



MINUTES OF THE TRAFFIC, BICYCLE, & PEDESTRIAN COMMISSION

MONDAY, DECEMBER 15, 2025, 5:00 PM

In person at City Hall, Room 310.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88142236222?pwd=T3d6Q2RKTmEyczF6Rm5qVGJmb0Q5QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 881 4223 6222

Passcode: 938023

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

- I. Members: Chairperson Kasha Huntowski, Alder Craig Stevens, Stephen Larsen, Patrick Sorelle, Jesse Wellens, Tarl Knight, and Traffic Sergeant Sean Hamill.

Present and Not Voting: Kasha Huntowski

Present and Voting: Craig Stevens, Stephen Larsen, Sean Hamill, Jesse Wellens, Tarl Knight

Excused:

Absent: Patrick Sorelle

Others: Traffic Engineer Tom Schuurmans, Recording Secretaries Michelle Wolter and Brooke Jubert

C. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Monday, December 15, 2025, meeting of the Traffic, Bicycle and Pedestrian Commission.

Moved by Commissioner Tarl Knight, seconded by Commissioner Stephen Larsen to approve the December 15, 2025, Traffic, Bicycle, & Pedestrian Commission meeting agenda.

Yes: Craig Stevens, Stephen Larsen, Sean Hamill, Jesse Wellens, Tarl Knight

No: None

Abstain: None

Voice vote. Motion carried.

D. APPROVAL OF MINUTES.

- I. Approval of the minutes from the September 15, 2025, Traffic, Bicycle, & Pedestrian Commission meeting.

Moved by Commissioner Tarl Knight, seconded by Commissioner Stephen Larsen to approve the September 15, 2025 Traffic, Bicycle, & Pedestrian Commission meeting minutes.

Yes: Craig Stevens, Stephen Larsen, Sean Hamill, Jesse Wellens, Tarl Knight

No: None

Abstain: None

Voice vote. Motion carried.

E. REGULAR BUSINESS.

- I. *General Business*: Consideration with possible action on the November and December 2025 reports by the Police Department on the monthly Traffic Enforcement Unit Traffic Safety Plans. (All Alders)

Moved by Commissioner Tarl Knight, seconded by Commissioner Jesse Wellens to receive and place on file the November and December 2025 reports by the Police Department on the monthly Traffic Enforcement Unit Traffic Safety Plans.

Yes: Craig Stevens, Stephen Larsen, Sean Hamill, Jesse Wellens, Tarl Knight

No: None

Abstain: None

Voice vote. Motion carried.

2. *General Business*: Report by the Police Department of 2025, 3rd quarter of serious injury and fatal crashes. (All Alders)

Moved by Commissioner Tarl Knight, seconded by Commissioner Jesse Wellens to receive and place on file the report by the Police Department of the 2025 3rd quarter serious injury and fatal crashes.

Yes: Craig Stevens, Stephen Larsen, Sean Hamill, Jesse Wellens, Tarl Knight

No: None

Abstain: None

Voice vote. Motion carried.

3. *General Business*: Consideration with possible action on a request by Department of Public Works to create a 15 Minute Loading Zone on South Pine Street west of North Washington Street. (Ald. Johnson - District 9)

Moved by Ald. Craig Stevens, seconded by Commissioner Stephen Larsen to approve the request by Department of Public Works to create a 15 Minute Loading Zone on the south side of Pine Street west of North Washington Street as follows on a 90-day trial:

- A. Remove the NO STOPPING OR STANDING restriction on both sides of Pine Street from North Washington to the alley west of North Washington Street
- B. Establish a NO STOPPING OR STANDING restriction on the north side of Pine Street from North Washington Street to the alley west of North Washington Street
- C. Establish a 15 MINUTE LOADING restriction on the south side of Pine Street from 45 feet west of North Washington Street to a point 200 feet west of North Washington Street
- D. Establish a NO STOPPING OR STANDING restriction on the south side of Pine Street from North Washington to a point 45 feet west of North Washington Street
- E. Establish a NO STOPPING OR STANDING restriction on the south side of Pine Street from a point 200 feet west of North Washington to the alley

Yes: Stephen Larsen, Tarl Knight, Sean Hamill, Jesse Wellens, Craig Stevens

No: None

Abstain: None

Voice vote. Motion carried.

4. *General Business*: Consideration with possible action on a request by Department of Public Works to create a 15 Minute Loading Zone on the east side of Adams Street between Pine Street and Northland Avenue. (Ald. Johnson - District 9)

Moved by Ald. Craig Stevens, seconded by Commissioner Stephen Larsen to approve the request by Department of Public Works to create a 15 Minute Loading Zone on the east side of Adams Street between Pine Street and Northland Avenue as follows on a 90-day trial:

- A. Remove the existing NO PARKING restriction on both sides of Adams Street from Pine Street to Northland Avenue

- B. Establish a NO PARKING restriction on the east side of Adams Street from Pine Street to a point 35 feet north of Pine Street
- C. Establish a NO PARKING restriction on the east side of Adams Street from a point 100 feet north of Pine Street to Northland Avenue
- D. Establish a NO PARKING 15 MINUTE LOADING ZONE on the east side of Adams Street from a point 40 feet north of Pine Street to a point 105 feet north of Pine Street

Yes: Stephen Larsen, Tarl Knight, Sean Hamill, Jesse Wellens, Craig Stevens

No: None

Abstain: None

Voice vote. Motion carried.

5. *General Business*: Consideration with possible action on a request by Department of Public Works to create a 30 Minute Loading Zone Monday - Friday from 5 AM- 5 PM on the west side of the 100 block of South Broadway. (Ald. Johnson - District 9)

Moved by Ald. Craig Stevens, seconded by Commissioner Stephen Larsen to hold the request by Department of Public Works to create a 30 Minute Loading Zone Monday - Friday from 5 AM- 5 PM on the west side of the 100 block of South Broadway until the January 26, 2026, Traffic, Bicycle, & Pedestrian Commission meeting.

Yes: Stephen Larsen, Sean Hamill, Jesse Wellens, Craig Stevens

No: None

Abstain: Tarl Knight

Voice vote. Motion carried.

6. *General Business*: Consideration with possible action on a request by Tarl Knight on the need for a Rectangular Rapid-Flashing Beacon (RRFB) at 3rd Street and South Ashland Avenue for children crossing South Ashland Avenue to play at Tank Park. (Ald. Johnson - District 9)

Moved by Ald. Craig Stevens, seconded by Commissioner Stephen Larsen to hold the request by Tarl Knight on the need for a Rectangular Rapid-Flashing Beacon (RRFB) at 3rd Street and South Ashland Avenue for children crossing South Ashland Avenue to play at Tank Park until the January 26, 2026, Traffic, Bicycle, & Pedestrian Commission meeting.

Yes: Stephen Larsen, Sean Hamill, Jesse Wellens, Craig Stevens

No: None

Abstain: Tarl Knight

Voice vote. Motion carried.

7. *General Business*: Consideration with possible action on a request by Tarl Knight on the need for a Rectangular Rapid-Flashing Beacon (RRFB) at 8th Street or 9th Street and South Broadway for children crossing South Broadway to play at 8th Street Park. (Ald. Johnson - District 9)

Moved by Ald. Craig Stevens, seconded by Commissioner Stephen Larsen to hold the request by Tarl Knight on the need for a Rectangular Rapid-Flashing Beacon (RRFB) at 8th Street or 9th Street and South Broadway for children crossing South Broadway to play at 8th Street Park until the January 26, 2026, Traffic, Bicycle, & Pedestrian Commission meeting.

Yes: Stephen Larsen, Sean Hamill, Jesse Wellens, Craig Stevens

No: None

Abstain: Tarl Knight

Voice vote. Motion carried.

8. *General Business*: Consideration with possible action on a request by Tarl Knight to remove the "No Stopping or Standing 10 PM to 3 AM Friday to Sunday" signs on the 700 block of South Broadway. (Ald. Johnson - District 9)

Moved by Ald. Craig Stevens, seconded by Commissioner Stephen Larsen to hold the request by Tarl Knight to remove the "No Stopping or Standing 10 PM to 3 AM Friday to Sunday" signs on the 700 block of South Broadway until the January 26, 2026, Traffic, Bicycle, & Pedestrian Commission meeting.

Yes: Stephen Larsen, Sean Hamill, Jesse Wellens, Craig Stevens

No: None

Abstain: Tarl Knight

Voice vote. Motion carried.

9. *Termination of 90-day Trial Period*: Remove the request by Ald. Proffitt (District 7) on extending the bike lane on Dousman Street from Ashland Avenue to Gray Street; to approve the removal of the existing parking restriction on Dousman Street, south side, from Allard Avenue to Oakland Avenue from 6:00 a.m. to 6:00 p.m. (except Saturdays and Sundays); and to approve the installation of a NO PARKING ANYTIME zone on Dousman Street, south side, from Allard Avenue to Oakland Avenue.

Moved by Commissioner Stephen Larsen, seconded by Commissioner Tarl Knight to approve the request by Ald. Proffitt (District 7) on extending the bike lane on Dousman Street from Ashland Avenue to Gray Street; to approve the removal of the existing parking restriction on Dousman Street, south side, from Allard Avenue to Oakland Avenue from 6:00 a.m. to 6:00 p.m. (except Saturdays and Sundays); and to approve the installation of a NO PARKING ANYTIME zone on Dousman Street, south side, from Allard Avenue to Oakland Avenue.

Yes: Stephen Larsen, Tarl Knight, Sean Hamill, Jesse Wellens, Craig Stevens

No: None

Abstain: None

Voice vote. Motion carried.

10. *Termination of 90-day Trial Period:* To approve the request by the Traffic Engineer to modify the traffic control and parking restrictions due to Brown County construction on the roundabout on Packerland Drive at Trojan Drive as follows:

Remove the existing NO PARKING ANYTIME restriction on Trojan Drive, both sides, from a point 60 feet west of Packerland Drive to a point 60 feet east of Packerland Drive.

Remove the existing NO PARKING DURING FOOTBALL GAMES restriction on Trojan Drive, both sides, from 60 feet east of Packerland Drive to Sorrento Drive.

Remove the existing I-HOUR PARKING on Trojan Drive, both sides, from a point 60 feet west of Packerland Drive to the western terminus of Trojan Drive 7:00 A.M.-4:00 P.M. SCHOOL DAYS.

Remove the existing I-HOUR PARKING on Trojan Drive, south side, from a point 60 feet west of Packerland Drive to Hobart Drive.

Remove the existing I-HOUR PARKING on Trojan Drive, north side, from a point 60 feet west of Packerland Drive to a point 130 feet east of Delray Drive.

Remove the existing TWO-WAY STOP condition on Trojan Drive at Packerland Drive.

Install NO PARKING ANYTIME on Trojan Drive, both sides, from a point 280 feet west of Packerland Drive to a point 280 feet east of Packerland Drive.

Install NO PARKING DURING FOOTBALL GAMES on Trojan Drive, both sides, from 280 feet east of Packerland Drive to Sorrento Drive.

Install I-HOUR PARKING restriction on Trojan Drive, both sides, from a point 280 feet west of Packerland Drive to the western terminus of Trojan Drive 7:00 A.M.-4:00 P.M. SCHOOL DAYS.

Install I-HOUR PARKING restriction on Trojan Drive, south side, from a point 280 feet west of Packerland Drive to Hobart Drive.

Install I-HOUR PARKING restriction on Trojan Drive, north side, from a point 280 feet west of Packerland Drive to a point 130 feet east of Delray Drive.

Moved by Commissioner Stephen Larsen, seconded by Commissioner Tarl Knight to approve the request by the Traffic Engineer to modify the traffic control and parking restrictions due to Brown County construction on the roundabout on Packerland Drive at Trojan Drive as follows:

Remove the existing NO PARKING ANYTIME restriction on Trojan Drive, both sides, from a point 60 feet west of Packerland Drive to a point 60 feet east of Packerland Drive.

Remove the existing NO PARKING DURING FOOTBALL GAMES restriction on Trojan

Drive, both sides, from 60 feet east of Packerland Drive to Sorrento Drive.

Remove the existing I-HOUR PARKING on Trojan Drive, both sides, from a point 60 feet west of Packerland Drive to the western terminus of Trojan Drive 7:00 A.M.-4:00 P.M. SCHOOL DAYS.

Remove the existing I-HOUR PARKING on Trojan Drive, south side, from a point 60 feet west of Packerland Drive to Hobart Drive.

Remove the existing I-HOUR PARKING on Trojan Drive, north side, from a point 60 feet west of Packerland Drive to a point 130 feet east of Delray Drive.

Remove the existing TWO-WAY STOP condition on Trojan Drive at Packerland Drive.

Install NO PARKING ANYTIME on Trojan Drive, both sides, from a point 280 feet west of Packerland Drive to a point 280 feet east of Packerland Drive.

Install NO PARKING DURING FOOTBALL GAMES on Trojan Drive, both sides, from 280 feet east of Packerland Drive to Sorrento Drive.

Install I-HOUR PARKING restriction on Trojan Drive, both sides, from a point 280 feet west of Packerland Drive to the western terminus of Trojan Drive 7:00 A.M.-4:00 P.M. SCHOOL DAYS.

Install I-HOUR PARKING restriction on Trojan Drive, south side, from a point 280 feet west of Packerland Drive to Hobart Drive.

Install I-HOUR PARKING restriction on Trojan Drive, north side, from a point 280 feet west of Packerland Drive to a point 130 feet east of Delray Drive.

Yes: Stephen Larsen, Tarl Knight, Sean Hamill, Jesse Wellens, Craig Stevens

No: None

Abstain: None

Voice vote. Motion carried.

F. PUBLIC HEARINGS.

G. INFORMATIONAL.

- I. Next Meeting: January 26, 2026

H. ADJOURNMENT.

- I. Adjournment of the Monday, December 15, 2025, meeting of the Traffic, Bicycle and

Pedestrian Commission.

Moved by Commission Stephen Larsen, seconded by Commissioner Tarl Knight to adjourn the December 15, 2025, meeting of the Traffic, Bicycle, & Pedestrian Commission.

Yes: Craig Stevens, Stephen Larsen, Tarl Knight

No: None

Abstain: None

Voice vote. Motion carried.