



# MINUTES OF THE WATER COMMISSION

**MONDAY, NOVEMBER 10, 2025, 8:30 AM**

**In person at the Green Bay Water Utility.**

**631 S Adams St**

**Virtual attendance is also available via Zoom.**

## **A. ZOOM MEETING INFORMATION.**

- I. Join Zoom Meeting Online:

<https://zoom.us/j/98284055918?pwd=eHBxaWkvNlJ2a3N0RERUWkRsNjVkUT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 982 8405 5918

Passcode: 385002

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

## **B. ROLL CALL.**

- I. Members: John Heugel, Jamie Wall, Jacque Boyle, Thomas Karman, Allen Favour, Lynn Gerlach, William Morgan, John Luczaj

On Monday, November 10, 2025, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Seven voting commission members: President John Heugel (In Person), Vice President Jamie Wall (In Person), Secretary-Treasurer Tom Karman (In Person), Jacque Boyle (Virtually via Zoom), Al Favour (Virtually via Zoom), Lynn Gerlach (In Person) and John Luczaj (In Person).

Also present: Alder Bill Morgan (In Person, non-voting), Council Representative to the Water Commission, and Attorney William Vande Castle (Virtually via Zoom).

Staff present: Brian Powell, Doug Martin, Stephanie Rogers, Andrea Hay, Russ Hardwick, Kristin Romanowicz (Virtually via Zoom), Jon Peters, Hailey Heath, Kim Couillard and Jenna Bartolazzi.

### **C. APPROVAL OF THE AGENDA.**

1. Approval of the agenda for the Monday, November 10, 2025, meeting of the Water Utility Commission.

Moved by Jamie Wall, seconded by Lynn Gerlach to approve the agenda. Voice vote being had, the motion passed unanimously.

### **D. APPROVAL OF MINUTES.**

1. Approval of the minutes from the October 13, 2025 meeting.

Moved by John Luczaj, seconded by Allen Farvour to approve the minutes. Voice vote being had, the motion passed unanimously.

### **E. REGULAR BUSINESS.**

1. Introduction of new employee, Jenna Bartolazzi, Billing Assistant.

The Water Commission members welcomed Jenna Bartolazzi to the Green Bay Water Utility.

2. Approval of the Financial Audit Services Contract to Clifton Larsen Allen (CLA) for the 2025-2029 Water Utility Audit.

Moved by Jamie Wall, seconded by Lynn Gerlach to approve the Financial Audit Services Contract pending the approval of the contract by the Green Bay Common Council and the Transit Commission.

Voice vote being had, the motion passed unanimously.

3. September 2025 Financial Report

Moved by Thomas Karman, seconded by John Luczaj to accept as presented. Voice vote being had, the motion passed unanimously.

### **F. INFORMATIONAL.**

1. General Manager Update

General Manager Brian Powell provided the commission with updates on the following initiatives within our organization:

1. Update on Generator Addition at the Lake Station Project
2. Update on Chlorine System Upgrade at the Lake Station Project
3. Water Main Replacement Update
4. 2025 Budget & 5-Year CIP Update
5. Workforce Report
  - a. Safety Coordinator — Starting November 10th
  - b. Business Manager — Interviews November 11th
  - c. Russ Hardwick, Water Quality Manager, Retiring on December 31st

### **G. ADJOURNMENT.**

- I. Adjournment of the Monday, November 10, 2025, meeting of the Water Utility Commission.

Moved by Lynn Gerlach, seconded by Thomas Karman to adjourn. Voice vote being had, the motion passed unanimously.