



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JANUARY 28, 2026, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/81854963871?pwd=Rl6oaf6sldZsTO0DuM0FC8MeAq4j57.1>

Or call in by phone: +1 312 626 6799

Meeting ID: 818 5496 3871

Passcode: 820177

If you wish to leave a comment for this public meeting, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

I. Members: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

C. Approval of the Agenda.

I. Approval of the agenda for the Wednesday, January 28, 2026, meeting of the Improvement & Services Committee.

D. Approval of Minutes.

I. Approval of the minutes from the January 14, 2026 Improvement & Services Committee meeting.

E. Regular Business.

I. Consideration with possible action on request by Ald. Galvin on behalf of the property

owner for 338 Hartung Street to appeal the charges regarding sidewalk replacement on Invoice No. 204963 (previously held at the January 14, 2026 Improvement & Services Committee meeting).

2. Consideration with possible action on request by Department of Public Works to extend the sanitary lateral replacement program for 2026 street reconstruction projects.
3. Consideration with possible action on request by Department of Public Works to approve licenses for:

- I. Sidewalk Builder

- a. Paul Conard Construction, Inc.
- b. Bayland Buildings, Inc.
- c. Carter Trucking & Excavating, Inc.

2. Tree & Brush Trimmer

- a. A-I Stump Removal, Inc.
- b. J's Tree Removal and Stump Grinding Service, LLC
- c. Consciously Fresh Tree Services, LLC

3. Underground Sprinkler System

- a. RainMaster Irrigation, Inc.
- b. ADC Maintenance, LLC

4. Private Collector License

- a. Waste Management

F. Informational.

1. Reporting the Department of Public Works 2025 Annual Report.
2. Director's Report on recent activities of the Public Works Department.
3. Next Meeting: February 25, 2026

G. Adjournment.

1. Adjournment of the Wednesday, January 28, 2026, meeting of the Improvement & Services Committee.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 28, 2026

PREPARED BY

AGENDA ITEM # D.I

Approval of the minutes from the January 14, 2026 Improvement & Services Committee meeting.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 28, 2026

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on request by Ald. Galvin on behalf of the property owner for 338 Hartung Street to appeal the charges regarding sidewalk replacement on Invoice No. 204963 (previously held at the January 14, 2026 Improvement & Services Committee meeting).

BACKGROUND

The property owner was provided deadline of 30 days to make concrete sidewalk repairs on May 21, 2025. Property owner requested multiple extensions to the deadline. On September 5, 2025, Director Joosten emailed Steve Kersten stating that the City's contractor was expected to be at the property by Sept. 19th to complete repairs, providing a final opportunity to make repairs before crews arrived. Actual repairs were scheduled by the City on October 2, 2025. At some point prior to the City's work, the property owner completed mudjacking and grinding of the sidewalks as noted on the attached receipt. The City was not notified work was complete and therefore was unable to verify work was compliant. Actual repairs were scheduled by the City on October 2, 2025. The City's cost to replace the sidewalk was \$10,838.40. The property owner's receipt indicates a cost of \$1,640 for mudjacking and grinding.

RECOMMENDATION

None

FISCAL IMPACT

None

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 28, 2026

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on request by Department of Public Works to extend the sanitary lateral replacement program for 2026 street reconstruction projects.

BACKGROUND

RECOMMENDATION

To approve the Department of Public Works to extend the sanitary lateral replacement program for 2026 street reconstruction projects.

FISCAL IMPACT

The estimated cost for sanitary later replacement for 2026 street reconstruction projects is \$108,850.00. The cost would be fully funded by the Sanitary Sewer Utility within the current capital improvement fund.

ATTACHMENTS

- I. 2026-01-22- I&S Memo - 2026 Lateral Replacement



TO: Improvement and Services Committee

FROM: Valerie Joosten, P.E. – Director of Public Works

DATE: January 22, 2026

RE: Lateral Replacement Program for Street Reconstruction Projects

In 2025, the Department of Public Works (DPW) began a pilot Lateral Replacement Program for Street Reconstruction Projects. The Improvement and Services Committee and Council previously approved DPW to implement the pilot program. The first street reconstruction that includes lateral replacement is currently out to bid. Since the pilot is still in its early stages, DPW proposes to extend the program to include 2026 street reconstruction projects. The following is a recap of the program information that has been updated to include 2026 projects. Specific projects will be further evaluated for inclusion during the design process.

The City of Green Bay, NEW Water, and our neighboring communities have been meeting over the last few years to discuss the significant inflow and infiltration (I&I) in the regional sanitary sewer collection system and potential solutions. In Green Bay, like many municipalities with aging sewers, groundwater and storm water can enter the sanitary sewer system through cracks, leaks, faulty connections or illicit connections. This can overload the sanitary sewers and lead to sanitary sewer overflows, sewer backups and/or basement backups.

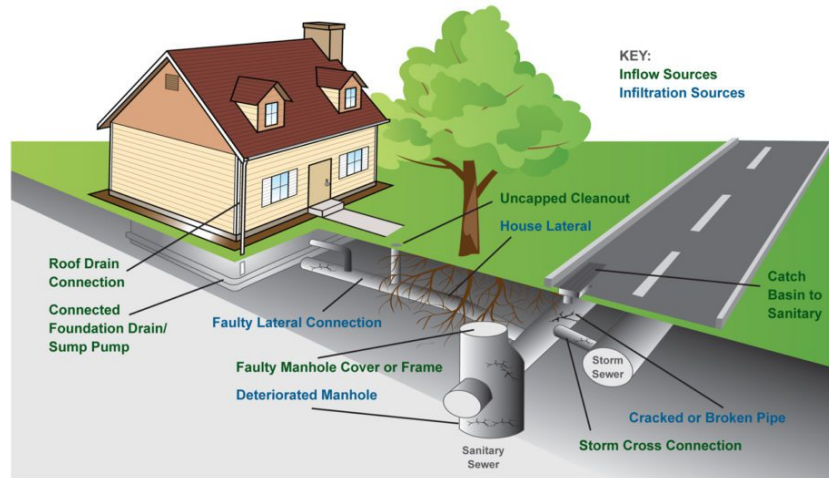
I&I can also be a significant problem for the wastewater treatment plant (NEW Water), since it increases and dilutes the amount of sewage that requires treatment. During storm events or times of snow melt, the flows to the wastewater plant spike due to I&I, causing the treatment plant to operate at maximum capacity and at risk of an overflow. NEW Water has made capital improvements and established operational procedures at its facilities to manage the peak flows during storm events. However, additional efforts are needed to further reduce I&I to avoid having to make more costly investments. A study recently conducted by NEW Water concluded that a 10% reduction in I&I will be the most cost-effective means for reducing the demand for costly NEW Water improvements and that targeting areas with the highest I&I is the most effective approach.

Green Bay is NEW Water's largest municipal customer and has some of the highest I&I rates in our area due to the historical nature of the City and our sewers. While Green Bay has an extensive inspection, maintenance and repair program for its City owned sewers more needs to be done to adequately address I&I in the system. Additional I&I reduction efforts would help ensure adequate sewer and treatment capacity for our City and future development. I&I reduction also benefits public health by reducing sanitary sewer overflows and system backups.



Further information about I&I can be found on the City's webpage at <https://www.greenbaywi.gov/1511/Infiltration-and-Inflow>.

Sources of I&I



Source: Madison Metropolitan Sewerage District

Proposed Lateral Replacement Program for Street Reconstruction Projects

During street reconstruction projects, the City reviews the City's sewer systems and incorporates sewer upgrades or repairs into the project. Currently, the City may install a new lateral from the City's sanitary sewer main to behind the curb depending on sewer condition and location. However, this does not address the portion of the lateral between the curb and the building. The lateral is typically the same age as the City's sewer and may be in poor condition. Property owners typically do not repair their lateral until a break or back-up occurs. At that point, it can be an expensive unexpected cost for the property owner.

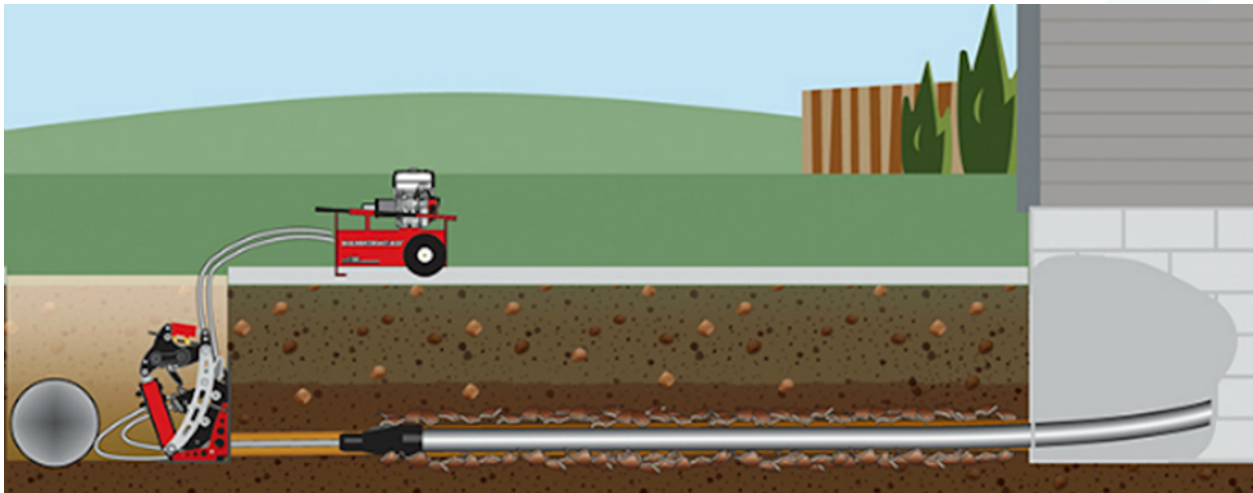
To address this source of I&I, the City is proposing a pilot program for full replacement of residential laterals from the main sewer to the building during street reconstruction projects. This lateral replacement program would be voluntary. It would be offered to residential properties in areas with known I&I or capacity issues and would be fully funded by the Sanitary Sewer Utility.

The Village of Allouez has operated a similar program for the last 8 years; however, they require the homeowners to pay the cost back to the City. The cost to the property owner is still cheaper for the property owner than the cost of a back-up and having to repair the lateral at a time other than during a street reconstruct. The City of De Pere started a lateral replacement program 2 year ago and covers the full cost of the replacement. Both programs, utilize a trenchless method called



pipe bursting, which allows the replacement to be done with limited disturbance of the yard. These programs have been successful with a high participation rate.

The City proposes using this same method, which would require access to the basement and an approximate 2-foot by 2-foot excavation in the basement floor. The end result would be a new plastic pipe from the City’s sewer into the basement.



Source: City of De Pere Full Lateral Replacement Policy, October 7, 2024

The work would be completed by the City’s contractor for the street reconstruction project. The contractor will restore the concrete floor after the connection; however, the cost to restore finished basement (walls, floors, finishes, etc.) would be the responsibility of the property owner. The property owner would need to authorize the work in writing prior to construction to be included in this voluntary program.

In 2025, DPW received approval for this pilot program for 2025 street reconstruction projects:

Street Reconstruction Project	Estimated # of laterals	Age of City’s Sanitary Sewer	Estimated Cost of Full Lateral Replacement*
Oak Street: Howard to Railroad Crossing	18	1956	\$34,650
4 th Street: Broadway to S. Maple Avenue	21	1954	\$36,750
Hazel Street: Shawano Avenue to School Place	22	1948	\$23,100
Howard Street: 12 th Avenue to S. Oakland Avenue	49	1948	\$60,025

*Maximum estimated cost since it is based on 100% participation and does not subtract the City’s current cost to partially replace the lateral.



DPW proposes to extend this pilot program for 2026 street reconstruction projects. The following projects are in high I&I areas and will be evaluated for inclusion in the program.

Street Reconstruction Project	Estimated # of laterals	Age of City's Sanitary Sewer	Estimated Cost of Full Lateral Replacement*
Oxford Avenue: Dousman Street to Reed Street	25	1961	\$34,650
Reed Street: Oxford Avenue to Allard Avenue	2	1944	\$3,150
N. Irwin Avenue: St. Clair Street to north Termini	3	1970	\$3,675
N. Maple: Walnut Street to Mather Street	35	Pending review	\$67,375

Fiscal Impact

The estimated cost for sanitary lateral replacement for 2026 street reconstruction projects is \$108,850. The cost would be fully funded by the Sanitary Sewer Utility within the current capital improvement fund.

Recommendation

To authorize the Department of Public Works to extend the pilot program for full sanitary sewer lateral replacement for 2026 street reconstruction projects in areas of known I&I or capacity issues.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 28, 2026

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on request by Department of Public Works to approve licenses for:

1. Sidewalk Builder
 - a. Paul Conard Construction, Inc.
 - b. Bayland Buildings, Inc.
 - c. Carter Trucking & Excavating, Inc.
2. Tree & Brush Trimmer
 - a. A-I Stump Removal, Inc.
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3. Underground Sprinkler System
 - a. RainMaster Irrigation, Inc.
 - b. ADC Maintenance, LLC
4. Private Collector License
 - a. Waste Management

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 28, 2026

PREPARED BY

AGENDA ITEM # F.1

Reporting the Department of Public Works 2025 Annual Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 28, 2026

PREPARED BY

AGENDA ITEM # F.2

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None