



AGENDA OF THE TRANSIT COMMISSION

**WEDNESDAY, JANUARY 21, 2026, 8:15 AM
TRANSIT
901 University Ave**

A. Roll Call.

1. Members: Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alderman Craig Stevens, Michael Conley-Kuhagen, Terri Refsguard and Dr. Hector Rodriguez.

B. Approval of the Agenda.

1. Approval of the agenda for the Wednesday, January 21, 2026, meeting of the Transit Commission.

C. Approval of Minutes.

1. Approval of the minutes from the October 15, 2025, meeting.
2. Approval of the minutes from the November 19, 2025, meeting.

D. Regular Business.

1. Discussion/Action: Financial Audit Services RFP 2025-26
2. Discussion/Action: 2026 Green Bay Metro Budget
3. Presentation: Of the Coordinated Public Transit - Human Services Transportation Plan for Brown County, by Brown County Planning Commission/MPO staff.
4. Discussion/Action: Incidental Use Request - Flix North America Inc.
5. Discussion/Action: Incidental Use Request — Lamers
6. Discussion/Action: Bus Purchase (2) 35' Diesel Low Floor Buses
7. Mobility Management Report 2025 — Quarter 3 and 4

E. Informational.

1. Operational Reports
2. Financial Reports

3. Director's Report
4. Next Transit Commission Meeting: February 18, 2026 at 8:15am.

F. Adjournment.

1. Adjournment of the Wednesday, January 21, 2026, meeting of the Transit Commission.

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Transit Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 3) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

Becky Fleck, Transit Staff

AGENDA ITEM # C.1

Approval of the minutes from the October 15, 2025, meeting.

BACKGROUND

Minutes from the meeting held on October 15, 2025.

RECOMMENDATION

Staff recommends approval of the minutes from the October 15, 2025, meeting.

FISCAL IMPACT

ATTACHMENTS

- I. Transit Commission 10-15-2025



MINUTES OF THE TRANSIT COMMISSION

**WEDNESDAY, OCTOBER 15, 2025, 8:15 AM
TRANSIT
901 University Ave**

A. ROLL CALL.

- I. Members: Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alderman Craig Stevens, Michael Conley-Kuhagen, Terri Refsguard and Dr. Hector Rodriguez.

Present: Roger Kolb, Michael Conley-Kuhagen, Alderman Craig Stevens, and Dr. Hector Rodriguez

Excused: Kevin Kuehn, Terri Resguard, and Randy Scannell

Chair Roger Kolb called the meeting to order at 8:15 a.m.

B. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Wednesday, October 15, 2025, meeting of the Transit Commission.

Moved by Michael Conley-Kuhagen, seconded by Hector Rodriguez to approve the October 15, 2025, agenda. Motion carried.

Yes – Roger Kolb and Alderman Craig Stevens

No – None, Abstain - None

C. APPROVAL OF MINUTES.

- I. Approval of the minutes from the September 17, 2025, meeting.

Moved by Alderman Craig Stevens, seconded by Michael Conley-Kuhagen to approve the September 17, 2025, minutes. Motion carried.

Yes – Roger Kolb and Hector Rodriguez

No – None, Abstain — None

D. REGULAR BUSINESS.

I. Discussion/Action: No Show Policy for GBM On Demand

Director Kiewiz shared that our average wait time used to be 5–10 minutes and has increased to 20–30 minutes when booking On Demand. Green Bay Metro's goal is to keep this under 30 minutes. Individuals have been booking a trip, and riders aren't canceling their trip that was booked. The driver now has no rider to be picked up when they arrive at the assigned destination. In consideration of our No Show Policy for Paratransit, one isn't to be more strict than the other.

Many riders are in favor of getting the No Show Policy in place. We have received comments on social media in favor of this to ensure the service isn't affecting other riders. We also received a comment to the Transit Commission from a rider being in favor of the No Show Policy.

Commissioner Rodriguez asked how many no-shows occur with our service?

P. Kiewiz shared that we had about 300 last month and don't want to see that number increasing. Especially riders receiving unavailable rides when booking and now the rider is without an option when trying to get home or to work.

No further discussion was had.

Moved by Alderman Craig Stevenson, seconded by Hector Rodriguez, to approve the No Show Policy for GBM On Demand. Motion carried.

Yes — Roger Kolb and Michael Conley-Kuhagen

No — None, Abstain — None

E. INFORMATIONAL.

I. Operational Reports

Continuing to work through reporting concerns with the fare system.

No other concerns at this time.

2. Financial Reports

No concerns at this time.

3. Director's Report

Director Kiewiz shared that the government shutdown hasn't affected us currently. Staff attended the WIPTA conference last week. With the shutdown, TSA was unable to attend the conference.

Project updates, the radios are arriving this month and the first week of December; TSI will be onsite to install the live bus cameras.

Green Bay Metro will be hosting the WIPTA conference next year.

No further discussion was held.

4. Next Transit Commission Meeting: November 19, 2025 at 8:15am.

Motion by Michael Conley-Kuhagen, seconded by Alderman Craig Stevens, to adjourn at 8:34 a.m. Motion carried.

Yes – Roger Kolb and Hector Rodriguez

No – None. Abstain — None

F. ADJOURNMENT.

- I. Adjournment of the Wednesday, October 15, 2025, meeting of the Transit Commission.



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

Becky Fleck, Transit Staff

AGENDA ITEM # C.2

Approval of the minutes from the November 19, 2025, meeting.

BACKGROUND

Minutes from the meeting held on November 19, 2025.

RECOMMENDATION

Staff recommends approval of the minutes from the November 19, 2025, meeting.

FISCAL IMPACT

ATTACHMENTS

- I. Transit Commission 11-19-2025



MINUTES OF THE TRANSIT COMMISSION

**WEDNESDAY, NOVEMBER 19, 2025, 8:15 AM
TRANSIT
901 University Ave**

A. ROLL CALL.

- I. Members: Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alderman Craig Stevens, Michael Conley-Kuhagen, Terri Refsguard and Dr. Hector Rodriguez.

Present: Roger Kolb and Dr. Hector Rodriguez

Excused: Alderman Craig Stevens and Michael Conley-Kuhagen

Absent: Randy Scannell, Kevin Kuehn, and Terri Refsguard

Following roll call, it was determined there was not a quorum. No action items will be taken up.

B. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Wednesday, November 19, 2025, meeting of the Transit Commission.

C. APPROVAL OF MINUTES.

- I. Approval of the minutes from the October 15, 2025, meeting.

D. REGULAR BUSINESS.

- I. Discussion/Action: Financial Audit Services RFP 2025-26

2. Discussion/Action: 2026 Green Bay Metro Budget

E. INFORMATIONAL.

1. Operational Reports

The Automatic passenger Count (APC) is a way of tracking ridership and staff has seen some inconsistencies. Green Bay Metro staff continue to work with APC staff to ensure it is counting accurately. This system does connect with our CAD/AVL system.

2. Financial Reports

No concerns at this time.

3. Director's Report

Director Kiewiz shared that Green Bay Metro will be going out for RFP for our Fare Collection system soon. Genfare has been the only Fare Collection system during Director Kiewiz's tenure. Genfare provided the smart cards, e-fare, probing, vault, and farebox system. Genfare has also provided the handheld validators that continue to be an ongoing issue when used with on-demand services.

The budget was passed, and we received no issues or questions back from the municipalities.

The Transportation Academy went very well. We received feedback, and they appreciated our involvement and the presentation that Director Kiewiz provided.

4. Next Transit Commission Meeting: January 21, 2026 at 8:15am.

F. ADJOURNMENT.

1. Adjournment of the Wednesday, November 19, 2025, meeting of the Transit Commission.

2026 GREEN BAY METRO BUDGET SUMMARY
Variance to 2025 Budget

<u>Revenues</u>	<u>Change</u>	<u>% Chg</u>
Farebox Revenue-Fixed Route	\$ -	0.0%
Farebox Revenue-Paratransit	\$ (31,000)	10.5%
Federal Operating Assistance	\$ (198,278)	-7.0%
State Operating Assistance	\$ (198,278)	-7.0%
Green Bay	\$ 206,113	10.7%
Other local municipalities	\$ 26,818	4.0%
Intercity Bus Commission	\$ -	0.0%
Advertising	\$ -	0.0%
Local Partnerships	\$ 960	0.0%
Non-transportation income	\$ -	0.0%
Section 5310 Program	\$ -	0.0%
Total Revenue	\$ (193,665)	-2.0%
<u>Operating Expenses</u>	<u>Change</u>	<u>% Chg</u>
Salaries & Leave time	\$ 128,604	4.2%
Overtime	\$ 17,677	8.7%
Health / Dental	\$ (75,225)	-13.0%
WRS	\$ 19,988	9.1%
Other employment expenses	\$ 2,281	1.6%
Workers comp	\$ (20,251)	0.0%
Contract Services	\$ 19,013	4.7%
Paratransit services	\$ (449,010)	-41.9%
Micro Transit services	\$ 237,606	12.1%
Fuel	\$ (57,171)	-11.9%
Building & Equipment maint	\$ 1,900	0.5%
Marketing expense	\$ (5,250)	-25.0%
Insurance	\$ 5,429	3.4%
Utilities	\$ (34,604)	-14.4%
Shelter pads	\$ (1,000)	-33.3%
Misc	\$ 16,348	7.8%
Total Expenses	\$ (193,665)	-2.0%

**GREEN BAY METRO
SHARING OF BUDGET OPERATING DEFICIT-2026**

2026 FIXED ROUTE BUS & On Demand	2026 OPERATING EXPENSE REVENUE DEFICIT	8,687,344 1,068,668 7,618,676
Federal Assistance	28.000%	2,432,456
State Assistance	28.000%	2,432,456
Other revenues		
Deficit to Local Municipality		2,753,763
PARTICIPATING MUNICIPALITY	PERCENT DEFICIT	LOCAL SHARE
ALLOUEZ	6.00%	165,226
ASHWAUBENON	6.00%	165,226
BELLEVUE	6.00%	165,226
DE PERE	6.00%	165,226
GREEN BAY	76.00%	2,092,860
TOTAL	100.00%	2,753,763

(1) PERCENT OF OPERATIONAL DEFICIT IS BASED ON SHARE OF BUS MILES OPERATED WITHIN EACH MUNICIPALITY.

2026 PARATRANSIT SERVICE	2026 TOTAL PROGRAM COST REVENUE: DEFICIT	722,424 238,800 483,624
Federal Assistance	28.000%	202,279
State Assistance	28.000%	202,279
Deficit to Local Municipality		79,067
PARTICIPATING MUNICIPALITY	PERCENT DEFICIT	LOCAL SHARE
ALLOUEZ	7.30%	5,775
ASHWAUBENON	2.39%	1,893
BELLEVUE	9.12%	7,213
DE PERE	20.59%	16,283
GREEN BAY	60.58%	47,902
TOTAL	100.00%	79,067

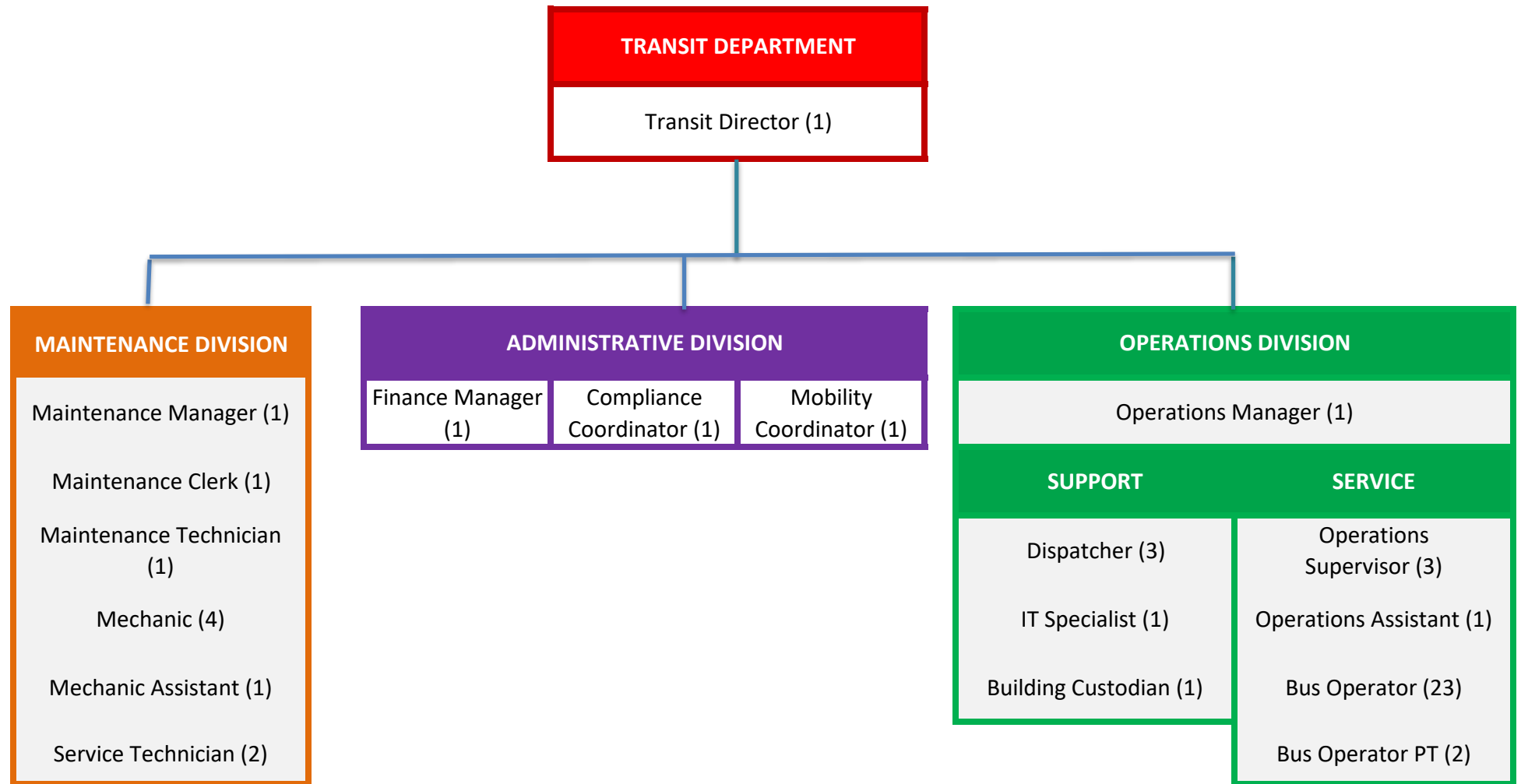
Client Usage 4/1/24-3/31/25	
Trips	%
964	7.3%
316	2.4%
1,204	9.1%
2,718	20.6%
7,996	60.6%
13,198	100.0%

(2) PERCENT OF DEFICIT IS BASED ON CLIENTS' MUNICIPALITY OF RESIDENCE

Combined Fixed Route & Paratransit Service Using Above Spreadsheet						
Based on 2026 City Budget						
Municipality	2026 Paratransit	2026 Fixed Route Microtransit	2026 Total	2025 Local Share	% Change	% of Municipal Revenue
ALLOUEZ	5,775	165,226	171,001	154,274	10.8%	6.0%
ASHWAUBENON	1,893	165,226	167,119	159,334	4.9%	5.9%
BELLEVUE	7,213	165,226	172,439	169,555	1.7%	6.1%
DE PERE	16,283	165,226	181,509	182,087	-0.3%	6.4%
GREEN BAY	47,902	2,092,860	2,140,762	1,934,650	10.7%	75.6%
TOTAL	79,067	2,753,763	2,832,830	2,599,899	9.0%	100.0%

TOTAL BUDGET	9,409,768	9,603,432	-2.02%
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TRANSIT DEPARTMENT



Fulltime Employees 47

Parttime Employees (.5) 2

**GREEN BAY METRO
2026 BUDGET WORKSHEET**

ACCOUNT DESCRIPTION	% 2026 Budget	2026 Budget	2025 Budget	Difference	% Change
FULL FARE (FIXED RT & MICRO)	6.4%	600,000	600,000	-	0%
VOUCHERS (85.21) LIFT	0.0%			-	0%
STUDENT FARES (FIXED RT & MICRO)	0.1%	10,000	10,000	-	0%
COLLEGE STUDENT PASS	0.0%			-	0%
DISABLED FARES (FIXED RT & MICRO)	1.1%	100,000	100,000	-	0%
SUBTOTAL: FAREBOX REVENUE	7.5%	710,000	710,000	-	0.0%
PARATRANSIT FARES	0.2%	18,000	70,000	(52,000)	-74%
AGENCY FEES	2.3%	220,500	199,500	21,000	11%
TOTAL FAREBOX REVENUE	10.1%	948,500	979,500	(31,000)	-3.2%
PARATRANSIT/ID FEES	0.0%	300	300	-	0%
INVESTMENT INCOME	0.0%	4,000	4,000	-	0%
SALE OF EQUIPMENT	0.0%	-	-	-	0%
BUS ADVERTISING	1.2%	110,000	110,000	-	0%
INTERCITY BUS COMMISSION	0.1%	6,000	6,000	-	0%
NON-TRANS - VENDING MACHINES	0.0%	3,000	3,000	-	0%
NON-TRANS - SALE OF SCRAP	0.0%	1,800	1,800	-	0%
NON-TRANS - PAYPHONE	0.0%	-	-	-	0%
STORAGE LOCKER TOKENS	0.0%	-	-	-	0%
FEDERAL OPERATING ASSISTANCE	28.0%	2,634,735	2,833,013	(198,278)	-7%
STATE OPERATING ASSISTANCE	28.0%	2,634,735	2,833,013	(198,278)	-7%
RAZ PASS\UWGB\IST NORBERT	0.0%	-	-	-	0%
VILLAGE OF ALLOUEZ	1.8%	171,001	154,274	16,727	11%
VILLAGE OF ASHWAUBENON	1.8%	167,119	159,334	7,785	5%
VILLAGE OF BELLEVUE	1.8%	172,439	169,555	2,884	2%
CITY OF DEPERE	1.9%	181,509	182,087	(578)	0%
CITY OF GREEN BAY	22.8%	2,140,762	1,934,650	206,113	11%
SECTION 5310 PROGRAM ADMIN / 85.21 MM	0.0%	-	-	-	0%

ACCOUNT DESCRIPTION	% 2026 Budget	2026 Budget	2025 Budget	Difference	% Change
CLOTHING-EMPL PORTION	0.0%	-	-	-	0%
INCIDENTAL USAGE FEE	0.4%	33,864	32,904	960	
PARTNERSHIP CONTRIBUTION	2.1%	200,004	200,004	-	0%
MISC REVENUE	0.0%	-	-	-	0%
TOTAL REVENUE	100.0%	9,409,768	9,603,432	(193,665)	-2.0%
Total Direct Operating Revenue		1,073,600	1,100,600	(27,000)	-2.5%
TOTAL SALARIES	28.3%	2,666,015	2,562,518	103,496	4.0%
TOTAL SALARIES	0.0%	-	-	-	0.0%
TOTAL OVERTIME	2.3%	220,597	202,920	17,677	8.7%
TOTAL VACATION	1.9%	180,542	171,148	9,394	5.5%
TOTAL HOLIDAY	1.4%	128,433	122,403	6,030	4.9%
TOTAL PERSONAL	0.4%	38,720	34,972	3,748	10.7%
TOTAL FUNERAL LEAVE	0.0%	-	-	-	0.0%
TOTAL SICK	1.8%	165,825	159,889	5,936	3.7%
TOTAL UNEMPLOYMENT	0.1%	6,000	6,000	-	0.0%
TOTAL HEALTH INSURANCE	4.9%	464,530	537,787	(73,257)	-13.6%
TOTAL DENTAL INSURANCE	0.4%	37,480	39,448	(1,968)	-5.0%
TOTAL LIFE INSURANCE	0.0%	3,506	3,742	(236)	-6.3%
TOTAL LEVY SUPPORTED HEALTH	0.0%	-	-	-	0.0%
TOTAL SOCIAL SECURITY	2.2%	204,470	195,838	8,632	4.4%
TOTAL MEDICARE	0.5%	47,836	45,821	2,015	4.4%
TOTAL WORKER COMPENSATION	0.6%	56,286	76,537	(20,251)	-26.5%
TOTAL PENSIONS	4.7%	439,425	419,437	19,988	4.8%
TOTAL CAR ALLOWANCE	0.0%	-	-	-	0.0%
TOTAL CLOTHING ALLOWANCE	0.2%	14,670	14,625	45	0.3%
TOTAL EMPLOYEE ALLOWANCES	0.0%	450	800	(350)	-43.8%
TOTAL OTHER FRINGE BENEFITS	0.0%	2,244	2,244	-	0.0%
TOTAL TRAINING & TRAVEL	0.4%	36,148	26,500	9,648	36.4%
TOTAL DUES, LICENSES, SUBSCRIPTIONS	0.2%	18,950	17,580	1,370	7.8%

ACCOUNT DESCRIPTION	% 2026 Budget	2026 Budget	2025 Budget	Difference	% Change
TOTAL EMPLOYMENT RELATED EXPENSES	0.2%	19,200	27,025	(7,825)	-29.0%
TOTAL SERVICES	4.5%	422,153	403,140	19,013	4.7%
TOTAL PROMOTIONAL	0.2%	15,750	21,000	(5,250)	-25.0%
TOTAL MICROTRANSIT SERVICES	24.7%	2,321,480	2,070,923	250,556	12.1%
TOTAL PARATRANSIT SERVICES	6.1%	578,438	1,018,372	(439,935)	-43.2%
TOTAL FUEL	6.0%	566,382	645,578	(79,196)	-12.3%
TOTAL TIRES & TUBES	0.4%	35,500	50,000	(14,500)	-29.0%
TOTAL MATERIALS & SUPPLIES	1.0%	94,800	94,400	400	0.4%
TOTAL BUILDING & EQUIPMENT	2.3%	216,000	195,000	21,000	10.8%
TOTAL BUILDING REPAIRS	0.3%	30,000	35,000	(5,000)	-14.3%
TOTAL PAVE CONST (SHELTER PADS)	0.0%	2,000	3,000	(1,000)	-33.3%
LANDSCAPING/SITE RESTORATION	0.0%	2,891	600	2,291	381.8%
TOTAL ELECTRIC	1.1%	103,884	87,500	16,384	18.7%
TOTAL GAS	0.7%	70,047	125,000	(54,953)	-44.0%
TOTAL PHONE/CELLULAR SERVICE	0.2%	21,848	18,600	3,248	17.5%
TOTAL WATER	0.0%	3,405	2,883	522	18.1%
TOTAL SEWER	0.1%	6,568	6,373	195	3.1%
TOTAL INSURANCE	1.7%	164,256	158,827	5,429	3.4%
EV CHARGING EXCISE TAX	0.0%	3,040	-	3,040	0.0%
CASH OVER/SHORT	0.0%	-	-	-	0.0%
TOTAL OPERATING EXPENSES	100.0%	9,409,768	9,603,432	(193,665)	-2.0%



EXPENSES

ACCOUNT DESCRIPTION	2025 Jan-Sept	2024 Jan-Sept	+/-	%	2025 BUDGET	% OF BUDGET
Wages & Salaries	1,902,844.13	1,827,458.39	75,386	4.1%	2,765,438	68.8%
Fringe Benefits	914,460.10	823,959.54	90,501	11.0%	1,830,692	50.0%
Other Employment Expenses	55,262.30	32,198.69	23,064	71.6%	68,932	80.2%
Contract Services	198,041.60	160,291.76	37,750	23.6%	424,140	46.7%
Materials & Supplies	311,719.93	322,698.99	(10,979)	-3.4%	643,436	48.4%
Building & Equip Maintenance	146,419.48	261,152.59	(114,733)	-43.9%	234,100	62.5%
Utilities	103,039.19	128,677.16	(25,638)	-19.9%	235,106	43.8%
Insurance	133,524.71	130,736.00	2,789	2.1%	158,827	84.1%
Miscellaneous	184.00	157.84	26	16.6%	250	73.6%
Paratransit Services	337,995.42	315,862.60	22,133	7.0%	1,072,447	31.5%
Microtransit Services	1,368,059.52	1,223,345.56	144,714	11.8%	2,170,063	63.0%
Subrecipient Expenses	-	-	-	0.0%	-	0.0%
TOTAL	5,471,550.38	5,226,539.12	245,011	4.7%	9,603,432	57.0%

ORIGINAL BUDGET

REVENUES

ACCOUNT DESCRIPTION	2025 Jan-Sept	2024 Jan-Sept	+/-	%	2025 BUDGET	% OF BUDGET
Federal Operating Asst	-	-	-	0.0%	2,833,013	0.0%
State Operating Asst	2,230,617.00	2,445,465.00	(214,848)	-8.8%	2,833,013	78.7%
Other Local Municipalities	498,937.11	413,197.77	85,739	20.8%	665,249	75.0%
Green Bay	974,999.97	974,999.97	-	0.0%	1,934,650	50.4%
Farebox Revenue-Fixed Route	369,473.75	342,580.35	26,893	7.9%	710,000	52.0%
Farebox Revenue-Paratransit	143,115.50	144,710.00	(1,595)	-1.1%	269,500	53.1%
Farebox Revenue-Microtransit	21,368.00	15,135.00	6,233	41.2%	-	0.0%
College Program Fares	12,262.00	6,983.00	5,279	75.6%	-	0.0%
TMI Refund	9,548.00	9,454.00	94	1%	-	0.0%
Non-Transportation Revenue	129,254.65	45,316.03	83,939	185.2%	9,100	1420.4%
State Fuel Refund	12,014.35	11,236.76	778	6.9%	-	0.0%
Advertising	86,799.15	82,711.76	4,087	4.9%	110,000	78.9%
Intercity Bus Commissions	4,500.00	4,500.00	-	0.0%	6,000	75.0%
Partnership Contributions	140,788.15	141,603.00	(815)	-0.6%	232,908	60.4%
TOTAL	4,633,677.63	4,637,892.64	(4,215)	-0.1%	9,603,432	48.3%

KEY PERFORMANCE INDICATORS (KPI)

Operating Days	230	231	(1.0)	-0.4%	307
Revenue Miles	483,516	486,545	(3,029)	-0.6%	672,554
Revenue Hours	32,800	33,149	(349)	-1.1%	45,552
Unlinked Passenger Trips	571,547	592,842	(21,295)	-3.6%	934,849
Revenue / Cost	84.7%	88.7%			100%
Farebox Revenue / Mile	0.76	0.70	0.06	8.5%	1.06
Farebox Revenue / Pass Trip	0.65	0.58	0.07	11.9%	0.76
Farebox Revenue / Hour	11.26	10.33	0.93	9.0%	15.59
Passenger / Mile	1.18	1.22	(0.04)	-3.0%	1.39
Cost / Mile	7.79	7.58	0.21	2.8%	9.46
Cost / Passenger Trip	6.59	6.22	0.37	5.9%	6.80

*Insurance is [NET] TMI



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

AGENDA ITEM # D.1

Discussion/Action: Financial Audit Services RFP 2025-26

BACKGROUND

Per Federal Transit Administration procurement regulations, Green Bay Metro is required to seek a new contract every five years. The contract for annual financial services has expired. Green Bay Metro worked in partnership with the city Finance Dept. and Purchasing through the procurement process.

This is a five year contract; three years, plus two, one year renewals.

RECOMMENDATION

Staff recommends awarding the five-year contract to CLA, for the Financial Audit Services in the amount not to exceed \$78,600.

FISCAL IMPACT

ATTACHMENTS

- I. BAFO - RFP QUESTIONS 2025-26 FINANCIAL AUDIT 10-23-2025 - Signed - Updated with Appendix I - Breakdown by Dept



Purchasing Department
100 North Jefferson Street - Room 410
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

Best and Final Offer

Clarification Questions RFP-2025-26 Financial Audit

To: Leah Lasecki, CPA Principal leah.lasecki@CLAconnect.com
Amber Drewieske, CPA Principal amber.drewieske@CLAconnect.com
From: Thomas J. Walenski PM City of Green Bay Thomas.Walenski@greenbaywi.gov
Date: October 23, 2025

Questions:

1. Water Utility – Cost for CLA to prepare annual PSC Report if needed.
CLA Response: \$2,000 per year to prepare a compilation of the PSC Annual Financial Report.
2. All Departments - Please give us a summary of how your corporate strategy – organization chart has changed since the last time we did this service with CLA. We are looking for specific information on how the customer service level has changed since our last contract with CLA.
CLA Response: Audit services were last provided to the City of Green Bay for the year ended December 31, 2019 and were under the responsibility of the one leader of our Greater Northeastern Wisconsin State & Local Government practice who is no longer with CLA. The following significant changes have occurred since 2019 audit services were performed in 2020 and have greatly elevated the services we provide.
 1. Our local organizational chart has evolved to reflect a more collaborative and nimble structure that also aligns with CLA's leadership as a whole. Since late 2020, three of our current four principals in our Greater Northeastern Wisconsin State & Local Government practice earned principal positions within CLA. Our principal leadership team collaborates through ongoing communication, including weekly meetings, to consistently meet client service expectations and to strategically advance the development of our team. In the past and as the City experienced, our leadership structure was segmented and largely focused on one individual leader, which limited our ability to deliver client-focused services.
 2. Our client service strategy emphasizes a department-wide approach, with principals and engagement team members working closely to provide timely, seamless, proactive client service. Since 2020, we've promoted six of our leaders to director and manager positions who work alongside, not below, our principals to ensure our clients are being served timely with industry leading technical skills. We have intentionally assigned both a director and a manager to the City who will work in collaboration with Ms. Lasecki and Ms. Drewieske.
 3. We are fully committed to timely delivery of services and effective communication with our clients. Rather than operating reactively as we may have in the past, our teams have significantly improved responsiveness to our Greater Northeastern Wisconsin clients and are now able to proactively support other CLA State & Local government teams across the country. Annually, our local team provides hundreds

of hours to support these other CLA state and local government teams ensuring we meet firmwide client expectations.

4. We emphasize on-site and regular communication with our clients, allowing for in-person discussions to gauge client pain points and deliver tailored solutions. We have included in our suggested timeline monthly team check-in meetings to ensure we're communicating proactively and providing the service you expect.
3. In the proposed pricing, how many state and federal audits are included? How much are each additional state and federal audit if needed.

CLA Response: We were anticipating no more than 5 Federal and 5 State programs per year. If additional programs are required to be tested, we charge \$2,000 per Federal program and \$1,200 per State program.

4. Transit – will need a 10-year Independent Audit that conforms to NTD National Transit Database in 2029 (Stated in the RFP) was that part of the proposal or would that be an additional cost in 2029.

CLA Response: No, this was not part of the proposal. Pricing would be subject to rates in effect at that time and FTA requirements also in effect at that time. We will commit to a fee not to exceed \$7,000 for the required agreed upon procedures engagement.

FORM F: BEST AND FINAL OFFER PROPOSAL PRICING & SIGNATURE PAGE

The undersigned, on behalf of the Vendor, certifies: (1) this offer is made without previous understanding, conflict of interest, agreement or connection with any person, firm, or corporation making a quotation on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the quotation is entered; (4) they have read the complete Request for Quotation and understand all provisions and fully understanding the local conditions affecting the cost of the work, hereby proposes to furnish all labor, materials, tools and equipment to perform the work required by the proposed purchase contract documents referred to therein (as altered, amended or modified by addenda); (5) if accepted by the City, this quotation is guaranteed as written and will be implemented as stated; and (6) mistakes in writing of the submitted quotation will be their responsibility.

Provide BAFO pricing for Audit Services	DESCRIPTION City – Metro- Water	BAFO PRICE
Total first year cost for proposed solution (see attached for department)	\$ 88,900.00	\$ 87,200.00
Year 2	\$ 90,700.00	\$ 88,900.00
Year 3	\$ 92,600.00	\$ 90,700.00
Year 4	\$ 94,500.00	\$ 92,500.00
Year 5	\$ 96,400.00	\$ 94,400.00
SUBTOTAL (see attached for department)	\$ 463,100.00	\$453,700.00
List any other costs the City may incur over the course of the proposed project.		
PSC Annual Financial Report Compilation = \$2,000 per year, if requested		\$10,000 (\$2,000 per year, if requested)
NTD Agreed Upon Procedures (Year 5) – <i>Fee not to exceed \$7,000</i>		\$7,000 (fee not to exceed)
Additional Federal Major Program over five per year, if required = \$2,000 per program		See left for program pricing
Additional State Major Program over five per year, if required = \$1,200 per program		See left for program pricing
TOTAL:	\$ 463,100.00	\$ 470,700.00

VENDOR'S SIGNATURE & INFORMATION:

Vendor Full Legal Name: CLA CliftonLarsonAllen LLP / CliftonLarsonAllen LLC

Complete Address, City, ST, Zip: 1175 Lombardi Avenue, Suite 200, Green Bay, WI 54304

Bidders Contact Name & Title (Type or Print): Leah J. Lasecki, CPA

Authorized Signature:  _____

Phone # 920-455-4201

Date: October 23, 2025

Taxpayer I.D. Number: 41-0746749

E-mail address: leah.lasecki@claconnect.com

ATTACHMENT 1 TO BAFO - BREAKDOWN BY DEPARTMENT

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>TOTAL</u>
Water	12,850	13,150	13,400	13,700	14,000	67,100
City	60,600	61,700	63,000	64,200	65,500	315,000
Transit	13,750	14,050	14,300	14,600	14,900	71,600
SUBTOTAL	87,200	88,900	90,700	92,500	94,400	453,700
Water	12,850	13,150	13,400	13,700	14,000	67,100
Water (PSC)	2,000	2,000	2,000	2,000	2,000	10,000
Total Water with Additional, if requested	14,850	15,150	15,400	15,700	16,000	77,100
Transit	13,750	14,050	14,300	14,600	14,900	71,600
Transit NTD					7,000	7000
Total Transit with NTD Agreed Upon Procedures	13,750	14,050	14,300	14,600	21,900	78,600
Water	14,850	15,150	15,400	15,700	16,000	77,100
City	60,600	61,700	63,000	64,200	65,500	315,000
Transit	13,750	14,050	14,300	14,600	21,900	78,600
TOTAL BID	89,200	90,900	92,700	94,500	103,400	470,700



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

Patricia Kiewiz, Transit Director

AGENDA ITEM # D.2

Discussion/Action: 2026 Green Bay Metro Budget

BACKGROUND

Director Kiewiz will present the proposed 2026 budget.

RECOMMENDATION

Staff recommends approval of the 2026 Green Bay Metro Budget, as presented.

FISCAL IMPACT

ATTACHMENTS

1. 2026 Budget Variance from 2025
2. 2026 Municipality Billings Projected
3. 2026 Transit Org
4. 2026 Budget roll-up Projection

2026 GREEN BAY METRO BUDGET SUMMARY
Variance to 2025 Budget

<u>Revenues</u>	<u>Change</u>	<u>% Chg</u>
Farebox Revenue-Fixed Route	\$ -	0.0%
Farebox Revenue-Paratransit	\$ (31,000)	10.5%
Federal Operating Assistance	\$ (198,278)	-7.0%
State Operating Assistance	\$ (198,278)	-7.0%
Green Bay	\$ 206,113	10.7%
Other local municipalities	\$ 26,818	4.0%
Intercity Bus Commission	\$ -	0.0%
Advertising	\$ -	0.0%
Local Partnerships	\$ 960	0.0%
Non-transportation income	\$ -	0.0%
Section 5310 Program	\$ -	0.0%
Total Revenue	\$ (193,665)	-2.0%

<u>Operating Expenses</u>	<u>Change</u>	<u>% Chg</u>
Salaries & Leave time	\$ 128,604	4.2%
Overtime	\$ 17,677	8.7%
Health / Dental	\$ (75,225)	-13.0%
WRS	\$ 19,988	9.1%
Other employment expenses	\$ 2,281	1.6%
Workers comp	\$ (20,251)	0.0%
Contract Services	\$ 19,013	4.7%
Paratransit services	\$ (449,010)	-41.9%
Micro Transit services	\$ 237,606	12.1%
Fuel	\$ (57,171)	-11.9%
Building & Equipment maint	\$ 1,900	0.5%
Marketing expense	\$ (5,250)	-25.0%
Insurance	\$ 5,429	3.4%
Utilities	\$ (34,604)	-14.4%
Shelter pads	\$ (1,000)	-33.3%
Misc	\$ 16,348	7.8%
Total Expenses	\$ (193,665)	-2.0%

**GREEN BAY METRO
SHARING OF BUDGET OPERATING DEFICIT-2026**

2026 FIXED ROUTE BUS & On Demand	2026 OPERATING EXPENSE REVENUE DEFICIT	8,687,344 1,068,668 7,618,676
Federal Assistance	28.000%	2,432,456
State Assistance	28.000%	2,432,456
Other revenues		
Deficit to Local Municipality		2,753,763
PARTICIPATING MUNICIPALITY	PERCENT DEFICIT	LOCAL SHARE
ALLOUEZ	6.00%	165,226
ASHWAUBENON	6.00%	165,226
BELLEVUE	6.00%	165,226
DE PERE	6.00%	165,226
GREEN BAY	76.00%	2,092,860
TOTAL	100.00%	2,753,763

(1) PERCENT OF OPERATIONAL DEFICIT IS BASED ON SHARE OF BUS MILES OPERATED WITHIN EACH MUNICIPALITY.

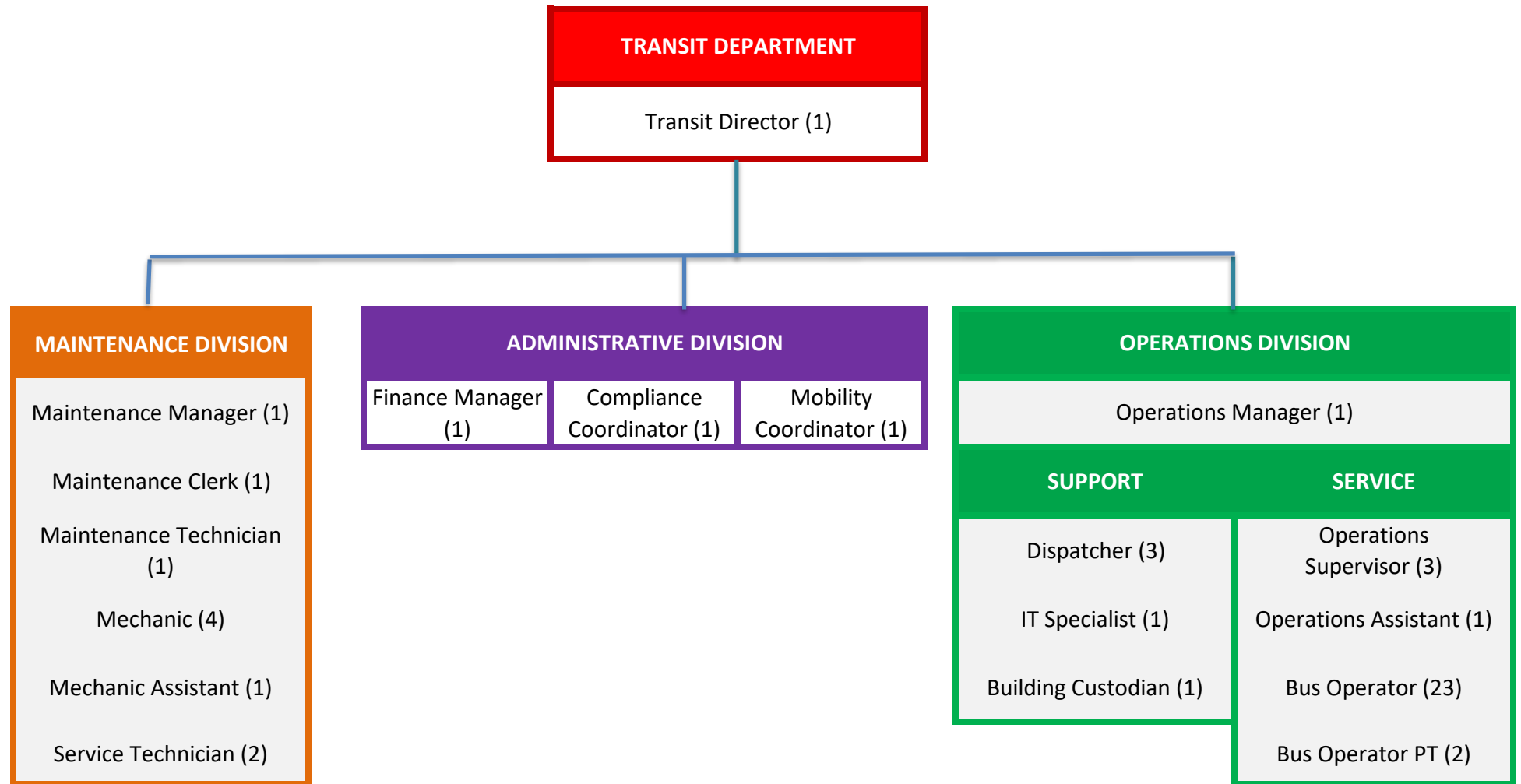
2026 PARATRANSIT SERVICE	2026 TOTAL PROGRAM COST REVENUE: DEFICIT	722,424 238,800 483,624
Federal Assistance	28.000%	202,279
State Assistance	28.000%	202,279
Deficit to Local Municipality		79,067
PARTICIPATING MUNICIPALITY	PERCENT DEFICIT	LOCAL SHARE
ALLOUEZ	7.30%	5,775
ASHWAUBENON	2.39%	1,893
BELLEVUE	9.12%	7,213
DE PERE	20.59%	16,283
GREEN BAY	60.58%	47,902
TOTAL	100.00%	79,067

Client Usage 4/1/24-3/31/25	
Trips	%
964	7.3%
316	2.4%
1,204	9.1%
2,718	20.6%
7,996	60.6%
13,198	100.0%

(2) PERCENT OF DEFICIT IS BASED ON CLIENTS' MUNICIPALITY OF RESIDENCE

Combined Fixed Route & Paratransit Service Using Above Spreadsheet						
Based on 2026 City Budget						
Municipality	2026 Paratransit	2026 Fixed Route Microtransit	2026 Total	2025 Local Share	% Change	% of Municipal Revenue
ALLOUEZ	5,775	165,226	171,001	154,274	10.8%	6.0%
ASHWAUBENON	1,893	165,226	167,119	159,334	4.9%	5.9%
BELLEVUE	7,213	165,226	172,439	169,555	1.7%	6.1%
DE PERE	16,283	165,226	181,509	182,087	-0.3%	6.4%
GREEN BAY	47,902	2,092,860	2,140,762	1,934,650	10.7%	75.6%
TOTAL	79,067	2,753,763	2,832,830	2,599,899	9.0%	100.0%
TOTAL BUDGET			9,409,768	9,603,432	-2.02%	

TRANSIT DEPARTMENT



Fulltime Employees 47

Parttime Employees (.5) 2

**GREEN BAY METRO
2026 BUDGET WORKSHEET**

ACCOUNT DESCRIPTION	% 2026 Budget	2026 Budget	2025 Budget	Difference	% Change
FULL FARE (FIXED RT & MICRO)	6.4%	600,000	600,000	-	0%
VOUCHERS (85.21) LIFT	0.0%			-	0%
STUDENT FARES (FIXED RT & MICRO)	0.1%	10,000	10,000	-	0%
COLLEGE STUDENT PASS	0.0%			-	0%
DISABLED FARES (FIXED RT & MICRO)	1.1%	100,000	100,000	-	0%
SUBTOTAL: FAREBOX REVENUE	7.5%	710,000	710,000	-	0.0%
PARATRANSIT FARES	0.2%	18,000	70,000	(52,000)	-74%
AGENCY FEES	2.3%	220,500	199,500	21,000	11%
TOTAL FAREBOX REVENUE	10.1%	948,500	979,500	(31,000)	-3.2%
PARATRANSIT/ID FEES	0.0%	300	300	-	0%
INVESTMENT INCOME	0.0%	4,000	4,000	-	0%
SALE OF EQUIPMENT	0.0%	-	-	-	0%
BUS ADVERTISING	1.2%	110,000	110,000	-	0%
INTERCITY BUS COMMISSION	0.1%	6,000	6,000	-	0%
NON-TRANS - VENDING MACHINES	0.0%	3,000	3,000	-	0%
NON-TRANS - SALE OF SCRAP	0.0%	1,800	1,800	-	0%
NON-TRANS - PAYPHONE	0.0%	-	-	-	0%
STORAGE LOCKER TOKENS	0.0%	-	-	-	0%
FEDERAL OPERATING ASSISTANCE	28.0%	2,634,735	2,833,013	(198,278)	-7%
STATE OPERATING ASSISTANCE	28.0%	2,634,735	2,833,013	(198,278)	-7%
RAZ PASS\UWGB\IST NORBERT	0.0%	-	-	-	0%
VILLAGE OF ALLOUEZ	1.8%	171,001	154,274	16,727	11%
VILLAGE OF ASHWAUBENON	1.8%	167,119	159,334	7,785	5%
VILLAGE OF BELLEVUE	1.8%	172,439	169,555	2,884	2%
CITY OF DEPERE	1.9%	181,509	182,087	(578)	0%
CITY OF GREEN BAY	22.8%	2,140,762	1,934,650	206,113	11%
SECTION 5310 PROGRAM ADMIN / 85.21 MM	0.0%	-	-	-	0%

ACCOUNT DESCRIPTION	% 2026 Budget	2026 Budget	2025 Budget	Difference	% Change
CLOTHING-EMPL PORTION	0.0%	-	-	-	0%
INCIDENTAL USAGE FEE	0.4%	33,864	32,904	960	
PARTNERSHIP CONTRIBUTION	2.1%	200,004	200,004	-	0%
MISC REVENUE	0.0%	-	-	-	0%
TOTAL REVENUE	100.0%	9,409,768	9,603,432	(193,665)	-2.0%
Total Direct Operating Revenue		1,073,600	1,100,600	(27,000)	-2.5%
TOTAL SALARIES	28.3%	2,666,015	2,562,518	103,496	4.0%
TOTAL SALARIES	0.0%	-	-	-	0.0%
TOTAL OVERTIME	2.3%	220,597	202,920	17,677	8.7%
TOTAL VACATION	1.9%	180,542	171,148	9,394	5.5%
TOTAL HOLIDAY	1.4%	128,433	122,403	6,030	4.9%
TOTAL PERSONAL	0.4%	38,720	34,972	3,748	10.7%
TOTAL FUNERAL LEAVE	0.0%	-	-	-	0.0%
TOTAL SICK	1.8%	165,825	159,889	5,936	3.7%
TOTAL UNEMPLOYMENT	0.1%	6,000	6,000	-	0.0%
TOTAL HEALTH INSURANCE	4.9%	464,530	537,787	(73,257)	-13.6%
TOTAL DENTAL INSURANCE	0.4%	37,480	39,448	(1,968)	-5.0%
TOTAL LIFE INSURANCE	0.0%	3,506	3,742	(236)	-6.3%
TOTAL LEVY SUPPORTED HEALTH	0.0%	-	-	-	0.0%
TOTAL SOCIAL SECURITY	2.2%	204,470	195,838	8,632	4.4%
TOTAL MEDICARE	0.5%	47,836	45,821	2,015	4.4%
TOTAL WORKER COMPENSATION	0.6%	56,286	76,537	(20,251)	-26.5%
TOTAL PENSIONS	4.7%	439,425	419,437	19,988	4.8%
TOTAL CAR ALLOWANCE	0.0%	-	-	-	0.0%
TOTAL CLOTHING ALLOWANCE	0.2%	14,670	14,625	45	0.3%
TOTAL EMPLOYEE ALLOWANCES	0.0%	450	800	(350)	-43.8%
TOTAL OTHER FRINGE BENEFITS	0.0%	2,244	2,244	-	0.0%
TOTAL TRAINING & TRAVEL	0.4%	36,148	26,500	9,648	36.4%
TOTAL DUES, LICENSES, SUBSCRIPTIONS	0.2%	18,950	17,580	1,370	7.8%

ACCOUNT DESCRIPTION	% 2026 Budget	2026 Budget	2025 Budget	Difference	% Change
TOTAL EMPLOYMENT RELATED EXPENSES	0.2%	19,200	27,025	(7,825)	-29.0%
TOTAL SERVICES	4.5%	422,153	403,140	19,013	4.7%
TOTAL PROMOTIONAL	0.2%	15,750	21,000	(5,250)	-25.0%
TOTAL MICROTRANSIT SERVICES	24.7%	2,321,480	2,070,923	250,556	12.1%
TOTAL PARATRANSIT SERVICES	6.1%	578,438	1,018,372	(439,935)	-43.2%
TOTAL FUEL	6.0%	566,382	645,578	(79,196)	-12.3%
TOTAL TIRES & TUBES	0.4%	35,500	50,000	(14,500)	-29.0%
TOTAL MATERIALS & SUPPLIES	1.0%	94,800	94,400	400	0.4%
TOTAL BUILDING & EQUIPMENT	2.3%	216,000	195,000	21,000	10.8%
TOTAL BUILDING REPAIRS	0.3%	30,000	35,000	(5,000)	-14.3%
TOTAL PAVE CONST (SHELTER PADS)	0.0%	2,000	3,000	(1,000)	-33.3%
LANDSCAPING/SITE RESTORATION	0.0%	2,891	600	2,291	381.8%
TOTAL ELECTRIC	1.1%	103,884	87,500	16,384	18.7%
TOTAL GAS	0.7%	70,047	125,000	(54,953)	-44.0%
TOTAL PHONE/CELLULAR SERVICE	0.2%	21,848	18,600	3,248	17.5%
TOTAL WATER	0.0%	3,405	2,883	522	18.1%
TOTAL SEWER	0.1%	6,568	6,373	195	3.1%
TOTAL INSURANCE	1.7%	164,256	158,827	5,429	3.4%
EV CHARGING EXCISE TAX	0.0%	3,040	-	3,040	0.0%
CASH OVER/SHORT	0.0%	-	-	-	0.0%
TOTAL OPERATING EXPENSES	100.0%	9,409,768	9,603,432	(193,665)	-2.0%



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

AGENDA ITEM # D.3

Presentation: Of the Coordinated Public Transit - Human Services Transportation Plan for Brown County, by Brown County Planning Commission/MPO staff.

BACKGROUND

Lisa J. Conard, Principal Planner of Brown County Planning Commission/Green Bay MPO will present the Coordinated Public Transit - Human Services Transportation Plan for Brown County, by Brown County Planning Commission/Green Bay Metropolitan Planning Organization (MPO).

RECOMMENDATION

Receive and place on file.

FISCAL IMPACT

ATTACHMENTS

- I. Coordinated Public Transit-Human Services Transportation Plan Final 12092025



Coordinated Public Transit - Human Services Transportation Plan 2026 - 2030

Brown County, WI



Brown County Planning Commission/Green Bay MPO
December 2025

The preparation of this report has been financed in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.



U.S. Department of Transportation
Federal Highway Administration



U.S. Department of Transportation
Federal Transit Administration



This report was prepared by:

Brown County Planning Commission/Green Bay MPO

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Ker Vang, Senior Planner
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The Brown County Planning Commission/Green Bay Metropolitan Planning Organization (MPO) for the Green Bay Metropolitan Planning Area invites you to follow us on:



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Chapter 1 - Introduction

Federal and State Requirements

The human services transportation provisions of the federal Infrastructure Investment and Jobs Act (IIJA) aim to improve transportation services for seniors, individuals with disabilities, and low-income individuals by ensuring that communities coordinate transportation resources provided through multiple federal programs. Coordination will enhance transportation access, minimize duplication of services, and facilitate the most appropriate cost-effective transportation possible with available resources. To express these goals, the county is required to publish a locally developed *Coordinated Public Transit-Human Services Transportation Plan*.

Federal law requires that the county *Coordinated Public Transit-Human Services Transportation Plan* identify an approved program of projects prior to distribution of funds from the Federal Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities Program.

The Federal Section 5310 program provides funding for transportation related services and equipment that enhanced the mobility of seniors and people with disabilities. The Wisconsin Department of Transportation (WisDOT) manages the program on behalf of the Federal Transit Administration. However, the four urbanized areas in Wisconsin that exceed 200,000 people, including the Green Bay Urbanized Area, are required to administer the program locally. The Brown County Planning Commission/Metropolitan Planning Organization (MPO) is the entity designated with project approval authority for the Green Bay Urbanized Area.

In addition, the Wisconsin Department of Transportation (WisDOT) has required or recommended the following nine items be included in the plan. They include:

1. County Meeting Invitation List
2. County Meeting Participant List
3. Copy of the newspaper *Notice of Public Comment Period and Meeting*
4. County Meeting Flyer
5. County Meeting Record
6. County Inventory of Transportation Programs and Services
7. County Coordination & Assessment Action Plan
8. County List of Approved Projects for Section 5310
9. County Meeting Evaluation and Summary

All the nine items above are included in the plan.

Participation Process

Federal law also requires that the *Coordinated Public Transit-Human Service Transportation Plan* be developed through a local process that includes representatives from public and private transportation providers, human service agencies, interested parties, and the general public.

WisDOT has developed a county meeting process to comply with this requirement. In the case of Brown County, the Green Bay Metropolitan Planning Organization (MPO) was chosen to coordinate the project, conduct meetings, and develop the final report. The Green Bay MPO was chosen because staff are currently responsible for reviewing federal and state funded program applications, need to be aware of and knowledgeable of transit programs and funding streams in each county, and is an independent and objective entity.

Brown County Planning Commission/Green Bay MPO staff developed a list of potential representatives using WisDOT endorsed guidelines and invited them to participate and provide input in the county meeting. The following documents are found in the appendences:

- Letter of Invitation to Participate - Appendix A
- List of Brown County Invitees - Appendix B
- Brown County Meeting Agenda - Appendix C
- Brown County Meeting Flyer - Appendix D
- Notice of Public Meeting – Appendix F

In addition, Brown County Planning Commission/Green Bay MPO staff established a 30-day public comment period.

Meeting Record

The Brown County meeting was held on September 8, 2025. The county meeting participants are listed below.

Brown County Meeting Participants List

Name	Agency
Amy Hoyer	Cerebral Palsy
Andrea Vlach	Brown County Mobility Coordinator/Green Bay Metro
Ben Krumenauer	Village of Bellevue
Brian Rickert	Village of Ashwaubenon
Christel Giesen	ADRC of Brown County
Denise Feliciano	Curative Connections
Erik Pritzl	Brown County Health and Human Services
Evangeline Trezan	R&R
Frank Ingram	Citizen
Jim Picard	ADRC Board of Directors
Joe Pietrek	Via Transportation
Ker Vang	Brown County Planning Commission/Green Bay MPO
Lisa Conard	Brown County Planning Commission/Green Bay MPO
Mason Shea	Brown County Planning Commission/Green Bay MPO
Micheal Conley-Kuhagen	Green Bay Metro Transit Commission
Sandy Popp	Options for Independent Living
Tina Whetung	Curative Connections

Federal and State Funding Programs

Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities

This program is intended to enhance the mobility of seniors and persons with disabilities by providing funds for programs to serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services. This program consolidated two SAFETEA-LU programs: Section 5317 – New Freedom and Section 5310 – Elderly and Disabled Capital Assistance. The federal share for capital projects is 80% with a required 20% non-federal match. The federal share for operating projects is 50% of the net deficit.

A list of other federal funding programs is in Appendix I.

State of Wisconsin Section 85.21 Specialized Transportation Assistance Program for Counties

Brown County receives a Specialized Transportation Assistance Program for Counties award each year. Section 85.21 provides counties with financial assistance to provide transportation to seniors and individuals with disabilities. Brown County will continue to use Section 85.21 funds to offset the cost of providing transportation services to seniors and individuals with disabilities in Brown County.

The Transportation Coordinating Committee (TCC) will review all submitted projects each year with recommendations from Green Bay MPO staff and final award and approval of projects by the Brown County Planning Commission.

Chapter 2 – Demographic Profile of Targeted Population

Senior Population

The U.S. Census defines senior citizen as 65 years of age or older. However, some programs may define and offer services to individuals who are 50, 55, or 60 years of age or older.

According to the 2023 ACS 5-Year Estimates, there is a total population of 269,425 people in Brown County. Approximately, 58,961 people are 60 or older and approximately, 42,792 people are 65 years and over.

Individuals with Disabilities Population

The definition used to define individuals with disabilities is:

Individuals who, because of any temporary or permanent physical or mental condition or institutional residence, are unable, without special facilities or special planning or design, to use available transportation facilities and services as effectively as persons who are not so affected.

In Brown County, 31,016 people have a disability according to the 2023 ACS 5-Year Estimates. Of those, 15,741 are male and 15,275 are female. The table below shows the population of disability by age group.

Population of Disability by Age Group

Age 17 and under	Age 18 – 64	Age 65 and older
2,751	16,780	11,485

Source: 2023 ACS 5-Year Estimates

Low-Income Individuals

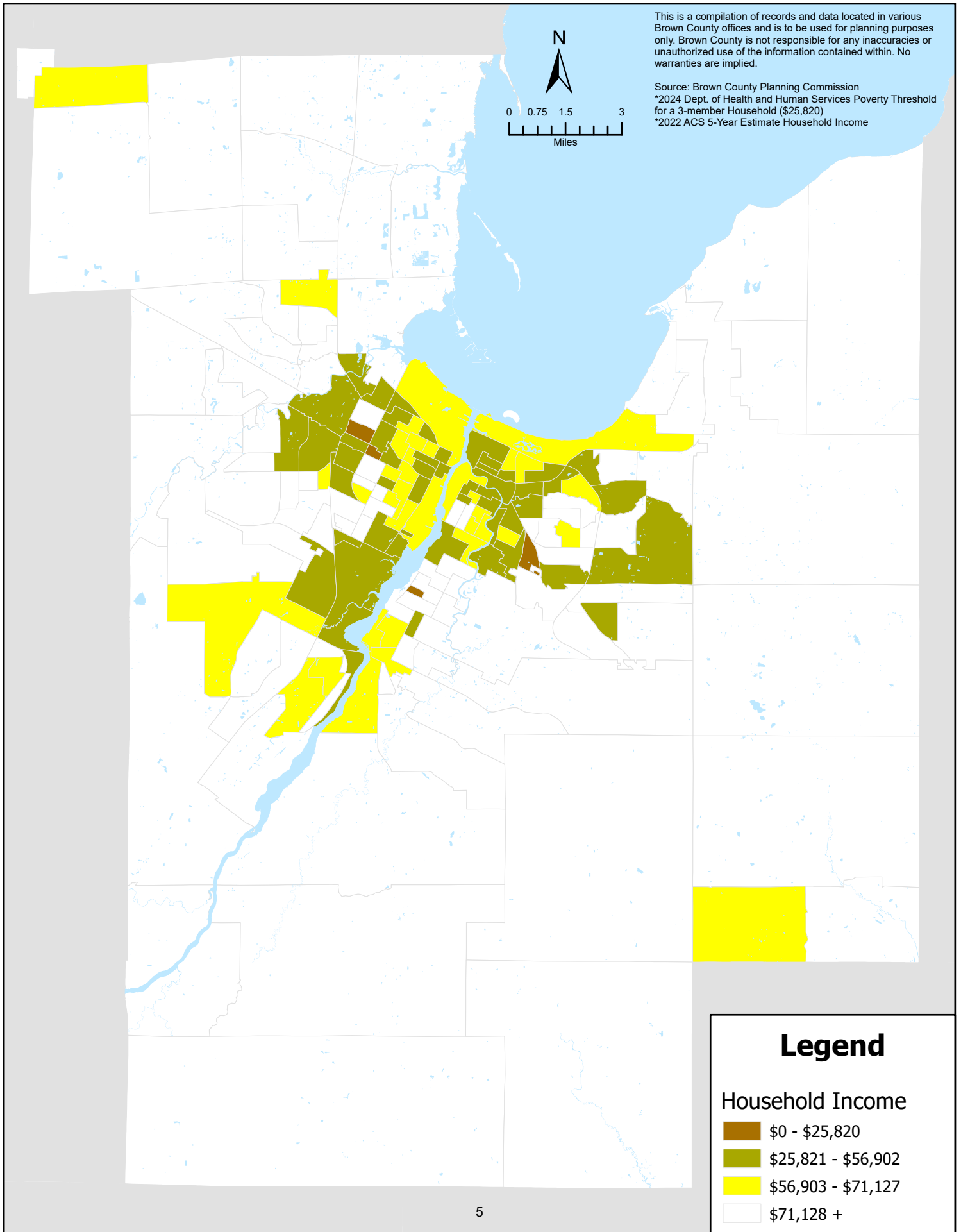
The US Census defines a low income individual as one whose household income is 80% of the median household income for the area.

For this exercise, persons living in poverty are also identified. A person is considered living in poverty when they live in a household that has an income at or below guidelines set by the Department of Health and Human Services. The guidelines suggest that a person living in a three-person household with an income at or below \$25,820 is considered living in poverty according to the US Department of Health and Human Services 2024 Poverty Guidelines.

In Brown County, 25,754 people live below the poverty level. The median household income in Brown County is \$71,128. Therefore, low income households are those with an income of \$56,902 or less. The map on the next page depicts household income by census block groups.

Household Income by Census Block Group

Brown County, WI



Chapter 3 – Transportation Providers

Inventory of Public Transit - Human Services Transportation Services

Green Bay Metro

The Green Bay Metro Transportation Center is located at 901 University Avenue in Green Bay. Passengers benefit from an indoor waiting area, information counter, bus arrival/departure boards, vending machines, and public restrooms. Outside, a large canopy covers many bus stalls to protect passengers from falling rain and snow. In addition, each bus route has a designated stall. (See 2nd photo to the right)



Fixed Route and Microtransit Service

Green Bay Metro operates 11 full-service bus routes, three limited-service (excluding game-day service) bus routes, and microtransit in the Green Bay area (see map on the next page). Services are provided to the cities of Green Bay and De Pere and the villages of Allouez, Ashwaubenon, and Bellevue. Service is provided Monday through Saturday. Service is not provided on Sunday; however, four Game-Day routes operate during all Packers home games.



Microtransit is an on-demand transportation service that provides highly flexible scheduling using app-based technologies on vehicles shared with other passengers. Microtransit offers service in areas where fixed route service is not warranted. Microtransit provides real-time information that allows passengers to coordinate seamless transfers between microtransit vehicles and fixed route buses at designated transfer points. Green Bay Metro contracts with Via to provide this service.

The hours of operation of Green Bay Metro fixed route system, microtransit and paratransit services are shown on the following pages.

Hours of Operation:

Monday – Friday:

Fixed route, Microtransit Daytime Zone and Paratransit
 Microtransit All Zone (Include Daytime Zone)

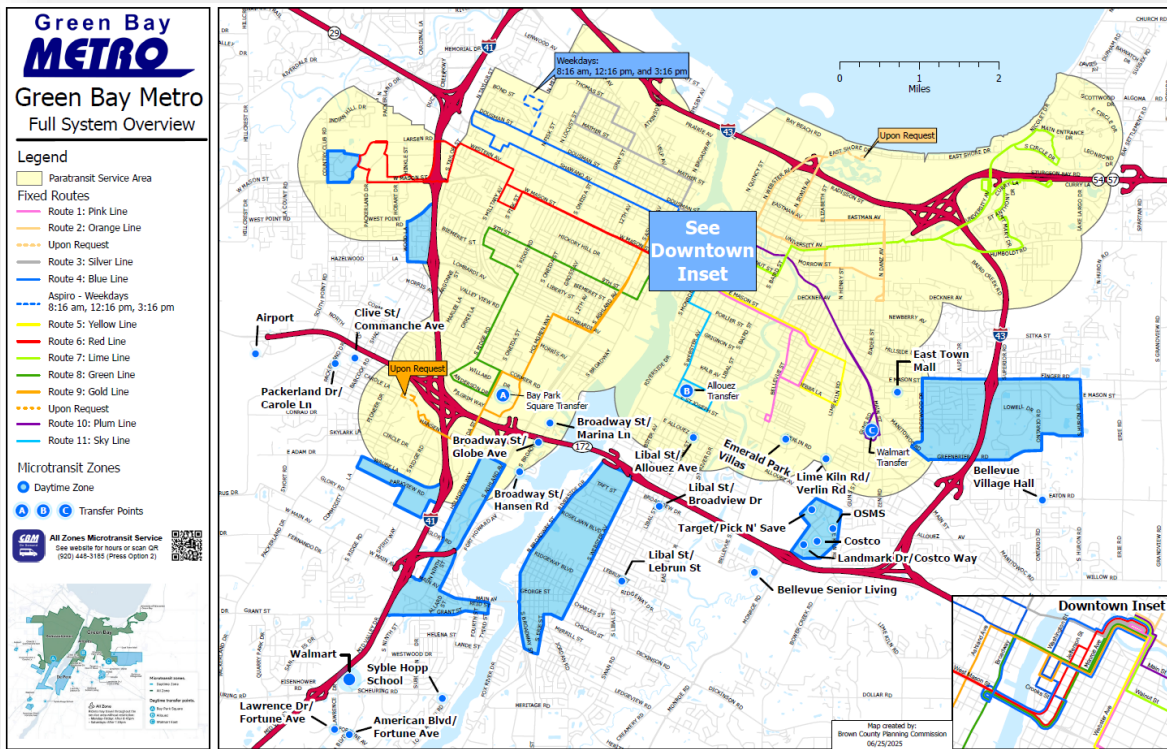
5:15am – 6:45pm
 6:45pm – 11:30pm

Saturday:

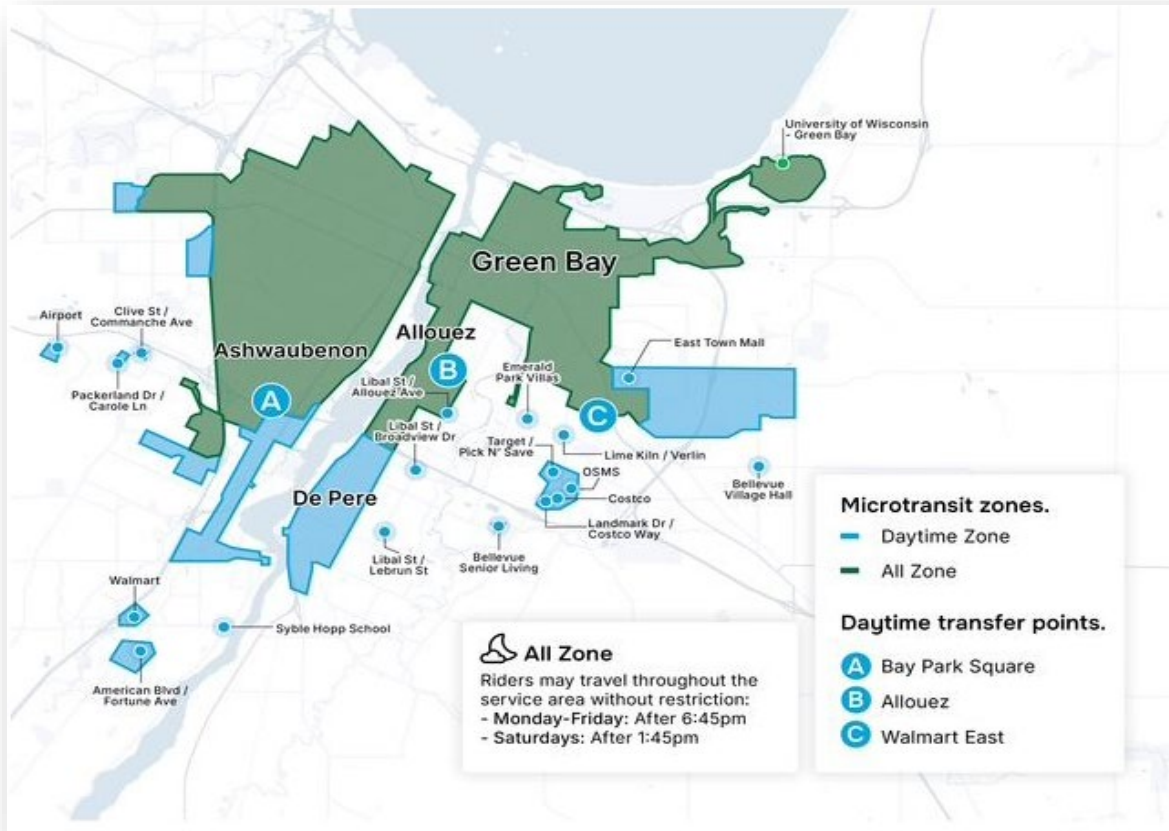
Fixed route and Microtransit Daytime Zone and Paratransit
 Microtransit All Zone (Include Daytime Zone)

7:45am – 1:45pm
 1:45pm – 7:45pm

**Green Bay Metro
 Full-Service Routes with Paratransit Boundary (shaded in yellow)**



Microtransit All Zones (Include Daytime Zone)



Fixed Route and Microtransit Service Fares

The current fare structure is as follows:

Green Bay Metro Fares for 2025

Fare Category	Cash- No Transfer	Day Pass	30-Day Pass
Adult	\$2.00	\$4.00	\$41.00
Student (K-12)	\$1.50	\$3.00	\$28.00
Reduced Fare	\$1.00	\$2.00	\$31.00

Paratransit Program

Paratransit is an alternative to the fixed route Metro system. It is intended for people who cannot be served by Metro's fixed route buses due to disabilities. Service is more flexible in terms of scheduling and routing, is offered on a demand/response basis, and is usually provided by low-capacity vehicles, such as vans. Paratransit is meant to be complementary to the fixed route system in terms of service area, service days and hours, and cost.

The Americans with Disabilities Act (ADA) became law on July 26, 1990. The law is intended to provide equal access rights for people with disabilities in the areas of employment, public services, public transportation, private accommodations, and

telecommunications. The law requires recipients of Federal Transportation Administration (FTA) funds (like Green Bay Metro) to prepare a program for providing transportation services to people with disabilities by using both lift-equipped fixed route service and complementary paratransit service. Individuals are eligible to use ADA public transportation service or paratransit if they satisfy disability standards established by the ADA.

Paratransit services are provided to individuals with qualifying disabilities to the cities of Green Bay and De Pere and the villages of Allouez, Ashwaubenon, and Bellevue within 3/4 mile of the full-service fixed routes. Service hours are the same as fixed route and microtransit daytime service. Paratransit riders can contact the Mobility Coordinator of Brown County at (920)-448-3450 with questions about paratransit service.

Paratransit Provider

Green Bay Metro currently contracts with a private transportation company, Via, to provide this service.

Vehicle used by Via for Paratransit Service



Paratransit Fares

Origin to Destination. As required by law, the origin to destination fare is based on twice the adult fixed route cash fare.

Agency Trip. An agency is defined as an organization that serves persons who qualify for human service- or transportation-related programs or services due to disabilities, income, or advanced age. Many paratransit clients receive services/support via a local human service agency, including funds for offsetting the cost of transportation. Many transit systems have implemented an agency rate. Agency rates vary and some systems charge the passenger the full cost of providing a qualifying trip.

Paratransit Fares

Fare Category	Passenger Cost per Trip
Origin to Destination	\$4.00
Agency Trip	\$21.00

LIFT Program

The Low-Income Fare Trips (LIFT) program is designed to provide eligible riders with up to four day passes per month to assist with their transportation needs. Riders must apply and passes are available on a first come, first served bases. For application and eligibility, go to www.greenbaywi.gov/1247/LIFT-Program.

Curative Connections Specialized Transportation Service

Curative Connections provides transportation services to individuals over 60 years of age and individuals with disabilities in all of Brown County.

The program offers a door-to-door service and provides rides for medical, nutrition, employment, education, and social trips. In 2024, a total of 48,248 one-way trips were provided to residents 60 years of age and individuals with disabilities in Brown County.

Transportation is provided in automobiles, accessible mini-vans, and accessible buses. Examples of vehicles used are shown to the right.

Curative Connections Vehicles

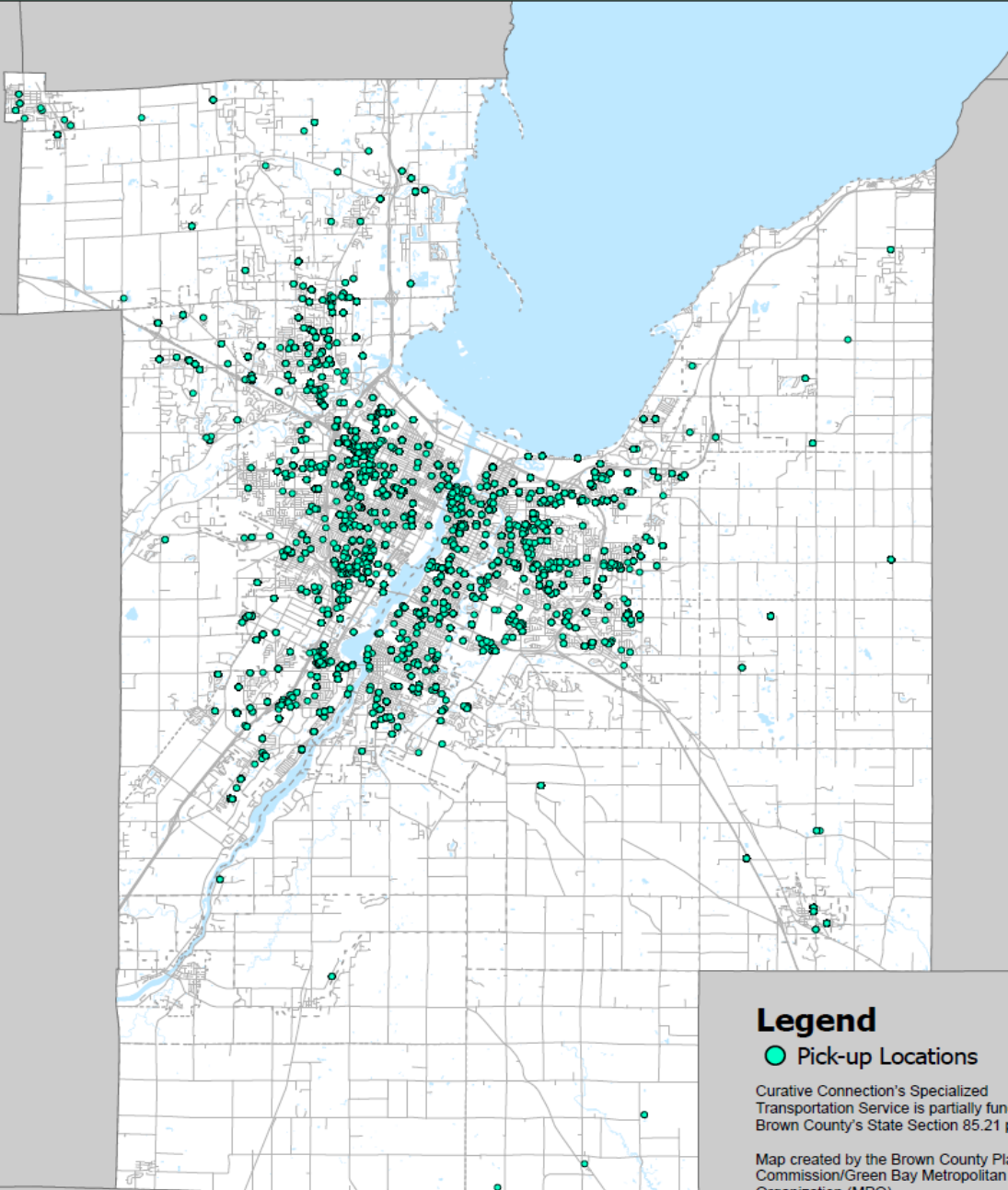


Funding for the operation and capital equipment for Curative's program is provided by the State Section 85.21 program, Federal Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program, client fares, and donations. The program is supported with volunteer and paid drivers.

Service is provided Monday through Friday from 7:30 a.m. to 4:30 p.m. The cost is \$5.00 per person for a one-way trip and \$21.85 per person for a one-way agency trip.

A map identifying the number of one-way trips provided by Curative Connections in 2024 for each community is shown on the next page.

Curative Connections Specialized Transportation Service for Seniors and Individuals with Disabilities 47,684 One-Way Trips Provided in 2024



Top Pick-up Locations

Curative Connections (2900 Curry Ln)	7,541	Aspiro (1673 Dousman St)	925
Curative Connections Family Center (1538 Western Ave)	1,173	Aurora/Greenbrier (2845 Greenbrier Rd)	610
Nicolet Terrace Housing (850 Morning Glory Ln)	1,023	Parkview Properties Inc (1331 Bellevue St)	559

Pick-up Location by Municipality

City of Green Bay	25,903	Village of Hobart	687	Town of Eaton	76	Town of Ledgeview	837
City of De Pere	4,721	Village of Howard	4,053	Town of Glenmore	78	Town of Morrison	4
Village of Allouez	2,362	Village of Pulaski	53	Town of Green Bay	10	Town of New Denmark	150
Village of Ashwaubenon	4,210	Village of Suamico	413	Town of Holland	0	Town of Pittsfield	18
Village of Bellevue	3,200	Village of Wrightstown	0	Town of Humboldt	165	Town of Rockland	5
Village of Denmark	284	Village of Greenleaf	7	Town of Lawrence	429	Town of Scott	19
						Town of Wrightstown	0

Non-Emergency Medical Transportation (NEMT) service provided by the State of Wisconsin Department of Health Services (DHS)

Non-emergency medical transportation may be provided to individuals enrolled in one of the following programs:

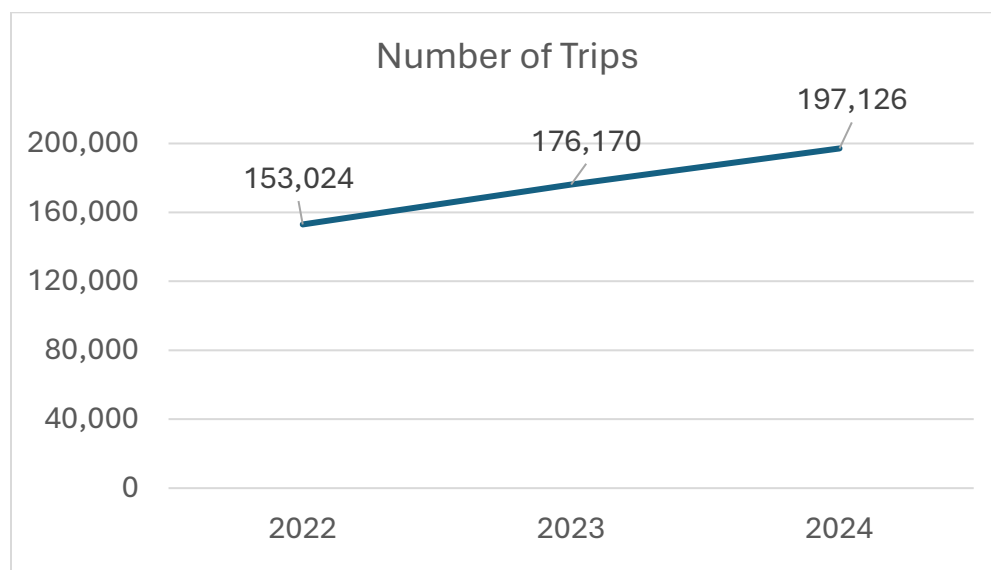
- Wisconsin Medicaid
- BadgerCare Plus (including Express Enrollment)
- Family Planning Only Services
- Tuberculosis-Related Services-Only Benefit
- IRIS (Include, Respect, I Self Direct)

Transportation is arranged and scheduled through Medical Transportation Management (MTM), Inc. Wisconsin’s non-emergency medical transportation manager. MTM may offer mileage reimbursement, a public transportation (bus) fare, or hire a private-for-profit transportation company to provide the service. Vehicles that can accommodate mobility devices are available to those who need them. The service is considered shared ride meaning an individual may share a ride with someone else who may have the same general origin and/or destination.



DHS defines the service as “last resort”. Therefore, if a neighbor, friend, or relative can provide a ride to the appointment, the individual is not eligible to receive this service.

The following graph shows the number of trips provided by MTM from 2022-2024 for Brown County residents.



DHS also published data such as program enrollment, substantiated complaints, and reservation line hold and response times on their website. The data can be found at www.dhs.wisconsin.gov/nemt/reports.htm.

The Oneida Nation

Oneida Public Transit

Oneida Public Transit provides on-demand response service using small buses and vans. Hours of operation is 5a.m.– 8:00p.m. Monday-Friday. The service area primarily consists of the 65,400-acre Oneida Reservation. However, when necessary, Oneida Transit will transport seniors to medical and other appointments outside of tribal boundaries. Oneida Public Transit is a service provided for the Oneida Community and the general public.



Oneida Transit Fares

Fare Category	Cost
7 Years old & Under with an adult	Free
Student (K-12)	\$1.00
Student/Adult College ID	\$1.00
Adult (19 years – 54 years)	\$1.50
Elders (55+ Years)	Free
Persons with disabilities	\$1.00 One-way \$1.50 Round-trip

Oneida Tribe Elder Services

Oneida Tribe Elder Services provides transportation for seniors to congregate meal sites, program activities, banking, and shopping. Monthly bus passes are also given to working elders for transportation needs.

Disabled American Veterans (DAV)

The DAV is a non-profit service organization for veterans helping veterans.



The DAV Green Bay office provides transportation to American veterans traveling to and from Veterans Administration (VA) clinics throughout Wisconsin, including the Milo C. Huempfer Community Based Outpatient Clinic located in Green Bay. The DAV operates its own vehicles, and the program is supported by a volunteer transportation coordinator and drivers.

Social Network

Seniors and individuals with disabilities often rely on friends, family, and neighbors to meet some or all of their transportation needs.

Other Transportation Services

In Brown County, there are many agencies that provide transportation services for their clients. Some agencies have programs that educate and train seniors and individuals with disabilities to use motorized and non-motorized equipment for transportation purposes. These agencies require vehicle replacement in a timely manner in order to be able to serve their clients.

Brown County Health and Human Services

This service provides an individualized door-to-door van service for seniors and disabled Brown County consumers. Trips are targeted to facilitate travel to medical, day service, and day treatment settings for Brown County Human Services consumers who are unable to independently use Metro's fixed route system or live outside of the Metro service area.

Staff use county vehicles to transport clients to appointments. Bus passes are also provided to clients who can ride the bus.

Salvation Army

The Salvation Army provides a limited amount of transportation services for seniors and individuals with disabilities using paid staff and volunteer drivers. Vehicles are scheduled to stop at a grocery store, bank, pharmacy, post office, and restaurant. Service is available several times per month on both the east and west sides of the Green Bay area. Transportation services are also provided to seniors to attend programs and activities at the Salvation Army facility located at 626 Union Court.

Syble Hopp School

Syble Hopp is a public school that provides educational programming to meet the needs of children with disabilities between the ages of three to a student's twenty-first birthday residing in Brown County. Students that participate in the Community Based Instruction (CBI) program are transported into the community to experience many different environments and activities. Students learn functional skills within the natural environment in different communities. This help prepare students for the time when they no longer receive services from Syble Hopp and to provide less restrictions and more independence as students age.

Syble Hopp students also use Green Bay Metro public transit services as well as the school's fleet vehicles.

Aspiro

Aspiro's transportation services enhance the lives of people with disabilities by providing a connection to their community, exploring career opportunities, volunteering, providing recreational opportunities and more. In 2024, approximately 360 clients participated in Aspiro's Day Services and Building Full Lives programs. Aspiro provides transportation service for their participants daily. Clients of Aspiro also use Green Bay Metro services to both their facilities.

Fort Howard Apartment

Fort Howard Apartment is a senior housing facility in the City of Green Bay. Transportation service is provided to residents for outings, recreational activities, and weekly shopping.

Casa Alba Melanie

Casa Alba Melanie is a Hispanic resource center that provides information and referral to their clients. Referrals are made to prospective employers, medical/dental services, financial consulting and other local agencies. Casa Alba Melanie staff and volunteers also provide transportation service for participants of their senior program. Seniors are transported to activity once a week on Friday and occasionally on the weekend.

Cycling Programs for Seniors and Individuals with Disabilities

Options for Independent Living

Options for Independent Living's adaptive program is an equipment loan program for individuals with disabilities. Clients use the equipment to access and participate in activities. There is no cost to borrow equipment from the program. Before equipment is loaned, qualified participants are trained to use the equipment.



Oneida Adventures

Oneida Adventures provides outdoor and indoor programming activities for tribal members. Oneida Adventures has expanded its programming to include senior riders. Seniors have the opportunity to ride tricycles along with other cyclists of different ages.

Staff educates and trains beginners and returning cyclists on biking rules, safety and techniques. These skills are beneficial to participants as they can utilize them in their daily transportation needs.

Brown County Mobility Management Program

What is Mobility Management? As defined in FTA Circular 9070.1: "Mobility Management: Consists of short-range planning and management activities and projects for improving coordination among public transportation and other transportation service providers carried out by a recipient or subrecipient through an agreement entered into with a person, including a government entity, under 49 U.S.C. Chapter 53 (other than Section 5309). Mobility management does not include operating public transportation services."



**Mobility Management
of Brown County**
"Creating Independence"

The Brown County Mobility Management Program was established in 2016 and is housed in the Green Bay Metro offices at 901 University Avenue, Green Bay. Funding for the Mobility Coordinator position is provided by Federal Section 5310 funds.

The primary function of the Mobility Coordinator is to:

- Build coordination among existing public transportation providers and other transportation service providers with the result of expanding the availability and improving the quality of services.
- Increase freedom and independence of seniors, people with disabilities, and low-income individuals by increasing knowledge of transportation options.
- Work to understand, advocate, and assist customers in finding appropriate, affordable, and accessible transportation from a network of service providers.
- Offer one-on-one travel training services at no cost.
- Manage Green Bay Metro's new LIFT program. The program allows low-income individuals to apply for and receive up to four free day passes per month to be used on Green Bay Metro's fixed route bus and microtransit services.
- Maintain a Transportation Options & Resources List which is updated on a regular basis.

Additional information regarding the Mobility Management Program can be found at: www.greenbaywi.gov/368/Mobility-Management-Program

Inventory of Private Transportation Services

Private Transportation Providers

The City of Green Bay requires private transportation operators to be licensed when operating in the city. Some are licensed and listed below. Many private companies also operate in the area without a licensing credential.

Company	Address
North Central Caravans LLC	931 10 th Ave, Antigo WI 54409

Uber and other Transportation Network Companies (TNCs)

TNC drivers use their own vehicles. Although TNCs can be less expensive than taxis, this service can still be cost prohibitive for many people.

Intercity Bus Services

Intercity bus service is available to and from Brown County. Most services offer discounts for seniors and people with disabilities and rates vary. These services are listed and discussed on the next page.

2025 Local Intercity Bus Service Frequency

Service	Provider	Trips per Sunday	Trips per Monday	Trips per Tuesday	Trips per Wednesday	Trips per Thursday	Trips per Friday	Trips per Saturday
Green Bay - Madison	Coach USA/Megabus	1	1	1	1	1	1	1
Green Bay - Minneapolis	Coach USA/Megabus	1	1	1	1	1	1	1
Green Bay - Milwaukee	Indian Trails, Coach USA/Megabus, & FlixBus (formerly Greyhound)	3	3	3	2	2	3	3
Green Bay - Hancock, MI	Indian Trails	1	1	1	1	1	1	1
Green Bay - Keshena	Menominee Bus	0	3	3	3	3	3	0

Coach USA/Megabus

- Provides service between Madison and Green Bay with stops including Columbus, Beaver Dam, Waupun, Fond du Lac, Oshkosh, and Appleton. Routing occurs on US 151 and I-41. This service is operated by Van Galder.
- Provides service between Milwaukee and Minneapolis (MN) with stops including Sheboygan, Manitowoc, Green Bay, Shawano, Wausau, Eau Claire, Menomonie, and St. Paul (MN). Routing occurs on I-43 and STH 29. This service is operated by Wisconsin Coach Lines.

FlixBus (formerly Greyhound)

- Provides service between Green Bay and Milwaukee along the I-41 corridor with scheduled stops in Appleton, Oshkosh, and Fond du Lac.

Indian Trails

- Provides service between Hancock (MI) and Milwaukee via Green Bay. Routing occurs on I-43.

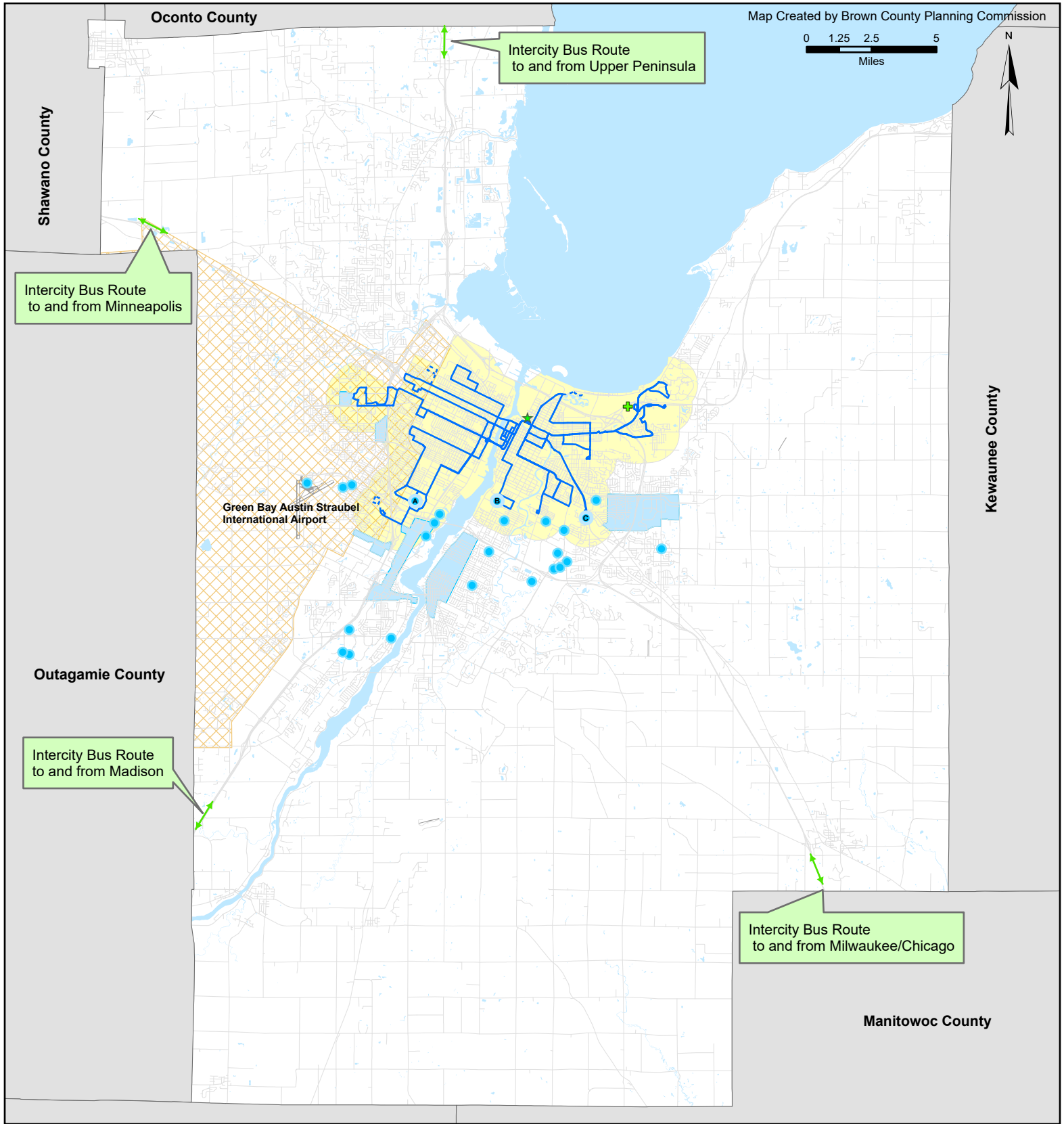
Menominee Tribe











- Provides a transportation route between Keshena and Green Bay via STH 29.

Below is a matrix showing the available transportation services in each community in Brown County. A map showing the service area of each transportation provider is on the next page.

Community	Curative Connections	Taxi and TNCs	MTM/Veyo	Green Bay Metro Transit	Oneida Transit	Intercity Bus Routes
City of De Pere	✓	✓	✓	✓	✗	✗
City of Green Bay	✓	✓	✓	✓	✓	✓
Village of Allouez	✓	✓	✓	✓	✗	✗
Village of Ashwaubenon	✓	✓	✓	✓	✗	✗
Village of Bellevue	✓	✓	✓	✓	✗	✗
Village of Denmark	✓	✓	✓	✗	✗	✗
Village of Greenleaf	✓	✓	✓	✗	✗	✗
Village of Hobart	✓	✓	✓	✗	✓	✗
Village of Howard	✓	✓	✓	✗	✗	✗
Village of Pulaski	✓	✓	✓	✗	✗	✗
Village of Suamico	✓	✓	✓	✗	✗	✗
Village of Wrightstown	✓	✓	✓	✗	✗	✗
Town of Eaton	✓	✓	✓	✗	✗	✗
Town of Glenmore	✓	✓	✓	✗	✗	✗
Town of Green Bay	✓	✓	✓	✗	✗	✗
Town of Holland	✓	✓	✓	✗	✗	✗
Town of Humboldt	✓	✓	✓	✗	✗	✗
Town of Lawrence	✓	✓	✓	✗	✗	✗
Town of Morrison	✓	✓	✓	✗	✗	✗
Town of New Denmark	✓	✓	✓	✗	✗	✗
Town of Pittsfield	✓	✓	✓	✗	✗	✗
Town of Rockland	✓	✓	✓	✗	✗	✗
Town of Scott	✓	✓	✓	✗	✗	✗
Town of Wrightstown	✓	✓	✓	✗	✗	✗

Transportation Services in Brown County August 2025



-  Green Bay Metro Transportation Center/ Intercity Bus Services
-  Green Bay Metro Fixed Bus Routes
-  Green Bay Metro Microtransit Daytime Zone
-  Transfer Points
-  Green Bay Metro Paratransit Services
-  Oneida Public Transit Service Area
-  VA Clinic - The Department of Veteran Affairs (DVA) will transport veterans from a 20 miles radius from the Veteran's clinic
-  Curative Connections Transportation Program - all of Brown County
-  Wisconsin Medicaid/BadgerCare Service (MTM/Veyo) - all of Brown County
-  Private-for-Profit - Taxis and TNCs (Uber)

Chapter 4 – Action Plan

Process

The 2026 Action Plan was developed by county meeting participants with assistance from Brown County Planning Commission/Green Bay MPO staff. County meeting participants were asked to identify:

- Needs and gaps in transportation services
- Possible solutions to the needs and gaps
- Persons or entities responsible for addressing needs and gaps
- A timeline for implementation
- Roadblocks to implementation

Action Plan

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Continue holding quarterly meetings of the Brown County Transportation Coordinating Committee (TCC).</p>	<p>Brown County Planning Commission/MPO</p>	<p><u>Ongoing</u>: TCC members collaborate & share information on available services, assist in resolving client/provider issues, & provide advocacy on behalf of seniors & individuals with disabilities who require specialized transportation services.</p> <p><u>Ongoing</u>: The TCC reviews and makes recommendations regarding the County's annual State 85.21 application and reviews and recommends projects funded through the Federal Section 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Program.</p>	<p>None.</p>
<p>Transportation as a Need* – The Aging & Disability Resource Center (ADRC) of Brown County's Plan on Aging cites transportation as a need that should be addressed. Transportation is mentioned at every listening session, planning event, & survey conducted by the ADRC staff.</p> <p><small>*Source: ADRC of Brown County Aging Plan 2025-2027</small></p>	<p>None identified</p>	<p>None identified</p>	<p>Limited funding.</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Delay or prevent the need for specialized transportation services through travel training.</p> <p>Improve access to information and increase awareness of transportation options.</p>	<p>Brown County Mobility Management Program and others.</p>	<p><u>Ongoing</u>: The Mobility Coordinator for Brown County offers one-on-one travel training for all individuals including those using mobility devices.</p> <p>Annual update of transportation options and resource list. Continue to conduct public outreach through presentations.</p> <p>Green Bay Metro produced a number of short “how to” videos to aid riders. They include, among others:</p> <ul style="list-style-type: none"> • how to ride the bus safely • how to ride the bus using a wheelchair <p>The videos are available at: https://www.greenbaywi.gov/271/Riding-the-Bus</p>	<p>None</p>
<p>Prevent delay in the Green Bay Metro Paratransit application process.</p>	<p>Green Bay Metro Staff and clients.</p>	<p><u>Ongoing</u>: Educate the public on the application process. Application approval may take up to 21 days for approval.</p> <p><u>Clients’ Responsibility</u>: Client or caregiver must complete the application and provide all required documents in a timely manner and schedule an in-person assessment.</p>	<p>None.</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Lack of Assisted Transportation Services.</p> <p>Assistance needed to help clients from the vehicle to their door, carrying groceries, etc.</p>	<p>None identified.</p> <p>The private sector may offer such services but are often expensive.</p> <p>Green Bay Metro allows an aide/caregiver to accompany client for free.</p>	<p>None</p>	<p>Funding and availability of services.</p>
<p>Lack of Bariatric Transportation Services.</p> <p>Need for transportation services for individuals when the combined weight of the mobility device and client exceeds 800 pounds, which is the limit of most public transportation services.</p>	<p>None identified.</p>	<p>None</p>	<p>None</p>
<p>Decrease in the number of volunteer drivers.</p>	<p>Curative Connections and others.</p>	<p><u>Ongoing</u>: Curative Connections continues to recruit volunteer drivers and paid drivers for the program.</p>	<p>None</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Non-Emergency Medical Transportation (NEMT) provided by the State of Wisconsin Department of Health Services (DHS) & MTM Transportation Service to qualify Medicaid & BadgerCare Plus Members.</p> <p>Top 4 complaints between January – December 2024 (approximately 500 complaints a month statewide).</p> <ul style="list-style-type: none"> • Unsuccessful trips • Late pickup • Driver turnback • Driver issues (behavior, rude, etc.) <p>DHS defines the service as “last resort”, meaning if you can drive or have a family member drive you to & from a medical appointment you are not eligible to receive this service.</p>	<p>Wisconsin DHS & private-for-profit transportation firm, MTM.</p>	<p><u>Ongoing</u>: Representatives of the Brown County TCC & other committees & organizations will monitor the services provided by MTM.</p>	<p>Wisconsin Legislature approved the current brokerage system structure.</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Funding: To enhance and expand public transportation services for existing bus riders & make Metro a viable option for non-riders, Metro will have to raise & sustain additional money in the future. Current federal, state, & local funding sources for both operating & capital will not likely increase over the next several years.</p> <p>Continue to study the possibility of creating a Regional Transportation Authority (RTA) in the Green Bay area, Brown County, or region.</p>	<p>Green Bay Transit Commission, Green Bay Metro staff, Brown County Planning Commission/Green Bay MPO, the State of Wisconsin, & the federal government.</p>	<p><u>Ongoing.</u> BCPC/Green Bay MPO & Metro staff continue to monitor federal & state funding levels.</p> <p>Staff continues to monitor state RTA enabling legislation proposals.</p>	<p>Federal and State operating assistance has remained largely status quo in recent years.</p> <p>State of Wisconsin enabling legislation must be approved before locals can seek public approval of an RTA.</p> <p>State Legislature eliminated many of the previously approved RTAs & voted down others.</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Current transportation revenue is insufficient to meet needs. The federal gas tax was last raised in 1993 & the state gas tax was last raised in 2006. Neither has been indexed to inflation.</p> <p>Policy analysts believe that an increased tax is needed to fund & sustain transportation infrastructure & programs.</p> <p>The issue has been studied; reports have been issued, & recommendations have been made. However, little progress has been made toward establishing a long-term funding solution.</p>	<p>State & federal governments.</p>	<p><u>Ongoing</u>: Wisconsin's Transportation Development Association (TDA) continues to advocate and encourages the Legislature & Governor to develop a long-term sustainable solution to fund Wisconsin's transportation systems.</p>	<p>Federal & state legislative bodies have not acted.</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Maximize funding programs/opportunities, including the Federal Section 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Program and State of Wisconsin Section 85.21 County Elderly and Disabled Transportation Assistance Program.</p>	<p>Brown County Planning Commission/MPO and others</p>	<p>2026+. Curative Connections has applied and plans to continue to apply for replacement vehicles and operating assistance for its transportation program.</p> <p>2026+. Green Bay Metro continues to receive funding for the Mobility Management Program.</p> <p>2026+. Green Bay Metro is the Designated Recipient (DR) for Section 5310 program. The Green Bay Urbanized Area receives a direct allocation from the Section 5310 program. The Brown County Planning Commission Board of Directors has local approval authority for projects.</p>	<p>Annual Federal Section 5310 urban area allocation.</p> <p>Annual State Section 85.21 allocation.</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Service Gaps often exist due to lack of funding & /or vehicle capacity as a result of institutional barriers, & other reasons. Gaps need to be identified & resolved if possible.</p> <p><u>Gaps</u>: There have been requests for public transportation services to accommodate shift workers, for Sunday & holiday travelers, & to areas currently not serviced by low-cost transportation providers.</p>	<p>All. Explore public/private partnerships to fill gaps.</p>	<p><u>2024</u>. Green Bay Metro added 45 minutes service on weeknights from 10:45 pm to 11:30 pm to assist shift workers and others.</p>	<p>A limited number of private providers offer 24/7/365 service, but it is often much more expensive than public transportation options, which do not operate 24/7/365.</p>
<p>Lack of public transportation services in developed portions of the Village of Howard. The issue has been discussed since the mid-1970s.</p> <p>Green Bay Metro has developed many service proposals over the years at the request of the village.</p>	<p>Green Bay Metro and the Village of Howard.</p>		<p>The Village of Howard has not been interested in contributing to the local share of operating expenses and, therefore, service has not been provided.</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Bus Route Identification.</p> <p>For bus stops that are served by multiple buses, it is difficult for the visually impaired to discern what bus is approaching.</p> <p>Perhaps larger graphics / color on front of bus to distinguish bus route could be beneficial.</p> <p>Note: Riders are encouraged to use the Green Bay Metro app. to assist with identifying approaching bus.</p>	Green Bay Metro	None	None
<p>Assess the Need for Transit Services.</p> <p>Conduct a comprehensive transit feasibility survey.</p>	Brown County Planning Commission staff and others.	None	None

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Limited access to cycling for seniors and individuals with disabilities.</p> <p>Private sector rental and bike sharing options do not offer or have limited adaptive cycling equipment.</p>	<p>Public & private transportation providers.</p>	<p><u>Ongoing</u>: BCPC staff continues to identify cycling requests/needs in the community.</p> <p>Encourage future bike share programs to include adaptive equipment for use by seniors and individuals with disabilities.</p>	<p>High-cost of adaptive cycling equipment.</p> <p>Lack of funding to purchase and maintain equipment.</p>
<p>New capabilities & opportunities are being created in both the transportation & human service communities through use of technology.</p> <p>Explore the increased use of technology.</p>	<p>Green Bay Metro, human service agencies, & Brown County Planning Commission</p>	<p><u>Ongoing</u>. Technology continues to be purchased, creating efficiencies for existing programs & creating new digital applications.</p> <p>Green Bay Metro to continue to provide On-Demand Microtransit services. Passengers book a ride using a smartphone and often share rides with others. The service is similar to Uber and Lyft.</p> <p>Green Bay Metro to continue to offer the Bus Tracker app, which allows fixed route bus passengers to be informed as to when their bus will arrive.</p> <p>Green Bay Metro continues to install Quantum wheelchair securement systems on new buses. Increased safety, independence for the user, & operational improvements due to load-time reductions have been realized by transit systems using this technology.</p> <p>Green Bay Metro is in the process of acquiring several E-Paper signs with Text to Speech messages. The signs will be placed at high use locations.</p> <p>Additional technology is included in Metro's Capital Improvement Program, but it is not currently funded.</p>	<p>Lack of funding is often the primary roadblock to expanding the use of technology.</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Select private intercity bus companies need to improve communication with their own clients as service is often cancelled or delayed at the last minute, and passengers are stranded at the Green Bay Metro Transportation Center.</p>	<p>Select private Intercity bus companies.</p>	<p>None identified.</p>	<p>None identified.</p>
<p>Immediate specialized transportation services are needed (for unforeseen circumstances).</p>	<p>Public & private transportation providers.</p>	<p><u>None</u>. The Green Bay Metro paratransit program policy does not allow for same day trip requests. Federal law allows public transit systems to decline same day requests. Curative Connections will attempt to accommodate a same day request, but capacity issues may prohibit such a trip.</p>	<p>Program policy & /or program capacity issues.</p> <p>A limited number of private providers offer this service, but this service can be cost prohibitive for some people.</p>

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Impact that on-demand service Transportation Network Companies (TNCs)* such as Uber, Lyft, & others may have on transportation services.</p> <p>* TNCs link passengers with drivers who use their own vehicles. An app is used by the passenger to request a ride. Several TNCs link wheelchair accessible vehicles to individuals needing them.</p>	None	<u>Ongoing</u> . Identify possible opportunities & /or partnerships.	N/A
<p>The impact of driverless or autonomous cars will likely enhance mobility for all, including seniors and people with disabilities</p>	None identified.	<u>Ongoing</u> . Driverless cars have become legal and have been introduced in several states. Wisconsin is not currently one of them.	Local, State, and or Federal laws may govern where and when the vehicles are allowed to operate.

Issue/Action	Responsible Party	Timeline	Roadblock to Implementation
<p>Engineering. Physical barriers, such as lack of sidewalks & curb cuts, restrict access to transportation services.</p>	<p>Brown County municipalities, Brown County Department of Public Works, State of Wisconsin, & private developers.</p>	<p><u>Ongoing.</u> The need for improved land use decisions & transportation design policies is addressed in many local comprehensive plans, the Transit Development Plan, the Green Bay MPO's Long-Range Transportation Plan, & other planning documents.</p>	<p>Local/county/state policies & funding.</p>
<p>Educate local, state, & federal elected officials (policy makers) & the general public of the need for specialized transportation services. The need for specialized transportation services will increase as Brown County's population ages. Also develop an advocacy strategy.</p>	<p>Brown County TCC, Brown County Planning Commission/Green Bay MPO, Green Bay Metro, & other committees & organizations.</p>	<p><u>Ongoing.</u> Brown County TCC membership includes an elected official & members of various advocacy groups.</p> <p><u>Ongoing.</u> BCPC staff serve on the NE Wisconsin Regional Access to Transportation Committee (NEWRATC). Funding & advocacy are key components of the committee's work.</p> <p><u>Ongoing.</u> BC Homeless & Housing Coalition, Bay Area Community Council, Job Center of Wisconsin/Mobility Manager, United Way, JOSHUA, ESTHER, & many others have brought the issue forward.</p>	<p>To be determined.</p>
<p>Engage seniors, individuals with disabilities, low-income individuals, & agency staff who represent them in the development of transportation plans & policies.</p>	<p>Brown County Transportation Coordinating Committee, Brown County Planning Commission/MPO, Green Bay Metro, human services agencies & advocates.</p>	<p><u>Ongoing.</u> The Brown County TCC's membership includes advocates for seniors, individuals with disabilities, & low-income individuals. Many local organizations routinely conduct listening sessions, surveys, & publish results & recommendations.</p> <p><u>Ongoing:</u> BCPC Outreach Coordinator continues to build partnerships and conducts outreach to these underserved populations.</p>	<p>None.</p>

Chapter 5 - Program of Projects

2026-2030 Program of Projects

Federal law requires the county *Coordinated Public Transit-Human Services Transportation Plan* to identify an approved program of projects prior to the distribution of funds from the federal Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.

The table on the next page summarizes the approved 2026-2030 program of projects for Brown County. The program of projects was unanimously approved by the participants in the September 8, 2025, *Coordinated Public Transit-Human Services Transportation Plan* meeting.

**2026-2030
Program of Projects for Brown County
Projects Pending Approval**

Section 5310 - Enhanced Mobility for Seniors and Individuals with Disabilities capital projects can be funded at 80% federal and 20% local. Operating projects can be funded with a 50%/50% split.

Program	2026 Projects	2027 Projects	2028 Projects	2029 Projects	2030 Projects
Section 5310	<u>Curative Connections</u> Vehicles and operating assistance.				
	<u>Green Bay Metro</u> Mobility Coordinator position/related expenses for the Brown County Mobility Management Program.				
	<u>Green Bay Metro</u> Per Section 5310, as the designated recipient, Green Bay Metro, will be assigned 10% of program funds for administration costs each year.				
	<u>Green Bay Metro & others</u> Grouped Projects – To Be Determined. Project(s) must be derived from the coordinated plan. Projects may include capital and/or operating and can include accessible bus shelters, new technologies and specialized vehicles for transportation for seniors and individuals with disabilities.				

The county meeting participants approved proceeding with the 2026-2030 Program of Projects at the September 8, 2025 meeting.

Chapter 6 – Conclusion

Conclusion

This Coordinated Public Transit – Human Service Transportation Plan for Brown County has been updated for the 2026 – 2030 planning period. The plan was developed in accordance with WisDOT’s requirements and guidelines.

The working group met on September 8, 2025, identified concerns, and provided input to the development of the action plan. The working group also approved the program of projects contained in this report.

County Meeting Working Group



Appendices

Appendix A

Brown County Meeting – Letter of Invitation to Participate

PLANNING COMMISSION

Brown County

305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.browncountywi.gov/planning



DAN TEATERS

PLANNING DIRECTOR

August 14, 2025

Dear Invitee:

Federal transportation law requires projects falling under the Section 5310 Enhanced Mobility of Seniors and Persons with Disabilities Program to meet certain requirements in order to receive funding.

One of the requirements is that Section 5310 projects be part of a locally developed coordinated public transit - human services transportation plan. This plan is required to be developed through a process that includes representatives of public and private transportation providers and the general public.

The Wisconsin Department of Transportation developed a county meeting process to comply with the requirements. In the case of Brown County, the Green Bay Metropolitan Planning Organization (MPO) was chosen to coordinate and conduct the meeting because MPO staff are currently responsible for reviewing federal and state program applications, need to be aware and knowledgeable of transit programs and funding streams in each county, and is an independent and objective entity.

The meeting for Brown County's plan is scheduled for:

**Monday, September 8, 2025
Green Bay Metro Transportation Center Commission Room
901 University Avenue
Green Bay, Wisconsin
9:15 a.m.**

You are being asked to participate in the meeting because you represent one or more of the following entities:

- Local consumers of specialized transportation services (seniors and persons with disabilities)
- Local transportation providers
- Local nursing home representatives
- Local assisted living care facilities representatives
- Local major employers
- General public

In addition to identifying the program of projects that will appear in the plan, the meeting will include completing an assessment of human services transportation issues and developing an action plan.

Please RSVP to this meeting invitation by Friday, September 5, 2025 at 11:30 am by calling Ker Vang at (920) 448-6487 or by email at Ker.Vang@browncountywi.gov if you plan to attend.

Sincerely,

A handwritten signature in black ink, appearing to read "Ker Vang", written over a horizontal line.

Ker Vang
Senior Planner

Appendix B

Brown County Meeting - List of Invitees Worksheet to Document County Meeting Invitations

	NAME	AGENCY	REPRESENTING
1	ABEL SALDANA	ROCKWELL MANOR CBRF	CBRF
2	ALAN PETERS	UWGB	LOCAL COLLEGE
3	ALEX DUMS	WI DEPARTMENT OF TRANSPORTATION	WISDOT
4	ALEX KAKER	VILLAGE OF SUAMICO	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
5	ALEX ZACARIAS	DIRECTOR OF DIVERSITY & YOUTH VOICE (BOYS & GIRLS CLUB)	ENVIRONMENTAL JUSTICE ORGANIZATION/TITLE VI POPULATIONS
6	ALEXA NAUDZIUNAS	ENVISION	LOCAL THINK TANK
7	ALLIE NEWKIRK	CARDINAL RIDGE RESIDENTIAL CARE	CBRF
8	AMANDA GARCIA	CASA ALBA	ENVIRONMENTAL JUSTICE ORGANIZATION/LOCAL RESOURCE/TITLE VI
9	AMANDA JOHNSON	HOWE NEIGHBORHOOD FAMILY	ENVIRONMENTAL RESOURCE AGENCY
10	AMBER EDWARDS	JOSHUA	ENVIRONMENTAL JUSTICE ORGANIZATION
11	AMBER SATTERBURG	BURGOYNE COURT I	CBRF
12	AMBER SATTERBURG	BURGOYNE COURT II	CBRF
13	AMY BUSHMAN	ADRC BOARD	ADRC/CITIZEN
14	AMY HOYER	CEREBRAL PALSY	TRANSPORTATION COORDINATING COMMITTEE (TCC)
15	AMYJO BARHITE	CITIZEN MEMBER	TRANSPORTATION COORDINATING COMMITTEE (TCC)
16	ANDREA HUGGENVIK	GREEN BAY YWCA	ENVIRONMENTAL JUSTICE ORGANIZATION
17	ANDREA VLACH	GREEN BAY METRO	GREEN BAY METRO
18	ANDREA VLACH	GREEN BAY METRO - PARATRANSIT	TRANSPORTATION COORDINATING COMMITTEE (TCC)
19	ANDREW VISSERS	VILLAGE OF BELLEVUE	TRANSPORATION SUBCOMMITTEE
20	ANDY SMITS	VILLAGE OF SUAMICO	TRANSPORATION SUBCOMMITTEE
21	ANDY VANDERLOOP	TOWNS OF HOLLAND AND MORRISON	BCPC
22	ANNA NICK	BROWN COUNTY HUMAN SERVICES	TRANSPORTATION COORDINATING COMMITTEE (TCC)
23	ANTHONY GREEP	FEDERAL TRANSIT ADMINISTRATION	FTA
24	APRIL CLARK	INTERGRATED COMMUNITY SOLUTIONS	HOUSING
25	BARBARA KOLDOS	NEW NORTH	ACEL MEMBER
26	BARBARA KUEHN SCHUMACHER	FORT HOWARD APARTMENTS	HOUSING - SENIOR/LOW-INCOME APARTMENT PROVIDER
27	BEN KRUMENAUER	VILLAGE OF BELLEVUE ADMINISTRATOR	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
28	BILL WHEELER	FEDERAL TRANSIT ADMINISTRATION	FTA
29	BRANDON MORGAN	CROSSROADS CARE CENTER	NURSING HOME
30	BRIAN	ARMS OF ANGELS	PRIVATE TRANSPORTATION PROVIDER
31	BRIAN RICKERT	VILLAGE OF ASHWAUBENON	TRANSPORATION SUBCOMMITTEE
32	BRIDGET CLANCY	SYBLE HOPP	TRANSPORTATION COORDINATING COMMITTEE (TCC)
33	BRITTANY COBB	GRANCARE NURSING & REHAB	NURSING HOME
34	BRITTANY HANSON	ODD FELLOW HOME	NURSING HOME
35	BRITTANY PYATT	FORT HOWARD	NEIGHBORHOOD ASSOCIATION
36	BRYAN LIPKE	WI DEPARTMENT OF TRANSPORTATION	WISDOT
37	CAITLIN HAYNES	JOSHUA	ENVIRONMENTAL JUSTICE ORGANIZATION
38	CALVIN RICHTIG	OPTIONS FOR INDEPENDENT LIVING	LOCAL RESOURCE AGENCY
39	CAREY DANEN	CITY OF DE PERE	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
40	CAROL STIFF	ONEIDA PUBLIC TRANSIT SYSTEM - MANAGER	ONEIDA NATION

41	CELESTINE JEFFREYS	CITY OF GREEN BAY	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
42	CHARITY BESCHTA	RENNES HEALTH & REHAB CENTER	NURSING HOME
43	CHERYL WILLIAMS	MACARTHUR HEIGHTS	NEIGHBORHOOD ASSOCIATION
44	CHRIS HARDY	BROWN COUNTY HIGHWAY COMMISSIONER	TRANSPORATION SUBCOMMITTEE
45	CHRISTEL GIESEN	ADRC	TRANSPORTATION COORDINATING COMMITTEE (TCC)
46	CHRISTIE BARLAMENT	DOWNTOWN	NEIGHBORHOOD ASSOCIATION
47	CINDY MILLS	NAVARINO	NEIGHBORHOOD ASSOCIATION
48	COLLEEN HOESLY	WI DEPARTMENT OF TRANSPORTATION	WISDOT
49	CONSTANCE WRAY-CHURCH	GRANCARE GARDENS	CBRF
50	CORRIE CAMPBELL	VILLAGE OF ASHWAUBENON	BCPC
51	CYNTHIA GARBISCH	OAKS FAM CARE CTR CHRISTIANA	CBRF
52	DAMIEN DORAN	CITIZEN	CITIZEN
53	DAN LINDSTROM	CITY OF DE PERE	BCPC
54	DAN SEGERSTROM	VILLAGES OF DENMARK, PULASKI, AND WRIGHTSTOWN	BCPC
55	DAN TEATERS	BROWN COUNTY PLANNING COMMISSION	BCPC/MPO
56	DANE LASECKI	CITY OF GREEN BAY	BCPC
57	DANIEL KANE	BROWN COUNTY EMERGENCY MANAGEMENT	ENVIRONMENTAL RESOURCE AGENCY
58	DARIN DUVALL	NEW PERSPECTIVE-HOWARD	CBRF
59	DAVE KASTER	VILLAGE OF BELLEVUE	BCPC
60	DAVID JOHNSON	WISCONSIN BUREAU OF AERONAUTICS	ENVIRONMENTAL RESOURCE AGENCY
61	DAVID LARSON	ANNA JOHN RESIDENT CENTERED CARE COMMUNITY	NURSING HOME
62	DAWN ZIEMENDORF	HIL FOX RUN	CBRF
63	DEAN HAEN	BROWN COUNTY PORT & RESOURCE RECOVERY	BROWN COUNTY PORT OF GREEN BAY
64	DEB HAMILTON	MATHER HEIGHTS	NEIGHBORHOOD ASSOCIATION
65	DEBRA TILOT	STARLITE	NEIGHBORHOOD ASSOCIATION
66	DELORES MOYER	BAY HARBOR ASSISTED LIVING SUAMICO I	CBRF
67	DELORES MOYER	BAY HARBOR II	CBRF
68	DENISE FELICIANO	CURATIVE CONNECTIONS	TRANSPORTATION COORDINATING COMMITTEE (TCC)
69	DENNIS HANSON	LSS PREBLE HOUSE	CBRF
70	DEVIN YODER	BROWN COUNTY PLANNING COMMISSION	BCPC/PLANNING
71	DEVON CHRISTIANSON	ADRC	TRANSPORTATION COORDINATING COMMITTEE (TCC)
72	DIANE BARLAMENT	BAY BUS SHUTTLE LLC	PRIVATE TRANSPORTATION PROVIDER
73	ELIJAH METOXEN	ONEIDA AGING AND DISABILITIES SERVICES	ENVIRONMENTAL JUSTICE ORGANIZATION
74	ELISABETH BEYER	Green Bay II AL Operations LLC	CBRF
75	EMILY JACOBSON	BROWN COUNTY	BCPC
76	EMILY YSEBAERT	GREEN BAY TRANSIT COMMISSION	GREEN BAY TRANSIT COMMISSION
77	EMMA LEVANETZ	ACS GREEN BAY	CBRF
78	ERIC GORDER	GREEN BAY YMCA - EAST	ENVIRONMENTAL JUSTICE ORGANIZATION
79	ERIC DRZEWIECKI	ASTOR EAST RIVER	NEIGHBORHOOD ASSOCIATION
80	ERIC RAKERS	CITY OF DE PERE	TRANSPORATION SUBCOMMITTEE
81	ERIK PRITZL	BROWN COUNTY HUMAN SERVICES	TRANSPORTATION COORDINATING COMMITTEE (TCC)
82	ERIKA VILLACREZ	NEWCAP	HOUSING
83	EVAN MOLLING	MCCORMICK ASSISTED LIVING	CBRF
84	FRANK INGRAM	CITIZEN	CITIZEN
85	FSC	FORWARD SERVICE CORPORATION - WETAP	LOCAL RESOURCE AGENCY
86	GARRITT BADER	WHITNEY PARK	NEIGHBORHOOD ASSOCIATION
87	GARY PAHL	TOWNS OF LAWRENCE AND WRIGHTSTOWN	BCPC

88	GARY WYMAN	FIRST STUDENT INC	CITIZEN
89	GENE WOJCIK	TOWNS OF PITTSFIELD AND SCOTT	BCPC
90	GEOFF FARR	VILLAGE OF HOWARD	BCPC/TS
91	GLEN SEVERSON	VILLAGE OF HOBART	BCPC
92	GRACE ROLLIN	BROWN COUNTY HEALTH AND HUMAN SERVICES	BROWN COUNTY HEALTH AND HUMAN SERVICES
93	GREG POTTS	VILLAGE OF LEDGVIEW	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
94	HAMASA SAIDKHILLI	COMMUNITY SERVICE AGENCY INC. (COMSA)	ENVIRONMENTAL JUSTICE ORGANIZATION
95	HECTOR RODRIGUEZ	GREEN BAY TRANSIT COMMISSION	GREEN BAY TRANSIT COMMISSION
96	HEENA BHATT	BAY LAKE REGIONAL PLANNING COMMISSION	TRANSPORATION SUBCOMMITTEE
97	HOLLY SCHLAG	CLARITY CARE BERNARD ON HOFFMAN	CBRF
98	HOLLY SCHLAG	CLARITY CARE CARDINAL	CBRF
99	IRINA RADCHENKO	COURTYARD AT BELLEVUE (THE)	CBRF
100	IRYNA MIRAMONTES	COMMUNITY SERVICE AGENCY INC. (COMSA)	ENVIRONMENTAL JUSTICE ORGANIZATION
101	JACKIE KRUTZ	GREEN BAY PACKERS	ACEL MEMBER
102	JACKSON HURST	CITIZEN	CITIZEN
103	JAMES BRUNETTE	CITY OF GREEN BAY	TRANSPORATION SUBCOMMITTEE
104	JAMES PETITJEAN	ONEIDA TRIBE OF INDIANS - BUSINESS ANALYST	ENVIRONMENTAL JUSTICE ORGANIZATION
105	JAMES PYLE	BROWN COUNTY (RURAL)	BCPC
106	JAMIE HANNER	GREEN BAY YMCA - FERGUSON	ENVIRONMENTAL JUSTICE ORGANIZATION
107	JAMIE THEIL	SCANDINAVIAN COURT ASSISTED LIVING	CBRF
108	JAMIE THIEL	CARRINGTON ASSISTED LIVING	CBRF
109	JANE HANSEN	RED SMITH	NEIGHBORHOOD ASSOCIATION
110	JANET BONKOWSKI	UWGB	LOCAL COLLEGE
111	JASON NORDBERG	FEDERAL HIGHWAY ADMINISTRATION	FHWA
112	JASON R. ARANT	US COAST GUARD	ENVIRONMENTAL RESOURCE AGENCY
113	JAY CIAVARELLA	OFFICE OF PLANNING AND PROGRAM DEVELOPMENT	FTA
114	JAYME VALENTINE	MASON MANOR	HOUSING - SENIOR/LOW-INCOME APARTMENT PROVIDER
115	JEAN HUTTE	BAY HIGHLANDS	NEIGHBORHOOD ASSOCIATION
116	JEANETTE NELSON	WI DEPARTMENT OF TRANSPORTATION	WISDOT
117	JENNIFER ALLEN	BROWN COUNTY HOMELESS & HOUSING COALITION	HOUSING
118	JENNIFER CRAWFORD	CENTURY RIDGE OF GREEN BAY I	CBRF
119	JENNIFER CRAWFORD	CENTURY RIDGE OF GREEN BAY II	CBRF
120	JERRY LANCELLE	VILLAGE OF HOBART	TRANSPORATION SUBCOMMITTEE
121	JESSE LIN	GREEN BAY PRESS-GAZETTE	MEDIA
122	JESSICA ATKINSON	WOODSIDE MANOR I II III IV	CBRF
123	JESSICA DIEDERICH	HABITAT FOR HUMANITY	HOUSING
124	JESSICA KEMPE	US ARMY CORPS OF ENGINEERS	ENVIRONMENTAL RESOURCE AGENCY
125	JESSICA WALTER	COTTONWOOD MANOR ASSISTED LIVING	CBRF
126	JIM DOPERASKI	WISCONSIN DNR - NORTHEAST REGION	ENVIRONMENTAL RESOURCE AGENCY
127	JIM PECARD	ADRC BOARD	TRANSPORTATION COORDINATING COMMITTEE (TCC)
128	JIM RIDDERBUSH	MARQUETTE PARK	NEIGHBORHOOD ASSOCIATION
129	JIM STEFFEK	VILLAGES OF DENMARK, PULASKI, AND WRIGHTSTOWN	BCPC
130	JIMMY CLARK	WDUZ RADIO	MEDIA
131	JOANN PIEPENBURG	THREE CORNERS	NEIGHBORHOOD ASSOCIATION
132	JOE PIETREK	VIA	TRANSPORTATION COORDINATING COMMITTEE (TCC)
133	JOE SCHERWINSKI	RESIDENCE BY RENNES	CBRF

134	JOEL VAN LANEN	VILLAGE OF PULASKI	LOCAL GOVERNMENT UNIT IN BROWN COUNTY
135	JOHN CRABBE	MCAULIFFE PARK	NEIGHBORHOOD ASSOCIATION
136	JON HEINKE	1 AWESOME CAB	PRIVATE TRANSPORTATION PROVIDER
137	JOSH COTHREN	WISCONSIN BUREAU OF AERONAUTICS	ENVIRONMENTAL RESOURCE AGENCY
138	JOSH LUTZOW	CITY OF GREEN BAY	BCPC
139	JOURDYN BALD	CARATON COMMONS 1	CBRF
140	JOURDYN BALD	TENDER HEARTS ASSISTED LIVING BLDNG 2	CBRF
141	JOURDYN BALD	TENDER HEARTS ASSISTED LIVING BLDNG 1	CBRF
142	JOY GLASS	FISK ADDITION	NEIGHBORHOOD ASSOCIATION
143	KARA GRUBER	BC COMMUNITY TREATMENT CENTER - BAYSHORE VILLAGE	NURSING HOME
144	KASEY HOCK	WESTERN CORRIDOR	NEIGHBORHOOD ASSOCIATION
145	KATHERINE PATTERSON	WI DEPARTMENT OF TRANSPORTATION	WISDOT
146	KATHIE VANPRICE	WISDOT BUREAU OF TECH SERVICES, ENVIR. SERVICE SECTION	ENVIRONMENTAL RESOURCE AGENCY
147	KATIE DOBLE	ASPIRO	TRANSPORTATION COORDINATING COMMITTEE (TCC)
148	KATIE RAPPEL	OUR PLACE	CBRF
149	KELSEY LORENZ	WI DEPARTMENT OF TRANSPORTATION	WISDOT
150	KER VANG	BROWN COUNTY PLANNING COMMISSION	BCPC/MPO
151	KERI BAKKEN	BAIRD CREEK	NEIGHBORHOOD ASSOCIATION
152	KEVIN KUEHN	GREEN BAY TRANSIT COMMISSION	GREEN BAY TRANSIT COMMISSION
153	KEVIN LAPOINTE	LAFRANK CBRF	CBRF
154	KIERSTEN KARLSEN	SHERWOOD PLACE	CBRF
155	KIM BOYCE	CARETTA SENIOR LIVING BELLEVUE CBRF	CBRF
156	KIM ELSING	THE RIDGE YMCA	ENVIRONMENTAL JUSTICE ORGANIZATION
157	KIMBERLY COOK	WISCONSIN HISTORICAL SOCIETY	ENVIRONMENTAL RESOURCE AGENCY
158	KRISTA KNIGGE	WISCONSIN DATCP	ENVIRONMENTAL RESOURCE AGENCY
159	KRISTEN MOLSKI	GREEN BAY HEALTH SERVICES	NURSING HOME
160	KYLE A. SKENANDORE	ONEIDA NATION	ONEIDA NATION
161	LAMERS BUS	LAMERS BUS LINES INC	PRIVATE TRANSPORTATION PROVIDER
162	LAURIE RADKE	GREEN BAY AREA CHAMBER OF COMMERCE - CEO	CHAMBER OF COMMERCE/ECONOMIC DEVELOPMENT
163	LEAH BERGELIN-CHANG	BROWN CO COMMUNITY TREATMENT CENTER BAY HAVEN	CBRF
164	LISA CONARD	BROWN COUNTY PLANNING COMMISSION	TRANSPORTATION COORDINATING COMMITTEE (TCC)
165	LISA GERVIS	WOODSIDE LUTHERN HOME	NURSING HOME
166	LORRIE RYCZEK	REFLECTIONS AT MORAIN RIDGE	CBRF
167	MARCIA SENGSTOCK	GREEN BAY YMCA - WEST	ENVIRONMENTAL JUSTICE ORGANIZATION
168	MARIA M. LARA	LATINO PROFESSIONALS ASSOCIATION	ENVIRONMENTAL JUSTICE ORGANIZATION/LOCAL RESOURCE/TITLE VI
169	MARK HANDELAND	TOWN OF LEDGEVIEW	BCPC
170	MARK STEINBACH	ONEIDA ADVENTURES	ONEIDA NATION
171	MARK VANLANEN	ELITE SHUTTLE LLC	PRIVATE TRANSPORTATION PROVIDER
172	MARTY PIETTE	AUSTIN STRAUBEL INTERNATIONAL AIRPORT	TRANSPORATION SUBCOMMITTEE
173	MARVIN RUCKER	ADRC BOARD	ADRC/CITIZEN
174	MATT GOETSCH	TOWNS OF EATON AND NEW DENMARK	BCPC
175	MATT KRIESE	BROWN COUNTY PARKS DEPARTMENT	BROWN COUNTY PARKS DEPARTMENT
176	MATT ROBERTS	FAMILY AND CHILDCARE	LOCAL RESOURCE AGENCY
177	MATTHEW FRANKLIN	BROWN COUNTY VETERANS OFFICE	ENVIRONMENTAL JUSTICE ORGANIZATION
178	MATTHEW HARRIS	VILLAGE OF ALLOUEZ	BCPC
179	MATTHEW SORENSEN	WI DEPARTMENT OF TRANSPORTATION	WISDOT
180	MATTHEW WOICEK	CITY OF GREEN BAY	BCPC

181	MEGAN BORCHARDT	COUNTY BOARD SUPERVISOR	TRANSPORTATION COORDINATING COMMITTEE (TCC)
182	MEGAN DENNISON	EDEN BROOK GREEN BAY	NURSING HOME
183	MEGAN WALKER	BROWN COUNTY HOUSING AUTHORITY	HOUSING
184	MELINDA ECK	JOHN MUIR PARK	NEIGHBORHOOD ASSOCIATION
185	MICHAEL CONLEY-KUHAGEN	CITIZEN	TCC & GREEN BAY TRANSIT COMMISSION
186	MICHAEL PORADEK	FIREMAN'S PARK	NEIGHBORHOOD ASSOCIATION
187	MICHAEL VOIGT	CITIZEN MEMBER	TRANSPORTATION COORDINATING COMMITTEE (TCC)
188	MICHELLE CINTRON	WYNDEMERE ASPEN HOUSE	CBRF
189	MICHELLE CINTRON	WYNDEMERE CEDAR HOUSE	CBRF
190	MIKE ROMES	VILLAGE OF SUAMICO	BCPC
191	MILAN KRESOVIC	ANGELS TOUCH ASSISTED LIVING	CBRF
192	MIRIAH KELLEY	SEYMOUR PARK	NEIGHBORHOOD ASSOCIATION
193	MOHAMED FARAH	COMMUNITY SERVICE AGENCY INC. (COMSA)	ENVIRONMENTAL JUSTICE ORGANIZATION
194	MORGAN BOBINSKI	ST NORBERT COLLEGE	LOCAL COLLEGE
195	NAIMA MUSSE	COMMUNITY SERVICE AGENCY INC. (COMSA)	ENVIRONMENTAL JUSTICE ORGANIZATION
196	NICOLAS WEBER	WI DEPARTMENT OF TRANSPORTATION	BCPC/TS/TCC
197	NICOLE KLIMA	ALPHA ASSISTED LIVING AND MEMORY CARE SUAMICO	CBRF
198	NICOLE SILTA	AUTUMNS PROMISE ASSISTED LIVING LLC	CBRF
199	NOEL HALVORSEN	NEIGHBORWORKS	HOUSING
200	NORBERT DANTINNE JR	TOWNS OF GREEN BAY AND HUMBOLDT	BCPC
201	NYNA FRELICH	NORTHWEST RAILWAY GARDENS	NEIGHBORHOOD ASSOCIATION
202	PAM SCHAUER	TOWNS OF GLENMORE AND ROCKLAND	BCPC
203	PATRICK LEIFKER	BROWN COUNTY HOUSING AUTHORITY	HOUSING
204	PATRICK WETZEL	TOWN OF LAWRENCE ADMINISTRATOR	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
205	PATTY KIEWIZ	GREEN BAY METRO	BCPC
206	PAUL BLINDAUER	CITY OF GREEN BAY	BCPC
207	PETE FASBENDER	US FISH AND WILDLIFE SERVICE	ENVIRONMENTAL RESOURCE AGENCY
208	PETE SHEDLOSKY	PREBLE PARK	NEIGHBORHOOD ASSOCIATION
209	PETER FRANK	GREEN BAY PRESS-GAZETTE	MEDIA
210	PIA HELDT	BAY SHORE BICYCLE CLUB	BAY SHORE BICYCLE CLUB
211	RACHEL BASSLER	US ENVIRONMENTAL PROTECTION AGENCY - REGION 5	ENVIRONMENTAL RESOURCE AGENCY
212	RACHEL CHVALA	CFAA INC	CBRF
213	RANDY GRISWOLD	FRITSCH PARK	NEIGHBORHOOD ASSOCIATION
214	RANDY SCANNELL	GREEN BAY TRANSIT COMMISSION	GREEN BAY TRANSIT COMMISSION
215	RICK HAMELUND	SALVATION ARMY	ENVIRONMENTAL JUSTICE ORGANIZATION
216	ROBIN SCOTT	WE ALL RISE: AFRICAN AMERICAN RESOURCES CENTER	ENVIRONMENTAL JUSTICE ORGANIZATION/LOCAL RESOURCES AGENCY
217	ROGER KOLB - CHAIR	GREEN BAY TRANSIT COMMISSION	GREEN BAY TRANSIT COMMISSION
218	RON DEHN	ASTOR	NEIGHBORHOOD ASSOCIATION
219	RYAN PARYS	OAK PARK PLACE OF GREEN BAY	CBRF
220	SAID HASSEN	COMMUNITY SERVICE AGENCY INC. (COMSA)	ENVIRONMENTAL JUSTICE ORGANIZATION
221	SANDY POPP	OPTIONS FOR INDEPENDENT LIVING	TRANSPORTATION COORDINATING COMMITTEE (TCC)
222	SARAH	BROWN COUNTY UNITY WAY	ENVIRONMENTAL JUSTICE ORGANIZATION
223	SARAH CHRUDINSKY	COUNTRY VILLA ASSISTED LIVING PULASKI	CBRF
224	SARAH LUECHOW	KING OF ARMS	NEIGHBORHOOD ASSOCIATION
225	SARAH TLACHAC	ANNAS HOUSE ASSISTED LIVING 2	CBRF
226	SCOTT VANIDESTINE	WILDER PARK	NEIGHBORHOOD ASSOCIATION
227	SEAN GEHIN	VILLAGE OF ALLOUEZ	TRANSPORTATION SUBCOMMITTEE
228	SHARON	A-1 MEDI MOBILE	PRIVATE TRANSPORTATION PROVIDER
229	SHERRY SCHUH	GREEN BAY METRO	GREEN BAY METRO

230	SNAWING ALVARADO	PATIENT PINES ASSISTED LIVING INC 1715	CBRF
231	STEPHANIE HUMMEL	CITY OF GREEN BAY	CITY OF GREEN BAY
232	STEPHANIE STEINFELDT	WI DEPARTMENT OF TRANSPORTATION	WISDOT
233	STEVE GRENIER	CITY OF GREEN BAY	BCPC
234	SUZANNA E. JORDAN	ONEIDA NATION	ONEIDA NATION
235	SYDNEY TURNER	WI DEPARTMENT OF TRANSPORTATION	WISDOT
236	TAMMY WAGNER	MARLA VISTA ASSISTED LIVING	CBRF
237	TAQWANYA SMITH	WI DEPARTMENT OF TRANSPORTATION	WISDOT
238	TARA CRIBB	NORTHEAST WI TECH COLLEGE	LOCAL COLLEGE TECH
239	TEAL SPELLMAN	VILLAGE OF BELLEVUE	TRANSPORATION SUBCOMMITTEE
240	TERRI REFSGUARD	GREEN BAY TRANSIT COMMISSION	GREEN BAY TRANSIT COMMISSION
241	TIM BAUER	GREEN BAY YMCA - BROADVIEW	ENVIRONMENTAL JUSTICE ORGANIZATION
242	TINA WHETUNG	CURATIVE CONNECTIONS	TRANSPORTATION COORDINATING COMMITTEE (TCC)
243	TODD MEAD	NE WI HOUSING CDBG LOAN PROGRAM	HOUSING
244	TONI LOCH	NEIGHBORHOOD SUPPORT SPECIALIST	NEIGHBORHOOD ASSOCIATION
245	TOWN CLERK	TOWN OF LEDGEVIEW	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
246	TOWN CLERK	TOWN OF SCOTT	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
247	TROY PARR	LITTLE BEAR DEVELOPMENT CENTER	TRANSPORATION SUBCOMMITTEE/TCC
248	TROY STRECKENBACH	BROWN COUNTY EXECUTIVE	BROWN COUNTY EXECUTIVE
249	TRUDY JACOBSON	EAST SHORE DRIVE	NEIGHBORHOOD ASSOCIATION
250	VALERIE JOOSTEN	CITY OF GREEN BAY	CITY OF GREEN BAY
251	VILLAGE CLERK	VILLAGE OF ALLOUEZ	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
252	VILLAGE CLERK	VILLAGE OF ASHWAUBENON	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
253	VILLAGE CLERK	VILLAGE OF BELLEVUE	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
254	VILLAGE CLERK	VILLAGE OF HOBART	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
255	VILLAGE CLERK	VILLAGE OF HOWARD	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY
256	VILLAGE CLERK	VILLAGE OF SUAMICO	LOCAL GOVERNMENT UNIT WITHIN MPO PLANNING BOUNDARY

**Appendix C
Brown County Meeting – Agenda**

AGENDA

**Coordinated Public Transit – Human Services Transportation Plan
for Brown County, Wisconsin
Monday, September 8, 2025
9:15 a.m.**

**Green Bay Metro Transit Center
901 University Avenue
Green Bay, WI**

1. Welcome and introductions.
2. Discussion of the federal requirement for a *locally developed coordinated public transit-human services transportation plan*.
3. Populations of seniors, individuals with disabilities, and low-income individuals.
4. Inventory of specialized transportation services in Brown County.
5. Presentation from:

Andrea Vlach, Mobility Coordinator

Specialized Transportation Mobility Coordination Program for Brown County
6. Review progress of the current *Brown County Coordinated Public Transit-Human Services Transportation Plan's* Action Plan.
7. Identification of transportation service needs and gaps by meeting participants.
8. Approval of the 2026-2030 Program of Projects.
9. Other matters.
10. Adjourn.

Please **RSVP** to Ker Vang at Ker.Vang@browncountynywi.gov or (920) 448-6487 by Friday, September 5 at 11:30am.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

Brown County Coordinated Public Transit-Human Services Transportation Plan

Meeting Notice



You are invited...

A meeting will be held to conduct an assessment of public transit-human services transportation coordination and to review a list of programmed transportation projects. The meeting will be facilitated by Brown County Planning Commission staff and will be held on:

**Monday, September 8, 2025
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:15 a.m.**

Please RSVP to Ker Vang at ker.vang@browncountywi.gov or (920) 448-6487 by Friday, September 5 at 11:30 a.m.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

Appendix E

Brown County Meeting - Evaluation Form and Results

Participant Survey Results:

	Issue	Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
1	The information covered was understandable.	30%	50%	10%		10%
2	The meeting provided a good forum for communication about public transit-human services transportation coordination.	18.2%	63.6%	9.1%		9.1%
3	Developing the draft action plan* was meaningful and valuable.	27.3%	54.5%	9.1%		9.1%
4	The draft action plan developed is comprehensive.	27.3%	36.4%	27.3%		9.1%
5	I feel coordination in the county will be improved with implementation of the action plan.	36.4%	36.4%	18.2%		10%
6	The facilitator(s) was knowledgeable about public transit – human services transportation services in Brown County.	45.5%	40%	10%		9.1%
7	The presentations (Green Bay Metro and Brown County staff) were informative.	45.5%	36.4%	9.1%		9.1%
8	The time allocated for the meeting was just right.	20%	50%	20%		10%

* Meeting Requirement

Not all participants completed a survey, and some answers were left blank.

Written Comments:

- Consider virtual format.

Appendix F

Notice of Public Meeting and
Notice of Public Review Period



PO Box 630848 Cincinnati, OH 45263-0848

AFFIDAVIT OF PUBLICATION

BROWN COUNTY PLANNING
Kathy Meyer
Brown County Planning Legals
305 E Walnut St Ste 320
Green Bay WI 54301-5027

STATE OF WISCONSIN, COUNTY OF BROWN

Being duly sworn, doth depose and say that she/he is an authorized representative of the Green Bay Press Gazette, a newspaper published in Green Bay, Wisconsin; and that an advertisement of which the annexed is a true copy, taken from said paper, has been published in said newspaper in the issues dated:

08/25/2025, 09/02/2025

That said newspaper was regularly issued and circulated on those dates and that the fees charged are legal.

Sworn to and subscribed before on 09/02/2025

Legal Clerk Nicole Jacobs
Notary, State of WI, County of Brown
8-21-25

My commission expires

Publication Cost: \$85.66
Tax Amount: \$0.00
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Order No: 11590238 # of Copies:
Customer No: 1012896 0
PO #:

THIS IS NOT AN INVOICE!
Please do not use this form for payment remittance.

NICOLE JACOBS
Notary Public
State of Wisconsin

**NOTICE OF PUBLIC MEETING
ON THE DEVELOPMENT OF THE
COORDINATED PUBLIC TRANSIT-
HUMAN SERVICES
TRANSPORTATION PLAN
FOR BROWN COUNTY, WISCONSIN**

All interested persons are advised of a public meeting on the development of the 2025 Coordinated Public Transit-Human Services Transportation Plan for Brown County, Wisconsin. The meeting will include the completion of an assessment of public transit human services transportation services in Brown County. The plan must be developed through a process that includes private, non-profit, and public transportation and human service providers and participation by members of the general public. The plan is required for Federal Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities and State Section 85.21 Specialized Transportation Assistance program funding.

The public meeting will take place on:

**Monday, September 8, 2025
Green Bay Metro Transportation
Center
901 University Avenue
Green Bay, Wisconsin
9:15 am**

Please RSVP to Ker Vang at Ker.Vang@browncountywi.gov or 920-448-6487 by Friday, September 5 at 11:30 am. If you require special accommodation, please contact the Brown County Planning Commission at 920-448-6480 at least two business days before the meeting to make arrangement.

Published by
Patrick W. Moynihan Jr.
County Clerk
Run: Aug. 25 & Sept. 2, 2025 WNAXLP

Appendix G

Comment Received at the Public Meeting and/or in Writing

Issues identified during the county meeting are addressed in the action plan.

Additional Statements and Observations made during the county meeting:

- The urban area has more transportation options and is better served than in the rural areas of Brown County.
- There used to be fixed routes serving the Village of Bellevue and now the areas are served by microtransit.
- Consider possible expansion of fixed routes/microtransit service to the Village of Bellevue.
- Wisconsin DHS provided NEMT is expensive to operate.
- Provide large print route maps (Green Bay Metro provides large print maps and other materials upon request).

Public Comment Received via Email

No comments received through email.

Appendix H
County Transportation Services Inventory Worksheets

1. Green Bay Metro – Fixed Route Bus and Microtransit Services

Program Name:	Green Bay Metro
Sponsoring Agency:	Green Bay Metro 901 University Avenue Green Bay, WI 54302
Phone/Information:	(920) 448-3450
Contact Person:	Patty Kiewiz, Director
Eligibility:	General Public
Days and Hours of Operation:	Fixed Route and Microtransit Daytime Zone Monday – Friday 5:15 a.m. - 6:45 p.m. Saturday 7:45 a.m. - 1:45 p.m. No Sunday or major holidays Microtransit All Zones (Include Daytime Zone) Monday – Friday 6:45 a.m. - 11:30 p.m. Saturday 1:45 p.m. - 7:45 p.m. No Sunday or major holidays
Cost:	Unlimited Day Pass: Adults \$4.00; Students \$3.00; Reduced \$2.00 Discounted 30-Day passes are available
Vehicle Types:	Heavy-duty buses for fixed routes and vans for microtransit services
Lift/Ramp Equipped:	all full-service vehicles are accessible
Scheduling:	fixed route and microtransit
Volunteers:	None
Funding Sources:	85.20 (operating), 5307 (operating), 5309 (capital), local funds, advertising, and fares

2. Green Bay Metro – Paratransit Program

Program Name:	Green Bay Metro – Paratransit Program
Sponsoring Agency:	Green Bay Metro 901 University Avenue Green Bay, WI 54302
Contracted Provider:	Green Bay Metro RE: Paratransit Program/Via 901 University Avenue Green Bay, WI 54302
Phone/Scheduling:	(920) 465-4488
Contact Person:	Patty Kiewiz, Director, Green Bay Metro (920) 448-3450
Eligibility:	individuals with qualifying disabilities based on ADA regulations
Days and Hours of Operation:	Monday – Friday 5:15 a.m. - 6:45 p.m. Saturday 7:15 a.m. - 1:45 p.m. No Sunday or major holidays
Cost:	\$4.00 origin to destination; \$21.00 agency
Vehicle Type:	Small buses
Lift/Ramp Equipped:	all vehicles are lift equipped
Scheduling:	call 24 hours in advance; subscription
Volunteers:	None
Funding Sources:	85.20 (operating), 5307 (operating), local funds, advertising, and fares

3. Curative Connections

Program Name:	Curative Connections Specialized Transportation Services
Sponsoring Agency:	Curative Connections Transportation Services PO Box 8027 Green Bay, WI 54308-1161
Phone/Reservations:	(920) 227-4272
Contact Person:	Tina Whetung, Office Manager for Transportation Services
Eligibility:	Persons age 60 years or older or individuals with disabilities
Days and Hours of Operation:	Monday – Friday 7:30 a.m. – 4:30 p.m.
Cost:	\$5.00 per one-way trip; \$21.85 agency
Vehicle Type:	buses, vans, mini vans, and sedans
Lift/Ramp Equipped:	accessible vehicles available
Scheduling:	demand response (medical 30 days in advance, all others 1 week in advance)
Volunteers:	volunteer drivers and paid drivers
Funding Sources:	85.21 (operating), 5310 (vehicles and operating), fares, and donations

4. Oneida Public Transit

Program Name:	Oneida Public Transit
Sponsoring Agency:	Oneida Nation/Oneida Public Transit N7341 Water Circle Place Oneida, WI 54155
Phone/Information:	(920) 496-5770
Eligibility:	Oneida community and general public within the service area
Days and Hours of Operation:	Monday – Friday 5:00 a.m. – 8:00 p.m.
Fares within Reservation	Adults \$1.50 (one-way); Students \$1.00 (one-way); Elders (free) Person with disabilities \$1.00 (one-way); discount on return trip, passes available
Vehicle Type:	medium buses and mini vans
Lift/Ramp Equipped:	buses are lift equipped; mini vans have ramps
Scheduling:	Call in advance
Volunteers:	None
Funding Sources:	Federal and state operating assistance, local funds, and fares

Appendix I

Federal Funding Programs

Federal Transit Assistance Programs

The following are federal transit assistance programs authorized under Infrastructure Investment and Jobs Act (IIJA), which reauthorized the federal surface transportation programs. IIJA was signed into law in November 2021. The descriptions are courtesy of FTA and WisDOT.

Section 5303: Metropolitan Transportation Planning Program

Section 5303 is a formula-based grant program apportioned annually to states for use. All 5303 planning funds are transferred to the Federal Highway Administration. The federal share is 80% with a required 20% non-federal match.

Section 5304: Statewide Transportation Planning Program

Section 5304 is a formula-based grant program apportioned annually to the states for use in rural planning and research. The federal share is 80% with a required 20% non-federal match.

Section 5307: Urbanized Area Formula Program

This program provides grants to urbanized areas (over 50,000 in population) for public transportation capital, planning, and Job Access and Reverse Commute (JARC) projects, as well as operating expenses in certain circumstances. The federal share for capital projects is 80% with a required 20% non-federal match. The federal share for operating projects is 50% of the net deficit. WisDOT allocates the portion of this funding known as the 'Governor's Apportionment' among transit systems in communities with populations between 50,000 and 200,000 as defined by the most recent Census.

Section 5311: Formula Grants for Rural Areas

Section 5311 is a formula grant program for non-urbanized areas (under 50,000 in population) that provides capital and operating assistance for public transportation systems. Eligible activities include capital, operating assistance, and planning expenses. JARC projects, once funded through Section 5316, became eligible projects in the MAP-21 reauthorization bill in 2012. The federal share for capital projects is 80%, with a required 20% non-federal match. The federal share for operating projects is 50% of the net deficit.

Section 5311(b)(3): Rural Technical Assistance Program (RTAP)

Section 5311(b)(3) is formula funding for states to provide research, technical assistance, and training to improve the delivery of transit services in non-urbanized areas (under 50,000 in population). There is no Federal requirement for a local match

Section 5329: State Safety Oversight (SSO) Program

The purpose of the SSO program is to oversee the safety of rail transit systems. The SSO program is administered by eligible states with rail transit systems in their jurisdiction. FTA provides federal funds through the SSO Formula Grant Program for eligible states to develop and carry out their SSO programs. Under 49 U.S.C. Section 5329(e), as amended by IIJA, FTA is required to certify each state's program to ensure compliance. SSO grant funds awarded to Wisconsin have a federal share of 80% and a required non-federal match of 20%.

Section 5339: Bus and Bus Facilities Formula Grants

Section 5339 provides capital funding to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. It replaced the Section 5309 Bus and Bus Facilities program under SAFETEA-LU. The federal share is 80% with a required 20% non-federal match. There are funds annually allocated to states by formula and a national discretionary program for which urban fixed-route transit systems and state departments of transportation may apply.



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

AGENDA ITEM # D.4

Discussion/Action: Incidental Use Request - Flix North America Inc.

BACKGROUND

Flix North America Inc. has requested access to the transitway for intercity bus use. This will include its subsidiary companies, FlixBus and Greyhound. They anticipate making four stops throughout the day at Green Bay Metro. The staff do not foresee any conflicts or concerns with the proposed time. Flix North America Inc. will pay a monthly fee of \$1,046.00 for facility usage.

RECOMMENDATION

Staff recommends approving the Incidental Use Request for Flix North America Inc. as presented.

FISCAL IMPACT

ATTACHMENTS

- I. FlixBus Agreement Green Bay 01.13.26 FINAL Signed

BUS STOP AGREEMENT
Flix North America Inc. AND
GREEN BAY METRO

THIS AGREEMENT, entered into as of the February 1, 2026 by and between Flix North America Inc., (hereinafter referred to as “Agreement”), a corporation, and CITY OF GREEN BAY - GREEN BAY METRO SYSTEM (hereinafter referred to as “BUS STOP LICENSOR”), collectively referred to as the Parties.

WHEREAS, Flix North America Inc. (hereinafter referred to as “Flix North America”) offers thruway intercity bus service using contracted motor coach operators; and **WHEREAS**, Flix North America wishes to stop motor coaches at a location provided by BUS STOP LICENSOR described in "Attachment A" (the “Location”) in order to board and drop off passengers; and

WHEREAS, BUS STOP LICENSOR will permit Flix North America, its subsidiaries, its affiliates, and contracted bus operators to stop motor coaches at the Location, subject to the terms and conditions provided herein.

NOW, THEREFORE, in consideration of the covenants and promises hereinafter set forth and other good and valuable consideration acknowledged by the Parties herein, it is hereby agreed as follows:

- (1) Flix North America, its subsidiaries, its affiliates, and contracted bus operators may stop motor coaches, not to exceed (4) four stops per day, at the Location. Any schedule changes whether to increase or decrease stops must be requested by written thirty (30) day notice to BUS STOP LICENSOR. Such schedule change requests must be approved by BUS STOP LICENSOR before becoming effective. Flix North America shall provide BUS STOP LICENSOR a list of all subsidiaries, affiliates, and contracted bus operators for approval by BUS STOP LICENSOR. Flix North America shall not permit any bus operator to use the Location without approval. Flix North America is responsible for updating the list of subsidiaries, affiliates, and contracted bus operators as

changes are needed. BUS STOP LICENSOR shall have sole discretion to approval or reject any subsidiary, affiliate, or contracted bus operator. BUS STOP LICENSOR will provide written approval or denial within 15 business days of Flix North America submitting a list of subsidiaries, affiliates, and contracted bus operators.

- (2) Flix North America shall pay BUS STOP LICENSOR a fee \$1,046 per month of operation and use of the Location. Fees shall be invoiced (1) one month in advance, and payment shall be due by the first of each month. It is understood and agreed by and between the Parties that time is of the essence with respect to payment of the monthly fee set forth above. Failure on the part of Flix North America to make payment in accordance with the terms of this Agreement shall cause this Agreement to automatically terminate. However, all invoices generated by BUS STOP LICENSOR pursuant to this Agreement shall be addressed and sent to FlixBus, Inc. until such time that Flix North America advises BUS STOP LICENSOR to address such invoices to Flix North America or another affiliated entity.
- (3) FlixBus shall present to the City of Green Bay and Green Bay Metro a Certificate of Insurance with coverage and minimum policy limits as set forth herein. It is hereby agreed and understood that the insurance required of Flix North America by the City of Green Bay and Green Bay Metro is primary coverage and that any insurance or self-insurance maintained by the City of Green Bay and or Green Bay Metro, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. This insurance shall be written for not less than any limit of liability specified herein, or required by law, whichever is greater, notwithstanding that the policy may have lower limits applying elsewhere in the policy.

1. GENERAL LIABILITY COVERAGE

A. Commercial General Liability

- (a) \$1,000,000 each occurrence limit
- (b) \$1,000,000 personal injury and advertising injury
- (c) \$1,000,000 general aggregate
- (d) \$1,000,000 products – completed operations aggregate

B. Claims made form of coverage is not acceptable.

C. Insurance must include:

- (a) Premises and Operations Liability
- (b) Blanket Contractual Liability including coverage for the joint negligence of the City of Green Bay and or Green Bay Metro, its officers, council members, agents, employees, authorized volunteers and the named insured
- (c) Personal Injury
- (d) Explosion, collapse and underground coverage
- (e) Products/Completed Operations
- (f) Independent Contractors

2. BUSINESS AUTOMOBILE COVERAGE

A. Minimum Limits - \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident

B. Must cover liability for "Any Auto" - including Owned, Non-Owned and Hired Automobile Liability

3. WORKERS COMPENSATION AND EMPLOYERS LIABILITY

A. Must carry coverage for Statutory Workers Compensation and Employers Liability minimum limit of:

\$100,000 Each Accident

\$500,000 Disease Policy Limit

\$100,000 Disease - Each Employee

4. ADDITIONAL PROVISIONS

* Additional Insured – On all Liability Policies, City of Green Bay and Green Bay Metro, and its officers, council members, agents, employees, and authorized volunteers shall be “Additional Insureds.”

* Endorsement - The Additional Insured and Subrogation Waiver policy endorsements must accompany the Certificate of Insurance.

* Waiver of Subrogation – Waivers of subrogation in favor of the City of Green Bay and Green Bay Metro must be endorsed onto Worker’s Compensation, Commercial General Liability and Automobile Liability Coverages. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City of Green Bay and Green Bay Metro, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work or activities performed by the named insured as contemplated the terms of this Agreement. *

Certificates of Insurance - A copy of the Certificate of Insurance must be on file with the Risk Management.

* Acceptability of Insurers - No insurance required hereunder shall be carried with an insurer not authorized to do business in Wisconsin. The City of Green Bay and or Green Bay Metro reserves the right to disapprove any insurance company. * Written Notice of Cancellation or Non-Renewal shall be sent to the City of Green Bay no less than thirty (30) days prior to such cancellation or non-renewal at the following address:

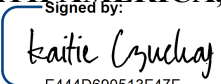
City of Green Bay
Attn: Risk Management
100 North Jefferson Street
Green Bay, Wisconsin 54301

- (4) Flix North America hereby agrees to indemnify, defend and hold harmless the City of Green Bay and or Green Bay Metro, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all third-party suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, reasonable attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Flix North America or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on City of Green Bay and or Green Bay Metro its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the City of Green Bay and or Green Bay Metro, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the gross negligence, intentional acts or intentional torts, or criminal acts of the City of Green Bay and or Green Bay Metro, its elected and appointed officials, officers, employees, agents, representatives and volunteers.
- (5) During the term of this Agreement, the Parties, and the employees, representatives, agents and or volunteers thereof, shall not discriminate against any person based on race, color, creed, religion, sex, national origin, age, ancestry, disability, sexual orientation, gender identity, gender non-conformity, gender expression, transgender status, pregnancy, or marital or parental status.
- (6) This Agreement will be construed and interpreted in accordance with the laws of the State of Wisconsin, notwithstanding any conflicts of laws provisions.
- (7) If any provision of this Agreement or the application thereof to any persons or circumstances shall, to any extent, be invalid or unenforceable, then the remainder of this Agreement or the application of

such provision, or portion thereof, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

- (8) Nothing in this Agreement is intended nor may be construed to create between BUS STOP LICENSOR and Flix North America either an employer/employee, joint venture, landlord/tenant, or any other similar relationship. No agent, employee or representative of either Party shall be deemed to be an agent, employee or representative of the other Party. Neither Party shall have the authority to act for or on behalf of the other Party to bind the other Party without the express written approval of the other Party.
- (9) The term of this AGREEMENT shall begin on February 1, 2026 and shall end on January 31, 2027. The Agreement shall thereafter automatically renew for additional (1) one - year terms. Either Party may terminate this AGREEMENT by providing sixty (60) days of advance written notice to the other Party.
- (10) This Agreement constitutes the Parties' complete agreement and may only be modified, amended, or added after the date of this Agreement by a written instrument executed by both Parties.
- (11) This Agreement may be executed in several counterparts, and the signatures on this Contract may be transmitted electronically. Electronic signatures will be deemed to constitute original signatures and counterparts to this Agreement containing the signatures (whether original or electronic) of all the Parties will be deemed to constitute a single, enforceable Contract.

FLIX NORTH AMERICA, INC.

BY: ^{Signed by:} 
E444D690543F47F...

(Signature)

NAME: Kaitie Czuchaj

TITLE: Head of Gov Affairs & Real Estate

DATE: 13.01.2026 | 16:46 CET

GREEN BAY METRO

BY: _____

Roger Kolb, Transit Commission Chair

BY: _____

Patty Kiewiz – Green Bay Metro Director

DATE: _____

ATTACHMENT A
BUS STOP LOCATION

Buses will stop at the Green Bay Metro Transportation Center, in a designated bus slip.

The address is:

901 University Avenue
Green Bay, WI 54302

The location is shown in the aerial photo below:





Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

AGENDA ITEM # D.5

Discussion/Action: Incidental Use Request — Lamers

BACKGROUND

Flix North America Inc. has requested access to the transitway for intercity bus use. They anticipate making two stops throughout the day at Green Bay Metro. The staff do not foresee any conflicts or concerns with the proposed time. Lamers will pay a monthly fee of \$450.00 for facility usage for the first 12 months, then the standard rate.

RECOMMENDATION

Staff recommends approving the Incidental Use Request for Lamers, and allowing Director Kiewiz to work with legal to complete an agreement.

FISCAL IMPACT

ATTACHMENTS

- I. Signed InterCity Bus Agreement LAMERS Final 2026

STANDARD INDEPENDENT CONTRACTOR AGREEMENT

LAMERS

AND

GREEN BAY METRO

THIS AGREEMENT, entered into as of the February 1, 2026, by and between LAMERS BUS LINES, INC., (hereinafter referred to as “LAMERS”), a corporation, and CITY OF GREEN BAY - GREEN BAY METRO SYSTEM (hereinafter referred to as “BUS STOP LICENSOR”), collectively referred to as the Parties.

WHEREAS, LAMERS offers thruway intercity bus service using contracted motor coach operators; and

WHEREAS, LAMERS wishes to stop motor coaches at a location provided by BUS STOP LICENSOR described in "Attachment A" (the “Location”) in order to board and drop off passengers; and

WHEREAS, BUS STOP LICENSOR will permit LAMERS to stop motor coaches at the Location, subject to the terms and conditions provided herein.

NOW, THEREFORE, in consideration of the covenants and promises hereinafter set forth and other good and valuable consideration acknowledged by the Parties herein, it is hereby agreed as follows:

(1) LAMERS may stop motor coaches, not to exceed (2) two stops per day, at the Location. Any schedule changes whether to increase or decrease stops must be requested by written (30) thirty-day notice to BUS STOP LICENSOR. Such schedule change requests must be approved by BUS STOP LICENSOR before becoming effective.

(2) LAMERS shall pay BUS STOP LICENSOR a fee \$450 per month through January 31, 2027 of operation and use of the Location. Fees shall be invoiced (1) one month in advance, and payment shall be due by the first of each month. The fee of \$450 is for the first 12 months then to standard rate, currently \$523. It is understood and agreed by and between the Parties that time is of the essence with respect to

payment of the monthly fee set forth above. Failure on the part of LAMERS to make payment in accordance with the terms of this Agreement shall cause this Agreement to automatically terminate.

(3) LAMERS shall present to the City of Green Bay and Green Bay Metro a Certificate of Insurance with coverage and minimum policy limits as set forth herein. It is hereby agreed and understood that the insurance required of LAMERS by the City of Green Bay and Green Bay Metro is primary coverage and that any insurance or self-insurance maintained by the City of Green Bay and or Green Bay Metro, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. This insurance shall be written for not less than any limit of liability specified herein, or required by law, whichever is greater, notwithstanding that the policy may have lower limits applying elsewhere in the policy.

1. GENERAL LIABILITY COVERAGE

A. Commercial General Liability

- (a) \$1,000,000 each occurrence limit
- (b) \$1,000,000 personal injury and advertising injury
- (c) \$1,000,000 general aggregate
- (d) \$1,000,000 products – completed operations aggregate

B. Claims made form of coverage is not acceptable.

C. Insurance must include:

- (a) Premises and Operations Liability
- (b) Blanket Contractual Liability including coverage for the joint negligence of the City of Green Bay and or Green Bay Metro, its officers, council members, agents, employees, authorized volunteers and the named insured
- (c) Personal Injury
- (d) Explosion, collapse and underground coverage

(e) Products/Completed Operations

(f) Independent Contractors

2. BUSINESS AUTOMOBILE COVERAGE

A. Minimum Limits - \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident

B. Must cover liability for "Any Auto" - including Owned, Non-Owned and Hired Automobile Liability

3. WORKERS COMPENSATION AND EMPLOYERS LIABILITY

A. Must carry coverage for Statutory Workers Compensation and Employers Liability minimum limit of:

\$100,000 Each Accident

\$500,000 Disease Policy Limit

\$100,000 Disease - Each Employee

4. ADDITIONAL PROVISIONS

* Additional Insured – On all Liability Policies, City of Green Bay and Green Bay Metro, and its officers, council members, agents, employees, and authorized volunteers shall be “Additional Insureds.”

* Endorsement - The Additional Insured and Subrogation Waiver policy endorsements must accompany the Certificate of Insurance.

* Waiver of Subrogation – Waivers of subrogation in favor of the City of Green Bay and Green Bay Metro must be endorsed onto Worker’s Compensation, Commercial General Liability and Automobile Liability Coverages. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City of Green Bay and Green Bay Metro, its officers, officials,

employees and volunteers for losses paid under the terms of the policy that arises from the work or activities performed by the named insured as contemplated the terms of this Agreement.

* Certificates of Insurance - A copy of the Certificate of Insurance must be on file with the Risk Management.

* Acceptability of Insurers - No insurance required hereunder shall be carried with an insurer not authorized to do business in Wisconsin. The City of Green Bay and or Green Bay Metro reserves the right to disapprove any insurance company. A minimum AM Best Rating of A-VII is required.

* Written Notice of Cancellation or Non-Renewal shall be sent to the City of Green Bay no less than thirty (30) days prior to such cancellation or non-renewal at the following address:

City of Green Bay
Attn: Risk Management
100 North Jefferson Street
Green Bay, Wisconsin 54301

(4) LAMERS hereby agrees to indemnify, defend and hold harmless the City of Green Bay and or Green Bay Metro, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of LAMERS or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on City of Green Bay and or Green Bay Metro its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the City of Green Bay and or Green Bay Metro, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the City of Green Bay and or

Green Bay Metro, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

LAMERS shall reimburse the City of Green Bay and or Green Bay Metro, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

In the event that LAMERS employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be LAMERS's responsibility to require and confirm that each sub-contractor enters into an Indemnity Agreement in favor of the City of Green Bay and Green Bay Metro its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement.

(5) During the term of this Agreement, the Parties, and the employees, representatives, agents and or volunteers thereof, shall not discriminate against any person based on race, color, creed, religion, sex, national origin, age, ancestry, disability, sexual orientation, gender identity, gender non-conformity, gender expression, transgender status, pregnancy, or marital or parental status.

(6) This Agreement will be construed and interpreted in accordance with the laws of the State of Wisconsin, notwithstanding any conflicts of laws provisions.

(7) If any provision of this Agreement or the application thereof to any persons or circumstances shall, to any extent, be invalid or unenforceable, then the remainder of this Agreement or the application of such provision, or portion thereof, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

(8) Nothing in this Agreement is intended nor may be construed to create between BUS STOP LICENSOR and LAMERS either an employer/employee, joint venture, landlord/tenant, or any other

similar relationship. No agent, employee or representative of either Party shall be deemed to be an agent, employee or representative of the other Party. Neither Party shall have the authority to act for or on behalf of the other Party to bind the other Party without the express written approval of the other Party.

(9) The term of this AGREEMENT shall begin February 1, 2026 and shall end on January 31, 2027. The Agreement shall thereafter automatically renew for additional (1) one - year terms at the standard rate.

Either Party may terminate this AGREEMENT by providing (60) sixty days of advance written notice to the other Party.

(10) This Agreement constitutes the Parties’ complete agreement and may only be modified, amended, or added after the date of this Agreement by a written instrument executed by both Parties.

(11) This Agreement may be executed in several counterparts, and the signatures on this Contract may be transmitted electronically. Electronic signatures will deemed to constitute original signatures and counterparts to this Agreement containing the signatures (whether original or electronic) of all the Parties will be deemed to constitute a single, enforceable Contract.

LAMERS BUS LINES, INC.

GREEN BAY METRO

BY: Jon T. Evenson
(Signature)

BY: _____
Roger Kolb, Transit Commission Chair

NAME: Jon T. Evenson

TITLE: Manager Intercity Operations

BY: _____
Patty Kiewiz – Green Bay Metro Director

DATE: January 13, 2026

DATE: _____

ATTACHMENT A
BUS STOP LOCATION

Buses will stop at the Green Bay Metro Transportation Center, in a designated bus slip.

The address is:

901 University Avenue
Green Bay, WI 54302

The location is shown in the aerial photo below:





Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

AGENDA ITEM # D.6

Discussion/Action: Bus Purchase (2) 35' Diesel Low Floor Buses

BACKGROUND

The purchase request is for two (2) clean diesel buses. The request for clean diesel is to offset the BEB buses that Metro will have in service by early 2027. Staggered bus types and years allow staff to plan financially and to monitor the functionality of the BEB fleet. Purchase will be funded 80% federal and 20% local. Anticipated delivery will be in quarter 1-2027.

RECOMMENDATION

Staff recommends the approval for the purchase of two(2) new buses from Gillig, LLC. with an amount not to exceed \$740,000 each. This allows for adjustments through pre-build. This price may need to be adjusted due to tariffs. The purchase will be made utilizing the State of Wisconsin Heavy Duty Bus Procurement contract.

FISCAL IMPACT

ATTACHMENTS

- I. Green Bay, WI (2) Diesel Quote Letter 12.23.25



12/23/2025

**Patricia Kiewiz
Transit Director
Green Bay Metro
901 University Avenue
Green Bay, WI 54302**

Dear Patricia,

Thank you for your interest in purchasing (2) 35' Diesel Low Floor Buses by utilizing the State of WI Department of Transportation Contract No. 510475.

Attached you will find the price variance/price summary that would pertain to your order. This price is based upon the original contract terms that went into effect 9/20/23.

(2) 35' DIESEL LOW FLOOR BUSES

\$729,343.00 each

This price is valid for 90 days and is FOB Green Bay, WI. Prices exclude any taxes and license fees. The production start date of this order will begin within 18 – 20 months from receipt of purchase order.

The current Administration has recently placed substantial tariffs on goods imported into the United States, and there have been indications that additional or different tariffs may be imposed. Although we are actively working with our suppliers to determine the financial impact these tariffs may ultimately have on our material and production costs, we believe in some cases (bus configuration) it will add a significant cost to the bus price which GILLIG is unable to absorb. As a valued partner, you have our commitment and assurance that we will do everything possible to minimize the impact as we navigate this developing situation. However, contract modifications and price adjustments will likely be necessary to offset any cost increases due to these tariffs.

We thank you for this opportunity and appreciate your interest in GILLIG and our products. We at GILLIG look forward to building another order for Green Bay Metro and in so doing, continuing to build our lasting partnership. Working together, GILLIG is confident we can manage the tariff situation and continue to build and deliver the best transit buses in the industry along with the highest level of customer satisfaction.

Should you have any questions, please do not hesitate to contact me at (510) 876-6100.

Sincerely,

Dan Rudiger
Midwest Regional Sales Manager



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

AGENDA ITEM # D.7

Mobility Management Report 2025 — Quarter 3 and 4

BACKGROUND

Biannual report for 2025 as prepared by Mobility Coordinator, Andrea Vlach.

RECOMMENDATION

Receive and place on file.

FISCAL IMPACT

ATTACHMENTS

- I. MM REPORT 12.2025

MOBILITY MANAGEMENT PROGRAM QUARTERLY/BIANNUAL REPORTS



Mobility Management
of Brown County

"Creating Independence"

Report Qtr: 2nd Half, Biannual (7/1/25-12/31/25)

Report Year: 2025

Mobility Management (MM) Mobility Coordinator (MC) Travel Training (TT)

- I. Assess unmet transportation needs and service gaps and to develop plans and programs to address these unmet needs and service gaps.**
 - a. Ongoing call sheet – tracking where calls are coming from, what needs are, etc.
 - b. Continue to research projects and plans around the state and country that are successfully being implemented by Mobility Managers. (ongoing)

- II. Develop and maintain an outreach system that helps seniors and people with disabilities throughout Brown County gain access to needed transportation services.**
 - a. Attendance at quarterly meetings: TCC and NEWRATC meetings.
 - b. Participation in WAMM monthly conference calls.
 - c. 8 presentations this reporting period. Attendees ranged from 2 to 16 individuals. Locations included higher education, nonprofits, government agencies, senior housing, and healthcare agencies.
 - d. Information marketing and resource dissemination at these agencies as well as periodic posts, photos, on social media, GB Metro website contains MM page and a link to TT from other pages on the site.
 - e. Attended UWGB Sample the City event and also provided resource tables at the beginning of the semester for new and international students.
 - f. Attended 10-week Community Transportation Academy.
 - g. Continued oversight of Low Income Fare Trips (LIFT) program that started 1/1/22 to provide up to four day passes per 30 days to individuals at or below 150% of poverty level.
 - h. Attendance at WIPTA State Conference to maintain continuing education and MM Certification.

- III. Identify and/or develop resource packets and other information to educate seniors and people with disabilities about transportation options; list the organizations/agencies to whom contact was made.**
 - a. Continue to distribute brochures on travel training, route guides, GBM On Demand, applications for paratransit, LIFT, and reduced fare at community events and presentations.
 - b. MM Pages and TT links available on GB Metro's website – www.greenbaymetro.org.

- c. Continue to update transportation resources document with all available options listed and contact information for each.

List of organizations/agencies:

- ADRC of Brown County, Green Bay
- Area schools: East, West, South West, Minoka Hill, Preble, UWGB, SNC, NWTC, Syble Hopp
- Aspiro
- Curative Connections
- Forward Service Corporation
- House of Hope
- Job Center
- NEW Community Shelter
- Prevea
- St. John's Shelter
- Micah Center
- YWCA

IV. Number of customer contacts made and received by the Mobility Coordinator, and number of customers for whom rides were found during the biennium.

- a. Total of 738 calls.
- b. MC was able to refer or assist in finding rides for a total of 61. 0 requests for rides could not be met. Remaining calls were not seeking rides.
- c. MC received 42 calls regarding travel training or route information, 293 calls made/received regarding Low Income Fare Trips (LIFT) program, 88 regarding GBM On Demand.

V. Number of one-on-one Travel Training conducted by the MC during the biennium.

MC held 18 individual one-on-one travel training sessions. Total hours dedicated to travel training in Q3 & Q4 2023 = 25.

VI. Updates on LIFT program

- a. MC approved 185 LIFT applications during Q3 & Q4. 24 applications were seniors and 39 were disabled, non-seniors.

VII. Oversee GBM On Demand Service

- a. Assist riders with creating accounts, understanding system usage, and trouble-shooting issues.
- b. Participate in bi-monthly communications with Via (microtransit service provider).

Report respectfully submitted by Mobility Coordinator, Andrea Vlach



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

Patricia Kiewiz, Transit Director

AGENDA ITEM # E.1

Operational Reports

BACKGROUND

Green Bay Metro's staff will present the Commission with the monthly operational reports.

RECOMMENDATION

No action is necessary.

FISCAL IMPACT

ATTACHMENTS

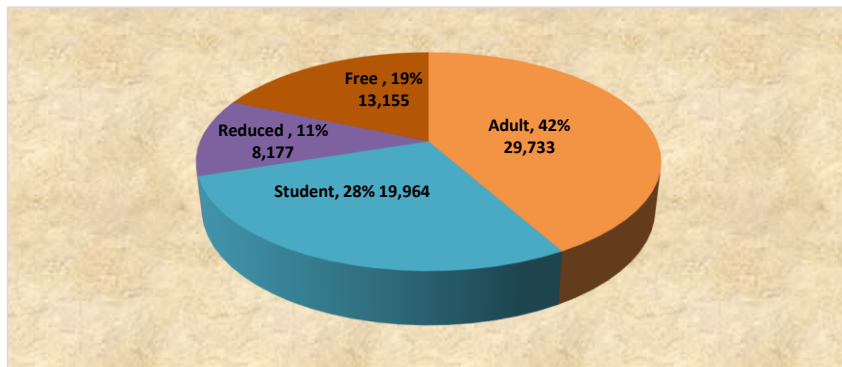
1. 09.Sept 2025 Ridership
2. 10.Oct 2025 Ridership
3. 11.Nov 2025 Ridership

Fixed Route Ridership

	ADULT	STUDENT	*REDUCED	*FREE	MONTHLY FIXED ROUTE	YTD FIXED ROUTE
September 2024	23,577	21,677	8,374	15,719	69,347	592,842
September 2025	22,794	20,558	7,733	16,309	67,394	566,361
Difference	(783)	(1,119)	(641)	590	(1,953)	(26,481)
	-3%	-5%	-8%	4%	-3%	-4.5%

Microtransit On Demand Ridership

	ADULT	STUDENT	*REDUCED	*FREE	MONTHLY ON DEMAND	YTD ON DEMAND
September 2024	4,336	417	316	29	5,098	51,913
September 2025	3,726	1,407	726	163	6,022	54,222
Difference	(610)	990	410	134	924	2,309
	-14%	237%	130%	462%	18%	4.4%



YTD PASSENGERS
620,583

*Reduced fare program is for individuals who are age 65 and older, Medicare recipients, and individuals with qualifying disabilities.

*Free is comprised of game day, children 4 & under, promos, etc.

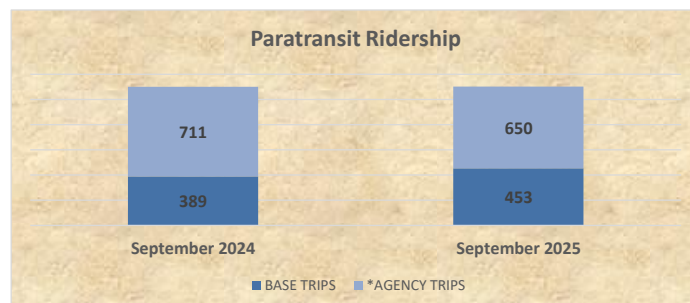
Paratransit Ridership

	BASE TRIPS	*AGENCY TRIPS	TOTAL TRIPS	YTD
September 2024	389	711	1,100	10,449
September 2025	453	650	1,103	9,643
Difference	64	(61)	3	(806)
	16.5%	-8.6%	0.3%	-7.7%

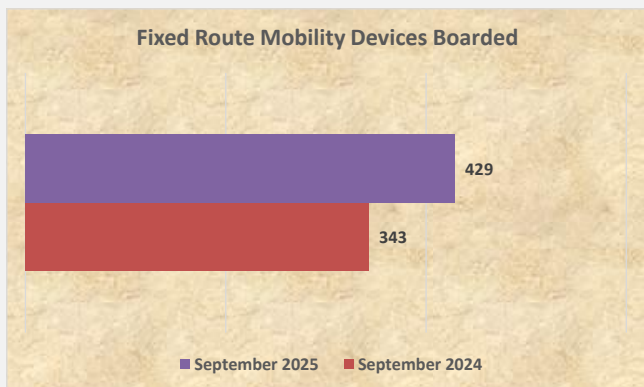
*Agency Fare includes base fare plus additional cost for expenses that is permitted by 49 CRF 37.131 to social service agencies and other organizations for agency trips (i.e., trips guaranteed to the organization).

On Time Performance: 94.9%

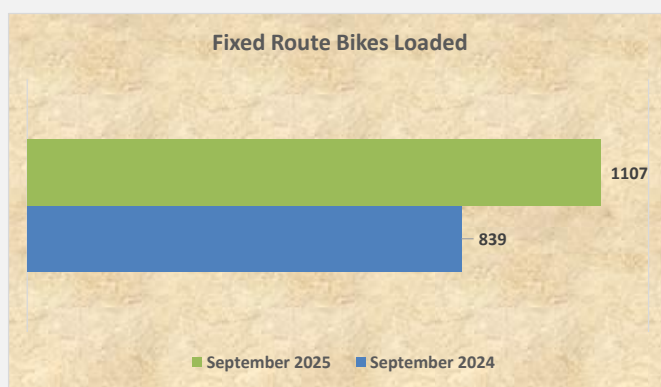
Completed Trips:	1103
Completed On Time Trips:	1046
Completed Late Trips - 0-6 mins	43
Completed Late Trips - 6-30 mins	17
Completed Late Trips > 30 mins	0
Late Cancellations and No Show Trips	19



Fixed Route Mobility Devices Boarded



Fixed Route Bikes Loaded

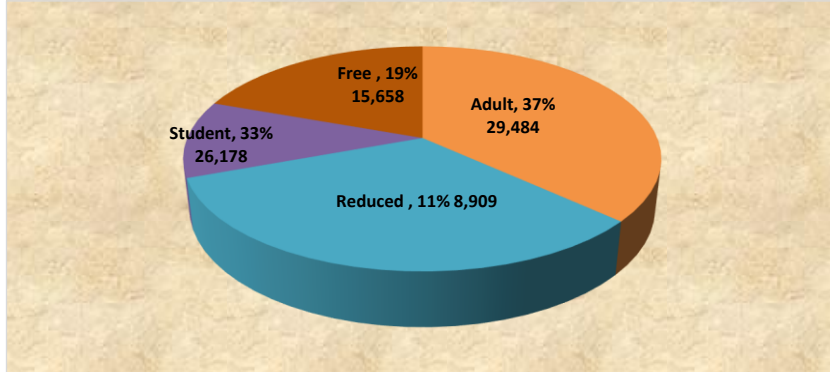


Fixed Route Ridership

	ADULT	STUDENT	*REDUCED	*FREE	MONTHLY FIXED ROUTE	YTD FIXED ROUTE
October 2024	25,889	26,048	9,217	17,758	78,912	671,754
October 2025	25,421	24,401	8,174	15,430	73,426	654,351
Difference	(468)	(1,647)	(1,043)	(2,328)	(5,486)	
	-2%	-6%	-11%	-13%	-7%	

Microtransit On Demand Ridership

	ADULT	STUDENT	*REDUCED	*FREE	MONTHLY ON DEMAND	YTD ON DEMAND
October 2024	5,124	454	480	68	6,126	58,039
October 2025	4,063	1,777	735	228	6,803	61,025
Difference	(1,061)	1,323	255	160	677	
	-21%	291%	53%	235%	11%	



YTD PASSENGERS
715,376

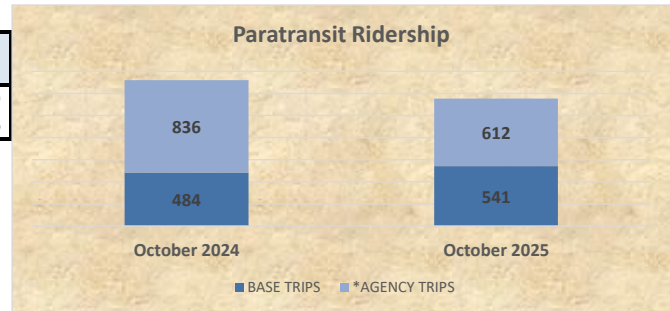
**Reduced fare program is for individuals who are age 65 and older, Medicare recipients, and individuals with qualifying disabilities.*

**Free is comprised of game day, children 4 & under, promos, etc.*

Paratransit Ridership

	BASE TRIPS	*AGENCY TRIPS	TOTAL TRIPS	YTD
October 2024	484	836	1,320	11,769
October 2025	541	612	1,153	10,796
Difference	57	(224)	(167)	
	11.8%	-26.8%	-12.7%	

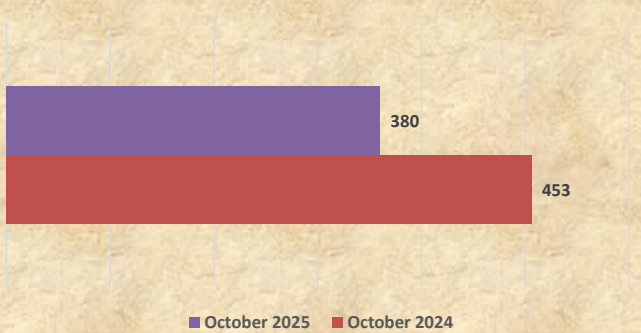
**Agency Fare includes base fare plus additional cost for expenses that is permitted by 49 CRF 37.131 to social service agencies and other organizations for agency trips (i.e., trips guaranteed to the organization).*



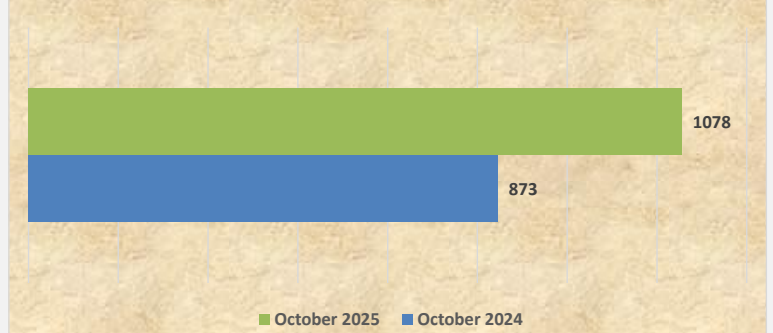
On Time Performance: 95.6%

Completed Trips:	1153
Completed On Time Trips:	1101
Completed Late Trips - 0-6 mins	35
Completed Late Trips - 6-30 mins	15
Completed Late Trips > 30 mins	0
Late Cancellations and No Show Trips	21

Fixed Route Mobility Devices Boarded



Fixed Route Bikes Loaded

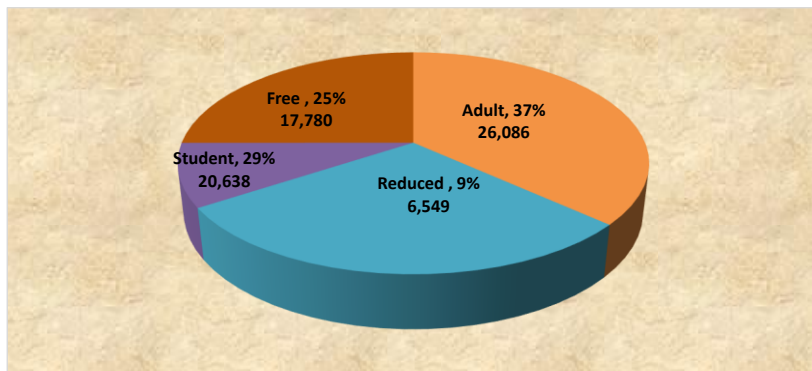


Fixed Route Ridership

	ADULT	STUDENT	*REDUCED	*FREE	MONTHLY FIXED ROUTE	YTD FIXED ROUTE
November 2024	22,461	21,525	8,119	19,959	72,064	743,818
November 2025	22,192	19,300	6,051	17,657	65,200	719,551
Difference	(269)	(2,225)	(2,068)	(2,302)	(6,864)	
	-1%	-10%	-25%	-12%	-10%	

Microtransit On Demand Ridership

	ADULT	STUDENT	*REDUCED	*FREE	MONTHLY ON DEMAND	YTD ON DEMAND
November 2024	4,751	500	377	46	5,674	63,713
November 2025	3,894	1,338	498	123	5,853	66,878
Difference	(857)	838	121	77	179	
	-18%	168%	32%	167%	3%	



YTD PASSENGERS
786,429

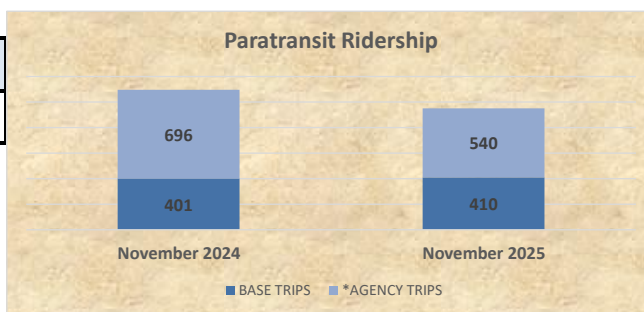
*Reduced fare program is for individuals who are age 65 and older, Medicare recipients, and individuals with qualifying disabilities.

*Free is comprised of game day, children 4 & under, promos, etc.

Paratransit Ridership

	BASE TRIPS	*AGENCY TRIPS	TOTAL TRIPS	YTD
November 2024	401	696	1,097	12,866
November 2025	410	540	950	11,746
Difference	9	(156)	(147)	
	2.2%	-22.4%	-13.4%	

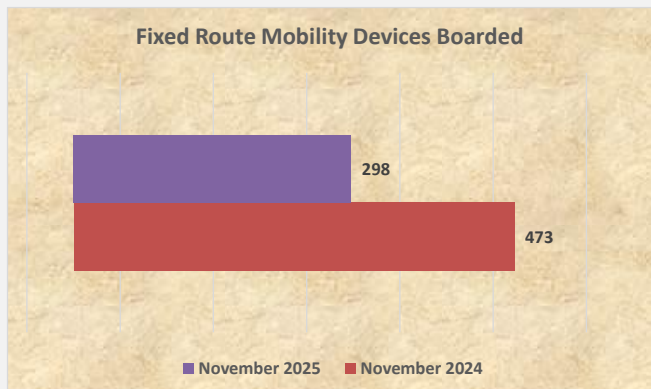
*Agency Fare includes base fare plus additional cost for expenses that is permitted by 49 CRF 37.131 to social service agencies and other organizations for agency trips (i.e., trips guaranteed to the organization).



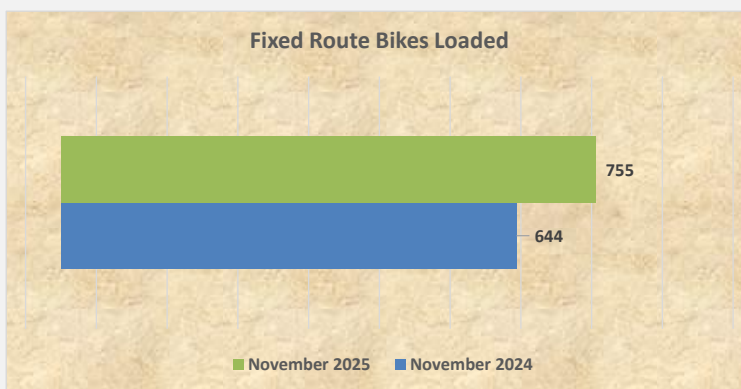
On Time Performance: 94.3%

Completed Trips:	950
Completed On Time Trips:	895
Completed Late Trips - 0-6 mins	33
Completed Late Trips - 6-30 mins	22
Completed Late Trips > 30 mins	0
Late Cancellations and No Show Trips	18

Fixed Route Mobility Devices Boarded



Fixed Route Bikes Loaded





Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

Patricia Kiewiz, Transit Director

AGENDA ITEM # E.2

Financial Reports

BACKGROUND

Director Kiewiz will provide an update on Metro's finances through November 2025.

RECOMMENDATION

No action is necessary.

FISCAL IMPACT

ATTACHMENTS

1. 09.Sept - Financials
2. 10.Oct - Financials
3. 11.Nov - Financials



EXPENSES

ACCOUNT DESCRIPTION	2025 Jan-Sept	2024 Jan-Sept	+/-	%	2025 BUDGET	% OF BUDGET
Wages & Salaries	1,902,844.13	1,827,458.39	75,386	4.1%	2,765,438	68.8%
Fringe Benefits	914,460.10	823,959.54	90,501	11.0%	1,830,692	50.0%
Other Employment Expenses	55,262.30	32,198.69	23,064	71.6%	68,932	80.2%
Contract Services	198,041.60	160,291.76	37,750	23.6%	424,140	46.7%
Materials & Supplies	311,719.93	322,698.99	(10,979)	-3.4%	643,436	48.4%
Building & Equip Maintenance	146,419.48	261,152.59	(114,733)	-43.9%	234,100	62.5%
Utilities	103,039.19	128,677.16	(25,638)	-19.9%	235,106	43.8%
Insurance	133,524.71	130,736.00	2,789	2.1%	158,827	84.1%
Miscellaneous	184.00	157.84	26	16.6%	250	73.6%
Paratransit Services	337,995.42	315,862.60	22,133	7.0%	1,072,447	31.5%
Microtransit Services	1,368,059.52	1,223,345.56	144,714	11.8%	2,170,063	63.0%
Subrecipient Expenses	-	-	-	0.0%	-	0.0%
TOTAL	5,471,550.38	5,226,539.12	245,011	4.7%	9,603,432	57.0%

ORIGINAL BUDGET

REVENUES

ACCOUNT DESCRIPTION	2025 Jan-Sept	2024 Jan-Sept	+/-	%	2025 BUDGET	% OF BUDGET
Federal Operating Asst	-	-	-	0.0%	2,833,013	0.0%
State Operating Asst	2,230,617.00	2,445,465.00	(214,848)	-8.8%	2,833,013	78.7%
Other Local Municipalities	498,937.11	413,197.77	85,739	20.8%	665,249	75.0%
Green Bay	974,999.97	974,999.97	-	0.0%	1,934,650	50.4%
Farebox Revenue-Fixed Route	369,473.75	342,580.35	26,893	7.9%	710,000	52.0%
Farebox Revenue-Paratransit	143,115.50	144,710.00	(1,595)	-1.1%	269,500	53.1%
Farebox Revenue-Microtransit	21,368.00	15,135.00	6,233	41.2%	-	0.0%
College Program Fares	12,262.00	6,983.00	5,279	75.6%	-	0.0%
TMI Refund	9,548.00	9,454.00	94	1%	-	0.0%
Non-Transportation Revenue	129,254.65	45,316.03	83,939	185.2%	9,100	1420.4%
State Fuel Refund	12,014.35	11,236.76	778	6.9%	-	0.0%
Advertising	86,799.15	82,711.76	4,087	4.9%	110,000	78.9%
Intercity Bus Commissions	4,500.00	4,500.00	-	0.0%	6,000	75.0%
Partnership Contributions	140,788.15	141,603.00	(815)	-0.6%	232,908	60.4%
TOTAL	4,633,677.63	4,637,892.64	(4,215)	-0.1%	9,603,432	48.3%

KEY PERFORMANCE INDICATORS (KPI)

Operating Days	230	231	(1.0)	-0.4%	307
Revenue Miles	483,516	486,545	(3,029)	-0.6%	672,554
Revenue Hours	32,800	33,149	(349)	-1.1%	45,552
Unlinked Passenger Trips	571,547	592,842	(21,295)	-3.6%	934,849
Revenue / Cost	84.7%	88.7%			100%
Farebox Revenue / Mile	0.76	0.70	0.06	8.5%	1.06
Farebox Revenue / Pass Trip	0.65	0.58	0.07	11.9%	0.76
Farebox Revenue / Hour	11.26	10.33	0.93	9.0%	15.59
Passenger / Mile	1.18	1.22	(0.04)	-3.0%	1.39
Cost / Mile	7.79	7.58	0.21	2.8%	9.46
Cost / Passenger Trip	6.59	6.22	0.37	5.9%	6.80

*Insurance is [NET] TMI



EXPENSES

ACCOUNT DESCRIPTION	2025 Jan-Oct	2024 Jan-Oct	+/-	%	2025 BUDGET	% OF BUDGET
Wages & Salaries	2,267,544.39	2,172,203.44	95,341	4.4%	2,765,438	82.0%
Fringe Benefits	1,027,744.79	940,338.94	87,406	9.3%	1,830,692	56.1%
Other Employment Expenses	77,349.31	38,631.91	38,717	100.2%	68,932	112.2%
Contract Services	203,137.62	163,563.09	39,575	24.2%	424,140	47.9%
Materials & Supplies	339,646.26	364,751.46	(25,105)	-6.9%	643,436	52.8%
Building & Equip Maintenance	172,673.01	286,784.35	(114,111)	-39.8%	234,100	73.8%
Utilities	109,962.58	138,674.62	(28,712)	-20.7%	235,106	46.8%
Insurance	133,524.71	130,736.00	2,789	2.1%	158,827	84.1%
Miscellaneous	205.50	169.84	36	21.0%	250	82.2%
Paratransit Services	383,791.53	395,507.29	(11,716)	-3.0%	1,072,447	35.8%
Microtransit Services	1,552,397.33	1,359,023.63	193,374	14.2%	2,170,063	71.5%
Subrecipient Expenses	-	-	-	0.0%	-	0.0%
TOTAL	6,267,977.03	5,990,384.57	277,592	4.6%	9,603,432	65.3%

ORIGINAL BUDGET

REVENUES

ACCOUNT DESCRIPTION	2025 Jan-Oct	2024 Jan-Oct	+/-	%	2025 BUDGET	% OF BUDGET
Federal Operating Asst	-	-	-	0.0%	2,833,013	0.0%
State Operating Asst	2,230,617.00	2,445,465.00	(214,848)	-8.8%	2,833,013	78.7%
Other Local Municipalities	584,722.44	482,698.08	102,024	21.1%	665,249	87.9%
Green Bay	1,083,333.30	1,083,333.30	-	0.0%	1,934,650	56.0%
Farebox Revenue-Fixed Route	413,796.00	389,575.90	24,220	6.2%	710,000	58.3%
Farebox Revenue-Paratransit	158,125.50	162,482.00	(4,357)	-2.7%	269,500	58.7%
Farebox Revenue-Microtransit	23,432.00	19,467.00	3,965	20.4%	-	0.0%
College Program Fares	12,262.00	6,983.00	5,279	75.6%	-	0.0%
TMI Refund	9,548.00	9,454.00	94	1%	-	0.0%
Non-Transportation Revenue	146,507.53	59,700.84	86,807	145.4%	9,100	1610.0%
State Fuel Refund	15,541.96	11,236.76	4,305	38.3%	-	0.0%
Advertising	92,650.69	92,989.38	(339)	-0.4%	110,000	84.2%
Intercity Bus Commissions	5,000.00	5,000.00	-	0.0%	6,000	83.3%
Partnership Contributions	143,257.15	146,590.00	(3,333)	-2.3%	232,908	61.5%
TOTAL	4,918,793.57	4,914,975.26	3,818	0.1%	9,603,432	51.2%

KEY PERFORMANCE INDICATORS (KPI)

Operating Days	257	258	(1.0)	-0.4%	307
Revenue Miles	542,635	545,532	(2,897)	-0.5%	672,554
Revenue Hours	36,761	37,191	(430)	-1.2%	45,552
Unlinked Passenger Trips	654,351	671,754	(17,403)	-2.6%	934,849
Revenue / Cost	78.5%	82.0%			100%
Farebox Revenue / Mile	0.76	0.71	0.05	6.8%	1.06
Farebox Revenue / Pass Trip	0.63	0.58	0.05	9.0%	0.76
Farebox Revenue / Hour	11.26	10.48	0.78	7.5%	15.59
Passenger / Mile	1.21	1.23	(0.03)	-2.1%	1.39
Cost / Mile	7.98	7.76	0.22	2.8%	9.46
Cost / Passenger Trip	6.62	6.31	0.31	5.0%	6.80

*Insurance is [NET] TMI



EXPENSES

ACCOUNT DESCRIPTION	2025 Jan-Nov	2024 Jan-Nov	+/-	%	2025 BUDGET	% OF BUDGET
Wages & Salaries	2,503,477.05	2,410,763.79	92,713	3.8%	2,765,438	90.5%
Fringe Benefits	1,128,987.75	1,030,420.81	98,567	9.6%	1,830,692	61.7%
Other Employment Expenses	80,260.34	43,848.63	36,412	83.0%	68,932	116.4%
Contract Services	215,634.52	175,235.80	40,399	23.1%	424,140	50.8%
Materials & Supplies	351,825.54	383,580.65	(31,755)	-8.3%	643,436	54.7%
Building & Equip Maintenance	194,971.56	306,066.98	(111,095)	-36.3%	234,100	83.3%
Utilities	120,466.64	149,439.83	(28,973)	-19.4%	235,106	51.2%
Insurance	133,524.71	130,736.00	2,789	2.1%	158,827	84.1%
Miscellaneous	227.50	191.84	36	18.6%	250	91.0%
Paratransit Services	430,002.99	441,671.64	(11,669)	-2.6%	1,072,447	40.1%
Microtransit Services	1,750,472.77	1,510,757.00	239,716	15.9%	2,170,063	80.7%
Subrecipient Expenses	-	-	-	0.0%	-	0.0%
TOTAL	6,909,851.37	6,582,712.97	327,138	5.0%	9,603,432	72.0%

ORIGINAL BUDGET

REVENUES

ACCOUNT DESCRIPTION	2025 Jan-Nov	2024 Jan-Nov	+/-	%	2025 BUDGET	% OF BUDGET
Federal Operating Asst	-	2,189,269.00	(2,189,269)	-100.0%	2,833,013	0.0%
State Operating Asst	2,230,617.00	2,445,465.00	(214,848)	-8.8%	2,833,013	78.7%
Other Local Municipalities	624,985.96	505,367.99	119,618	23.7%	665,249	93.9%
Green Bay	1,191,666.63	1,083,333.30	108,333	10.0%	1,934,650	61.6%
Farebox Revenue-Fixed Route	453,905.34	427,348.26	26,557	6.2%	710,000	63.9%
Farebox Revenue-Paratransit	171,091.50	177,336.00	(6,245)	-3.5%	269,500	63.5%
Farebox Revenue-Microtransit	25,489.00	21,380.00	4,109	19.2%	-	0.0%
College Program Fares	12,262.00	6,983.00	5,279	75.6%	-	0.0%
TMI Refund	9,548.00	9,454.00	94	1%	-	0.0%
Non-Transportation Revenue	148,584.58	65,531.60	83,053	126.7%	9,100	1632.8%
State Fuel Refund	15,541.96	15,835.88	(294)	-1.9%	-	0.0%
Advertising	98,502.23	96,913.38	1,589	1.6%	110,000	89.5%
Intercity Bus Commissions	5,500.00	5,514.00	(14)	-0.3%	6,000	91.7%
Partnership Contributions	145,726.15	147,007.00	(1,281)	-0.9%	232,908	62.6%
TOTAL	5,133,420.35	7,196,738.41	(2,063,318)	-28.7%	9,603,432	53.5%

KEY PERFORMANCE INDICATORS (KPI)

Operating Days	281	283	(2.0)	-0.7%	307
Revenue Miles	594,665	599,178	(4,513)	-0.8%	672,554
Revenue Hours	40,253	40,857	(603)	-1.5%	45,552
Unlinked Passenger Trips	719,551	743,818	(24,267)	-3.3%	934,849
Revenue / Cost	74.3%	109.3%			100%
Farebox Revenue / Mile	0.76	0.71	0.05	7.0%	1.06
Farebox Revenue / Pass Trip	0.63	0.57	0.06	9.8%	0.76
Farebox Revenue / Hour	11.28	10.46	0.82	7.8%	15.59
Passenger / Mile	1.21	1.24	(0.03)	-2.5%	1.39
Cost / Mile	7.95	7.73	0.23	2.9%	9.46
Cost / Passenger Trip	6.57	6.23	0.35	5.6%	6.80

*Insurance is [NET] TMI



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

January 21, 2026

PREPARED BY

Patricia Kiewiz, Transit Director

AGENDA ITEM # E.3

Director's Report

BACKGROUND

Director Kiewiz will provide the Commission with an update on Green Bay Metro.

RECOMMENDATION

No action is necessary.

FISCAL IMPACT

ATTACHMENTS

None