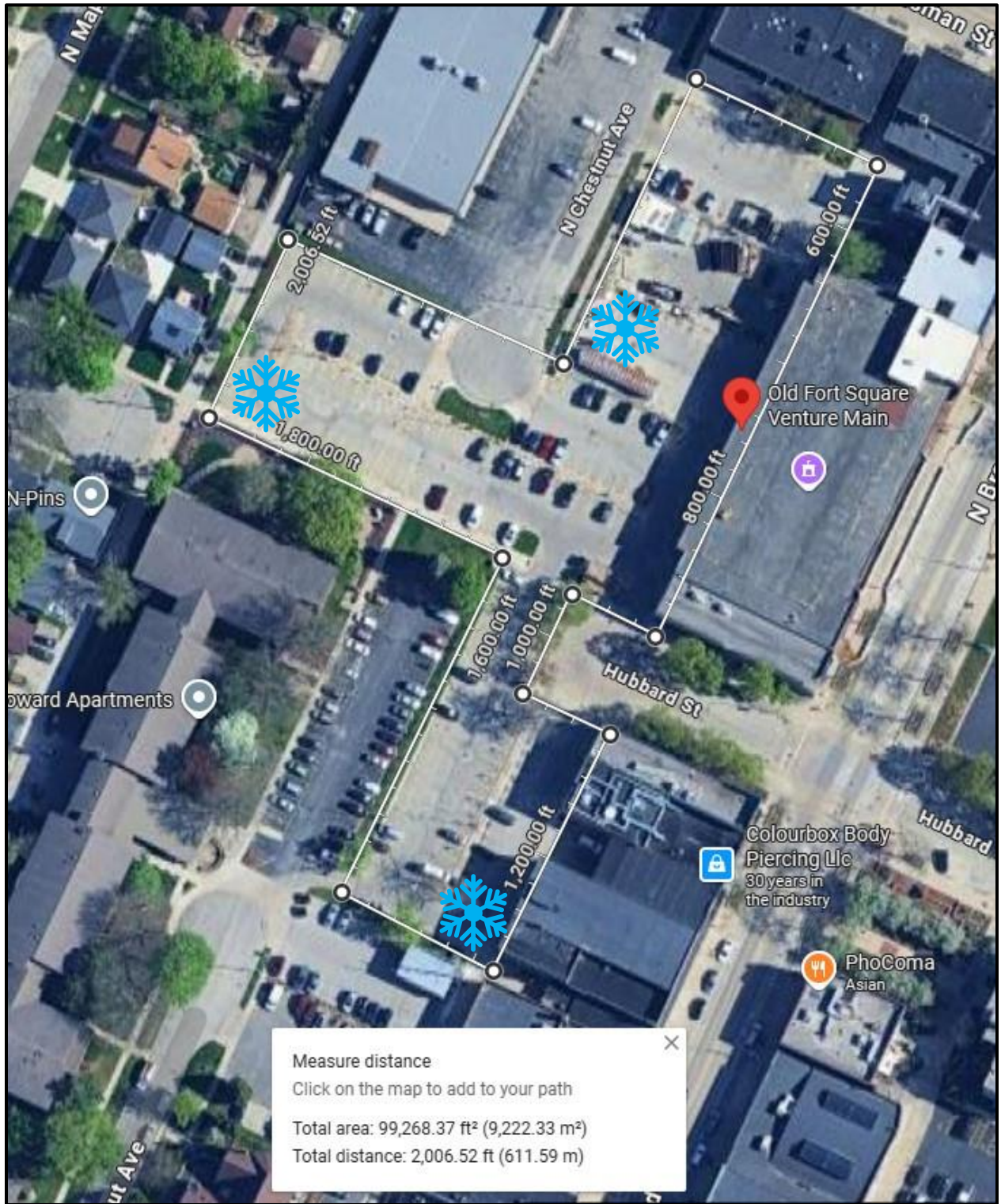
DEPARTMENT OF PUBLIC WORKS (PARKING DIVISION)				
LOT	LOCATION	Sq/Ft	PLOW	HAUL
F*	Old Fort Square (212 Stalls) 211 N Broadway, Green Bay, WI 54303	99,269	✓	✓
CH	Green Bay City Hall (87 Stalls) 100 N Jefferson St., Green Bay, WI 54301	28,234	✓	✓
BW*	Corner of N Broadway & Walnut St. (143 Stalls)	54,958	✓	✓
MM*	Corner of Main & Monroe St. (24 Stalls) 416 N Monroe Ave., Green Bay, WI 54301	9,427	✓	✓

(*) Denotes Lots To Be Plowed On Saturday, Sundays, & Holidays.

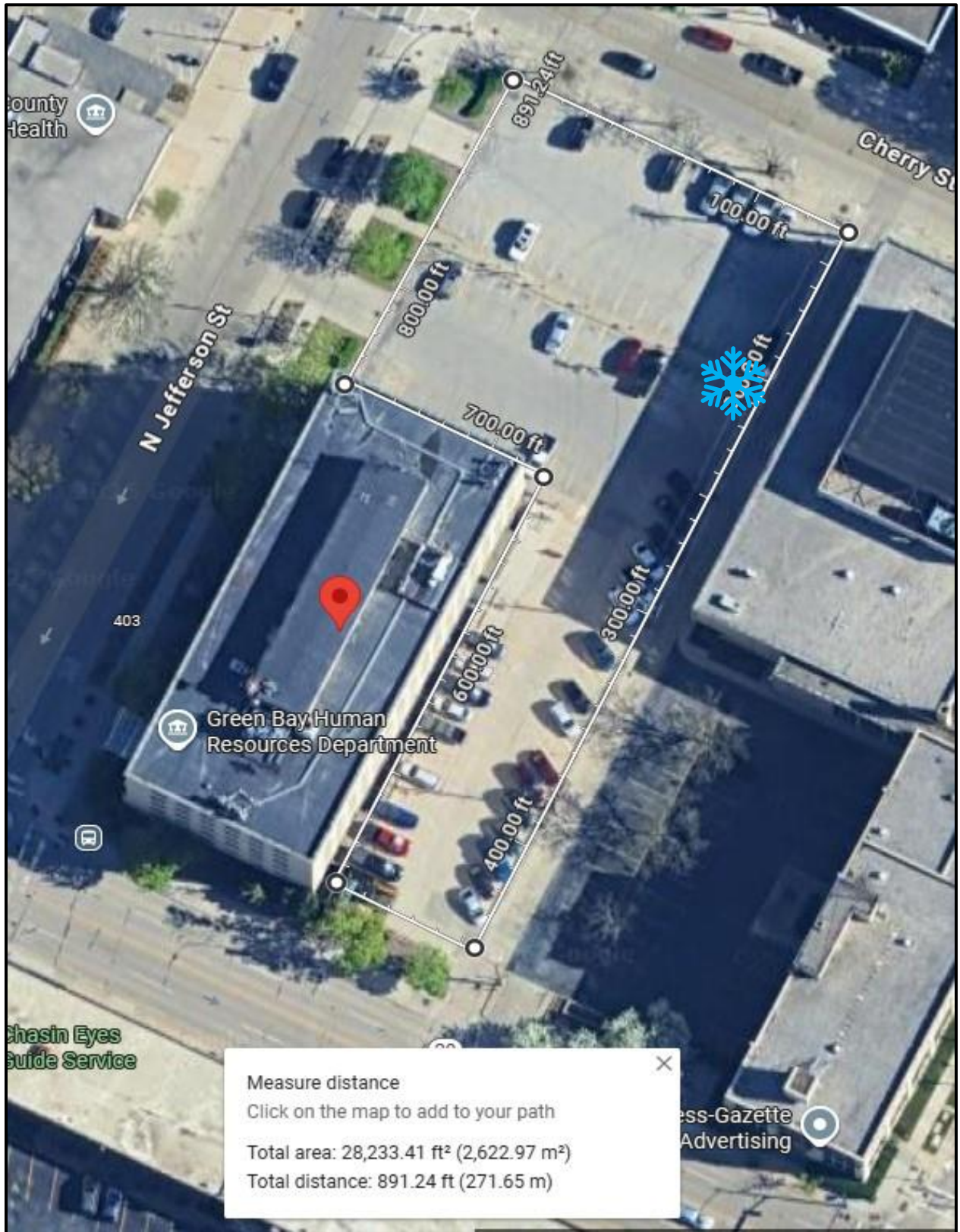
Snow May Be Piled Overnight In These Lots.

<<See Next Page(s) For Site Maps>>

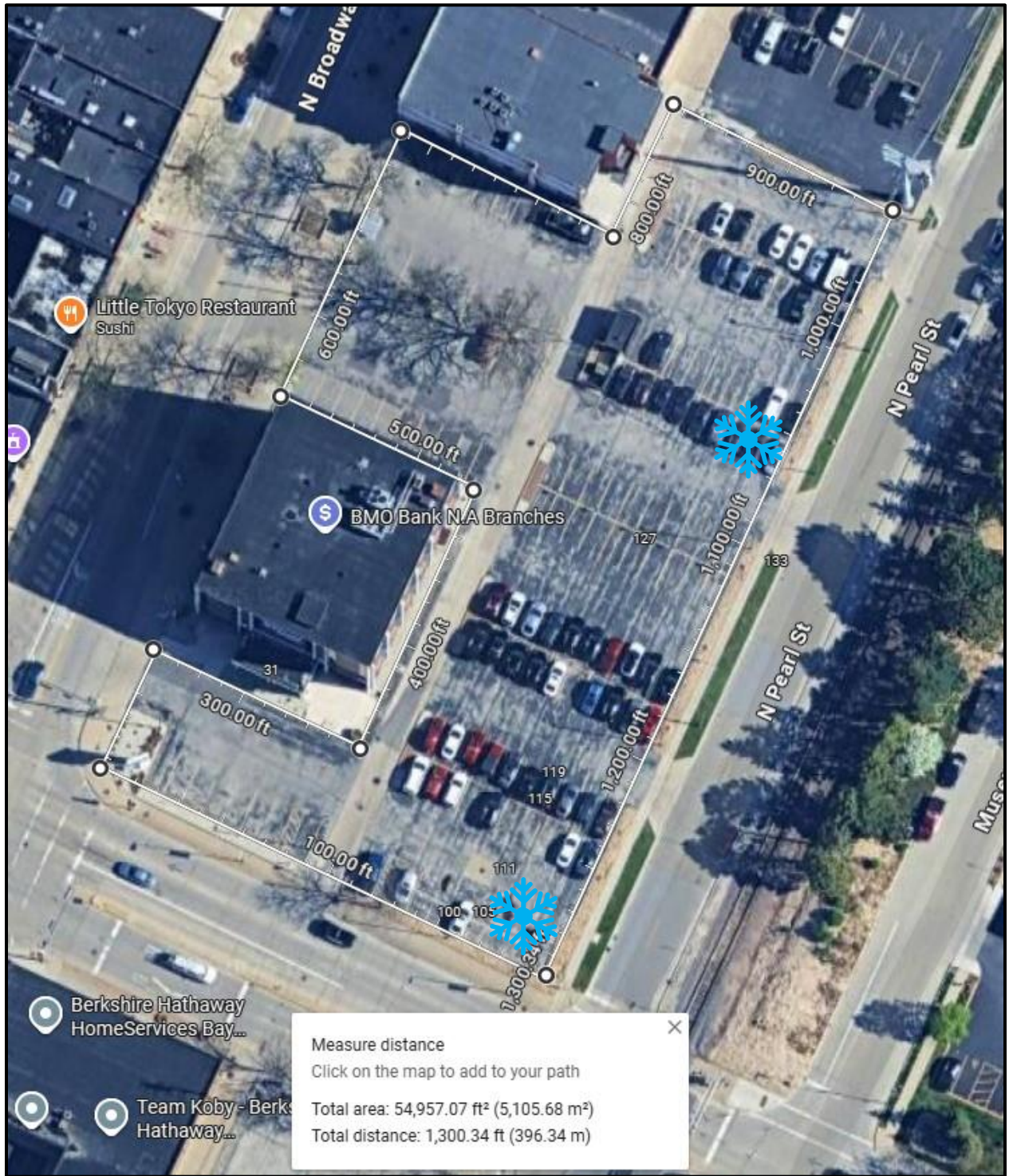
PARKING DIVISION – LOT F



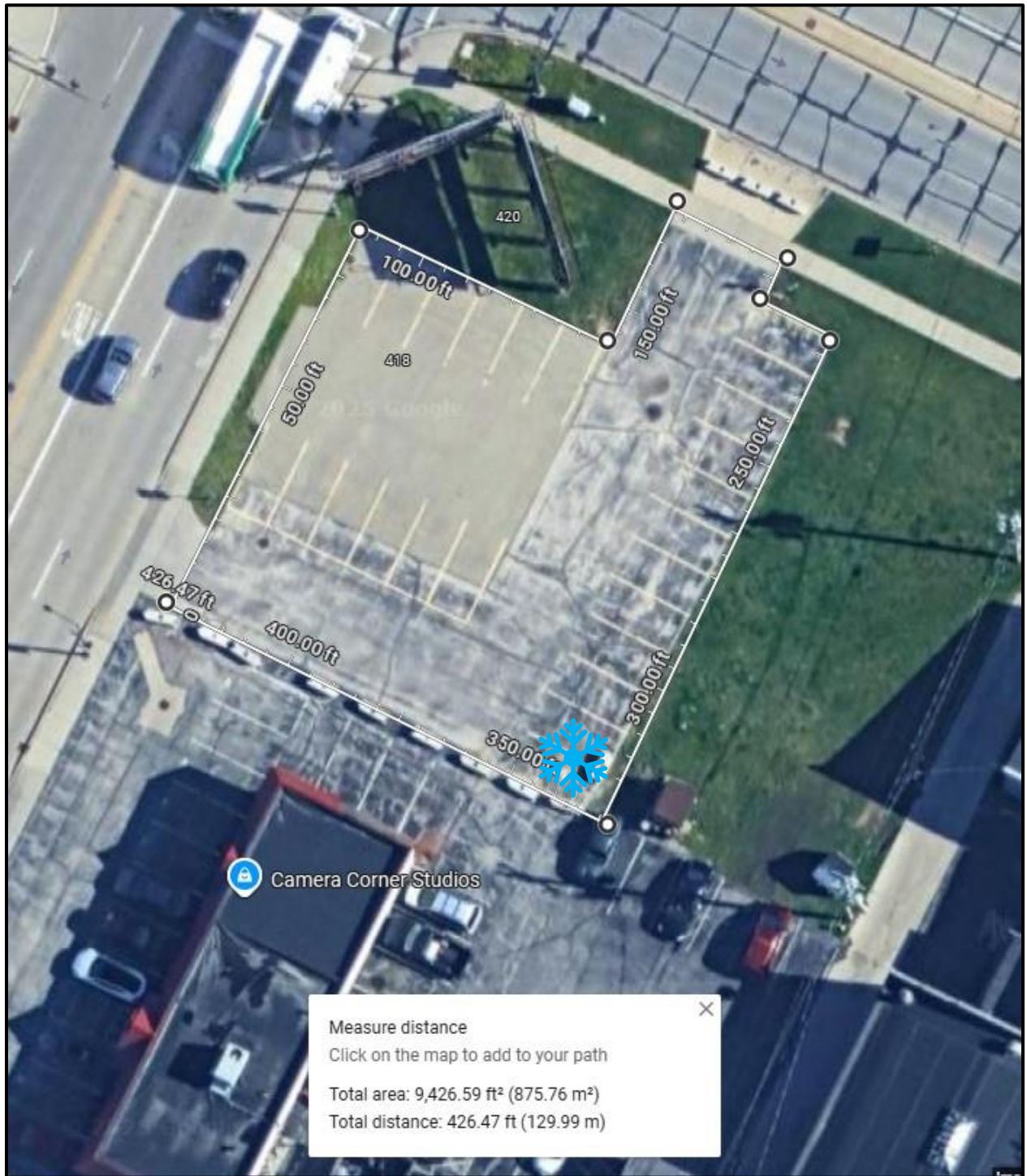
PARKING DIVISION – LOT CH



PARKING DIVISION – LOT BW



PARKING DIVISION – LOT MM



2.13 Green Bay Police Department Specific Requirements

Green Bay Police Department (Police)/Municipal Court

PLOW LOTS WHEN 6" OF SNOWFALL ACCUMULATES (See Location Specifics Below)

POLICE BUILDING – 724 DAY ST. IS PRIORITY "A"

The CONTRACTOR MUST contact the Green Bay Police Department Facilities Supervisor **One-Hour Prior To Plowing Snow** @ (920) 448-3161 in order to move vehicles before plowing.

CITY OF GREEN BAY POLICE/MUNICIPAL COURT				
LOT	LOCATION	Sq/Ft	PLOW	HAUL
*	Green Bay Police Department 307 S Adams St., Green Bay, WI 54301 <i>4" or More, Plow Parking Lot & Driveway(s)</i> <i>Push To North Side Of Municipal Court</i>	53,365	✓	✓
*	Green Bay Municipal Court 330 S Jefferson St., Green Bay, WI 54301 <i>4" or More, Plow Terrance, Apron(s)</i> <i>Push To North Side Of Municipal Court</i>	9,075	✓	✓
*	Joannes Community Center 315 S Baird St, Green Bay, WI 54301 <i>6" or More, Plow Parking Lot & Driveway & Drop Off Area</i> <i>Push To South Side & Pile (Remove By Request)</i> <i>Plow Drop Off Area Snowbanks From Street Plowing</i>	6,405	✓	✓
*	Shawano Ave Community Center 882 Shawano Ave, Green Bay, WI 54301 <i>6" or More, Plow Parking Lot & Driveway</i> <i>No Sidewalks – City Responsible For Sidewalk(s)</i> <i>Push & Pile (Remove By Request)</i>	2,767	✓	✓
*	Community Center 807 N Irwin Ave, Green Bay, WI 54302 <i>6" or More, Plow Parking Lot & Driveway</i> <i>No Sidewalks – City Responsible For Sidewalk(s)</i> <i>Push & Pile (Remove By Request)</i>	2,968	✓	✓

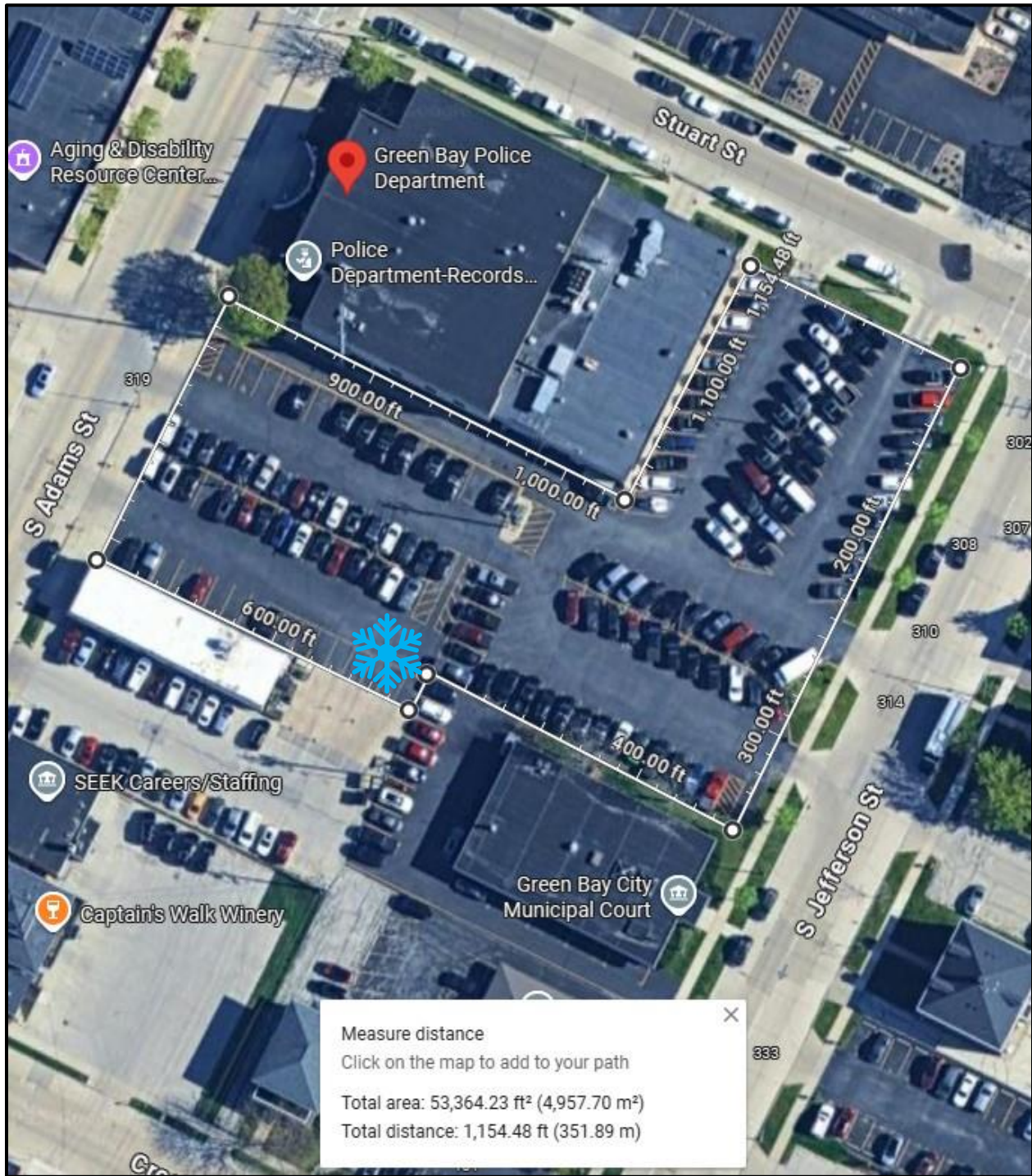
CITY OF GREEN BAY POLICE/MUNICIPAL COURT				
LOT	LOCATION	Sq/Ft	PLOW	HAUL
*	Police Building – PRIORITY “A” 724 Day St., Green Bay, WI 54302 <i>6” or More, Plow Parking Lot & Driveway</i> <i>No Sidewalks – City Responsible For Sidewalk(s)</i> <i>Push & Pile (Remove By Request)</i>	45,144	✓	✓

(*) Denotes Lots To Be Plowed On Saturday, Sundays, & Holidays.

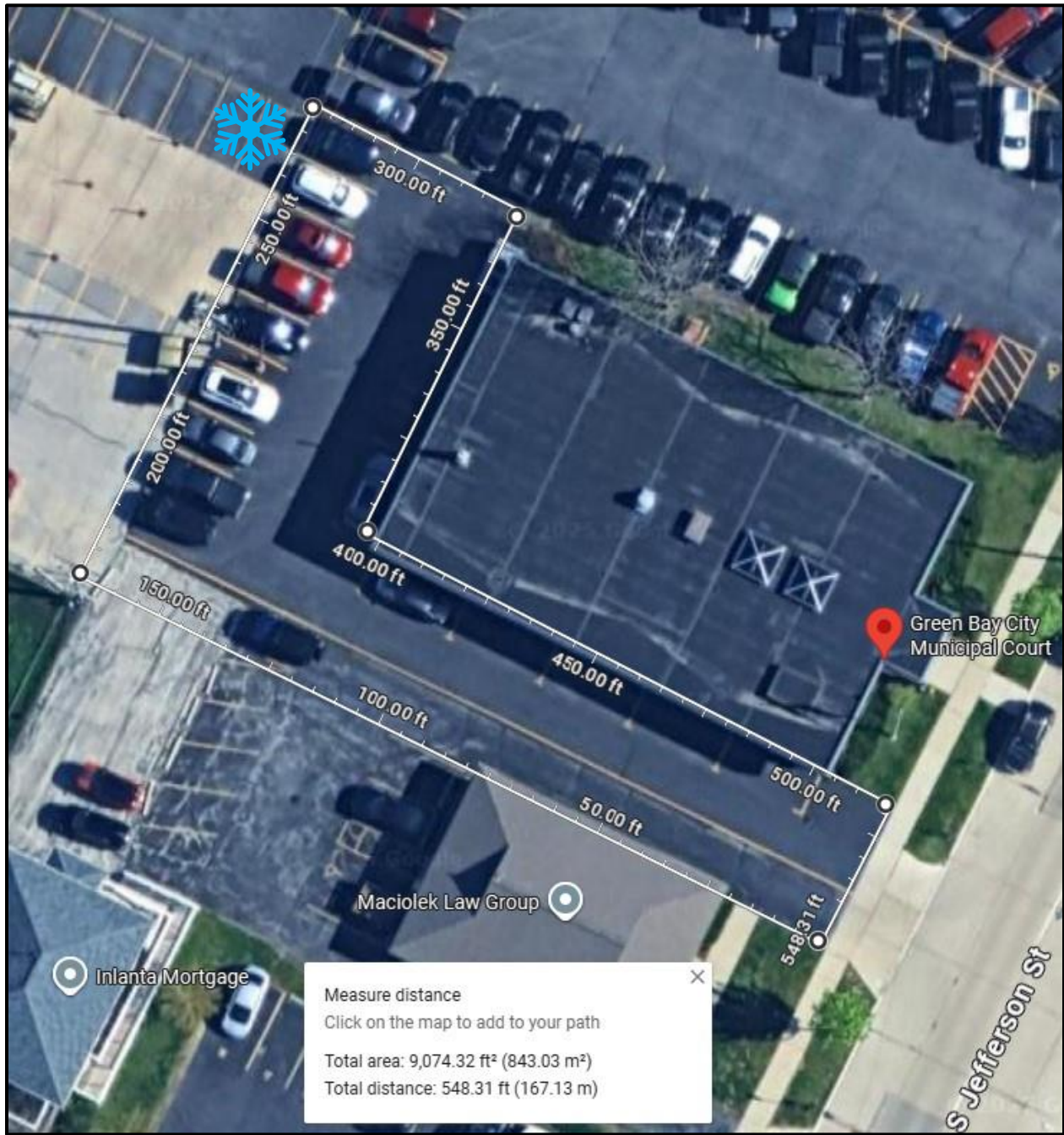
Snow May Be Piled Overnight In These Lots.

<<See Next Page(s) For Site Maps>>

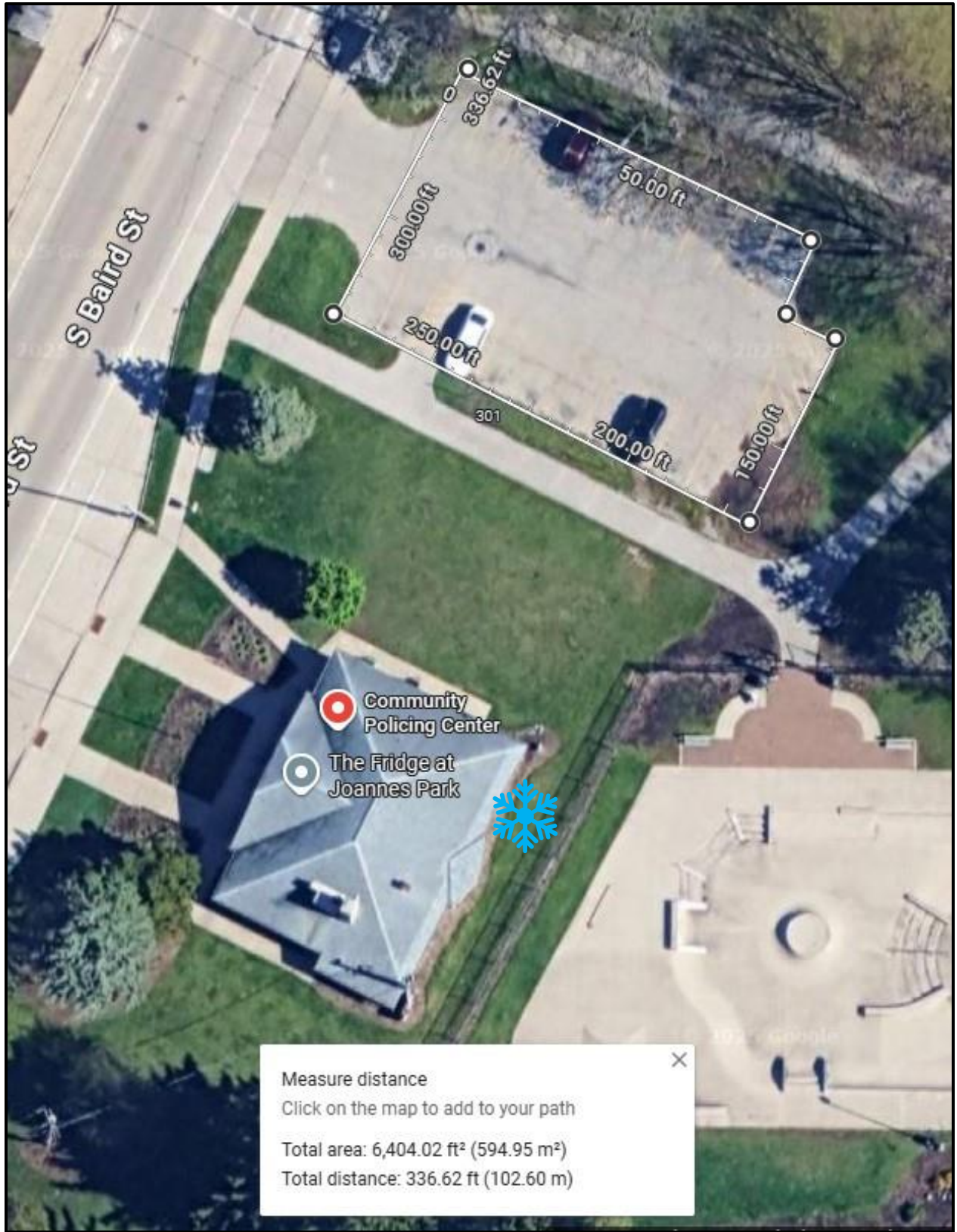
CITY OF GREEN BAY POLICE STATION



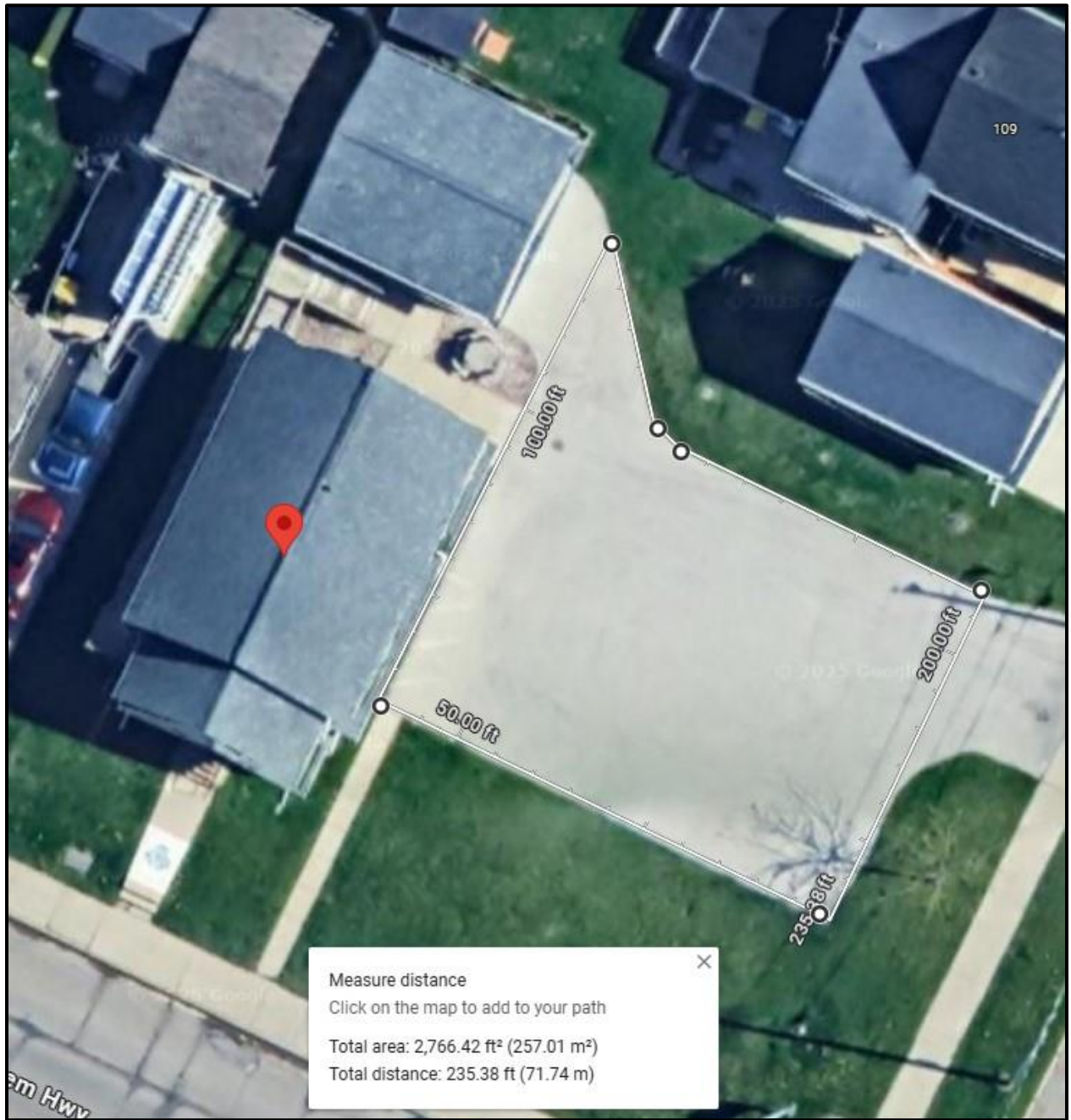
CITY OF GREEN BAY MUNICIPAL COURT



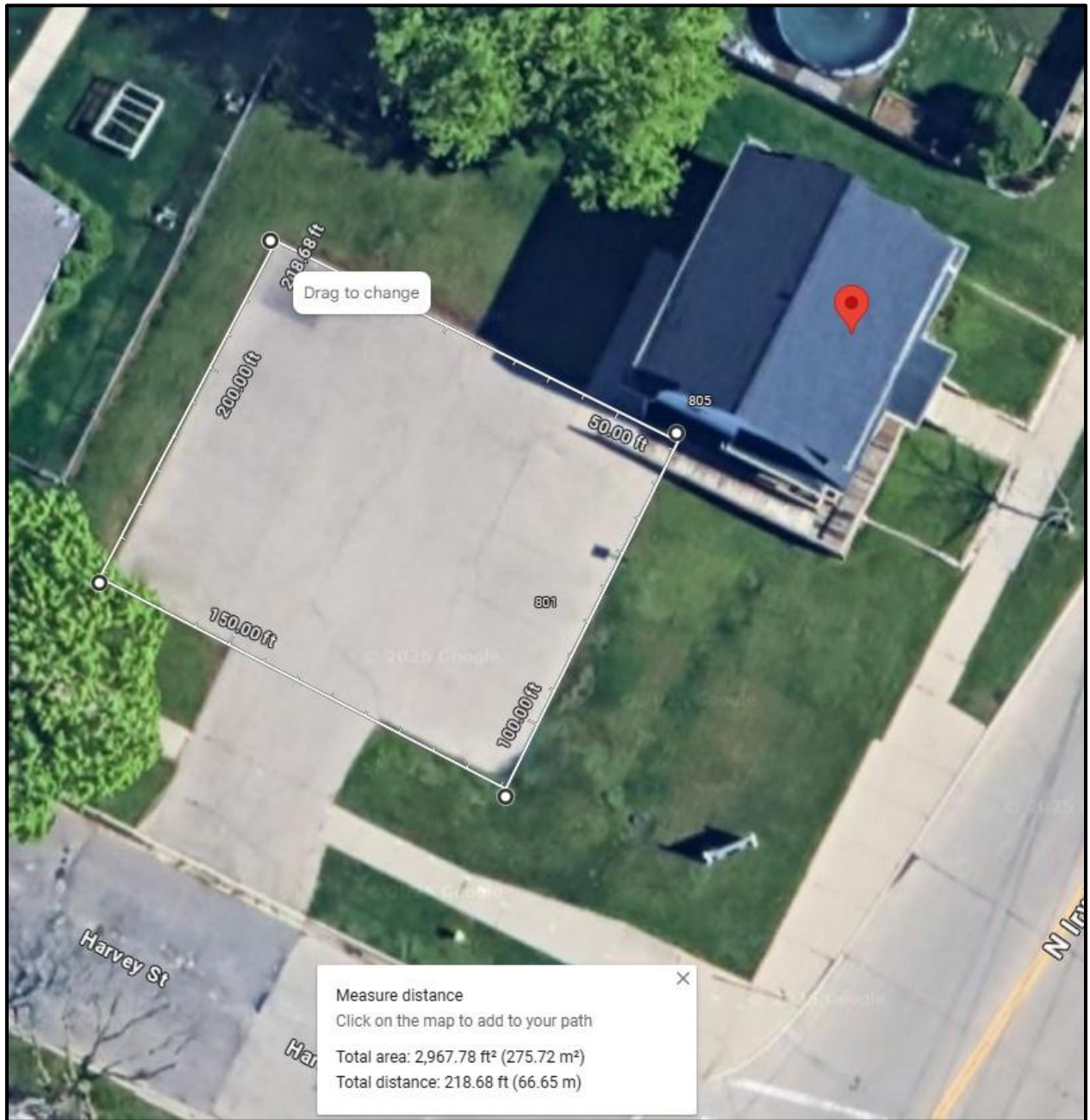
CITY OF GREEN BAY POLICE – JOANNES COMMUNITY CENTER



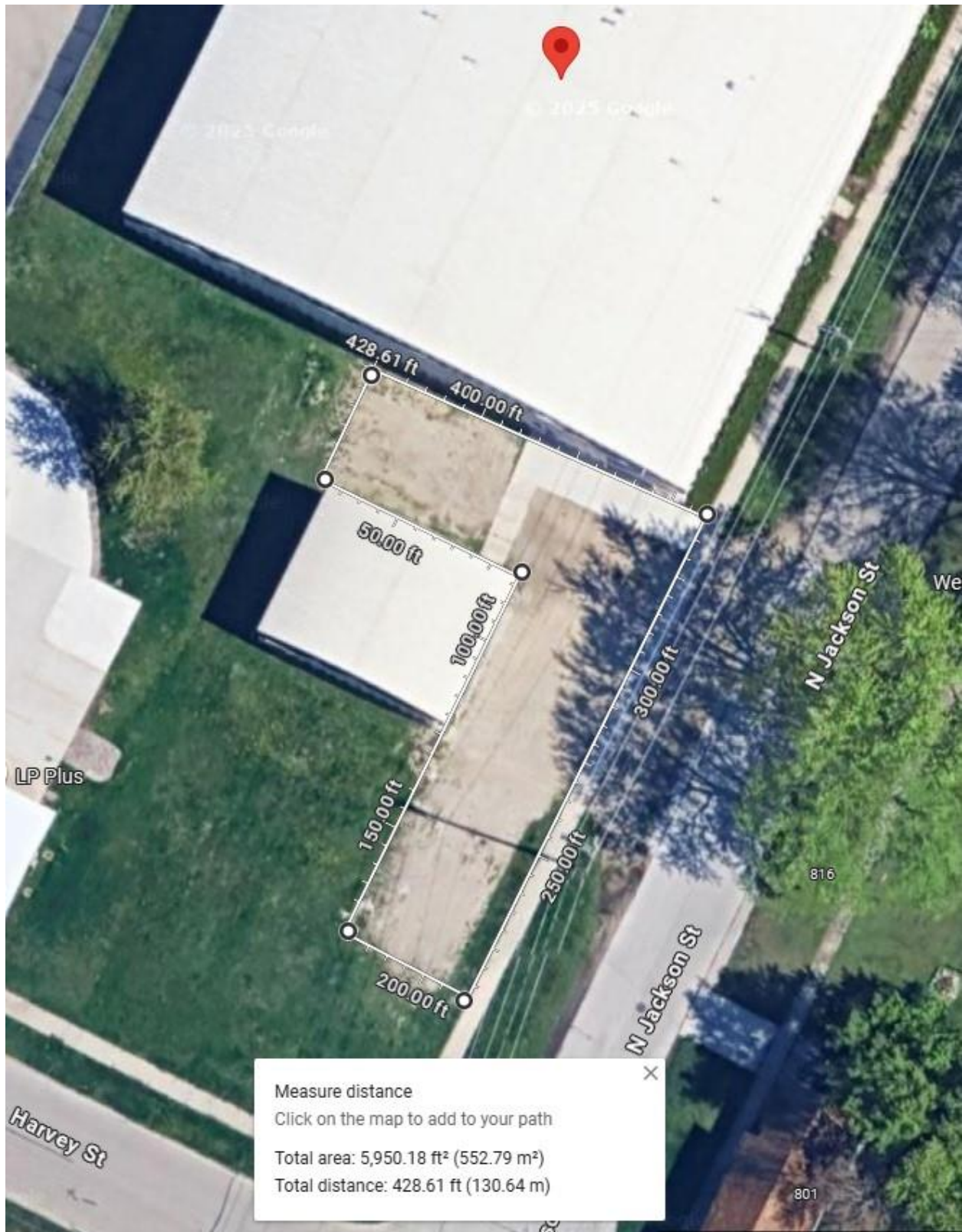
CITY OF GREEN BAY POLICE – SHAWANO AVE COMMUNITY CENTER



CITY OF GREEN BAY POLICE – COMMUNITY CENTER



CITY OF GREEN BAY POLICE – POLICE BUILDING



2.14 Green Bay Metro Fire Specific Requirements

Green Bay Metro Fire

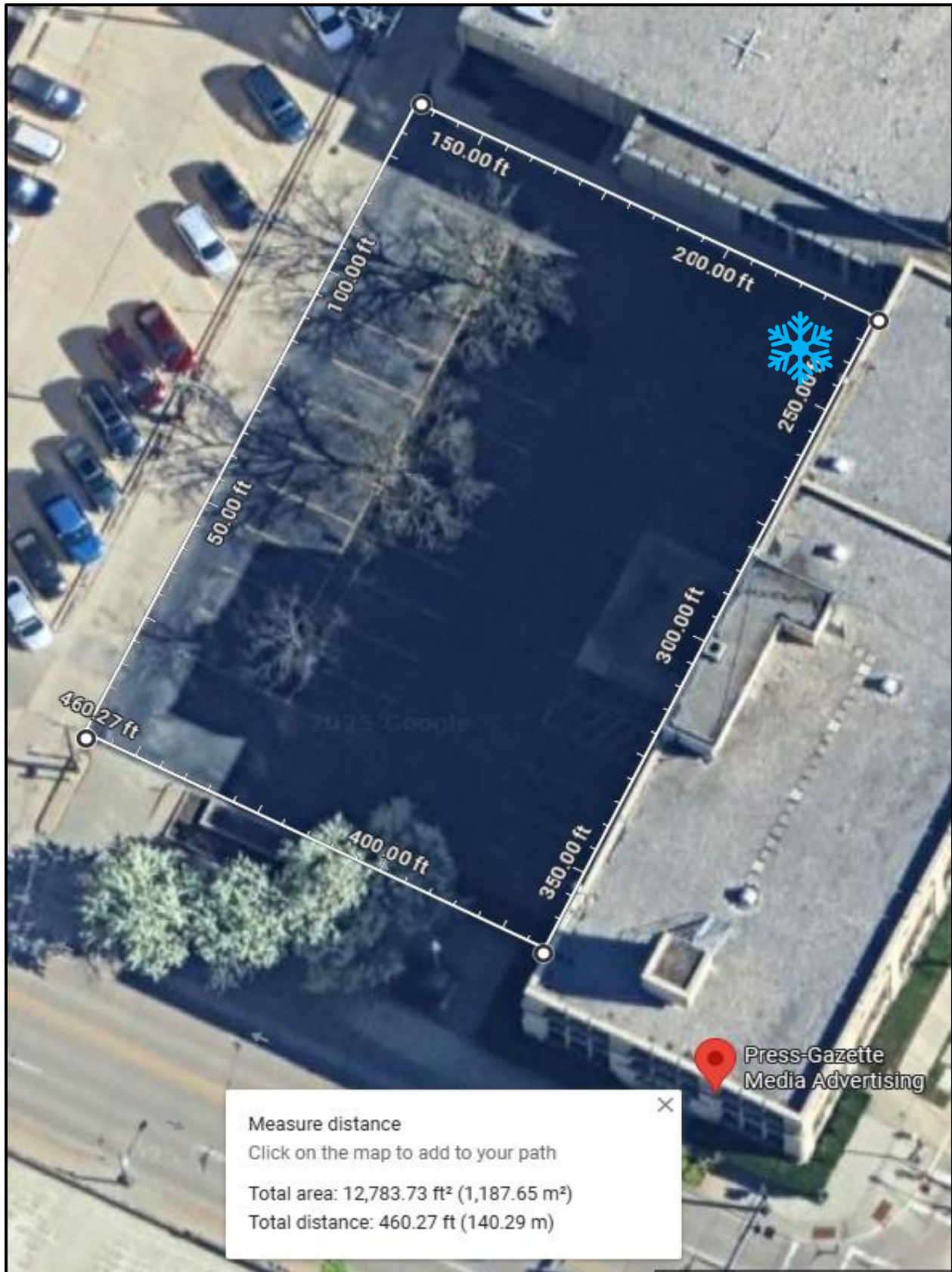
PLOW LOTS WHEN 3" OF SNOWFALL ACCUMULATES

CONTRACTOR to plow the parking lot when 3" or more of snowfall accumulates.

GREEN BAY METRO TRANSIT				
LOT	LOCATION	Sq/Ft	PLOW	HAUL
*	Green Bay Metro Fire 435 E Walnut St., Green Bay, WI 54301 <i>3" or More, Plow Parking Lot & Driveway Push & Pile (Remove By Request)</i>	12,784	✓	✓

<<See Next Page(s) For Maps>>

CITY OF GREEN BAY METRO FIRE – EXTRA LOT



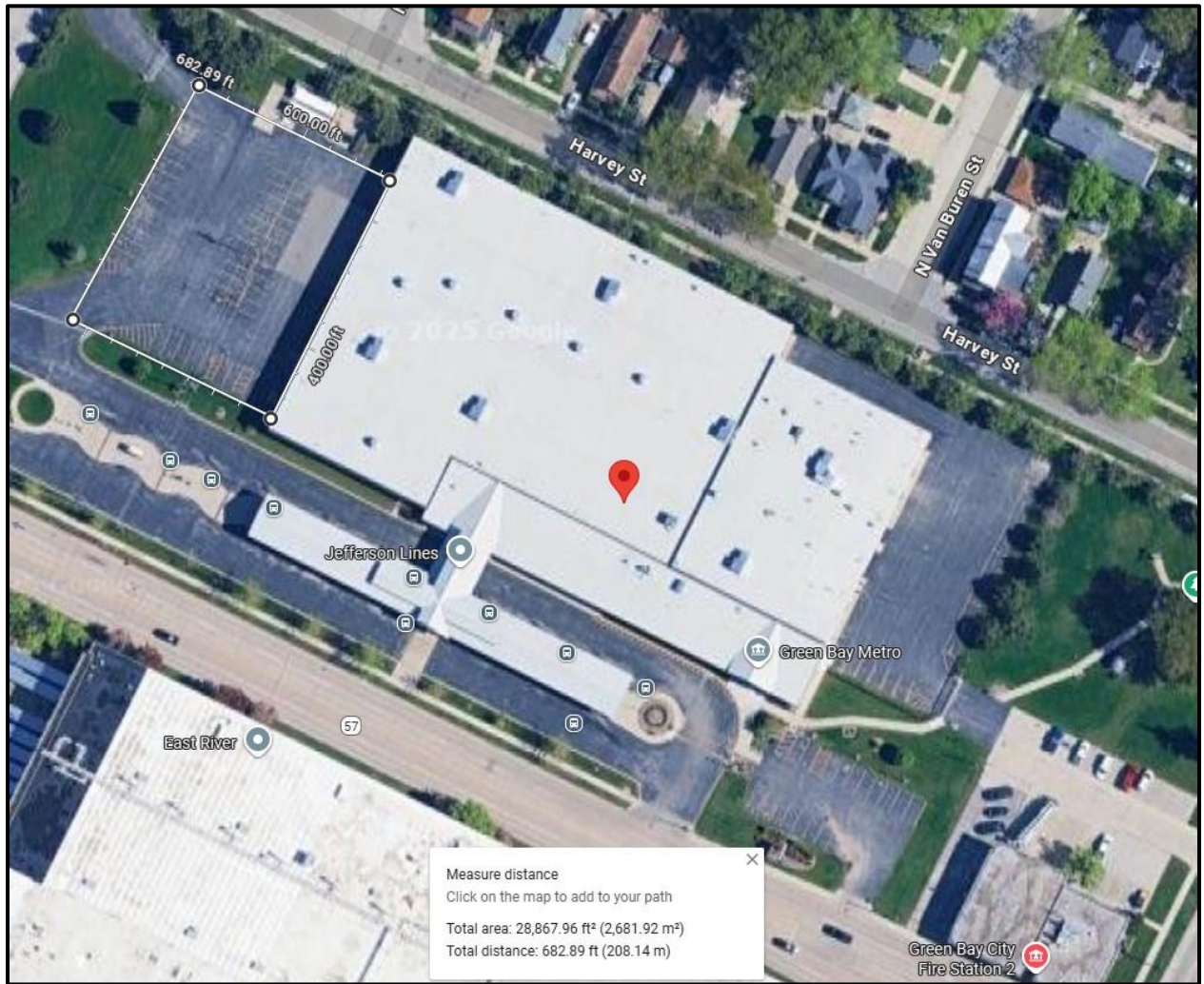
[2.15 Green Bay Metro Transit Specific Requirements](#)**Green Bay Metro Transit**

Green Bay Metro Transit will call CONTRACTOR if snow plowing or removal services are needed.

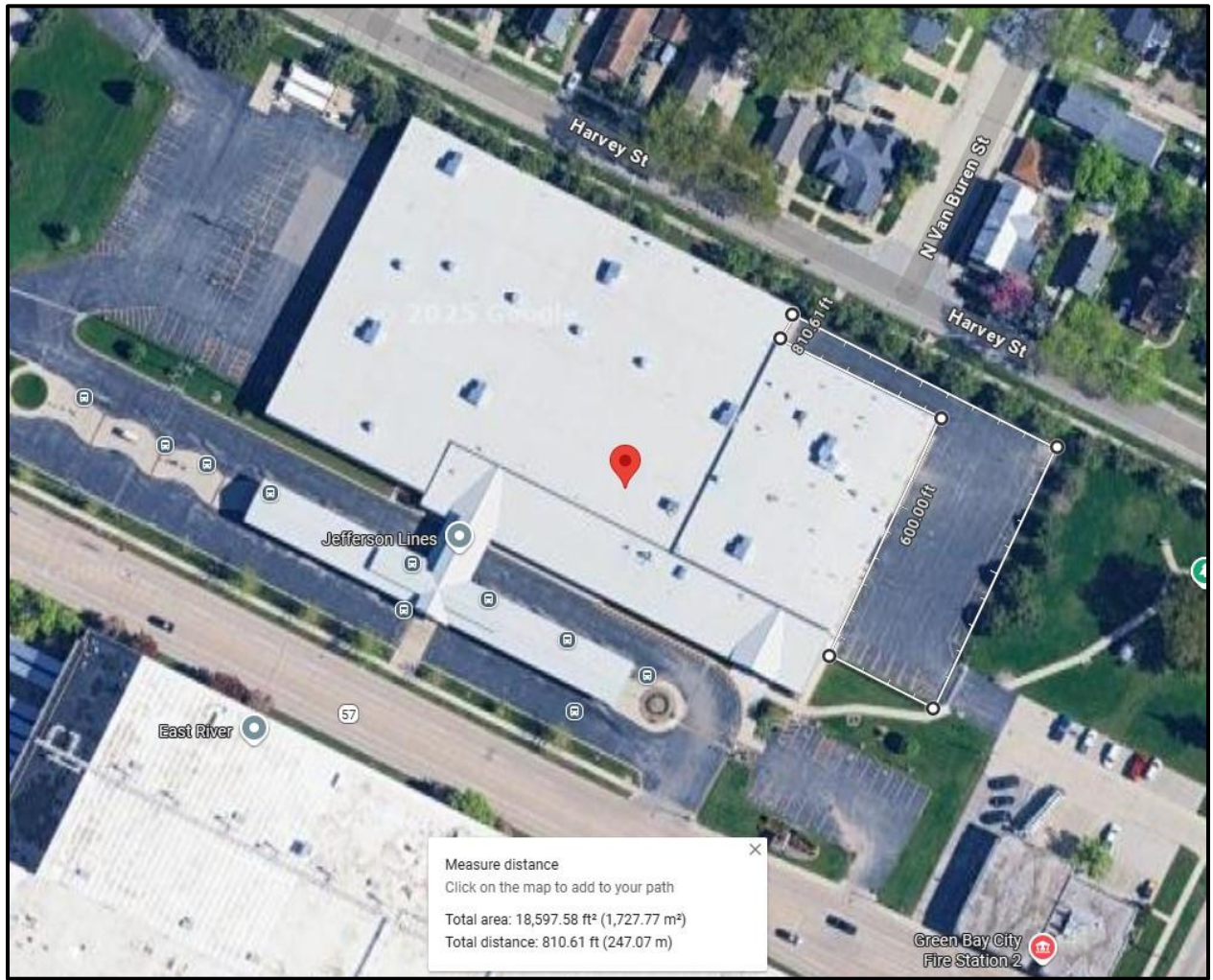
GREEN BAY METRO TRANSIT				
LOT	LOCATION	Sq/Ft	PLOW	HAUL
1-4	Green Bay Metro Transit 901 University Ave., Green Bay, WI 54302	109,359	Call-In	Call-In

<<See Next Page(s) For Maps>>

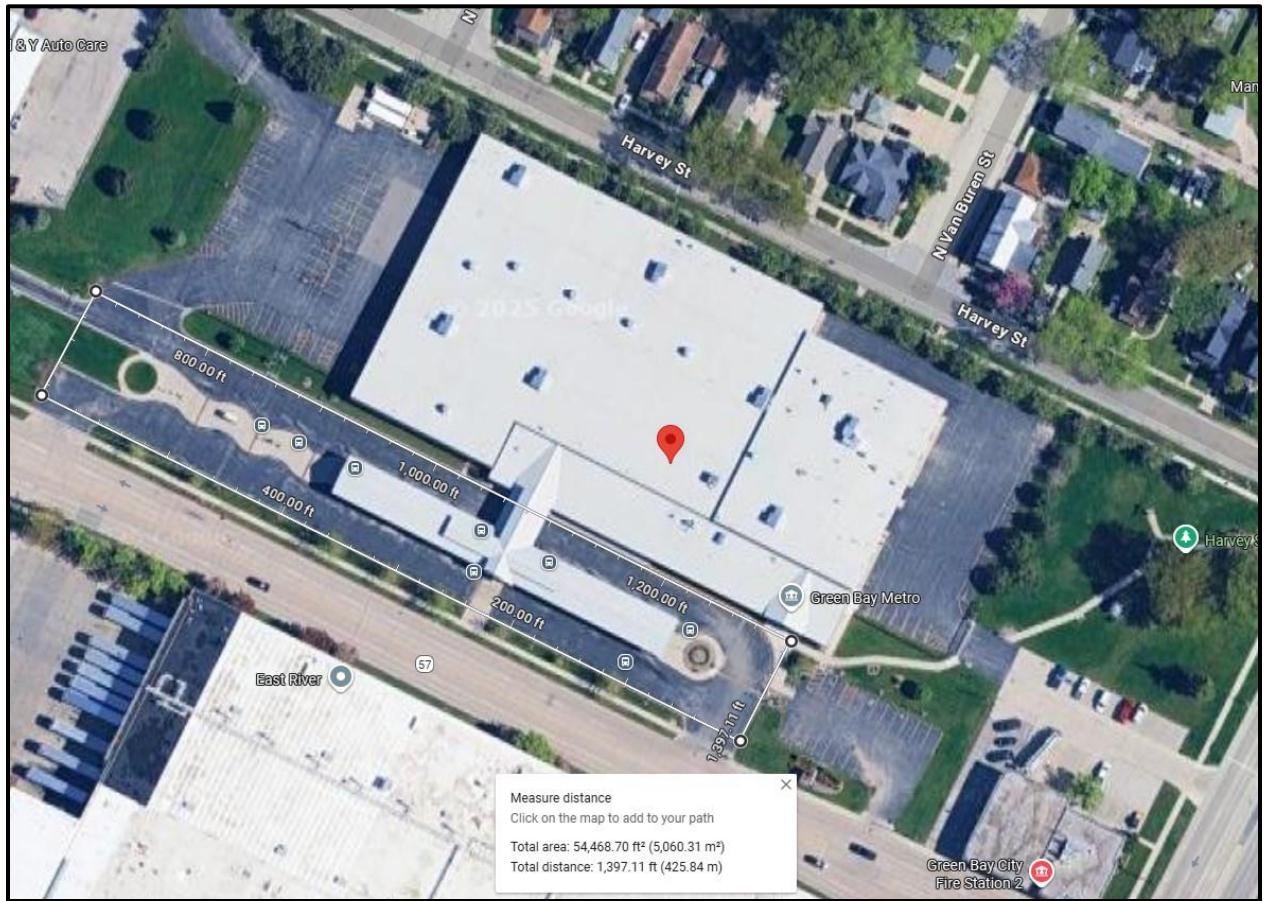
GREEN BAY METRO TRANSIT – 1



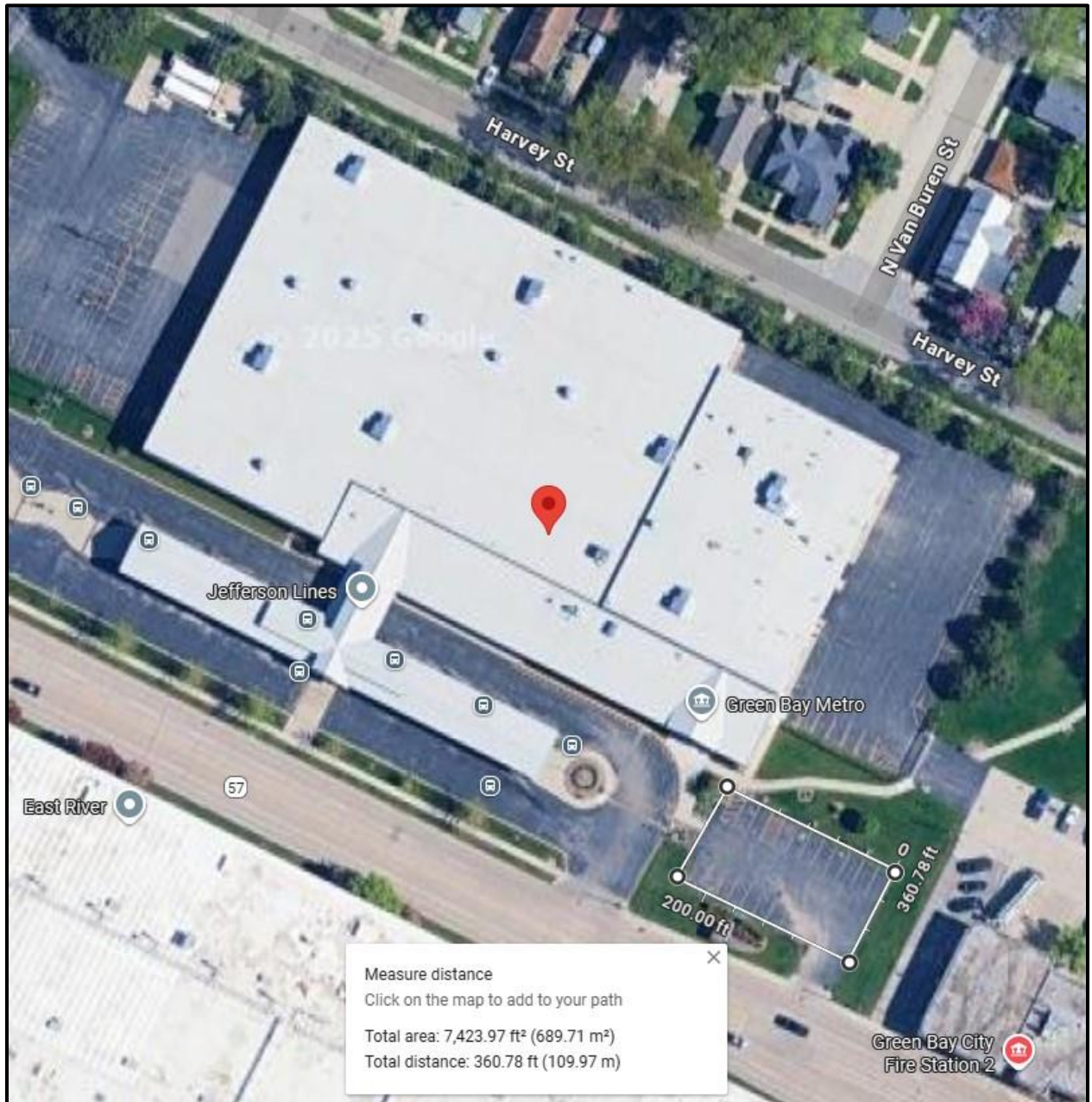
GREEN BAY METRO TRANSIT – 2



GREEN BAY METRO TRANSIT – 3



GREEN BAY METRO TRANSIT – 4





CITY OF GREEN BAY - Bid Tabulation

Bid ID: 2025-28 Parking Lot Snow Plowing & Hauling Services

10/3/2025

Broadcast Date: 9/2/2025

Due Date: 9/25/2205 by 2:00 (CT)

CC: 96872

	Turf Pro, LLC	TMG USA, LLC	Earth Development, LLC
Item Description	Equipment Rate/Hr	Equipment Rate/Hr	Equipment Rate/Hr
<i>Snow Removal Plowing</i>	\$ 95.00	\$ 235.00	\$ 98.00
<i>Snow Removal Loading</i>	\$ 145.00	\$ 235.00	\$ 148.00
<i>Snow Hauling Trucking</i>	\$ 125.00	\$ 250.00	\$ 125.00
Total Price	-	-	-
<i>Lead Times</i>	1 Hour	24 Hours	2 Weeks
<i>Payment Terms (Net 30)</i>	Net 30 Days	Net 30 Days	Net 30 Days
<i>Accepts Credit Card Payments</i>	Yes	Yes	Yes

	BEST Enterprises, LLC	Tiletown Snowplowing
Item Description	Equipment Rate/Hr	Equipment Rate/Hr
<i>Snow Removal Plowing</i>	\$ 600.00	\$ 1,025.00
<i>Snow Removal Loading</i>	\$ 340.00	\$ 195.00
<i>Snow Hauling Trucking</i>	\$ 295.00	\$ 140.00
Total Price	-	-
<i>Lead Times</i>	24 Hours	-
<i>Payment Terms (Net 30)</i>	Net 30 Days	Net 30 Days
<i>Accepts Credit Card Payments</i>	No	No

Recommendation: The award of the contract shall be made to the lowest responsible bidder - Turf Pro, LLC.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

October 14, 2025

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on approval of the Claims Committee Reports.

The Committee may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

BACKGROUND

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

1. Claims Committee Rpt December
2. Claims Committee Rpt August
3. Claims Committee Rpt September



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

October 14, 2025

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action regarding a 2025 budget amendment resolution for unbudgeted overtime for special events.

BACKGROUND

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

- I. Combined Resolution for 10.14.25 Finance Meeting

**RESOLUTION AUTHORIZING
BUDGET AMENDMENT**

October 21, 2025

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of October 14, 2025, the following 2025 amendment of funds is hereby authorized:

	<u>ACCOUNT</u>		<u>AMOUNT</u>
Increase:	101300 50501	Police-Overtime	\$27,642.42
Increase:	101300 46223	Police Overtime Reimbursement	\$27,642.42

***This budget amendment is for 2025 unbudgeted overtime for staffing at the FBI, US Marshal and Internet Crimes Against Children Task Forces, unbudgeted special events such as WIPF Conference, Walmart Security, Senator Baldwin Security, Cnesses Temple Security, Notre Dame Football, Packer Kick Off Concert and various farmer's markets.*

Increase:	101400 50501	Fire-Overtime	\$6,105.29
Increase:	101400 46223	Fire Overtime Reimbursement	\$6,105.29

***This budget amendment is for 2025 unbudgeted overtime for staffing at the UWGB Cross Country event, Packer Kick Off Concert and Bellin Women's Half Marathon.*

Adopted _____

Approved _____

Mayor

Clerk