



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, FEBRUARY 25, 2026, 5:00 PM

In person at City Hall, Room 207.

Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88995993315?pwd=juhDPk4acxAxMySiEo6HWQVgL4vbFF.I>

Or call in by phone: +1 312 626 6799

Meeting ID: 889 9599 3315

Passcode: 103217

If you wish to leave a comment for this public meeting, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

1. Members: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

C. Approval of the Agenda.

1. Approval of the agenda for the Wednesday, February 25, 2026, meeting of the Parks Committee.

D. Approval of Minutes.

1. Approval of the minutes from the January 28, 2026 Parks Committee meeting.

E. Regular Business.

1. Consideration with possible action on the acceptance of a Wisconsin Department of Natural Resources grant in the amount of \$244,045 for the construction of the East River Emilie Park Nature-Based Recreation Access Project.
2. Consideration with possible action on accepting a \$3,000 Green Bay Packers Foundation grant to support the ongoing efforts of the Green Bay Conservation Corps.

3. Consideration with possible action on the request to purchase one (1) 2026 Ford Super Duty F-550 & Plow Accessories from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total sales price of \$70,258.
4. Consideration with possible action on the request to purchase two (2) 2026 Ford Super Duty F-250 & Plow Accessories from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total cost of \$54,948/ea. and a total sales price of \$109,896.
5. Consideration with possible action on the request to purchase one (1) 2027 Ford E-Series Cutaway Van w/16' Bay Bridge Body from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total cost of \$59,374.

F. Informational.

1. Staff update on the purchase of the CivRec software platform to replace the existing RecTrac software platform.
2. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.
3. Next Meeting: March 11, 2026

G. Adjournment.

1. Adjournment of the Wednesday, February 25, 2026, meeting of the Parks Committee.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

February 25, 2026

PREPARED BY

AGENDA ITEM # D.I

Approval of the minutes from the January 28, 2026 Parks Committee meeting.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Parks Committee Minutes 1-28-26



MINUTES OF THE PARKS COMMITTEE

WEDNESDAY, JANUARY 28, 2026, 5:00 PM

In person at City Hall, Room 207.

Virtual attendance is also available via Zoom.

AMENDED

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88995993315?pwd=juhDPk4acxAxMySiEo6HWQVgL4vbFF.I>

Or call in by phone: +1 312 626 6799

Meeting ID: 889 9599 3315

Passcode: 103217

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B. ROLL CALL.

- I. Members: Melinda Eck, Joey Prestley, Ben Delie, Jim Ridderbush

C. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Wednesday, January 28, 2026, meeting of the Parks Committee.

Moved by Ald. Joey Prestley, seconded by Ald. Melinda Eck to approve.

Motion Passed.

Yes-Joey Prestley, Melinda Eck, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

D. APPROVAL OF MINUTES.

1. Approval of the minutes from the December 10, 2025 Parks Committee meeting.

Moved by Ald. Joey Prestley, seconded by Ald. Jim Ridderbush to approve.

Motion .

Yes-Joey Prestley, Melinda Eck, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

E. REGULAR BUSINESS.

1. Consideration with possible action on granting a 30' wide permanent maintenance access easement to Brown County, located on Bay Beach Amusement Park property for access to the Renard Island Causeway.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to approve granting a 30' wide permanent maintenance access easement to Brown County, located on Bay Beach Amusement Park property for access to the Renard Island Causeway, subject to County and Law Department review and approval of the final Exhibits.

Motion Passed.

Yes-Joey Prestley, Melinda Eck, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

2. Consideration with possible action on the request to purchase one (1) 2026 Rayco 1800AWL Articulated Wheel Loader and accessories from LF George, using Sourcewell Contract #010923-MBI, for a total cost of \$60,363.96.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to approve the purchase of one (1) 2026 Rayco 1800AWL Articulated Wheel Loader and accessories from LF George, using Sourcewell Contract #010923-MBI, for a total cost of \$60,363.96.

Motion Passed.

Yes-Joey Prestley, Melinda Eck, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

3. Consideration with possible action on the request to purchase one (1) Groundmaster 5910 (16'-4WD Gangmower with All Season Cab) & attachments from Reinders, using Sourcewell Contract #112624-TTC, for a total cost of \$171,500.46.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to approve the purchase of one (1) Groundmaster 5910 (16'-4WD Gangmower with All Season Cab) & attachments from Reinders, using Sourcewell Contract #112624-TTC, for a total cost of \$171,500.46.

Motion Passed.

Yes-Joey Prestley, Melinda Eck, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

4. Consideration with possible action on the request to purchase one (1) Bobcat UW53 & attachments from Bobcat Plus, using Sourcewell Contract #020223-CEC, for a total cost of \$91,485.87 to replace unit 234.

Moved by Ald. Joey Prestley, seconded by Ald. Melinda Eck to approve the purchase of one (1) Bobcat UW53 & attachments from Bobcat Plus, using Sourcewell Contract #020223-CEC, for a total cost of \$91,485.87 to replace unit 234.

Motion Passed.

Yes-Joey Prestley, Melinda Eck, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

5. Consideration with possible action on the request to purchase on (1) Bobcat UW53 & attachments from Bobcat Plus, using Sourcewell Contract #020223-CEC, for a total cost of \$91,485.87 to replace Unit 237.

Moved by Ald. Joey Prestley, seconded by Ald. Melinda Eck to approve the purchase of one (1) Bobcat UW53 & attachments from Bobcat Plus, using Sourcewell Contract #020223-CEC, for a total cost of \$91,485.87 to replace Unit 237.

Motion Passed.

Yes-Joey Prestley, Melinda Eck, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

F. INFORMATIONAL.

1. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

Moved by Ald. Joey Prestley, seconded by Ald. Melinda Eck to receive and place on file the Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

Motion Passed.

Yes-Joey Prestley, Melinda Eck, Ben Delie, Jim Ridderbush, No-None, Abstain-None.

2. Next Meeting: February 25, 2026.

G. ADJOURNMENT.

1. Adjournment of the Wednesday, January 28, 2026, meeting of the Parks Committee.

Moved by Ald. Melinda Eck, seconded by Ald. Joey Prestley to adjourn.

Motion Passed.

Yes-Joey Prestley, Melinda Eck, Ben Delie, Jim Ridderbush, No-None, Abstain-None.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

February 25, 2026

PREPARED BY

Dan Ditscheit, Parks Director

AGENDA ITEM # E.1

Consideration with possible action on the acceptance of a Wisconsin Department of Natural Resources grant in the amount of \$244,045 for the construction of the East River Emilie Park Nature-Based Recreation Access Project.

BACKGROUND

Public Works is in the planning phase for the redevelopment of East River Emilie Park. This project will significantly expand opportunities for nature-based outdoor recreation within a restored floodplain setting. Public Works is in the process of securing additional construction funding related to the wetland/flood storage area portion of the project.

If approved, this grant will fund the recreation components of the project.

Grant funded recreational infrastructure includes: A new boardwalk and wetland observation platform; two river access points with stone steps and safety railings; new paved and mowed grass trails that connect to the regional East River Recreational Trail; cul-de-sac parking to enhance access and safety; and interpretive signage for environmental education. These facilities will support active recreation such as walking, running, and biking, and will create new opportunities for community programming like guided nature walks or volunteer stewardship events.

The site is designed for multi-season use. In spring through fall, visitors can enjoy walking, cycling, fishing, paddling, and birdwatching. In winter, paved and grass trails can be used for snowshoeing or ungroomed cross-country skiing, and the boardwalk will remain a year-round destination for wildlife viewing. Durable materials and thoughtful design will ensure accessibility and safety across all seasons.

East River Emilie Park currently contains a portion of the East River Trail. This paved multi-use trail runs north-south through the project site for 0.83 miles adjacent to the East River. This trail is in need of repaving. The Parks Department intends to repave this segment as part of the larger Emilie Park redevelopment effort, but it will not be funded as part of this grant.

RECOMMENDATION

To approve.

FISCAL IMPACT

Total Project Cost: \$1.9 Million

Recreational Component associated with this Grant: \$488,090

DNR Grant Funding - \$244,045

City Bond Funding - \$94,045 (This will be included in the 2027 Park Bond Request).

Fund for Lake Michigan Grant - \$150,000 (Already approved and awarded).

Wetland/Flood Storage Component - \$1,261,910

The hope is that this will be funded entirely through grants. Some grant funding has already been secured. There is a pending grant under consideration for the remaining amount.

East River Trail Repaving - \$150,000

This will be included in the 2027 Park Bond Request.

ATTACHMENTS

1. DNR ER Emilie Grant Award Letter
2. DNR ER Emilie Grant Contract
3. Parks Committee agenda items 02 18 2026
4. 2026_0127_EP_Graphic



January 8, 2025

► REQUIRES IMMEDIATE ACTION ◀

Urban Rivers
Grant# URGP6-26-200
Grant Amount: \$244,045.00

Dan Ditscheit, Design & Dev. Supt.
City of Green Bay
100 N Jefferson St Rm 510
Green Bay, WI 54301

Dear Mr. Ditscheit:

Congratulations! On behalf of the Governor, the Department of Natural Resources is pleased offer you a grant contract for financial assistance for the following project: *City of Green Bay East River Emilie Park Nature-Based Recreation Access Project*.

Please review the contract. Both copies should be **signed by an authorized official and notarized**. Please return one original signed contract **within 30 days of this letter's date** to Jessica Terrien at the Northeast Region, 2984 Shawano Ave, Green Bay, WI 54313. Funds will be obligated to the project when the signed contract is returned. **The second signed and notarized original of the contract should be kept in a safe place for future reference, until the completion of the project scope as described on page one of the contract.**

Please read the items checked below. They apply to your project and grant award.

Grant Award Time Period: December 1, 2025 through June 30, 2028. All project activities must occur within this time period to be eligible costs for reimbursement.

Advance or Reimbursement Check: Your advance or reimbursement will be a mailed check or **made by ACH payment** to City of Green Bay, Dan Ditscheit, 100 N Jefferson St Rm 510, Green Bay, WI 54301. This is the payment recipient that appears in our records. If the contact for this grant changes, please contact your regional project manager.

Changes to the approved project scope, project time period, and/or project financial assistance (budget) may not be made without prior approval from the Department.

For Development projects, you are entitled to a project advance of: \$122,022.50

This advance payment is made available to you to cover costs you may incur in the initial stages of your project. The advance payment is equal to 50% of the state cost sharing assistance. *If you wish to request the advance payment, please check the box provided on the last page of the contract.*

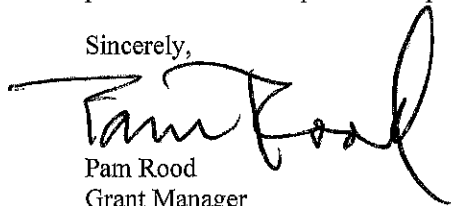
Please check your local procedures to insure you comply with all applicable state laws regarding competitive bidding and awarding. DNR guidance on this topic can be found by going to: <http://dnr.wi.gov/Aid/documents/ProcurementGuide.pdf>

IMPORTANT: Once the project is complete, the enclosed grant contract must be recorded (with County Register of Deeds) against the property's title (location of project site) in order to process your final reimbursement request. Please check with your regional project manager (Jessica) near completion of the project to determine if the project reflects the scope of work as completed before recording with the County Register of Deeds.

Reimbursement claim forms and/or financial administration information can be found by going to: <https://dnr.wi.gov/files/PDF/forms/8700/8700-001.pdf>. Please submit reimbursement claim forms for your project to Jessica.

Feel free to contact Jessica at 920-461-2680, if you have any questions about your grant award or the reimbursement procedures. The Department is pleased to have the opportunity to participate with you on this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Pam Rood". The signature is fluid and cursive, with a large loop at the end of the last name.

Pam Rood
Grant Manager
Bureau of Facilities and Lands

Enclosure(s)

C: Jessica Terrien – NER

This document drafted by:
 State of Wisconsin
 Department of Natural Resources
 P.O. Box 7921
 Madison WI 53707-7921

**OUTDOOR RECREATION AIDS
 GRANT CONTRACT**
 Form 8700-065c (8/12)

Notice

Collection of this information is authorized under ss. 23.09(11), 23.09(26), 350.12(4), 23.33, and 30.92, Wis. Stats., and chs. NR 7, NR 50, NR 51, and NR 64, Wis. Admin. Code. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss.19.31 - 19.39, Wis. Stats].

Sponsor:

City of Green Bay

Project Number:

URGP6-26-200

Project Title:

City of Green Bay East River Emilie Park Nature-Based Recreation Access Project

Program Name:

Knowles-Nelson Stewardship Program
 Urban Rivers

Payment Period: *(Period during which grant funds will be encumbered and available for payment to the Sponsor under this Outdoor Recreation Aids Grant Contract, hereinafter referred to as the "Contract".)*

December 1, 2025 through June 30, 2028

Project Scope:

The City of Green Bay will utilize Urban Rivers funding for nature-based recreational improvements at East River Emilie Park. These improvements include the removal of a ball field, redevelopment of a dead end roadway node into a parking area, development of boardwalk connections on the existing trail with an observation platform, shoreline water access points and connecting walkways.

Legal Description (hereinafter referred to as Property):

Name and Return Address

Parcel Identification Number (PIN)

See Exhibit A

All obligations, terms, conditions and restrictions imposed by this Contract shall be deemed to be covenants and restrictions running with the Property, shall be limited to the use and development of the Property from the date of this Contract, and shall bind the parties hereto and their respective personal representative, successors, and assigns, during the 20-year grant obligation period. The rights herein conveyed are subject to the interests of the State of Wisconsin and the Department of Natural Resources Stewardship Program under Chapter 23, Wisconsin Statutes and Chapter NR 51 of the Wisconsin Administrative Code.

By acceptance of this Contract the Sponsor, for itself, its successors and assigns, hereby covenants and agrees not to convey, sell, lease, assign, mortgage or otherwise encumber the Property or convert it to uses or purposes inconsistent with the Stewardship Program and this Contract without the prior written approval of the Wisconsin Department of Natural Resources.

Project Financial Assistance Summary

The following documents are hereby incorporated into and made part of this Contract:

Total Project Cost	\$488,090.00
Cost-Share Percentage	Up to 50%
State Aid Amount	\$244,045.00
Project Sponsor Share	\$244,045.00

1. Chapter 23, Wis. Stats.
2. Chapter NR 51, Wisconsin Administrative Code
3. Chapter NR 52, Wisconsin Administrative Code
4. Grant Application, attachments, and addendums

A. General Conditions:

1. The State of Wisconsin Department of Natural Resources (Department) and the Sponsor mutually agree to perform this Contract in accordance with the Urban Rivers Subprogram and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps and also any assurances attached and made a part of this Contract.
2. This Contract, together with any referenced parts and attachments, shall constitute the entire Contract and previous communications, understandings, representations or contracts pertaining to the subject matter of this Contract are superseded. Any revisions, including cost adjustments, shall be made by a written amendment to this Contract, signed by both parties prior to the termination date of the Contract. Time extensions and scope changes to the Contract may be granted to the Sponsor by the Department in writing without the requirements of Sponsor signature.
3. Sponsor's failure to comply with the terms of this agreement may, at the Department's discretion, result in the suspension of all obligations of the State. The Department shall provide written notice of the suspension to the Sponsor, which shall be effective immediately unless otherwise noted. If suspended, the Department may still provide assistance to Sponsor under this agreement to settle at minimum cost any irrevocable obligations properly incurred.

The Project Sponsor:

4. Agrees to comply with all applicable state, local and federal statutes and regulations in fulfilling terms of this Contract, including but not limited to, general and special zoning, land use permit requirements, disability access, environmental quality, historic preservation, and human burial sites preservation. In particular, the Sponsor agrees to comply with the provisions of Chapter NR 51, Wis. Adm. Code, as well as comply with all applicable local and state contract and bidding requirements. The Sponsor should consult its legal counsel with questions concerning Contracts and bidding.
5. If human remains or objects related to human burials are encountered during project activities, work in the vicinity must be halted immediately (s.157.70, Wis. Stats. and Chapter HS 2, Wis. Adm. Code). Contact law enforcement and the Wisconsin Historical Society State Historic Preservation Office for guidance (800-342-7834 or 608-264-6507), but do not remove the remains, if possible. Disturbance to a human burial site must be reported to the State Historic Preservation Officer (s.157.70(3)a, Wis. Stats.) and work may not resume until the discovery can be investigated by a Qualified Archaeologist (as defined under s.157.70 (1)(i), Wis. Stats. and HS 2.04(6), Wis. Adm. Code).
6. May decline the offer of financial assistance provided through this Contract, in writing, at any time prior to the starting of the project and before expending any funds. After the project has been started or funds expended, this Contract may be rescinded, modified, or amended only by mutual written agreement of the parties.
7. Agrees, to save, keep harmless, defend and indemnify the Department and all its officers, employees and agents, from and against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this Contract or omissions of Sponsor's employees, agents or representatives.
8. Agrees to reimburse the Department of any and all funds the Department deems appropriate in the event the Sponsor fails to comply with the conditions of this Contract or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description or this Contract. In addition, should the Sponsor fail to comply with the conditions of this Contract, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the Department, all obligations of the Department under this Contract may be terminated, including further project cost payment.
9. Agrees, in connection with the performance of work under this Contract, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Status, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Sponsor further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The Sponsor agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the Contracting officer setting forth the provisions of the nondiscrimination clause.
10. Agrees not to discriminate against any person in the use and enjoyment of the property on the basis of age, race, creed, color, handicap, marital status, conviction record, arrest record, sex, national origin, ancestry, sexual orientation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States or this state.
11. Agrees that reasonable entrance, service or user's fees may be charged and retained by the Sponsor to defray operation and maintenance costs subject to Department review and approval. If such fees do not exceed the fees charged for daily entrance to state parks, Department fee approval is not required.
12. Agrees that income accruing to the Property shall be used to further the objectives of the project as stated in this Contract or to further the objectives of another Stewardship project. However, if the Property is entered into the County Forest Law Program, income derived from that program shall be distributed according to s. 28.11 Wis. Stats.
13. Shall maintain financial and accounting records for the grant in accordance with generally accepted accounting principles and practices. These records may be reviewed by state officials.

13. Shall display a sign at the property acknowledging funding through the Knowles-Nelson Stewardship Program and Wisconsin Department of Natural Resources.
14. Shall agree to have an annual audit performed in accordance with 2 CFR Part 200 Uniform -- Administrative Requirements, Cost Principles, & Audit Requirements for Federal Awards (also known as "Uniform Guidance") and WI State Single Audit Guidelines found at <http://www.doa.state.wi.us/Divisions/Budget-and-Finance/Financial-Reporting/state-controllers-office/state-single-audit-guidelines> issued by Wisconsin Department of Administration, State Controller's Office, if Grantee expends federal grant funds totaling \$750,000 or more during the fiscal year and the those funds were received from a State or Federal agency.

The Department:

15. Promises, in consideration of the covenants and Contracts made by the Sponsor, to obligate for the Sponsor the amount shown as "State Aid Amount" on page 1, and to tender to the Sponsor that portion of the obligation which is required to pay the Department's share of the costs based upon the state providing 50 percent of eligible project costs. The Sponsor promises, in consideration of the promises made by the Department, to execute the project described in accordance with this agreement.
16. Agrees that the Sponsor shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The Department reserves the right only to inspect the job site or premises for the sole purpose of insuring that the performance is progressing or has been completed in compliance with the agreement. The Department takes no responsibility of supervision or direction of the performance of the agreement to be performed by the Sponsor or the Sponsor's employees or agents. The Sponsor is an Independent Contractor for all purposes, not an employee or agent of the Department. The Department further agrees that it will exercise no control over the selection and dismissal of the Sponsor's employees or agents.

B. Special Conditions:

- a. Property acquired or developed with assistance from this program shall not be converted to uses inconsistent with public outdoor recreation without the prior written approval of this Department during the 20-year grant obligation period.
- b. Total cost sharing provided through any combination of state and federal funds shall not exceed 100% of all eligible costs.
- c. All applicable permits, licenses and approvals, including water and wetland regulatory permits and approvals, required by federal, state or local agencies must be obtained prior to project construction and complied with fully during project construction and the life of the project.
- d. Erosion control will be accomplished using the guidelines in the Wisconsin Construction Site Best Management Practice Handbook. Construction sites associated with land disturbing activities over one acre within 500 feet of a surface water body require an erosion control plan prepared by the Sponsor, to be submitted to the Department of Natural Resources for approval. Surface bodies include permanent flowing streams, ponds and lakes. Construction sites disturbing more than five acres of land require a permit for stormwater discharges from construction sites to be issued by the Department of Natural Resources.
- e. All existing overhead utility services if feasible shall be buried and any new utility services provided through this project must be installed underground.
- f. Stormwater permits are required if grading >1 acre, and filling or grading in wetlands requires a Corps of Engineers and Department permits.
- g. Development plans must be submitted to the Department for approval prior to any construction.
- h. All facilities constructed with assistance from this program must be accessible to persons with disabilities. All facilities developed with these grant funds shall be connected by linkage trails to a main walkway and/or parking lot.
- i. If the project involves construction or renovation of parking facilities, the sponsor shall provide accessible parking that meets or exceeds requirements of the 2010 Americans with Disabilities Act Standards for Accessible Design, state requirements, or local requirements, whichever is most stringent. A minimum of one stall must be van accessible.
- j. Final structure construction plans must be approved and stamped for structural adequacy by a licensed professional engineer before construction begins. (if a structure)
- k. The Department of Safety and Professional Services (formerly Department of Commerce) must approve all sanitary facility plans before construction begins. (if restroom)
- l. Structural approval for all restroom or shelter buildings less than 25,000 cubic feet must be obtained from a licensed professional engineer before construction begins. Structural approval for all restroom or shelter buildings exceeding 25,000 cubic feet must be obtained from the Department of Safety and Professional Services (formerly Department of Commerce) before construction begins. (if shelter or restroom)

- m. Conditions related to invasive species movement. The applicant and operator agree to the following methods required under s. NR 109.05(2), Wis. Adm. Code for controlling, transporting and disposing of aquatic plants and animals, and moving water:
- Aquatic plants and animals shall be removed and water drained from all equipment as required by s. 30.07, Wis. Stats., and ss. NR 19.055 and 40.07, Wis. Adm. Code. when moving equipment between surface water or wetlands.
 - Operator shall comply with the most recent Department-approved 'Boat, Gear, and Equipment Decontamination and Disinfection Protocol', Manual Code # 9183.1, available at <http://dnr.wi.gov/topic/invasives/disinfection.html>
- n. Voluntary measures related to Wood Turtles due to potential habitat.
- Carefully move all turtles found within the project area to areas of suitable habitat immediately outside the project area.
 - Install exclusion fencing. Exclusion fencing is used to keep turtles out of active project areas, although used alone it will not fully protect turtles from road crossings. This fencing type can be utilized throughout the timeframe of the project or permanently installed in areas to keep turtles out of an area indefinitely. Wisconsin Department of Natural Resources' Amphibian and Reptile Exclusion Fencing Protocols can be found at <http://dnr.wi.gov/topic/erreview/documents/amphibianreptilefencingprotocol.pdf>.

Check here if you request advance payment totaling \$122,022.50

For use with Recreation Grant Application Forms

NOTE: For acquisition projects, complete the Acquisition Project Cost Estimate Section

ACQUISITION PROJECT COST ESTIMATE: NOTE: If project includes more than two parcels, attach additional information.

	Parcel 1	Parcel 2	Total
1. Parcel Owner			
2. Number of Acres being Purchased			
3. Grant Eligible Acres			
4. Option Expiration Date			
5. Option Amount	\$	\$	\$
6. Appraised Value : Land Improvements	\$	\$	\$
	\$	\$	\$
7. Subtotal	\$	\$	\$
8. Estimated Other Eligible Acquisition Costs Total	\$	\$	\$
List costs included in above:	\$	\$	
	\$	\$	
	\$	\$	
9. Grand Total Project Costs: (Add Lines 7 & 8)			

DEVELOPMENT PROJECT ITEMS LISTING: NOTE: This list is intended as a guideline and is not a complete list.

- | | | | |
|--|--|--|--|
| <p>SERVICES
 Pre-approval Engineering
 Post-approval Engineering
 Supervision
 Feasibility Studies
 Planning
 Administration</p> <p>BOATING AREA
 Ramp Apron
 Launch Ramp
 Bulkhead/Seawall
 Riprap
 Security Lighting</p> <p>CAMPSITES
 Tables
 Grills/Fire Rings
 Camp Pads (Gravel, Asphalt)
 Refuse Containers</p> <p>EQUIPMENT
 Benches
 Trash Receptacles
 Other (identify)</p> <p>FISHING AREA
 Fishing Pier
 Bank Stabilization
 Riprap
 Bank Fishing Site</p> <p>LANDSCAPING
 Tree/Shrub Planting
 Sodding/Grass Seed
 Mulch/Fertilizer
 Retaining Walls</p> <p>OTHER/MISCELLANEOUS
 Specify</p> | <p>PARKING
 Gravel/Paving
 Curbs/Bumper blocks
 Striping</p> <p>PICNIC AREA
 Tables/Grills
 Trash Receptacles
 Shelters
 General Construction
 Electrical/Water Service</p> <p>PLAY AREA
 Play Equipment
 Equipment Installation
 Surfacing Material</p> <p>ROADS
 Gravel Base/Paving
 Curb and Gutter</p> <p>SIGNING
 Signs
 Posts/Hardware
 Installation
 Walkways/Trails
 Interpretive/Informational
 Parking</p> <p>SITE PREPARATION
 Cleaning/Grubbing
 Rough Grading/Fine Grading
 Fill/Top Soil
 Building Demolition
 Drainage Structures
 Storm Sewers</p> <p>SPORT COURTS
 Tennis
 Sand Lift
 Gravel/Paving
 Fencing</p> | <p>Color Coating
 Lighting
 Volleyball
 Basketball
 Hockey Rinks
 Sand/Gravel Base
 Dasher Boards
 Lighting
 Water Hydrant
 Multipurpose Courts</p> <p>SPORTS FIELDS-should include specific items as shown under Softball.
 Softball
 Infield Mix
 Backstop/Fencing
 Grass Seeding/Sodding
 Player Enclosures
 Bleachers with Pads
 Lighting
 Sprinkling Sys/Drainage Tile</p> <p>Soccer/Football
 Baseball
 Skating Rinks
 Multipurpose Game Fields
 Sledding/Toboggan Hills</p> <p>SWIMMING AREA
 Beach
 Dredging
 Sand Blanket
 Raft/Pier
 Guard Towers
 Buoys & Ropers
 Bathhouse</p> <p>Swimming/Wading Pool
 Pool Tank
 Filtration Equipment
 Fencing
 Pool Equipment</p> | <p>TOILETS
 Flush Toilets
 General Construction
 Plumbing
 Electrical
 Sewer/Water Laterals
 Vault Toilets</p> <p>TRAILS
 Clearing
 Surfacing
 Overview Structures
 Boardwalks
 Culverts
 Bridges
 Grading</p> <p>UNDERGROUND ELECTRIC
 Trenching
 Junction Boxes
 Conduit
 Transformers</p> <p>WALKWAYS
 Fill
 Gravel
 Paving
 Culverts
 Bridges
 Curb Cuts</p> <p>WATER SYSTEMS
 Well
 Pump
 Distribution
 Fountains
 Spigots/Hose Bibs</p> |
|--|--|--|--|

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2025)

Notice: Use of this form is required by the Department of Natural Resources (DNR) for any application filed pursuant to ss. NR 50.06, NR 50.21, and NR 51, Subchapters XI-XV, Wis. Adm. Code. Personal identifiable information will only be used in conjunction with the programs listed above. If you have any questions contact your local community service specialist. Personally identifiable information provided on this form will be used for program administration and will be available to requesters as required under Wisconsin's Public Records Law [ss. 19.31 - 19.39, Wis. Stats.].

Applicant City of Green Bay	Individual Authorized to Act on Behalf of Applicant Dan Ditscheit	
Street or PO Box 100 North Jefferson St	Title Parks, Recreation and Forestry Dept. Director	
City, State, Zip Code Green Bay WI 54301	Telephone Number (920) 448-3381	Mobile Number
County Brown	E-Mail Address Dan.Ditscheit@greenbaywi.gov	

Grant Payment Information:

ACH Payment Email Address or **Check Mailing Address (if different from applicant)**

Finance@greenbaywi.gov	Name	Address		
	Organization:	City	State	ZIP Code

Section 1: Project Information **Financial Summary**

Grant Programs Applicant is Eligible For: *(refer to eligibility chart in program guidance)*

Note: If an applicant is awarded Recreational Trails Program (RTP) funding, additional Stewardship and Land and Water Conservation funding will not be awarded even if the project is eligible for these programs. The RTP grant award maximum is \$100,000.

- Stewardship
 Land and Water Conservation Funding
 Recreational Trails Program

Project Type (select one)
 Acquisition
 Development
 Rehabilitation
 Maintenance

Project Title: East River Emilie Park Nature-Based Flood Resilience & Recreational Access Project

Financial Summary (Manually complete blue boxes)	Grant Request STEW/LWCF (up to 50%) \$244,045	Grant Request RTP (up to 80%)
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Match Sources

Sponsor Funds (Cash and/or Force Account)	\$94,045	
Donations (Cash, Labor, Materials, Equipment)		
Other (list): Fund for Lake Michigan	\$150,000	
Total Sponsor Match:	\$244,045	
	Total Project Costs STEW/LWCF \$488,090	Total Project Costs RTP

Project Location

Township 23 N	Range 21	<input checked="" type="radio"/> E <input type="radio"/> W	Section 6	1/4 1/4	1/4	GPS Coordinates (Decimal Degrees): Lat: 44.4922 Long: -87.9966	County Brown	
UEI # (12 digits) ZCUZDCHFP7C6						Congressional/Legislative District Numbers		
						WI Senate 30	WI Assembly 90	US Congress 8

Census Tract #: 55009001600

(Go to <https://screeningtool.geoplatform.gov/en/#3/33.471-97.5>; zoom in on location and click to get Census Tract #)

Section 2: Project Details**1. What is the primary purpose of the project?**

The main purpose of the East River Emilie Park project is to transform a flood-prone, underutilized park into a resilient, accessible public green space that integrates recreation with wetland restoration for flood resiliency and stormwater management.

2. Describe in detail which elements of the project will be completed with the requested funds. Please do not include information about tasks which are not part of this funding request.

Boardwalk trail connections and observation platform: \$397,250

HMA Pavement & open graded base course for new paved trail connections and parking spaces: \$44,540

Two water access points (stone steps): \$18,800

Steel railing for water access points: \$16,000

Shade sail for observation platform: \$10,000

Educational / interpretative signage: \$1,500

3. How will the public use and access the project?

The public will be able to access East River Emilie Park through multiple entry points that connect the neighborhood to the park's trails, wetland features, and the East River. New paved connections will be created from the Emilie Street and Grignon Street cul-de-sacs, linking directly to the boardwalks and the East River Recreational Trail. A mowed grass path from Suydam Street will also connect users to the trail and wetland loop. There is also a section of paved trail access from Eliza Street to the East River Trail. Users can also enter the project site via the East River Recreational Trail from the north and south, which includes connections to the City of Green Bay's East River Optimist Park and the Village of Allouez's East Lawn Park.

The East River Recreational Trail within the project site is used for walking, running, biking, inline skating, and other non-motorized uses. New paved trail spurs and mowed grass loops will connect to the boardwalk and wetland features, offering a variety of routes for recreation and nature observation.

Within the park, a new boardwalk and central observation platform will allow visitors to explore the restored wetland area up close. The observation area will include a shade sail for user comfort and educational signage highlighting the site's ecological and flood resilience functions. Mowed grass trails will loop around the wetland scrape, offering informal walking and jogging routes. During winter, the grass paths will provide opportunities for cross country skiing (not groomed) and snow shoeing.

Two new river access points with stone steps and safety railings will provide safe opportunities for fishing, birdwatching, and quiet reflection along the East River. These access points may also accommodate launching of small non-motorized watercraft, such as kayaks or canoes, during appropriate flow conditions. Overall, these recreational improvements will create a dynamic, accessible park that encourages year-round public use and connection with nature.

4. What key partnerships are involved in this project?

The East River Emilie Park Nature-Based Flood Resilience & Recreational Access Project is grounded in the work of the East River Collaborative, a multi-jurisdictional partnership focused on advancing nature-based solutions to reduce flood risk and improve ecological health in the East River corridor. The Collaborative includes NEW Water, Wisconsin Sea Grant, The Nature Conservancy, and the City of Green Bay, along with other community-based organizations and agencies. This group has played a central role in project visioning, site prioritization, and stakeholder engagement. Their collaboration helped identify East River Emilie Park as a top-priority site for wetland restoration and flood storage, and they continue to provide input on technical design, public access, and long-term stewardship.

The project is also supported by technical partners including Emmons & Olivier Resources (EOR), who led engineering and design efforts, and the U.S. Army Corps of Engineers, whose East River Floodplain Management Services study informed the project's flood mitigation strategy. The Wisconsin Department of Natural Resources has provided guidance on permitting, habitat restoration alignment, and stormwater management considerations.

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2025)

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Initial funding for planning and design was provided by the Fund for Lake Michigan and the Wisconsin Coastal Management Program, enabling the City to move the project to a 90% design stage. In 2024, the City was awarded \$250,000 in implementation funds from Wisconsin Emergency Management (WEM), and additional implementation grant proposals are currently pending with the Fund for Lake Michigan and NOAA.

Additional community-focused partners include NeighborWorks Green Bay, which will assist with outreach and volunteer engagement, the Green Bay Conservation Corps, which will support vegetation maintenance, invasive species control, and anuran surveys.

The Great Lakes and St. Lawrence Cities Initiative has served as a regional partner to the City of Green Bay, helping coordinate broader funding strategies and technical assistance. The Cities Initiative included the Emilie Park project as part of a multi-site proposal to the NOAA Great Lakes Fish Habitat Restoration Partnership Grant Program, focused on advancing final design and construction of flood resilience and fish habitat projects across the Great Lakes Basin.

5. Who will complete the operations and maintenance of the project?

The City of Green Bay will lead operations and maintenance of the East River Emilie Park project through coordination between the Department of Public Works, Parks, Recreation, and Forestry Department, and Green Bay Conservation Corps (an AmeriCorp program).

The Parks, Recreation, and Forestry Department will maintain the boardwalk, paved and mowed trails, shade structure, parking area, and general park grounds. This includes seasonal trail and turf upkeep, snow and ice management along paved paths, and structural maintenance of recreational features.

The Green Bay Conservation Corps will assist with native plant establishment in the general park area, including invasive species control (e.g., hand weeding, mowing, targeted herbicide applications), and habitat monitoring.

The Department of Public Works Stormwater Utility Division will be responsible for maintaining the wetland basin and related green stormwater infrastructure, including routine inspections, vegetation management, and long-term performance monitoring of the wetland's hydrologic and water quality functions. Maintenance activities will follow best management practices outlined in the City's adopted Green Stormwater Infrastructure Operations and Maintenance Manual.

6. How did the public provide input for this project?

Public input was gathered through multiple engagement efforts as part of the City of Green Bay's broader East River Flood Resiliency planning process, which includes the Emilie Park project. The City hosted two public open houses in 2024—on March 6 and May 29—to present conceptual designs, discuss project goals, and gather feedback on potential improvements at Emilie Park and other sites along the East River. Input was collected through interactive displays, comment cards, and direct conversations with City staff and project partners.

An online survey and interactive web map were also used to collect public feedback, with the same questions made available in paper format at the open houses. In total, 13 residents submitted comments specifically related to Emilie Park and the five other sites under consideration. Respondents broadly supported flood storage creation, with most identifying wildlife habitat, boardwalks/trails, and green space as top priorities for future amenities. The survey also asked about current park use and features to preserve; many respondents indicated they use nearby parks monthly and would be likely to use them more with added nature-based improvements.

City staff also received input through phone calls and emails, and feedback was gathered during Park Committee and Common Council meetings. This public input helped shape key elements of the Emilie Park design, including the boardwalk and observation platform, trails, wetland features, river access points, and educational signage.

7. Is there any opposition or controversy with this project? If yes, please explain.

In the 30% design phase, a couple of residents expressed concerns that an urban wetland may cause foul odors or bring more mosquitoes to the area. City staff and consultants helped quell these concerns by speaking of the benefits wetlands provide and spoke to the drainage design of the wetland. The wetland scrape will be an improvement over

**Stewardship Local Assistance, Federal Land & Water
Conservation Fund, & Recreational Trails Program
Grant Application**

Form 8700-191 (R 01/2025)

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the current conditions since the wetland scrape will actively manage flood waters and stormwater. Boardwalks over the wetland area will provide access to the East River Recreational Trail during times of high-water.

8. Explain the approval process for this project.

The approval process for the East River Emilie Park Nature-Based Flood Resilience & Recreational Access Project has involved coordination with local elected officials, regulatory agencies, and technical reviewers to ensure the project meets all applicable requirements and reflects community priorities.

In 2024, the project was formally approved by the City of Green Bay Parks Committee and recommended to the Green Bay Common Council, which endorsed the redevelopment of Emilie Park as a large-scale urban wetland designed to improve flood resiliency while providing meaningful recreational benefits. This local approval confirmed alignment with the City's long-term stormwater, parks, and sustainability planning goals.

The City also held a regulatory coordination meeting on April 30, 2024 with Angel Henschel and Ryan Pichler of the Wisconsin Department of Natural Resources (DNR) to review anticipated permitting needs. Based on that meeting, the following DNR permits are expected:

- Wetland General Permit for modifications within delineated wetlands;
- Waterway General Permit for grading near -the Ordinary High Water Mark (OHWM) of the East River;
- Construction Site Storm Water Permit, required due to the project's size and scope.

The City anticipates that these permits will be processed through DNR's Water ePermitting system and will be coordinated with the U.S. Army Corps of Engineers under Section 404 of the Clean Water Act. City staff plan to meet with the Corps to identify any concerns prior to submitting final applications.

Locally, the project must also meet the City of Green Bay's floodplain zoning ordinance, which requires demonstrating no rise in Base Flood Elevation. Hydraulic modeling shows that the project will result in a net removal of material in the floodway and no increase in flood elevation. The project will also comply with Municipal Code Section 16-34 for construction site erosion control and will be reviewed for post-construction stormwater performance standards.

Additional approval steps include conducting an Endangered Resources Review, State Historic Preservation Office consultation, and coordination with local Native American tribes to ensure sensitive environmental and cultural resources are protected.

9. How will the in-perpetuity obligations (LWCF acquisition and development projects; Stewardship acquisition projects only) of these grant funds be managed? Who will be responsible for long-term operation and maintenance of the project and how will future funding be obtained?

The City of Green Bay is committed to meeting all long-term obligations associated with Stewardship and Land and Water Conservation Fund (LWCF) grants. The East River Emilie Park property is publicly owned by the City in fee title, zoned Public Institutional (PI), and will remain dedicated to public outdoor recreation in perpetuity. All grant-funded development will be recorded with the Brown County Register of Deeds upon project completion, including a legal description of the site, per program requirements.

The City will ensure continued public access to the site for outdoor recreation consistent with program standards, including nature-based activities such as walking, biking, birdwatching, fishing, and environmental education. Any user fees that may be instituted in the future will be reasonable and solely used to support operations and maintenance of the park.

The City's Parks, Recreation, and Forestry Department will be responsible for long-term operations and maintenance of all grant-funded facilities. This includes the boardwalk, paved and grass trails, river access points, shade structure, and parking area. The Department of Public Works will be responsible for pavement maintenance associated with the cul-de-sac parking spaces. These departments have established practices for maintaining public infrastructure and have successfully managed similar projects.

To support long-term stewardship, the City of Green Bay will account for future maintenance and replacement costs in its annual budgeting processes. The Parks Department will allocate funds for scheduled upkeep and repairs as part of their capital improvement and operational planning. The Department of Public Works will include the cul-de-sac

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2025)

parking in the pavement maintenance program. In addition, the City may continue to pursue supplemental grant funding or partnerships for enhancements and restoration needs as they arise.

10. How will the match requirement be met? Is the match budgeted or in hand?

The match will be a combination of City of Green Bay funds, which will be included in the 2026 budget and grant funding (pending) from the Fund for Lake Michigan. The applicant has received communication from the Fund for Lake Michigan the City's grant proposal will be processed during the June 2025 grant review cycle.

11. Park/Trail/Recreational Area Name: East River Recreational Trail (i.e. Lakeshore Park, Big Ben Recreational Area, Six Mile Wilderness Trail, etc.)

Total Park Acreage: 23.00 **Acreage for this Project:** 12.70

Project site is undeveloped Project site is partially developed

12. Are there any underground utility easements or overhead power lines on the property? Explain:

Underground utilities for sanitary, stormwater, and drinking water exist within the park and have been taken into account during the project design. No known overhead utilities cross the project site. No additional easements are required because this is City property and the utilities are owned by the City.

13. When will the property or facility be open to the public? The project completion is anticipated in July 2028.

14. Who is the primary project manager? Applicant from Page 1 Other - Specify:

Melissa Schmitz, Resiliency Coordinator, Dept. of Public Works

15. Who is handling the financial administration of the project? Applicant from Page 1

Other - Specify: Parks, Recreation & Forestry Director, or their designee.

16. Estimated Project Timeline:

Acquisition: Have you already purchased the property? If yes, date _____
 If so, have you received a DNR "letter of retroactivity" for the project? Yes No

If no, anticipated closing date: _____

Development: Anticipated Start Date 06/30/2026
 Anticipated Completion Date 06/30/2028

17. Describe the current project site and use. (Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.)

The project site is located at East River Emilie Park, adjacent to the East River in the City of Green Bay. The site is primarily flat with gentle slopes toward the river, and it is located within FEMA Flood Zone AE, indicating a high risk of flooding with base flood elevations determined. The topography and soil conditions reflect historical filling of wetland areas, with low-lying areas that currently experience frequent flooding and ponding.

A wetland delineation conducted by Cedar Corporation in July 2024 identified three small wetland areas within the turf grass zone and additional wetlands along the bank of the East River. The site was also determined to have wetland indicator soils consistent with restoration or wetland creation. Soil borings revealed fine-grained textures (sandy clay loam, sandy clay, silty clay loam), with no evidence of non-soil fill materials such as concrete or trash. The site soils and hydrology support the feasibility of restoring wetland function and hydrologic connectivity to the East River through nature-based solutions.

The site is primarily covered in managed turf grass and includes a non-programmed baseball diamond that is no longer actively maintained for scheduled recreation. There are no formal recreational facilities or amenities beyond this open grass area. The East River Recreational Trail runs adjacent to the park along the eastern boundary of the park.

The park property is zoned PI – Public Property / Institutional, and the land is owned and maintained by the City of

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Green Bay. There are currently wooded areas present - mostly near the existing East River Trail and along the stream bank. The East River forms the eastern boundary of the park and provides a valuable natural corridor for both flood conveyance and habitat potential.

18. **If applying for RTP, will any tree removal occur? If yes, how many trees and what is the average d. b. h. (diameter, breast, height)?**

N/A

19. **Has the area been surveyed for endangered and rare species? If yes, explain.**

An Endangered Resources Preliminary Assessment has been completed. Further actions are required to ensure compliance with Wisconsin’s Endangered Species Law (s. 29.604 Wis. Stats.) and the Federal Endangered Species Act (16 USC ss 1531-43). This will be done in the next phase of the project (Summer 2025) to finalize the engineering designs, apply for permits, and other due diligence steps.

20. **Have you discussed the project with your regional DNR Regional Project Manager within the past 3 months?**

Yes No

DNR Contact Jessica Terrien

21. **Has consultation with a DNR Water Management Specialist occurred prior to submitting the application? (if applicable)**

Yes No

DNR Water Management Specialist Contact Angel Henschel & Ryan Pichler

IF ACQUISITION:

22. The landowner (seller) is a(an): Individual Developer Corporation Other: _____

23. Is the property located within the boundaries of another unit of government? Yes No
If yes, attach copy of approval resolution from other jurisdiction.

24. **Is the property currently being leased or rented?** Yes No

If yes, Date agreement expires: _____

If yes, explain and include copy of the lease.

25. **Are there any buildings on the property?** Yes No

If yes, explain what will be done with them.

26. **After (or at the time of) the land purchase, will a conservation easement be executed on the property?** Yes No

If yes, explain and attach draft easement.

27. **Did the seller originally acquire property 3 or less years before expected date of purchase?** Yes No

If yes, attach copy of seller’s deed for potential grant calculation purposes.

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2025)

28. Will the property be transferred to another eligible sponsor? Yes No
 If yes, explain and provide the adopting resolution from the accepting sponsor.

29. Is seller requiring payment for property over time? Yes No
 If yes, explain.

IF DEVELOPMENT:

30. Does someone other than the applicant from page 1, own the site? Yes No
 If yes, explain and attach easement or lease document.

31. Does the State of Wisconsin own the site? Yes No
 If yes, explain and attach the land use agreement/memorandum of understanding.

32. What soil disturbance will be occurring on the site and what is the size of the total disturbed area?
 Soil disturbance will occur to excavate soils to create the wetland scrape. The size of the disturbed area is ~12.7 acres.

Required Application Attachments

Please submit the following documents as attachments to the grant application. Note that some attachments are only applicable to select project types. **Required maps can be generated by using the DNR Surface Water Data Viewer tool at <https://dnr.wisconsin.gov/topic/SurfaceWater/swd>.**

Acq. Project	Dev/ Maintenance/ Rehab. Projects	Required Application Documents	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	1	Grant Application (Form 8700-191) – Must be Signed by Project Applicant
<input type="checkbox"/>	<input checked="" type="checkbox"/>	2	Response to Ranking Questions & Criteria (Form 8700-338) and required documentation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	3	Grant Applicant Governing Board Resolution supporting the project and approval of budgeted matching funds. Refer to a sample resolution template found at Local units of government application process Wisconsin DNR in the application tab.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	4	Project Location Map
<input type="checkbox"/>	<input checked="" type="checkbox"/>	5	Project Boundary Map
<input type="checkbox"/>	<input checked="" type="checkbox"/>	7	Aerial photo map
<input type="checkbox"/>	<input checked="" type="checkbox"/>	8	Recordable Legal Description and GPS Coordinates
<input type="checkbox"/>	<input checked="" type="checkbox"/>	9	Environmental Hazards Assessment Form (Form 1800-001)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	Cost Estimate Worksheet (Form 8700-014)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	11	Estimated Construction/Acquisition Timeline
<input type="checkbox"/>	<input checked="" type="checkbox"/>	12	Site Plan (<i>for Development Projects: show facilities to be constructed with grant assistance; for Acquisition Projects: identify planned trails or facilities</i>)
<input type="checkbox"/>	<input type="checkbox"/>	13	Remediation Plan and (if available) signed DNR Final Close-out Letter (<i>applicable only to projects with brownfields</i>)

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2025)

<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Copy of related Grant Application and/or Grant Agreement (<i>applicable only if applicant is proposing a grant as all or part of their local match</i>)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	15	Public Access & Acceptable Uses Form (Form 8700-322)
<input type="checkbox"/>	N/A	16	Appraisal (applicable to all acquisition projects and development projects that propose land donations as match)
<input type="checkbox"/>		17	Offer to Purchase (<i>if available</i>)
<input type="checkbox"/>		18	Relocation Plan (<i>if applicable</i>)
<input type="checkbox"/>		19	Copy of Seller's Deed (<i>applicable only if seller has owned property for less than three years</i>)
<input type="checkbox"/>		20	If acquisition is located outside of the applicant's jurisdiction, a resolution is required from the jurisdiction where the property is located
<input type="checkbox"/>		21	Land Management Plan
<input type="checkbox"/>		22	Agricultural Resource Impact Determination document from DATCP (<i>applicable only to acquisition projects with agricultural activity on the property</i>) DATCP Home Agricultural Impact Statements (AIS) (wi.gov)
<input type="checkbox"/>		<input checked="" type="checkbox"/>	23
N/A	<input checked="" type="checkbox"/>	24	Required permits, if available

Certification

I certify that information in this application and all its attachments are true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative	Title
Daniel Ditscheit	Parks, Recreation & Forestry Director
Signature <i>Daniel Ditscheit</i>	Date Signed 4/30/25

GREEN BAY East River Flood Mitigation Emilie Park





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

February 25, 2026

PREPARED BY

Dan Ditscheit, Parks Director

AGENDA ITEM # E.2

Consideration with possible action on accepting a \$3,000 Green Bay Packers Foundation grant to support the ongoing efforts of the Green Bay Conservation Corps.

BACKGROUND

In December, 2025 the Green Bay Packers Foundation announced the recipients of their 2025 grant funding. The Green Bay Conservation Corps was one of 38 Brown County organizations that received grant funding. If approved, the \$3,000 grant will be used to support the ongoing efforts of the Green Bay Conservation Corps. The Funding will specifically be used for the following purposes;

Purchase herbicides and backpack sprayers to allow the Green Bay Conservation Corps to continue to expand its impact.

Purchase greenhouse supplies to increase greenhouse production.

Purchase additional hand tools to support the program's volunteer capacity.

Per the City policy, the City Council has to formally approve accepting all grant awards.

RECOMMENDATION

FISCAL IMPACT

There is no fiscal impact to the City by accepting this grant award.

ATTACHMENTS

1. GrantAward_GBPackerFoundation2025
2. Packers Foundation Grant Application

GREEN BAY PACKERS
FOUNDATION



December 17, 2025

Maria Otto
City of Green Bay - Green Bay Conservation Corps
100 North Jefferson Street
Green Bay, WI 54301

Dear Maria:

The Green Bay Packers Foundation has awarded City of Green Bay - Green Bay Conservation Corps a grant in the amount of \$3,000.00.

Grant Use

Funds are designated for the project/program described in the grant application: Expanding the Green Bay Conservation Corps.

Publicity

Toolkits with suggested messaging and resources to help share the exciting news of this grant award were provided at the check-in table at the luncheon. Please contact Bobbi Jo Eisenreich for a digital copy.

Grant Progress Report

Grant recipients are required to provide a report summarizing the impact of the grant. We will contact you via email in June 2026 with information regarding completion of the progress report.

Future Eligibility

The Foundation will accept a maximum of one grant application from an eligible organization during the four-year cycle, 2026 – 2029. Organizations that fit into multiple focus areas are encouraged to submit an application during the year in which their most urgent funding need is the focus area.

For more information, go to: packers.com/foundation or contact me at eisenreichb@packers.com/920-569-7323.

Thank you for everything your organization does to impact the lives of those it serves!

Sincerely,



Bobbi Jo Eisenreich
Secretary
Green Bay Packers Foundation

Enclosure

Green Bay Packers Foundation Grant Application

Project or Program Name

250 character limit (each letter, number, space, and/or punctuation counts toward the character limit).

- Revitalization of the Green Bay Conservation Corps
- Requesting: \$5,000

Statement of Need and Opportunity

Describe the issue/need for the requested funding, plans to address the issue/need, and system in place to measure progress (500-word limit).

The United States Environmental Protection Agency designated the lower Green Bay and Fox River as an Area of Concern (AOC) in 1987. This is one of five AOCs in Wisconsin. An AOC indicates areas with several Beneficial Use Impairments (BUIs); Green Bay currently has 11 listed BUIs. These include restrictions on fish and wildlife consumption, degradation of fish and wildlife populations, fish tumors or other deformities, degradation of aesthetics, degradation of benthos, loss of fish and wildlife habitat, bird or animal deformities or reproductive problems, eutrophication or undesirable algae, restrictions on drinking water consumption or odor, beach closings, and degradation of phytoplankton and zooplankton populations. This degraded habitat is a community-wide problem as it affects everyone living in and recreating in Green Bay. Additionally, Green Bay has seen record weather events in the past years that have impacted the greater community; flooding and windstorms being the most common disasters.

The Green Bay Conservation Corps (GBCC) is the first municipally-based AmeriCorps program in the state of Wisconsin. Established in 2022, the GBCC focuses on addressing environmental issues, including habitat degradation, public access, and education. The program has restored over 277 acres of parks, planted over 100,000 native trees/shrubs/plants, and organized over 650 volunteers. The Corps Network awarded the program the national recognition of "Top Small Corps" for its commitment to workforce development and offering numerous credentials to its crew members. Despite its continued commitment to addressing the environmental concerns in the Green Bay area, the Federal funding supporting the program was terminated in April and then reinstated at a 21% reduction.

The City of Green Bay is committed to continuing this needed and impactful program, but is requesting funding assistance for project supplies and materials. This will ensure the program can continue to have the immense community impact and best address the needs

Green Bay faces. The GBCC records its daily impact tracking acres of habitat restored, miles of trails improved, number of native plants installed, gallons of water diverted through green stormwater infrastructure, number of individuals with increased awareness and knowledge, and more. These measures will show the success of the program.

How and when will the requested funding be utilized to address the issue/need?

Please be specific (500 word limit).

The requested funding will be used to purchase program supplies and materials to allow the Green Bay Conservation Corps (GBCC) to continue and expand its impact. Supplies include herbicides and backpack sprayers for invasive species removal and treatment. Invasive species degrade the habitat and do not allow for native vegetation to establish. This impacts the local wildlife, aesthetics, and limits the habitats' resiliency since a diverse plant community can better adapt to changing weather.

Secondly, funding will be used to purchase supplies to increase greenhouse production. GBCC operates a small greenhouse at the Bay Beach Wildlife Sanctuary. In the past, this greenhouse has allowed the program to grow upwards of 5,000 native plants annually. Additional trays, pots, and soil will allow production to increase. Native plants grown in the greenhouse are installed in public parks to increase habitat and utilized in green stormwater infrastructure such as biofilters and rain gardens.

Finally, the funding would support increasing the program's volunteer capacity by purchasing additional hand tools. These would include shovels, rakes, pitchforks, handsaws, and other tools used for habitat restoration.

All funding would be utilized in the first quarter of 2026 for the greatest impact.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

February 25, 2026

PREPARED BY

Dan Ditscheit, Parks Director

AGENDA ITEM # E.3

Consideration with possible action on the request to purchase one (1) 2026 Ford Super Duty F-550 & Plow Accessories from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total sales price of \$70,258.

BACKGROUND

This purchase will replace Unit 22, with 45,000 miles. The existing unit is 26 years old, which exceeds the expected 15-year useful life. The bed of the truck has excessive rusting and replacement parts are no longer available. The purchase price does not include the purchase of the truck bed. The City will purchase and install a dump bed independently of this purchase.

RECOMMENDATION

To approve.

FISCAL IMPACT

The City Bonded \$95,200 in 2026 for this replacement. The purchase price is within the allocated budget.

ATTACHMENTS

- I. 2026 FORD F550 REGULAR CAB 4WD C&C 60 CA



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

City of Green Bay

Prepared For: Troy Van Handel

920.448.3049

Troy.VanHandel@greenbaywi.gov

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (Complete)

Quote Worksheet

	MSRP
Base Price	\$59,625.00
Dest Charge	\$2,595.00
Total Options	\$16,551.00
Subtotal	\$78,771.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$8,513.00)
Subtotal Discount	(\$8,513.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$70,258.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$70,258.00

Comments:

2026 Ford F550 Regular Cab 4wd C&C 60" CA to your specs as detailed. Exception: Rear LED Lights are installed by body upfitter and are not included in our quote. Registration fees are NOT included. Delivery can not be anticipated due to current market conditions.

State Contract #505ENT-M25-VEHICLES.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (Complete)

Standard Equipment

Mechanical

Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)

Transmission: TorqShift 10-Speed Automatic -inc: SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision (STD)

4.88 Axle Ratio (STD)

50-State Emissions System

Transmission w/Driver Selectable Mode and Oil Cooler

Electronic Transfer Case

Part-Time Four-Wheel Drive

68-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection

190 Amp Alternator

190 Amp Alternator

Towing Equipment -inc: Trailer Sway Control

Trailer Wiring Harness

11070# Maximum Payload

GVWR: 18,000 lbs Payload Package

HD Gas-Pressurized Shock Absorbers

Front And Rear Anti-Roll Bars

Firm Suspension

Hydraulic Power-Assist Steering

40 Gal. Fuel Tank

Single Stainless Steel Exhaust

Dual Rear Wheels

Auto Locking Hubs

Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Upfitter Switches

Exterior

Wheels: 19.5" x 6" Argent Painted Steel -inc: Hub covers/center ornaments not included

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (Complete)

Exterior

- Tires: 225/70Rx19.5G BSW A/P (STD)
- Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
- Black Fender Flares
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
- Manual Extendable Trailer Style Mirrors
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Front Splash Guards
- Black Grille
- Autolamp Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cab Clearance Lights
- Perimeter/Approach Lights

Entertainment

- Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
- Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
- 4 Speakers
- Fixed Antenna
- SYNC 4 -inc: 8" center display, wireless phone connection, cloud connected, AppLink w/app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual
- Wireless Phone Connectivity
- 2 LCD Monitors In The Front

Interior

- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (Complete)

Interior

Front Cupholder
Compass
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
Full Overhead Console w/Storage and 2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Smart Device Remote Engine Start
Smart Device Integration
Ford Connectivity Package (1-Year Included) -inc: unlimited Wi-Fi hotspot, Included for 1-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan
Instrument Panel Covered Bin and Dashboard Storage
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Driver Information Center
Trip Computer
Outside Temp Gauge
Digital/Analog Appearance

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (Complete)

Interior

- Seats w/Vinyl Back Material
- Manual Adjustable Front Head Restraints
- Front Center Armrest w/Storage
- Perimeter Alarm
- Securilock Anti-Theft Ignition (pats) Immobilizer
- 2 12V DC Power Outlets
- Air Filtration

Safety-Mechanical

- Driveline Traction Control

Safety-Exterior

- Side Impact Beams

Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Emergency Sos Capability
- Pre-Collision Assist with Automatic Emergency Braking (AEB)
- Lane Departure Warning
- Collision Mitigation-Front
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
- Safety Canopy System Curtain 1st Row Airbags
- Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters

WARRANTY

- Basic Years: 3
- Basic Miles/km: 36,000
- Drivetrain Years: 5
- Drivetrain Miles/km: 60,000
- Corrosion Years: 5
- Corrosion Miles/km: Unlimited
- Roadside Assistance Years: 5
- Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (Complete)

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
F5H	2026 Ford Super Duty F-550 DRW XL 4WD Reg Cab 145" WB 60" CA	\$59,625.00

COLORS	
CODE	DESCRIPTION
JS	Iconic Silver Metallic

ENGINE		
CODE	DESCRIPTION	MSRP
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)	Inc.

TRANSMISSION		
CODE	DESCRIPTION	MSRP
44G	Transmission: TorqShift 10-Speed Automatic -inc: SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision (STD)	\$0.00

OPTION PACKAGE		
CODE	DESCRIPTION	MSRP
660A	Order Code 660A	\$0.00

AXLE RATIO		
CODE	DESCRIPTION	MSRP
X8L	Limited Slip w/4.88 Axle Ratio	Inc.

TIRES		
CODE	DESCRIPTION	MSRP
TGJ	Tires: 225/70Rx19.5G BSW A/P (STD)	\$0.00

PRIMARY PAINT		
CODE	DESCRIPTION	MSRP
JS	Iconic Silver Metallic	\$660.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (Complete)

SEAT TYPE

CODE	DESCRIPTION	MSRP
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$0.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
473	Snow Plow Prep Package -inc: pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations), Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: Also allows for the attachment of a winch, Note 3: Highly recommended to add (86M) dual battery on 7.3L gas engine, Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output	\$350.00
52B	Trailer Brake Controller	\$300.00
67E	250 Amp Alternator	\$0.00
68U	GVWR: 19,000 lbs Payload Upgrade Package -inc: upgraded frame and upgraded rear-axle, Note: See Order Guide Supplemental Reference for further details on GVWR and payload ranges	\$815.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
18B	Platform Running Boards	\$320.00
512	Spare Tire & Wheel -inc: Excludes carrier, 6-Ton Hydraulic Jack	\$350.00
61J	6-Ton Hydraulic Jack	Inc.

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
76C	Exterior Backup Alarm (Pre-Installed)	\$230.00
872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	\$515.00

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
Delivery	Delivery from Hartford Ford to Green Bay	\$142.00
Plow	Boss 10' V-DXT Steel Plow	\$12,474.00
Options Total		\$16,551.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$59,625.00
Total Options	\$16,551.00
Vehicle Subtotal	\$76,176.00
Destination Charge	\$2,595.00
Grand Total	\$78,771.00

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Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

February 25, 2026

PREPARED BY

Dan Ditscheit, Parks Director

AGENDA ITEM # E.4

Consideration with possible action on the request to purchase two (2) 2026 Ford Super Duty F-250 & Plow Accessories from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total cost of \$54,948/ea. and a total sales price of \$109,896.

BACKGROUND

This purchase will replace 2 trucks.

One truck will replace Unit 27, which is a 3/4 ton 4x4 truck with a plow with 106,000 miles. The existing truck is 18 years old, which exceeds its expected 12-year useful life. In addition, there is extreme rusting and engine problems.

The second truck will replace Unit 32, which is another 3/4 ton 4x4 truck with plow with 75,000 miles. The existing unit is 14 years old, which exceeds its expected 12-year useful life. In addition, there is excessive rusting and transmission problems.

RECOMMENDATION

To approve.

FISCAL IMPACT

The City bonded \$131,400 in 2026 for the replacement of these two trucks. The purchase price is within the allocated budget.

ATTACHMENTS

- I. 2026 FORD F250 REGULAR CAB 4WD



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

City of Green Bay

Prepared For: Troy Van Handel

920.448.3049

Troy.VanHandel@greenbaywi.gov

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

Quote Worksheet

	MSRP
Base Price	\$48,465.00
Dest Charge	\$2,595.00
Total Options	\$12,717.00
Subtotal	\$63,777.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$8,829.00)
Subtotal Discount	(\$8,829.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$54,948.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$54,948.00

Comments:

2026 Ford F250 Regular Cab 4wd to your specs as detailed. Registration fees are NOT included. Delivery can not be anticipated due to current market conditions.

State Contract #505ENT-M25-VEHICLES.

Dealer Signature / Date

Customer Signature / Date

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

Standard Equipment

Mechanical

Engine: 6.8L 2V DEVCT NA PFI V8 Gas (STD)

Transmission: TorqShift-G 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road (STD)

3.73 Axle Ratio (STD)

GVWR: 10,000 lb Payload Package

50-State Emissions System

Transmission w/Driver Selectable Mode and Oil Cooler

Electronic Transfer Case

Part-Time Four-Wheel Drive

68-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection

160 Amp Alternator

Class V Towing Equipment -inc: Hitch and Trailer Sway Control

Trailer Wiring Harness

3814# Maximum Payload

HD Gas-Pressurized Shock Absorbers

Front Anti-Roll Bar

Firm Suspension

Hydraulic Power-Assist Steering

34 Gal. Fuel Tank

Single Stainless Steel Exhaust

Auto Locking Hubs

Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior

Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)

Tires: LT245/75Rx17E BSW A/S -inc: Spare may not be the same as road tire (STD)

Regular Box Style

Wheels w/Hub Covers

Steel Spare Wheel

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

Exterior

- Full-Size Spare Tire Stored Underbody w/Crankdown
- Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
- Black Rear Step Bumper
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
- Manual Extendable Trailer Style Mirrors
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Tailgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Boxside Steps
- Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light
- Perimeter/Approach Lights

Entertainment

- Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
- Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
- 4 Speakers
- Fixed Antenna
- SYNC 4 -inc: 8" center display, wireless phone connection, cloud connected, AppLink w/app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual
- Wireless Phone Connectivity
- 2 LCD Monitors In The Front

Interior

- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- Manual Tilt/Telescoping Steering Column

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

Interior

Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

Front Cupholder

Compass

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

Locking Glove Box

Interior Trim -inc: Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

Full Overhead Console w/Storage and 2 12V DC Power Outlets

Front Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Cab Mounted Cargo Lights

Smart Device Remote Engine Start

Smart Device Integration

Ford Connectivity Package (1-Year Included) -inc: unlimited Wi-Fi hotspot, Included for one-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan

Instrument Panel Covered Bin and Dashboard Storage

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks w/Autolock Feature

Driver Information Center

Trip Computer

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

Interior

- Outside Temp Gauge
- Digital/Analog Appearance
- Seats w/Vinyl Back Material
- Manual Adjustable Front Head Restraints
- Front Center Armrest w/Storage
- Perimeter Alarm
- Securilock Anti-Theft Ignition (pats) Immobilizer
- 2 12V DC Power Outlets
- Air Filtration

Safety-Mechanical

- AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control

Safety-Exterior

- Side Impact Beams

Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Emergency Sos Capability
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
- Safety Canopy System Curtain 1st Row Airbags
- Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters
- Back-Up Camera

WARRANTY

- Basic Years: 3
- Basic Miles/km: 36,000
- Drivetrain Years: 5
- Drivetrain Miles/km: 60,000
- Corrosion Years: 5
- Corrosion Miles/km: Unlimited
- Roadside Assistance Years: 5
- Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
F2B	2026 Ford Super Duty F-250 SRW XL 4WD Reg Cab 8' Box	\$48,465.00

COLORS

CODE	DESCRIPTION
UM	Agate Black Metallic

ENGINE

CODE	DESCRIPTION	MSRP
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44F	Transmission: TorqShift-G 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road (STD)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
600A	Order Code 600A	\$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
X3E	Electronic-Locking w/3.73 Axle Ratio	\$430.00

WHEELS

CODE	DESCRIPTION	MSRP
64A	Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)	\$0.00

TIRES

CODE	DESCRIPTION	MSRP
TBM	Tires: LT245/75Rx17E BSW A/T -inc: Spare may not be the same as road tire	\$165.00

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
UM	Agate Black Metallic	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
473	Snow Plow Prep Package -inc: computer selected springs for snowplow application, Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/snowplow, Note 3: Dual battery (86M) recommended w/6.8L or 7.3L gasoline engines; see body builders layout book for details	\$350.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
52B	Trailer Brake Controller -inc: smart trailer tow connector	\$300.00
67E	250 Amp Alternator (Gas)	Inc.

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
18B	Platform Running Boards	\$320.00
76C	Exterior Backup Alarm	\$230.00
85S	Tough Bed Spray-In Bedliner -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts	\$625.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
66S	Upfitter Switches (6) -inc: Located in overhead console	\$250.00

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
Delivery	Delivery from Hartford Ford to Green Bay	\$142.00
Plow	Boss 8'2" V-XT Steel Plow	\$9,720.00
Options Total		\$12,717.00

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$48,465.00
Total Options	\$12,717.00
Vehicle Subtotal	\$61,182.00
Destination Charge	\$2,595.00
Grand Total	\$63,777.00

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

February 25, 2026

PREPARED BY

Dan Ditscheit, Parks Director

AGENDA ITEM # E.5

Consideration with possible action on the request to purchase one (1) 2027 Ford E-Series Cutaway Van w/16' Bay Bridge Body from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total cost of \$59,374.

BACKGROUND

This purchase will replace Unit 35, which is a forestry vehicle with 49,000 miles. The existing unit is 26 years old, which exceeds its expected 12-year useful life. Due to the increase in severe storms and daily workload, this unit has sustained a great amount of wear and tear. Parts are no longer available to keep the unit safely operating. There are also engine issues and it will not go over 15 mph.

RECOMMENDATION

To approve.

FISCAL IMPACT

The City bonded \$82,000 in 2026 for the replacement of this vehicle. The quoted price is within the allocated budget.

ATTACHMENTS

1. sales_proposal - 2026-02-13T074715.392



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

City of Green Bay

Prepared For: Troy Van Handel

920.448.3049

Troy.VanHandel@greenbaywi.gov

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (Complete)

Quote Worksheet

	MSRP
Base Price	\$44,535.00
Dest Charge	\$2,195.00
Total Options	\$18,318.00
Subtotal	\$65,048.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$5,674.00)
Subtotal Discount	(\$5,674.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$59,374.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$59,374.00

Comments:

2026 Ford E450 Cutaway with 16' Bay Bridge Van Body to your specs as detailed. Registration fees are NOT included. Delivery can not be anticipated due to current market conditions.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 27742. Data Updated: Feb 12, 2026 7:14:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (✔ Complete)

Standard Equipment

Mechanical

- Engine: 7.3L V8 Port Fuel Injected Gasoline (STD)
- Transmission: 6-Speed O/D w/Tow Haul -inc: auxiliary cooler (STD)
- 4.56 Axle Ratio (STD)
- GVWR: 14,500 lb Payload Package (STD)
- 50 State Emission System
- Transmission w/Driver Selectable Mode and Oil Cooler
- Rear-Wheel Drive
- 78-Amp/Hr 750CCA Maintenance-Free Battery
- HD 210 Amp Alternator
- 8980# Maximum Payload
- HD Gas-Pressurized Shock Absorbers
- Front And Rear Anti-Roll Bars
- Hydraulic Power-Assist Steering
- Single Stainless Steel Exhaust
- 55 Gal. Fuel Tank
- Dual Rear Wheels
- Front Suspension w/Coil Springs
- Solid Axle Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs and Hill Hold Control

Exterior

- Tires: LT225/75R16E BSW A/S -inc: Hankook DynaPro HT (STD)
- Wheels: 16" x 6" White Painted Steel
- Black Front Bumper w/Black Rub Strip/Fascia Accent
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Light Tinted Glass
- Variable Intermittent Wipers
- Front Windshield -inc: Sun Visor Strip
- Fully Galvanized Steel Panels

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Data Version: 27742. Data Updated: Feb 12, 2026 7:14:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (✔ Complete)

Exterior

Black Grille

Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps

Entertainment

Radio w/Clock

Radio: AM/FM Stereo w/Clock Display & 2 Speakers -inc: Bluetooth capability and USB input

2 Speakers

Fixed Antenna

Wireless Phone Connectivity

Interior

Dual High Back Buckets (STD)

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement

4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp and Trip Odometer

Front Cupholder

Manual Air Conditioning

Glove Box

Front Vinyl Headliner

Urethane Gear Shifter Material

Vinyl Bucket Seats

Engine Cover Console w/Storage and 2 12V DC Power Outlets

Regular Dome Lighting

Front Black Vinyl Floor Covering

Tracker System

Driver And Passenger Door Bins and 1st Row Underseat Storage

Manual 1st Row Windows

Driver Information Center

Analog Appearance

Fixed Front Head Restraints

Driver And Front Passenger Armrests


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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB ( Complete)

Interior

2 12V DC Power Outlets

Safety-Mechanical

Electronic Stability Control (ESC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Collision Mitigation-Front

Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (✔ Complete)

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
E4F	2027 Ford E-Series Cutaway E-450 DRW 176" WB	\$44,535.00

COLORS	
CODE	DESCRIPTION
YZ	Oxford White

ENGINE		
CODE	DESCRIPTION	MSRP
99N	Engine: 7.3L V8 Port Fuel Injected Gasoline (STD)	\$0.00

TRANSMISSION		
CODE	DESCRIPTION	MSRP
44P	Transmission: 6-Speed O/D w/Tow Haul -inc: auxiliary cooler (STD)	\$0.00

OPTION PACKAGE		
CODE	DESCRIPTION	MSRP
782A	Order Code 782A -inc: Auxiliary Fuel Port, Located on the fuel tank, offers entry point access to fuel tank for specialized gas powered equipment such as a power generator, powered wheelchair lift, etc	\$0.00

AXLE RATIO		
CODE	DESCRIPTION	MSRP
XF3	4.56 Axle Ratio w/Limited-Slip	\$270.00

TIRES		
CODE	DESCRIPTION	MSRP
T68	Tires: LT225/75R16E BSW A/S -inc: Hankook DynaPro HT (STD)	\$0.00

PRIMARY PAINT		
CODE	DESCRIPTION	MSRP
YZ	Oxford White	\$0.00

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Data Version: 27742. Data Updated: Feb 12, 2026 7:14:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (Complete)

SEAT TYPE

CODE	DESCRIPTION	MSRP
AE	Medium Flint, Vinyl Bucket Seats	\$0.00

SEATING ARRANGEMENT

CODE	DESCRIPTION	MSRP
211	Dual High Back Buckets (STD)	\$0.00

GVWR

CODE	DESCRIPTION	MSRP
20F	GVWR: 14,500 lb Payload Package (STD)	\$0.00

REQUIRED OPTION PACKAGE

CODE	DESCRIPTION	MSRP
47Z	Ambulance Prep Package Not Required	\$0.00

EXTERIOR MIRRORS

CODE	DESCRIPTION	MSRP
54E	Manual Telescoping Trailer Tow Mirrors (54E) -inc: power-adjust flat lens	\$230.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
18A	High Series Exterior Upgrade Package -inc: Front Chrome Bumper, Chrome Grille	\$100.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
559	Frame Pucks (Isolators) -inc: 12 body mounts	\$85.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
525	Cruise Control	\$240.00
903	Power Equipment Group -inc: 1-touch down power driver window, 110V Power Inverter, Remote Keyless Entry, SecuriLock Passive Anti-Theft System (ePATS)	Inc.
91F	SecuriLock Passive Anti-Theft System (ePATS)	Inc.
92B	B-Pillar Trim Kit -inc: unique, full LH/RH B-pillar trim shipped in dunnage box, May require trimming depending upon back-panel or upfit installed	\$100.00
94A	Embedded Modem Delete *CREDIT*	Inc.

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
Body	Bay Bridge 16' Van Body	\$16,611.00
Delivery	Delivery from Hartford Ford to Green Bay	\$142.00
Options Total		\$18,318.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (✔ Complete)

Price Summary

PRICE SUMMARY		MSRP
Base Price		\$44,535.00
Total Options		\$18,318.00
Vehicle Subtotal		\$62,853.00
Destination Charge		\$2,195.00
Grand Total		\$65,048.00

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Data Version: 27742. Data Updated: Feb 12, 2026 7:14:00 PM PST.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

February 25, 2026

PREPARED BY

Dan Ditscheit, Parks Director

AGENDA ITEM # F.1

Staff update on the purchase of the CivRec software platform to replace the existing RecTrac software platform.

BACKGROUND

After extensive research, the City of Green Bay Park, Recreation and Forestry Department will be converting our reservation and recreation software from RecTrac, a Vermont Systems program, to a new software tool called CivRec which is part of the current CivicPlus Recreation Management software system currently used by the City of Green Bay. We feel the RecTrac software is no longer giving us the ability to promote our services to the level that CivRec will.

This change will enhance the customer experience for both our internal and external customers based on the following:

- CivRec is a cloud-based program that will reduce the amount of space on our current server.
- This will allow our customer's the ability to more efficiently sign up for our programs, facilities, and events. DePere is currently using this software and is happy with it.
- Customer's will be able to review their account in order to enroll their household members in classes and programs.
- Has the ability for our customers to utilize the system in multiple foreign languages, eliminating the need to translate.
- Allow our administrative staff the ability to formulate and administer our programs, events, facility reservations as well as serve as a point of sale purchases at the Green Bay pools and the Wildlife Sanctuary.
- Relieve IT Department and Park Administrative Manager of the task of completing and monitoring PCI Compliance. This will now be done by CivicPlus Administrators.
- This will allow us to switch to FortePay as our credit card processor which is consistent with several other departments within the City.

RECOMMENDATION

Informational Only

FISCAL IMPACT

Initial purchase cost: \$39,285.

Annual recurring cost: \$31,000 per year, starting in 2027.

We will implement this change in 2026 using our current budgeted funding. No additional funding will be

needed for the initial purchase or the annual maintenance costs. The IT Department currently budgets for the annual costs associated with maintaining our recreation-based software. The CivRec annual expenses are comparable to the already budgeted amount for the current RecTrack software.

ATTACHMENTS

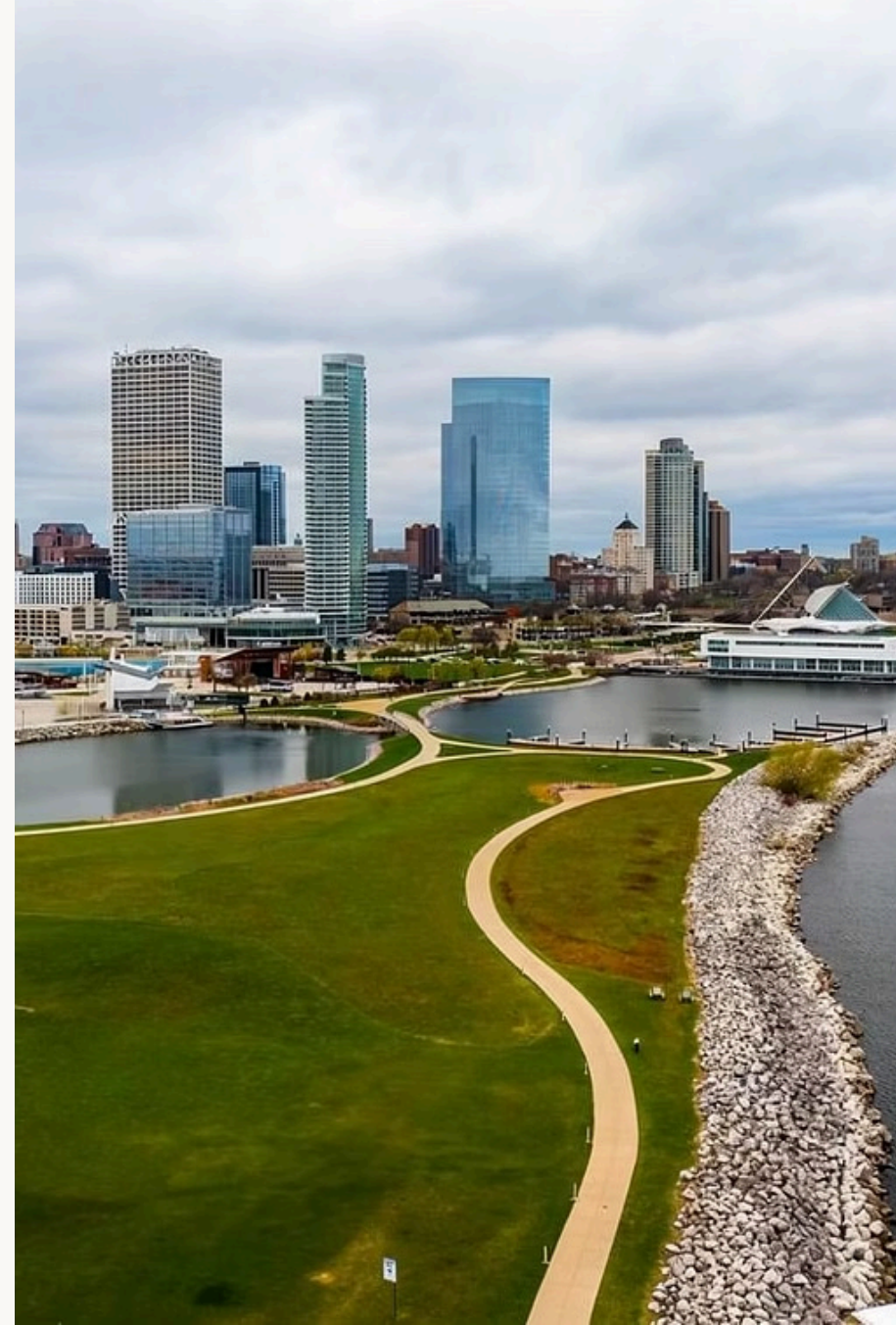
1. CivRec Additional Information
2. CivRec Quote

Green Bay Recreation Modernization

The City of Green Bay Parks & Recreation is at a critical juncture. Our current infrastructure operates on RecTrac, a server-hosted system that's served us well but now constrains our digital future. At Bay Beach, we've added Toast for point-of-sale operations, creating a fragmented technology landscape.

Finance teams navigate this complexity daily, manually reconciling data between RecTrac and Tyler Munis through time-consuming journal entries. While online adoption among residents remains strong—a testament to community engagement—our backend systems create unnecessary staff friction, elevate security concerns, and sometimes confuse residents navigating multiple interfaces.

It's time to modernize our approach and align technology with the exceptional service Green Bay residents deserve.



Why This Matters Now



IT Priority

Transition to a secure, cloud-based platform that reduces vendor sprawl and eliminates on-premise server maintenance. Consolidation means fewer security vulnerabilities and simplified system management.

Finance Priority

Streamline general ledger processing by eliminating manual reconciliation. Align with citywide payment strategy through Forte integration and reduce credit card processing fees through consolidated rates.

Parks Priority

Protect our critical peak season operations while strategically preparing infrastructure for 2026 programs, pool registrations, and facility reservations. Minimize disruption during our busiest periods.

What CivicPlus Delivers

CivicPlus offers a comprehensive ecosystem designed specifically for municipal recreation management, addressing each of our core challenges with proven solutions.

Integrated CivicPlus Ecosystem

- 1 CivicRec embeds seamlessly into the existing City of Green Bay website, creating a unified digital experience. Residents access programs, register for activities, and manage memberships without navigating to separate platforms. Unified payment processing and built-in ADA accessibility ensure compliance and consistency.

Process Automation

- 2 Automated data exports to Tyler Munis eliminate manual journal entries and reconciliation headaches. Digital passes and gift cards replace physical inventory management. The modern point-of-sale system integrates with online registrations, creating a seamless transaction flow from web to counter.

Risk Reduction

- 3 PCI compliance is built into the platform, not bolted on. Cloud-based security with automatic updates protects sensitive resident data. Fewer manual processes mean fewer opportunities for human error, data breaches, or compliance gaps.

Commercial Snapshot

\$39.6K

Year 1 Investment

Discounted first-year cost includes implementation, comprehensive staff training, membership and pass data imports, and ADA accessibility compliance.

\$31.3K

Annual Recurring

Ongoing annual platform cost starting Year 2, covering hosting, security updates, support, and continuous feature enhancements.

Investment Includes

- Full system implementation and configuration
- Comprehensive staff training across all departments
- Migration of existing memberships and pass holders
- ADA accessibility compliance and testing
- Integration with Tyler Munis financial system
- Forte payment gateway setup and configuration
- Ongoing technical support and system updates

This pricing structure reflects Green Bay's specific needs and the 2026 implementation timeline. The investment delivers immediate operational efficiency while positioning the city for long-term digital service excellence.

Decision Path Forward

Three critical decisions will determine our implementation success and timeline. Each requires coordination across departments and alignment with city procurement policies.

1 — Procurement Approach

Determine whether to proceed via sole source justification or formal RFP process. Sole source expedites timeline given CivicPlus integration with existing city systems, but RFP ensures comprehensive vendor evaluation.

2 — Implementation Timeline

Confirm fall 2026 implementation start targeting January 2027 go-live. This timeline protects summer 2026 peak operations while ensuring adequate testing before 2027 program registration season.

3 — Validation Phase

Continue detailed system validation during scheduled staff demo on January 20th. Follow up with pricing clarification, contract terms review, and department-specific workflow confirmation.



Next Steps

Moving Forward Together

Green Bay's recreation modernization represents more than a technology upgrade—it's an investment in operational excellence and resident service. The path forward requires collaboration across IT, Finance, and Parks & Recreation to ensure seamless implementation.

Our immediate priorities focus on procurement alignment, timeline confirmation, and detailed validation during upcoming staff demonstrations. By addressing these elements systematically, we position Green Bay for a smooth transition that protects peak operations while unlocking new digital capabilities.

The January 2027 target go-live provides adequate implementation runway while meeting program registration needs for the year ahead.

Finalize Procurement

Sole source or RFP decision

Confirm Timeline

Fall 2026 start, January 2027 launch



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work
Q-115782-1
1/27/2026 10:42 AM
4/15/2026

Client:
City of Green Bay, WI

Bill To:
GREEN BAY CITY, WISCONSIN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jennifer Ahern		jennifer.ahern@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Web Accessibility Year 1 Annual Fee Discount	Year 1 Annual Fee Discount

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Recreation Management Premium	Premium Package -Project Coordination -Branded Public Portal -Help Center Access -Access to Live Project Support -Named Implementation Consultant
4.00	Recreation Management Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours
1.00	Recreation Management Virtual Consulting (Half Day Block)	Consulting (Virtual) - half day, up to 4 hours
1.00	CivicPlus Payments	CivicPlus Payments to be applied to product
1.00	Memberships/Passes Import	Memberships/Passes Import

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Recreation Management Annual Fee	Recreation Management Annual Fee

QTY	PRODUCT NAME	DESCRIPTION
1.00	CivicPlus Payments - Merchant Fees (MFTCPA)	Per Tran .30 ACH 1% ACH Max \$5 ACH Reject \$15 CC 3% AMEX 3.5% Dispute \$15
1.00	Recreation Management AudioEye Enterprise	AudioEye Enterprise for Recreation Management

List Price - Initial Term Total	USD 68,785.00
Total Investment - Initial Term	USD 39,285.00
Annual Recurring Services (Subject to Uplift)	USD 31,000.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-115782-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

February 25, 2026

PREPARED BY

AGENDA ITEM # F.2

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 2.25

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, FEBRUARY 25, 2026**

PARK DIVISION

- This stretch of warm weather has melted most of the snow within the parks, allowing our staff to get a head start on picking litter in the parks. Crews will be picking parks, trails and green spaces for the foreseeable future until snow covers the ground again.
- The warmer weather is also allowing Park crews to handle some small pruning projects along the Westside trail.
- Unfortunately, this warm weather has also melted our hockey and skating rinks past the point of reviving them for the 2026 season.
- Park crews were able to build and groom four tubing lanes at Triangle Sports Area for the public to use during operating hours. There is a good base of snow built up that should help extend the season into March.
- Park crews are continuing to repair picnic tables, which includes cutting down lumber to proper size, priming, and painting the replacement boards.
- Park caretakers continue to have a presence in the parks picking litter, emptying garbage cans, and checking buildings to ensure there is no vandalism or graffiti.
- Park Carpenters have finished updating the men's and women's restrooms at both Beaumont and Kennedy shelters.
- Park Carpenters have also begun installing a new facade around the dumpster enclosure at the Resch Aquatic Center.
- The aquatic centers continue to be cleaned, piping labeled, and repairs being completed.

FORESTRY DIVISION

- Crews continue winter tree removal operations. Crews are currently working in the Red Smith and Astor Park neighborhoods. Tree removals on the westside are complete, except for a few individual trees. Assessments for incoming DPW road projects and sidewalk replacement programs are in process for additional tree removals across the city.
- Cycle pruning efforts are focused on the eastside area near Red Smith Park. Typical cycle pruning includes raising tree limbs for clearance, deadwood pruning and structure pruning to help reduce the chances of breakage during storms.
- Crews have finished removing dead ash trees in the Red Smith woods and clearing trails of high-risk trees adjacent to the walking paths.
- Crews have been working at the Wildlife Sanctuary, removing risk trees around the Nature Center, Observation Building and trails.
- Crews also cleared dead and risk trees on the JBS subdivision, prior to construction of the housing developments.
- Forestry staff continue to work with IT staff on transferring our tree inventory to a GIS format. This will be an ongoing process for 2026.
- Staff and crew members just returned from the Annual Wisconsin Arborist Association winter conference. Several sessions were covered including tree removal/rigging

techniques, plant health topics, soil health science, tree management concepts and networking with other municipal entities from across Wisconsin. The city was also represented in a panel discussion by City Forester, Brian Pelot. Brian chairs the Species Diversity work group and is very involved with the Stormwater and Trees working groups for the state Urban Forestry Council.

- Staff continue inspecting trees for potential conflicts with upcoming sidewalk replacement for 2026.

DESIGN & DEVELOPMENT DIVISION

- Staff are working with a consultant to complete the wildlife viewing platform and shoreline walk construction plans for Bay Beach Amusement Park. Staff hired a consultant to complete the quality assurance requirements in the EPA grant for the wildlife viewing platform and shoreline walk work. Construction is currently scheduled to begin in the fall of 2026, after the amusement park season ends.
- Shipyard Phase II design work has begun. The consultant recently submitted the 75% bid plan sets for review.
- Planning continues for the Joliet Park Area of Concern habitat restoration project. The consultant is approximately 90% complete with the construction documents. The DNR permits were applied for.
- Construction of the JBS project is well underway. The infrastructure/road project is completed. The construction of the Park/Boulevard has begun but was put on hold for the winter season. Staff are working to close out the grant for this project. Design continues for the JBS barn; the consultant is approximately 75% completed with the construction documents.
- Planning continues for the Bay Beach Wildlife Sanctuary and Renard Island Nearshore Area. A Quality Assurance Project Plan (QAPP) has been completed.
- Planning for the Bay Beach Wildlife Sanctuary Strategic and Master Planning has begun.
- Construction of the Bay Beach HVAC Pavilion Project began on September 8, 2025, and will be completed in the spring of 2026.
- A consultant has been hired for Baird Creek Mountain Bike Flow Track Improvements.
- The city hired a consultant for the Joannes Aquatic Center Phase 1 engineering.
- Planning continues for Ted Fritsch Park Splashpad. The construction plans are 75% complete.
- The Leicht Memorial Park Shelter contract has been awarded. Construction should begin soon.

GREEN BAY CONSERVATION CORPS

- Crews completed removing woody invasive species from East River Meyer Park and Joliet Park. They continue to cut and remove woody invasive species at Willow Creek, Baird Creek and the WLS.
- On February 9th and 10th, the Roving Crew partnered with the Botanical Garden to cut invasive species.

- Crew members finished and launched a 2025 Year in Review Story Map and are working to release an interactive map of the Pollinator Corridor project. The Pollinator Corridor map will be released in early Spring to help launch the native plant kit giveaway.
- Members have started prepping the greenhouse for planting. Seeds have started cold-stratifying and nearly 1,000 seeds have been planted so far. It is anticipated to fully plant the greenhouse by end of February.
- Staff have started recruiting for the summer crew members. There has been a huge demand for these positions. We are on track to fill all openings. We have 5 new members starting March 9th.
- Staff continue to plan the implementation of the Perkins Park Master Plan. It is expected that 40% of the Master Plan will be implemented in 2026.
- Staff have been meeting with other organizations across the state to develop a state coalition of programs dedicated to youth career development and community service. Other programs include Operation Fresh Start, WisCorps, and multiple Youth Build programs.

RECREATION DIVISION

- High school and youth baseball/softball spring and summer permits are being finalized.
- The adult softball league registration has begun. We will be offering Men's Slow-pitch, Men's 55+ Slow-pitch, Co-Ed Slow-pitch and Women's and Men's Modified softball leagues at Beaver Dam Park. The season is scheduled to begin the week of May 5th.
- Registration is currently taking place for our recreation summer day camps at the Wildlife Sanctuary (WLS). The recreation summer day camp at the WLS is scheduled to begin the week of June 16th. There are 8 weekly camps being offered from 9 a.m. – 4 p.m., Mondays-Thursdays. Field Trips will take place on Thursdays. Classes are limited to 15 participants.
 - Week 1 – Outdoor Adventures – Ages – 8-11
 - Week 2 – STEAM Learning – Ages – 10-13
 - Week 3 – All About Animals – Ages – 8-11
 - Week 4 – Outdoor Adventures – Ages – 10-13
 - Week 5 – STEAM Learning Ages 8-11
 - Week 6 – All About Animals – Ages 10-13
 - Week 7 – STEAM Learning – Ages – 8-11
 - Week 8 – Outdoor Adventures – Ages 8-11
- The adult basketball program championship games are scheduled to take place March 4th.
- We are currently accepting job applications for Camp Instructors, Softball Umpires, and Softball Site Supervisors.
- Open Gyms are available on Mondays, Thursdays, and Saturdays at various Green Bay Public School District locations.
- Interviews for playground leaders have started and will continue until staff is at capacity. We are looking to fill 11 positions.

- The Youth Dance program is more than halfway through the season with classes on Tuesday and Wednesday nights at the Wildlife Sanctuary and Edison Middle School. Classes are preparing for the March recital.

AQUATICS

- Dog Swim Event: Staff are currently identifying potential organizational partners to expand community outreach and increase participation for this summer's event.
- Summer Kickoff Party: A season opening celebration is scheduled for Saturday, June 13th, at Resch Aquatic Center.
- Staffing
 - Rehires
 - Paperwork has gone out to everyone.
 - Staff were given a deadline of May 20th to complete their rehire paperwork.
 - Interviews & hiring
 - We are continuing with interviews and hiring new staff.
 - Interviews for noncertified lifeguards will take place in spring as we get closer to the start of the season due to the dual nature of the interviews and one part being the swim test.
 - Lifeguards
 - The goal is to have 77 total lifeguards.
 - Currently we have 24 returning lifeguards.
 - Facility Attendants
 - The goal is to have 50 total facility attendants.
 - Currently we have 27 returning facility attendants.
- Lifesavers Pathway – this has been put on hold due to funding, but we are working on finding other sponsorship options.
 - Staff are working on writing a curriculum for a new program that will help promote and certify lifeguards. In conjunction with the Green Bay Y. We are hopeful to roll out the new program in March.
- Management is developing a seasonal incentive program to maintain high performance and staff morale throughout the summer.
- Staff are working on swim lesson programming; registration will open for residents on April 6th and for non-residents on April 20th.

BAY BEACH AMUSEMENT PARK

- Rides
 - Rides have been taken down for the winter.
 - Painting and maintenance continue.
 - Mechanics continue to work on rides and ordering parts as needed.
- Concessions
 - Staff is in the process of quoting out the product. Staff is working on setting pricing.
 - We are working with vendors to get new products.
 - Souvenir items have started to arrive. We are working on arranging more storage for all items due to construction in the dance hall.

- Inclusive Playground
 - The bathrooms have been winterized and closed for the season.
- Improvements
 - Dancehall HVAC construction began on September 8th and will be completed later this spring.
 - West side bathroom renovations - Staff is securing quotes for the electrical and specialty trades and also working with WPS on providing a new electric service. We are working on securing the appropriate permits.
 - Staff is looking for ways to increase special events and revenue for 2026 season.
- Staffing
 - Onboarding documents have been updated for 2026 season. Rehire paperwork was sent out to 190 employees, and they have begun filling out paperwork.
 - 89 are 100% completed.
 - 34 have started onboarding.
 - 26 have activated their accounts.
 - 22 have not responded to emails.
 - 19 have confirmed not coming back.
 - Summer scheduling process will be reevaluated to continue to make our summer job flexible but remain open with enough staff.

METRO BOAT LAUNCH

- The docks have been removed and pay station was closed in November.

TRIANGLE HILL

- Snowmaking is on hold as we have enough snow made to make it through the season.
- Staff continue to work on securing enough staff so we can open Friday through Sunday each weekend.
- Icy conditions at night have been an issue, but staff continue to find solutions.

WILDLIFE SANCTUARY

- The planning for the improvements to the Raptor Walk is still progressing. The project is on target to begin construction later this summer.
- Area of Concern Grant work planning continues, with a majority of the necessary data gathered. Work has now begun on the conceptual planning for the habitat restorations.
- The Masterplan consultant is in the process of taking all of the information gathered to develop a conceptual masterplan draft for City review.
- The annual Frosty Family Fun night was well attended, with over 4000 attendees. Public feedback was very positive, as well as by the 50+ volunteers who helped run the event.
- The majority of sanctuary summer camp offerings were filled up within the first few days of registration opening. Other free summer programming is being developed for the 2026 "Summer" season

- Registration is open and almost full already for the OAK 4K 2026-2027 school year.
- The Wildlife Sanctuary is honored to again be chosen as one of fifty amazing not-for-profits represented in the annual Give BIG Green Bay. Diverse organizations represent everything from environmental conservation efforts and animal welfare to health and wellness and human services. All of these local groups support our community members with their important work in many areas. The event is from noon to noon, February 25th to 26th.

ADMINISTRATION

- Staff are continuing to support special event requests.
- Summer softball is open for registration.
- Summer Camps are open and are nearly full.
- Garden Plot letters have gone out and payment for them are coming in.
- Pool birthday party reservations are now open and can be reserved online or via phone.
- Gift cards are available to purchase online for Bay Beach only in 2026.
- Customers have until December 31, 2026 to utilize any recreation gift cards they currently have in their possession.
- Metal Detecting permits are available for purchase online, or in person in our office.
- Posted social media events, programs, and information.
- The reservation system is open and accepting shelter reservations for the 2026 rental season.
- Seasonal positions are posted and applicants for various positions have applied.
- Rehires have been updated in our system and we are getting a great number of returning staff members so far.
- Staff are working on preparing for transitioning to a new reservation system that will go live in January of 2027.