AGENDA OF THE COMMON COUNCIL

TUESDAY, MARCH 3, 2026, 6:00 PM
In person at City Hall, Room 203 - Council Chambers.
Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:
   https://us02web.zoom.us/j/89274696903

   Or call in by phone: +1 312 626 6799
   Meeting ID: 892 7469 6903
   Passcode: 209710

   If you wish to leave a comment for this public meeting, please fill out the online Comment Form and submit by 3:00 PM on Council meeting day. More detailed Zoom Instructions can be found online.

B. Roll Call.

1. Alders: Brian Johnson (District 9), Bill Galvin (District 4), Jennifer Grant (District 1), Jim Hutchison (District 2), Bill Morgan (District 3), Craig Stevens (District 5), Joey Prestley (District 6), Alyssa Proffit (District 7), Jim Ridderbush (District 8), Ben Delie (District 10), Melinda Eck (District 11), Kathy Hinkfuss (District 12).

C. Pledge of Allegiance.

D. Invocation.

E. Approval of Minutes.

1. Approval of the minutes from the February 3, 2026 meeting.

F. Approval of the Agenda.

1. Approval of the agenda for the Tuesday, March 3, 2026, meeting of the Common Council.

G. Report by the Mayor.

H. Announcements.

I. Appointments.

1. **Reappointments:**

   Redevelopment Authority
   Deby Dehn, 1010 S. Jackson Street, Green Bay, WI 54301
   Term to expire: March 1, 2031

   Green Bay Housing Authority
   Stephen Srubas, 1175 Kellogg St, Green Bay, WI 54303
   Term to expire: March 1, 2031

   Sandra Popp, 1195 Liberty Ave, Green Bay, WI 54304
   Term to expire: March 1, 2031

   Equal Rights Commission
   Stephanie Guzman, 2711 Malcore Dr., Green Bay, WI 54301
   Term to expire: February 1, 2029

   Ethics Board
   William Vande Castle, 206 Seminole La , Green Bay, WI 54313
   Term to expire: March 1, 2029

J. Public Hearings.

1. Miscellaneous Ordinance No. 01-26
   An Ordinance adopting an amendment to the Go Big Green Bay 2050 Comprehensive Plan of the City of Green Bay related to the property located at 801 and 821 Lime Kiln Road from Neighborhood Commercial to Regional Commercial (CPA 26-01).

K. Ordinances - Second Reading for Adoption.

1. Miscellaneous Ordinance No. 01-26
   An Ordinance adopting an amendment to the Go Big Green Bay 2050 Comprehensive Plan of the City of Green Bay related to the property located at 801 and 821 Lime Kiln Road from Neighborhood Commercial to Regional Commercial (CPA 26-01).

2. Zoning Ordinance No. 01-26
   An Ordinance Rezoning the property located at 801 and 821 Lime Kiln Road from Genereal Commercial (C1) to Highway Commercial (C2) (ZP 26-01).

L. Report of the Redevelopment Authority (February 23, 2026).

1. To approve a scope of work amendment to ISG's contract to include Construction Observation and Reporting services through the duration of the construction of the Leicht Park shelter on a time and materials basis with an estimated total cost not to exceed $230,000.

M. Report of the Improvement & Services Committee (February 25, 2026).

1. To approve the request by Department of Public Works to award a Vegetation Maintenance Services contract for stormwater management facilities to NES Ecological Services, a Division of Robert E. Lee & Associates, Inc., in the amount of $55,825.00.

2. To approve the request by Department of Public Works to award a Vegetation Maintenance Services contract for stormwater management facilities to McMahon Associates, Inc. in the amount of $61,180.00.

3. To approve the request by Department of Public Works to approve Revision No. 1 to the State Municipal Financial Agreement (SMFA) for the STH 54 Hobart-Green Bay Project No. 9210-24-00/70 and to authorize the Director to execute the SMFA Revision.

4. To approve the request by Department of Public Works to enter into a State/Municipal Financial Agreement (SMFA) for Project ID 3700-30-75/76, Signals, and ITS Standalone Program for traffic signal upgrades at Wis 141 (Mather Street) at Ashland Avenue, Wis 29 (E. Walnut Street) at Broadway, Wis 54/57 (Sturgeon Bay Road) at University Avenue.

5. To approve the request by Department of Public Works to approve the award of Amendment to Agreement #2 regarding dewatering of the bunker at the East Municipal Garage to GEI Consultants, Inc. in the amount of $40,232.00.

6. To approve the request to authorize the Director of Public Works to enter into contracts with DeKeyser Construction and De Groot, Inc. for 2026 emergency sewer repairs and to authorize the Director of Public Works to determine when an emergency sewer repair is required within a timeframe that does not allow for the public construction bidding process to be followed.

7. To approve the request by Department of Public Works to purchase a Trailer Mounted Mastic Machine in the amount of $104,840.37 off the Sourcewell Contract #050625-CFC.

8. To approve the request by Department of Public Works to purchase a used 2020 Freightliner Coronado 122SD semi road tractor from Paradise Trucking Corporation for $79,000.00.

9. To approve the request by Department of Public Works to purchase a new Monroe 12' Snow Hawk Hi-Bench motor grader wing off Sourcewell Contract #062222-AEB1 for the price of $50,171.00, which includes installation, warranty, and operator training.

10. To approve the request by Department of Public Works to purchase a used 2020 John Deere 672G motor grader for the purchase price of $318,600.00, applying four (4) months of rental charges at $4,900.00 totaling $19,600.00, lowering the total net purchase price to $299,000.00. This purchase includes the remaining factory warranty and operator training.

11. To approve the request by Department of Public Works to purchase a 2026 Vactor 2100i Combination Sewer Vacuum and Jet Sewer Cleaning Truck Body through Sourcewell Contract #101221-VTR from MacQueen Equipment, Inc. in the amount of $442,571.44.

12. To approve the request by Department of Public Works to purchase a 2026 Western Star 47X Combination Sewer Vacuum and Jet Sewer Cleaning Truck chassis off Sourcewell Contract #032824-DAI from Quality Truck Care Center in the amount of $155,471.00.

13. To approve the request by Department of Public Works to negotiate price and purchase the following 2026 budget-approved used vehicles and report back to Improvement & Services Committee after purchase:

    - Used mechanic service truck with crane (estimated cost of $95,000.00)
    - Used lowboy/flatbed semi-trailer (estimated cost of $60,000.00)

14. To approve the request by Department of Public Works to approve the Plat of Rights-of-Way for the STH 54 Hobart to Green Bay Project No. 9210-24-20 and authorize the Director to sign the Plat.

15. To approve the request by Department of Public Works to grant licenses for:

    1. Sidewalk Builder

        a. Concrete Solutions, Inc.
        b. Howard Immel, Inc.
        c. Bay Side Concrete Construction
        d. J&D Services, LLC
        e. Martell Construction, Inc.
        f. Bath Concrete Flatwork, LLC

    2. Tree & Brush Trimmer

        a. Wolfrath's Landscaping, LLC
        b. Best Stump Grinding, LLC
        c. J&D Services, LLC
        d. Yesterday's Trees, LLC

    3. Underground Sprinkler System

        a. Wolfrath's Landscaping, LLC

16. Informational: Report of the 2025 and 2026 Pavement Program Projects.

N. Report of the Protection & Policy Committee (February 23, 2026).

1. To deny an appeal by Carl Kurowski regarding a dangerous dog declaration.

2. To approve a Producer Full-Service Retail application for Noble Roots Brewing for a summer concert series at Bay Beach for the following dates: 6/30, 7/14, 7/28 and 8/11.

3. To approve a Change of Agent for Festival Foods at 2250 W Mason St to Seth Petersen.

4. To approve a liquor license opening extension request for Revelry at 227 E. Walnut St with an anticipated opening date of 3/31/26 to 4/30/26.

5. To approve a Draft G.O. 06-26 Related to Designated Outdoor Refreshment Area (DORA).

O. Report of the Green Bay Police Department Granting Operator Licenses.

1. Report of the Green Bay Police Department Granting Operator Licenses

P. Report of the Plan Commission (February 23, 2026).

1. To approve a Conditional Use Permit to allow a Boarding House located at 633 E Walnut Street with conditions. (ZP 26-02 Public Hearing held February 23, 2026).

2. To approve amendments to various sections of the Green Bay Municipal Code, Chapter 44, related to Food Trucks and Food Truck Assembly. (TA 26-01 Public Hearing held February 23, 2026).

3. To approve amendments to Section 44-1580(j) of the Green Bay Municipal Code, Chapter 44, related to Short Term Rentals. (TA 25-06 Public hearing held February 23, 2026).

Q. Report of the Finance Committee (February 24, 2026)

1. Consideration with possible action to approve the purchase of 2026 Ford Transit Passenger Wagon for $62,609 for the Fire Department.

2. Consideration with possible action to approve the purchase of audio video upgrades and enhancements from Camera Corner Connecting Point for Fire Department for a total of $149,090.35.

3. Consideration with possible action to approve the purchase of five diesel no smoke exhaust filtration systems installed from Ward Diesel Filter Systems for a total of $53,480.00 for the Fire Department.

4. Consideration with possible action to carryover 2025 new equipment budget of $13,000 to 2026 to cover supplies and equipment needs to support the badger books purchased in 2025.

5. Consideration with possible to approve the use of the federal ARPA Interest and Unrestricted Funds policy.

6. Consideration with possible action expanding the use of Precise Telematics across the entire fleet for an additional cost of $64,818 using the ARPA Interest and Unrestricted Fund as funding source for 2026.

7. Consideration with possible action regarding a final 2025 budget amendment resolution for unbudgeted overtime special events.

R. Report of the Park Committee (February 25, 2026).

1. To approve accepting a Wisconsin Department of Natural Resources grant in the amount of $244,045 for the construction of the East River Emilie Park Nature-Based Recreation Access Project.

2. To approve accepting a $3,000 Green Bay Packers Foundation grant to support the ongoing efforts of the Green Bay Conservation Corps.

3. To approve the purchase one (1) 2026 Ford Super Duty F-550 & Plow Accessories from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total sales price of $70,258.

4. To approve the purchase two (2) 2026 Ford Super Duty F-250 & Plow Accessories from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total cost of $54,948/ea. and a total sales price of $109,896.

5. To approve the purchase one (1) 2027 Ford E-Series Cutaway Van w/16' Bay Bridge Body from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total cost of $59,374.

6. To receive and place on file the staff update on the purchase of the CivRec software platform to replace the existing RecTrac software platform. (INFORMATIONAL ONLY)

S. Report of the Personnel Committee (February 24, 2026).

1. To approve reclassification of the vacant Office Manager position in the Police Department to a Records Manager position and approval to fill the position and all subsequent vacancies resulting from internal transfers.

T. Report of the Public Arts Commission (February 25, 2026).

1. To approve the City Galleries Program Proposal and RFP.

U. Report of the Traffic, Bicycle, and Pedestrian Commission (February 16, 2026).

1. To receive and place on file the February 2026 report by the Police Department on the monthly Traffic Enforcement Unit Traffic Safety Plan.

2. To approve the request by Ald. Johnson (District 9) to implement pedestrian crossing safety measures at the intersection of Ashland Avenue & Hubbard Street. Suggestion based on conversation with staff could include a painted crosswalk and pedestrian crossing signage. (PC-26-01)

3. To approve the request by Ald. Proffitt (District 7), on a 90-day trial period, to remove the 2-hour parking restrictions on the 800 block of Hubbard Street, from 7:00 AM - 4:00 PM MONDAY - FRIDAY. (PC-26-02)

4. To hold the request by Ald. Johnson (District 9) to remove or modify the "No Stopping or Standing 12 A.M. to 3 A.M." parking condition on Washington Street until the March 16, 2026 meeting of the Traffic, Bicycle, & Pedestrian Commission. (PC-26-03)

V. Report of the Sustainability Commission (February 18, 2026).

1. Informational: Work Group Reports

2. Informational: Staff Report(s)

W. Committee of the Whole

1. For consideration and possible action on General Ordinance No. 06-26, an ordinance amending Sections 42-131 through 42-140, relating to well head protection.

2. For consideration and possible action on ordering the improvements constructed and levying the assessments for the following projects *(Public Hearing Held: 2/25/2026)*:

   ASPHALT RESURFACING
   Alvina Street – Shawano Avenue to Minor Court
   14th Avenue – Hickory Hill Drive to W. Mason Street
   Western Avenue – Taylor Street to Rutgers Street

   ASPHALT PAVEMENT
   N. Maple Avenue – Walnut Street to Mather Street

3. To grant final authority to Protection and Policy Committee to approve an expansion of licensed premises to Irish Temper, 240 N Broadway for an event in March.

X. Informational.

1. January Municipal Court Report

Y. Resolutions.

1. Resolution drawing final orders to contractors for March 3, 2026.
2. Resolution authorizing a conditional use permit at 633 E Walnut Street (ZP 26-02).
3. Consideration with possible action to carryover 2025 new equipment budget of $13,000 to 2026 to cover supplies and equipment needs to support the badger books purchased in 2025.
4. Consideration with possible action regarding a final 2025 budget amendment resolution for unbudgeted overtime special events.
5. Resolution accepting streets for concrete pavement, asphalt pavement or asphalt resurfacing.
6. Final Resolution authorizing asphalt resurfacing improvements and levying special assessments against property.
7. Final Resolution authorizing asphalt pavement improvements and levying special assessments against property.

Z. Ordinances - First Reading.

1. General Ordinance No. 01-26
   An Ordinance amending Section 26-22 Relating to Impounding Vehicles Used in Reckless Driving Offenses.
2. General Ordinance No. 07-26
   An Ordinance amending Chapter 44, Articles III, V, VII, VIII X, XVI Green Bay Municipal Code, Relating to Mobile Food Assembly (TA 26-01).
3. General Ordinance No. 05-26
   An ordinance amending Section 55-1580(i), Green Bay Municipal Code, relating to Short Term Rentals (TA 25-06).

4. General Ordinance No. 06-26
   An Ordinance creating Section 4-13 Relating to Designated Outdoor Refreshment Area (DORA).

5. General Ordinance No. 04-26
   An Ordinance amending Sections 42-131 Through 42-140 Relating to Well Head Protection.

AA. Adjournment.

1. Next Meeting: March 17, 2026

2. Adjournment of the Tuesday, March 3, 2026, meeting of the Common Council.

1) SUPPLEMENTAL INFORMATION: The Video of this meeting, Agenda, Agenda Packet, and Minutes are available online at www.greenbaywi.gov/Meetings.
2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

MINUTES OF THE COMMON COUNCIL

TUESDAY, FEBRUARY 3, 2026, 6:00 PM
In person at City Hall, Room 203 - Council Chambers.
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

1. Join Zoom Meeting Online:
   https://us02web.zoom.us/j/89274696903

   Or call in by phone: +1 312 626 6799
   Meeting ID: 892 7469 6903
   Passcode: 209710

   If you wish to leave a comment for this public meeting, please fill out the online Comment Form and submit by 3:00 PM on Council meeting day. More detailed Zoom Instructions can be found online.

B. ROLL CALL.

1. Alders: Brian Johnson (District 9), Bill Galvin (District 4), Jennifer Grant (District 1), Jim Hutchison (District 2), Bill Morgan (District 3), Craig Stevens (District 5), Joey Prestley (District 6), Alyssa Proffit (District 7), Jim Ridderbush (District 8), Ben Delie (District 10), Melinda Eck (District 11), Kathy Hinkfuss (District 12).

C. PLEDGE OF ALLEGIANCE.

D. INVOCATION.

E. APPROVAL OF MINUTES.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to approve.

Moved by Ald. Brian Johnson, seconded by Ald. Melinda Eck to amend, to change Ald. Eck's vote from yes to no on item N1 .
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

Moved by Ald. Melinda Eck, seconded by Ald. Brian Johnson to approve as amended.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. Approval of the minutes from the January 20 and January 22, 2026 meetings.

F. APPROVAL OF THE AGENDA.

Moved by Ald. Joey Prestley, seconded by Ald. Craig Stevens to approve.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. Approval of the agenda for the Tuesday, February 3, 2026, meeting of the Common Council.

G. REPORT BY THE MAYOR.

H. ANNOUNCEMENTS.

I. APPOINTMENTS.

Moved by Ald. Joey Prestley, seconded by Ald. Alyssa Proffitt to approve.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. **Appointments:**

   Equal Rights Commission
   Amber Edwards, 2434 Sycamore Dr Apt 3, Green Bay, WI 54311
   Term to expire: February 1, 2029

J. ORDINANCES - SECOND READING FOR ADOPTION.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Joey Prestley to suspend the rules and take up all with one roll call vote.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

Moved by Ald. Joey Prestley, seconded by Ald. Alyssa Proffitt to adopt.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. General Ordinance No. 41-25
   An ordinance amending Section 40-71, Green Bay Municipal Code, relating to traffic regulations.

2. General Ordinance No. 40-25
   An ordinance amending Section 40-34, Green Bay Municipal Code, relating to parking regulations.

K. REPORT OF THE IMPROVEMENT & SERVICES COMMITTEE (JANUARY 28, 2026).

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to approve, except item 1.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. Consideration with possible action on request by Ald. Galvin on behalf of the property owner for 338 Hartung Street to appeal the charges regarding sidewalk replacement on Invoice No. 204963. Two motions were made with none carried. Votes were 2/2.

   Moved by Ald. Bill Galvin, seconded by Ald. Melinda Eck to open the floor.
   Motion Passed.
   Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

   Moved by Ald. Bill Galvin, seconded by Ald. Melinda Eck to close the floor.
   Motion Passed.
   Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

   Moved by Ald. Bill Galvin, seconded by Ald. Melinda Eck to to remove cost of sidewalk replacement from property owner's bill .

   Moved by Ald. Bill Galvin, seconded by Ald. Melinda Eck to amend to remove, $7,588.40, from the property owner's bill.
   Motion Passed.
   Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Brian Johnson, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-Joey Prestley, Alyssa Proffitt, Ben Delie, Abstain-None.

   Steve Kersten 338 Hartung St

2. To approve the request by Department of Public Works to extend the sanitary lateral replacement program for 2026 street reconstruction projects.

3. To approve the request by Department of Public Works to grant licenses for:

   1. Sidewalk Builder

      a. Paul Conard Construction, Inc.
      b. Bayland Buildings, Inc.
      c. Carter Trucking & Excavating, Inc.

   2. Tree & Brush Trimmer

      a. A-1 Stump Removal, Inc.

b. J's Tree Removal and Stump Grinding Service, LLC
c. Consciously Fresh Tree Services, LLC

3. Underground Sprinkler System

a. RainMaster Irrigation, Inc.
b. ADC Maintenance, LLC

4. Private Collector License

a. Waste Management

4. Reporting the Department of Public Works 2025 Annual Report.

L. REPORT OF THE PROTECTION & POLICY COMMITTEE. (JANUARY 26, 2026).

Moved by Ald. Craig Stevens, seconded by Ald. Alyssa Proffitt to approve, except 4.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. To refer to staff to create a draft ordinance, from a communication by Alder Proffitt (District 7) and Alder Johnson (District 9), in relation to a Designated Outdoor Refreshment Area (DORA) on City Deck (see attached) from May-September with days and hours as follows: Thursdays through Sundays from 4-10 PM. (PC-25-09) (From the January 12, 2026 Protection and Policy Committee Meeting.)

2. To approve to release back into the pool of available licenses, a "Class B" liquor license for Taste of the South at 114 S Broadway St.

3. To approve a limited expansion of licensed premises for The Sardine Can at 128 S Broadway with the proposed licensed premises of "back parking lot" for the following dates: 3/15, 3/17, 3/28, 4/4, 4/11, 4/18, 4/25, 5/1, 5/2, 5/5, 5/6, 5/8, 5/9, 5/13, 5/15, 5/16, 5/20, 5/22, 5/23, 5/24, 5/27, 5/29, 5/30, 6/3, 6/5, 6/6, 6/10, 6/12, 6/13, 6/17, 6/19, 6/20, 6/24, 6/26, 6/27, 7/1, 7/3, 7/4, 7/8, 7/10, 7/11, 7/15, 7/17, 7/18, 7/22, 7/24, 7/25, 7/29, 7/31, 8/1, 8/5, 8/7, 8/8, 8/12, 8/14, 8/15, 8/19, 8/21, 8/22, 8/26, 8/28, 8/29, 9/2, 9/3, 9/4, 9/5, 9/6, 9/9, 9/11, 9/12,

9/16, 9/18, 9/19, 9/23, 9/25, 9/26, 9/30, 10/2, 10/3, 10/7, 10/9, 10/10, 10/14, 10/16, 10/17, 10/21, 10/23, 10/24, 10/30, 10/31.

4. To approve Draft G.O. 01-26 Relating to Reckless Driving.

Moved by Ald. Brian Johnson, seconded by Ald. Craig Stevens to approve.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

M. REPORT OF THE GREEN BAY POLICE DEPARTMENT GRANTING OPERATOR LICENSES.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Ben Delie to approve.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. Report of the Green Bay Police Department Granting Operator Licenses

N. REPORT OF THE PLAN COMMISSION (JANUARY 26, 2026).

1. To approve a request to amend the Go Big Green Bay 2050 Comprehensive Plan for 801 and 821 Lime Kiln Road from future Neighborhood Commercial land-use to Regional Commercial land use. (CPA 26-01 Public Hearing held January 26, 2026).

Moved by Ald. William Morgan, seconded by Ald. Bill Galvin to open the floor.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

Claude Jeffrey, Franconia, N.H.

Brandon Hedges 997 Thornberry Creek Drive
Jane Jadin, 2905 Timberline Ct

Moved by Ald. Alyssa Proffitt, seconded by Ald. Ben Delie to close the floor.

Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

Moved by Ald. Joey Prestley, seconded by Ald. Alyssa Proffitt to deny.
Motion Failed.
Yes-Joey Prestley, Alyssa Proffitt, No-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, Abstain-None.

Moved by Ald. Brian Johnson, seconded by Ald. Melinda Eck to approve.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-Joey Prestley, Alyssa Proffitt, Abstain-None.

2. To approve a request to rezone properties located at 801 and 821 Lime Kiln Road from General Commercial (C1) to Highway Commercial (C2). (ZP 26-01 Public Hearing held January 26, 2026).

O. REPORT OF THE FINANCE COMMITTEE (JANUARY 27, 2026).

Moved by Ald. Craig Stevens, seconded by Ald. Joey Prestley to approve, except item 8.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. To approve the transfer of Retired K9 Officer Roco to Officer Taylor Clark.

2. To approve the resolution authorizing and providing for the issuance and establishing parameters of the sale of not to exceed $7,255,000 Taxable General Obligation Promissory Notes, Series 2026A, and Certain Related details.

3. To approve the resolution authorizing and providing for the issuance and establishing parameters of the sale of not to exceed $28,190,000 General Obligation Promissory Notes, Series 2026B, and Certain Related details.

4. To approve the rescind of 2025 real estate taxes for parcel 6H-1732-1 USA in Trust for the Oneida Nation at 501 Packerland Dr for $40,058.63.

5. To approve the rescind of 2025 real estate taxes for parcel 6H-2737 USA in Trust for the Oneida Nation at 501 Packerland Dr/Larsen Road for $3,853.51.

6. To approve the refund of 2025 real estate taxes for parcel 1-757 for WS Property Investment LLC at 1140 S. Broadway for $1,425.53.

7. To approve the rescinding of 2025 real estate taxes for parcels 21-40-6-2 and 21-40-6-3 to City of Green Bay for a total of $1,319.24.

8. To approve the agreement between the City of Green Bay and OneEnergy Development, LLC for a land lease and solar easement on parcel 22-SC-513 to increase operations rent to $1,000.00 per acre of the Leased Property, increasing annually by 2% per annum.

Common Council may convene in closed session pursuant to Section 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Common Council may thereafter reconvene in open session pursuant to Section 19.85(2) to report the results of the closed session and consider the balance of the agenda.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to approve.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to open the floor.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

Nolan Stumpf, One Energy, 10 N Livingston Street, Madison, WI

Moved by Ald. Alyssa Proffitt, seconded by Ald. Melinda Eck to close the floor.
Motion Passed.

Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Kathy Hinkfuss to enter closed session (language read by Ald. Proffitt).
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Kathy Hinkfuss, Jim Ridderbush, No-Melinda Eck, Abstain-None.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Craig Stevens to return to regular session.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

Moved by Ald. Jennifer Grant, seconded by Ald. Melinda Eck to amend the motion to designate authority to the Mayor to approve the agreement between the City of Green Bay and OneEnergy Development, LLC for a land lease and solar easement on parcel 22-SC-513 subject to the terms discussed in closed session. .
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

P. REPORT OF THE PARK COMMITTEE (JANUARY 28, 2026).

Moved by Ald. Joey Prestley, seconded by Ald. Melinda Eck to approve, item 1.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. To approve granting a 30' wide permanent maintenance access easement to Brown County, located on Bay Beach Amusement Park property for access to the Renard Island Causeway, subject to County and Law Department review and approval of the final Exhibits.

   Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to approve, and ask staff to engage county for first refusal regarding uses at Renard Island.
   Motion Passed.
   Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

2. To approve the purchase of one (1) 2026 Rayco 1800AWL Articulated Wheel Loader and accessories from LF George, using Sourcewell Contract #010923-MBI, for a total cost of $60,363.96.

3. To approve the purchase of one (1) Groundmaster 5910 (16'-4WD Gangmower with All Season Cab) & attachments from Reinders, using Sourcewell Contract #112624-TTC, for a total cost of $171,500.46.

4. To approve the purchase of one (1) Bobcat UW53 & attachments from Bobcat Plus, using Sourcewell Contract #020223-CEC, for a total cost of $91,485.87 to replace unit 234.

5. To approve the purchase of one (1) Bobcat UW53 & attachments from Bobcat Plus, using Sourcewell Contract #020223-CEC, for a total cost of $91,485.87 to replace Unit 237.

Q. REPORT OF THE PERSONNEL COMMITTEE (JANUARY 27, 2026).

Moved by Ald. Alyssa Proffitt, seconded by Ald. Ben Delie to approve.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. To approve the request to reclassify (2) vacant Police Lieutenant positions to Police Sergeant positions

2. To approve the request to reclassify the vacant Right-of-Way Specialist position in the Department of Public Works to a Land & Property Specialist position and approval to fill any subsequent vacancies resulting from internal transfers.

R. REPORT OF THE TRAFFIC, BICYCLE, AND PEDESTRIAN COMMISSION (JANUARY 26, 2026).

Moved by Ald. Craig Stevens, seconded by Ald. Alyssa Proffitt to approve.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. To receive and place on file the January 2026 report by the Police Department on the monthly Traffic Enforcement Unit Traffic Safety Plan.

2. To receive and place on file the report by the Police Department of the 2025 4th quarter serious injury and fatal crashes.

3. To receive and place on file the request by Department of Public Works to create a 30 Minute Loading Zone Monday - Friday 5 AM - 5 PM on the west side of the 100 block of South Broadway.

4. To receive and place on file the request by Tarl Knight on the need for a Rectangular Rapid-Flashing Beacon (RRFB) at 3rd Street and South Ashland Avenue for children crossing South Ashland Avenue to play at Tank Park.

5. To receive and place on file the request by Tarl Knight on the need for a Rectangular Rapid-Flashing Beacon (RRFB) at 8th Street or 9th Street and South Broadway for children crossing South Broadway to play at 8th Street Park.

6. To approve the request by Tarl Knight to remove, on a 90-day trial period, the "No Stopping or Standing 10 PM to 3 AM Friday to Sunday" signs on the 700 block of South Broadway.

7. To approve the request by the Traffic Engineer, on a 90-day trial period, to remove the NO RIGHT ON RED 7:00 AM - 5:00 PM MONDAY - FRIDAY, both eastbound and westbound, on West Mason Street at Packerland Drive.

8. To approve the request by the Traffic Engineer, on a 90-day trial period, to restrict the RIGHT TURN ON RED eastbound on West Mason Street at Hinkle Street.

9. To approve the request by Ald. Galvin, on a 90-day trial period, to change the 900 block of Emilie Street from RESIDENTIAL PERMIT PARKING ONLY to 4-HOUR PARKING 7:00 AM - 7:00 PM MONDAY - FRIDAY. (PC-25-10)

S. REPORT OF THE SUSTAINABILITY COMMISSION (JANUARY 21, 2026).

1. Informational: Climate Resilience Work Group Update.

2. Informational: Waste Reduction Work Group Update.

3. Informational: Clean Energy Work Group Update.

4. Informational: Staff Memo Re: 2025 Summary of GSI Improvements.

T. INFORMATIONAL.

1. Landmarks Commission semi-annual report.

U. RESOLUTIONS.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Kathy Hinkfuss to suspend the rules and take up all with one roll call vote.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Jim Ridderbush to adopt.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. Resolution authorizing and providing for the issuance and establishing parameters for the sale of Not to Exceed $7,255,000 Taxable General Obligation Promissory Notes, Series 2026A, and Certain Related Details.

2. Resolution authorizing and providing for the issuance and establishing parameters of the sale of not to exceed $28,190,000 General Obligation Promissory Notes, Series 2026B, and Certain Related details.

3. Resolution authorizing cancellation of 2025 real estate property taxes for parcel 6H-1732-1 USA in Trust for the Oneida Nation at 501 Packerland Drive.

4. Resolution authorizing cancellation of 2025 property taxes for parcel 6H2737 USA in Trust for the Oneida Nation at 501 Packerland Dr/Larsen Road for $3,853.51.

5. Resolution authorizing cancellation of 2025 real estate taxes for parcel 1-757 for WS Property Investment LLC at 1140 S. Broadway for $1,425.53.

6. Resolution authorizing cancellation of 2025 real estate property taxes for parcels 21-40-6-2 & 21-40-6-3.

7. Resolution drawing final orders to contractors for February 3, 2026.

8. Preliminary resolution declaring intent to exercise special assessment powers under section 66.0703, Wisconsin Statutes, for the installation of asphalt pavement.

9. Preliminary resolution declaring intent to exercise special assessment powers under Section 66.0703, Wisconsin Statues, for the installation of asphalt resurfacing.

V. ORDINANCES - FIRST READING.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Ben Delie to suspend the rules and take up all with one roll call vote.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

Moved by Ald. Alyssa Proffitt, seconded by Ald. Joey Prestley to advance.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. Miscellaneous Ordinance No. 01-26
   An Ordinance adopting an Amendment to The Go Big Green Bay 2050 Comprehensive Plan of The City of Green Bay related to the property located at 801 and 821 Lime Kiln Road from Neighborhood Commercial to Regional Commercial (CPA 26-01)

2. Zoning Ordinance No. 01-26
   An Ordinance Rezoning the property located at 801 and 821 Lime Kiln Road from General Commercial (C1) to Highway Commercial (C2) (ZP 26-01)

W. ADJOURNMENT.

Moved by Ald. Melinda Eck, seconded by Ald. Jim Ridderbush to adjourn.
Motion Passed.
Yes-Jennifer Grant, Jim Hutchison, William Morgan, Bill Galvin, Craig Stevens, Joey Prestley, Alyssa

Proffitt, Brian Johnson, Ben Delie, Melinda Eck, Kathy Hinkfuss, Jim Ridderbush, No-None, Abstain-None.

1. Next Meeting: March 3, 2026

2. Adjournment of the Tuesday, February 3, 2026, meeting of the Common Council.

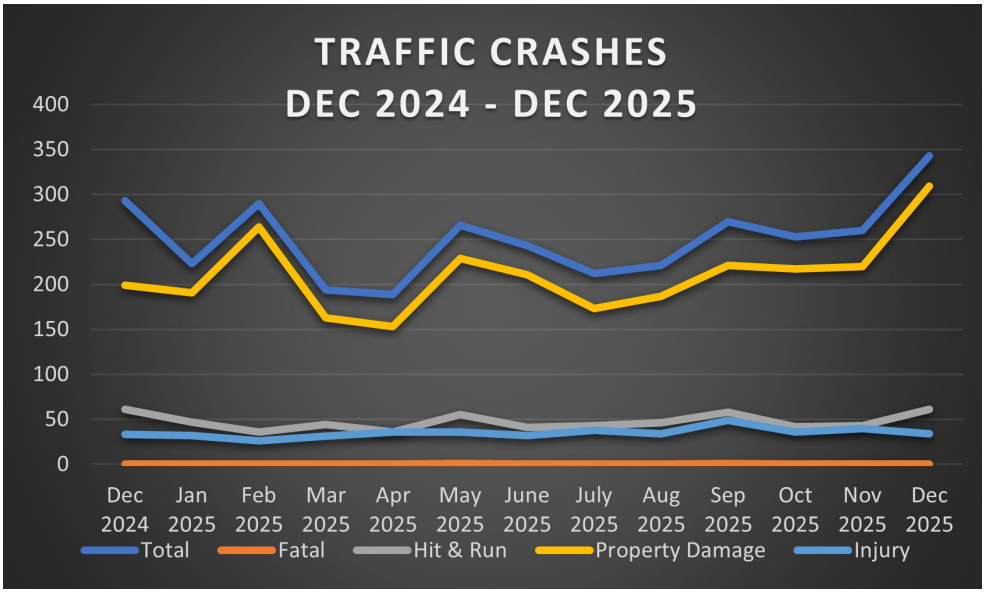
Green Bay Police Department

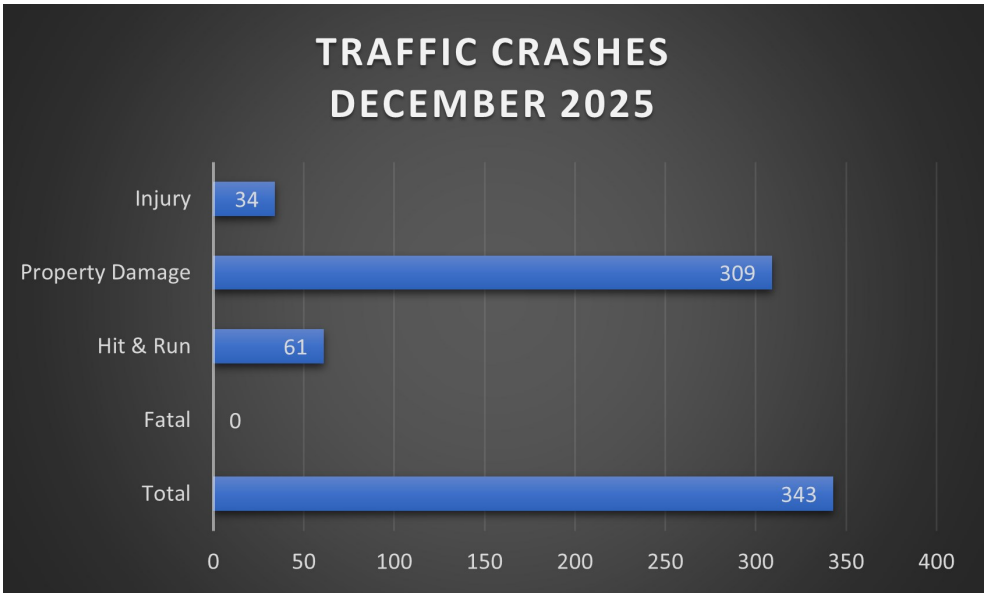
JANUARY 2026

Traffic Safety Plan

Traffic complaints are the #1 complaint made to the Green Bay Police Department and City Alderpersons. The police department is committed to safe travels for motorists, pedestrians and bicyclists. With a goal of reducing traffic crashes, property damage, injury and death on Green Bay's roadways, the police department will use a data driven approach for traffic enforcement. Data analytics from crash data, citizens complaints and speed boards (when in use) will be used to identify traffic emphasis areas. Each month's report will be posted on the police department's website and will be presented at the Traffic, Bicycle and Pedestrian Commission meeting.

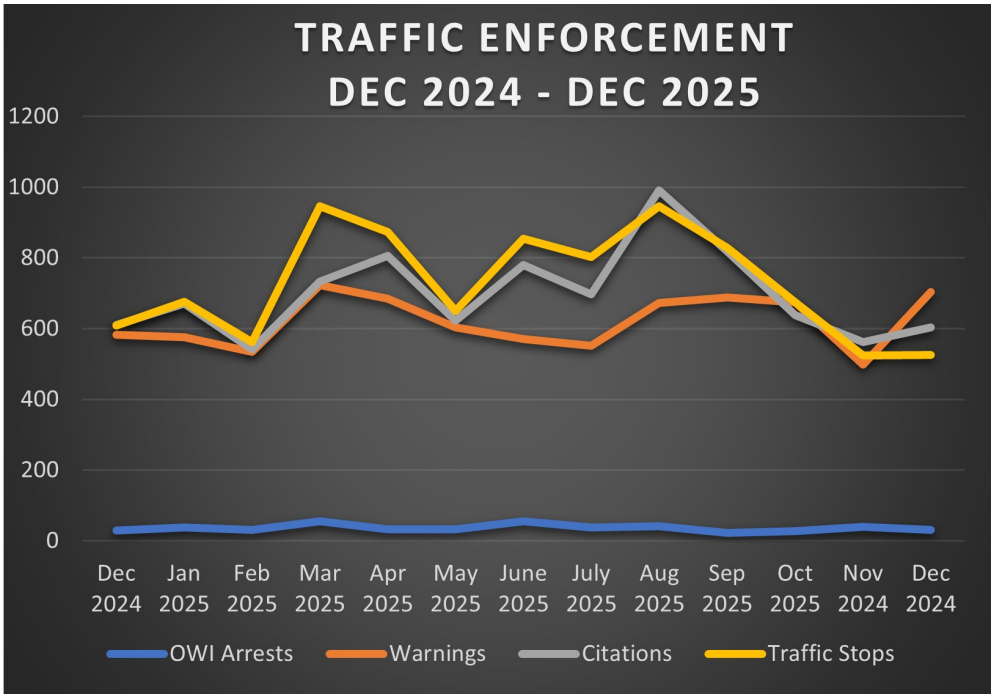
December 2025 Crash Data

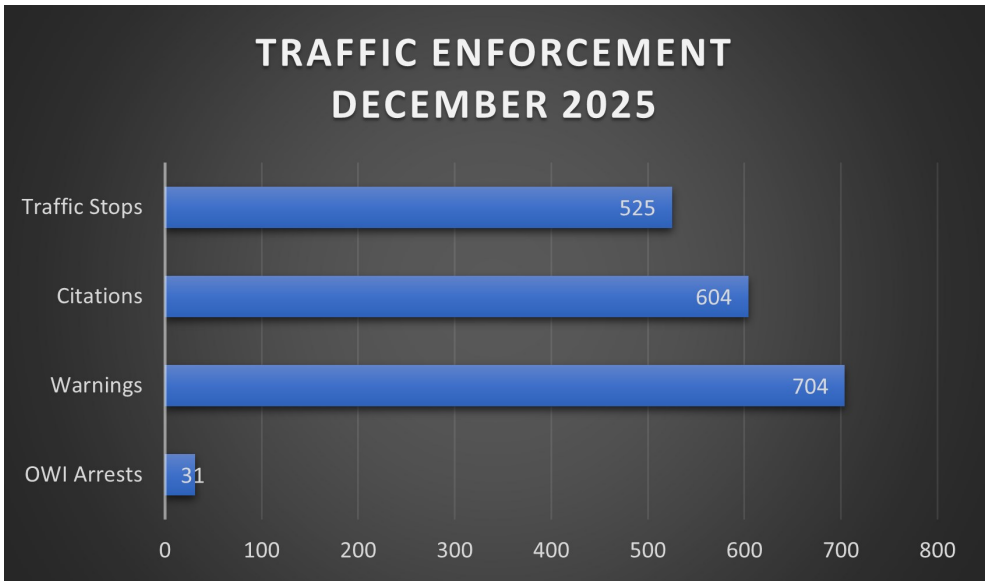




GREEN BAY POLICE DEPARTMENT TRAFFIC SAFETY PLAN

DECEMBER 2025 TRAFFIC ENFORCEMENT





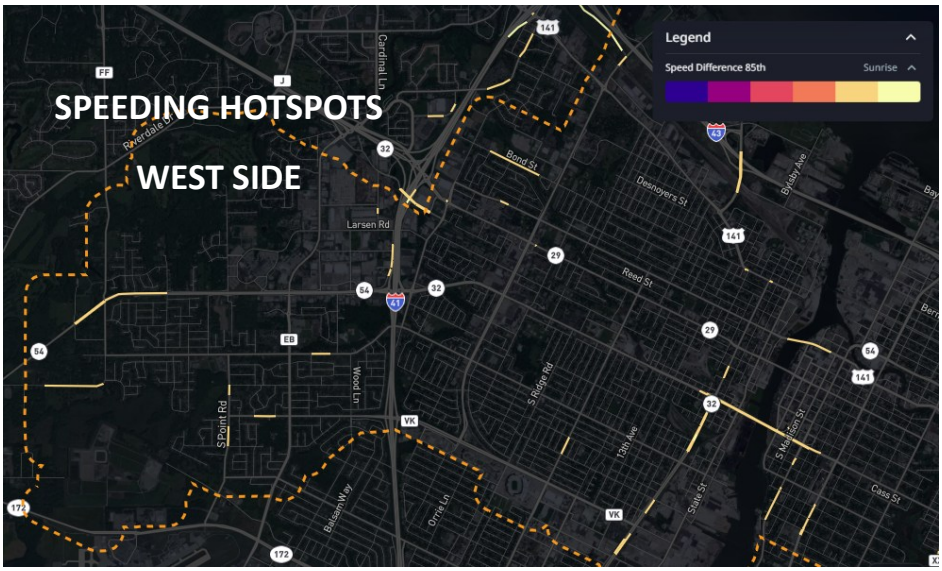
UPCOMING TRAFFIC TASK FORCE DEPLOYMENTS

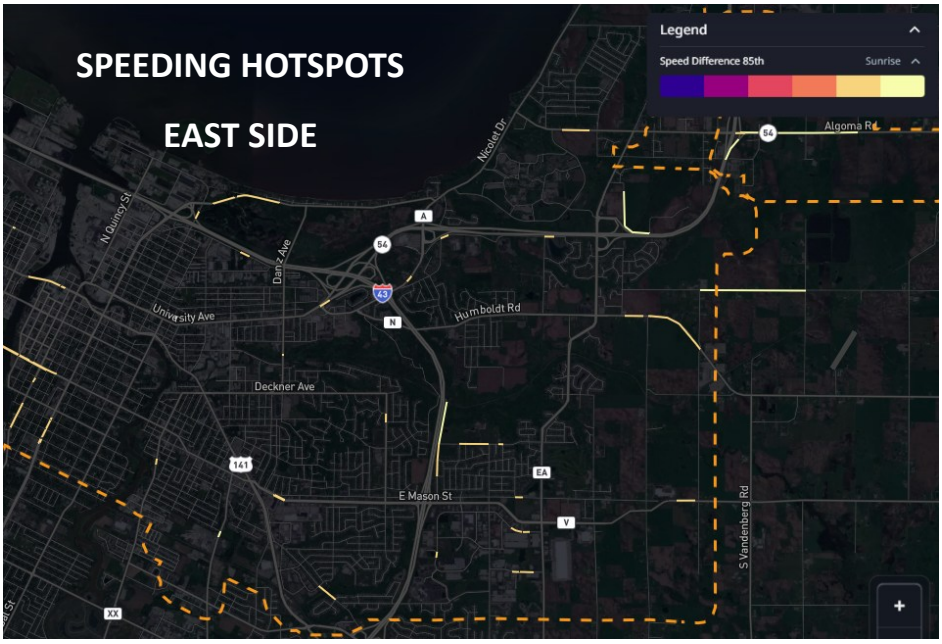
* OWI—January 16, 17, 23, 24, 30, 31 and February 6, 7, 13, 14, 20, 21, 27, and 28
* Speed—February 3 and 17
* Seat Belt—February 5 and 19

GREEN BAY POLICE DEPARTMENT TRAFFIC SAFETY PLAN

TRAFFIC COMPLAINTS

Below are the most recent areas of increased risks from traffic data. To make a traffic complaint, call the Traffic Enforcement Unit Complaint at (920) 448-3212. Residents can also submit an online complaint through the City's Request for Service page. Please leave detailed information including specific times/days of the week, street and block number/intersection, and contact information if you would like follow-up from an officer.





GREEN BAY POLICE DEPARTMENT TRAFFIC SAFETY PLAN

ENFORCEMENT PRIORITY AREAS

Priority areas are determined using a predictive analysis tool through the Wisconsin DOT. The tool uses crash data from the previous three years to determine areas that have a high likelihood of vehicle crashes in the next 30 days.

University Av / University Way



Analysis Area #2: GREEN BAY (C)

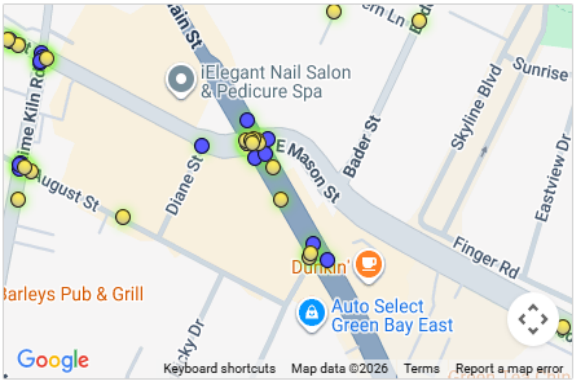
Roadway: UNIVERSITY WAY

Total Crashes: 19

Contributing Factors:

- Teen Driver (6)
- 65+ Driver (5)
- Hit & Run (2)
- Impaired (1)
- Distracted (1)

Main St / E Mason St



Analysis Area #1: GREEN BAY (C)

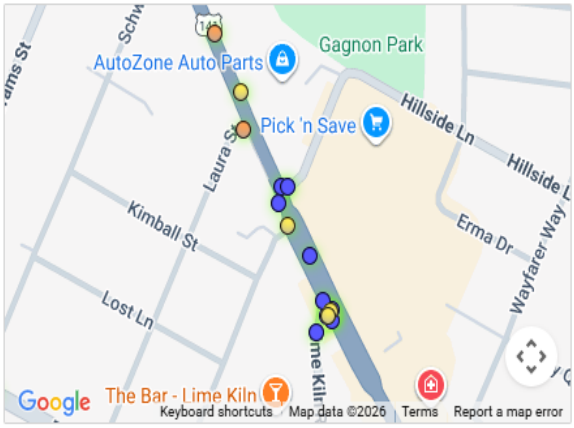
Roadway: 141

Total Crashes: 22

Contributing Factors:

- Distracted (7)
- Teen Driver (6)
- 65+ Driver (5)
- Hit & Run (3)
- Pedestrian (2)
- Occp Protection (2)
- Motorcycle (1)
- Impaired (1)
- Speed (1)
- Winter Road (1)

Main St / Lime Kiln Rd



Analysis Area #3: GREEN BAY (C)

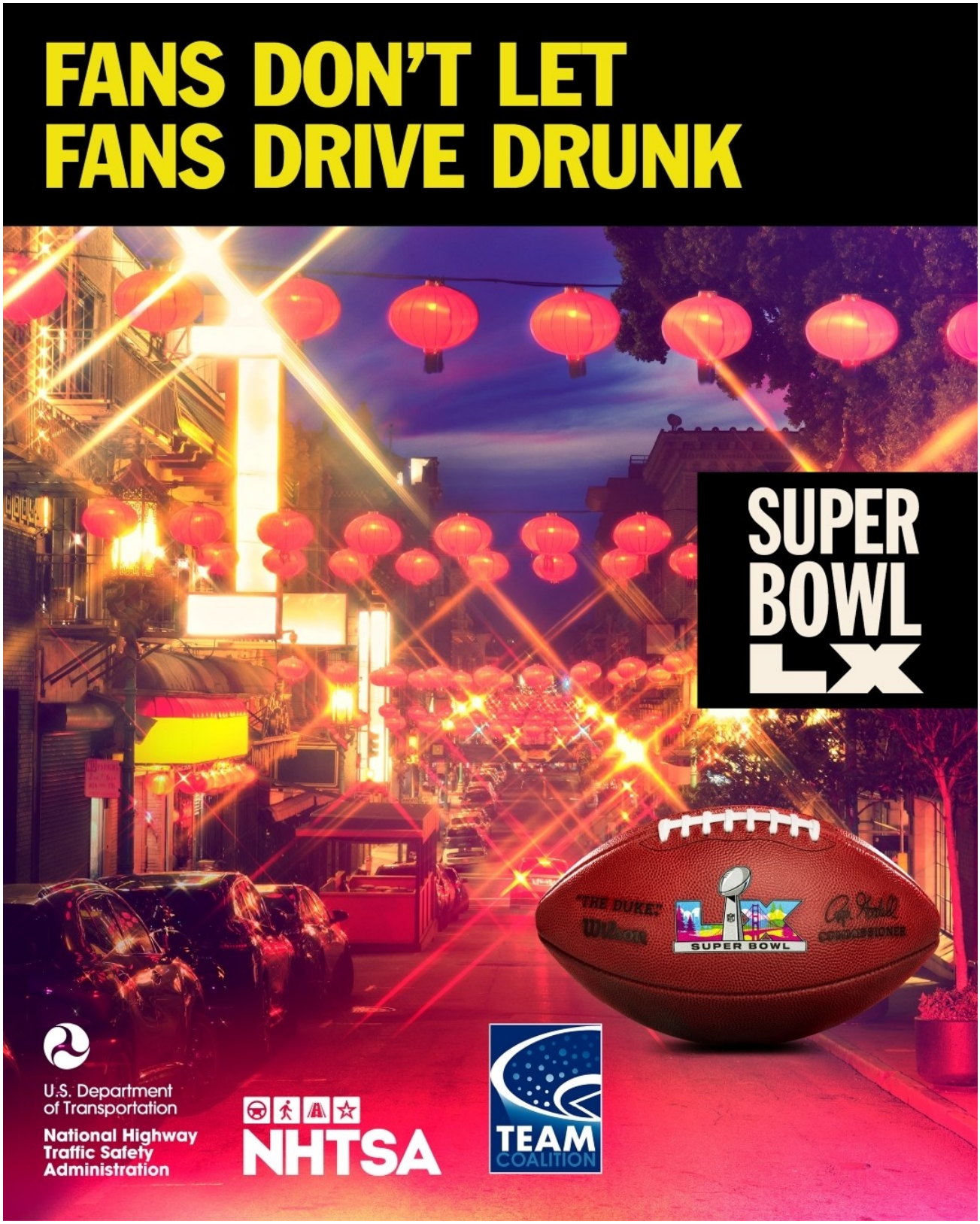
Roadway: 141

Total Crashes: 15

Contributing Factors:

- 65+ Driver (6)
- Hit & Run (3)
- Speed (3)
- Occp Protection (2)
- Teen Driver (2)
- Large Truck (1)
- Pedestrian (1)
- Impaired (1)
- Distracted (1)
- Winter Road (1)
- Aggressive (1)

A message for NHTSA

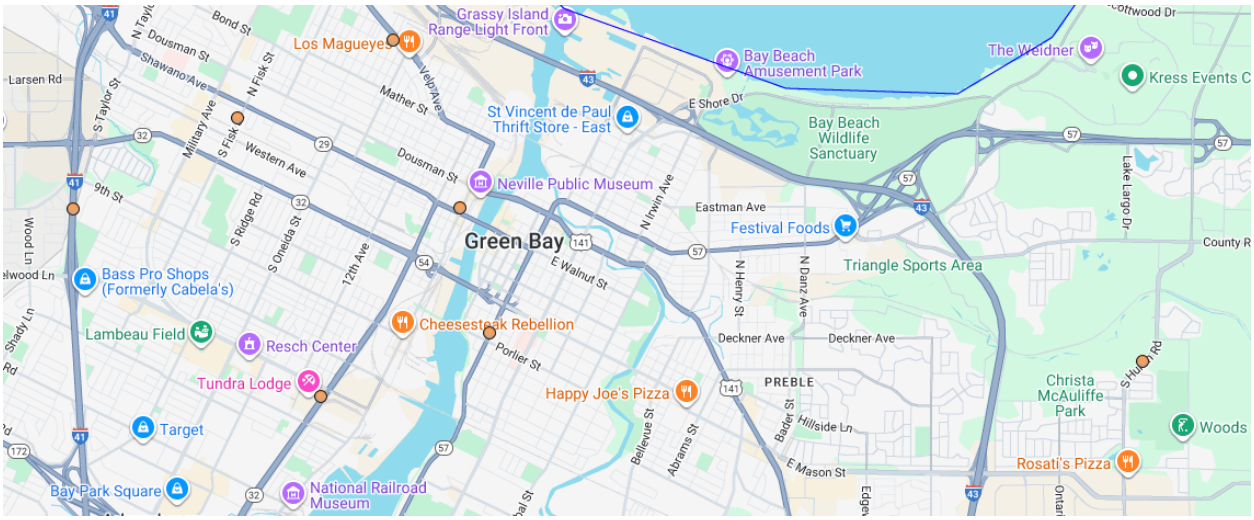


GREEN BAY POLICE DEPARTMENT

TRAFFIC SAFETY UNIT

2025 Fourth Quarter Serious Injury and Fatal Crash Summary

There were 7 crashes reported resulting in 0 fatalities and 11 suspected serious injuries.



10/04/25 12:02 PM — GBPD Report #25-249269

On Saturday, October 4th, 2025, at approximately 12:02 PM, a Harley trike was traveling north on N Buchaman approaching Velp Av when the driver lost control and was ejected. The vehicle was reported to have lost a rear wheel or tire. The driver of the motorcycle suffered suspected serious injuries.

10/31/25 5:25 PM — GBPD Report #25-254093

On Friday October 31st, 2025, at approximately 5:25 PM, a sedan was northbound on Huron St at a high speed and lost control on a curve south of Star Creek. The vehicle left the roadway and struck a tree on the median. Both the operator and passenger suffered suspected serious injuries.

GREEN BAY POLICE DEPARTMENT

TRAFFIC SAFETY UNIT

11/09/25 4:45 PM — GBPD Report #25-255576

On Sunday November 9th, 2025, at approximately 4:45 PM, a motorcycle was southbound on S Monroe Av at Congress Ct when it struck the rear of another vehicle. The second vehicle, which fled the scene, was reported to have changed lanes in front of the motorcycle. The operator and passenger suffered suspected serious injuries.

11/23/25 4:02 PM — GBPD Report #25-257973

On Sunday November 23rd, 2025, at approximately 4:02 PM, a SUV struck a pedestrian and then a garage in the parking lot of 160 N Fisk St. The pedestrian suffered suspected serious injuries. The cause of the crash is still being investigated.

12/03/25 5:20 PM — GBPD Report #25-259435

On Wednesday December 3rd, 2025, at approximately 5:20 PM, traffic was backed up in the northbound lanes of I-41 between Lombardi Av and W Mason St for a crash when a 5-car chain reaction secondary crash occurred. The driver of one vehicle suffered suspected serious injuries.

12/21/25 6:52 PM — GBPD Report #25-262181

On Sunday December 21st, 2025, at approximately 6:52 PM, a SUV was traveling northbound in the southbound lanes of S Ashland Av south of Lombardi Av. The vehicle collided with a southbound pickup truck causing suspected minor injuries to the driver and suspected serious injuries to the passenger of the pickup. Impaired driving is believed to have been a factor.

12/24/25 11:09 AM — GBPD Report #25-262046

On Wednesday December 24th, 2025, at approximately 11:09 AM, a vehicle traveling at a high speed was northbound on N Broadway St north of W Walnut St. The vehicle lost control while trying to avoid another vehicle, striking a pedestrian and a tree. A passenger in the vehicle suffered suspected minor injuries and the pedestrian suffered suspected serious injuries. Speed is believed to have been a factor.

Sean Hamill

Traffic SGT Sean Hamill



1 in = 25 ft

General Business: Consideration with possible action on a request by Tarl Knight to create a 30 Minute Loading Zone Monday - Friday from 5 AM- 5 PM on the west side in the 100 block of South Broadway.

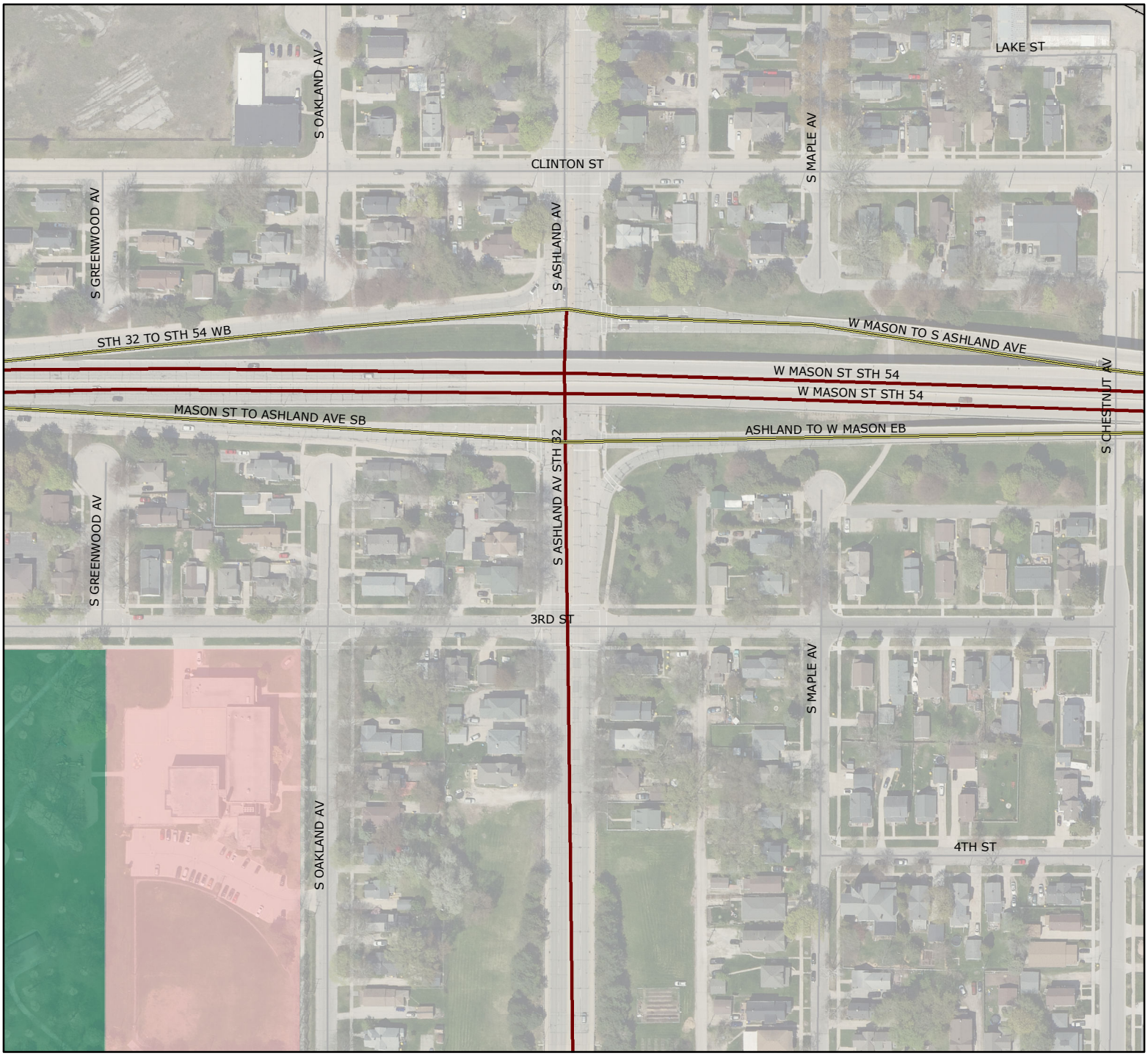
A. Remove the existing NO PARKING restriction on the west side of Broadway from a point 280 feet north of W Walnut to a point 70 feet south of W Walnut Street

B Remove the existing 2-HOUR PARKING (7AM - 7 PM Monday - Friday) restriction on the west side of S Broadway fom a point 70 feet south of W Walnut Street to a point 130 north of Howard Street

C Establish a NO PARKING restriction on the west side of Broadway from a point 280 feet north of W Walnut Street to a point 50 feet south of W Walnut Street

D Estblish a 30 MINUTE LOADING ZONE (6 AM - 5 PM Monday - Friday) on the west side of S Broadway from a point 50 feet south of W Walnut Street to a point 110 feet south of W Walnut Street

E Establish a 2-HOUR PARKING (7 AM - 7 PM Monday - Friday) restriction on the west side of S Broadway from a point 110 feet south of W Walnut Street to a point 130 feet north of Howard Street.



1 in = 200 ft

General Business: Consideration with possible action on a request by Tarl Knight on the need for a Rectangular Rapid-Flashing Beacon (RRFB) at 3rd Street and South Ashland Avenue for children crossing South Ashland Avenue to play at Tank Park.



1 in = 300 ft

General Business: Consideration with possible action on a request by Tarl Knight on the need for a Rectangular Rapid-Flashing Beacon (RRFB) at 8th Street or 9th Street and South Broadway for children crossing South Broadway to play at 8th Street Park.

CITY
~~NB Hinkle~~ Adavance Lane Use Sign - Straight and Right (Symbol)
NB Hinkle - KEEP RIGHT
SB Hinkle - DEAD END
NB Hinkle at Frontage Road - DOUBLE UP STOP W/ONCOMING TRAFFIC DOES NOT STOP
WB Frontage STOP
EB Frontage - STOP W/ TRAFFIC FROM LEFT DOES NOT STOP
~~NB Hinkle~~ at Mason - RIGHT LANE MUST TURN RIGHT
EB Mason at Hinkle - NO RIGHT ON RED

READY
12/1/25

Type text here

CONCRETE

TEMP HMA

PAVEMENT MARKING
DELINEATORS
KEEP RIGHT AT MASON STREET

CONFORMED PLAN

NO.	DATE	APPROV.	REVISION	NO.	DATE	APPROV.	REVISION	DRAWN RLB / CHECKED / DESIGNED EJH	SOUTHWEST WOODS- HINKLE ST EXTENSION W MASON FRONTAGE RD TO HOBART DR CITY OF GREEN BAY BROWN COUNTY, WISCONSIN	INTERSECTION DETAIL HINKLE AT WEST MASON STREET	DATE 05/2025 / FILE MASON_HINKLE_INTERS / JOB NO. 5642033	Robert E. Lee & Associates, Inc. 1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | releeinc.com	SHEET NO. 9



1 in = 100 ft

General Business: Consideration with possible action on a request by Ald. Galvin to change the existing parking restrictions in the 900 block of Emilie Street from RESIDENTIAL PARKING BY PERMIT ONLY 7:00 AM TO 8:00 PM to 4-HOUR PARKING 7:00 AM to 6 PM (Ald Galvin – District 4)

Report to the
Common Council
of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # J.1

Miscellaneous Ordinance No. 01-26
An Ordinance adopting an amendment to the Go Big Green Bay 2050 Comprehensive Plan of the City of Green Bay related to the property located at 801 and 821 Lime Kiln Road from Neighborhood Commercial to Regional Commercial (CPA 26-01).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Draft M.O. 01-26-Related to Amending the Comp Plan for 801 and 821 Lime Kiln Rd

MISCELLANEOUS ORDINANCE NO. 01-26

AN ORDINANCE ADOPTING AN AMENDMENT TO THE GO BIG GREEN BAY 2050 COMPREHENSIVE PLAN OF THE CITY OF GREEN BAY RELATED TO THE PROPERTY LOCATED AT 801 AND 821 LIME KILN ROAD FROM NEIGHBORHOOD COMMERCIAL TO REGIONAL COMMERCIAL (CPA 26-01)

WHEREAS, pursuant to Wis. Stats. §§ 62.23(2) and (3), the City of Green Bay is authorized to prepare, adopt, and amend a comprehensive plan, as defined in Wis. Stats. § 66.1001(4)(a); and

WHEREAS the Common Council has adopted the Go Big Green Bay 2050 Comprehensive Plan for the purpose of guiding future land-use decision making, but recognizes that from time-to-time amendments may be necessary to reflect changes in the land use and planning needs of the community; and

WHEREAS the Common Council of the City of Green Bay has adopted written procedures (known as the Public Participation Plan for Periodic Comprehensive Plan Amendments) designed to foster public participation in every stage of the preparation of periodic comprehensive plan amendments required by Wis. Stats. § 66.1001(4)(a); and

WHEREAS the City of Green Bay has held at least one public hearing on this ordinance in compliance with the requirements of Wis. Stats. § 66.1001(4)(d), and it is the Common Council's belief that this comprehensive plan amendment is necessary and consistent with the overall goals, policies, and other related elements of the plan;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Comprehensive Plan Amendment CPA 26-01 is hereby adopted pursuant to Wis. Stats. § 66.1001(4)(c) on the following described property. A copy of the comprehensive plan amendment is attached to this ordinance.

Parcel 21-1355-5

PART OF LOT 24, PLAT OF PRIVATE CLAIM NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEASTERLY CORNER OF SAID LOT 24; THENCE SOUTH 26°03'39" WEST ALONG THE EASTERLY LINE OF SAID LOT 24, A DISTANCE OF 452.18 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF AUGUST STREET, SAID

POINT BEING THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 26°03'39" WEST ALONG SAID EASTERLY LINE 134.27 FEET; THENCE NORTH 64°02'21" WEST 167.37 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF LIME KILN ROAD; THENCE NORTH 11°06'44" EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE 132.69 FEET; THENCE NORTH 62°28'47" EAST ALONG THE SAID EASTERLY RIGHT-OF-WAY LINE 9.87 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF AUGUST STREET; THENCE SOUTH 63'28'36" EAST ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE 195.74 FEET TO THE POINT OF BEGINNING.

AND

THAT PART OF LOT TWENTY-FOUR (24), ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, EAST SIDE OF FOX RIVER, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTH 1/2 OF SAID LOT 24 AND RUNNING THENCE NORTH 26° EAST ALONG THE EAST LINE OF SAID LOT 24, 299.55 FEET TO A STARTING POINT; THENCE CONTINUING NORTH 26° EAST 33.02 FEET; THENCE NORTH 64°06' WEST 167.46 FEET TO THE EASTERLY LINE OF THE GREEN BAY AND MANITOWOC ROAD; THENCE SOUTH 11°03' WEST ALONG SAID ROAD 72.3 FEET; THENCE SOUTH 78°57'16" EAST 153.11 FEET TO THE STARTING POINT.

AND

THAT PART OF THE WEST ONE-HALF (W 1/2) OF LOT TWENTY-FIVE (25), ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, EAST SIDE OF FOX RIVER, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING WHERE THE WEST LINE OF SAID LOT 25 INTERSECTS THE SOUTH LINE OF EAST MASON STREET, FORMERLY KNOWN AS CASS STREET, THENCE SOUTH 25°55' WEST 550.00 FEET ALONG THE WEST LINE OF LOT 25 TO THE POINT OF BEGINNING; THENCE SOUTH 63'51' EAST 259.22 FEET PARALLEL WITH THE SOUTH LINE OF SAID EAST MASON STREET; THENCE SOUTH 25°58' WEST 65.00 FEET ALONG THE EAST LINE OF THE WEST ONE-HALF 01V 1/2) OF SAID LOT 25; THENCE NORTH 63°51' WEST 259.16 FEET; THENCE NORTH 25°55' EAST 65.00 FEET ALONG THE WEST LINE OF SAID LOT 25 TO THE POINT OF BEGINNING.

AND

PART OF LOT 24, PLAT OF PRIVATE CLAIMS NO'S. 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN DESCRIBED BY:

COMMENCING AT THE NORTHEASTERLY CORNER OF SAID LOT 24; THENCE SOUTH 26'03'39" WEST ALONG THE EASTERLY LINE OF THE SAID LOT 24 A DISTANCE OF 619.47 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID EASTERLY LINE SOUTH 26'03'39" WEST 1.83 FEET; THENCE NORTH 80°28'43" WEST

152.85 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF LIME KILN ROAD; THENCE NORTH 1·1°06'44" EAST ALONG THE SAID EASTERLY RIGHT-OF-WAY LINE 6.00 FEET TO THE NORTHERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 24165 IMAGE 09 BROWN COUNTY RECORDS; THENCE SOUTH 78°53'37" EAST ALONG THE SAID NORTHERLY LINE 153.27 FEET TO THE POINT OF BEGINNING.

AND

PART OF LOT TWENTY-FIVE (25) ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER, (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWESTERLY CORNER OF SAID LOT 25; THENCE SOUTH 26'03'39" WEST ALONG THE WESTERLY LINE OF SAID LOT 25 A DISTANCE OF 617.98 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 63'48'21" EAST 258.98 FEET; THENCE SOUTH 26'09'00" WEST 194.23 FEET; THENCE NORTH 63°48'23"
WEST 258.68 FEET TO THE WESTERLY LINE OF SAID LOT 25, PLAT OF PRIVATE CLAIM NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER; THENCE NORTH 26°03'39" EAST ALONG THE SAID WESTERLY LINE 194.23 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART THEREOF DESCRIBED IN JACKET 27734 RECORDS, IMAGE 5, AS DOCUMENT NO. 1523230.

AND

PART OF LOT TWENTY-FIVE (25) ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWESTERLY CORNER OF SAID LOT 25; THENCE SOUTH 26° 3' 39" WEST ALONG THE WESTERLY LINE OF SAID LOT 25 A DISTANCE OF 621.30 FEET; THENCE SOUTH 62° 46' 3" EAST 36.12 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 62° 46' 3" EAST 91.64 FEET ; THENCE NORTH 26° 42' 22" EAST 70.65 FEET TO THE NORTHERLY LINE OF THE PROPERTY DESCRIBED IN PARCEL II, JACKET 16505 RECORDS, IMAGE 57; THENCE SOUTH 63° 48' 21" EAST ALONG THE SAID NORTHERLY LINE 130.55 FEET TO THE EASTERLY LINE OF THE PROPERTY DESCRIBED IN PARCEL II, JACKET 16505 RECORDS, IMAGE 57; THENCE SOUTH 26° 09' 00" WEST ALONG THE SAID EASTERLY LINE AND ALONG THE EASTERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 17993 RECORDS, IMAGE 18, 259.23 FEET TO THE SOUTHERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 17993 RECORDS, IMAGE 18; THENCE NORTH 63° 48' 23" WEST ALONG THE SAID SOUTHERLY LINE 173.23 FEET; THENCE NORTH 11° 32' 00" EAST 196.65 FEET TO THE POINT OF BEGINNING.

<u>Parcel 21-1350</u>

PART OF LOT TWENTY-FOUR (24), ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6, AND 7, EAST SIDE OF EAST RIVER, (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY WISCONSIN, DESCRIBED BY:

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AND

PART OF LOT TWENTY-FIVE (25), ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6, AND 7, EAST SIDE OF EAST RIVER, (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY WISCONSIN, DESCRIBED BY:

COMMENCING AT THE NORTHWESTERLY CORNER OF SAID LOT 25; THENCE SOUTH 26° 03' 39" WEST ALONG THE WESTERLY LINE OF SAID LOT 25 A DISTANCE OF 621.30 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 62° 46' 03" EAST 127.76 FEET; THENCE NORTH 26°42'22" EAST 70.65 FEET TO THE NORTHERLY LINE OF THE PROPERTY DESCRIBED IN PARCEL II JACKET 16505, IMAGE 57 BROWN COUNTY RECORDS; THENCE SOUTH 63° 48' 21" EAST ALONG THE SAID NORTHERLY LINE 130.55 FEET TO THE EASTERLY LINE OF THE PROPERTY DESCRIBED IN PARCEL II JACKET 16505, IMAGE 57 BROWN COUNTY RECORDS; THENCE SOUTH 26° 09' 00" WEST ALONG THE SAID EASTERLY LINE AND ALONG THE EASTERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 17993, IMAGE 18 BROWN COUNTY RECORDS 259.23 FEET TO THE SOUTHERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 17993, IMAGE 18 BROWN COUNTY RECORDS; THENCE NORTH 63° 48' 23" WEST ALONG THE SAID SOUTHERLY LINE 258.68 FEET TO THE WESTERLY LINE OF SAID LOT 25; THENCE NORTH 26° 03' 39" EAST ALONG THE SAID WESTERLY LINE 190.91 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART THEREOF CONVEYED IN DOCUMENT NO. 1716841.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect upon its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of_____, 2026.

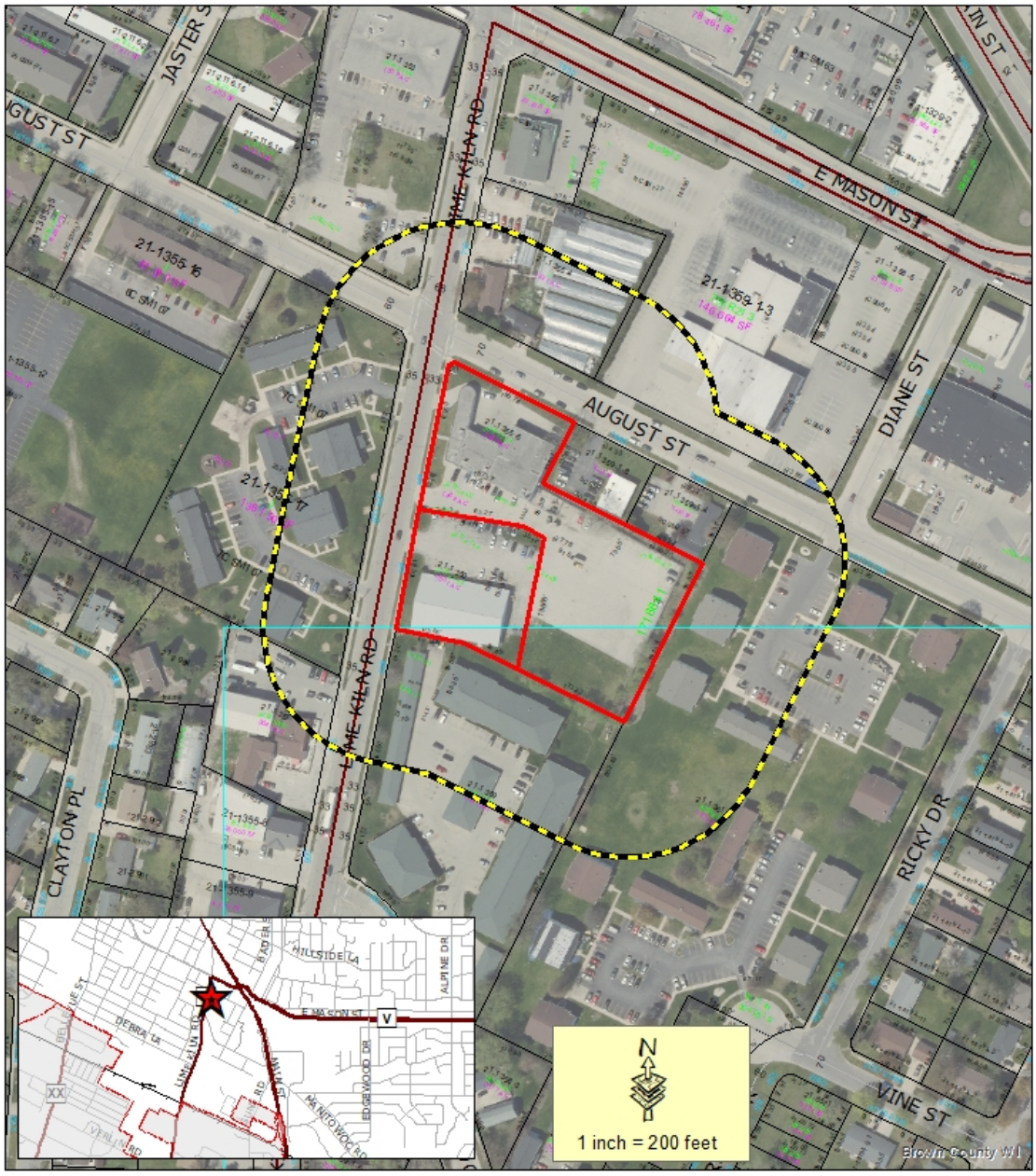
APPROVED:

_____
Eric Genrich, Mayor

DM:

Attachments – Location Map

MISCELLANEOUS ORDINANCE NO. 01-26



Subject Area

200' Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by DM.

(CPA 26-01) Comprehensive Plan Amendment at 801 and 821 Lime Kiln Road from Neighborhood Commercial to Regional Commercial

GREEN BAY
Titletown, USA

MISCELLANEOUS ORDINANCE NO. 01-26

AN ORDINANCE ADOPTING AN AMENDMENT TO THE GO BIG GREEN BAY 2050 COMPREHENSIVE PLAN OF THE CITY OF GREEN BAY RELATED TO THE PROPERTY LOCATED AT 801 AND 821 LIME KILN ROAD FROM NEIGHBORHOOD COMMERCIAL TO REGIONAL COMMERCIAL (CPA 26-01)

WHEREAS, pursuant to Wis. Stats. §§ 62.23(2) and (3), the City of Green Bay is authorized to prepare, adopt, and amend a comprehensive plan, as defined in Wis. Stats. § 66.1001(4)(a); and

WHEREAS the Common Council has adopted the Go Big Green Bay 2050 Comprehensive Plan for the purpose of guiding future land-use decision making, but recognizes that from time-to-time amendments may be necessary to reflect changes in the land use and planning needs of the community; and

WHEREAS the Common Council of the City of Green Bay has adopted written procedures (known as the Public Participation Plan for Periodic Comprehensive Plan Amendments) designed to foster public participation in every stage of the preparation of periodic comprehensive plan amendments required by Wis. Stats. § 66.1001(4)(a); and

WHEREAS the City of Green Bay has held at least one public hearing on this ordinance in compliance with the requirements of Wis. Stats. § 66.1001(4)(d), and it is the Common Council's belief that this comprehensive plan amendment is necessary and consistent with the overall goals, policies, and other related elements of the plan;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Comprehensive Plan Amendment CPA 26-01 is hereby adopted pursuant to Wis. Stats. § 66.1001(4)(c) on the following described property. A copy of the comprehensive plan amendment is attached to this ordinance.

Parcel 21-1355-5

PART OF LOT 24, PLAT OF PRIVATE CLAIM NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEASTERLY CORNER OF SAID LOT 24; THENCE SOUTH 26°03'39" WEST ALONG THE EASTERLY LINE OF SAID LOT 24, A DISTANCE OF 452.18 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF AUGUST STREET, SAID

POINT BEING THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 26°03'39" WEST ALONG SAID EASTERLY LINE 134.27 FEET; THENCE NORTH 64°02'21" WEST 167.37 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF LIME KILN ROAD; THENCE NORTH 11°06'44" EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE 132.69 FEET; THENCE NORTH 62°28'47" EAST ALONG THE SAID EASTERLY RIGHT-OF-WAY LINE 9.87 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF AUGUST STREET; THENCE SOUTH 63'28'36" EAST ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE 195.74 FEET TO THE POINT OF BEGINNING.

AND

THAT PART OF LOT TWENTY-FOUR (24), ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, EAST SIDE OF FOX RIVER, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTH 1/2 OF SAID LOT 24 AND RUNNING THENCE NORTH 26° EAST ALONG THE EAST LINE OF SAID LOT 24, 299.55 FEET TO A STARTING POINT; THENCE CONTINUING NORTH 26° EAST 33.02 FEET; THENCE NORTH 64°06' WEST 167.46 FEET TO THE EASTERLY LINE OF THE GREEN BAY AND MANITOWOC ROAD; THENCE SOUTH 11°03' WEST ALONG SAID ROAD 72.3 FEET; THENCE SOUTH 78°57'16" EAST 153.11 FEET TO THE STARTING POINT.

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PART OF LOT 24, PLAT OF PRIVATE CLAIMS NO'S. 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN DESCRIBED BY:

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AND

PART OF LOT TWENTY-FIVE (25) ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER, (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

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WEST 258.68 FEET TO THE WESTERLY LINE OF SAID LOT 25, PLAT OF PRIVATE CLAIM NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER; THENCE NORTH 26°03'39" EAST ALONG THE SAID WESTERLY LINE 194.23 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART THEREOF DESCRIBED IN JACKET 27734 RECORDS, IMAGE 5, AS DOCUMENT NO. 1523230.

AND

PART OF LOT TWENTY-FIVE (25) ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

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<u>Parcel 21-1350</u>

PART OF LOT TWENTY-FOUR (24), ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6, AND 7, EAST SIDE OF EAST RIVER, (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY WISCONSIN, DESCRIBED BY:

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THE POINT OF BEGINNING; THENCE CONTINUING ALONG THE SAID EASTERLY LINE SOUTH 26°03' 39" WEST 190.91 FEET TO THE SOUTHERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 24165, IMAGE 09 BROWN COUNTY RECORDS; THENCE NORTH 78° 53' 37" WEST ALONG THE SAID SOUTHERLY LINE 103.55 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF LIME KILN ROAD; THENCE NORTH 11°05' 44" EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE 180.21 FEET; THENCE SOUTH 80° 28' 43" EAST 152.85 FEET TO THE POINT OF BEGINNING.

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PART OF LOT TWENTY-FIVE (25), ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6, AND 7, EAST SIDE OF EAST RIVER, (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY WISCONSIN, DESCRIBED BY:

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SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect upon its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of_____, 2026.

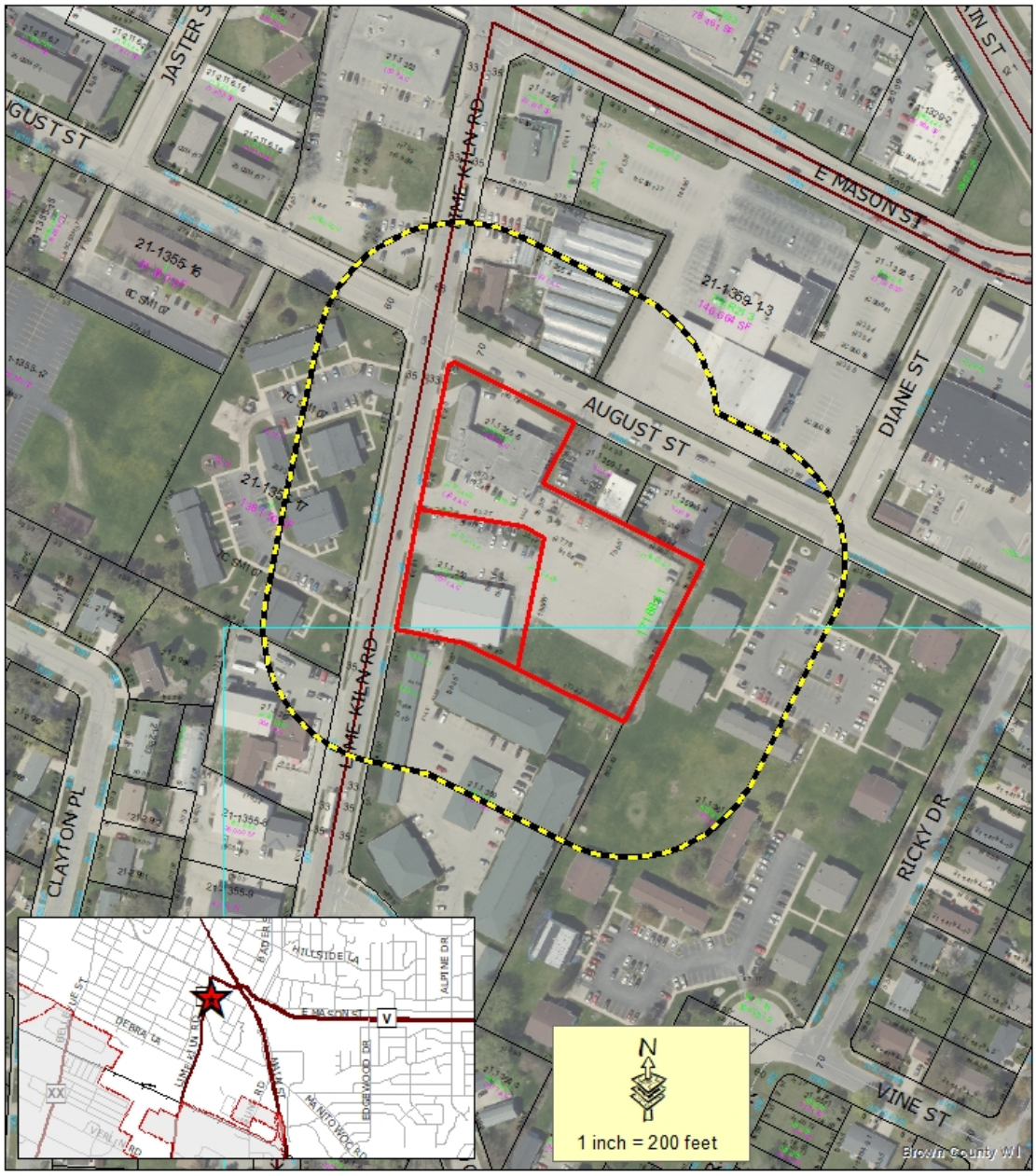
APPROVED:

_____
Eric Genrich, Mayor

DM:

Attachments – Location Map

MISCELLANEOUS ORDINANCE NO. 01-26



Subject Area

200' Property Owner Notice

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(CPA 26-01) Comprehensive Plan Amendment at 801 and 821 Lime Kiln Road from Neighborhood Commercial to Regional Commercial

GREEN BAY
Titletown, USA

ZONING ORDINANCE NO. 01-26

AN ORDINANCE REZONING THE PROPERTY LOCATED AT 801 AND 821 LIME KILN ROAD FROM GENERAL COMMERCIAL (C1) TO HIGHWAY COMMERCIAL (C2) (ZP 26-01)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 44-30, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by rezoning the following described property from General Commercial (C1) zoning to Highway Commercial (C2) zoning:

LEGAL DESCRIPTION: Parcel 21-1355-5

PART OF LOT 24, PLAT OF PRIVATE CLAIM NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

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COMMENCING AT THE NORTHWESTERLY CORNER OF SAID LOT 25; THENCE SOUTH 26'03'39" WEST ALONG THE WESTERLY LINE OF SAID LOT 25 A DISTANCE OF 617.98 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 63'48'21" EAST 258.98 FEET; THENCE SOUTH 26'09'00" WEST 194.23 FEET; THENCE NORTH 63°48'23"
WEST 258.68 FEET TO THE WESTERLY LINE OF SAID LOT 25, PLAT OF PRIVATE CLAIM NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER; THENCE NORTH 26°03'39" EAST ALONG THE SAID WESTERLY LINE 194.23 FEET TO THE POINT OF BEGINNING, EXCEPTING

THEREFROM THAT PART THEREOF DESCRIBED IN JACKET 27734 RECORDS, IMAGE 5, AS DOCUMENT NO. 1523230.

AND

PART OF LOT TWENTY-FIVE (25) ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6 AND 7, EAST SIDE OF EAST RIVER (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWESTERLY CORNER OF SAID LOT 25; THENCE SOUTH 26° 3' 39" WEST ALONG THE WESTERLY LINE OF SAID LOT 25 A DISTANCE OF 621.30 FEET; THENCE SOUTH 62° 46' 3" EAST 36.12 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 62° 46' 3" EAST 91.64 FEET ; THENCE NORTH 26° 42' 22" EAST 70.65 FEET TO THE NORTHERLY LINE OF THE PROPERTY DESCRIBED IN PARCEL II, JACKET 16505 RECORDS, IMAGE 57; THENCE SOUTH 63° 48' 21" EAST ALONG THE SAID NORTHERLY LINE 130.55 FEET TO THE EASTERLY LINE OF THE PROPERTY DESCRIBED IN PARCEL II, JACKET 16505 RECORDS, IMAGE 57; THENCE SOUTH 26° 09' 00" WEST ALONG THE SAID EASTERLY LINE AND ALONG THE EASTERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 17993 RECORDS, IMAGE 18, 259.23 FEET TO THE SOUTHERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 17993 RECORDS, IMAGE 18; THENCE NORTH 63° 48' 23" WEST ALONG THE SAID SOUTHERLY LINE 173.23 FEET; THENCE NORTH 11° 32' 00" EAST 196.65 FEET TO THE POINT OF BEGINNING.

Parcel 21-1350

PART OF LOT TWENTY-FOUR (24), ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6, AND 7, EAST SIDE OF EAST RIVER, (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY WISCONSIN, DESCRIBED BY:

COMMENCING AT THE NORTHEASTERLY CORNER OF SAID LOT 24; THENCE SOUTH 26° 03' 39" WEST ALONG THE EASTERLY LINE OF SAID LOT 24 A DISTANCE OF 621.30 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG THE SAID EASTERLY LINE SOUTH 26°03' 39" WEST 190.91 FEET TO THE SOUTHERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 24165, IMAGE 09 BROWN COUNTY RECORDS; THENCE NORTH 78° 53' 37" WEST ALONG THE SAID SOUTHERLY LINE 103.55 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF LIME KILN ROAD; THENCE NORTH 11°05' 44" EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE 180.21 FEET; THENCE SOUTH 80° 28' 43" EAST 152.85 FEET TO THE POINT OF BEGINNING.

AND

PART OF LOT TWENTY-FIVE (25), ACCORDING TO THE RECORDED PLAT OF PRIVATE CLAIMS NO'S 3, 4, 5, 6, AND 7, EAST SIDE OF EAST RIVER, (ASTOR'S SUBDIVISION), IN THE CITY OF GREEN BAY, BROWN COUNTY WISCONSIN, DESCRIBED BY:

COMMENCING AT THE NORTHWESTERLY CORNER OF SAID LOT 25; THENCE SOUTH 26° 03' 39" WEST ALONG THE WESTERLY LINE OF SAID LOT 25 A DISTANCE OF 621.30 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 62° 46' 03" EAST 127.76 FEET;

THENCE NORTH 26°42'22" EAST 70.65 FEET TO THE NORTHERLY LINE OF THE PROPERTY DESCRIBED IN PARCEL II JACKET 16505, IMAGE 57 BROWN COUNTY RECORDS; THENCE SOUTH 63° 48' 21" EAST ALONG THE SAID NORTHERLY LINE 130.55 FEET TO THE EASTERLY LINE OF THE PROPERTY DESCRIBED IN PARCEL II JACKET 16505, IMAGE 57 BROWN COUNTY RECORDS; THENCE SOUTH 26° 09' 00" WEST ALONG THE SAID EASTERLY LINE AND ALONG THE EASTERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 17993, IMAGE 18 BROWN COUNTY RECORDS 259.23 FEET TO THE SOUTHERLY LINE OF THE PROPERTY DESCRIBED IN JACKET 17993, IMAGE 18 BROWN COUNTY RECORDS; THENCE NORTH 63° 48' 23" WEST ALONG THE SAID SOUTHERLY LINE 258.68 FEET TO THE WESTERLY LINE OF SAID LOT 25; THENCE NORTH 26° 03' 39" EAST ALONG THE SAID WESTERLY LINE 190.91 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART THEREOF CONVEYED IN DOCUMENT NO. 1716841.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held hereon as provided by Section 44-82, Green Bay Municipal Code, and the adoption and publication of this ordinance.

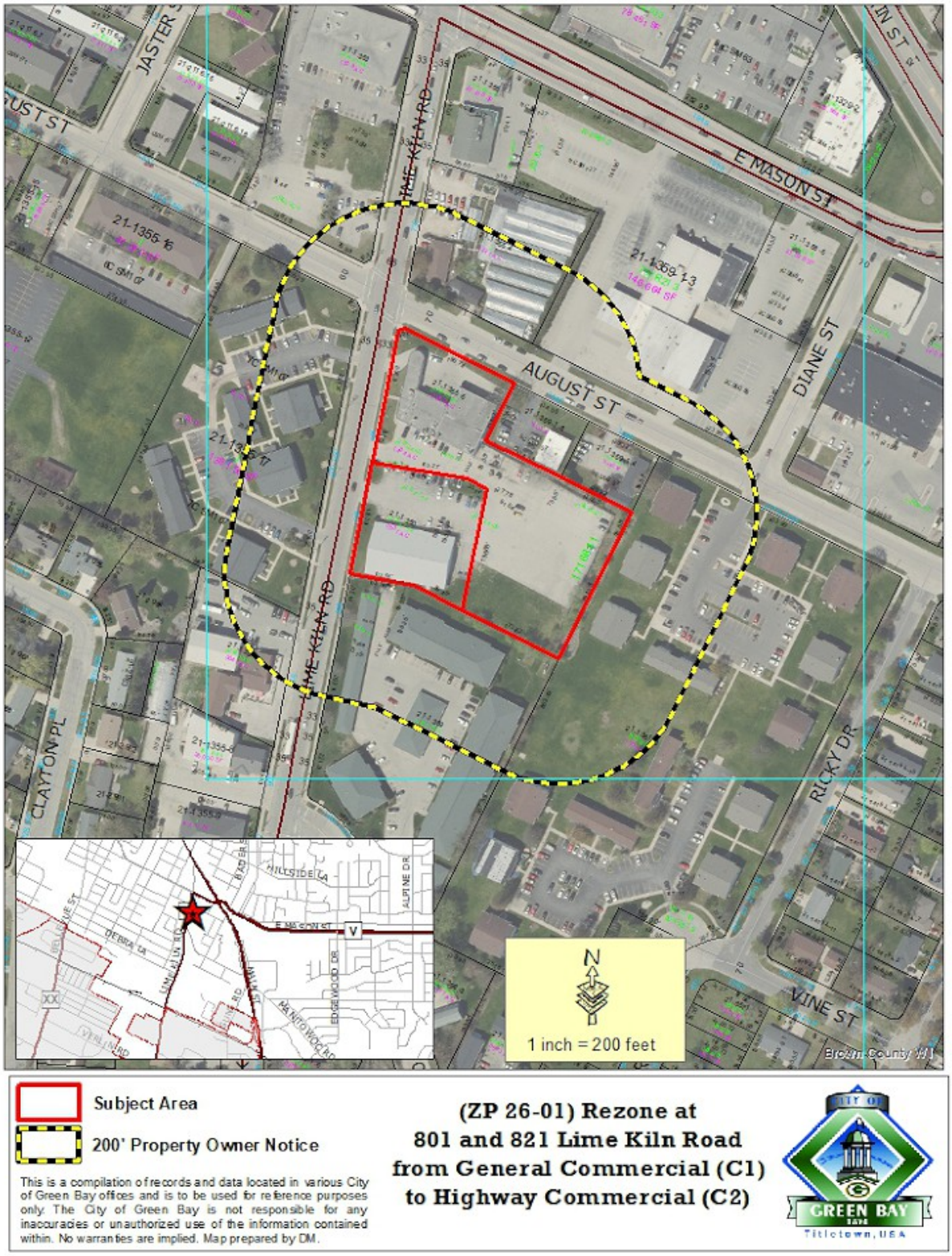
Dated at Green Bay, Wisconsin, this _____ day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

dm
Attachment – Location Map

ZONING ORDINANCE NO. 01-26



Report to the
Redevelopment Authority of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	Dan Ditscheit, Parks Director

AGENDA ITEM # L.1

To approve a scope of work amendment to ISG's contract to include Construction Observation and Reporting services through the duration of the construction of the Leicht Park shelter on a time and materials basis with an estimated total cost not to exceed $230,000.

BACKGROUND

ISG was hired to complete the architectural services needed to complete construction bid documents for the Leicht Park shelter project. The City is requesting to modify their scope of work to include daily construction observation and reporting services throughout the duration of the construction period. If approved, the City would pay ISG time and materials for the days/times we would direct them to be onsite to observe construction activities. ISG is estimating that a project of this magnitude would cost somewhere in the range of $230,000 by the time the project is completed. Since we would be paying them on a time and materials basis, the final cost might be higher or lower, depending on how much the Public Works Department directs them to be onsite. The Public Works Director has indicated that the City does not have the capacity to do this work in-house with existing staff.

Public Works did reach out to 5 consultants, requesting a quote for this service. Only ISG provided a quote. Construction is scheduled to begin in early March. If approved, these observation services would begin at the start of the construction.

Budget Impact:
If approved, this would be funded through the existing TID funding allocated towards this project. No additional funding is required to award this amendment to ISG's existing contract. This would, however, spend nearly all the contingency funding set aside for this project. The entire project budget will be reviewed at a future RDA meeting.

Total Leicht Park Engineering/Architectural Costs related to the final shelter design:
$505,000–ISG's existing contract (Previously approved)
$230,000–ISG Estimated cost for Construction Observation and Reporting (Pending per RDA's approval)

RECOMMENDATION

To approve a scope of work amendment to ISG's contract to include Construction Observation and Reporting services through the duration of the construction of the Leicht Park shelter on a time and materials basis with an estimated total cost of $230,000.

FISCAL IMPACT

ATTACHMENTS

1. 2026-02-23 ISG Work Order 2 Rev 1

Work Order

February 23, 2026 –Enhanced Construction Observation + Reporting

Project:	Leicht Memorial Park Redevelopment Construction Documents		
Original Contact	Emma Browne, PE		
Taken By:	Mike Briski		
Ordered By:	Emma Browne, PE *Department of Parks, Recreation, and Forestry* City of Green Bay 100 North Jefferson Street #510 Green Bay, WI 54301 920.448.3383 Emma.Browne@greenbaywi.gov	**Bill To:**	City of Green Bay Parks, Recreation, & Forestry City of Green Bay 100 North Jefferson Street #510 Green Bay, WI 54301

Description of work:

Added scope to that described in AIA Document B101-2017 signed January 24, 2025 (the Agreement) between the City of Green Bay and I & S Group, Inc. (ISG) for the Leicht Memorial Park Redevelopment Construction Documents project:

Enhanced Construction Observation and Reporting

Description of Service

The Architect/Engineer shall provide Enhanced Construction Observation and Reporting Services during construction, as an Additional Service pursuant to Article 4 of the Agreement, as described below.

These services are intended to supplement, and not replace, the Architect's Construction Phase services under Section 3.6 of the Agreement.

Scope of Services

Site visits

During site visits, the Architect/Engineer shall:

- Observe work in progress for general conformance with:
  - The Contract Documents
  - Approved submittals
  - Manufacturer installation instructions, as reasonably observable
- Observe whether work planned to occur, as indicated by the Contractor's schedule, appears to be underway
- Observe the presence of trades and general activities occurring on site
- Identify and report observed deviations or apparent nonconforming work to the Owner and Contractor

Observations are limited to readily visible and accessible portions of the Work at the time of the visit.

Daily Reporting

Work Order

February 23, 2026 –Enhanced Construction Observation + Reporting

For days on which site visits are performed under this work order, the Architect/Engineer shall prepare one (1) daily field report documenting both visits, using EXHIBIT A – AIA G711 – Architect's Field Report.

Each report shall generally include:

- Date and weather conditions
- Identification of Contractor and subcontractors observed on site
- General description of work observed
- General conformance observations
- Photographs documenting observed conditions

Daily field reports are informational and shall not be construed as approval, acceptance, certification, or instruction to the Contractor.

General Exclusions and Limitations

The Architect/Engineer's services under this Amendment expressly exclude the following:

- Continuous or full-time on-site presence
- Construction supervision, inspection, or management
- Direction of the Contractor's means, methods, techniques, sequences, or procedures
- Responsibility for construction safety or safety programs
- Verification of quantities, measurements, or percent complete
- Verification of Contractor staffing levels or productivity
- Authority to stop the Work
- Acceptance or rejection of the Work
- Control over or responsibility for the Contractor or subcontractors

The Contractor remains solely responsible for construction means and methods, safety, scheduling, coordination of the Work, and compliance with the Contract Documents in accordance with the General Conditions.

Work Order

February 23, 2026 –Enhanced Construction Observation + Reporting

Fees:

Enhanced Construction Observation and Reporting
Assumptions:
• 3 hrs per visit, including preparation, transit, visit, and reporting
• 2 visits per day
• 187 Net Working Days
  ○ Construction Start: 3/12/2026
  ○ Final Completion: 12/4/2026
  ○ No visits when ISG offices are closed:
  ▪ Memorial Day – 5/25/2026
  ▪ Independence Day – 7/3/2026
  ▪ Labor Day – 9/7/2026
  ▪ Thanksgiving Day – 11/26/26
• $204.95 Average T&M rate for various engineers, architects, designers, and project managers to visit the site. Will vary depending on personnel availability. See EXHIBIT B – ISG's 2026 Standard Hourly Rates by Range.
	T&M, Estimated:
	$229,953.90

Completion Date:	• Enhanced Construction Observation and Reporting – As estimated in the Fee assumptions above.
Comments:	This work order is governed by the terms of the AIA Document B101-2017 signed January 24, 2025 for the Leicht Memorial Park Redevelopment Construction Documents project.

A fee statement will be submitted monthly for on-going work on the project and immediately upon completion of the project unless otherwise indicated. All fees are to be paid within thirty (30) days after presentation. If the work is cancelled after the work has started, payment for the work already performed shall be due and payable.

We will begin work as soon as a copy of this work order has been returned to us with an authorizing signature.

Michael Bisch	
I & S Group, Inc (ISG)	Authorized Signature
02-23-2026	
Date	Date

EXHIBIT A

AIA® Document G711™ – 2018

Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: *(name and address)*

CONTRACT INFORMATION:

Contract For:

Date:

Architect's Project Number:

Field Report Number:

OWNER: *(name and address)*

ARCHITECT: *(name and address)*

CONTRACTOR: *(name and address)*

DATE OF SITE VISIT: **TIME:** **WEATHER:** **TEMP. RANGE:**

WORK IN PROGRESS: **PRESENT AT SITE:**

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

ATTACHMENTS:

REPORT BY:

ARCHITECT *(Signature)* | *(Printed name, title, and license number if required)* | *Date*

DRAFT

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User Notes: (6983a03a462acd08023d5187)

EXHIBIT B

2026 STANDARD HOURLY RATES BY RANGE

Rates are effective as of January 1, 2026, and are subject to change.

ISG

Job Title	Rate
Administrative, I–IV	$85–$160
Architect, I–Senior	$140–$250
Architectural Designer, I–Senior	$130–$190
Business Developer, I–Senior	$160–$245
Business Writer, I–Senior	$130–$150
Civil Designer, I–Senior	$130–$190
Civil Engineer, I–Senior	$160–$250
Commissioning Technician, I–Senior	$140–$220
Construction Administrator, I–Senior	$130–$180
Development Services Coordinator, I–Senior	$140–$210
Drone Specialist, I–Senior	$130–$180
Electrical Controls Designer, IV–Senior	$225–$235
Electrical Designer, I–Senior	$140–$205
Electrical Engineer, I–Senior	$170–$270
Energy Distribution Designer, I–IV	$130–$170
Environmental Scientist/Engineer, I–Senior	$140–$225
Finance Consultant, Senior	$215
General Counsel	$395
Geospatial Specialist, I–Senior	$110–$170
GIS Specialist, I–Senior	$140–$220
Graphic Designer, I–Senior	$120–$140
Interior Designer, I–Senior	$140–$205
IT Specialist, I–Senior	$140–$210
Land Surveyor, I–Senior	$130–$210
Landscape Architect, I–Senior	$150–$230
Landscape Designer, I–Senior	$130–$180
Marketing Consultant, Senior	$215
Marketing Specialist, I–Senior	$140–$160
Mechanical Designer, I–Senior	$140–$205
Mechanical Engineer, I–Senior	$170–$270
Planner, I–Senior	$140–$220
Process Engineer, Senior	$245
Project Coordinator, I–IV	$140–$195
Project Executive, Senior	$300
Project Manager, I–Senior	$150–$240
Refrigeration Designer, I–Senior	$150–$220
Refrigeration Engineer, I–Senior	$195–$295
Structural Designer, I–Senior	$130–$200
Structural Engineer, I–Senior	$160–$255
Technical Writer, I–Senior	$160–$180
Technology Designer, I–Senior	$130–$225
Technology Engineer, I–Senior	$150–$235
Telecommunications Designer, I–Senior	$100–$160
Telecommunications Engineer, I–Senior	$170–$250
Telecommunications Field Designer, I–IV	$125–$155
Telecommunications Project Manager, I–Senior	$150–$240
Videographer	$165
Visualization Specialist, I–Senior	$180–$235
Water/Wastewater Designer, I–Senior	$140–$205
Water/Wastewater Engineer, I–Senior	$170–$270
Water/Wastewater Operator, I–IV	$125–$140
Water/Wastewater Project Manager, I–Senior	$150–$255

Equipment	Rate
Survey Grade GPS	$65
Mapping Grade GPS	$24
3D Laser Scanner	$86
Manhole Scanner	$85
Mobile Scanner	**
R/C Boat + Sounding	$62
Surveillance Drone	$64
Photogrammetry Drone	$160
Thermal Imaging Drone	$205
Lidar Drone	**
ATV	$32
Traffic Counter	$18
Pipe Crawler	**

Mileage reimbursement is at the IRS standard rate

Outside services are billed at cost plus 10%

***Call for pricing of project-specific rates*

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.1

To approve the request by Department of Public Works to award a Vegetation Maintenance Services contract for stormwater management facilities to NES Ecological Services, a Division of Robert E. Lee & Associates, Inc., in the amount of $55,825.00.

BACKGROUND

In 2025, DPW selected two consultants, Robert E. Lee and McMahon Associates, to provide vegetation maintenance services for stormwater management ponds and facilities. The original request for proposal allowed DPW to extend the contract for additional years. This is for Year 2 of the Vegetation Maintenance Services contract.

RECOMMENDATION

To approve DPW to award the contract for vegetation maintenance services for stormwater facilities to NES Ecological Services, a Division of Robert E. Lee & Associates, Inc., in the amount of $55,825.00.

FISCAL IMPACT

This work is budgeted under the Stormwater Utility budget.

ATTACHMENTS

1. 2025.12.29 - NES Proposal

NES ECOLOGICAL SERVICES
A Division of Robert E. Lee & Associates, Inc.
1250 Centennial Centre Blvd. • Hobart, WI 54155
Serving Wisconsin, Michigan, Minnesota and Illinois



Maintenance Proposal

Royal Woods, Barina Creek, Berger Street,
Huron-Sitka, McAuliffe Park, Juza-Shorewood,
Eaton Heights, Mossy Oak & Voyager Drive/P&G Mitigation &
Webster Avenue Swales Facilities

Prepared for

City of Green Bay

100 N. Jefferson
Green Bay, WI 54301
Project #10575105

Authored By:
NES Staff

December 23, 2025

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INTRODUCTION – NARRATIVE SUMMARY

NES Ecological Services, A Division of Robert E. Lee & Associates, Inc., is pleased to submit this proposal to assist with the installation, monitoring and maintenance of native vegetation & aquatic habitats at ten (Royal Woods, Huron-Sitka, Berger, Barina Creek, McAuliffe Park, Juza-Shorewood, Eaton Heights, Mossy Oak, Voyager Drive Swale/P&G Mitigation & Webster Avenue Swales) of the city's stormwater management facilities. The proposal prioritizes the recommended activities to be conducted at each facility as outlined in the Detention Basin Assessment Report – 2025.

NES ecologists will be responsible for providing the following services:

- Inspections, both terrestrial & aquatic, to Assess Condition of Stormwater Facilities
- Meetings, Consultations, Correspondence, and/or reports if necessary
- Apply Herbicide to control Terrestrial & Emergent Invasive and Aggressive Plant Species (secure permits if necessary)
- Submit Proper Herbicide Treatment Documentation to WDNR and the City of Green Bay
- Woody Vegetation Removal
- Mowing Activities for Vegetation Management
- Conduct Prescribed Burns
- Coordinate w/city & city's Fire Department
- Notify Adjacent Landowners of Prescribed Burn
- Obtain Proper Permits and Pay Necessary Fees for Burning and Other Items as Necessary
- Ensure Proper Signage is in place during Burning & Arrange Traffic Control
- Prepare a Press Release, if necessary, to be distributed by City of Green Bay
- Attend Meetings as necessary for Burning Activities
- Site Preparation, including Herbicide Application & Discing Ground Work
- Provide & Install Side Slope Mix on Repair Areas
- Provide & Install Shoreline Mix on Repair Areas
- Install Non-Native Grass Seed, if Adaptive Management dictates the need
- Provide & Install Emergent Plant Plugs in Repair Areas
- Furnish, Install, and Maintain Herbivore Protection Fencing
- Furnish & Install Erosion Control Materials
- Periodically Inspect all city Stormwater Facilities

PROJECT TEAM

The primary contact person to coordinate the project for NES will be James Havel, Senior Ecologist and Project Manager. Nick Kintopf (Restoration Ecologist) will oversee monitoring of the facilities while Dustin Sablich (Restoration Ecologist) will be the lead field ecologist for the project. The City of Green Bay will be a key part of the project team. It is the intent of NES to work as an extension of the city and with city staff to ensure the stormwater facilities are managed appropriately. NES staff will also work with the city's muskrat trapper.

NES's ecological staff have extensive experience in monitoring native landscapes; site preparation; installing seeds, live plants, biologs, herbivore fencing, and erosion control measures; and maintenance through mowing, prescribed burns and herbicide applications. Our team will strive to conduct the proposed work in an efficient manner to reduce project costs while achieving the desired goals.

PROJECT RECOMMENDATIONS

Task 1. Provide Facility Inspections & Prepare Year-End Assessment Report

Task 1 is expected to occur at all 10 stormwater facilities. Prior to conducting any maintenance activities, NES will assess the overall condition of the communities, both terrestrial and aquatic, at each stormwater facility. Nick Kintopf will be the primary person from NES performing this task; however, Dustin Sablich and Thomas Gerbyshak will also participate since they will be responsible for leading field activities. These facility site inspections will be used to determine preliminary maintenance activities. We will not prepare a report after this assessment, but we will conduct future maintenance activities accordingly based upon this visit. If there are any major issues, NES will notify the City of Green Bay.

In addition to the early season inspection, NES ecologists will periodically review all the stormwater facilities. To more accurately track conditions of a facility and activities conducted by our ecologists, a Stormwater Facility Inspection Form will be completed each time NES performs maintenance activities or a site is reviewed. The following information will be recorded:

1) Native and invasive species found on-site so their presence and relative level of occurrence can be tracked over time along with the success of previous maintenance activities, if conducted. The information will be used to determine future maintenance activities and performance schedules.
2) Plant and/or structural damage from muskrats and/or geese
3) Algae growth
4) Site conditions by taking photos from the same vantage point each visit.

If desired, these forms can be provided to the city as a means of tracking progress throughout the year; otherwise, NES will keep City staff updated through regular email correspondence. Herbicide Application Records, which will include the species targeted, will be provided within 30 days of their occurrence. If there are issues we believe should be addressed prior to sending the herbicide records, NES will notify the City of Green Bay immediately.

NES will also classify each site by native species coverage into one of three categories utilized in the initial site assessment:

Good	Native species are dominant - $\geq$ 75% cover (Limited but sustained maintenance is recommended – the goal for each facility.)
Fair	Native species are dominant - 50-75% cover (Moderate maintenance is required to improve/salvage planting.)
Poor	Native species are sparse - <50% cover (Area could/should be replanted unless the site has been recently planted or reworked. In these cases, maintenance activities and time should result in a trend toward native species dominance.)

Since there could be areas of each category within one facility, NES will GPS the communities so maps can be created for each facility and included within the assessment report. Mapping will help establish baseline conditions and allow us to track changes over time as management activities are implemented. Notes regarding dominant species found within each mapped category will be recorded along with

invasive species of concern. These observations will allow our ecologists to determine appropriate, future maintenance recommendations.

Once the field data have been collected and compiled, NES will generate an annual assessment report in December that includes:

1) Summarization of activities performed in the current year that were documented on the Stormwater Facility Inspection Forms and Herbicide Treatment Records.
2) Recommended maintenance activities for the following growing season.
3) A review of the overall condition of the stormwater management facility including community maps of each facility.

All reports will be provided in a format acceptable to the City of Green Bay so they can be posted on the city's website for residents.

Table 1. Anticipated Inspection & Report Preparation Schedule.

Task	Year 2026*											
	Jan	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
Facility Inspection												
Native Plant Assessment												
Annual Report Preparation & Submittal												

*Inspections will occur throughout the year as part of fieldwork operations. NES staff experience affords the opportunity for cost savings by having knowledgeable field staff be able to inspect & report management needs during field operations. When there are field activities occurring that do not allow for consistent visiting of all facilities, the project manager and/or field staff will make the required additional inspections to cover the seasonal gap.

Task 2. Provide Miscellaneous Consultations and Meetings

Task 2 will likely not be needed for many of the 10 stormwater facilities included within the RFP; however, time and budget are being included for each to address this very important task. Engaging and educating the public regarding these facilities can resolve issues pertaining to native vegetation and necessary management activities including herbicide applications and prescribed burning. This task will be performed by one of our ecologists, when the need for special consultations and meetings arises. Prior to conducting this task, NES will coordinate with city personnel, and any other parties needing to attend, to determine a mutually convenient date to meet/consult. NES will only perform this task with special authorization and request by the city.

NES ecologists have worked with clients from all sector types. These include private landowners, residential clients, municipal officials, commercial property managers, business owners, government officials, and many others. We have experienced many situations with individuals that require significant communication, partnership, and education as to the reasons for utilizing functional native landscapes. Often the native landscapes are utilized in conjunction with traditional lawns and hardscapes, both for functionality and traditional landscape values. Our ecologists are very qualified and comfortable in these situations. If and when these meetings occur, NES will come prepared to each with appropriate background information from past visits, field efforts, and up-to-date information for the situation at hand. NES will also provide a written memo to the city documenting discussions and any recommendations made during the meeting/consultation. The ecologist involved will provide this information within one week.

Due to the spontaneous nature of this item, a specific schedule does not apply. NES will be responsive and meet the required time frames for this task when it arises.

Task 3. Apply Herbicide

As it will be outlined in the Detention Basin Assessment Report – 2025, invasive species within the wetland and upland plant communities at the stormwater facilities will be treated with herbicide through various methods. NES has accounted for all likely treatment methods and herbicides that could be used for this project. NES ecologists will notify City staff via email of potential herbicide applications a minimum of 24 hours in advance. Residents in the Department of Agriculture, Trade and Consumer Protection (DATCP) Landscape Pesticide Registry will also be notified.

In general applications will not occur if:

- Winds >15 mph – drift onto adjacent properties and non-targeted vegetation shall be avoided
- Vegetation is wet
- Rain is expected within 2-4 hours of treatment (label required dry time)
- Temperature inversions are possible
- Freezing temperatures are forecast either early or late in the growing season

Conditions including wearing the appropriate Personal Protective Equipment (PPE) listed on the chemical labels will be observed. Following the above guidelines will also prevent ecological damage, potential health issues and loss of productive time due to ineffective applications.

Prior to conducting herbicide application over water, a permit for the chemical application will be secured from the WDNR; and, posting and notification requirements followed (NR 107 & ATCP 29.52(3)). Herbicide Application Records (WDNR Form 3200-111 for aquatic applications and DATCP form for upland applications) will be submitted within 30 days of each treatment to the City and the WDNR for the aquatic applications.

Table 2. Anticipated Application of Herbicide Schedule.

Task	Year 2026											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Noxious Weed Control												

*Applications will be made, at a minimum, at 3 key times of growing season - spring, mid-summer & fall. Interim applications will be made as well for more difficult and follow-up needs.

Task 4. Cut & Treat Woody Vegetation

Woody species around the stormwater facilities will be cut and treated with herbicide through various methods. Since remaining populations are small, management of the cut material will be done by NES staff. The woody debris will either be chipped and spread on-site or removed to city's east side compost yard. Our cost estimate includes conducting the chipping and/or removal.

Most of the work for this task has been completed; therefore, little to no additional effort is required. Unwanted seedlings will be addressed in Tasks 3, 6 & 8 once the initial large, established material is removed.

Table 3. Anticipated Woody Vegetation Control Schedule.

Task	Year 2026											
	Jan	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
Brush Removal and Eradication												

Task 5. Mow Vegetation to 6" – 8" Height & Spot Mowing

Mowing activities will be conducted to control undesirable vegetation and to assist with renewal of the native plantings where prescribed burns cannot be utilized.

Table 4. Anticipated Vegetation Mowing to 6"- 8" Height & Spot Mowing Schedule.

Task	Year 2026											
	Jan	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
Mow Vegetation to 6"-8" Height or Spot Mow Weed Populations												

Task 6. Conduct Controlled Prairie Burn

Task 6 is expected to occur at the Eaton Heights and Royal Woods stormwater facilities in 2026. The burns will be conducted where possible to help control undesirable cool season species and woody vegetation. We believe this activity can be safely conducted at all the stormwater facilities. It is ideal to leave some patches or sections of the native community unburned so wildlife has existing habitat and insects overwintering in the vegetation survive; however, we also understand there are increased costs with conducting this activity more than every 3-5 years; therefore, if prescribed burns are implemented at the facilities, the entire site will be burned.

Table 5. Prescribed Burn Proposed Timeframe.

Task	Year 2026											
	Jan	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
Prescribed Burn												

Task 7. Perform Prairie Burn Administration

NES will coordinate with city staff, obtain all necessary permits, attend any meetings specifically requested for the burning operations, and provide written notification to the city and locally affected residents for all of the burn sites.

Table 6. Prescribed Burn Administration Proposed Timeframe.

Task	Year 2026											
	Jan	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
Prescribed Burn Administration												

Task 8. Site Preparation Herbicide and Discing

If necessary, site preparation activities will occur within identified disturbed areas located around the stormwater facilities. These activities will ensure the invasive species found within these areas are controlled and the site restored to a community dominated by native vegetation.

Table 7. Site Preparation Schedule.

Task	Year 2026, if needed											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Site Preparation Activities												

Task 9. Furnish and Install Side Slope Prairie & Wetland Seed

Native seed mixes will be installed per the recommendations outlined in the Detention Basin Assessment Report – 2025. This task will focus primarily on addressing the prairie and wet meadow areas lacking vegetation around any of the stormwater facilities due to impacts from high water levels and the removal of invasive species. As management activities continue, additional seeding may be required due to the removal of woody vegetation, *Phragmites*, cattails or other invasive species within and around other ponds.

Table 8. Side Slope Seed Installation Schedule.

Task	Year 2026, if needed											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Side Slope Seeding*												

*In most cases seeding operations will occur in late fall as this timeframe is quite successful; however, early season installations are possible

Task 10. Furnish and Install Emergent Plant Plugs

This task will focus on addressing areas with little or no emergent vegetation present. No planting is proposed for 2026; however, as management activities occur, additional planting may be required due to the removal of woody vegetation, *Phragmites*, cattails or other invasive species within the ponds, especially at the P&G mitigation pond. This pond will be assessed during the 2026 growing season to determine via planting zones prior to installing plugs, though this Task is planned to take place in 2026.

Table 9. Emergent Plant Plug Installation Schedule.

Task	Year 2026, if needed											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Installation of Emergent Plant Plugs												

Task 11. Furnish, Install & Remove Herbivore Protection Fencing

As with Task 10, Task 11 is not anticipated to occur in 2026. This task will consist of installing and maintaining fencing to exclude primarily geese from the live planting areas. It shall include all necessary work, disposal of all waste material and the repair of any damage caused by this work.

Table 10. Herbivore Protection Fencing Installation & Removal Schedule.

Task	Year 2026, if needed											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Install, Maintain & Remove Herbivore Fencing												

Task 12. Furnish and Install Class I, Urban, Type A Erosion Control Blanket

The need for conducting Task 12 in 2026 is unlikely as no seedings are currently planned. NES crews are highly experienced in the variety of erosion control products that are on the market. We have installed a wide range of products, from silt fence, to sediment stops, erosion control blankets, check dams, and many others. They are familiar with the manufacturers recommended installation methods for these products. NES has consulted and installed erosion control products in restoration situations, stormwater basin situations, and for utility operations.

The NES team has installed Class I, Urban, Type A blanket in a variety of applications, from small restoration areas to large acreage stormwater basins. The team will have reviewed, and have on hand, the detailed product specification sheets when installing the products. Attention to detail related to proper trenching methods, overlap related to water flow, and secure stapling will be of the utmost importance. The product used will be WintersStraw Bio or an approved equal listed on the WI DOT PAL list.

Table 11. Erosion Control Installation Schedule.

Task	Year 2026, if needed											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Install E-mat												

RESPONSE TIME

Any problems that may arise will be addressed by NES within five days or less. We will work with the City of Green Bay to achieve desired results while providing quality work in a timely manner.

CITY OF GREEN BAY TASKS

As time allows, city staff may participate in specific tasks discussed above like the removal of woody vegetation. We also acknowledge that the city will be contracting a trapper to conduct the muskrat trapping activities. NES will communicate often with the city to determine how these activities are being completed. NES will work with the city to determine staff availability to reduce overall project costs.

COST ESTIMATE

An itemized cost breakdown (Tables 12-21) for anticipated maintenance services on the ten stormwater facilities is located below. To help with budget decisions, an annual cost estimate for each anticipated task is provided for each facility. Annual assessments will help determine remaining priorities. Table 22 contains a total estimated cost for stormwater facilities.

Expenses included below include permit fees, supplies (i.e., herbicide & native seed), equipment and mileage.

Barina Creek

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Phragmites & Narrow-leaved Cattail Control (Tasks #3 & #5)
3) Selective Herbicide Application & Mowing (Tasks #3 & #5)

Table 12. Barina Creek Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	39.0	$670	$3,650
#5 - Mowing Activities	35.0	$150	$2,900
TOTAL	**83.5**	***$855**	**$7,700**

*Included in estimated cost.

Berger

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Japanese Knotweed Control (Tasks #3 & #5)
3) Selective Herbicide Application & Mowing (Tasks #3 & #5)

Table 13. Berger Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	10.0	$170	$1,050
#5 - Mowing Activities	7.0	$85	$750
TOTAL	**26.5**	***$290**	**$2,950**

*Included in estimated cost.

Eaton Heights

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Emergent Wetland - Phragmites & Narrow-leaved Cattail Control (Tasks #3 & #5)
3) Selective Herbicide Application & Mowing (Tasks #3 & #5)
4) Prescribed Burn (Tasks #6 & #7)

Table 14. Eaton Heights Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	15.0	$200	$1,550
#5 - Mowing Activities	9.0	$225	$1,050
#6 – Prescribed Burn	22.0	$470	$2,525
#7 – Prescribed Burn Administration	6.5		$700
TOTAL	**62.0**	***$930**	**$6,975**

*Included in estimated cost.

Huron-Sitka

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Selective Herbicide Application & Mowing (Tasks #3 & #5)
3) *Phragmites* Control Herbicide Application & Mowing (Tasks #3 & #5)

Table 15. Huron-Sitka Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	7.5	$205	$875
#5 - Mowing Activities	5.0	$115	$600
TOTAL	**22.0**	***$355**	**$2,625**

*Included in estimated cost.

Juza-Shorewood

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Emergent Wetland - Phragmites & Narrow-leaved Cattail Control (Tasks #3 & #5)
3) Selective Herbicide Application & Mowing (Tasks #3 & #5)

Table 16. Juza-Shorewood Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	8.0	$205	$950
#5 - Mowing Activities	5.0	$115	$625
TOTAL	**22.5**	***$355**	**$2,725**

*Included in estimated cost.

McAuliffe Park

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Selective Herbicide Application & Mowing (Tasks #3 & #5)

Table 17. McAuliffe Park Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	9.0	$350	$1,200
#5 - Mowing Activities	7.0	$115	$775
TOTAL	**25.5**	***$500**	**$3,125**

*Included in estimated cost.

Mossy Oak

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Selective Herbicide Application & Mowing (Tasks #3 & #5)

Table 18. Mossy Oak Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	21.0	$350	$2,000
#5 - Mowing Activities	9.0	$165	$1,000
TOTAL	**39.5**	***$550**	**$4,150**

*Included in estimated cost.

Royal Woods

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Japanese Hedge Parsley & *Phragmites* Control (Tasks #3 & #5)
3) Selective Herbicide Applications & Mowing (Tasks #3 & #5)
4) Prescribed Burn (Tasks #6 & #7)

Table 19. Royal Woods Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	7.5	$230	$900
#5 - Mowing Activities	5.0	$115	$625
#6 – Prescribed Burn	33.0	$590	$4,100
#7 – Prescribed Burn Administration	4.0		$525
TOTAL	**59.0**	***$970**	**$7,300**

*Included in estimated cost.

Voyager Drive/P&G Mitigation Pond

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Emergent Wetland - Phragmites & Narrow-leaved Cattail Control (Tasks #3 & #5)
3) Cut & Treat Woody Vegetation (Task #4)

Table 20. Voyager Drive/P&G Mitigation Pond Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	34.0	$1,100	$4,225
#4 – Cut & Treat Woody Vegetation	39.25	$800	$3,975
#5 – Mowing Activities	19.0	$235	$1,825
TOTAL	**101.75**	**$2,170**	**$11,175**

Webster Avenue

Prioritized tasks for 2026 are as follows:

1) Facility Inspection and Reporting (Task #1)
2) Grass Selective Treatment of Northern Swales Sideslopes, Selective Herbicide Application & Mowing (Tasks #3 & #5)
3) Seed/Overseed Sideslopes of Northern Swales (Task #9)

Table 21. Webster Avenue Cost Estimate for 2026.

Task	Hours	Expenses	Estimated Cost
#1 - Facility Inspection & Report Preparation	7.0	$35	$900
#2 - Miscellaneous Meetings/Consultations	2.5		$250
#3 - Herbicide Applications	28.0	$500	$2,800
#5 - Mowing Activities	22.0	$125	$1,750
#9 – Furnish & Install Prairie Seed	6.0	$850	$1,400
TOTAL	**65.5**	**$1,510**	**$7,100**

*Included in estimated cost.

Table 22. Total Estimated Maintenance Costs –Stormwater Facilities 2026.

Pond	**2026**
Barina Creek	$7,700
Berger	$2,950
Eaton Heights	$6,975
Huron-Sitka	$2,625
Juza-Shorewood	$2,725
McAuliffe Park	$3,125
Mossy Oak	$4,150
Royal Woods	$7,300
Voyager Drive/P&G Mitigation Pond	$11,175
Webster Avenue	$7,100
Grand Total*	***$55,825***

* Costs to conduct these tasks will be billed on a time and expense basis; however, NES will work with the City of Green Bay to eliminate tasks were applicable and reduce costs where able to ensure desired work is conducted within the constraints of the budget. Services not covered within this proposal will be negotiated with the city.

The above hours, expenses and total cost for each basin reflects our best estimation of the time and cost needed to manage each stormwater facility to achieve the City's goal of ≥75% cover by native species. NES strives to make these communities functional and aesthetically pleasing, resulting in some additional time spent at each throughout the year. Task 2 may also not be necessary for each facility, but time and money are included as a placeholder in case the activity is required. These items may result in an overall budget that is higher than needed in an annual year; however, as mentioned above, the tasks are billed on a time and expense basis and NES staff will not conduct an activity if it is not warranted. Each year over the past ten+ years of managing stormwater facilities for the City of Green Bay, we have achieved the overall goal of managing invasive species and promoting native vegetation, while coming in well under budget. Our intent is to continue this trend on future pond management projects to benefit both the facilities and the City's budget allotted for native habitat maintenance.

If you have any questions or there are other items you wish to include, please contact us. If the proposal is acceptable, please amend our existing contract with the City of Green Bay to conduct the 2026 maintenance activities described above and in the Detention Basin Assessment Report – 2025 to be completed by NES for the city. We look forward to our continued working relationship.

Sincerely,

NES ECOLOGICAL SERVICES



James Havel
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ROBERT E. LEE & ASSOCIATES, INC.



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Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.2

To approve the request by Department of Public Works to award a Vegetation Maintenance Services contract for stormwater management facilities to McMahon Associates, Inc. in the amount of $61,180.00.

BACKGROUND

In 2025, DPW selected two consultants, Robert E. Lee and McMahon Associates, to provide vegetation maintenance services for stormwater management ponds and facilities. The original request for proposal allowed DPW to extend the contract for additional years. This is for Year 2 of the Vegetation Maintenance Services contract.

RECOMMENDATION

To approve DPW to award the contract for vegetation maintenance services for stormwater facilities to McMahon Associates, Inc. in the amount of $61,180.00.

FISCAL IMPACT

This work is budgeted under the Stormwater Utility budget.

ATTACHMENTS

1. _2025 Annual Report Proposal (Updated)

2025 ANNUAL INSPECTION REPORT & PROPOSAL

BAIRD CREEK PRESERVES PONDS – LARSCHEID POND – MILLS STREET POND – BASTEN STREET WETLANDS – EXCALIBUR POND – SUPERIOR POND – I-43 NORTHWEST POND – I-43 NORTHEAST POND – STONE GARDENS POND, BROWN COUNTY FARM POND MAHON CREEK ESTATES POND – MAHON CREEK 1ST ADDITION POND – WOODS AT BAIRD CREEK POND

CITY OF GREEN BAY

ENGINEERING
100 N JEFFERSON STREET, ROOM 300 | GREEN BAY, WI 54301

FEBRUARY 13, 2026
McM. No. G0018-09-25-00210.06

The purpose of this report is to provide the results of an Annual Assessment (2025) of the vegetation (terrestrial and aquatic) at the City of Green Bay stormwater facilities and provide a Proposal for 2026 services for the stormwater facilities listed below.

- Baird Creek Preserve Northwest Pond (P09)
- Baird Creek Preserve Northeast Pond (P011)
- Larscheid Pond (P035)
- Mills Street Pond (P039)
- Basten Street Wetlands (P033)
- Excalibur Pond (P021)
- Superior Pond (P041)
- I-43 Northwest Pond (P02)
- I-43 Northeast Pond (P03)
- Stone Gardens Pond (P016)
- Brown County Farm Pond (P018)
- Mahon Creek Estates Pond (P040)
- Mahon Creek 1st Addition Pond (P020)
- Woods at Baird Creek Pond (P049)

McMahon Associates, Inc. (McMahon) walked over the upland and safety shelf of each stormwater facility to assess the current conditions following treatment protocols this year. Each of the 14 stormwater facilities are discussed in detail below. Photographs of some of the facilities are attached. The proposed 2026 services are detailed in the "5-Year Stormwater Facility Adaptive Native Vegetation Proposal & Budget (Revised Annually).

BAIRD CREEK PRESERVE NORTHWEST POND (P09)

PRAIRIE

The prairie is in the ninth year of growth. The prairie is high quality providing a variety of color from spring to fall. The primary species include smooth penstemon, purple coneflower, stiff goldenrod, Canada goldenrod, bergamot, lavender hyssop, sky blue aster, New England aster and Indian grass. Basic long-term maintenance should be performed to maintain the high quality. The following activities have occurred this year so far.

- Spot herbicided and spot mowed invasive species in the prairie, especially thistles and cut-leaf teasel.

PROPOSAL

- Prairie - Spot herbicide and spot mow invasive species in the prairie to continue to maintain the high quality prairie.
- Safety Shelf and Shoreline - We do not recommend additional activities in the safety shelf or shoreline until the pond leak is identified and repaired. The proper hydrology is required to restore aquatic vegetation. The water level is approximately 20-inches below the normal pool elevation design.

BAIRD CREEK PRESERVE NORTHEAST POND (P011)

PRAIRIE

The prairie is in the ninth year of growth. The prairie is outstanding and high quality providing rich color from spring to fall. The primary species are purple coneflower, butterfly milkweed, oxeye sunflower, blue lobelia, stiff goldenrod, New England aster, Indian grass, smooth penstemon, smooth blue aster, little bluestem grass and bergamot. Basic long-term maintenance should be performed to maintain the high quality. The following activities have occurred this year so far.

- Spot herbicided and spot mowed invasive species in the prairie to continue to maintain the high quality prairie.

SAFETY SHELF AND SHORELINE

- The aquatic plants are developed and are maintaining an equilibrium with the lower light conditions generated by the forest located to the south. There is not any shoreline erosion due to the small size of the pond, wind protection from the woods and shoreline plants. Aquatic plant species include softstem bulrush, burreed and sedges. The following activities occurred this year.
- Monitor for invasive species such as phragmites and purple loosestrife.

PROPOSAL

- Prairie - Spot herbicide, hand pull, and/or spot mow invasive species in the prairie.
- Safety Shelf and Shoreline – We do not anticipate invasive species in the safety shelf. We recommend general observation to detect potential invasive species.

LARSCHEID POND (P035)

The prairie is outstanding in quality and diversity providing a rich variety of color from spring to fall. Primary species include purple coneflower, butterfly milkweed, stiff goldenrod, sweet black eyed susan, New England aster, bergamot, smooth blue aster, smooth penstemon, iron weed, and indian grass. Basic long-term maintenance should be performed to maintain the high quality. The following activities occurred this year so far:

PRAIRIE

- Spot herbicided and spot mowed invasive species in the mesic prairie.

LARSCHEID POND (P035) | cont.

SAFETY SHELF AND SHORELINE

- The aquatic plants have reached a sustainable equilibrium on the safety shelf with a high diversity of native species. Active emergent aquatic plants include burreed, arrowhead, yellow lily and white lily. Cattails and phragmites were absent from the pond due to effective eradication eight years ago and did not require treatment this year.

PROPOSAL

- Prairie - Spot herbicide, hand pull, and mow invasive species to continue to maintain the high-quality prairie.
- Safety Shelf and Shoreline - There are no invasive species in the safety shelf and shoreline. We recommend general observation to detect potential invasive species.

MILL STREET POND (P039)

The prairie grasses are outstanding at the site with grass standing 5 to 8 feet tall in the fall. This substantially deters geese. Primary species are big blue stem grass and Indian grass. Some wildflowers include great blue lobelia, cardinal flower, marsh milkweed and bergamot. Invasive broadleaf weeds such as hairy vetch, sweet flowers, queen annes lace and leafy spurge exist at very low amounts. The following activities occurred this year so far:

PRAIRIE

- Spot herbicide invasive species.

SAFETY SHELF AND SHORELINE

- The emergent aquatic plants are nearly absent from the safety shelf due expansion of the carp population and individual size. Aquatic plants, besides water lily, will not survive with the current carp population.
  - Herbicide Phragmites

PROPOSAL

- Prairie - Spot herbicide, hand pull and/or mow invasive species.

WETLANDS AND SHORELINE

- Phragmites should be herbicided to maintain the area.

Additional aquatic plants are not recommended in the future due to the high carp population size and large individuals.

BASTEN STREET WETLANDS (P033)

PRAIRIE

The existing prairie is high quality providing a variety of color from spring to fall. The 0.49 acre prairie restoration area has high density of plants and is high quality. The primary species include purple coneflower, stiff goldenrod, smooth penstemon, Indian grass, New England aster, smooth blue aster, blue lobelia, grass loaved goldenrod, path rush, sweet black eyed susan, butterfly milkweed, switch grass and boneset. The 0.25 acre wet prairie area is in the eighth year growth and has good amount of prairie plants. The following activities have occurred this year so far.

- Herbicided phragmites.
- Spot herbicided and spot mowed invasive species.

BASTEN STREET WETLANDS (P033) | cont.

WETLANDS AND SHORELINE

- The wetland plants have greatly expanded naturally. The native emergent plant species include softstem bulrush, burreed and river bulrush. The entire shallow marsh is nearly covered with vegetation.
  - Herbicided cattails and phragmites.

PROPOSAL

- Prairie - The invasive species should be spot herbicided, spot mowed, and hand pulled in the prairie to maintain the high-quality prairie.
- Wetlands and Shoreline - Spot herbicide cattails, phragmites and woody vegetation to maintain the area.

EXCALIBUR POND (P021)

PRAIRIE

The prairie around the pond is of high quality providing a variety of color from spring to fall. The primary species in the upland areas include new England aster, bergamot, little bluestem grass, stiff goldenrod, switchgrass, and brown eyed susan. The species along the wet prairie near the pond include woolgrass, blue vervain, bluejoint grass, water horehound, boneset and various sedges. The amount of invasive species in the prairie including crown vetch (couple patches), clovers, bull thistle, Canada thistle and leafy spurge has been further reduced this year by treatments. The following activities occurred this year:

- Spot herbicided and spot mowed invasive species.

SAFETY SHELF AND POND

The safety shelf contains approximately 100% coverage of native water lilies that provide beneficial functional values. The lilies have reached equilibrium, occupying suitable areas. Also, small amounts of native burreed exist in the safety shelf.

The sediment is hard in many places of the safety shelf which makes it difficult for some aquatic species to be planted and survive. The safety shelf varies from 3 to 10 feet wide. We recommend leaving the safety shelf ‘as-is’ since the lilies are covering all suitable areas. There does not appear to be shoreline erosion from waves, due to the small, isolated nature of the pond and shoreline plants/lilies.

The pond contains several native submergent aquatic plants including sago pondweed and muskgrass (type of macro algal). The submergent plants and macro algal are beneficial to improving water quality. The following activities occurred this year:

- Monitor for invasive species including phragmites, purple loosestrife and reed canary grass.

PROPOSAL

- Prairie - Spot herbicide and spot mow invasive species to maintain the high-quality prairie.
- Safety Shelf – We do not anticipate invasive species in the safety shelf. We recommend general observation to detect potential invasive species.

SUPERIOR POND (P041)

PRAIRIE

A diverse prairie mix was seeded in the spring of 2022. The prairie is high quality since the prairie continues to develop. The prairie will continue to develop over the next couple years. The invasive species are low except for non-native fine fescues (no mow lawn). There are high amounts of purple prairie clover and butterfly milkweed in the prairie with some coneflowers. The following activities occurred this year.

- Spot herbicided and hand pulled invasive species.

SUPERIOR POND (P041) | cont.

SAFETY SHELF AND SHORELINE

- The safety shelf is covered with high quality native emergent aquatic plants including river bulrush, softstem bulrush and burreed. The following activities occurred this year.
  - Spot herbicided willow brush and cottonwood saplings.
  - Herbicided phragmites and cattails.

PROPOSAL

- Mow and subsequently blanket herbicide in October when native prairie plants are dormant to substantially eradicate non-native fine fescues (no mow lawn).
- Prairie - Spot herbicide and hand pull invasive species in the prairie.
- Safety Shelf and Shoreline - Herbicide cattails, phragmites and willow brush to maintain high quality aquatic plants in the safety shelf and shoreline.

I-43 NORTHWEST POND (P02)

The management area had a substantial amount of trees and brush. The City's Forestry Department cut and removed the trees and leaving the small trees and brush in May and June. The herbaceous layer is substantially dominated by invasive species including crown vetch, thistles and cool season grasses. The objective is restoring the management area into a high quality pollinator prairie. Site preparation herbiciding with dormant prairie seeding in the spring of 2027 is recommended. The safety shelf contains high amounts of phragmites. The following activities occurred this year.

- Forestry mulched brush and small trees in June.
- Herbicided tree stumps from trees removed by the City's Forestry Department to prevent regrowth.
- Blanket herbicided the prairie area during the growing season in preparation for prairie seeding in the spring of 2027.
- Herbicided phragmites in the safety shelf and side slopes.
- Spot herbicided tree or woody vegetation regrowth.

PROPOSAL

- Prairie – Herbicide the prairie three times in preparation for prairie seeding in the spring of 2027.
- Safety Shelf and Shoreline – Phragmites two times.

I -43 NORTHEAST POND (P03)

The management area had a substantial amount of trees and brush. The City's Forestry Department cut and removed the trees and leaving the small trees and brush in May and June. The herbaceous layer is substantially dominated by invasive species including crown vetch, thistles and cool season grasses. The objective is restoring the management area into a high quality pollinator prairie. Site preparation herbiciding with dormant prairie seeding in the spring of 2027 is recommended. The safety shelf contains high amounts of phragmites. The following activities occurred this year.

- Forestry mulched brush and small trees in June.
- Herbicided tree stumps from trees removed by the City's Forestry Department to prevent regrowth.
- Blanket herbicided the prairie area during the growing season in preparation for prairie seeding in the spring of 2027.
- Herbicided phragmites in the safety shelf and side slopes.
- Spot herbicided tree or woody vegetation regrowth.

I -43 NORTHEAST POND (P03) | cont.

PROPOSAL

- Prairie – Herbicide the prairie three times in preparation for prairie seeding in the spring of 2027.
- Safety Shelf and Shoreline – Phragmites two times.

STONE GARDENS POND (P016)

The herbaceous layer around pond is substantially dominated by invasive species including thistles, spotted knapweed, Queen anne's lace and cool season grasses. The objective is restoring the side slopes of the pond into a high quality pollinator prairie. Site preparation herbiciding with dormant prairie seeding in the fall of 2026 is recommended. Phragmites and cattails dominated the safety shelf. Native aquatic plants would be added in 2027, if desired by the City. The following activities occurred this year.

- Blanket herbicided the prairie area during the growing season in preparation for prairie seeding in the fall of 2026.
- Spot herbicided tree and woody vegetation.
- Herbicided phragmites, cattails and reed canary grass in the safety shelf.

PROPOSAL

- Prairie herbicide the 0.80 acre prairie area three times with glyphosate to dramatically reduce the presence of invasive species.
- Seed the prairie in the fall after October 1st with a high diversity pollinator-based native prairie seed mix.
- Cover the prairie area with erosion control blanket (Class 1, Type B).
- Herbicide invasive species in the safety shelf three times.

BROWN COUNTY FARM POND (P018)

The existing prairie in the upland area is of good quality. The shoreline area is dominated by phragmites and cattails. It is our understanding the City's Forestry Department will be removing the brush and small trees in 2026. The following activities occurred this year.

- Completed a prescribed prairie burn in the spring of 2025.
- Spot herbicided and spot mowed focusing on but not limited to Canada thistle, bull thistle, sweet clovers, reed canary grass, phragmites and woody vegetation.
- Herbicided phragmites, cattails and reed canary grass in the safety shelf.

PROPOSAL

- Prairie – Spot herbicide, hand pull, and/or spot mow invasive species in the prairie.
- Safety Shelf and Shoreline – Spot herbicide invasive species in the safety shelf three times.

MAHON CREEK ESTATES POND (P040)

The pond was constructed in 2009. The following vegetation was identified at the pond facility.

PRAIRIE

The prairie is almost entirely covered by invasive species including crown vetch (30%), reed canary grass (10%), Canada thistle (30%), Canada goldenrod (30%). Sumac brush dominates the north side of the pond. The following activities occurred this year.

- Forestry mulched sumac, small trees and brush on the side slopes.
- Herbicided planned prairie area throughout the growing season to eradicate invasive species.

SAFETY SHELF, SHORELINE AND POND

The pond is almost entirely dry. Invasive species cover most of the pond including phragmites (50%), narrow-leaved cattail (30%) and some native arrowhead. There are some 20 foot tall ash trees. The following activities occurred this year.

- Forestry mulched sumac, small trees and brush.
- Herbicided dry pond areas throughout the growing season to eradicate invasive species.

PROPOSAL

- Prairie – Herbicide the prairie three times in preparation for pollinator prairie seeding in the spring of 2027.
- Pond – Herbicide invasive species.

MAHON CREEK 1ST ADDITION POND (P020)

The pond was constructed in 2011. The following vegetation was identified at the pond facility.

PRAIRIE

The prairie is almost entirely covered by invasive species including crown vetch, Canada thistle, Canada goldenrod and kentucky bluegrass. Sumac brush approximately 9 feet tall covers approximately 60% of the south side of the pond. The following activities occurred this year.

- Forestry mulched sumac, small trees and brush.
- Herbicided planned prairie area throughout the growing season to eradicate invasive species.

SAFETY SHELF, SHORELINE AND POND

The pond is divided into two separate wet ponds. The safety shelf is covered by phragmites (50%) and non-native cattails. There are some native pickerelweed in the south pond. The open water section of the south pond is covered by native water lilies. The north pond does not contain appreciable amounts of native plants. The following activities occurred this year.

- Herbicided phragmites, non-native cattails and reed canary grass.

PROPOSAL

- Prairie – Herbicide the prairie three times in preparation for prairie seeding in the spring of 2027.
- Safety Shelf and Shoreline - Herbicide invasive species (phragmites, non-native cattails and reed canary grass).

WOODS AT BAIRD CREEK POND (P049)

PRAIRIE

The prairie is of good quality. The primary species are coneflowers, goldenrods, and asters and prairie grasses. Basic long-term maintenance should be performed to maintain the high quality. The following activities have occurred this year.

- Spot herbicided and spot mowed invasive species in the prairie to continue to maintain the high quality prairie.

SAFETY SHELF AND SHORELINE

The following activities occurred this year.

- Spot herbicided invasive species in the safety shelf.

PROPOSAL

- Prairie – Spot herbicide, hand pull, and/or spot mow invasive species in the prairie.
- Safety Shelf and Shoreline - Spot herbicide invasive species in the safety shelf.

The following (Table 1) is a summary of the estimated costs for restoring and managing native vegetation at 14 stormwater facilities.

STORMWATER POND	2026 FEE
Baird Creek Preserve Northwest Pond	$1,660
Baird Creek Preserve Northeast Pond	$1,660
Larscheid Pond	$1,660
Mills Street Pond	$2,460
Basten Street Wetlands Facility	$2,760
Excalibur Pond	$1,360
Superior Pond	$5,160
I-43 Northwest Pond	$5,560
I-43 Northeast Pond	$5,460
Stone Gardens Pond	$19,900
Brown County Farm Pond	$2,360
Mahon Creek Estates Pond	$4,260
Mahon Creek 1st Addition Pond	$4,760
Woods at Baird Creek Pond	$2,160
TOTAL	$61,180

McMahon will provide the City updates on continuous basis as services are provided at each stormwater pond.



1. Baird Creek Preserve Northeast Pond Prairie Viewing East



2. Baird Creek Preserve Northeast Pond Safety Shelf Viewing East



3. Larscheid Pond Prairie Viewing North



4. Larscheid Pond Safety Shelf Viewing North



5. Superior Pond Prairie and Safety Shelf Viewing North



6. Superior Pond Prairie and Safety Shelf Viewing North

FIVE YEAR STORMWATER FACILITY ADAPTIVE NATIVE VEGETATION PROPOSAL & BUDGET (Revised Annually)

CITY OF GREEN BAY | Brown County, Wisconsin

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BAIRD CREEK PRESERVE NORTHWEST POND (P09) | 0.99 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Spot Herbicide Hand Pull and Mow Exotic/Invasive Species in Prairie (Spring-Fall)	$1,100	$1,100	$1,100	$1,100	$1,100
Prescribed Prairie Burn	--	--	--	$1,500	--
Annual Inspection and Assessment Report and Proposal	$400	$300	$300	$300	$300
Baird Creek Preserve Northwest Pond (P09) Sub-Total	**$1,660**	**$2,200**	**$2,200**	**$3,700**	**$2,200**

BAIRD CREEK PRESERVE NORTHEAST POND (P011) | 1.3 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Spot Herbicide Hand Pull and Mow Exotic/Invasive Species in Prairie (Spring-Fall)	$1,100	$1,100	$1,100	$1,100	$1,100
Prescribed Prairie Burn	--	--	--	$1,500	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Baird Creek Preserve Northeast Pond (P011) Sub-Total	**$1,660**	**$2,300**	**$2,300**	**$3,800**	**$2,300**

LARSCHEID POND (P035) | 0.99 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Spot Herbicide Hand Pull and Mow Exotic/Invasive Species in Prairie (Spring-Fall)	$1,100	$1,100	$1,100	$1,100	$1,100
Prescribed Prairie Burn	--	--	--	$1,500	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Larscheid Pond (P035) Sub-Total	**$1,660**	**$2,300**	**$2,300**	**$3,800**	**$2,300**

MILLS STREET POND (P039) | 3.77 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Spot Herbicide Hand Pull and Mow Exotic/Invasive Species in Prairie (Spring-Fall)	$1,400	$900	$900	$900	$900
Herbicide Cattails, Phragmites, Purple Loosestrife, Woody Vegetation in Wetlands	$500	$500	$500	$500	$500
Prescribed Prairie Burn	--	$1,800	--	--	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Mills Street Pond (P039) Sub-Total	**$2,460**	**$4,400**	**$2,600**	**$2,600**	**$2,600**

FIVE YEAR STORMWATER FACILITY ADAPTIVE NATIVE VEGETATION PROPOSAL & BUDGET (Revised Annually)

CITY OF GREEN BAY | Brown County, Wisconsin

McM. No. G0018-09-25-00205.06



BASTEN STREET WETLANDS FACILITY (P033) | 1.65 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Spot Herbicide Hand Pull and Mow Exotic/Invasive Species in Prairie (Spring-Fall)	$1,400	$1,400	$1,400	$1,400	$1,400
Herbicide Cattails, Phragmites, Purple Loosestrife, Woody Vegetation in Wetlands	$800	$800	$800	$800	$800
Prescribed Prairie Burn	--	--	$1,800	--	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Basten Street Wetlands Facility (P033) Sub-Total	**$2,760**	**$3,400**	**$5,200**	**$3,400**	**$3,400**

EXCALIBUR POND (P021) | 0.31 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Spot Herbicide Hand Pull and Mow Exotic/Invasive Species in Prairie (Spring-Fall)	$800	$800	$800	$800	$800
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Excalibur Pond (P021) Sub-Total	**$1,360**	**$2,000**	**$2,000**	**$2,000**	**$2,000**

SUPERIOR POND (P041) | 1.49 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Spot Herbicide Hand Pull and Mow Exotic/Invasive Species in Prairie (Spring-Fall)	$1,900	$1,900	$1,900	$1,900	$1,900
Herbicide Cattails, Phragmites, Purple Loosestrife, Woody Vegetation in Wetlands	$600	$600	$600	$600	$600
Early October Mowing	$1,100	--	--	--	--
Late October Blanket Herbiciding	$1,000	--	--	--	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Superior Pond (P041) Sub-Total	**$5,160**	**$3,700**	**$3,700**	**$3,700**	**$3,700**

FIVE YEAR STORMWATER FACILITY ADAPTIVE NATIVE VEGETATION PROPOSAL & BUDGET (Revised Annually)

CITY OF GREEN BAY | Brown County, Wisconsin

McM. No. G0018-09-25-00205.06



I-43 NORTHWEST POND (P02) | 1.38 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Praiaire Site Preparation Herbiciding	$4,200	$1,400	--	--	--
Prairie Seed	--	$3,000	--	--	--
Prairie Seeding	--	$2,500	--	--	--
Wheat Mulch	--	$3,500	--	--	--
Herbicide Phragmites and Cattails	$800	$700	$400	$400	$400
Prescribed Praiaire Burn	--	--	--	--	$1,600
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
I-43 Northwest Pond (P02) Sub-Total	**$5,560**	**$12,300**	**$1,600**	**$1,600**	**$3,200**

I-43 NORTHEAST POND (P03) | 1.31 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$100	$600	$600	$600	$600
Praiaire Site Preparation Herbiciding	$4,060	$1,400	--	--	--
Prairie Seed	--	$3,000	--	--	--
Prairie Seeding	--	$2,500	--	--	--
Wheat Mulch	--	$3,500	--	--	--
Herbicide Phragmites and Cattails	$900	$700	$400	$400	$400
Prescribed Praiaire Burn	--	--	--	--	$1,600
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
I-43 Northeast Pond (P03) Sub-Total	**$5,460**	**$12,100**	**$1,400**	**$1,400**	**$3,000**

FIVE YEAR STORMWATER FACILITY ADAPTIVE NATIVE VEGETATION PROPOSAL & BUDGET (Revised Annually)

CITY OF GREEN BAY | Brown County, Wisconsin

McM. No. G0018-09-25-00205.06



STONE GARDENS POND (P016) | 0.80 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$800	$800	$800	$800	$800
Praiaire Site Preparation Herbiciding	$2,800	--	--	--	--
Prairie Seed	$3,900	--	--	--	--
Prairie Seeding	$2,000	--	--	--	--
Erosion Control Blanket	$8,600	--	--	--	--
Herbicide Phragmites and Cattails	$1,400	$800	$400	$300	--
Transplant Native Aquatic Plants	--	$3,000	--	--	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Stone Gardens Pond (P016) Sub-Total	**$19,900**	**$5,000**	**$1,600**	**$1,500**	**$1,200**

BROWN COUNTY FARM POND (P018) | 1.6 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Spot Herbicide Hand Pull and Mow Exotic/Invasive Species in Prairie (Spring-Fall)	$1,000	$1,000	$1,000	$1,000	$1,000
Herbicide Cattails, Phragmites, Purple Loosestrife, Woody Vegetation in Wetlands	$800	$600	$400	$400	$400
Prescribed Burn	--	--	--	$1,600	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Brown County Farm Pond (P018) Sub-Total	**$2,360**	**$2,800**	**$2,600**	**$4,200**	**$2,600**

MAHON CREEK ESTATES POND (P040) | 0.23 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Praiaire Site Preparation Herbiciding	$3,000	$1,200	--	--	--
Prairie Seed	--	$1,300	--	--	--
Prairie Seeding	--	$1,500	--	--	--
Wheat Mulch	--	$1,000	--	--	--
Herbicide Phragmites and Cattails	$700	$600	$400	--	--
Transplant Native Aquatic Plants	--	$1,000	--	--	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Mahon Creek Estates Pond (P040) Sub-Total	**$4,260**	**$7,800**	**$1,600**	**$1,200**	**$1,200**

FIVE YEAR STORMWATER FACILITY ADAPTIVE NATIVE VEGETATION PROPOSAL & BUDGET (Revised Annually)

CITY OF GREEN BAY | Brown County, Wisconsin

McM. No. G0018-09-25-00205.06



MAHON CREEK 1ST ADDITION POND (P020) | 0.36 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Praiaire Site Preparation Herbiciding	$3,500	$1,200	--	--	--
Prairie Seed	--	$1,700	--	--	--
Prairie Seeding	--	$1,900	--	--	--
Wheat Mulch	--	$1,500	--	--	--
Herbicide Phragmites and Cattails	$700	$600	$500	--	--
Transplant Native Aquatic Plants within the Ponds	--	$1,500	--	--	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Mahon Creek 1st Addition Pond (P020) Sub-Total	**$4,760**	**$9,600**	**$1,700**	**$800**	**$1,200**

WOODS AT BAIRD CREEK POND (P049) | 0.55 acre prairie	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Management / Site Meetings / Site Inspections	$160	$800	$800	$800	$800
Spot Herbicide Hand Pull and Mow Exotic/Invasive Species in Prairie (Spring-Fall)	$1,000	$800	$800	$800	$800
Herbicide Cattails, Phragmites, Purple Loosestrife, Woody Vegetation in Wetlands	$600	$400	$400	$400	$400
Prescribed Burn	--	--	$1,400	--	--
Annual Inspection and Assessment Report and Proposal	$400	$400	$400	$400	$400
Woods at Baird Creek Pond (P049) Sub-Total	**$2,160**	**$2,400**	**$3,800**	**$2,400**	**$2,000**

TOTAL ALL PONDS	**$61,180**	**$72,300**	**$34,600**	**$36,100**	**$32,900**

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.3

To approve the request by Department of Public Works to approve Revision No. 1 to the State Municipal Financial Agreement (SMFA) for the STH 54 Hobart-Green Bay Project No. 9210-24-00/70 and to authorize the Director to execute the SMFA Revision.

BACKGROUND

Project No. 9210-24-00/70 is a HSIP project that is being completed by WisDOT on the section of West Mason from 114 west to Hillcrest Drive. The project will include installing offset left turn pockets to improve safety. At the intersection of Lacount Road and West Mason on the south side of the intersection, the revisions to the ped ramps require small amounts of real estate to be acquired. As part of the WisDOT process, the local municipality, Green Bay, is responsible for acquiring the real estate with all costs being reimbursed by the State. The SMFA Revision reflects changes to the original agreement. Changes are expected and are normal because when the project is first conceived, the project scope is not fully developed. As the design process progresses, there are items added and deleted from the original scope that may affect cost.

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. NE 92102400_70 HOBART - GREEN BAY HILLCREST DR - HINKLE ST REV1_01212026_ToCityofGreenBay

	STATE/MUNICIPAL FINANCIAL AGREEMENT FOR A STATE- LET HIGHWAY PROJECT *This agreement supersedes the agreement signed by the Municipality on December 19, 2023 and signed by WisDOT on January 3, 2024.*	Revision #1 Date: January 21, 2026 Original Date: November 2, 2023 I.D.: 9210-24-00/70 Road Name: STH 54 Title: Hobart – Green Bay Limits: Hillcrest Dr – Hinkle St County: Brown Roadway Length: 2 miles

The signatory **City of Green Bay**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: The existing facility is a connecting highway. Country Club Road, Packerland Drive and Hinkle Street are signalized intersections with negative offset left turn lanes. CTH FF, Green Ridge Drive and Lacount Road are TWSC intersections with negative offset left turn lanes. There is also a sweeping curve east of CTH FF that can cause southbound intersection sight concerns when a vehicle is in the westbound right turn lane.

Proposed Improvement - Nature of work: The proposed project would install positive offset turn lanes at all six 4-legged intersections on STH 54 between CTH FF and Hinkle Street. The intersection of STH 54 and CTH FF would also install an offset right turn lane. These options would address the left turning crashes occurring along the corridor and improve intersection sight distance at CTH FF.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: A nominal amount is included to cover items in paragraph 4 (to be adjusted in the final plan).

TABLE 1: SUMMARY OF COSTS					
Phase	**Total Est. Cost**	**Federal/State Funds**	**%**	**Municipal Funds**	**%**
Preliminary Engineering					
Federal/Sate		$414,375	97.5%		
Local (10% Match)		$0	0%	$10,625	2.5%
Subtotal 9210-24-00:	$425,000	$414,375		$10,625	
Real Estate Acquisition	$25,000	$25,000	100%	$0	0%
Subtotal 9210-24-20:	$25,000	$25,000		$0	
[1]Construction:					
Roadway Cat 0010 Priority 1 (Federal)		$1,187,521	CAP	$0	0%
Roadway Cat 0010 Priority 1 (State)		$131,947	10%	$0	0%
Roadway Cat 0010 Priority 2 (Federal)		$499,225.60	80%	$0	0%
Roadway Cat 0010 Priority 2 (State)		$124,806.40	20%	$0	0%
Non-Participating Cat 0020 (Local)		$0	0%	$1,150	100%
Subtotal 9210-24-70:	$1,944,650	$1,943,500		$1,150	
Total Est. Cost Distribution	**$2,394,650**	**$2,382,875**		**$11,775**	

1. Costs shown are estimates only and will be updated throughout planning, scope, and design. Construction cost estimate includes delivery.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages [2] – [5]); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and on behalf of the **City of Green Bay** (please sign in blue ink)

Name (print) Title

Signature Date

Signed for and on behalf of the **State** (please sign in blue ink)

Name Scott Nelson, P.E. Title Northeast Region SPO Manager

Signature Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.

2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility

Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:

(a) Design engineering and state review services.

(b) Real Estate necessitated for the improvement.

(c) Compensable utility adjustment and railroad force work necessitated for the project.

(d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.

(e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers, and inlet grates as needed.

(f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.

(g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.

(h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.

(i) Replacement of existing driveways, in kind, necessitated by the project.

(j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.

3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:

(a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.

(b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.

(c) Roadway and bridge width in excess of standards.

(d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.

(e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.

(f) Parking lane costs.

(g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.

(h) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.

(i) Conditioning, if required, and maintenance of detour routes.

(j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.

4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to

federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.

5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State on behalf of the project.

6. The work will be administered by the State and may include items not eligible for federal/state participation.

7. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.

8. Basis for local participation:

   (a) Design Engineering (9210-24-00):

      a. Approved HSIP projects are typically funded with 90% federal funds and a 10% match from state or local sources. However, to maximize the use of federal-aid funds within approved HSIP projects, the 25% cost share required for the design engineering component of state-sponsored connecting highway projects is only applied toward the required match. The Municipality shall be responsible for 25% of the 10% state match of the preliminary engineering (design) costs per WisDOT Cost Share policy for connecting highways. The amount shown in the table above will be further defined as this project continues through planning, scoping and design process.

   (b) Real Estate (9210-24-20) Acquisition of any necessary right-of-way within Connecting Highway limits is the responsibility of the Municipality. Right-of-way required for the project should be purchased by the municipality and may be eligible for up to 100% WisDOT participation and must be acquired in the municipality's name. Real estate required for parking lanes is not eligible.

      a. The State will reimburse the Municipality for real estate and all eligible acquisition costs necessitated by the roadway construction if the real estate is being acquired where roadway improvements are needed.

      b. It shall be the responsibility of the Municipality to provide all payments necessary for acquisition and relocation benefits. The Municipality will be given reimbursement for the approved real estate costs of the project based on the project cost share. Reimbursement can be submitted quarterly with payment requests in the amount of $250,000 or greater, up to the final payment. Final payment may be less than $250,000. Or the Municipality can make one submission for the whole project after real estate acquisition is complete. Approved real estate costs are those actual costs appropriately documented by the Municipality, and further approved by the Department for reimbursement. All eligible reimbursements must be submitted to the State for approval and payment no later than six (6) months after the real estate acquisition is complete.

      c. When State or Federal dollars are to be used to reimburse the Municipality for any real estate acquisitions or relocations related costs, all real estate activities are subject to reviews and approvals by the State. Required State reviews and approvals are identified in the Local Public Agency manual.

      d. All municipal lands, owned by the City of Green Bay, required for this improvement project shall be dedicated/donated as right-of-way by specific resolution of the municipal governing body at no cost to the State. Exceptions to this dedication are those lands held by the Municipality under 4F and 6F Park lands, which will follow standard acquisition process.

      e. Real Estate Remnant Parcels: Any remnant properties created by partial acquisitions and acquired as part of this public improvement project, or any additional lands deemed unnecessary for the

project will be acquired by the City of Green Bay. Title to any such remnant parcels to remain the name of the City of Green Bay.

f. Consultant real estate contractors engaged by Municipality to deliver real estate services must be members in good standing of the State approved roster of approved consultants. No substitutions shall be permitted without prior written consent of the State.

g. The Municipality shall bear, at Municipality expense, all costs of litigation arising out of the acquisition of the real estate for the Project. The Municipality may qualify for reimbursement for some of the litigation expenses if it follows the procedures set forth in Chapter 7 of the LP RE Manual.

(c) Non-Participating, Cat 0020 (9210-24-70):

a. Non-participating construction costs and cost share will be further defined as this project continues through the planning, scoping and design process. Any additional work per the request of the Municipality will be funded by the Municipality. Below is a list of known items:

b. Concrete bases (for future Rectangular Rapid Flashing Beacon (RRFB)) - $1,150

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.4

To approve the request by Department of Public Works to enter into a State/Municipal Financial Agreement (SMFA) for Project ID 3700-30-75/76, Signals, and ITS Standalone Program for traffic signal upgrades at Wis 141 (Mather Street) at Ashland Avenue, Wis 29 (E. Walnut Street) at Broadway, Wis 54/57 (Sturgeon Bay Road) at University Avenue.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 37003075_C OF GREEN BAY Traffic Signal Upgrade SMFA ORIGINAL DRAFT 01042024

	Original **STATE/MUNICIPAL FINANCIAL AGREEMENT FOR A SIGNALS & ITS STANDALONE PROGRAM PROJECT**	Date: February 11, 2026 I.D.: 3700-30-75/76 Road Name: Wis 141, Wis 29, and Wis 54/57 Title: City of Green Bay Connecting Highway Limits: (WIS 141), Mather Street at Ashland, (WIS 29), Walnut Street at Broadway, (Wis 54/57) at University Avenue County: Brown Roadway Length: 1.0 mile

The signatory **city of Green Bay**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: The existing signals is outdated and obsolete.

Proposed Improvement - Nature of work: The work shall consist of the signal rehabilitation upgrades at 3 signalized intersections at Connecting Highway intersections (WIS 141), Mather Street at Ashland, (WIS 29), Walnut Street at Broadway, (Wis 54/57) at University Avenue. The city will evaluate the ability to reuse existing underground conduit if they are still intact after 20 plus years of age. Items include traffic signal controllers & cabinets; traffic signal cable; electrical wire; vehicle detection systems; pull boxes; rigid non-metallic conduit; removing pull boxes; removing bases; removing & replacing curb ramps, concrete curb & gutter, and sidewalk (where impacted by signal system reconstruction); and other related items incidental to signal rehabilitation. **Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality**:

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
ID 3700-30-75	$ 609,000	$ 548,100	90%	$ 60,900	10%
ID 3700-30-76	$ 495,000	$ 445,500	90%	$ 49,500	10%
Total Cost Distribution	**$ 1,104,000**	**$ 993,600**	**90%**	**$ 110,400**	**10%**

*Construction **ID 3700-30-75** state funding is limitied to $548,100 (State fiscal year 2028)

*Construction **ID 3700-30-76** state funding is limitied to $445,500 (State fiscal year 2029)

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 2 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the **city of Green Bay** (please sign in blue ink)

Name (print) Title

Signature Date

Signed for and in behalf of the **State** (please sign in blue ink)

Name Title

Signature Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation

shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.

2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:

   (a) Design engineering and state review services.

   (b) Real Estate necessitated for the improvement.

   (c) Compensable utility adjustment and railroad force work necessitated for the project.

   (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.

   (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.

   (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.

   (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.

   (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.

   (i) Replacement of existing driveways, in kind, necessitated by the project.

   (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.

3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:

   (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.

   (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.

   (c) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.

   (d) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.

   (e) Conditioning, if required, and maintenance of detour routes.

   (f) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.

   (g) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the state and shall make ample provision for such maintenance each year.

(h) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.

4. State Disbursements:

(a) Payment by the State to the Municipality shall be made on a regular basis upon presentation of vouchers for expenditures incurred during prior periods of the project duration subject to the allowable maximum payment. Exceptions to this schedule will be made as appropriate. In general, State reimbursements will be made after sufficient proof of payment is sent to the State.

(b) A final adjustment of state payments will be made upon completion of the State's audit of the project. If the State's audit establishes that the State paid more than its share of the eligible project costs, the Municipality shall refund to the State upon demand a sum equal to the overpayment.

5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.

6. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.

7. Basis for local participation:

(a) Construction: Cost for construction are 90% Federal/State and 10% Municipal up to a maximum of $609,000 for FY 2028. Any overages shall be funded by the Municipality.
(b) Construction: Cost for construction are 90% Federal/State and 10% Municipal up to a maximum of $495,000 for FY 2029. Any overages shall be funded by the Municipality.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.5

To approve the request by Department of Public Works to approve the award of Amendment to Agreement #2 regarding dewatering of the bunker at the East Municipal Garage to GEI Consultants, Inc. in the amount of $40,232.00.

BACKGROUND

DNR regulations require street sweeping and Vactor truck debris to be dewatered prior to disposal. This water must also be directed to the sanitary sewer instead of stormwater. The City previously dewatered this material using the east and west side yard waste sites. This non-compliance was noted in a 2024 DNR audit. The City is temporarily renting specialized dumpsters for dewatering. GEI was hired to perform a design study exploring permanent options for dewatering. Due to the need to prevent freezing, a heated building was selected as the preferred solution. This amendment progresses the professional services agreement from a design study to complete bid documents for a heated dewatering building. This amendment brings the total value of the contract above $50,000.

RECOMMENDATION

The Department of Public Works recommends awarding the work to GEI Consultants, Inc.

FISCAL IMPACT

The project is funded within the Stormwater Utility budget.

ATTACHMENTS

1. Amendment to Agreement #1
2. Amendment to Agreement #2
3. Standard Agreement for Professional Services Between City of Green Bay and Consultant

AMENDMENT TO AGREEMENT
Amendment #1 dated September 22, 2025

The Agreement for Professional Services signed as of August, 22, 2024, between the City of Green Bay, 100 North Jefferson Street, Green Bay, WI 54301 (OWNER) and GEI Consultants, Inc., 3159 Voyager Drive Green Bay, WI 54311 (CONSULTANT) is hereby amended as set forth below.

Amended Scope of Services:

Design development and preparation of bid specifications for the enclosed steel building option. This amendment includes $3000 for services completed to date and $3000 for future efforts to address City comments and assist with the bidding process as indicated in the attached Change Order Request dated August 25, 2025.

Compensation:

The above-amended scope of services to be completed by GEI Consultants, Inc. shall result in an increase of $6000 in compensation.

In Witness Whereof, the parties hereto have made and executed this Amendment to Agreement as of the day and year first written above.

City of Green Bay OWNER		GEI Consultants, Inc. CONSULTANT
Eric Genrich (Sep 24, 2025 15:51:40 CDT)	(Signature)	Mark Vannieuwenhoven (Sep 25, 2025 07:15:12 MDT)
Eric Genrich	(Printed Name)	Mark Vannieuwenhoven
Mayor	(Title)	Branch Manager
Sep 24, 2025	(Date)	Sep 25, 2025

August 25, 2025
Project No. 2407012

VIA EMAIL: Valerie.Joosten@greenbaywi.gov

Ms. Valerie Joosten, Director of Public Works
City of Green Bay
100 North Jefferson Street
Green Bay, Wisconsin 54301

Re: Change Order Request
Dewatering Bunker Design and Bid Specifications
Green Bay, Wisconsin

Dear Ms. Joosten:

GEI Consultants, Inc. (GEI) is submitting this change order request for the City of Green Bay (City) review and authorization for services related to the design of a dewatering bunker at the East Side Shop. GEI is currently providing design services for the dewatering bunker under a Professional Services Agreement (PSA) dated August 22, 2024, with an authorized budget of $17,645.

The scope of services for the dewatering bunker design, dated August 19, 2024, included preliminary design and cost estimates for two building alternatives and associated utility connections. A memorandum summarizing three design alternatives and associated construction cost was provided to the City on November 15, 2024.

Based on the evaluation, the City requested that GEI proceed with the design and preparation of bid specifications for the enclosed steel building option. GEI had originally provided the City with a proposal for design and bid documents for the dewatering bunker with an estimated fee of $19,560. This proposal was later revised to include only preliminary design and cost estimates for two building alternatives. Because GEI finished the alternatives analysis with approximately $8,000 remaining in the budget, we attempted to complete the detailed design and sheet specifications under the current PSA. However, the additional effort has exceeded the currently authorized budget of $17,645.

GEI requests a change order in the amount of $6,000 to cover the additional effort associated with the detailed design and sheet specifications. This includes services completed to date, as well as approximately $3,000 for future effort to address comments by the City (currently under review) and assist with the bidding process. The additional services will be performed on a time-and-materials basis in accordance with the terms of the PSA dated August 22, 2024.

GEI Consultants, Inc.
3159 Voyager Drive Green Bay, WI 54311
920.455.8200

We appreciate the opportunity to provide these services to the City. If you have any questions, please contact Mr. Mark Vannieuwenhoven at 920-471-4953 or mvannieuwenhoven@geiconsultants.com.

Sincerely,

GEI Consultants, Inc.

Mark J. Vannieuwenhoven, P.E., PMP
Senior Consultant, Branch Manager

Brad Belongia, P.E.
Senior Structural Engineer

MJV:amp
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Amendment to Agreement - 1_Combined

Final Audit Report 2025-09-25

Created:	2025-09-23
By:	Trista Hobbs (trista.hobbs@greenbaywi.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAF-QdiVFa1BZrETS2HCznayLmiraFfxPB

"Amendment to Agreement - 1_Combined" History

Document created by Trista Hobbs (trista.hobbs@greenbaywi.gov)
2025-09-23 - 4:25:57 PM GMT

Document emailed to Eric Genrich (eric.genrich@greenbaywi.gov) for signature
2025-09-23 - 4:28:36 PM GMT

Email viewed by Eric Genrich (eric.genrich@greenbaywi.gov)
2025-09-24 - 4:30:47 AM GMT

Document e-signed by Eric Genrich (eric.genrich@greenbaywi.gov)
Signature Date: 2025-09-24 - 8:51:40 PM GMT - Time Source: server

Document emailed to Mark Vannieuwenhoven (mvannieuwenhoven@geiconsultants.com) for signature
2025-09-24 - 8:51:43 PM GMT

Email viewed by Mark Vannieuwenhoven (mvannieuwenhoven@geiconsultants.com)
2025-09-25 - 1:13:58 PM GMT

Document e-signed by Mark Vannieuwenhoven (mvannieuwenhoven@geiconsultants.com)
Signature Date: 2025-09-25 - 1:15:12 PM GMT - Time Source: server

Agreement completed.
2025-09-25 - 1:15:12 PM GMT

AMENDMENT TO AGREEMENT
Amendment #2 dated February 12, 2026

The Agreement for Professional Services signed as of August 22, 2024, between the City of Green Bay, 100 North Jefferson Street, Green Bay, WI 54301 (OWNER) and GEI Consultants, Inc., 3159 Voyager Drive Green Bay, WI 54311 (CONSULTANT) is hereby amended as set forth below.

Amended Scope of Services:

Design completion and preparation of final bid documents for the enclosed steel building option. This amendment includes $6,060 for final site plan markups, $18,474 for final building design, $7,006 for electrical and heating design, $4,640 for preparation of bid documents, and $4,052 for construction administration per the attached Proposal for Final Design and Bid Documents dated January 29, 2026.

Compensation:

The above-amended scope of services to be completed by GEI Consultants, Inc. shall result in an increase of $40,232 in compensation.

In Witness Whereof, the parties hereto have made and executed this Amendment to Agreement as of the day and year first written above.

City of Green Bay		GEI Consultants, Inc.
OWNER		CONSULTANT
_____	(Signature)	_____
Eric Genrich	(Printed Name)	_____
Mayor	(Title)	_____
_____	(Date)	_____

January 29, 2026
Project No. 2407012

VIA EMAIL: Valerie.Joosten@greenbaywi.gov

Ms. Valerie Joosten, Director of Public Works
City of Green Bay
100 North Jefferson Street
Green Bay, Wisconsin 54301

Re: Proposal for Final Design and Bid Documents
Dewatering Bunker – East Side Shop
Green Bay, Wisconsin

Dear Ms. Joosten:

GEI Consultants, Inc. (GEI) has prepared this proposal for engineering services related to the final design and preparation of bidding documents for the proposed dewatering bunker at the City of Green Bay East Side Shop. This scope of services is based on a January 14, 2026, meeting with the City of Green Bay and design services completed to date.

Scope of Services

The scope of services for completing the final design of the dewatering building includes the following tasks that were outlined in the meeting on January 14, 2026:

- Update Site Civil drawings to incorporate electrical, natural gas, and water services to the proposed facility.
- Prepare electrical plan views, detail drawings, and technical specifications as necessary to add approximately 4 overhead lights and convenience receptacles in the proposed facility. It is anticipated the electrical design work will include:
    - Electrical Power and Lighting Plan
    - 240/120 Panel Schedule
    - Lighting Fixture Schedule
    - Building Power Rise Diagram
- It is noted that GEI can provide a summary of the expected electrical loads to the City to determine whether electrical feed can be run from existing building to eliminate need for a new meter.
- Prepare mechanical/HVAC design for the addition of gas-fired heater(s) (i.e., Modine) sized to maintain approximately 50 degrees in the winter. It is anticipated that the HVAC design work will include:
    - Mechanical/HVAC Plan, Section and Details

    - Gas Fired Heater Schedule/Specifications
- Provide water connection in southeastern portion of building for washdown.
- Add insulation to the frost walls and below slab to accommodate heating of building.
- Review applicable building codes for doorways, insulation, egress distances, allowable areas and heights, and energy code compliance.
- Design and specify insulated metal panels for roof and walls.
- Review door options. Potentially replace sliding door on west side with high-lift door, rollup door, or fabric door to improve functionality and heat retention.
- Drawing edits to capture redlines from meeting and updates related to service door and overhead doors.
- Clarify grades around building to provide for drainage and transitions at doorways.
- Provide technical specifications (Special Provisions) for prefabricated metal building, doors, and other components.
- Reference City of Green Bay Standard Specifications where applicable.
- Prepare Bid Form with quantities for solicitation of bids.
- Complete application forms and Stormwater Management Plan for Site Plan submittal.
    - It is assumed that any fees associated with the Site Plan submittal will be paid directly by the City.
- Provided signed and sealed issued for bid construction drawings and specifications by Wisconsin Professional Engineer(s)
- Provide construction administration support services, including reviewing submittals and responding to Requests for Information (RFIs) during construction.
    - Level of effort is based on 16 hours of Engineer time.
    - Construction administration does not include material testing or construction oversight.

Schedule

GEI understands that the City would like to advance this to bid as soon as possible, and that the Site Plan submittal should be completed prior to bidding. Focus will be placed on completing the design, specifications, and stormwater management plan for Site Plan submittal to the City. Bid documents will be completed in conjunction with the design and follow just behind the Site Plan for solicitation of bids.

Cost

The estimated cost to complete the final design, specifications, permitting, bid documents, and construction administration is $40,232, as outlined in the table below. Services will be performed on a time-and-materials, not-to-exceed, basis in accordance with the terms and conditions of the Professional Services Agreement (PSA), dated August 22, 2024.

Task	Description	Cost
1	Final site plan markups, stormwater plan, and site plan submittal	$6,060
2	Final building design, doorway revisions, and technical specifications for bidding	$18,474
3	Electrical and heating design, technical specifications, and drawing preparation	$7,006
4	Preparation of Bid Documents	$4,640
5	Construction Administration	$4,052
	Total Cost	$40,232

We appreciate the opportunity to provide these services to the City. If you have any questions, please contact Mr. Mark Vannieuwenhoven at 920-471-4953 or mvannieuwenhoven@geiconsultants.com.

Sincerely,

GEI Consultants, Inc.

Mark J. Vannieuwenhoven, P.E., PMP
Senior Consultant, Branch Manager

Brad Belongia, P.E.
Senior Structural Engineer

MJV:amp
C:\Users\marvan2028\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\BGQKNDKN\Proposal_Dewatering Bunker Final Design and Bidding_raa.docx

STANDARD AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN CITY OF GREEN BAY AND CONSULTANT

Project: Civil Engineering Services for Dewatering Bunker Design and Bid Documents

THIS AGREEMENT is made this 22nd day of August, by and between the City of Green Bay, a municipal corporation of the State of Wisconsin, located in Brown County, Wisconsin, (hereinafter called "City") and GEI Consultants, Inc. (hereinafter called "Consultant").

NOW, THEREFORE, in consideration of the following terms and conditions, City and Consultant mutually agree as follows:

1. SCOPE OF WORK

Consultant agrees to perform all services and furnish all materials necessary as fully described and specified in the Request for Quotation (RFQ).

2. FEES

Total fees payable to Consultant shall not exceed the amount of $17,625 for all services, materials, equipment, and authorized reimbursable expenses under this Agreement unless an Amendment to Agreement, signed by both parties, approves additional fees in writing. Any such additional fees shall be defined in writing and authorized prior to execution of such work.

3. AMENDMENTS TO AGREEMENT

This Agreement may be amended only by written instrument signed by both parties. If in the reasonable judgment of the City, the scope or nature of the services to be performed by Consultant change or deviate materially from the scope or nature of the services described above, the City may, at its discretion, suspend performance of its services until a written agreement superseding this Agreement and adjusting the scope, schedule, and terms and conditions has been executed. Where additional work is to be completed on a time and expense compensation, charges shall be in accordance with the fee schedule submitted with the Consultant's Proposal.

4. COMPENSATION

City agrees to pay for services provided in accordance with the compensation provisions described in the Consultant's Proposal. Consultant will bill the City, no more than monthly, with net payment due in 30-days from the invoice date. Consultant may, after giving 72-hour notice, suspend service under the Agreement until the City has paid all amounts in full due for services rendered and expenses incurred.

5. INDEMNIFICATION (HOLD HARMLESS) AGREEMENT

Consultant hereby agrees to indemnify, defend and hold harmless the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Consultant or of anyone acting under its direction or control or on its behalf **that are not related to professional services** even if liability is also sought to be imposed on City, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable **except to the extent that** ~~unless~~ liability results from the sole negligence of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Consultant will indemnify and hold harmless the City for any claims by reason of its negligent acts, errors or omissions for professional services. The obligation to indemnify and hold harmless the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers and each of them, shall be applicable except to the extent the liability results from the negligence of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Consultant shall reimburse the City, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

In the event that Consultant employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be Consultant's responsibility to require and confirm that each sub-contractor enters into an Indemnity Agreement in favor of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement.

6. INSURANCE

Consultant shall not commence work under this Agreement until it has obtained the insurance required herein. All coverages shall be with insurance carriers licensed and admitted to do business in the State of Wisconsin. All coverages shall be with carriers acceptable to the City. A minimum AM Best Rating of A-VII is required.

It is hereby understood and agreed that the insurance required by the City is primary coverage and that any insurance or self-insurance maintained by the City, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss.

Worker's Compensation and Employers Liability Minimum Requirements as required by Statute: Consultant shall cover or insure under applicable labor laws relating to worker's compensation insurance, all of their employees in accordance with the law in the State of Wisconsin. Consultant shall provide statutory coverage for work related injuries and employer's liability insurance with limits of $100,000 each accident, $500,000 disease policy limit and $100,000 disease each employee.

Liability Insurance: Consultant shall procure and maintain during the life of this Agreement the following Commercial General Liability Insurance and Automobile Liability insurances:

A. PROFESSIONAL LIABILITY (Errors and Omissions)

(1) Minimum Limits
  (a) $2,000,000 each claim/$3,000,000 annual aggregate
  (b) Any deductible not to exceed $25,000 each claim

(2) Must continue coverage for 3 years after final payment for service/job

B. GENERAL LIABILITY COVERAGE

(1) Commercial General Liability
  (a) $4,000,000 general aggregate
  (b) $1,000,000 products - completed operations aggregate
  (c) $1,000,000 personal injury and advertising injury
  (d) $2,000,000 each occurrence limit

(2) Claims made form of coverage is not acceptable.

(3) Insurance must include:
   (a) Premises and Operations Liability
   (b) Blanket Contractual Liability including coverage for the joint negligence of the City of Green Bay, it officers, council members, agents, employees, authorized volunteers and the named insured
   (c) Personal Injury
   (d) Explosion, collapse and underground coverage
   (e) Products/Completed Operations
   (f) Independent Contractors

C. BUSINESS AUTOMOBILE COVERAGE

(1) Minimum Limits - $2,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident

(2). Must cover liability for "Any Auto" - including Owned, Non-Owned and Hired Automobile Liability

Additional Insured: Consultant shall name the City, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers as Additional Insured on the General Liability Coverage. This coverage shall be primary to the Additional Insured, and not contributing with any other insurance or similar protection available to the Additional Insured, whether other available coverage is primary, contributing or excess.

Waiver of Workers Compensation Subrogation: The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work performed by the named insured for or on behalf of the City of Green Bay.

Cancellation Notice: All insurances required by this Agreement shall include an endorsement stating the following: "Thirty (30) days Advance Written Notice of Cancellation or Ten (10) days for Non-Renewal shall be sent to: City of Green Bay; Attn: Risk Management; 100 North Jefferson St.; Green Bay, WI 54301.

Proof of Insurance Coverage: Consultant shall provide to the City, at the time this Agreement is returned for execution, Certificates of Insurance and/or policies, acceptable to the City. If so requested, certified copies of any or all polices shall also be furnished. The Additional Insured Policy endorsement must accompany the Certificate of Insurance. A copy of the Certificate of Insurance must be on file with Risk Management. If no Certificates of Insurance and/or policies are provided to the City upon execution of this Agreement, the Agreement shall be null and void.

Continuation of Coverage: If any of the above coverage expires during the term of this Agreement, the Consultant shall deliver renewal certificates and/or policies to the City at least ten (10) days prior to the expiration date.

7. DISPUTE RESOLUTION

All claims, disputes or any other matters in question between the parties arising out of or relating to this Agreement or breach thereof shall be subject to mediation as a condition precedent to the institution of any legal proceedings by either party. If such claim, dispute or any other matter involves a lien arising out of Consultant's services, Consultant may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation in accordance with the current Mediation Rules of the American Arbitration Association unless the parties agree otherwise. A request for mediation shall be filed in writing with the other party to this Agreement and, if applicable, the American Arbitration Association.

The parties shall share equally the mediator's and any filing fees. Mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall have the same force and effect as settlements in any court having jurisdiction thereof.

8. ACCESS/UTILITIES

The City will arrange access to the site, as necessary, for Consultant to complete the work. Consultant will take reasonable precautions to minimize any damage to the site due to its operation. Site restoration is not included unless specifically requested by the City.

Consultant is responsible for locating public utilities and agrees to indemnify and save the City harmless from all claims, suits, losses, cost and expenses including attorney's fees as a result of any personal injury, death or property damage occurring from damage to public utilities. Consultant shall coordinate with a private locating service for locating utilities on private property.

9. SAFETY

Consultant shall comply with all Occupational Safety and Health Administration (OSHA) and State and Local safety and health standards and any other applicable rules and regulations.

Consultant's work or field personnel shall not be responsible for determining or implementing the means, methods, techniques, sequences or procedures of construction. Consultant will not be responsible for evaluating, reporting or effecting job conditions concerning health, safety or welfare, unless specifically requested in writing. Consultant's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with contract documents.

10. OWNERSHIP OF DOCUMENTS

Any reports, specifications, drawings, or other documents prepared by the Consultant in the performance of its obligations under this Agreement shall become the property of the City. All such materials shall be returned to the City upon completion, termination, or cancellation of this Agreement and payment in full of all monies due the Consultant. The Consultant shall not use, willingly allow, or cause such materials to be used for any purpose other than the performance of all Consultant's obligations under this Agreement without the written consent of the City. The City agrees that the Consultant shall not be responsible for any re-use by the City, or by third parties that obtained the documents from or through the City, for purposes other than the original intent of the documents provided by the Consultant.

11. SAMPLES

Unless otherwise agreed or consumed in testing, test specimens shall be retained for a minimum of thirty (30) days following submission of final report.

12. ASSIGNMENT, TRANSFER OR SUBCONTRACTING

The Consultant shall not subcontract, assign or transfer any interest in this Agreement or any payments due hereunder except upon prior written consent of the City. All terms, conditions, covenants and agreements herein shall extend to and be obligatory upon any successors or assigns of Consultant upon the execution of any written consent by the City. Consent shall not be given to any proposed assignment that would release the Consultant of their responsibilities under this Agreement.

13. TERMINATION FOR CONVENIENCE

The City reserves the right to terminate this Agreement, or any part of this Agreement, upon fourteen (14) days written notice. In case of such termination, the Consultant shall be entitled to receive payment from the City for work completed to date in accordance with the terms and conditions of this Agreement.

14. TERMINATION FOR CAUSE

Either party may terminate this Agreement in the event the other party fails to fulfill any of its obligations under this Agreement in a timely manner or otherwise violate any of the covenants, agreements or stipulations material to this Agreement. Termination of the Agreement is accomplished by the party initiating the termination giving fourteen (14) days written notice to the other party. In case of such termination, the Consultant shall be entitled to receive payment from the City for work completed to date in accordance with the terms and conditions of this Agreement.

15. NO DISCRIMINATION

During the term of this Agreement, the Parties, and the employees, representatives, agents and or volunteers thereof, shall not discriminate against any person based on race, color, creed, religion, sex, national origin, age, ancestry, disability, sexual orientation, gender identity, gender non-conformity, gender expression, transgender status, pregnancy, or marital or parental status.

16. SEVERABILITY

In the event that any section, clause or portion of this Agreement shall be adjudged or decreed to be invalid, the remainder of the Agreement shall remain in full force and not be affected by such judgment.

17. APPLICABLE LAWS

This Agreement shall be governed in all respects by the laws of State of Wisconsin.

18. ENTIRE AGREEMENT

This Agreement, together with the Consultant's Quotation (dated August 19, 2024), the attachments appended hereto, and all documents, drawings, specifications, and instruments specifically incorporated herein and made a part hereof, shall constitute the entire Agreement of the parties.

19. COMPLIANCE WITH LAWS

Consultant is responsible to see that services and documents furnished by Consultant conform to the applicable laws, rules, regulations, codes, orders, and special requirements, except as may be specifically provided otherwise herein.

20. COUNTERPARTS

This Agreement may be executed in several counterparts, and the signatures on this Contract may be transmitted electronically. Electronic signatures will deemed to constitute original signatures and counterparts to this Agreement containing the signatures (whether original or electronic) of all the parties will be deemed to constitute a single, enforceable Contract.

21. TIME

This Agreement shall be effective on September 4, 20 24 (which is the Effective Date of the Agreement).

All schedules are to be strictly met.

SIGNATURES BELOW

THE CITY OF GREEN BAY:

DATED: _____

Eric Genrich – Mayor

DATED: 9/3/24

Celestine Jeffreys - Clerk

CONSULTANT :

DATED: 08/26/2024

By: John M. Trust

Its: Vice President

August 19, 2024
Proposal No. 2406273

VIA EMAIL: Valerie.Joosten@greenbaywi.gov

Ms. Valerie Joosten, Utility Manager
City of Green Bay
100 North Jefferson Street
Green Bay, Wisconsin 54301

Re: Proposal for Civil Engineering Services
Dewatering Bunker Design and Bid Documents
Green Bay, Wisconsin

Dear Ms. Joosten:

GEI Consultants, Inc. (GEI) is pleased to provide the City of Green Bay (City) with this proposal to provide civil engineering services in conjunction with the design of a dewatering bunker at the East Side shop. We understand that the City currently has temporary bunkers located at both the East and West Side shops but would replace those with a permanent structure located at the East Side shop for dewatering of street sweepings and vac-truck waste prior to landfill disposal. Our proposed scope of services and estimated cost is presented below.

Scope of Services

The City is currently evaluating two alternatives for the dewatering bunker. The first alternative is an open canopy design and the second is a heated, enclosed building. To help with the City's evaluation, GEI will provide conceptual designs for the two alternatives, along with an estimated cost for final design and construction. Based on our understanding of the project, we propose the following scope of services:

- GEI will design a dewatering structure to be located at the East Side shop location. The design for Alternative 1 will include an approximately 35-foot by 40-foot structure with a prefabricated canopy roof, sloped concrete slab, and concrete walls for containing/loading material. Alternative 2 will include an enclosed building with overhead doors and heating in the winter. GEI will contact manufacturers to get a price for a pre-engineered metal building and a pre-engineered wood frame (pole) building.
- Complete a survey of the site to document existing grades and boundaries for the design.
- Provide a catch basin, collection manhole, and a sanitary lateral to connect to the sanitary sewer located on Mills Street.

- Provide a water line for a washout hose from the water main on Mills Street.
- Prepare a conceptual design plans for each alternative with enough detail to allow for generation of a cost estimate.
- Prepare an Engineer's Cost Estimate for final design and construction for each alternative.
- The dewatering bunker design scope of services was prepared with the following assumptions:
- The structure will be designed to hold a minimum of one week's worth of street sweepings and vac-truck waste based on an annual tonnage of 2,700 to 3,300 tons per year.
- The canopy structure is assumed to be premanufactured fabric structure (ClearSpan, etc.). GEI will work with a supplier to provide canopy construction details provided by the manufacturer.
- Both building options will be designed to accommodate dumping of street sweeping trucks, but it is assumed that the vac-trucks will not need to dump in the building.
- Electrical, lighting, and HVAC services will be included for the enclosed building only (Alternative 2).
- The structure for Alternative 1 will have three sides, consisting of cast-in-place footings and containment walls. There will be no front side or overhead door on the enclosure.
- The structure for Alternative 2 will be enclosed and will have cast-in-place footings and containment walls for street sweepings. There will be a front side overhead door and a sliding door on one side to access the roll-off boxes.
- The City will provide available utility information to assist with the design. GEI has included 4 hours of effort to gather available LiDAR data or conduct an additional survey, as needed, to supplement the City's survey data.

GEI Personnel

GEI has experienced staff in the Green Bay, Wisconsin office to complete this project. Mr. Mark Vannieuwenhoven, P.E., PMP will serve as the Project Manager and lead Engineer. Structural design support will be provided by Mr. Brad Belongia, P.E. Brad and Mark will be supported by engineering and CAD drafting staff located in Green Bay.

Schedule

It is anticipated that the preliminary designs and cost estimates can be provided for City review approximately four weeks after receiving a signed contract and all necessary documents from the City. GEI will provide a separate scope of work for completing the final designs and bid documents upon selection of the preferred alternative by the City.

Estimated Fees and Conditions of Service

We propose to complete the Scope of Services described in this proposal for a not-to-exceed cost of $17,625. Services will be performed on a time-and-materials basis in accordance with the terms and conditions of the previously negotiated Standard Agreement for Professional Services Between City of Green Bay and GEI Consultants, of which a new agreement is assumed will be provided by the City.

GEI will not exceed the estimated costs without your prior approval. Deviations to the scope or additional services will be charged at the rates included on the attached Fee Schedule.

Closing

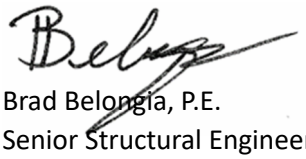
We thank you for the opportunity to submit this proposal and look forward to working with you on this project. If you have any questions regarding the Scope of Services, estimated fee, or anticipated work schedule as presented herein, please contact Mark Vannieuwenhoven at 920-445-5955 or mvannieuwenhoven@geiconsultants.com.

Sincerely,

GEI Consultants, Inc.



Mark J. Vannieuwenhoven, P.E., PMP
Senior Consultant



Brad Belongia, P.E.
Senior Structural Engineer

Attachments:
Estimate of Probable Cost
GEI Fee Schedule

MJV:amp
B:\Working\GREEN BAY WI, CITY OF_General\Dewatering Bunker Design\P_Dewatering Bunker Design_rev_8-19-24.docx

Estimate of Probable Cost

City of Green Bay East Side Shop Dewatering Bunker Alternatives Analysis Scope and Fee Estimate	Hours and Expenses **2024 Wisconsin Rates**												Cost											
	Grade 8	Grade 7	Grade 6	Grade 5	Grade 4	Grade 3	Grade 1	CAD	Admin	Direct Exp.	Expenses		Grade 8	Grade 7	Grade 6	Grade 5	Grade 4	Grade 3	Grade 1	CAD	Admin	Direct Exp.	Expenses	0	**Total**
	$ 290.00	$ 241.00	$ 213.00	$ 195.00	$ 160.00	$ 146.00	$ 115.00	$ 130.00	$ 101.00	$ 1.00	$ 1.15	$ 1.00	$ 290.00	$ 241.00	$ 213.00	$ 195.00	$ 160.00	$ 146.00	$ 115.00	$ 130.00	$ 101.00	$ 1.00	$ 1.00	$ 1.00	
Site Engineering and Design																									
Collect Survey/LiDAR Data	1							4		$ 300			$ 290	$ -	$ -	$ -	$ -	$ -	$ -	$ 520	$ -	$ 300	$ -	$ -	**$ 1,110**
Alternative 1 Conceptual Design - Layout	2	2						6					$ 580	$ 482	$ -	$ -	$ -	$ -	$ -	$ 780	$ -	$ -	$ -	$ -	**$ 1,842**
Alternative 1 Conceptual Design - Structural		4			6			4					$ -	$ 964	$ -	$ -	$ 960	$ -	$ -	$ 520	$ -	$ -	$ -	$ -	**$ 2,444**
Alternative 1 Cost Estimate	1	4			6								$ 290	$ 964	$ -	$ -	$ 960	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ 2,214**
Alternative 2 Conceptual Design - Layout	2	2						6					$ 580	$ 482	$ -	$ -	$ -	$ -	$ -	$ 780	$ -	$ -	$ -	$ -	**$ 1,842**
Alternative 2 Conceptual Design - Structural		4			16			6					$ -	$ 964	$ -	$ -	$ 2,560	$ -	$ -	$ 780	$ -	$ -	$ -	$ -	**$ 4,304**
Alternative 2 Cost Estimate	1	4			6								$ 290	$ 964	$ -	$ -	$ 960	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ 2,214**
Phone Conferences/ project management	4	2								$ 13			$ 1,160	$ 482	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13	$ -	$ -	**$ 1,655**
Totals	**11**	**22**	**0**	**0**	**34**	**0**	**0**	**26**	**0**	**$ 313.00**	**$ -**	**$ -**	**$ 3,190**	**$ 5,302**	**$ -**	**$ -**	**$ 5,440**	**$ -**	**$ -**	**$ 3,380**	**$ -**	**$ 313**	**$ -**	**$ -**	**$ 17,625**

FEE SCHEDULE

Personnel Category	Hourly Billing Rate $ per hour
Staff Professional – Grade 1	$ 115
Staff Professional – Grade 2	$ 140
Project Professional – Grade 3	$ 146
Project Professional – Grade 4	$ 160
Senior Professional – Grade 5	$ 195
Senior Professional – Grade 6	$ 213
Senior Professional – Grade 7	$ 241
Senior Consultant – Grade 8	$ 290
Senior Consultant – Grade 9	$ 333
Senior Principal – Grade 10	$ 333
Senior Drafter and Designer / GIS	$ 130
Drafter and Designer / GIS	$ 119
Field Professional	$ 111
*Senior Technician	$ 144
*Technician	$ 119
Word Processor, Administrative Staff	$ 101
Office Aide	$ 101

Rates will increase up to 5% annually, at GEI's option, for all contracts that extend into the next calendar year. Rates for Deposition and Testimony are increased 1.5 times.

- *The scope of work is based on a normal work week, Monday through Friday, eight (8) hours per day and work on Saturday. Overtime will be charged at 1.3 times the specified rate; Sunday and holiday hours will be charged at two times the personnel rate, with a minimum charge of eight (8) hours

OTHER PROJECT COSTS

Subconsultants, Subcontractors and Other Project Expenses - All costs for subconsultants, subcontractors and other project expenses will be billed at cost plus a 15% service charge. Examples of such expenses ordinarily charged to projects are subcontractors; subconsultants: chemical laboratory charges; rented or leased field and laboratory equipment; outside printing and reproduction; communications and mailing charges; reproduction expenses; shipping costs for samples and equipment; disposal of samples; rental vehicles; fares for travel on public carriers; special fees for insurance certificates, permits, licenses, etc.; fees for restoration of paving or land due to field exploration, etc.; state sales and use taxes and state taxes on GEI fees. The 15% service charge will not apply to GEI-owned equipment and vehicles or in-house reproduction expenses.

Field and Laboratory Equipment Billing Rates – GEI-owned field and laboratory equipment such as pumps, sampling equipment, monitoring instrumentation, field density equipment, portable gas chromatographs, etc. will be billed at a daily, weekly, or monthly rate, as needed for the project. Expendable supplies are billed at a unit rate.

Transportation and Subsistence - Automobile expenses for GEI or employee-owned cars will be charged at the rate per mile set by the Internal Revenue Service for tax purposes plus tolls and parking charges, or at a day rate negotiated for each project. When required for a project, four-wheel drive vehicles owned by GEI or the employees will be billed at a daily rate appropriate for those vehicles. Per diem living costs for personnel on assignment away from their home office will be negotiated for each project.

PAYMENT TERMS

Invoices will be submitted monthly or upon completion of a specified scope of service, as described in the accompanying contract (proposal, project, or agreement document that is signed and dated by GEI and CLIENT).

Payment is due upon receipt of the invoice. Interest will accrue at the rate of 1% of the invoice amount per month, for amounts that remain unpaid more than 30 days after the invoice date. All payments will be made by either check or electronic transfer to the address specified by GEI and will include reference to GEI's invoice number.

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.6

To approve the request to authorize the Director of Public Works to enter into contracts with DeKeyser Construction and De Groot, Inc. for 2026 emergency sewer repairs and to authorize the Director of Public Works to determine when an emergency sewer repair is required within a timeframe that does not allow for the public construction bidding process to be followed.

BACKGROUND

Public construction bidding timelines often do not allow for emergency sewer repairs to be completed in a timely manner. The Department of Public Works, Utility Division, utilizes emergency services contracts to complete emergency sewer repairs when the condition is such that failure or damage has occurred or is imminent, and repairs need to occur in a timely manner to protect public health, welfare or infrastructure. Section 62.15(1b), Wis. Stats. allows the Board of Public Works (Improvement & Services Committee) to pass a resolution declaring a public emergency to complete these sewer repairs outside of the public construction bidding process. Given the time-sensitive nature of a sewer failure and repairs, DPW is seeking approval to enter into contracts with DeKeyser and De Groot for 2026 emergency sewer repair services. DPW also requests I&S to delegate authority to the Director of Public Works to determine when an emergency sewer repair is required. These repairs are often in the $10,000.00 - $15,000.00 dollar range. In 2025, there were approximately 2 sanitary sewer repairs and 8 stormwater sewer repairs. Emergency sewer repairs are required to protect adjacent structures, prevent or fix sinkholes within roads, and/or protect health and safety by preventing sewer back-ups or overflows.

RECOMMENDATION

To approve the request by the Department of Public Works to authorize the Director of Public Works to enter into contracts with DeKeyser Construction and De Groot, Inc. for 2026 emergency sewer repairs and to authorize the Director of Public Works to determine when an emergency sewer repair is required within a timeframe that does not allow for the public construction bidding process to be followed.

FISCAL IMPACT

$400,000.00 is budgeted annually within each of the Sanitary Sewer capital budget and in the Stormwater Utility capital budget.

ATTACHMENTS

1. 2026-02-10 DeKeyser T&M Rates 2026
2. 2025-12-18 - DeGroot 2026 rates
3. 2026 Services Contract DeGroot - DPW.Law
4. 2026 Services Contract DeKeyser Construction - DPW.Law

DE KEYSER CONSTRUCTION

Sewer and Water Contractor for Over 60 Years

Billing Rates – Per Hour

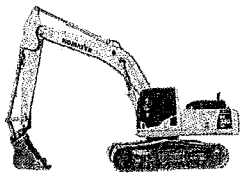
Effective 1-1-2026 Thru 12-31-2026

17 John Deere Excavator	$45.00	**Screenings** – Per YD	$26.00
40 Volvo Excavator	$47.00	**¾" Screen Stone** – Per YD	$30.00
50 John Deere Excavator	$48.00	**¾" Crushed Stone** – Per YD	$29.00
85 John Deere Excavator	$72.00	**Cold Mix** - Per YD	$269.00
145 Volvo Excavator	$79.00	**Fill Sand** – Per YD	$6.50
245 John Deere Excavator	$100.00	**Topsoil** – Per YD	$18.00
300 Komatsu Excavator	$115.00	**Topsoil Pulverized** – Per YD	$26.00
305 Volvo Excavator	$115.00	**Service Truck** – Per Day	$130.00
490 Komatsu Excavator	$175.00	**Service Van** – Per Day	$185.00
410J John Deere TLB	$70.00	**Pickup Truck** – Per Day	$40.00
908 Cat Loader	$64.00		
L90 Volvo Loader	$72.00		
544 John Deere Loader	$72.00		
Avant Mini Loader	$32.00		
Dozer FD07 / 450H	$68.00		
Skidsteer- Wheeled	$40.00		
Skidsteer – Track	$62.00		
Ingersoll Rand Roller Compactor	$32.00		
Single Axle – Dump Truck	$60.00		
Quad Axle – Dump Truck	$70.00		
Hydro Excavator	$175.00		

	REGULAR RATE	*OVERTIME RATE*	*HOLIDAY / SUNDAY RATE*
Foreman	$93.00	$139.50	$186.00
Operator	$92.00	$138.00	$184.00
Pipelayer	$87.00	$130.50	$174.00
Laborer	$85.00	$127.50	$170.00

Air Compressor	$30.00	**Televising and Locating**	$225.00
Generator, 20KW	$32.00	**Roller Compactor - Asphalt**	$25.00
Generator, 4KW	$20.00	**Pull Water Service** - Each	$150.00
Pump 2" - Electric	$17.00	**220V Water Jetter**	$37.00
Pump 3" - Electric	$20.00	**Gas Core Machine** - Each	$35.00
Pump 3" - Gas	$22.00	**Elec. Core Machine** - Each	$45.00
Cut Off Saw	$15.00	**Hyd. Core Machine** - Each	$65.00
Walk Behind Saw	3.00 per foot	**Hyd. – Sweeper**	$40.00
Walk Behind Compactors	$18.00	**Hyd. – Brush Mower**	$40.00
Traffic Control - Minimum Per Day	$40.00	**Hyd. Breaker / Compactor**	$40.00
Versa Matting – Each	$3.00	**Hyd. Auger**	$40.00
Wacker Light Plant	$15.00		

www.dekeyserconstruction.com
480 N. Northview ✷ Green Bay, WI 54311
920-468-1073 Phone



De Groot, Inc.
4201 Champion Rd, Green Bay, WI 54311
Phone: 920-866-2348 / Fax: 920-866-2361
office@degrootinc.com

December 18, 2025

GREEN BAY DPW
100 NORTH JEFFERSON
GREEN BAY, WI 54301

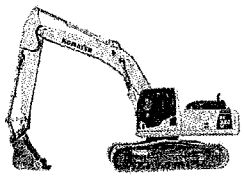
Dear Municipality:

De Groot, Inc. is interested in assisting you with any construction related repairs or emergencies that may arise. Feel free to call our office at the above number Monday thru Friday during the hours of 7:30 a.m. to 4:00 p.m. If our services are needed after hours or on the weekend, please see the enclosed emergency contact list. In addition to this list, we have included our 2026 Time and Material rates for your reference.

If you have any questions or are in need of our services, please give us a call.

Sincerely,

Mark De Groot
President
De Groot, Inc.



De Groot, Inc.
4201 Champion Rd, Green Bay, WI 54311
Phone: 920-866-2348 / Fax: 920-866-2361
office@degrootinc.com

DE GROOT, INC. 2026 EMERGENCY LISTING

This list contains the names and phone numbers of De Groot, Inc. personnel who can be reached after hours in case of an emergency. **(Please contact Mark first. If unable to reach him, proceed to Marty and so forth down the list.)**

MARK DE GROOT, PRESIDENT	920-621-3791
MARTY JENSEN, PROJECT MANAGER	920-621-1778
PETER DE GROOT, FOREMAN	920-621-3513
SCOTT BASTEN, FOREMAN	920-621-3510
KEVIN HUTJENS, FOREMAN	920-619-3672
BILLY CHARLES, FOREMAN	920-536-1972
PAUL RUKAMP	920-660-0965
BENJI LA CROSSE	920-619-2987
GREG SZCZEPANSKI	920-619-3230
JESSE DEPREY	920-621-3953
STEVE ENDERBY	920-373-6706
DREW DERENNE	920-536-0966
JACOB SCHOENEBECK	920-606-4527
JARED EDLER	920-676-6541
STEPHEN NOWAK	920-265-9822
NATE BYRNE	920-619-3397
CALEB SZYMIK	920-655-7093
STEELE STUCKART	715-851-6348
CODY NELLIS	920-495-6682
TREVOR ENGLEBERT	920-495-8767
BRANDON CHARLES	920-255-8424
GAVIN KAUFAMN	920-646-0200
JAKE JANDRIN	920-536-1322
PAUL LAFOND	715-622-1260

If you have any questions or need more information, please feel free to call our office.

Thank you,

Mark De Groot
President
De Groot, Inc.

DEGROOT, INC 2026 RATES

LABOR

Item Description		Hourly Rate
FOREMAN	$	105.55
FOREMAN/OVERTIME	$	158.33
FOREMAN/DOUBLETIME	$	211.10
LABORER	$	90.90
LABORER/OVERTIME	$	136.34
LABORER/DOUBLETIME	$	181.80
OPERATOR	$	101.79
OPERATOR /OVERTIME	$	152.68
OPERATOR / DOUBLETIME	$	203.58

TRUCKS

Item Description		Hourly Rate
LOW BOY	$	103.30
QUAD AXLE	$	57.53
TRI AXLE	$	55.89
ARTICULATED DUMPTRUCK	$	133.08
SERVICE TRUCK	$	23.33

MACHINES

Item Description		Hourly Rate
DIAPHRAGM PUMP	$	26.51
CENTRIFUGAL PUMP	$	26.58
TAMPER	$	33.81
GENERATOR	$	30.47
AIR COMPRESSOR	$	50.68
HYDRAULIC HAMMER	$	71.90
2" ELECTRIC PUMP	$	14.53
HYD ROD PUSHER	$	117.69
3" ELECTRIC PUMP	$	24.72
HYDRO VAC	$	87.44
TRENCH SHIELD (SHORT TERM)	$	365.18
ROLLER COMPACTOR	$	40.11
SAW	$	31.86
STREET CUTTING SAW	$	73.76
AUGERING MACHINE	$	117.69
WELDER	$	40.11
HEATER	$	14.46
20 KW GENERATOR	$	48.67

EQUIPMENT

Item Description		Hourly Rate
2 YD EXCAVATOR	$	214.15
1.5 YD EXCAVATOR	$	173.18
1.25 YD EXCAVATOR	$	156.32
.75 YD EXCAVATOR	$	94.13
.5 YD BACK HOE	$	90.63
SKID STEER LOADER	$	60.86
3 YD END LOADER	$	110.93
DOZER	$	151.41
3 YD TRACK LOADER	$	151.41
SP ROLLER COMPACTOR	$	124.84
1.25 YD END LOADER	$	83.72
DOZER D - 68 165HP	$	176.60
GRADER	$	107.12
KUBOTA TRACTOR W/ATTACHMENT	$	73.76
DOZER 70 HP	$	101.75
MINI EXCAVATOR - JD35	$	58.83

Emergency Repair Billing Procedure

The following is the billing procedure for any emergency related work:

After Hours Emergency Moblization Charge $1200.00 (This applies to all after hours - weekdays after 3:30pm, Saturdays, Sundays & Holidays)

Non-scheduled emergency work is paid on an Overtime (OT) basis after 3:30pm. Saturday emergency work is OT and Sunday work is Double-time (DBL). Holidays are paid as DBL also.

Scheduled emergency type work refers back to the normal work pay week as OT after 40 hours and OT on Saturdays and DBL on Sundays and holidays.

The following is a list of holidays for your reference:

- New Years Day
- Memorial Day
- July 4th
- Labor Day
- Thanksgiving Day
- Christmas Day

Services Agreement

De Groot, Inc. and The City of Green Bay Department of Public Works

This Services Agreement (the "**Agreement**") sets forth terms under which De Groot, Inc. ("**Company**") shall provide services to the COGB-DPW (City of Green Bay Department of Public Works) This Agreement is effective as of [Date] ("**Effective Date**").

1. **Services.** Company shall provide Emergency Sewer Repair Services ("**Services**") to the COGB- DPW as requested by COGB-DPW ("**Statement of Work**"). Company shall perform Services in a prompt manner to address emergency repairs. The COGB- DPW shall assist the Company by promptly providing all information known or available and relevant to the Services in a timely manner.

2. **Independent Capacity.** The parties hereto agree that the Company, its officers, agents, and employees, in the performance of this agreement shall act in the capacity of an independent contractor and not as an officer, employee, or agent of the COGB-DPW. The Company agrees to take such steps as may be necessary to ensure that each subcontractor of the Company will be deemed to be an independent contractor and will not be considered or permitted to be an agent, servant, joint ventures, or partner of the COGB-DPW.

3. **Contract Price.** COGB-DPW shall pay to Company all costs for services completed under approved Statements of Work, and as stated in the attached Billing Rates, incorporated as Attachment A. Agreement has no guaranteed spend and is strictly on a as needed basis.

4. **Dates of Performance.** Company will perform services upon receipt of an approved Statement of Work. Company will complete Services by the Completion Date.

5. **Effective Date.** The effective date of this agreement is March 1, 2026.

6. **Change in Services.** The COGB-DPW has the right to change or cancel service requested under this agreement.

7. **Term.** The term of this agreement shall commence on the Effective Date and shall continue until December 31, 2026, unless terminated by either party as set forth in Section 8 of this agreement.

8. **Termination.** COGB-DPW shall have the right to terminate the agreement and any related work in process with thirty days' written notice to Company. In the event COGB-DPW terminates the agreement prior to completion of Services, COGB-DPW shall pay Company the fees due under the agreement with respect to Services completed as of the date of termination. Upon settlement of funds due to Company, all COGB-DPW provided materials will be returned to COGB-DPW and all COGB-DPW use rights in the work in process as described in Section 9 will be transferred to COGB-DPW. If at any time the Company's performance threatens the health or safety of the COGB-DPW or the public, the COGB-DPW has the right to terminate the contract without notice. If the Company fails to maintain and keep in force the insurance as required, the COGB-DPW has the right to terminate the contract without notice.

9. **Payment of Services.** In exchange for Company's Services under this Agreement, the COGB-DPW

shall pay Company the contract price. Company will submit a final invoice to COGB-DPW for all services rendered by the Services Completion Date and COGB- DPW shall pay within 30 days of receipt. In the event of a good faith dispute with regard to an item appearing on an invoice, COGB-DPW shall have the right to withhold payment while the parties attempt to resolve the disputes.

10. **Representations.** Both Parties represent that they are fully authorized and empowered to enter into this Agreement, and that the performance of the obligations under this Agreement will not violate or infringe upon the rights of any third-party or violate any agreement between the Parties and any other person, firm or organization or any law or governmental regulation.

11. **Indemnification.** The Company will indemnify, pay the cost of defense including attorney's fees, and save harmless the COGB-DPW and all of its officers, agents and employees from all suits, actions, or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of the Company, or of any of its contractors, in prosecuting work under this agreement.

12. **Limitation of Liability.** COGB-DPW WILL NOT BE LIABLE FOR ANY LOSS OF USE, INTERRUPTION OF BUSINESS, LOST PROFITS, OR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND REGARDLESS OF THE FORM OF ACTION WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT PRODUCT LIABILITY, OR OTHERWISE, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT COGB-DPW'S AGGREGATE LIABILITY UNDER THIS AGREEMENT EXCEED THE FEES PAID TO COMPANY HEREUNDER.

13. **Confidential Information.** To the extent permitted under Wisconsin law, each Party (on its behalf and on behalf of its subcontractors, employees or representatives, or agents of any kind) agrees to hold and treat all confidential information of the other Party, including, but not limited to, trade secrets, sales figures, employee and customer information and any other information that the receiving Party reasonably should know is confidential ("**Confidential Information**") as confidential and protect the Confidential Information with the same degree of care as each Party uses to protect its own Confidential Information of like nature.

Confidential Information does not include any information that (i) at the time of the disclosure or thereafter is lawfully obtained from publicly available sources generally known by the public (other than as a result of a disclosure by the receiving Party or its representatives); (ii) is available to the receiving Party on a non-confidential basis from a source that is not and was not bound by a confidentiality agreement with respect to the Confidential Information; or (iii) has been independently acquired or developed by the receiving Party without violating its obligations under this Agreement or under any federal or state law.

14. **Compliance with Laws.** Each party shall perform all of its obligations under this Agreement in compliance at all times with all foreign, federal, state and local statutes, orders and regulations, including those relating to privacy and data protection. COGB-DPW may require additional forms and reporting for compliance per city requirements depending on scope of work.

15. **Nonexclusive Contract.** Unless otherwise stated, COGB-DPW reserves the right to purchase work or materials outside of this contract.

16. **Insurance.** Company is to maintain at all times insurance by an insurance company licensed to do business in the State of Wisconsin, with a minimum AM Best rating of A-. Company is to supply a

Certificate of Insurance (COI) to the Purchasing Department prior to commencement of work. COGB-DPW shall be listed as an additional insured on a primary and non-contributory basis. The following are the minimum coverage that must be held by the Company.

A. General Liability

1. Commercial General Occurrence policy:

    a. Premises and Operations

    b. Products and Completed Operations

    c. Advertising and Personal Injury

    d. Explosion, Collapse and Underground Hazard coverage

    e. Contractual Insurance in writing under General Liability

    f. Broad Form Property Damage

    g. Coverage for Independent Contractors

    h. Care, Custody and Control coverages for City-owned materials at worksite

    i. Endorsement naming the City of Green Bay, its employees, agents and assigns as Additional Insureds as respects work performed by the Contractor/Subcontractor for the City/Owner.

2. Limits of Liability:

Bodily Injury/Property Damage Combined Single Limits:	
Per Occurrence	$1,000,000
Products/Completed Operations Aggregate	$2,000,000
Personal Injury/ Advertising Injury	$1,000,000
Fire Damage Limit	$50,000
Medical Payments Limit	$5,000
General Aggregate	$2,000,000

B. Automobile Liability

1. Coverages must include the following extensions:

    Comprehensive Forms

    a. All Owned Autos

    b. All Hired Autos

    c. All Non-Owned Autos

    d. Mobile Equipment

    e. Specialized Equipment

    f. Contractual Insurance

g. Uninsured Motorists to Limit of Policy

h. Additional Insured Endorsement naming City of Green Bay, its employees, agents and assigns as additional insureds.

2. Limits of Liability:

Combined Single Limit/Bodily Injury and Property Damage:	$1,000,000 per person/accident
Uninsured Motorists:	$25,000 per person $50,000 per accident

C. Worker's Compensation and Employers' Liability Insurance:

1. Limits of Liability

a. Workers' Compensation	$1,000,000 per accident $1,000,000 disease policy limit $1,000,000 disease each employee
b. Employers' Liability	$1,000,000

Waiver of Workers Compensation Subrogation: The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work performed by the named insured on City of Green Bay property.

17. **General.** Neither party may assign this Agreement without the prior written consent of the other party and any attempt to do so will be void. Any notice or consent under this Agreement will be in writing to the address specified below. If any provision of this Agreement is adjudged by any court of competent jurisdiction to be unenforceable or invalid, that provision shall be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect. Any waivers or amendments shall be effective only if made in writing signed by a representative of the respective parties. Both parties agree that this Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement. Both parties agree that the Agreement is signed by a duly, authorized company representative authorized to bind the company to its terms and services and no consent from any third party is required.

18. **Force Majeure.** Neither party shall be in default by reason of any failure in performance of this contract in accordance with reasonable control and without fault or negligence on their part. Such causes may include, but are not restricted to, acts of nature or the public enemy, acts of the government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes and unusually severe weather, but in every case the failure to perform such must be beyond the reasonable control and without the fault or negligence of the party.

19. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with all laws of the State of Wisconsin without regard to conflicts of law's provisions thereof.

20. **Remedies.** COGB-DPW reserves all remedies available at law or equity for any disputes that arise under this Agreement. In the event of a suit or proceeding under this Agreement, Company agrees to pay all attorneys' fees if the federal or state court renders judgment substantially in COGB-DPW's favor.

Accepted and agreed to as of the Effective Date by the authorized representative of each party:

City of Green Bay	**De Groot, Inc.de**
Signature:	Signature:
Print Name: Mayor Eric Genrich	Print Name:
Print Title: City of Green Bay Mayor	Print Title:
Date:	Date:

Services Agreement

De Keyser Construction and The City of Green Bay Department of Public Works

This Services Agreement (the "**Agreement**") sets forth terms under which De Keyser Construction ("**Company**") shall provide services to the COGB-DPW (City of Green Bay Department of Public Works) This Agreement is effective as of [Date] ("**Effective Date**").

1. **Services.** Company shall provide Emergency Sewer Repair Services ("**Services**") to the COGB- DPW as requested by COGB-DPW ("**Statement of Work**"). Company shall perform Services in a prompt manner to address emergency repairs. The COGB- DPW shall assist the Company by promptly providing all information known or available and relevant to the Services in a timely manner.

2. **Independent Capacity.** The parties hereto agree that the Company, its officers, agents, and employees, in the performance of this agreement shall act in the capacity of an independent contractor and not as an officer, employee, or agent of the COGB-DPW. The Company agrees to take such steps as may be necessary to ensure that each subcontractor of the Company will be deemed to be an independent contractor and will not be considered or permitted to be an agent, servant, joint ventures, or partner of the COGB-DPW.

3. **Contract Price.** COGB-DPW shall pay to Company all costs for services completed under approved Statements of Work, and as stated in the attached Billing Rates, incorporated as Attachment A. Agreement has no guaranteed spend and is strictly on a as needed basis.

4. **Dates of Performance.** Company will perform services upon receipt of an approved Statement of Work. Company will complete Services by the Completion Date.

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9. **Payment of Services.** In exchange for Company's Services under this Agreement, the COGB-DPW

shall pay Company the contract price. Company will submit a final invoice to COGB-DPW for all services rendered by the Services Completion Date and COGB- DPW shall pay within 30 days of receipt. In the event of a good faith dispute with regard to an item appearing on an invoice, COGB-DPW shall have the right to withhold payment while the parties attempt to resolve the disputes.

10. **Representations.** Both Parties represent that they are fully authorized and empowered to enter into this Agreement, and that the performance of the obligations under this Agreement will not violate or infringe upon the rights of any third-party or violate any agreement between the Parties and any other person, firm or organization or any law or governmental regulation.

11. **Indemnification.** The Company will indemnify, pay the cost of defense including attorney's fees, and save harmless the COGB-DPW and all of its officers, agents and employees from all suits, actions, or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of the Company, or of any of its contractors, in prosecuting work under this agreement.

12. **Limitation of Liability.** COGB-DPW WILL NOT BE LIABLE FOR ANY LOSS OF USE, INTERRUPTION OF BUSINESS, LOST PROFITS, OR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND REGARDLESS OF THE FORM OF ACTION WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT PRODUCT LIABILITY, OR OTHERWISE, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT COGB-DPW'S AGGREGATE LIABILITY UNDER THIS AGREEMENT EXCEED THE FEES PAID TO COMPANY HEREUNDER.

13. **Confidential Information.** To the extent permitted under Wisconsin law, each Party (on its behalf and on behalf of its subcontractors, employees or representatives, or agents of any kind) agrees to hold and treat all confidential information of the other Party, including, but not limited to, trade secrets, sales figures, employee and customer information and any other information that the receiving Party reasonably should know is confidential ("**Confidential Information**") as confidential and protect the Confidential Information with the same degree of care as each Party uses to protect its own Confidential Information of like nature.

Confidential Information does not include any information that (i) at the time of the disclosure or thereafter is lawfully obtained from publicly available sources generally known by the public (other than as a result of a disclosure by the receiving Party or its representatives); (ii) is available to the receiving Party on a non-confidential basis from a source that is not and was not bound by a confidentiality agreement with respect to the Confidential Information; or (iii) has been independently acquired or developed by the receiving Party without violating its obligations under this Agreement or under any federal or state law.

14. **Compliance with Laws.** Each party shall perform all of its obligations under this Agreement in compliance at all times with all foreign, federal, state and local statutes, orders and regulations, including those relating to privacy and data protection. COGB-DPW may require additional forms and reporting for compliance per city requirements depending on scope of work.

15. **Nonexclusive Contract.** Unless otherwise stated, COGB-DPW reserves the right to purchase work or materials outside of this contract.

16. **Insurance.** Company is to maintain at all times insurance by an insurance company licensed to do business in the State of Wisconsin, with a minimum AM Best rating of A-. Company is to supply a

Certificate of Insurance (COI) to the Purchasing Department prior to commencement of work. COGB-DPW shall be listed as an additional insured on a primary and non-contributory basis. The following are the minimum coverage that must be held by the Company.

A. General Liability

1. Commercial General Occurrence policy:

    a. Premises and Operations

    b. Products and Completed Operations

    c. Advertising and Personal Injury

    d. Explosion, Collapse and Underground Hazard coverage

    e. Contractual Insurance in writing under General Liability

    f. Broad Form Property Damage

    g. Coverage for Independent Contractors

    h. Care, Custody and Control coverages for City-owned materials at worksite

    i. Endorsement naming the City of Green Bay, its employees, agents and assigns as Additional Insureds as respects work performed by the Contractor/Subcontractor for the City/Owner.

2. Limits of Liability:

Bodily Injury/Property Damage Combined Single Limits:	
Per Occurrence	$1,000,000
Products/Completed Operations Aggregate	$2,000,000
Personal Injury/ Advertising Injury	$1,000,000
Fire Damage Limit	$50,000
Medical Payments Limit	$5,000
General Aggregate	$2,000,000

B. Automobile Liability

1. Coverages must include the following extensions:

    Comprehensive Forms

    a. All Owned Autos

    b. All Hired Autos

    c. All Non-Owned Autos

    d. Mobile Equipment

    e. Specialized Equipment

    f. Contractual Insurance

g. Uninsured Motorists to Limit of Policy

h. Additional Insured Endorsement naming City of Green Bay, its employees, agents and assigns as additional insureds.

2. Limits of Liability:

Combined Single Limit/Bodily Injury and Property Damage:	$1,000,000 per person/accident
Uninsured Motorists:	$25,000 per person $50,000 per accident

C. Worker's Compensation and Employers' Liability Insurance:

1. Limits of Liability

a. Workers' Compensation	$1,000,000 per accident $1,000,000 disease policy limit $1,000,000 disease each employee
b. Employers' Liability	$1,000,000

Waiver of Workers Compensation Subrogation: The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work performed by the named insured on City of Green Bay property.

17. **General.** Neither party may assign this Agreement without the prior written consent of the other party and any attempt to do so will be void. Any notice or consent under this Agreement will be in writing to the address specified below. If any provision of this Agreement is adjudged by any court of competent jurisdiction to be unenforceable or invalid, that provision shall be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect. Any waivers or amendments shall be effective only if made in writing signed by a representative of the respective parties. Both parties agree that this Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement. Both parties agree that the Agreement is signed by a duly, authorized company representative authorized to bind the company to its terms and services and no consent from any third party is required.

18. **Force Majeure.** Neither party shall be in default by reason of any failure in performance of this contract in accordance with reasonable control and without fault or negligence on their part. Such causes may include, but are not restricted to, acts of nature or the public enemy, acts of the government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes and unusually severe weather, but in every case the failure to perform such must be beyond the reasonable control and without the fault or negligence of the party.

19. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with all laws of the State of Wisconsin without regard to conflicts of law's provisions thereof.

20. **Remedies.** COGB-DPW reserves all remedies available at law or equity for any disputes that arise under this Agreement. In the event of a suit or proceeding under this Agreement, Company agrees to pay all attorneys' fees if the federal or state court renders judgment substantially in COGB-DPW's favor.

Accepted and agreed to as of the Effective Date by the authorized representative of each party:

City of Green Bay	**De Keyser Construction**
Signature:	Signature:
Print Name: Mayor Eric Genrich	Print Name:
Print Title: City of Green Bay Mayor	Print Title:
Date:	Date:

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.7

To approve the request by Department of Public Works to purchase a Trailer Mounted Mastic Machine in the amount of $104,840.37 off the Sourcewell Contract #050625-CFC.

BACKGROUND

The Department of Public Works utilizes a trailer-mounted mastic machine to perform pavement preservation and roadway repairs throughout the City. This machine is essential in sealing cracks, joints, and surface wear to prevent water infiltration and further deterioration. Mastic application extends the service life of city streets, protects the underlying base structure, and reduces the need for more costly reconstruction in the future. Unit #616, a 2017 Crafco Patcher II, has reached the end of its service life and the replacement has been approved in the 2026 budget.

RECOMMENDATION

To purchase a 2026 Crafco Patcher IV trailer-mounted mastic machine from Sherwin Industries for the purchase price of $104,840.37 off the Sourcewell Contract #050625-CFC which includes, delivery, operator training, and warranty.

FISCAL IMPACT

Purchase is included in the 2026 Budget.

ATTACHMENTS

1. City of Green Bay-Patcher IV
2. Mastic Machine req NWW 2-17-26

SOURCEWELL PRICING WORKSHEET Contract #050625-CFC

DATE: 2/12/2026

PURCHASING AGENCY	CONTRACTOR	AUTHORIZED DISTRIBUTOR
City of Green Bay	Crafco, Inc.	Sherwin Industries, Inc
Nathan Wachtendonk	Angie Hoaglin	Randy S Jackson
920-492-3748	602-276-0406	414-281-6400
	480-961-0513	414-281-0691
nathan.wachtendonk@greenbaywi.gov	angie.hoaglin@crafco.com	rjackson@sherwinindustries.ccom
519 S. Oneida Street Green Bay, WI 54911		

EQUIPMENT PART #/DESCRIPTION:				Discounted Contract Price	
Part Number	Description				Price
56600N	Patcher IV				$91,580.00

EQUIPMENT OPTIONS: (Listed in Contract)

Price for options requiring mutiple units please list the total price not the each price.

QTY/Part #/Description	Price	QTY/Part #/Description	Price
1/24227/7 Pin Flat Connector	$0.00	2/24194K/220V Overnight Heater	$880.00
1/20014/3" Pintle Hitch	$126.40	1/47268PK/Gauge Kit	$396.00
1/26058/10# Fire Extinguisher	$236.00	1/23120/Break-Away Battery w/ Charger	$337.97
1/26059/Fire Extinguisher Bracket	$84.00	2/26119/3/8" Safety Hook	$116.00
1/57781/Propane Torch Kit	$772.00	2/56886N/Mudflap	$116.00
1/56890N/Heated Chute Assembly	$6,396.00		$ -
1/26098/Tool Box	$100.00		$ -
1/45599/Engine Cover Insulated	$1,700.00		$ -
			Subtotal: $ 11,260.37

UNPUBLISHED OPTIONS: (Items not shown it the Contract Price List)

Price for options requiring mutiple units please list the total price not the each price.

QTY/Part #/Description	Price	QTY/Part #/Description	Price
	$ -		$ -
	$ -		$ -
	$ -		$ -
	$ -		$ -
	$ -		$ -
	$ -		$ -
			Subtotal: $ -
	QUANTITY	1	Equipment Total: $ 102,840.37

MATERIALS: (Listed in Contract Price list)

Part #/Description	Units	Price/unit	TOTAL
		$ -	$ -
		$ -	$ -
		$ -	$ -
			Material Total: $ -

TRADE-INS/DISC./FREIGHT/TAX

Description	Price	Description	Price
Freight	$ 2,000.0000		$ -
	$ -		$ -
	$ -		$ -
			Subtotal $ 2,000.0000
			TOTAL: $ 104,840.3700

Crafco Approval By: Date: 2/12/2026

Angie Hoaglin

Not Valid Without Approval

Public Works Department
100 North Jefferson Street · Room 300
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100
Operations 920.448.3535
Parking 920.448.3431
Fax 920.448.3102

TO: Elizabeth Nadolski Spears

FROM: Nathan Wachtendonk

DATE: February 17, 2026

RE: **Trailer Mounted Mastic Machine**

Background:

The Department of Public Works utilizes a trailer-mounted mastic machine to perform pavement preservation and roadway repairs throughout the City. This machine is essential in sealing cracks, joints, and surface wear to prevent water infiltration and further deterioration. Mastic application extends the service life of city streets, protects the underlying base structure, and reduces the need for more costly reconstruction in the future. Unit #616, a 2017 Crafco Patcher II, has reached the end of its service life and the replacement has been approved in the 2026 budget.

Recommendation:

To purchase a 2026 Crafco Patcher IV trailer mounted mastic machine from Sherwin Industries for the purchase price of $104,840.37 off the Sourcewell Contract# 050625-CFC which includes, delivery, operator training, and warranty.

Item: Crafco Patcher IV Trailer Mounted Mastic Machine
Cost: $104,840.37 Sourcewell contract# 050625-CFC
Vendor: Sherwin Industries
Account: 427503-55502
Delivery: West Shop

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.8

To approve the request by Department of Public Works to purchase a used 2020 Freightliner Coronado 122SD semi road tractor from Paradise Trucking Corporation for $79,000.00.

BACKGROUND

The Department of Public Works utilizes a semi road tractor to pull trailers, haul heavy equipment, transport the City-owned tub grinder, and move rides for Bay Beach. Tractor 14, a 1999 Freightliner FLD112, has reached the end of its useful service life.

RECOMMENDATION

To purchase a used 2020 Freightliner Coronado 122SD semi road tractor from Paradise Trucking Corporation for $79,000.00.

FISCAL IMPACT

Funding for its replacement has been approved in the 2026 budget.

ATTACHMENTS

1. Used Semi Road Tractor Req NWW 2-11-26
2. Intent to Purchase Paradise Trucking Semi Tractor 2-5-2026
3. P25 Sales Receipt

Public Works Department
100 North Jefferson Street · Room 300
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100
Operations 920.448.3535
Parking 920.448.3431
Fax 920.448.3102

TO: Beth Nadolski Spears

FROM: Nathan Wachtendonk

DATE: January 24, 2026

RE: **Used Semi Road Tractor**

Background:

The Department of Public Works utilizes a semi road tractor to pull trailers, haul heavy equipment, transport the City-owned tub grinder, and move rides for Bay Beach. Tractor 14, a 1999 Freightliner FLD112, has reached the end of its useful service life. Funding for its replacement has been approved in the 2026 budget.

Recommendation:

To purchase a used 2020 Freightliner Coronado 122SD semi road tractor from Paradise Trucking Corporation for $79,000.

Item: Used Semi Road Tractor
Cost: $79,000
Vendor: Paradise Trucking Corp.
Delivery: City will pick up from vendor
Account: 427503-55502

Purchasing Department
100 North Jefferson Street • Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

February 5, 2026

RE: Intent to Purchase
Semi-Tractor

Paradise Trucking Corp. is selling P25 2020 Freightliner Coronado 122sd day cab semi-tractor vin # 3AKJGNDR5LDLV6759 with 387,994 miles/ 8,872 hours to City Of Green Bay Department of Public Works for $79,000. Truck is as is no warranty. Truck will be picked up with title once wire transfer is complete.

Carolyn Perzinski Paradise Trucking Corp.	City of Green Bay- Department of Public Works
Rich 715-340-4494	Nathan Wachtendonk 1-920-680-6164
8975 County road D	100 N Jefferson Street
Almond, WI 54909	Green Bay, WI 54301

Purchase is subject to City of Green Bay Council Approval March 3,2026. After Council approval The City of Green Bay Purchasing Department will process payment in the next available payable check run.

Thomas Walenski Date: 2-5-2026

Signature
Thomas J. Walenski
City of Green Bay PM

_____ *Date:* _____

Signature

Paradise Trucking

1/21/26

Paradise Trucking Corp. is selling P25 2020 Freightliner Coronado 122sd day cab semi-tractor vin # 3AKJGNDR5LDLV6759 with 387,994 miles/ 8,872 hours to City Of Green Bay Department of Public Works for $79,000. Truck is as is no warranty. Truck will be picked up with title once wire transfer is complete.

Carolyn Perzinski Paradise Trucking Corp.

Rich 715-340-4494

8975 County road D

Almond, WI 54909

City of Green Bay- Department of Public Works

Nathan Wachtendonk 1-920-680-6164

100 N Jefferson Street

Green Bay, WI 54301

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.9

To approve the request by Department of Public Works to purchase a new Monroe 12' Snow Hawk Hi-Bench motor grader wing off Sourcewell Contract #062222-AEB1 for the price of $50,171.00, which includes installation, warranty, and operator training.

BACKGROUND

Heavy equipment utilized by the Department of Public Works Street Section, specifically motor graders, are essential for effective winter operations and roadway maintenance. Motor graders play a critical role in snow removal, scraping ice pack, and grading and maintaining road shoulders. Their ability to apply adjustable down pressure is crucial for removing compacted ice from road surfaces. When used in combination with a wing plow to bench and shelf snowbanks, motor graders significantly enhance the City's ability to combat winter weather conditions. These capabilities directly contribute to improved public safety by reducing ice accumulation on roadways and providing safer travel conditions for the community.
Wing plow, W846, a 1995 Champion 12'6" wing plow, has reached its maximum useful service life.

RECOMMENDATION

To purchase a new Monroe 12' Snow Hawk Hi-Bench motor grader wing off Sourcewell Contract #062222-AEB1 for the price of $50,171.00, which includes installation, warranty, and operator training.

FISCAL IMPACT

Replacement of this wing was approved as part of the 2026 budget and will be installed on the used motor grader that was approved in the 2026 budget.

ATTACHMENTS

1. Motor Grader Wing Plow NWW 2-11-26
2. Monroe

Public Works Department
100 North Jefferson Street · Room 300
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100
Operations 920.448.3535
Parking 920.448.3431
Fax 920.448.3102

TO: Elizabeth Nodlski Spears

FROM: Nathan Wachtendonk

DATE: February 11, 2026

RE: Motor Grader Wing Plow

Background:

Heavy equipment utilized by the Department of Public Works Street Section, specifically motor graders are essential for effective winter operations and roadway maintenance. Motor graders play a critical role in snow removal, scraping ice pack, and grading and maintaining road shoulders. Their ability to apply adjustable down pressure is crucial for removing compacted ice from road surfaces. When used in combination with a wing plow to bench and shelf snowbanks, motor graders significantly enhance the City's ability to combat winter weather conditions. These capabilities directly contribute to improved public safety by reducing ice accumulation on roadways and providing safer travel conditions for the community.

Wing plow, W846, a 1995 Champion 12'6" wing plow, has reached its maximum useful service life. Replacement of this wing was approved as part of the 2026 budget and will be installed on the used motor grader that was approved in the 2026 budget.

Recommendation:

To purchase a new Monroe 12' Snow Hawk Hi-Bench motor grader wing off Sourecwell contract# 062222-AEB1 for the price of $50,171 which includes installation, warranty, and operator training.

Item: Monroe 12' Snow Hawk Hi-Bench motor grader wing
Cost: $50,171 Sourcewell Contract# 062222-AEB1
Vendor: Monroe Truck Equipment
Delivery: City will deliver motor grader to Monroe for install
Account: 427503-55501

J.O. #

1151 W Main Avenue
DePere, WI 54115
Sales Rep: Troy Redfearn
Ph: (920) 360-4446
www.MonroeTruck.com

Quotation ID: 2MAW004270
Date: 11/20/2025
Valid thru: 12/20/2025
Terms: NET 30
Quoted by: Mark Woelfel
Ph/Fax: 920-347-4181 / 920-336-8118

Quoted to:
GREEN BAY,CITY (OPERATION DIV) (ATTN:)
519 S. ONEIDA ST.
GREEN BAY, WI 54303
Ph: 920-492-3751 **/ Fax:** 920-492-3747
Email:

Chassis Information

Year:	*Make:*		*Model:*		*Chassis Color:*	*Cab Type:*
Single/Dual:	*CA:*	*CT:*	*Wheelbase:*	*Engine:*	*F.O. Number #:*	*Vin:*

Notes:

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
MONROE 12' SNOW HAWK HI-BENCH WING FOR DEERE GP-SERIES MOTORGRADER - 3/16" MOLDBOARD WITH TRIP CUTTING EDGE MECHANISM - (5/8" X 8" CUTTING EDGE) - RIGHT SIDE FRONT AND REAR POST ASSEMBLIES - REAR HYDRAULICLLY ELEVATING POST ASSEMBLY FOR REAR PUSH ARM ATTACHMENT - TOP MOUNTED HEEL CYLINDER - MOLDBOARD POWDER COATED JOHN DEERE INDUSTRIAL YELLOW WITH ATTACHING HARDWARE POWDER COATED JOHN DEERE INDUSTIRAL GRAY - SCREW STYLE HYDRAULIC COUPLERS ALONG WITH LINES FROM GRADER HYDRAULIC MANIFOLD TO WING - INSTALLED AT MTE DE PERE LOCATION MACHINE WILL REQUIRE THE FOLLOWING: - GP SERIES "GRADE PRO" CONTROLS FOR THE THREE AUXILLARY VALVE SECTIONS - ONE AUXILLARY VALVE WITH MANIFOLD ON LEFT SIDE OF MACHINE FOR REAR SLIDER POST - TWO AUXILLARY VALVES WITH MANIFOLD ON THE RIGHT SIDE OF THE MACHINE FOR FRONT SLIDER POST AND HEEL CYLINDER	
Sourcewell Contract number 062222-AEB-1	
Quote Total:	**$50,171.00**

***** NOTICE: We are closely monitoring the tariff situation very carefully. Aebi Schmidt North America and its Monroe brand manufacture products in the United States, so the direct impact of current tariffs will be moderate. Although we make significant efforts to source components domestically, this is not always feasible. At this time, we cannot predict the potential cost increases that may arise through our supply chain or from further tariffs. We understand that this may raise concerns, and we want to assure you that we are working hard to minimize any impact on our customers and if cost increases need to be applied to existing or future orders, we will discuss these changes with our customers upfront.***

Additional Options:

Description	Amount	Add to quote? Yes / No

Terms & Conditions

- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- Restocking fees may be applicable for cancelled orders.
- MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

Re-Assign (Required for all pool units): ☐ Fleet ☐ Retail	**MSO/MCO** (ONLY check if legally required): ☐ MCO ☐ MSO	
Customer Signature:	**Customer P.O. Number:**	**Date of Acceptance:**

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General Terms and Conditions for the Sale of Goods by Subsidiaries of ASH North America, Inc.

1. SCOPE AND VALIDITY

1.1. These General Terms and Conditions for the Sale of Goods (these "Terms") govern the sale and delivery of all goods and products (the "Products"), and all transactions incidental thereto, by such subsidiary of ASH North America, Inc. identified on the respective Con-firmed Order (as defined below) as the seller or supplier ("Seller") to any of its customers (each a "Customer"). The liability of each such subsidiary under these Terms or any Confirmed Order shall be several and not joint. Customer acknowledges and agrees that nothing in these Terms or any Confirmed Order shall be construed as implying joint liability in any case of ASH North America, Inc. or any of its subsidiaries. Each Seller shall be solely responsible for its own acts or omissions under the respective agreement with Customer.

1.2. No other terms or conditions shall be of any force or effect unless otherwise specifically agreed upon by Seller in a writing duly executed by an authorized officer of Seller. These Terms supersede any and all prior oral quotations, communications, agreements, or under-standings of the parties in respect to the sale and delivery of the Products. The Seller may issue additional Terms and Conditions of Sale for certain products. These shall apply in addition to the present Terms. Any additional or different terms or conditions contained in Customer's Order (as defined below), response to Seller's confirmation, or any other form or document supplied by Customer are hereby expressly rejected and are rendered null, void, and of no effect. These Terms may not be modified, amended, waived, superseded, or rescinded, except by written agreement signed by an authorized officer of Seller. Delivery of the Products by Seller does not constitute acceptance of any of Customer's terms and conditions and do not serve to modify or amend these Terms.

1.3. The issuance of an Order (as defined below) by Customer to Seller or any communication or conduct of Customer which confirms an agreement for the delivery of Products by Seller, as well as acceptance in whole or in part by Customer of any delivery of Products by Seller, shall be construed as Customer's acceptance of these Terms.

2. OFFERS, ORDERS AND CONFIRMATION

2.1. Unless otherwise specified by Seller in writing, all offers made by Seller are not binding and may be revoked by Seller at any time without any liability to Customer.

2.2. Customer shall issue to Seller orders for the purchase of Products, in written form via the order process determined by Seller from time to time (each, an "Order"). By issuing an Order to Seller, Customer makes an offer to purchase the Products pursuant to these Terms and the terms set forth on such Order. Provided that the Order contains the same terms as in Seller's corresponding offer, the Order shall be binding on Customer for six (6) weeks after Seller's receipt of such Order.

2.3. Seller may refuse an Order for any or no reason. No Order is binding upon Seller until Seller's acceptance of the Order in writing**,** the issuance of any governmental permit, license, or authority to Seller, as may be required under applicable laws, rules and regulations, and the receipt by Seller of a resale license to be provided by Customer (a "Confirmed Order").

2.4. Specifications and other information on drawings, data sheets, pictures, plans, brochures, catalogs, or Seller's website shall not be binding on Seller unless such specifications and information have been agreed to in writing by Seller in a Confirmed Order. Notwithstanding a Confirmed Order, Seller shall have no obligation to deliver Products to Customer or otherwise fulfill any of its obligations set forth in a Con-firmed Order if Customer is in breach of any of its obligations hereunder or any Confirmed Order.

2.5. Customer may submit to Seller written requests to change the terms of a Confirmed Order (each such request, a "Change Order Re-quest"). Seller may, at its sole discretion, consider such Change Order Request, provided that Seller will have no obligation to perform any Change Order Request unless and until Seller has agreed in writing to adopt such Change Order Request. If Seller elects to consider such a Change Order Request, then Seller shall promptly notify Customer of any adjustment to the applicable purchase price for the Products.

2.6. In the event Customer cancels any Confirmed Order for any reason, Customer shall reimburse to Seller all of Seller's costs and expenses associated with or incurred due to such cancellation, including but not limited to the cost of raw materials, labor, and storage if cancellation occurs before Seller's commencement of production. In the event Customer cancels any Confirmed Order for any reason and Seller has started the production of the Product on the respective Con-firmed Order, Customer shall pay to Seller the full purchase price.

2.7. Each Confirmed Order shall be considered a separate agreement between the parties, and any failure to deliver the Products under any Confirmed Order shall have no consequences for other deliveries of Products.

3. PRICES

3.1. Unless otherwise agreed to by the parties in the applicable Confirmed Order, the prices of the Products shall be FCA (agreed de-livery location on the applicable Confirmed Order), Incoterms 2022.

3.2. Unless otherwise agreed by the parties in a Confirmed Order, the price of the Products shall not include transportation, insurance, packaging, and Tooling (as defined below) and other materials used for the manufacturing and delivery, sales or Heavy Vehicle Use Tax (HVUT), other use tax or any other similar applicable federal, state or foreign taxes, duties, levies, or charges in any jurisdiction in connection with the sale or delivery of the Products ("Taxes"), Such Taxes shall be payable by Customer, and if Seller is responsible for the collection thereof, such Taxes shall either be added to the price invoiced or be separately invoiced by Seller to Customer. Any special requests concerning shipping, transportation, and insurance shall be communicated to Seller in a timely manner and subject to Seller's prior written approval. Customer shall bear all costs resulting from such requests.

In case of lead delivery times of more than two (2) months, Customer hereby acknowledges and agrees that Seller, may, at its sole discretion, increase or decrease the agreed prices on any Confirmed Order in the event of material price changes in wages, materials, energy or raw material after the date of the Confirmed Order.

4. PAYMENT TERMS

4.1. Except as set forth in Section 4.2 or unless otherwise agreed in writing by Seller, the purchase price for the Products and all other amounts due under a Confirmed Order shall be due and payable in US dollars within thirty (30) days following the date of Seller's invoice for such Products without any discount, deduction or offset whatsoever. In no event shall any loss, damage, injury or destruction, Force Majeure (as defined below), or any other event beyond Customer's control re-lease Customer from its obligation to make the payments required herein. Payment of all amounts due hereunder shall be made by bank transfer or in any other manner set forth on Seller's invoice. Customer shall be solely responsible for any bank fees, or other fees, incurred due to the wire transfer or any other selected payment method. If Seller agrees to payment by credit card, Seller shall charge an appropriate transaction fee, which the Customer shall also pay.

4.2. In the event Seller becomes aware of circumstances or has rea-son to believe that there are circumstances that may have an adverse effect on Customer's financial condition, Seller may require the Customer to pay the total amount of the purchase price or fees, or a portion thereof prior to the delivery of the Products. Seller may, without any liability to Customer, refuse the delivery of any Product in the event the Customer fails to make the payment as required under this Section 4.2.

4.3. Time is of the essence for the payment of all amounts due to Seller under any Confirmed Order. If Customer fails to make payments of any amount when due, Customer shall pay interest to Seller at the rate of one percent (1%) per month or such lesser amount as may be permitted by applicable law starting from the due date until payment to Seller of such amount in full. In addition to the interest, Seller may, at its sole discretion, charge the Customer a flat fee of $40 for each re-minder notice issued to Customer due to late payments. If Customer fails to comply with these Terms or a Confirmed Order, or if Customer becomes insolvent, all balances then due and owing to Seller shall be-come due immediately, notwithstanding any payment terms agreed by the parties. All costs and expenses incurred by Seller with respect to the collection of overdue payments (including, without limitation, rea-sonable attorney's fees, expert fees, and other expenses of litigation) shall be borne by Customer. Every payment by Customer shall first be applied to pay for Seller's cost of collection, then interest owed by Customer, and then to the oldest outstanding claim.

4.4. Notwithstanding anything in the foregoing Section 4.3 or Section 5, if the parties agreed on installment payments in a Confirmed Order and Customer fails to make any installment payment when due, the remaining balance including accrued interest, and any expenses incurred by Seller shall be due and payable to Seller promptly upon Customer's receipt of written notice of delinquency from Seller.

5. SECURITY INTEREST

5.1. If Seller extends credit to Customer for the purchase price for any Products (including but not limited to pursuant to Section 4.1.), or any other amounts due to Seller, Customer hereby grants to Seller as security for the timely payment and performance of all Customer's payment obligations to Seller, a first priority security interest (the "Security Interest") in all Products heretofore or in the future delivered to Customer and in the proceeds thereof for as long as such Products shall not have been sold by Customer in the ordinary course of business (the "Collateral"). Seller shall be entitled to file any and all financing, continuation, or similar statements under the Uniform Commercial Code in any jurisdiction and take any and all other action necessary or desirable, in Seller's sole and absolute discretion, to perfect its Security Interest in the Collateral and to establish, continue, preserve, and protect Seller's Security Interest in the Collateral. Customer agrees to take any and all actions and provide Customer with all information necessary to enable Seller to perfect and enforce its Security Interest in all jurisdictions and vis-à-vis any of Customer's creditors, and hereby irrevocably grants to Seller a power of attorney to execute all necessary statements or documents in Customer's name for the perfection and enforcement of such Security Interest. The Security Interest shall remain in force until payment in full of the entire purchase price for such Products, and any other amounts due to Seller by Customer. Seller may, without notice, change or withdraw extensions of credit at any time.

6. OBLIGATIONS OF CUSTOMER

6.1. Customer shall use the Products solely for their intended purpose and pursuant to Seller's instructions, and agrees to use only qualified personnel for the handling of the Products. Customer shall ensure that its customers, employees, agents, and other representatives comply with this Section 6.1. and shall be responsible for their acts and omissions.

7. DELIVERY AND ACCEPTANCE

7.1. Unless otherwise agreed in writing by Seller, all deliveries of Products shall be made FCA (agreed delivery location) (Incoterms 2020) and title to and risk of loss for the Products shall pass to Customer upon delivery pursuant to this Section 7.1.

7.2. Any delivery and performance times or dates communicated by or on behalf of Seller are estimates and shall not be binding on Seller. Seller may make partial delivery of Products to be delivered under any Confirmed Order and invoice Customer separately for such partial de-liveries or performance. If Customer has not received the Products after six (6) weeks from the estimated delivery date, Customer may make a written request to Seller for delivery. Customer hereby acknowledges and agrees that the actual delivery date of the Products is conditioned upon the complete, accurate and timely delivery of materials from Seller's vendors and suppliers. No delay in delivery of any Products shall relieve Customer of its obligation to accept the delivery or performance thereof and make payments of any amounts due in accordance with these Terms, including but not limited to delays caused govern-mental restrictions on exports or imports and similar measures.

7.3. Customer's failure to accept the delivery of Products pursuant to a Confirmed Order shall not release or excuse Customer from its obligation to timely pay all amounts due in connection with such Con-firmed Order. The Products shall be deemed delivered at the time they have been made available to Customer. If Customer rejects or revokes acceptance of Products, or fails to pay any amounts when due, Seller, in its sole and absolute discretion, may extend the period of delivery of Products by such period as Seller may deem reasonable with such period not exceeding three (3) months from the agreed delivery date, or withhold or cancel delivery of any Products, or cancel any or all Con-firmed Orders without any further obligations to Customer whatsoever.

In such event, Customer shall be responsible for any and all costs and expenses incurred, or damages or losses suffered by Seller in connection with any such delay notwithstanding any action or inaction by Seller with regard to such delay. Any remaining Products that have not been accepted by Customer within the extended delivery period deter-mined by Seller will be delivered and invoiced by Seller to Customer and Customer agrees to accept such delivery and pay for the purchase price and other amounts payable for the delivered Products.

8. EXAMINATION AND CONFORMITY TO ORDER

8.1. Promptly upon receipt of any Products, Customer shall conduct a full and complete inspection of such Products as to any defects and to confirm compliance with all requirements of the applicable Confirmed Order. Customer shall notify Seller in writing of any packaging defects, apparent defects, or non-compliance of such Products with the applicable Confirmed Order that Customer has or could reasonably have discovered during such inspection within seven (7) days from the date of receipt of such Products, and Customer shall notify Seller in writing within three (3) days of the date on which Customer shall first have become aware of any hidden defect or non-compliance which could not reasonably have been discovered during Customer's initial inspection of the Products. Such notification shall include reasonable details (including images) on the alleged defects including lot, batch, or Order numbers.

8.2. If Customer fails to timely notify Seller of any defects or other non-compliance of any Products delivered or Customer (or its customers, employees, agents, or representatives) uses, destroys, or modifies any Products that Customer knows or should have known to be defective or non-compliant without Seller's prior written consent, Customer shall be deemed to have unconditionally accepted such Products and waived all of its claims for breach of warranty or otherwise in respect of such Products.

8.3. Customer may only return the Products to Seller with Seller's prior written approval. If the return has been approved by Seller, Customer shall return the Products to Seller at Customer's sole risk and expense to the destination directed by Seller.

8.4. Complaints of Customer in connection with the shipping or transport shall be directed to the carrier promptly upon receipt of the delivery or the freight documents.

9. LIMITED PRODUCT WARRANTY

9.1. Seller warrants to Customer that the Products will be free of defects in material and workmanship and conform with the requirements set forth in the applicable Confirmed Order for a period of twelve (12) months from the date of delivery for new business Products and ninety (90) days for after sales Products. (the "Limited Product Warranty").

9.2. Unless expressly agreed to in writing by Seller, Seller makes no warranty that the Products comply with applicable law, regulations, or specifications in any jurisdiction in which the Products may be used, integrated or incorporated. Any governmental or other approvals necessary in connection with the use, integration or incorporation of the Products shall be Customer's sole responsibility.

9.3. The Limited Product Warranty shall be void if the Defect (as defined below) resulted from (a) improper or inadequate use, storage, handling, operation, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's re-quests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following delivery of the Product, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

9.4. In the event of an alleged breach of the Limited Product Warranty (a "Defect"), Customer shall, at Customer's sole expense, send the Product to Seller. Seller shall conduct the necessary tests on such Product within a reasonable period. If Seller confirms the Defect, Seller shall, at its sole option and discretion, repair or replace the Defective Product. If the repair or replacement of the Defective Product is commercially unreasonable to Seller, Seller may, at its sole discretion, issue a refund to Customer in the amount Seller deems adequate. Such repair, replacement, or refund shall be the sole liability of Seller and the sole remedy of Customer with respect to a Defect. In no event shall any warranty claims for a Defect be made after twelve (12) months from the date of Customer's receipt of the Products. Any Products or parts returned to Seller for removal or repair under this Section 9.4 shall be the property of Seller. Any applicable Limited Product Warranty period shall not start anew with the repair or replacement of the Defective Product (or any portion thereof).

9.5. Except for Limited Product Warranty, SELLER HEREBY EXPRESSLY EXCLUDES AND DISCLAIMS ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT. Seller makes no other warranties with respect to the Products, and no person is authorized to make any warranties on behalf of Seller that are inconsistent with the warranties set forth under this Section 9.

10. LIMITATION OF LIABILITY

10.1. IN NO EVENT SHALL SELLER BE LIABLE TO CUSTOMER, ITS CUSTOMERS, EMPLOYEES, AGENTS, AND OTHER REPRESENTATIVES FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIM-ITED TO, DAMAGES FOR LOSS OF PROFITS, REVENUE, GOODWILL, OR USE, WHETHER IN AN ACTION IN CONTRACT, TORT, STRICT LIABILITY, OR IMPOSED BY STATUTE, OR OTHERWISE, EVEN IF SELLER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOTWITHSTANDING ANY OF THE TERMS CONTAINED HEREIN, SELLER'S LIABILITY FOR ANY CLAIM – WHETHER BASED UPON CONTRACT, TORT, EQUITY, NEGLI-GENCE, OR ANY OTHER LEGAL CONCEPT – SHALL IN NO EVENT EXCEED THE PURCHASE PRICE PAID BY THE CUSTOMER FOR THE PRODUCTS, GIVING RISE TO SUCH CLAIM. CUSTOMER HEREBY ACKNOWLEDGES AND AGREES THAT THE PROVISIONS OF THESE TERMS FAIRLY ALLOCATE THE RISKS BETWEEN SELLER AND CUSTOMER, THAT SELLER'S PRICING REFLECTS THIS ALLOCATION OF RISK, AND BUT FOR THIS ALLOCATION AND LIMITATION OF LIABILITY, SELLER WOULD NOT HAVE ENTERED INTO AN AGREEMENT WITH CUSTOMER FOR THE SALE OF THE PRODUCTS.

10.2. Seller shall not be liable for, and Customer assumes responsibility and shall indemnify, defend, and hold Seller harmless for any and all claims, including without limitation claims for personal injury or property damages, resulting from (a) the improper or inadequate use, storage, handling, operation, assembly, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, or repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's re-quests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following the delivery of the Products, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, or (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

10.3. In jurisdictions that limit or preclude limitations or exclusion of remedies, damages, or liability, such as liability for gross negligence or willful misconduct or do not allow implied warranties to be excluded, the limitation or exclusion of warranties, remedies, damages, or liability set forth in these Terms are intended to apply to the maximum extent permitted by applicable law, and these Terms shall be deemed amended to comply with such limitations or exclusions. Customer may also have other rights that vary by state, country or other jurisdiction.

11. CONFIDENTIALITY

11.1. "Confidential Information" means: (i) any know-how, trade secrets, and other business or technical information of Seller that is confidential or proprietary or due to its nature or under the circumstances of its disclosure the Customer knows or has reason to know should be treated as confidential or proprietary, including but not limited to quotations, drawings, project documentation, samples and models.

11.2. Confidential Information does not include information that: (i) is or becomes generally known to the public through no fault or breach of these Terms by the Customer; (ii) is rightfully known by the Customer at the time of disclosure without an obligation of confidentiality; (iii) is independently developed by the Customer without use of Seller's Confidential Information; (iv) is rightfully received by the Customer from a third party without restriction on use or disclosure; or (v) is disclosed with Seller's prior written approval.

11.3. Customer shall not use Seller's Confidential Information except as necessary to use the Products and will not disclose such Confidential Information to any third party except to those of its employees, agents, subcontractors, or representatives who have a bona fide need to know such Confidential Information to enable Customer to use the Products; provided that each such employee, agent, subcontractor, and/or representative is/are bound by a written agreement that contains use and nondisclosure restrictions not less stringent than the terms set forth in this Section 11.3. The Customer will employ all reasonable steps to protect Seller's Confidential Information from unauthorized use or disclosure, including, but not limited to, all steps that it takes to protect its own information of like importance. The foregoing obligations will not restrict the Customer from disclosing Seller's Confidential Information: (i) pursuant to the order or requirement of a court, administrative agency, or other governmental body, provided that the Customer gives reasonable notice to Seller to contest such order or requirement; (ii) to its legal or financial advisors; and (iii) as required under applicable securities regulations.

11.4. In the event of a violation or threatened violation of Customer's obligations under this Section 11, Seller shall be entitled to seek equitable relief, including in the form of a restraining order, orders for pre-liminary or permanent injunction, specific performance and any other relief that may be available from any court, without the requirement to secure or post any bond,

or show actual monetary damages in connection with such relief. These remedies shall not be deemed to be exclusive but in addition to all other remedies available under these Terms, at law, or in equity.

12. INTELLECTUAL PROPERTY

12.1 Seller reserves the sole and exclusive ownership of the intellectual property rights in the Products (including but not limited to the technology used to manufacture the Products) and any improvements thereof regardless of inventorship or authorship. Customer shall not (and shall cause its employees, agents, representatives and customers to not) reverse engineer, decompile, disassemble, or decode any of Seller's intellectual property embedded or used in any of the Product.

13. FORCE MAJEURE

13.1. Seller shall not be responsible for any failure or delay in its performance under these Terms due to causes beyond its reasonable control, including, but not limited to, disruptions of the public power supply, communications, and transportation infrastructure, govern-mental measures, malware or hacker attacks, fire, extraordinary weather events, epidemics, pandemics (or any government restrictions implemented as a result thereof), nuclear and chemical accidents, earthquakes, war, terrorist attacks, labor disputes, strikes, lockouts, shortages of or inability to obtain labor, energy, raw materials or sup-plies, or other acts of God.

14. MISCELLANEOUS

14.1. If any provision contained in these Terms or any Confirmed Or-der is held by final judgment of a court of competent jurisdiction to be invalid, illegal, or unenforceable, such invalid, illegal, or unenforceable provision shall be severed from the remainder of these Terms or such Confirmed Order, and the remainder of these Terms or such Confirmed Order shall be enforced. In addition, the invalid, illegal, or unenforceable provision shall be deemed to be automatically modified, and, as so modified, to be included in these Terms, such modification being made to the minimum extent necessary to render such provision valid, legal, and enforceable.

14.2. Seller may assign its rights and/or delegate its liabilities under any Confirmed Order at any time. Customer may not assign its rights or delegate its responsibilities under a Confirmed Order without Seller's prior written consent.

14.3. Seller's waiver of any breach or violation of these Terms or the provisions of any Confirmed Order by Customer shall not be construed as a waiver of any other present or future breach or breaches by Customer.

14.4. The parties hereto are independent contractors and nothing in these Terms will be construed as creating a joint venture, partnership, employment, or agency relationship between the parties.

14.5. Notices by a party regarding the exercise of rights and obligations under these Terms must be signed by authorized representatives of such party, and delivered via courier, mail, or e-mail to the other party's address indicated in the applicable Confirmed Order, provided that a notice by e-mail shall only be validly given if receipt thereof is acknowledged in writing by the recipient.

15. ENTIRE AGREEMENT; CONFLICTS.

15.1. These Terms, including the applicable Confirmed Order, constitute the entire and exclusive agreement of the parties regarding the subject matter hereof and supersede any and all prior or contemporaneous agreements, communications, and understandings (both written and oral) regarding such subject matter. In the event of a conflict between the provisions of these Terms and the provisions of a Confirmed Order, the provisions of the Confirmed Order will govern and control. Seller may amend or modify these Terms from time to time. Seller may, at its sole discretion, provide Customer with written notice of any such changes, revisions, amendments, or modifications, provided, however that any such changes, revisions, amendments, or modifications shall become effective without any further action by any party and that they shall not apply to any Confirmed Order prior to the effective date of such changes, revisions, amendments, or modifications.

16. APPLICABLE LAW AND JURISDICTION

16.1. These Terms and the Confirmed Orders shall be governed by and construed in accordance with the laws of the State of Wisconsin without giving effect to any choice or conflict of law provision or rule that would defer to or cause the application of the substantive laws of any jurisdiction other than Wisconsin. The parties hereby expressly exclude the application of the 1980 United Nations Convention on Contracts for the International Sale of Goods.

16.2. Any dispute, controversy, or claim arising out of or relating to these Terms and any Confirmed Order, including but not limited to the execution, performance, or termination thereof or to any issue of liability arising out of the performance of these Terms or any Confirmed Order, which the parties have not been able to settle amicably shall be submitted to the exclusive jurisdiction of the state or federal courts with jurisdiction in the County of Calumet, Wisconsin, provided that notwithstanding the foregoing, Seller shall be entitled to seek specific performance and injunctive relief in any court of competent jurisdiction. Each party hereby waives any and all claims, pleas, or defenses (including without limitation a plea for *forum non conveniens*) that would permit such party to seek the jurisdiction of any courts or arbitration tribunals other than those set forth in the preceding sentence.

16.3. EACH PARTY HEREBY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR IN-DIRECTLY ARISING OUT OF OR RELATING TO THESE TERMS.

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.10

To approve the request by Department of Public Works to purchase a used 2020 John Deere 672G motor grader for the purchase price of $318,600.00, applying four (4) months of rental charges at $4,900.00 totaling $19,600.00, lowering the total net purchase price to $299,000.00. This purchase includes the remaining factory warranty and operator training.

BACKGROUND

Heavy equipment utilized by the Department of Public Works Street Section, specifically motor graders are essential for effective winter operations and roadway maintenance. Motor graders play a critical role in snow removal, scraping ice pack, and grading and maintaining road shoulders. Their ability to apply adjustable down pressure is crucial for removing compacted ice from road surfaces. When used in combination with a wing plow to bench and shelf snowbanks, motor graders significantly enhance the City's ability to combat winter weather conditions. These capabilities directly contribute to improved public safety by reducing ice accumulation on roadways and providing safer travel conditions for the community. Motor Grader #846, a 1995 Champion 720A, has reached its maximum useful service life.

To maintain the desired level of service during the winter season, DPW annually rents additional motor graders. Brooks Tractor has offered the City the opportunity to purchase one of the graders currently being rented, with 100% of the monthly rental payments applied toward the final purchase price.

RECOMMENDATION

To purchase a used 2020 John Deere 672G motor grader for the purchase price of $318,600.00, applying four (4) months of rental charges at $4,900.00 totaling $19,600.00, lowering the total net purchase price to $299,000.00. This purchase includes the remaining factory warranty and operator training.

FISCAL IMPACT

Replacement of this motor grader was approved as part of the 2026 budget.

ATTACHMENTS

1. Used Motor Grader Req. NWW 2-11-26
2. City of Green Bay Quote

Public Works Department
100 North Jefferson Street · Room 300
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100
Operations 920.448.3535
Parking 920.448.3431
Fax 920.448.3102

TO: Elizabeth Nodlski Spears

FROM: Nathan Wachtendonk

DATE: February 11, 2026

RE: Used Motor Grader

Background:

Heavy equipment utilized by the Department of Public Works Street Section, specifically motor graders are essential for effective winter operations and roadway maintenance. Motor graders play a critical role in snow removal, scraping ice pack, and grading and maintaining road shoulders. Their ability to apply adjustable down pressure is crucial for removing compacted ice from road surfaces. When used in combination with a wing plow to bench and shelf snowbanks, motor graders significantly enhance the City's ability to combat winter weather conditions. These capabilities directly contribute to improved public safety by reducing ice accumulation on roadways and providing safer travel conditions for the community.

Motor Grader #846, a 1995 Champion 720A, has reached its maximum useful service life. Replacement of this motor grader was approved as part of the 2026 budget.

To maintain the desired level of service during the winter season, DPW annually rents additional motor graders. Brooks Tractor has offered the City the opportunity to purchase one of the graders currently being rented, with 100% of the monthly rental payments applied toward the final purchase price.

Recommendation:

To purchase a used 2020 John Deere 672G motor grader for the purchase price of $318,600 applying four (4) months of rental charges at $4,900 totaling $19,600 lowering the total net purchase price to $299,000. This purchase includes the remaining factory warranty and operator training.

Item: Used Motor Grader John Deere 672G
Cost: $299,000
Vendor: Brooks Tractor
Delivery: City is currently in possession
Account: 427503-55501

Prepared For

CITY OF GREEN BAY
OPERATIONS DIVISION

519 S ONEIDA ST

GREEN BAY, WI 543032009

(920) 492-3751

NATHAN.
WACHTENDONK@GREENBAYWI.
GOV

Prepared By

Eric Wisnicky

Brooks Tractor Incorporated

1031 Lawrence Drive

De Pere, WI 54115

920-336-5711

ewisnicky@brookstractor.com

Quote Id 1369862

Creation Date 04-Dec-2025

Expiration Date 03-Jan-2026

Prepared For

CITY OF GREEN BAY
OPERATIONS DIVISION

519 S ONEIDA ST

GREEN BAY, WI 543032009

(920) 492-3751

NATHAN.
WACHTENDONK@GREENBAYWI.
GOV

Prepared By

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Brooks Tractor Incorporated

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De Pere, WI 54115

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ewisnicky@brookstractor.com

Quote Id 1369862

Creation Date 04-Dec-2025

Expiration Date 03-Jan-2026

Quote Summary

Equipment Summary	QTY In Group
Used 2022 JOHN DEERE 672G GRADER-PREM CIRCLE,14'MB,JDLINK 8450T-1DW672GPENF715273 **Est. Delivery Date:** 27-Mar-2026	**1**
Equipment Total	**$318,600.00**

Quote Summary	
Total Selling Price	$318,600.00
Sub-total	**$318,600.00**
Rental Applied	($19,600.00)
Balance Due	**$299,000.00**

Salesperson : X _____ **Accepted By : X** _____

Selling Equipment

Quote # 1369862

Customer CITY OF GREEN BAY OPERATIONS DIVISION

Used 2022 JOHN DEERE 672G GRADER-PREM CIRCLE,14'MB,JDLINK 8450T

QTY In Group : 1

Equipment Notes	48MO 2000HR FM COMPREHENSIVE WARRANTY EXPIRES 28OCT26
Hours	802
Serial Number	1DW672GPENF715273
Stock Number	C99403
PUK Parent Serial #	- - -

Equipment Summary

Code	Description	Qty
8450T	672G GRADER-PREM CIRCLE,14'MB,JDLINK	1
Total Base / Options		
Selling Price Subtotal		
Total Selling Price		

Original Factory Build Codes

Code	Description
8450T	672G MOTOR GRADER
8450T1310	QUICK SERVICE GROUP
8450T5710	TRANS VALVE SOLENOID GUARD
8450T1610	HYDRAULIC PUMP DISCONNECT
8450T8510	A/C - CHARGE
8450T6590	EH FRT W 1AUX/MID W 3AUX
8450T1240	ALTERNATOR 200 AMP
8450T9270	SNOWPLOW LIGHTS
8450T1140	9.0L ENG,EPA FINAL TIER IV
8450T2850	PREMIUM CIRCLE
8450T9280	SMV SIGN WITH BRACKET
8450T9210	PEDAL DECELERATOR
8450T7180	DLX LIGHTING PKG W/LED +8XTR
8450T9220	FIRE EXTINGUISHER
8450T9299	BEACON STROBE LEFT

8450T9298	BEACON STROBE RIGHT
8450T5060	EH LOW CAB W/ WINDOWS
8450T9273	RT SIDE ENGINE WORK LIGHT
8450T1910	BLADE IMPACT ABSORPTION SYST
8450T7820	NO FRONT FENDERS
8450T8415	RADIO AM/FM/WB BLUETOOTH
8450T9215	SG AUTOMATION SUITE
8450T1420	SEV DUTY FUEL FILTER/LINES
8450T8220	MIRRORS, EXTERNAL HEATED
8450T170K	JDLINK
8450T6140	PREM POST/CONT FAB EH CNTRLS
8450T9130	REAR RETRACTABLE SUNSHADE
8450T8120	CONVERTER, 25 AMP 24V TO 12V
8450T5830	HYDRAU ALL SEASON XR
8450T2070	14'X27"X1" MB (8" CEX5/8")
8450T6010	CAB PRECLEANER
8450T2605	ENGLISH LABELS & DECALS
8450T8835	FRONT & REAR CAMERA (R4)
8450T9450	REV OVERLAY END BITS
8450T6830	REAR HITCH AND PIN
8450T1020	ELECTRO HYDRAULIC CONTROLS
8450T1840	CHROME EXHAUST STACK IT4 ENG
8450T8310	LOWER FRONT INT WIPER/WASHER
8450T2775	NO TOPCON RADIO INSTALLATION
8450T6710	FRONT PUSH BLOCK
8450T4924	17.5R25 G2/L2 1*NBP 3PC RIM
8450T2575	NOT TOPCON READY
8450T6650	EH PLACE HOLDER
8450T9370	ETHER AID - LESS CANISTER
8450T8720	NO SOUND ABSORPTION PKG
8450T9724	L2 1* NBP 3PC RIM
8450T5515	AUTOSHIFT PLUS TRANS
8450T9360	HEATER ENG COOLANT

Warranty Coverage

Type	Term	Expiration Date

EXTENDED WARRANTY (COMPREHENSIVE)	EXT FULL FLD-SAM W/ DIAG 48M/2000H D200	2026-10-27
EMISSIONS WARRANTY	EMISSION 60M/3000H	2027-10-29
STRUCTURALL	STRUCTURAL 36M/10000H	2025-10-27
BASIC WARRANTY	BASIC 12M	2023-10-29

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.11

To approve the request by Department of Public Works to purchase a 2026 Vactor 2100i Combination Sewer Vacuum and Jet Sewer Cleaning Truck Body through Sourcewell Contract #101221-VTR from MacQueen Equipment, Inc. in the amount of $442,571.44.

BACKGROUND

The Department of Public Works – Utility Division utilizes Combination Sewer Vacuum and Jet Cleaning Trucks to perform critical maintenance and cleaning of the City's sanitary and storm sewer systems. These units operate under an extreme duty cycle, routinely performing high-pressure jetting and vacuuming of abrasive materials such as sand, grit, and debris.
Truck 92, a 2021 Vactor Impact, will soon be reaching the end of its established service life interval and the replacement has been approved in the 2026 budget. This unit was originally purchased with a smaller tank capacity to access confined or limited-reach areas where larger combination trucks cannot operate efficiently. Its functionality has been limited due to the smaller tank size. DPW will be replacing this unit with a larger capacity truck.

DPW will keep Truck 92 in the fleet as a backup and specialty unit. Maintaining 4 – full size vactor trucks and a smaller back-up unit will provide improved scheduling flexibility, reduce response times, and allow maintenance activities to continue when other units are out of service for repairs.

RECOMMENDATION

To purchase a 2026 Vactor 2100i Combination Sewer Vacuum and Jet Sewer Cleaning Truck Body through Sourcewell Contract #101221-VTR from MacQueen Equipment, Inc. in the amount of $442,571.44. The purchase price includes delivery, manufacturer warranty coverage, and operator training.

FISCAL IMPACT

Replacement has been approved in the 2026 budget.

ATTACHMENTS

1. Vactor Body Req NWW 2-13-26
2. Vactor Body Quote

Public Works Department
100 North Jefferson Street · Room 300
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100
Operations 920.448.3535
Parking 920.448.3431
Fax 920.448.3102

TO: Elizabeth Nadolski Spears

FROM: Nathan Wachtendonk

DATE: February 13, 2026

RE: **Combination Sewer Vacuum and Jet Cleaning Truck Body**

Background:

The Department of Public Works – Utility Division utilizes Combination Sewer Vacuum and Jet Cleaning Trucks to perform critical maintenance and cleaning of the City's sanitary and storm sewer systems. These units operate under an extreme duty cycle, routinely performing high-pressure jetting and vacuuming of abrasive materials such as sand, grit, and debris.

Truck 92, a 2021 Vactor Impact, will soon be reaching the end of its established service life interval and the replacement has been approved in the 2026 budget. This unit was originally purchased with a smaller tank capacity to access confined or limited-reach areas where larger combination trucks cannot operate efficiently. It's functionality has been limited due to the smaller tank size. DPW will be replacing this unit with a larger capacity truck.

DPW will keep Truck 92 in the fleet as a backup and specialty unit. Maintaining 4 – full size vactor trucks and a smaller back-up unit will provide improved scheduling flexibility, reduce response times, and allow maintenance activities to continue when other units are out of service for repairs.

Recommendation:

To purchase a 2026 Vactor 2100i Combination Sewer Vacuum and Jet Sewer Cleaning Truck Body through Sourcewell Contract #101221-VTR from MacQueen Equipment, Inc. in the amount of $442,571.44. The purchase price includes delivery, manufacturer warranty coverage, and operator training.

Item: Combination Sewer Vacuum and Jet Cleaning Truck Body
Cost: $442,571.44
Vendor: MacQueen Equipment Inc. Sourcewell contract# 101221-VTR
Account# 428520-55502
Delivery: East Shop

MACQUEEN

CITY OF GREEN BAY, WI
Attn: Nathan Wachtendonk
519 S Oneida St
Green Bay, WI 54303

2.10.2026



VACTOR 2100i QUOTE

Per our discussion I have proposed (1) NEW VACTOR 2100i Combo Truck as described below. Equipment options provided based on CITY OF GREEN BAY, WI requirements to be the best option for efficient operations. Pricing per Sourcewell Cooperative Purchasing Contract

Green Bay WI Sourcwell Member # 210291
Vactor Sourcewell Member #101221-VTR

NEW VACTOR 2100i COMBINATION JET/VAC TRUCK

Standard Equipment Includes:

- 60” Dump Height
- 80GPM @ 2500PSI Vactor Rodder Pump
- Flexible Hose Guide, (3) Nozzles w/Carbide Inserts and Storage Rack, 3” Y-Strainer @ Water Pump, 1” Water Relief Valve, Hose Reel Hydraulic Extend/Retract
- Suction Tube Storage – 2 pipe
- Blower Microstraine, Blower Tachometer & Hour Meter
- Intuitouch Electronics Package
- Aluminum Fenders
- Mud Flaps
- Color Coded/Stamped Sealed Electrical System
- Double Acting Hoist Cylinder
- Ex-Ten Steel Cylindrical Debris Tank
- Flat Rear Door w/Hydraulic Locks
- Dual Stainless Steel Float Shut-off System
- Debris Body Vacuum Relief System
- Debris Deflector Place
- Liquid Float Level Indicator
- Performance Package
- Mid-Ship High Pressure Coupling
- Side-Mounted Rodder Pump
- Chassis Tach/Hour Meter
- Circuit Breakers
- LED Clearance/Back Up/Stop/Turn/ Tail Lights
- Electronic Back Up Alarm
- Emergency Flare Kit
- Fire Extinguisher – 5lb
- 3” Y -Strainer @ Pump
- 1” Rodder Hose
- 10’ Leader Hose
- Low Water Alarm and Water Pump Flow Indicator
- Additional Water Tank Sight Gauge
- Digital Water Pressure Gauge
- Boom Hose Storage Post
- Rodder System Accumulator – Jack Hammer on/off w/Manual Valve
- Hose Wind Guide (dual roller)
- Digital Hose Footage Counter
- Hydraulic Extending 15”, Rotating Hose Reel, 1”x 800’ Capacity
- Hydraulic Tank Shutoff Valves
- Water Pump Hour Meter/PTO Hour Meter
- Camera System – Rear
- Module Paint – Dupont Imron Elite
- Hydraulic Oil Tank Alarm
- Vactor 2100i Body Decal
- Fixed Rear Door Pipe Rack
- Handgun Assembly w/35’ x ½” Hose w/Quick Disconnects
- Digital Water Pressure Guage
- Joystick Boom Control
- 48w x 22h x 24d Curbside Toolbox
- Chassis Engine Cooling Package
- Vactor Manual w/USB Version

OPTIONAL Equipment Included in Budget Quote:

- 12yd3 Debris Body
- 80GPM @ 2500psi Vactor Jet Rodder Pump
- Rodder Hose Pinch Roller
- High Pressure Hose Reel
- Hose Wind Guide (Dual Roller) – Auto- Non-Indexing
- 6" Rear Door Knife Valve w/Camloc, 3:00 Position
- 6" Decant System w/Air Actuated Knife Valve - Curbside
- Folding Pipe Rack - Curbside/Streetside – 8"
- Rear Door Pipe Rack Removed
- Rear Door Splash Shield
- Lube Manifold
- Centrifugal Separators (Cyclones)
- Hose Reel Blower Engagement
- Blower High-Temp Safety Shutdown
- Telescoping Boom, 180Degree Rotation – 10ft Telescope
- Rotatable Boom Inlet Hose
- Wireless Handheld Pendant
- Wireless Waterproof Rechargable Handheld LED Spot Light w/12V Charger
- Hydro Excavation Kit w/50' 3000psi Retractable Hose, Digging Lance w/Nozzles and Rubber Tip Dig Tube
- 1500GAL Water – Aluminum Tanks
- Air Purge for Water System
- 304 Stainless Steel Water Tanks ILO Aluminum
- Digital Water Level Indicator
- Cold Weather Package/Recirc
- Digital Debris Level Tied to Vac Relief
- Front Bumper Mounted Tool Boxes w/LED Side Markers
- Behind Cab Toolbox 16w x 30h x 96d
- Driver Side Subframe Toolbox 18w x 24h x 24d
- Federal Signal 14 Light LED Package – Amber/Green Strobes
- (2) LED Worklight – Self-Leveling Boom Mounted
- (1) 8" Quick Clamp Assembly
- (1) 8" x 5" Aluminum Vacuum Tube
- (1) 8" X 7'6" Aluminum Vacuum Tube
- Addtl In-Cab Wiring Harness for Customer Installed Lights
- 1" x 600' 2500psi PARKER RODDER HOSE
- BODY VIBRATOR - ELECTRIC
- Module Paint Color: L0183EY Silver

CHASSIS:

- CUSTOMER SUPPLIED 2026 WESTERN STAR 47X – CUSTOMER TO ORDER/SUPPLY CHASSIS TO VACTOR MFG-VACTOR APPROVED CHASSIS SPEC

Pricing Breakdown -

2026 VACTOR 2100i w/OPTIONS DESCRIBED PER GREEN BAY WI SPEC – FACTORY MOUNT AT VACTOR ON CUSTOMER SUPPLIED CHASSIS ……..$430.832.00

SOURCEWELL DISCOUNT……($12,832.71)

VACTOR US MATERIALS TARIFF……..$5,000.00

Non-Contract Additional Options (Rock Mills + Parker Rodder Hose)……$19,572.15

TOTAL COMBINED SOURCEWELL PRICE……..$442,571.44

**Price includes PDI, Freight, Delivery and Training by MacQueen Equipment*

_____ _____

AUTHORIZATION DATE

Terms and Training, Availability, and Warranty:
Specifications: All specifications are subject to change without notice. Several factors beyond the control of the chassis OEM or Seller may result in the substitution of components of equal or greater quality.
Special Options: Special options are subject to Engineering application approval.
Chassis Information: Buyer supplied chassis must comply with Vactor Engineering Requirements – Vactor will approve chassis spec prior to buyer ordering chassis. Any changes/alterations needed at time of delivery to Vactor are buyers responsibility and over and above quoted price.
Training: MacQueen Equipment will provide up to 1 Days of operator/maintenance training for city employees upon delivery of the unit on-site.
Warranty: Vactor/TruVac Warranty - 1 Year. Engine Warranty provided by Engine Manufacturer
Availability: TBD
Terms of Sale: Invoice Due 30 Days after delivery. Proposed prices are based on current costs and therefore subject to change with written notice to account for changes in pricing beyond the seller's control.
Proposal Pricing Expires: 15 Days from Issuance. ANY PRICE CHANGES (SURCHARGES/TARRIFF/OTHER), BEYOND THE CONTROL OF MACQUEEN EQUIPEMENT, WILL BE EXTENDED TO CUSTOMER.

THANK YOU FOR THE OPPORTUNITY TO QUOTE!

GRANT WEGNER – Territory Manager
MacQueen Equipment – WI
920-327-9777 | grant.wegner@macqueengroup.com

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.12

To approve the request by Department of Public Works to purchase a 2026 Western Star 47X Combination Sewer Vacuum and Jet Sewer Cleaning Truck chassis off Sourcewell Contract #032824-DAI from Quality Truck Care Center in the amount of $155,471.00.

BACKGROUND

The Department of Public Works – Utility Division utilizes Combination Sewer Vacuum and Jet Cleaning Trucks to perform critical maintenance and cleaning of the City's sanitary and storm sewer systems. These units operate under an extreme duty cycle, routinely performing high-pressure jetting and vacuuming of abrasive materials such as sand, grit, and debris.
Truck 92, a 2021 Vactor Impact, will soon be reaching the end of its established service life interval and the replacement has been approved in the 2026 budget. This unit was originally purchased with a smaller tank capacity to access confined or limited-reach areas where larger combination trucks cannot operate efficiently. Its functionality has been limited due to the smaller tank size. DPW will be replacing this unit with a larger capacity truck.

DPW will keep Truck 92 in the fleet as a backup and specialty unit. Maintaining 4 – full size vactor trucks and a smaller back-up unit will provide improved scheduling flexibility, reduce response times, and allow maintenance activities to continue when other units are out of service for repairs.

RECOMMENDATION

To purchase a 2026 Western Star 47X Combination Sewer Vacuum and Jet Sewer Cleaning Truck chassis off Sourcewell Contract #032824-DAI from Quality Truck Care Center in the amount of $155,471.00. The purchase price includes delivery, manufacturer warranty coverage, and driver training.

FISCAL IMPACT

Replacement has been approved in the 2026 budget.

ATTACHMENTS

1. Vactor Chassis Req NWW 2-13-26
2. Vactor Chassis Quote

Public Works Department
100 North Jefferson Street · Room 300
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100
Operations 920.448.3535
Parking 920.448.3431
Fax 920.448.3102

TO: Elizabeth Nadolski Spears

FROM: Nathan Wachtendonk

DATE: February 13, 2026

RE: **Combination Sewer Vacuum and Jet Cleaning Truck Chassis**

Background:

The Department of Public Works – Utility Division utilizes Combination Sewer Vacuum and Jet Cleaning Trucks to perform critical maintenance and cleaning of the City's sanitary and storm sewer systems. These units operate under an extreme duty cycle, routinely performing high-pressure jetting and vacuuming of abrasive materials such as sand, grit, and debris.

Truck 92, a 2021 Vactor Impact, will soon be reaching the end of its established service life interval and the replacement has been approved in the 2026 budget. This unit was originally purchased with a smaller tank capacity to access confined or limited-reach areas where larger combination trucks cannot operate efficiently. It's functionality has been limited due to the smaller tank size. DPW will be replacing this unit with a larger capacity truck.

DPW will keep Truck 92 in the fleet as a backup and specialty unit. Maintaining 4 – full size vactor trucks and a smaller back-up unit will provide improved scheduling flexibility, reduce response times, and allow maintenance activities to continue when other units are out of service for repairs.

Recommendation:

To purchase a 2026 Western Star 47X Combination Sewer Vacuum and Jet Sewer Cleaning Truck chassis off Sourcewell Contract #032824-DAI from Quality Truck Care Center in the amount of $155,471. The purchase price includes delivery, manufacturer warranty coverage, and driver training.

Item: Combination Sewer Vacuum and Jet Cleaning Truck Chassis
Cost: $155,471
Vendor: Quality Truck Care Center
Account# 428520-55501
Delivery: East Shop

Prepared For :
Nathan Wachtendonk
GREEN BAY PUBLIC WORKS DEPT
519 S ONEIDA ST
GREEN BAY, WI 54303
UNITED STATES
Phone :(920) 492-3751

Prepared by:
Robert Balda
QUALITY TRUCK CARE CENTER
2125 FRENCH ROAD
DE PERE, WI 54115
Phone :920-347-2213

A proposal for
GREEN BAY PUBLIC WORKS DEPT

Prepared by
QUALITY TRUCK CARE CENTER

Robert Balda

Sourcewell Contract # 032824-DAI
Sourcewell Member # 25917

February 05, 2026

Western Star 47X



Components shown may not reflect all spec'd options and are not to scale

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QUOTATION

WESTERN STAR 47X

SET BACK AXLE - TRUCK	7025MM (277 INCH) WHEELBASE
CUM L9 370 HP @ 2100 RPM; 2100 GOV RPM, 1250 LB-FT @ 1200 RPM	
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	15.0MM X 89.0MM X 315.0MM STEEL FRAME (0.59X3.5X12.4 INCH) 120 KSI
MERITOR RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE WITH PUMP	1650MM (65 INCH) REAR FRAME OVERHANG
AIRLINER 46,000# REAR SUSPENSION	
MERITOR MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE	
20,000# TAPERLEAF FRONT SUSPENSION	HENDRICKSON EX13 COMP 13,500# FF1 STEERABLE INTEGRAL PUSHER AXLE
111.6 INCH BBC CONVENTIONAL ALUMINUM CAB	

			PER UNIT		TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	$	152,006	$	152,006
EXTENDED WARRANTY		$	3,465	$	3,465
DEALER INSTALLED OPTIONS		$	0	$	0
CUSTOMER PRICE BEFORE TAX		$	155,471	$	155,471
TAXES AND FEES					
TAXES AND FEES		$	0	$	0
OTHER CHARGES		$	0	$	0
TRADE-IN					
BALANCE DUE	(LOCAL CURRENCY)	$	155,471	$	155,471

COMMENTS:
Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.

APPROVAL:
Please indicate your acceptance of this quotation by signing below:

Customer: X_____ Date: ___ / ___ / ___.

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QUOTATION DETAILS

EXTENDED WARRANTY				
TOWING: 2 YEARS/UNLIMITED MILES/KM EXTENDED TOWING COVERAGE $750 CAP FEX APPLIES	$	460	$	460
CUM 2017 L9: HD1 MD DTY 5 YEARS / 100,000 MILES / 161,000 KM EXTENDED WARRANTY. FEX APPLIES	$	2,040	$	2,040
CUM 2017 L9: AT3 MD DTY 5 YEARS / 100,000 MILES / 161,000 KM AFTERTREATMENT. FEX APPLIES	$	965	$	965

Daimler Truck Financial

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SPECIFICATION PROPOSAL

Data Code	Description	Retail Price
Price Level		
PRL-30X	47X/49X PRL-30X (EFF:MY27 ORDERS)	STD
Data Version		
DRL-022	SPECPRO21 DATA RELEASE VER 022	N/C
Vehicle Configuration		
001-470	WESTERN STAR 47X	$225,742.00
004-227	2027 MODEL YEAR SPECIFIED	STD
002-004	SET BACK AXLE - TRUCK	STD
019-004	STRAIGHT TRUCK PROVISION, NON-TOWING	STD
003-001	LH PRIMARY STEERING LOCATION	STD
General Service		
AA1-002	TRUCK CONFIGURATION	STD
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)	STD
99D-027	EPA CLEAN IDLE LABEL - (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR)	STD
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE	N/C
A84-1UT	UTILITY BUSINESS SEGMENT	N/C
AA4-002	LIQUID BULK COMMODITY	N/C
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS	STD
AB1-008	MAXIMUM 8% EXPECTED GRADE	STD
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE	STD
995-1A5	WESTERN STAR VOCATIONAL WARRANTY	STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD 20000.0 lbs	

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A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD 46000.0 lbs	
A67-99D	EXPECTED PUSHER AXLE(S) LOAD 13000.0 lbs	
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY 79000.0 lbs	
Truck Service		
AA3-034	SEWER/INDUSTRIAL VACUUM BODY	N/C
AF3-1DN	VACTOR	N/C
Engine		
101-3BU	CUM L9 370 HP @ 2100 RPM; 2100 GOV RPM, 1250 LB-FT @ 1200 RPM	($12,155.00)
Electronic Parameters		
79A-069	69 MPH ROAD SPEED LIMIT	N/C
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT	N/C
79K-005	PTO MODE ENGINE RPM LIMIT - 900 RPM	N/C
79M-001	PTO ENGINE SPEED CONTROL DEACTIVATED BY SERVICE BRAKE LIGHTLY APPLIED (STATIONARY APPLICATIONS)	N/C
79P-002	PTO RPM WITH CRUISE SET SWITCH - 700 RPM	N/C
79Q-003	PTO RPM WITH CRUISE RESUME SWITCH - 800 RPM	N/C
79S-001	PTO MODE CANCEL VEHICLE SPEED - 5 MPH	N/C
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND	N/C
79V-001	FUEL DOSING OF AFTERTREATMENT ENABLED IN PTO MODE-CLEANS HYDROCARBONS AT HIGH TEMPERATURES ONLY	N/C
79W-025	CRUISE CONTROL BUTTON PTO CONTROL AND ONE REMOTE PTO SPEED	N/C
79X-001	PTO SPEED 1 SETTING - 700 RPM	N/C
80G-002	PTO MINIMUM RPM - 700	N/C
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH	N/C

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80S-014	PTO 1, NO SWITCH, TEM SUPPLIED REQUEST AND INTERLOCKS, WITH PTO CONNECTIONS, STATIONARY INTERLOCKS	N/C
80T-014	PTO 2, NO SWITCH, TEM SUPPLIED REQUEST AND INTERLOCKS, WITH PTO CONNECTIONS, STATIONARY INTERLOCKS	N/C
80V-001	ENGINE MOUNT PTO, DASH SWTICH ENGAGES PTO MODE, STATIONARY OPERATION	N/C
Engine Equipment		
99C-024	EPA 2010/GHG 2024 CONFIGURATION	STD
13E-001	STANDARD OIL PAN	N/C
105-001	ENGINE MOUNTED OIL CHECK AND FILL	STD
014-116	SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED AIR CLEANER	STD
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE	N/C
292-236	(3) DTNA GENUINE, FLOODED STARTING, MIN 3000CCA, 555RC, THREADED STUD BATTERIES	($490.00)
290-1CD	BATTERY BOX WITH ALUMINUM COVER MOUNTED SHORT SIDE TO RAIL	$346.00
282-003	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE BACK OF CAB	N/C
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN	STD
289-020	UNPOLISHED ALUMINUM WST BATTERY BOX COVER	N/C
293-058	NON-ESSENTIAL POSITIVE LOAD DISCONNECT, IN CAB CONTROL SWITCH MOUNTED OUTBOARD OF DRIVER SEAT	$265.00
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	$145.00
306-015	PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS	STD
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE	N/C
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM	STD
128-032	C-BRAKE BY JACOBS WITH LOW/OFF/HIGH BRAKING DASH SWITCH	N/C

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016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	STD
28F-014	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER	($5.00)
239-003	90 DEG STACK AND B-PILLAR PIPE WITH MINIMUM STACK PROTRUSION ABOVE CAB	$50.00
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP	STD
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK	($125.00)
23Z-005	UNPOLISHED ALUMINUM WST DIESEL EXHAUST FLUID TANK COVER	STD
43X-001	LH HEAVY DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION	STD
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP	STD
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD	STD
273-059	ELECTRONICALLY CONTROLLED VARIABLE SPEED VISCOUS FAN DRIVE	$246.00
276-002	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED	$20.00
122-1H3	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR	N/C
110-003	CUMMINS SPIN ON FUEL FILTER	N/C
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER	N/C
266-107	1400 SQUARE INCH VOCATIONAL RADIATOR	STD
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT	STD
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT	STD
261-001	STANDARD CHARGE AIR COOLER PLUMBING	STD
270-016	RADIATOR DRAIN VALVE	N/C
173-014	TRAILER HEATER PLUMBING FROM ENGINE TO BACK OF CAB WITH BALL SHUTOFF VALVES INSIDE RIGHT HAND RAIL	$274.00

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168-002	LOWER RADIATOR GUARD	STD
138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	$20.00
166-002	PHILLIPS-TEMRO 150 WATT/115 VOLT OIL PREHEATER	$31.00
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR	$69.00
132-004	ELECTRIC GRID AIR INTAKE WARMER	N/C
155-055	DELCO 12V 39MT HD/OCP STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH	N/C
Transmission		
342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	($13,885.00)
Transmission Equipment		
343-323	ALLISON VOCATIONAL PACKAGE 172 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODEL RDS	N/C
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES	STD
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY	STD
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY	STD
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE	STD
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE	STD
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE	STD
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE	STD
84N-011	NEUTRAL AT STOP ENABLED	$420.00
84M-001	PUMP MODE INPUT ENABLED 3RD/4TH LOCKUP WIRED ON TCM INPUT AJ/BQ - ALLISON 5TH GEN TRANSMISSIONS	N/C

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85H-159	MAXIMUM OUTPUT SPEED FOR PTO OPERATION 4000 RPM - ALLISON 5TH GEN TRANSMISSIONS	N/C
353-076	QUICKFIT BODY LIGHTING CONNECTOR AT END OF FRAME, WITH BLUNTCUTS	$530.00
34C-011	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR	$95.00
362-2JV	(2) CUSTOMER INSTALLED CHELSEA 281 SERIES PTO'S	N/C
363-011	PTO MOUNTING, LH AND RH SIDES OF MAIN TRANSMISSION	N/C
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN	STD
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED	$365.00
370-006	WATER TO OIL TRANSMISSION COOLER	STD
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK	STD
377-800	CUSTOMER FURNISHED AND INSTALLED SPLIT SHAFT PTO	N/C
376-800	CUSTOMER FURNISHED AND INSTALLED SPLIT SHAFT PTO CONTROLS	N/C
35T-001	ATF-SYNTHETIC AUTOMATIC TRANSMISSION FLUID	STD
Front Axle and Equipment		
400-1AC	MERITOR MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE	$2,250.00
418-058	CONMET PRESET PLUS PREMIUM ALUMINUM FRONT HUBS	($620.00)
402-030	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	($278.00)
403-002	NON-ASBESTOS FRONT BRAKE LINING	STD
419-023	CONMET CAST IRON FRONT BRAKE DRUMS	$336.00
427-001	FRONT BRAKE DUST SHIELDS	($3.00)
409-006	FRONT OIL SEALS	STD
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL	STD
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS	$115.00

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536-104	DUAL POWER STEERING GEARS, BENDIX 16-20K	$1,542.00
534-003	4 QUART POWER STEERING RESERVOIR	N/C
533-001	OIL/AIR POWER STEERING COOLER	N/C
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE	STD
Front Suspension		
620-025	20,000# TAPERLEAF FRONT SUSPENSION	$748.00
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION	STD
410-001	FRONT SHOCK ABSORBERS	STD
Rear Axle and Equipment		
420-111	MERITOR RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE WITH PUMP	$3,496.00
450-058	CONMET PRESET PLUS PREMIUM ALUMINUM REAR HUBS	($1,339.00)
421-563	5.63 REAR AXLE RATIO	N/C
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING	STD
385-005	JACKSHAFT, TEMPORARY DRIVELINE FOR CUSTOMER FURNISHED EQUIPMENT, TEMPORARILY INSTALLED FOR SHIPPING TO CUSTOMER/TEM	$963.00
386-011	SPL170 XL DANA SPICER MAIN DRIVELINE WITH HALF ROUND YOKES	$933.00
388-012	SPL170 XL DANA SPICER INTERAXLE DRIVELINE WITH HALF ROUND YOKES	$388.00
452-005	DRIVER CONTROLLED TRACTION DIFFERENTIAL - REAR MOST TANDEM/TRIDEM REAR AXLE	$733.00
878-021	(1) INTERAXLE LOCK VALVE AND (1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR-REAR AXLE VALVE	N/C
87A-015	INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH ENGAGE <30MPH;DISENGAGE>50MPH	$23.00
87B-009	INDICATOR LIGHT AND BUZZER FOR EACH DIFFERENTIAL LOCKOUT SWITCH	N/C
423-019	MERITOR 16.5X8.62 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	($725.00)

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433-002	NON-ASBESTOS REAR BRAKE LINING	STD
434-005	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S) WITH AUXILIARY SUPPORT BRACKETS	N/C
451-023	CONMET CAST IRON REAR BRAKE DRUMS	$723.00
425-002	REAR BRAKE DUST SHIELDS	$100.00
440-006	REAR OIL SEALS	STD
426-101	WABCO TRISTOP D LONGSTROKE 2-DRIVE AXLE SPRING PARKING CHAMBERS	($128.00)
428-002	MERITOR AUTOMATIC REAR SLACK ADJUSTERS	$248.00
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE	STD
42T-001	STANDARD REAR AXLE BREATHER(S)	STD
Rear Suspension		
622-199	AIRLINER 46,000# REAR SUSPENSION	$370.00
621-108	9.5 INCH NOMINAL RIDE HEIGHT (460MM GLOBAL REFERENCE HEIGHT)	N/C
431-004	WELDED AXLE SEATS SUPPLIED ON REAR AXLE	$240.00
624-016	51 INCH AXLE SPACING	N/C
888-078	IGNITION CONTROLLED ELECTRIC DUMP SWITCH FOR AIR SUSPENSION WITH STATE RETENTION AND GAUGE	STD
87D-012	REAR AIR SUSPENSION DUMP VALVE AUTOFILL >5 MPH WITH INDICATOR LIGHT	STD
910-004	DUAL AIR REAR SUSPENSION LEVELING VALVES	$137.00
623-002	TRANSVERSE CONTROL RODS	STD
439-005	REAR SHOCK ABSORBERS - TWO AXLES (TANDEM) (AIR RIDE SUSPENSION)	STD
Pusher / Tag Equipment		
035-128	HENDRICKSON EX13 COMP 13,500# AIR LIFT STEERABLE PUSHER SUSPENSION, FF1 AXLE	$9,060.00
443-126	HENDRICKSON EX13 COMP 13,500# FF1 STEERABLE INTEGRAL PUSHER AXLE	N/C

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449-060	CONMET PRESET PLUS PREMIUM IRON PUSHER/TAG HUBS	N/C
874-015	(1) DASH VALVE AND (1) PHYSICAL GAUGE FOR SINGLE LIFT AXLE	N/C
87F-005	LIFT AXLE WIRING, LIFT IN REVERSE, WITH LAST STATE RETENTION WITH IGNITION OFF	N/C
896-014	(1)REGULATOR MOUNTED ON CHASSIS FOR SINGLE LIFT AXLE	N/C
456-1AE	HENDRICKSON 15X4 CAM PUSHER/TAG BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	N/C
457-002	NON-ASBESTOS PUSHER/TAG BRAKE LINING	N/C
448-023	CONMET CAST IRON PUSHER/TAG BRAKE DRUMS	N/C
429-001	PUSHER/TAG BRAKE DUST SHIELDS	N/C
442-016	PUSHER/TAG OIL SEALS	N/C
444-001	VENTED PUSHER/TAG HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL	N/C
445-075	HALDEX LONGSTROKE PUSHER/TAG AXLE SERVICE CHAMBERS	N/C
458-003	HALDEX AUTOMATIC PUSHER/TAG SLACK ADJUSTERS	N/C
626-131	HENDRICKSON EX13 COMP 13,500# AIR LIFT STEERABLE PUSHER SUSPENSION	N/C
627-002	54 INCH AXLE SPACING PUSHER/TAG	N/C
Brake System		
490-1AV	WABCO 6S/6M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH	STD
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES	STD
46E-001	STANDARD AIR MANAGEMENT UNIT	STD
432-014	(2) RELAY VALVES; ONE 5-8 PSI FOR TANDEM AXLE AND ONE 3-4.5 PSI CRACK FOR PUSHER/TAG	N/C
480-040	WABCO SYSTEM SAVER 1200 HEATED AIR DRYER WITH PRESSURE CONTROL VALVE	STD
483-004	WABCO OIL COALESCING FILTER FOR AIR DRYER	STD
479-012	AIR DRYER MOUNTED UNDER HOOD	STD

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460-001	STEEL AIR BRAKE RESERVOIRS	STD
477-004	PULL CABLES ON ALL AIR RESERVOIR(S)	STD
Trailer Connections		
919-063	(1) QUICKFIT PROGRAMMABLE SOLENOID W/STATE RETENTION PLUMBED TO BACK OF CAB	$83.00
310-998	NO TRAILER ELECTRICAL CABLE	STD
Wheelbase & Frame		
545-702	7025MM (277 INCH) WHEELBASE	N/C
546-107	15.0MM X 89.0MM X 315.0MM STEEL FRAME (0.59X3.5X12.4 INCH) 120 KSI	$3,000.00
552-032	1650MM (65 INCH) REAR FRAME OVERHANG	N/C
55W-006	FRAME OVERHANG RANGE: 61 INCH TO 70 INCH	N/C
549-033	8 INCH INTEGRAL FRONT FRAME EXTENSION	$165.00
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) 211.42 in	
AE4-99D	CALC'D FRAME LENGTH - OVERALL 394.51 in	
ZF1-99D	FRAME HEIGHT TOP FRONT UNLADEN 45.26 in	
ZF2-99D	FRAME HEIGHT TOP FRONT LADEN 41.86 in	
ZF3-99D	FRAME HEIGHT TOP REAR UNLADEN 41.99 in	
ZF4-99D	FRAME HEIGHT TOP REAR LADEN 40.52 in	
553-001	SQUARE END OF FRAME	STD
559-004	HEAVY DUTY DUCTILE IRON ENGINE CROSSMEMBER	$822.00
561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION	$250.00
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)	$95.00
572-001	STANDARD REARMOST CROSSMEMBER	$320.00
565-001	STANDARD SUSPENSION CROSSMEMBER	N/C

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Data Code	Description	Retail Price
568-012	CAST ALUMINUM REAR SUSPENSION CROSSMEMBER	STD
Chassis Equipment		
025-001	UNPOLISHED ALUMINUM WST EQUIPMENT COVERS	STD
6CF-207	CHASSIS LAYOUT FOR VACTOR	N/C
	CHASSIS LAYOUT FOR VACTOR, 2100 COMBO UNIT VACUUM BODY, CUMMINS L9, WESTERN STAR 47X, SET BACK FRONT AXLE, 8X4, 277 INCH WHEELBASE (211.4 INCH CA)	
556-805	PREP ONLY FOR BUMPER WITH FRONT FRAME EXTENSION NOTCH	($2,257.00)
586-015	FRONT ANTI-SPRAY CAB MOUNTED MUDFLAPS	STD
558-998	NO FRONT TOW HOOKS	($64.00)
574-998	NO LICENSE PLATE MOUNTING	($10.00)
551-034	CLASS 10.9 THREADED METRIC FASTENERS	STD
44Z-002	EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE	STD
605-1AB	D15-16004-000 CENTER PUNCH TO MARK CENTERLINE OF REAR SUSPENSION ON FRAME WEB	$35.00
924-007	UPFIT ROUTING AND CLIPPING BRACKET, LH, BOC TO SUSPENSION, UPPER & LOWER SUPPORTS	$21.00
928-007	UPFIT ROUTING AND CLIPPING BRACKET, RH, BOC TO SUSPENSION, UPPER & LOWER SUPPORTS	$21.00
606-803	UPDATE EXISTING DRILLING PREP FOR CUSTOMER INSTALLED BODY/EQUIPMENT DRILLING PREP, WST, VACTOR, DRAWING 504400RF, REV 0, 02/09/2024	$200.00
Fuel Tanks		
204-155	90 GALLON/340 LITER ALUMINUM FUEL TANK - LH	$350.00
218-006	25 INCH DIAMETER FUEL TANK(S)	STD
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS	STD
212-007	FUEL TANK(S) FORWARD	STD
664-001	PLAIN STEP FINISH	STD

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Data Code	Description	Retail Price
205-001	FUEL TANK CAP(S)	STD
216-020	EQUIFLO INBOARD FUEL SYSTEM	STD
20E-004	AUXILIARY FUEL SUPPLY AND RETURN PORTS LOCATED ON LH FUEL TANK	$25.00
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE	STD
221-008	FUEL COOLER MOUNTED LEFT HAND IN RAIL	$275.00
Tires		
093-0TB	MICHELIN XZY-3 425/65R22.5 20 PLY RADIAL FRONT TIRES	$2,420.00
094-2DE	MICHELIN X MULTI ENERGY D 11R22.5 14 PLY RADIAL REAR TIRES	$3,480.00
095-1XM	MICHELIN X MULTI Z 275/70R22.5 18 PLY RADIAL PUSHER/TAG TIRES	$2,300.00
Wheels		
502-1H5	ALCOA LVL ONE 82462X 22.5X12.25 10-HUB PILOT 4.68 INSET 10-HAND ALUMINUM DISC FRONT WHEELS	$410.00
505-428	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS	($1,120.00)
509-428	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC PUSHER/TAG WHEELS	$420.00
524-022	POLISHED DISC SIDE FRONT WHEELS WITH DURA-BRIGHT FINISH	$170.00
496-011	FRONT WHEEL MOUNTING NUTS	STD
497-011	REAR WHEEL MOUNTING NUTS	STD
495-011	PUSHER/TAG WHEEL MTG NUTS	N/C
498-011	NYLON WHEEL GUARDS FRONT AND REAR ALL INTERFACES	$68.00
Cab Exterior		
829-053	111.6 INCH BBC CONVENTIONAL ALUMINUM CAB	STD
82A-028	STAINLESS STEEL CAB ACCENT MOLDING	STD
667-001	FRONT FENDERS	STD
754-017	BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS	$115.00

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Data Code	Description	Retail Price
678-066	INTERIOR GRAB HANDLES WITH ADDED LOWER LH AND RH A PILLAR GRAB HANDLES AND LH AND RH EXTERIOR NON-SLIP GRAB HANDLES	STD
65X-010	BRIGHT HOOD MOUNTED AIR INTAKE GRILLE, BLACK SCREEN, WITH LED ACCENT LIGHTS	STD
640-016	X-SERIES STEEL REINFORCED ALUMINUM CAB	STD
644-048	X-SERIES VOCATIONAL HOOD	STD
67U-001	HOOD OPENING ASSIST WITH LOCKING STRUT	STD
652-016	WESTERN STAR NAMEPLATES	STD
727-096	DUAL ROUND AIR HORNS, SINGLE BASE, MOUNTED UNDER CAB	($135.00)
726-001	SINGLE ELECTRIC HORN	STD
575-001	REAR LICENSE PLATE MOUNT END OF FRAME	STD
650-008	AIR CAB MOUNTING	STD
312-095	DUAL STAGE INTELLIGENT LED HEADLIGHTS WITH HEATED LENS SYSTEM	STD
302-072	ROOF MOUNTED LED MARKER LIGHTS	STD
311-019	HEADLIGHTS ON WITH WIPERS, WITH DAYTIME RUNNING LIGHTS	$21.00
294-1AU	INDIVIDUAL LED STOP/TURN/BACKUP LIGHTS GROMMET MOUNTED BELOW RAIL	($27.00)
300-043	LED SIDE TURN SIGNAL	STD
744-106	C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL HEATED CONVEX, DUAL REMOTE, STAINLESS STEEL BACK COVER, AND BLACK C-BAR	STD
796-001	102 INCH EQUIPMENT WIDTH	STD
743-209	LH AND RH CONVEX MIRRORS INTEGRAL WITH PRIMARY MIRRORS	STD
74A-001	RH DOWN VIEW MIRROR	STD
729-001	STANDARD SIDE/REAR REFLECTORS	STD
677-098	UNPOLISHED ALUMINUM WST AFTERTREATMENT SYSTEM COVER	STD

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Data Code	Description	Retail Price
275-061	PARK BRAKE REMINDER WARNING SYSTEM	$3.00
776-998	NO SLEEPER VENT	STD
768-064	SINGLE SOLAR TINTED REAR WINDOW, (1) 31 INCH X 20 INCH	STD
663-019	1-PIECE ROPED-IN SOLAR GREEN GLASS WINDSHIELD	STD
659-006	8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITH FLUID LEVEL INDICATOR	STD
Cab Interior		
055-015	X-SERIES BASE INTERIOR TRIM LEVEL PACKAGE	STD
707-1C3	CHARCOAL BLACK VINYL BASE LEVEL INTERIOR	STD
70K-016	CARBON WITH BASE BLACK ACCENT	STD
772-035	BLACK MATS WITH ADDED FLOOR HEAT AND NOISE INSULATION	$126.00
785-032	(1) DASH MOUNTED POWER OUTLET AND (1) DUAL USB-C CHARGING OUTPUT	$35.00
691-001	FORWARD ROOF MOUNTED CONSOLE	STD
693-019	LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS	STD
741-015	(2) COAT HOOKS ON BACKWALL OF CAB	STD
745-998	NO UPPER BUNK	STD
738-021	DIGITAL ALARM CLOCK IN DRIVER DISPLAY	STD
742-028	THERMOS HOLDER INBOARD OF DRIVER SEAT	$3.00
170-045	STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES AT SUPPLY LINES ONLY	$19.00
698-001	RADIATOR MOUNTED AIR CONDITIONER CONDENSER	STD
739-034	PREMIUM INSULATION	$83.00
324-1B3	STANDARD LED CAB LIGHTING	STD
787-004	REMOTE KEYLESS ENTRY AND 2 TRANSMITTERS	STD

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Data Code	Description	Retail Price
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME	STD
78G-004	KEY QUANTITY OF 4	$18.00
655-028	LH AND RH ELECTRIC DOOR LOCKS WITH AUTO UNLOCK FEATURE WHEN DOOR IS SET FROM OPEN TO CLOSED POSITION	STD
64C-003	BLACK DOOR HANDLES	STD
740-998	NO MATTRESS	STD
756-1J5	BASIC 2.0 HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 1 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION AND TILT	STD
760-1J5	BASIC 2.0 HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH 1 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION AND TILT	($210.00)
757-002	BLACK SUSPENSION COVER FOR DRIVER AND PASSENGER SEATS	$100.00
759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	STD
758-014	BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER	$83.00
761-014	BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER	$83.00
763-1AB	3 POINT HIGH VISIBILITY ORANGE ADJUSTABE D-RING RETRACTOR DRIVER AND FIXED D-RNG RETRACTOR PASSENGER SEAT BELTS	$17.00
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	STD
540-044	4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES	STD
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS	STD

Instruments & Controls

185-004	STANDARD FOOT PEDAL SYSTEM	STD
106-002	ELECTRONIC ACCELERATOR CONTROL	STD
87L-001	ENGINE PTO SPEED CONTROL WITH PARK BRAKE INTERLOCK	N/C
870-001	BLACK GAUGE BEZELS	STD

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Data Code	Description	Retail Price
734-018	STANDARD CENTER INSTRUMENT PANEL	STD
840-001	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE	STD
198-002	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS	$15.00
721-001	97 DB BACKUP ALARM	$34.00
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES	STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY	STD
157-007	MANUAL REMOTE ENGINE STOP/START WITH PTO RE-ENGAGE	$81.00
811-044	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY	STD
81B-003	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY	STD
160-045	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR WITH DUST CAP LOCATED BELOW LH DASH	STD
844-001	2 INCH ELECTRIC FUEL GAUGE	STD
148-073	ENGINE REMOTE INTERFACE FOR REMOTE THROTTLE	$134.00
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE	STD
854-998	NO ENGINE OIL TEMPERATURE GAUGE	($36.00)
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE	STD
864-022	DIGITAL TRANSMISSION OIL TEMPERATURE IN DRIVER DISPLAY	($47.00)
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER	STD
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY	STD
372-123	PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE	STD
736-998	NO OBSTACLE DETECTION SYSTEM	($4,324.00)
73K-998	NO SIDE OBJECT DETECTION SYSTEM	STD

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Data Code	Description	Retail Price
72J-998	NO DR ASSIST SYSTEM	N/C
49B-004	ELECTRONIC STABILITY CONTROL	STD
73B-998	NO LANE DEPARTURE WARNING SYSTEM	($1,080.00)
73H-998	NO CAMERA/VIDEO/IMAGING SYSTEM	($420.00)
35M-010	1 QUICKFIT PROGRAMABLE MODULE (QPM/XMC)	$780.00
6TS-009	(2) TMC RP1226 ACCESSORY CONNECTORS: (1) LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL (1) CENTER OF BACKWALL/PASSENGER SIDE BAGGAGE COMPARTMENT	$45.00
1U1-002	TOP OF DASH RAM MOUNT WITHOUT POWER OR GROUND, FOR CUSTOMER FURNISHED DEVICE	$60.00
746-143	7" B-PANEL INTERACTIVE TOUCHSCREEN DISPLAY RADIO W/ USB-C, APPLE CARPLAY, ANDROID AUTO, BLUETOOTH/AM/FM/SXM/WB, WITH MICROPHONE	STD
747-001	DASH MOUNTED RADIO	STD
750-041	STANDARD SPEAKER SYSTEM	STD
753-998	NO AM/FM RADIO ANTENNA	($75.00)
748-006	POWER AND GROUND WIRING PROVISION OVERHEAD	STD
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION	STD
751-001	SINGLE REMOTE SPEAKER WITH LEAD FOR 2-WAY RADIO	STD
752-002	CB ANTENNA BRACKET AND LEAD LH MIRROR MOUNTED, NO ANTENNA	($16.00)
75W-001	HEADLINER MULTI-BAND ANTENNA: AM/FM/WEATHERBAND, WIFI/BLUETOOTH, GNSS/GPS	$75.00
78C-003	INTEROPERABLE SDAR ANTENNA	STD
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER	STD
812-032	ELECTRONIC 2500 RPM TACHOMETER	STD
813-1C8	DETROIT CONNECT PLATFORM HARDWARE	STD
8D1-315	5 YEARS DAIMLER CONNECTIVITY BASE PACKAGE (FEATURES VARY BY MODEL) POWERED BY DETROIT	N/C

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Data Code	Description	Retail Price
	CONNECT ON CUMMINS ENGINES	
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP	STD
81Y-005	PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY	STD
842-006	DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY	STD
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY	STD
304-030	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS	N/C
882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR	STD
299-020	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT	STD
4E1-013	PROGRAMMABLE SWITCHES/INDICATORS LOCATED IN AUXILIARY PANEL	N/C
48H-004	QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH BLUNTCUTS	$130.00
4CG-008	8 EXTRA PROGRAMMABLE SWITCHES/INDICATORS	$70.00
	$A1A0000ZZ,A1B0000ZZ,A1C0000ZZ,A1D0000ZZ,A1E0000ZZ,A1F0000ZZ,A1G0000ZZ,A1H0000ZZ	
48C-004	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) UNDER CAB WITH BLUNTCUTS	$46.00
Design		
065-000	PAINT: ONE SOLID COLOR	$1,045.00
Color		
980-0JK	CAB COLOR A: L0183EYD BRIGHT SILVER MET ELITE EYD	N/C
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT	STD
966-974	POWDER GRAY (N0020EA) REAR WHEELS/RIMS (PKGRY21, G, PG1)	$184.00
96E-974	POWDER GRAY (N0020EA) PUSHER/TAG WHEELS/RIMS (PKGRY21, G, PG1)	$46.00
Certification / Compliance		
996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS	STD
Secondary Factory Options		

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Data Code	Description	Retail Price
999-047	JACKSHAFT ASSEMBLIES ARE FOR TEMPORARY USE AND SHOULD ONLY BE USED FOR SHIPPING TO THE CUSTOMER/BODY BUILDER	N/C

TOTAL VEHICLE SUMMARY

Adjusted List Price

Adjusted List Price ** $ 229,830.00

ITEMS NOT INCLUDED IN ADJUSTED LIST PRICE

Other Factory Charges

PMV-024	GHG24 SURCHARGE - CUMMINS	$555.00
PCA-005	SOURCEWELL DEALER CHARGE	$800.00
R27-001	MY27 ESCALATOR	$4,750.00
RAG-020	CUMMINS TARIFF CHARGE - $205	$205.00
PAT-023	STEEL, ALUMINUM, AND CHINA TARIFF IMPACT FEE 47X/49X	$3,000.00
RD1-315	5 YEARS DAIMLER CONNECTIVITY BASE PACKAGE (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES	N/C
RD3-998	NO SAFETY EVENT VIEWER	($145.00)
P73-2WS	STANDARD DESTINATION CHARGE	$3,375.00

Extended Warranty

WAI-47H	CUM 2017 L9: HD1 MD DTY 5 YEARS / 100,000 MILES / 161,000 KM EXTENDED WARRANTY. FEX APPLIES	$2,040.00
WAX-101	CUM 2017 L9: AT3 MD DTY 5 YEARS / 100,000 MILES / 161,000 KM AFTERTREATMENT. FEX APPLIES	$965.00
WAG-075	TOWING: 2 YEARS/UNLIMITED MILES/KM EXTENDED TOWING COVERAGE $750 CAP FEX APPLIES	$460.00

Currency Exchange Rate 1.0000

Total Extended Warranty (local Currency) $ 3,465.00

(+) Weights Shown are estimates only.
If weight is critical, contact Customer Application Engineering.

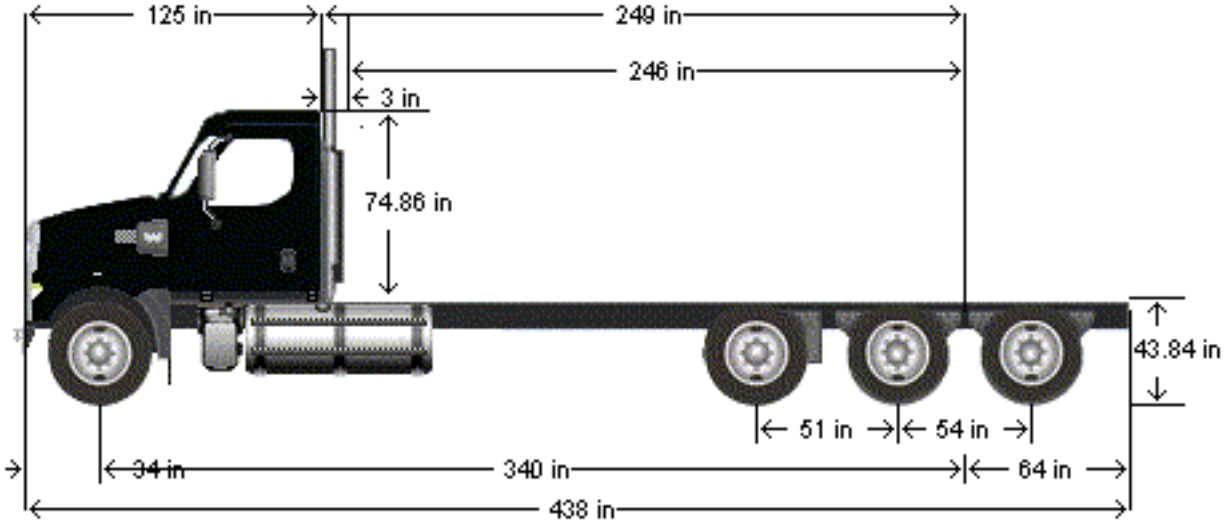
(**) Prices shown do not include taxes, fees, etc… "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

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DIMENSIONS



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model	47X
Wheelbase (545)	7025MM (277 INCH) WHEELBASE
Rear Frame Overhang (552)	1650MM (65 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in)	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	0.0
Cab Size (829)	111.6 INCH BBC CONVENTIONAL ALUMINUM CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPERCAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE
Cab to Body Clearance (in)	3.0

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TABLE SUMMARY - DIMENSIONS

Dimensions	Inches
Bumper to Back of Cab (BBC)	65.2
Bumper to Centerline of Front Axle (BA)	0.0
Front Axle to Back of Cab (AC)	65.2
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	211.4
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	208.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	276.4
Cab Height (CH)	76.4
Wheelbase (WB)	276.6
Frame Overhang (OH)	65.0
Overall Frame Length	394.5
Overall Length (OAL)	341.6
Rear Axle Spacing	51.0
Pusher/Tag Axle Spacing	54.0
Unladen Frame Height at Centerline of Rear Axle	42.0

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.13

To approve the request by Department of Public Works to negotiate price and purchase the following 2026 budget-approved used vehicles and report back to Improvement & Services Committee after purchase:

- Used mechanic service truck with crane (estimated cost of $95,000.00)
- Used lowboy/flatbed semi-trailer (estimated cost of $60,000.00)

BACKGROUND

Funding to purchase these items was allocated through the 2026 City budget process. Most often, DPW equipment is purchased new. So, there is adequate time to solicit quotes, and wait for manufacture and delivery of equipment before the vendor requires payment. This gives the City plenty of time to progress through its standard requisition, purchase order, and approval process. With used equipment, there is typically competition to purchase equipment in real time, which makes the standard City approval process unable to keep up. Because of this, DPW requests that it be authorized to shop for this used equipment, negotiate fair pricing, purchase it, and then report back to I&S Committee on the process. Total purchase price of the two items shall not exceed allocated budget funding.

RECOMMENDATION

DPW respectfully requests that it be allowed to shop, negotiate price, acquire, and report back to I&S Committee on purchase of these two (2) used pieces of equipment. Total purchase price shall not exceed approved budget fund allocation.

FISCAL IMPACT

Funding to purchase these items was allocated through the 2026 City budget process.

ATTACHMENTS

1. 2026 DPW Equipment Replacement Plan 8-21-25

City of Green Bay - DPW
2026 CAPITAL BUDGET Equipment Expenditures
(Updated: August 21, 2025)

Operations Division - CAPITAL Equipment Account (BOND ISSUE)			(427503 55502)			
Rank	**Section**	**New Unit**	**Retired Unit**	**Score**	**Cost**	**Running Total**
1	Sanitation	Refuse truck, automated side loader	(141) Refuse truck, automated	19	$348,000	$348,000
2	Sanitation	Refuse truck, automated side loader	(134) Refuse truck, automated	18	$348,000	$696,000
3	Street	Dump truck with plow & wing, tandem axle	(27)Tandem dump truck, plow & wing	19	$305,000	$1,001,000
4	Street	Dump truck with plow & wing, tandem axle	(22) Tandem dump truck, plow & wing	19	$305,000	$1,306,000
5	Motor Equipment	Service truck with crane (pre-owned)	(192) Service truck with crane	17	$100,000	$1,406,000
6	Street	Anti-icing unit, 1,800 gallon	New to fleet	N/A	$45,000	$1,451,000
7	Street	Anti-icing unit, 1,800 gallon	New to fleet	N/A	$45,000	$1,496,000
8	Motor Equipment	Pickup (end-of-lease buyout)	(207) pickup	15	$12,000	$1,508,000
9	Street	Brine machine controller, pumps & pipes	Existing equipment	N/A	$90,000	$1,598,000
10	Street	Utility trailer for mower	(505) Utility trailer	14	$6,000	$1,604,000
11	Building Grounds	Utility trailer for scissors lift	New to fleet	N/A	$5,500	$1,609,500
12	Operations	Semi tractor (pre-owned)	(14) semi tractor	17	$60,000	$1,669,500
13	Operations	Lowboy trailer (pre-owned)	(515) Lowboy trailer	16	$60,000	$1,729,500
14	Street	Tink clam bucket (x2)	New to fleet	N/A	$48,000	$1,777,500
15	Street	Enclosed trailer, work zone equipment	New to fleet	N/A	$6,000	$1,783,500
16	Street	Snow pusher/plow, 12-foot	New to fleet	N/A	$16,000	$1,799,500
17	Street	Mastic machine, trailer-mounted	(616) Trailer mounted mastic machine	13	$110,000	$1,909,500
18	Street	Salt/spreader combination unit	(S24) 2 in 1 salt/spreader combination unit	14	$95,000	$2,004,500
19	Street	Salt/spreader combination unit	(S25) 2 in 1 salt/spreader combination unit	14	$95,000	$2,099,500
20	Street	Pickup with plow, 4x4	New to fleet	N/A	$60,000	$2,159,500
21	Sanitation	Refuse body, rear load	(101) Rear loading refuse truck	14	$125,000	$2,284,500
22	Electrical	Aerial bucket truck	(172) Aerial bucket truck	13	$235,000	$2,519,500

Sanitary Sewage District - CAPITAL Equipment Account (new)			(428520 55502)			
Rank	**Section**	**New Unit**	**Retired Unit**	**Score**	**Cost**	**Running Total**
1	Sanitary Sewer	Combination jet/vac sewer cleaning truck	(92) Vehicle remaining in fleet as back-up unit		$630,000	$630,000

Storm Water Utility - CAPITAL Equipment Account (new)			(429525 55502)			
Rank	**Section**	**New Unit**	**Retired Unit**	**Score**	**Cost**	**Running Total**
1	Storm Water	Combination jet/vac sewer cleaning truck	(93) Combination jet/vac sewer cleaning truck		$583,000	$583,000
2	Storm Water	Mechanical street sweeper	(741) Mechanical street sweeper		$380,500	$963,500
3	Storm Water	Mechanical street sweeper	(742) Mechanical street sweeper		$380,500	$1,344,000
4	Storm Water	Regenerative air street sweeper	(738) Regenerative air street sweeper		$329,600	$1,673,600
5	Storm Water	Hybrid SUV	(222) Mid-size pickup		$37,000	$1,710,600
6	Storm Water	Pickup, 4x4 (lease buyout)	(L1152) vehicle remaining in fleet		$8,000	$1,718,600

Parking Division - CAPITAL RESERVE Account			(430505 55140)			
Rank	**Section**	**Replacement Unit**	**Retired Unit**	**Score**	**Cost**	**Running Total**
1	Parking	Parking ramp repair	N/A		$650,000	$650,000
1	Parking	Pine Street Ramp elevator equipment (1 elevator)	Original elevator equipment (age=49 years)	N/A	$200,000	$850,000

Parking Division - CAPITAL Equipment/Vehicle Account			(431505 55140)			
Rank	**Section**	**Replacement Unit**	**Retired Unit**	**Score**	**Cost**	**Running Total**
1	Parking	Toolcat	(752) Toolcat	12	$80,000	$80,000
2	Parking	Parking Access & Revenue Control System (PARCS) equipment	Existing PARCS equipment	N/A	$650,000	$730,000

Below Equipment Request List for Information Only (Contained in tax-levy operating budget line item accounts)

DPW Lease Vehicle Payments **(101503 55121 83096)**

Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Operations Division	Lease vehilce payments	N/A	-	$154,600	$154,600

Operations Division - Equipment Replacement Account **(101503 55140)**

Rank	Section	Replacement Unit	Retired Unit	Score	Cost	Running Total
1	Sanitation	Tablet computers (x20)	Old tablet computers	N/A	$9,000	$9,000
2	Street	Backpack blowers (x2)	Old blowers	N/A	$475	$9,475
3	Street	Handheld blowers (x4)	Old blowers	N/A	$1,060	$10,535
4	Street	Chainsaws (x2)	Old chainsaws	N/A	$800	$11,335
5	Street	String trimmers (x2)	Old trimmers	N/A	$875	$12,210
6	Street	Downtown flags with hardware (x40)	Worn/damaged flags and hardware	N/A	$7,400	$19,610

Operations Division - New Equipment Account **(101503 55150)**

Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Street	Roll-up work zone signs (x8)	N/A	N/A	$3,200	$3,200
2	Street	Tablet computers/data governance (x16)	N/A	N/A	$7,200	$10,400
3	Motor Equipment	Floor jack, 10-ton (x2)	N/A	N/A	$3,900	$14,300
4	Buildings & Grounds	Security cameras (x8)	N/A	N/A	$12,000	$26,300

Operations Division - Equipment Outlay Account **(101503 55501)**

Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Motor Equipment	Multi-vehicle diagnostic system	N/A	N/A	$10,100	$10,100
5	Buildings & Grounds	Fence upgrade, solid waste bunker	N/A	N/A	$7,000	$17,100

Traffic Division - New Equipment Account **(101504 55150)**

Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Signing & Pavement Marking	Heated water power washer	N/A	N/A	$7,200	$7,200
2	Signing & Pavement Marking	Pad computer, data governance (x2)	N/A	N/A	$1,400	$8,600
3	Communications	Radio tuning device (x2)	N/A	N/A	$7,000	$15,600

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.14

To approve the request by Department of Public Works to approve the Plat of Rights-of-Way for the STH 54 Hobart to Green Bay Project No. 9210-24-20 and authorize the Director to sign the Plat.

BACKGROUND

RECOMMENDATION

To Approve.

FISCAL IMPACT

ATTACHMENTS

1. TPP_STH54_92102420_D3_DRAFT

TRANSPORTATION PROJECT PLAT NO: 9210-24-20 - 4.01

THAT PART OF LOT 1, KAREN HEIGHTS BEING IN THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4, AND LOT 9, COTTAGE GROVE WEST FIRST ADDITION BEING IN THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4; SECTION 30, TOWNSHIP 24 NORTH, RANGE 20 EAST, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN

STH "54", HOBART- GREEN BAY (HILLCREST DRIVE TO HINKLE STREET) BROWN COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF GREEN BAY DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN THE LANDS FOR THE ABOVE PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 62.22, WISCONSIN STATUTES, THE CITY OF GREEN BAY HEREBY ORDERS THAT:
1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE NAME PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE CITY OF GREEN BAY FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE CITY OF GREEN BAY, PURSUANT TO PROVISIONS OF SECTION 62.22, WISCONSIN STATUTES.

RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER 9210-24-20 - 4.01
AMENDMENT NO:__
SHEET 1 OF 2

SCHEDULE OF LANDS AND INTERESTS REQUIRED		OWNERS NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE CITY OF GREEN BAY ALL AREAS SHOWN IN SQUARE FEET UNLESS OTHERWISE NOTED				
PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	FEE R/W SF REQUIRED			TLE SF REQUIRED
			NEW	EXISTING	TOTAL	
1	MidWest Housing Group LLC	TLE	-	-	-	406
2	Northern Comfort Property Management LLC	FEE, TLE	176	-	176	299

NOTES:
POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), BROWN COUNTY, NAD83 (2011), IN U.S. SURVEY FEET. VALUES SHOWN ARE GRID COORDINATES. GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY AND PERMANENT EASEMENT MONUMENTS WILL BE TYPE 2 (TYPICALLY CAPPED 1.25" O.D. X 18" IRON PIPES), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

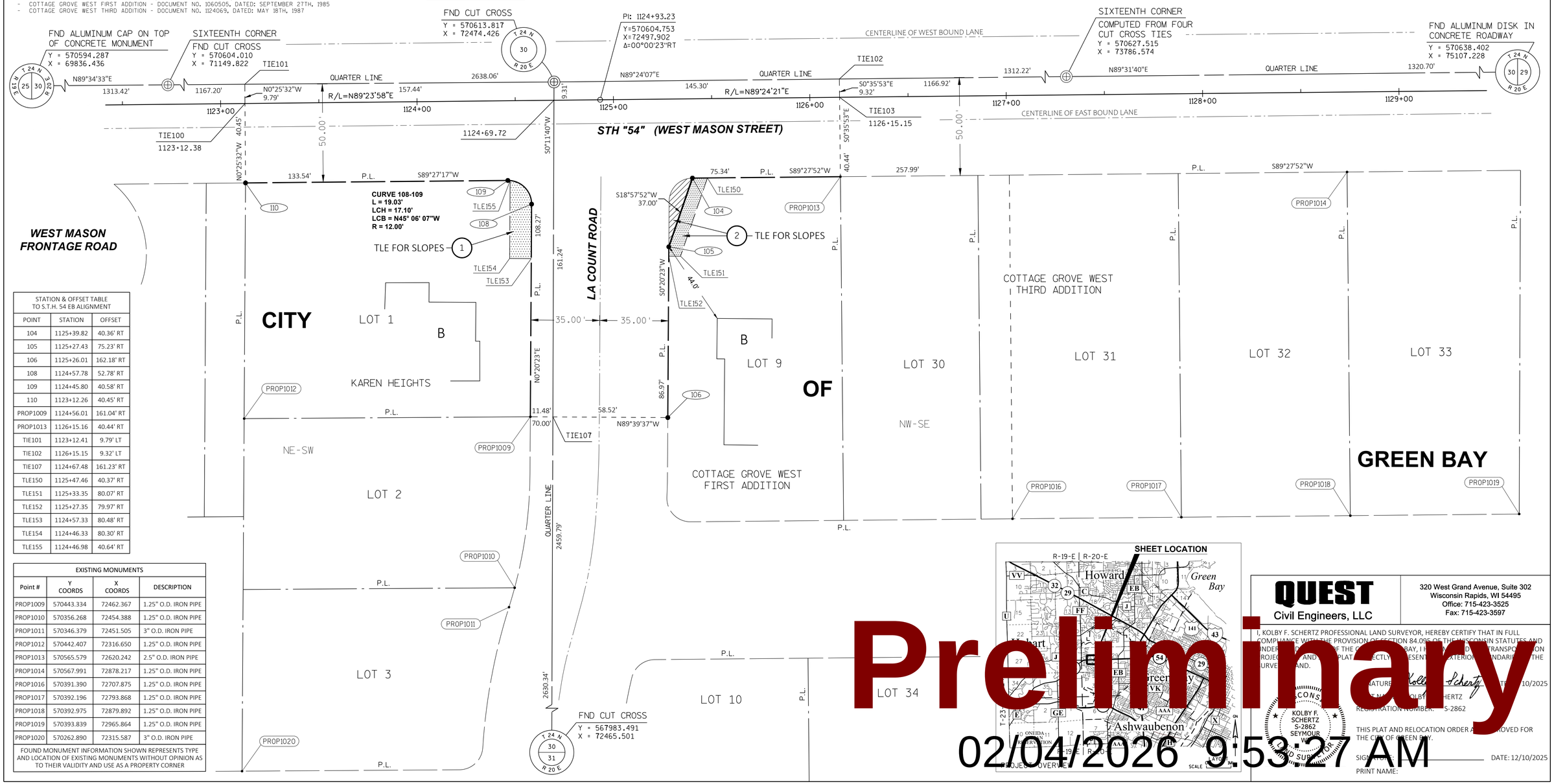
FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT THE PLANNING UNIT OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION OFFICE IN GREEN BAY, WI.

FOR ADDITIONAL INFORMATION, REFER TO THE TITLE SHEET, RECORDED AS SHEET 2 OF 2 OF THIS DOCUMENT.

BASIS OF EXISTING HIGHWAY AND SIDE ROAD RIGHT-OF-WAY SHOWN HEREIN IS BASED ON THE FOLLOWING POINTS OF REFERENCE:
- R/W PROJECT NUMBER fap435 (STH 54), DATED: FEBRUARY 23, 1932
- KAREN HEIGHTS - DOCUMENT NO. 1108350, DATED: NOVEMBER 7TH, 1986
- COTTAGE GROVE WEST FIRST ADDITION - DOCUMENT NO. 1060505, DATED: SEPTEMBER 27TH, 1985
- COTTAGE GROVE WEST THIRD ADDITION - DOCUMENT NO. 1124069, DATED: MAY 18TH, 1987

SCALE, FEET
0 25 50

GRID NORTH



STATION & OFFSET TABLE TO S.T.H. 54 EB ALIGNMENT		
POINT	STATION	OFFSET
104	1125+39.82	40.36' RT
105	1125+27.43	75.23' RT
106	1125+26.01	162.18' RT
108	1124+57.78	52.78' RT
109	1124+45.80	40.58' RT
110	1123+12.26	40.45' RT
PROP1009	1124+56.01	161.04' RT
PROP1013	1126+15.16	40.44' RT
TIE101	1123+12.41	9.79' LT
TIE102	1126+15.15	9.32' LT
TIE107	1124+67.48	161.23' RT
TLE150	1125+47.46	40.37' RT
TLE151	1125+33.35	80.07' RT
TLE152	1125+27.35	79.97' RT
TLE153	1124+57.33	80.48' RT
TLE154	1124+46.33	80.30' RT
TLE155	1124+46.98	40.64' RT

EXISTING MONUMENTS			
Point #	Y COORDS	X COORDS	DESCRIPTION
PROP1009	570443.334	72462.367	1.25" O.D. IRON PIPE
PROP1010	570356.268	72454.388	1.25" O.D. IRON PIPE
PROP1011	570346.379	72451.505	3" O.D. IRON PIPE
PROP1012	570442.407	72316.650	1.25" O.D. IRON PIPE
PROP1013	570565.579	72620.242	2.5" O.D. IRON PIPE
PROP1014	570567.991	72878.217	1.25" O.D. IRON PIPE
PROP1016	570391.390	72707.875	1.25" O.D. IRON PIPE
PROP1017	570392.196	72793.868	1.25" O.D. IRON PIPE
PROP1018	570392.975	72879.892	1.25" O.D. IRON PIPE
PROP1019	570393.839	72965.864	1.25" O.D. IRON PIPE
PROP1020	570262.890	72315.587	3" O.D. IRON PIPE

FOUND MONUMENT INFORMATION SHOWN REPRESENTS TYPE AND LOCATION OF EXISTING MONUMENTS WITHOUT OPINION AS TO THEIR VALIDITY AND USE AS A PROPERTY CORNER

QUEST
Civil Engineers, LLC
320 West Grand Avenue, Suite 302
Wisconsin Rapids, WI 54495
Office: 715-423-3525
Fax: 715-423-3597

I, KOLBY F. SCHERTZ PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISION OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE [illegible] OF THE CITY OF GREEN BAY, I HAVE SURVEYED THE TRANSPORTATION PROJECT PLAT AND THAT THE PLAT CORRECTLY REPRESENTS THE EXTERIOR BOUNDARIES OF THE SURVEY AND.

SIGNATURE: Kolby F. Schertz DATE: 12/10/2025
KOLBY F. SCHERTZ
REGISTRATION NUMBER: S-2862

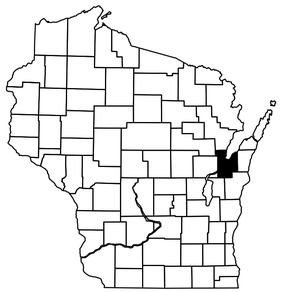
KOLBY F. SCHERTZ S-2862 SEYMOUR WISCONSIN LAND SURVEYOR

THIS PLAT AND RELOCATION ORDER APPROVED FOR THE CITY OF GREEN BAY.

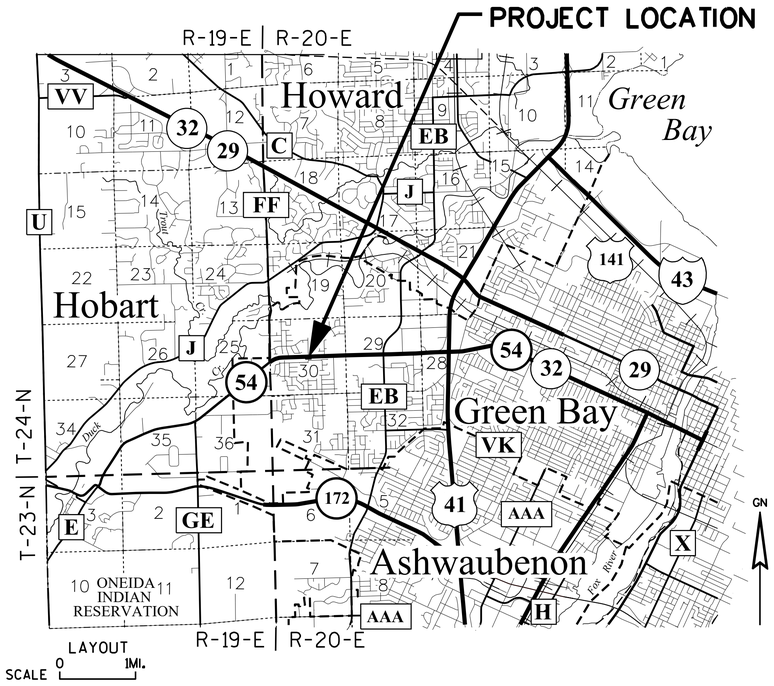
SIGNATURE: _____ DATE: 12/10/2025
PRINT NAME:

Preliminary
02/04/2026 9:53:27 AM

FILE NAME : D:\SURVEY\2025\WO#2_STH54_TPP\TPP_STH54_92102420.DWG
APPRAISAL PLAT DATE : N/A
PLOT DATE : December 10, 2025 PLOT BY : KFS PLOT NAME : STH 54 PLOT SCALE : 1" =50'



STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION
TRANSPORTATION PROJECT PLAT TITLE SHEET
PROJECT NO. 9210-24-20
HOBART- GREEN BAY
HILLCREST DRIVE TO HINKLE STREET
S.T.H. "54"
BROWN COUNTY



THE NOTES, CONVENTIONAL SIGNS, AND ABBREVIATIONS ARE ASSOCIATED WITH EACH TRANSPORTATION PROJECT PLAT FOR PROJECT 9210-24-20.

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), WOOD COUNTY, NAD83(2011), IN U.S. SURVEY FEET. VALUES SHOWN ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY AND PERMANENT EASEMENT MONUMENTS WILL BE TYPE 2 (TYPICALLY CAPPED 1.25" O.D. X 18" IRON PIPES), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

ALL RIGHT-OF-WAY LINES DEPICTED IN THE NON-ACQUISITION AREAS ARE INTENDED TO RE-ESTABLISH EXISTING RIGHT-OF-WAY LINES AS DETERMINED FROM PREVIOUS PROJECTS, OTHER RECORDED DOCUMENTS, CENTERLINE OF EXISTING PAVEMENTS AND/OR EXISTING OCCUPATIONAL LINES.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS" OF PUBLIC RECORD.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO THE NEW REFERENCE LINES.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON, THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL (TLEs) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM NECESSARY OR DESIRABLE. BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHT TO MAKE OR CONSTRUCT IMPROVEMENT ON SAID LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

PROPERTY LINES SHOWN ON THIS PLAT FOR PROPERTIES BEING IMPACTED ARE DRAWN FROM DATA DERIVED FROM FILED/RECORDED MAPS AND DOCUMENTS OF PUBLIC RECORD. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT THE PLANNING UNIT OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION OFFICE IN GREEN BAY, WI.

INFORMATION FOR THE BASIS OF EXISTING HIGHWAY RIGHT-OF-WAY POINTS OF REFERENCE AND ACCESS CONTROL ARE LISTED ON THE TRANSPORTATION PROJECT PLAT DETAIL SHEETS.

CONVENTIONAL SYMBOLS

- SECTION LINE
- QUARTER LINE
- SIXTEENTH LINE
- NEW REFERENCE LINE
- NEW R/W LINE
- EXISTING R/W OR HE LINE
- PROPERTY LINE (P.L.)
- LOT, TIE & OTHER MINOR LINES
- EXISTING CENTERLINE
- CORPORATE LIMITS
- NEW R/W (FEE OR HE) (HATCHING VARIES BY OWNER)
- TEMPORARY LIMITED EASEMENT AREA
- EASEMENT AREA (PERMANENT LIMITED OR RESTRICTED DEVELOPMENT)
- BUILDING (B) TO BE REMOVED (B)
- BRIDGE
- CULVERT
- PARALLEL OFFSETS
- SECTION CORNER SYMBOL (21 22 26 25 27 28)
- SECTION CORNER MONUMENT
- GEODETIC SURVEY MONUMENT
- NON-PERMITTED SIGN (SIGN)
- PERMITTED SIGN (R1-25 SIGN)
- R/W MONUMENT (TO BE SET)
- NON-MONUMENTED R/W POINT
- FOUND SURVEY MONUMENT (SEE FOUND MONUMENT TABLE)
- ACCESS RESTRICTED BY ACQUISITION
- NO ACCESS (BY STATUTORY AUTHORITY)
- ACCESS RESTRICTED (BY PREVIOUS PROJECT OR CONTROL)
- NO ACCESS (NEW HIGHWAY)
- PARCEL NUMBER (25)
- EXISTING MONUMENT NUMBER (***)
- R/W BOUNDARY POINT NUMBER (***)

CONVENTIONAL ABBREVIATIONS

ACCESS RIGHTS	AR	PROPERTY LINE	P.L.
ACRES	AC	RECORDED AS	(100')
ALUMINUM	ALUM	REEL / IMAGE	R/I
AND OTHERS	ET AL	REFERENCE LINE	R/L
BLOCK	BLK	REMAINING	REM
CENTERLINE	C/L	RESTRICTIVE DEVELOPMENT EASEMENT	RDE
CERTIFIED SURVEY MAP	CSM	RIGHT	RT
CONCRETE	CONC	RIGHT OF WAY	R/W
COUNTY TRUNK HIGHWAY	CTH	SECTION	SEC
CORNER	COR	SEPTIC VENT	SEPV
DOCUMENT NUMBER	DOC	SQUARE FEET	SF
EASEMENT	EASE	STATE TRUNK HIGHWAY	STH
EXISTING	EX	STATION	STA
GAS VALVE	GV	TELEPHONE PEDESTAL	TP
GRID NORTH	GN	TRANSPORTATION PROJECT PLAT	TPP
IDENTIFICATION	ID	UNITED STATES HIGHWAY	USH
INTERSTATE HIGHWAY	IH	VOLUME	V
LEFT	LT		
MONUMENT MON			
NATIONAL GEODETIC SURVEY	NGS		
NUMBER	NO		
OUTLOT	OL		
PAGE	P		
POINT OF TANGENCY	PT		
POINT OF BEGINNING	POB		
POINT OF CURVATURE	PC		
POINT OF COMPOUND CURVE	PCC		
POINT OF INTERSECTION	PI		

CURVE DATA ABBREVIATIONS

LONG CHORD	LCH
LONG CHORD BEARING	LCB
RADIUS	R
DEGREE OF CURVE	D
CENTRAL ANGLE OR DELTA	Δ/DELTA
LENGTH OF CURVE	L
TANGENT	T
DIRECTION AHEAD	DA
DIRECTION BACK	DB

PROJECT NUMBER 9210-24-20 - 4. 01
SHEET 2 OF 2
AMENDMENT NO:

FILE NAME : D:\SURVEY\2025\WO#2_STH54_TPP\TPP_STH54_92102420.DWG
LAYOUT NAME: TPP Title Sheet

PLOT DATE : December 10, 2025 PLOT BY : KFS PLOT NAME : S.T.H. "54"

Report to the
Improvement and Service Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # M.15

To approve the request by Department of Public Works to grant licenses for:

1. Sidewalk Builder

    a. Concrete Solutions, Inc.
    b. Howard Immel, Inc.
    c. Bay Side Concrete Construction
    d. J&D Services, LLC
    e. Martell Construction, Inc.
    f. Bath Concrete Flatwork, LLC

2. Tree & Brush Trimmer

    a. Wolfrath's Landscaping, LLC
    b. Best Stump Grinding, LLC
    c. J&D Services, LLC
    d. Yesterday's Trees, LLC

3. Underground Sprinkler System

    a. Wolfrath's Landscaping, LLC

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None

2025 Pavement Program Summary

Reconstructrion Projects

District	Project Description	Paser
3	Pavement 2-25 E. Mason St (Jaster St. - Bader St.)	6,5,4,3
4	Pavement 1-25 Cass St (Madison St. - Monroe Ave.)	4

Resurfacing Streets

District	Project Description	Paser
2	Moon Valley Drive - Baird Creek Drive to Castle Hill Lane	2
5	Oak Grove Avenue - Crooks Street to Deckner Avenue	3
5	Deschane Place - Deckner Ave to Crooks St	3
5	Berger Street - Deckner Ave to Mills St	3
5	Wegner Street - Ellis Street to Proper Street	3
8	Servais Street - S Fisk St to Briquelet Street	4
8	Briquelet Street - Biemeret Street to Regal Avenue	4
8	Biemeret Street - South Ridge Road to Oneida Street	3,4
8	Frank Street - Rockdale St to Biemeret St	4
10	Park Street - Bond Street to Richardson Street	3,4
10	Steven Street - Dousman Street to Bond Street	3,4
10	Saratoga Street - Kellogg street to Bond Street	4
11	Pine Terrace - Burns avenue to Western Avenue	3,4
11	Rutgers Street- Wedgewood Dr to Western Ave	3
11	Wedgewood Drive - Rutgers Street to Pine Terrace	3,4
11	Parkwood Drive -Ann Lane to Hazelwood Ln	4
11	Parkwood Court - Parkwood Dr to Termini	4
11	Ann Lane - Parkwood Drive to Hazelwood Drive	4
11	Cameron Street - Beaver Dam Drive to 7th Street	4
11	Crawford street - Beaver Dam Drive to 7th Street	4
11	Downer Street - Beaver Dam Drive to 7th Street	4
12	Cactus Avenue - Western Meadow Drive to Shepherds Path	4
12	Sundance Avenue - Wester Meadow Drive to Shepherds Path	4
12	Summer Place - Sandstone Place to Shepherds Path	4
12	Western Meadow Drive - Sandia Drive to Summer Place	4

2025 Pavement Program Summary

Mill & Pave Streets

District	Project Description	Paser
1	Shorewood Terrace - Peterson to Davies	4
1	Nautical Avenue - Shorewood to Mariner	4
1	Nautical Court - Shorewood to end Cul-De-Sac	4
1	Mariner Lane - Nautical to Edinburgh	3
2	Kathy Drive - Scottwood to Paula	5
2	Teresa Court - West end Cul-de-Sac to S Robinson	4
2	Wilder Court - Manitowoc to east Cul-de-Sac	4
2	Robinson Avenue - Greenbrier to North end Cul-de-Sac	4
2	N Grandview Rd - Humboldt Road to Railroad Tracks	2
11	Woodcrest Drive - Cormier to Cul-de-Sac to east joint	4
11	Dunbar Lane - Packerland to Belmont	3
12	Milky Way Ct - West end Cul-De-Sac to East end Cul-de-Sac	4
12	Caravan Ct - Lacount to Cul-de-Sac	3
12	Candle Ln - South Point Rd to Candle Way	4
12	Candle Ct - Candle Way to Cul-de-Sac	4
12	Candle Way - Candle Ln to Hazelwood	5
12	Open Gate Trail - Hillcrest to Concrete pavement	5
12	Village Green Court - Open Gate Trail to end Cul-de-Sac	5

Subdivisions

LaFayette Drive Extension
Southwest Woods - Hinkle St Extension
JBS Subdivision and Park

2026 Pavement Program Summary

Reconstruction Projects

District	Project Description	Paser
2	Bedford Road (Whittier Dr. - south termini)	1
2	Grandview Road (Finger Road to north ~900Ft)	8
7	N. Maple Avenue (Walnut Street to Mather Street)	1,2,3
7	Oxford Avenue/Reed Street	1,4
8	Oak Street Reconstruction (Howard St. to Railroad Tracks)	1,2
9	Howard Street / Hazel Street	2,1
9	Pavement 1-26 4th St. Reconstruction (Broadway - Maple Avenue)	5,4
9	Arndt Street/Bridge Street Reconstruction	3
12	Westway/Pleasant Lane	1,3

Resurfacing Streets

District	Project Description	Paser
1	Sonata Drive - Lake Largo Road to 200' S/O Greshwin Drive	3,4
2	Amberly Trail- Englewood Drive to Van Beek Road	4
2	Brook Haven Court - Amberly Trail to Cul-de-sac	4
2	Wood Stock Court - Amberly Trail to Cul-de-sac	4
2	Hillsbourough Court - Amberly Trail to Cul-de-Sac	4
2	Woodruff Court - Amberly Trail to Cul-de-sac	4
3	Morning Star Trail - Newberyy avenue to Indian Springs Drive	3
3	Morning Star Court - Indian Springs Drive to Cul-de-sac east	3
3	Indian Springs Drive - Newberyy Avenue to Deerpath Drive	3,4
3	Grouse Court - Ruffed Grouse Street to Dul-de-sac	4
3	Ruffed Court - Ruffed Grouse Street to Cul-se-sac	3
3	Ruffed Grouse- Heather Road to North Termini	4
3	Dewclaw Street - Heather Road to North Termini	4
3	Heather Road - Edgewood Drive to Cul-de-sac West	3,4
3	Hillside Lane - Huth Street to Bader Street	3,4
4	Irene Street - Kimball Street to Crooks Street	4
5	Skyline Boulevard (ES)- Bretcoe Drive to Jamesford Avenue	3,4
5	Skyline Boulevard (WS) - Oakdale Avenue to Maryland Avenue	4
5	Skyline Boulevard - Newberry Avenue to Oak Dale Avenue	3
5	Bretcoe Drive - Skyline Boulevard (W) to Maryland Avenue	3,4
8	Alvina Street-Shawano Avenue to Minor Court	3
8	Minor Court - Shawano Avenue to Alvina Street	4
8	Raymond Street - Tilkens Street to Hickry Hill Drive	4

2026 Pavement Program Summary

Resurfacing Streets (continued)

District	Project Description	Paser
8	Neufeld Street - Shirley Street to Ernst Drive	4
9	14th Avenue - Hickory Hill Drive to W Mason Street	3
10	Bond Street - N Platten Street to Wilson Street	4
11	Rosalie Lane - Langlade Avenue to Biemeret Street	4
11	Western Ave - Taylor St. to Rutger St.	2,3,5

Mill & Pave Streets

District	Project Description	Paser
2	Otter Tail Court east and west	5,3
2	Manitou Avenue - Tobermory to Windland	4
2	Tobermory - Ontario to Welland	4,5
2	Robert Lane - Jauquet to Sitka	3
7,10	Shawano Ave - Oakland to Hudson	n/a
12	*Cactus Ct - Sheperds Path to end Cul-De-Sac	4
12	*Mirage Dr - Sandia to Ferndale	4,3
12	*Oasis Dr - Sandia to Ferndale	6
12	West Point Road - Hillcrest to end Cul-De-Sac	2

*These projects are dependent on construction bids and available budget.

Subdivisions

Eaton Heights 3rd Addition
Excalibur 4th Addition
Grandview Business Park
Nicolet Heights
The Pines
Cattail Marsh Neighborhood (Oneida Nation)

Report to the
Protection and Policy Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # N.1

To deny an appeal by Carl Kurowski regarding a dangerous dog declaration.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. KUROWSKI APPEAL

RECEIVED
FEB 16 2026

Dangerous Dog Declaration

Your dog has been declared dangerous per Green Bay Municipal Ordinance 6.13 by the Humane Officer of the Green Bay Police Department. You may, however, appeal the declaration with this form. Please turn over for more information.

Appellant's Name: Carl Kurowski

Dog's Name and breed Daisy American Bulldog

Green Bay Dog License number 5127

License Address: 1283 crooks Green Bay, WI 54301

E-mail: ckurawski96@gmail.com Phone Number: 920-371-2966

Dog declared dangerous on (date): 2/09/26

I attached supporting documentation

The information on this form is true and correct to the best of my knowledge. I understand that this form and any attachments are public records and are provided to the Committee and Common Council.

Applicant Signature:

You Honor, people of the committee,

Daisy dog does not attack people or show any kind of aggression towards anyone. To people she is shy and timid, the issue is other dogs that are aggressive toward her. Unfortunetly she is 90 pounds and can hold her own. Please don't take her size and your fear on her fate. I can prove without a reasonable doubt she's not aggressive. People are safe around her, it's just some dogs that are aggressive prevoke her.

In both occasions she was on her own property. In either case it has yet too be proven beyond a reasonable doubt that she did bite a human. In the first case no citation, nothing to fight against. I met with Ms. Skully and making payments to her and we are good.

This new accusation. I have not gotten any proof at all. My son heard a guy hollering outside so he ran out the house, I followed in stocking feet and saw a guy holding Daisy by her collar and she was sitting on her back haunches and he was reaching in his pocket for a knife threatening to stab my son, dog, then me. He wouldn't let go of Daisy until I threatened to hit him and he realized he had one hand in his pocket and one holding my dog, so he let go of Daisy. We got Daisy in the house so I went out to talk to him and he was on 911and he was yelling holding a pocket knife swinging it at me, I was backing up as he came towards me hollering that I was after him. I got in the house and shut the door. He continued hollering and swinging his knife, no dogs anywhere, his dogs were gone.

I have seen no pictures of statements or anything, just the cops come over in the middle of the night and demand I pull Daisy out of my son's bed and bring her to the Humane Society.

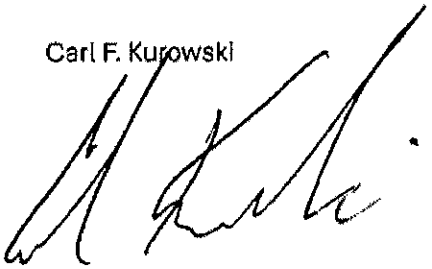
To sum it all up. Daisy is not aggressive. She will not attack people under any situation and is non aggressive. She was provoked on her property. Se was not running around loose. She was in her yard. I have family, friends, and neighbors who will testify she is not dangerous.

On Monday morning at 9:49 am the humane society called and left a message that I was free to pick Daisy up and quarnteen her at my home. An officer came to talk to me and I was unable to come to the door so I went downtown to pick up the report and talk to Humane Officer Mallory Meves. At that point she saw me and deemed my dog dangerous.

I am appealing the decision. I have witnesses to the incident and I a calling the police.

Sincerely

Carl F. Kurowski



173.21 Holding animals for cause.

(1) GROUNDS. A political subdivision may withhold, or direct a person contracting under s. 173.15 (1) to withhold, an animal in custody from an owner who makes an otherwise adequate claim for the animal under s. 173.23 (1) on any of the following grounds:

(a) There are reasonable grounds to believe that the owner has used the animal in a crime under s. 944.18 or ch. 951 or that the animal constitutes evidence of a crime under s. 944.18 or ch. 951.

(b) There are reasonable grounds to believe that the animal poses a significant threat to public health, safety or welfare.

174.02 Owner's liability for damage caused by dog; penalties; court order to kill a dog.

(1) LIABILITY FOR INJURY.

(a) *Without notice.* Subject to s. 895.045 and except as provided in s. 895.57 (4), the owner of a dog is liable for the full amount of damages caused by the dog injuring or causing injury to a person, domestic animal or property.

(b) *After notice.* Subject to s. 895.045 and except as provided in s. 895.57 (4), the owner of a dog is liable for 2 times the full amount of damages caused by the dog biting a person with sufficient force to break the skin and cause permanent physical scarring or disfigurement if the owner was notified or knew that the dog had previously, without provocation, bitten a person with sufficient force to break the skin and cause permanent physical scarring or disfigurement.

(2) PENALTIES IMPOSED ON OWNER OF DOG CAUSING DAMAGE.

(a) *Without notice.* The owner of a dog shall forfeit not less than $50 nor more than $2,500 if the dog injures or causes injury to a person, domestic animal, property, deer, game birds or the nests or eggs of game birds.

(b) *After notice.* The owner of a dog shall forfeit not less than $200 nor more than $5,000 if the dog injures or causes injury to a person, domestic animal, property, deer, game birds or the nests or eggs of game birds, and if the owner was notified or knew that the dog previously injured or caused injury to a person, domestic animal, property, deer, game birds or the nests or eggs of game birds.

Pet Licensing

Ascent Land Records Suite

User: BROWNCO_C_GREENBAY

Choose Product: Land Records Suite

Choose Category: Pet Licensing

What do you want to do? Owner Search

Help ?

Clear Search

Browser Setup Help

Owner Name: First Last

Address: Street Address

TagNum: 5127

Breed: <All> <All Breeds>

City/State/Zip: <All City/State/Zips>

Year: <All Years>

Find Now

Displaying 2 total records

Owner	Address	Tag #	Pet Name	Breed	Year	Inactive	Details
Richard Degroot	531 Zelas Dr Green Bay, WI 54311	5127	Omega	Labrador Retriever	2023		View
Carl Kurowski	1283 Crooks St Green Bay, WI 54301	5127	Daisy	Mixed	2025		View

My Profile Log out

View Disclaimer

Database Versions

© 2019 Transcendent Technologies

2026 Single Dog License

Subject to Wisconsin Statute, Chapter 174

City of Green Bay, Brown County COUNTY

Carl Kurowski
1283 Crooks St
Green Bay, WI 54301-

Pet Name:	Daisy	**Date Paid:**	02/16/2026
Breed:	Mixed	**Payment Type:**	Cash
Sex:	Female	**Check Number:**	
Spayed/Neutered:	Yes	**License Fee:**	15.00
Color:	white/grey	**Late Fee:**	0.00
Tag Number:	2657	**Total Paid:**	15.00
Replacement Tag:	No	**Veterinarian:**	WI Humane Society
Effective Date:	02/16/2026	**Vaccination Expiration:**	05/27/2026
Expiration Date:	12/31/2026	**Vaccination Mfr:**	Unknown
		Vaccination Serial #:	

Report to the
Protection and Policy Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # N.2

To approve a Producer Full-Service Retail application for Noble Roots Brewing for a summer concert series at Bay Beach for the following dates: 6/30, 7/14, 7/28 and 8/11.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. NOBLE ROOTS

2769017-0009

Form **AB-105**

Producer Full-Service Retail Sales Application

Date

Part A: Producer Information

1. Business Legal Name (Individual name if sole proprietor) Noble Roots Brewing Company, LLC		
2. Business Name or DBA Noble Roots Brewing Company	3. Agent Name Alex Falish	
4. FEIN 47-4321181	5. Wisconsin Seller's Permit Number 456-1029297317-02	
6. Wisconsin Producer Permit Number 309-1029297317-12	7. Producer Type ☑ Brewery ☐ Winery ☐ Liquor Manufacturer/Rectifier	
8. Contact Person's First Name Alex	9. Last Name Falish	10. M.I. D
11. Contact Person's Phone (920) 328-3746	12. Contact Person's Email alex@noblerootsbrewing.com	

Part B: Production Quantity

Note: Check appropriate quantity for permit held (see instructions). If you hold more than one producer permit, check the total aggregate quantity produced for each type of permit. Enter the highest quantity produced in any of the last three calendar years.

Brewery	Manufacturer/Rectifier	Winery
☐ Less than 250 barrels	☐ Less than 1,500 liters	☐ Less than 1,000 gallons
☑ 250 - 2,499 barrels	☐ 1,500 - 4,999 liters	☐ 1,000 - 4,999 gallons
☐ 2,500 - 7,499 barrels	☐ 5,000 - 34,999 liters	☐ 5,000 - 24,999 gallons
☐ 7,500 or more barrels	☐ 35,000 or more liters	☐ 25,000 or more gallons
Calendar year: 2023	Calendar year:	Calendar year:
Quantity: 569	Quantity:	Quantity:

Complete only ONE of Part C, D or E.

Part C: Request for Full-Service Retail Sales at the Production Premises

1. Start Date	2. Production Premises Address		
3. City		4. State	5. Zip Code
6. County	7. Governing Municipality ☐ City ☐ Town ☐ Village of:		

Part D: Request for Fixed Full-Service Retail Outlet

1. Are you transferring one fixed full-service retail outlet to a new location? ..... ☐ Yes ☐ No
If yes, complete boxes 2 through 9.

2. Current Outlet Name			
3. Current Outlet Premises Address			
4. City		5. State	6. Zip Code
7. County	8. Governing Municipality ☐ City ☐ Town ☐ Village of:		9. Premises Phone Number

Continued →

Part D: Request for Fixed Full-Service Retail Outlet (Cont.)

New Fixed Retail Outlet Information (complete boxes 10 through 23)

10. Start Date	11. New Outlet Name		
12. New Outlet Premises Address			
13. City		14. State	15. Zip Code
16. County	17. Governing Municipality ☐ City ☐ Town ☐ Village of:		18. Premises Phone Number

19. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

20. Will you operate a restaurant on the premises? ☐ Yes ☐ No

21. What alcohol beverages will be offered for sale? (check all that apply) ☐ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)

22. What alcohol beverages does the permittee produce? (check all that apply) ☐ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)

23. How will customers be served? (check all that apply) ☐ Samples ☐ On-premises consumption ☐ Off-premises consumption

Part E: Request for Unlimited Transfer Full-Service Retail Outlet

1. Name of Event (if applicable)
Bay Beach Summer Concert Series

2. Dates of Operation (attach a schedule, if necessary)	3. Hours of Operation		
6/30/26, 7/14/26, 7/28/26, 8/11/25	5-8 PM		
4. Premises Address			
1313 Bay Beach Road			
5. City		6. State	7. Zip Code
Green Bay		WI	54301
8. County		9. Governing Municipality ☑ City ☐ Town ☐ Village	
Brown		of: Green Bay	
10. Organizer of Event (if not the named applicant)		11. Email and/or Phone Number for Organizer of Event	
Jason Arnoldi		Jason.Arnoldi@greenbaywi.gov	
12. Organizer Website		13. Event Website	

14. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

The events will be held towards the west end of the park, between two existing outdoor shelters, directly to the south of the West train station. Attached is an image detailing the space. Beer will be sold and consumed in this area.

15. On-Site Contact (Last Name, First Name)	16. On-Site Contact Phone	17. On-Site Contact Email
Jason Arnoldi	(920) 676-1863	Jason.Arnoldi@greenbaywi.gov

18. Will you operate a restaurant on the premises? ☐ Yes ☑ No

19. What alcohol beverages will be offered for sale? (check all that apply) ☑ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)

20. What alcohol beverages does the permittee produce? (check all that apply) ☑ Beer ☑ Wine ☐ Intoxicating Liquor (other than wine)

21. How will customers be served? (check all that apply) ☐ Samples ☑ On-premises consumption ☐ Off-premises consumption

Part F: Attestation

Who must sign this application?

• sole proprietor • general partner of a partnership • corporate officer • member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will not operate this location outside of the dates and times approved by the municipality and Division of Alcohol Beverages.
- I will operate this location according to municipal ordinance and restrictions imposed as a condition of receiving this authorization.
- I will purchase alcohol beverages I do not produce from an authorized source, such as a Wisconsin-permitted wholesaler.
- I will operate this location according to Wisconsin law and administrative regulation including but not limited to: underage restrictions, closing hours, licensed operators, and record keeping requirements.

Further, under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the authorization. Further, I agree that the rights and responsibilities conferred by the authorization, if granted, will not be assigned to another individual or entity. I understand that lack of access to any portion of a premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this authorization. I understand that any authorization issued contrary to Wis. Stats. Chapter 125 shall be void under penalty of Wisconsin law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Signature	Date
[signature]	02/12/2026

Last Name	First Name	M.I.
Falish	Alexander	D

Title	Email	Phone
Managing Member	alex@noblerootsbrewing.com	(920) 328-3746

Part G: For Municipal Use Only (Complete if Requesting Authorization in Part D or E)

1. Will the municipality limit the scope of alcohol beverages offered for sale? ☐ Yes ☐ No

2. Will the municipality impose any requirements or restrictions for the full-service retail outlet? ☐ Yes ☐ No

3. Describe municipal restrictions indicated in questions 1 or 2 above.

4. Last Name of Municipal Official	5. First Name	6. M.I.

7. Signature of Municipal Official	8. Date

9. Date Application was Filed with Clerk	10. Date Full-Service Retail Outlet Approved by Governing Body
2/12/26	


Bay Beach Grill
Bay Beach Ticket Booth
Event ticket seller
Pottowatomie Ave
Bay Beach Rd
Bay Beach Train Depot
Bay Beach Amusement Park
Lakeside recreation center with rides
The Children's
m of Green Bay
for educational play
Bay Beach Rd

Wisconsin Department of Revenue | tax

Can I help?

< Home

Wisconsin Tax Account Lookup

✓ Lookup > Results

Legal Name	NOBLE ROOTS BREWING COMPAN
Account Type	Withholding
Account Number	036-1029297317-04
Filing Frequency	Quarterly

Cancel < Previous

For your security, this application times out after 15 minutes. All unsaved information will be lost.

DOR Common Questions Forms Publications Training Contact Us

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Report to the
Protection and Policy Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # N.3

To approve a Change of Agent for Festival Foods at 2250 W Mason St to Seth Petersen.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. FESTIVAL COA

Report to the
Protection and Policy Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # N.4

To approve a liquor license opening extension request for Revelry at 227 E. Walnut St with an anticipated opening date of 3/31/26 to 4/30/26.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. REVELRY LIQ EXTENSION REQUEST

Stacy Menke

From: ClerksFrontDesk
Sent: Thursday, February 19, 2026 1:32 PM
To: Stacy Menke
Subject: FW: Online Form Submittal: 4-8. Inoperative Licenses and Extension Request

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, February 19, 2026 1:18 PM
To: ClerksFrontDesk <clerk@greenbaywi.gov>
Subject: Online Form Submittal: 4-8. Inoperative Licenses and Extension Request

4-8. Inoperative Licenses and Extension Request

4.8 Extension of Liquor License Request

Any license that has not been in continuous use in a manner, indicating an ongoing business, for a period of 60 days or more shall be subject to revocation or nonrenewal. Green Bay Common Council may authorize a license extension.

This form is to be used for all new licensees to communicate any opening-day delays to the Clerk's Office and provide a new anticipated opening date, or current liquor licensees who have closed down, but wishes to retain the liquor license to describe the circumstances for the request to continue the license.

All requests go before Committee and Council for approval/denial.

Legal Entity:	Revelry
Liquor License Address:	227 E Walnut St
City	Green Bay
State	Wi
Zip Code	54013
First Name	Umer
Last Name	Sheikh
Phone Number	4147937887

Fax Number	*Field not completed.*
Email Address	umersheikh@investmentcreations.com
Date License Granted By Council	12/3/2025
New Anticipated Opening Date:	3/31/2026 - 4/30/2026
Reason For Delay/Closing:	Construction timeline delays.
Electronic Signature Agreement	I agree.
Electronic Signature	Umer Sheikh

Email not displaying correctly? View it in your browser.

Report to the
Protection and Policy Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # N.5

To approve a Draft G.O. 06-26 Related to Designated Outdoor Refreshment Area (DORA).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Alder Communication DORA
2. 2026-02-23 Draft G.O. 06-26 Relating to Designated Outdoor Refreshment Area (DORA)

Online Form Submittal: Alders' Petitions and Communications

noreply@civicplus.com
To Eric Genrich; Joseph Faulds; Lindsey Belongea; Celestine Jeffreys; Alyssa Proffitt; Craig Stevens

If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Alders' Petitions and Communications

Name	Alyssa Proffitt
Committee Name	Protection and Policy Committee
Text of Communication	To refer to staff to draft an ordinance in relation to a Designated Outdoor Refreshment Area (DORA) on City Deck (see attached) from May-September with days and hours as follows: Thursdays through Sundays from 4-10 PM. This is a joint communication from Alder Brian Johnson.
File Upload	Proposed DORA Map.jpg

Email not displaying correctly? View it in your browser.

GENERAL ORDINANCE NO. 06-26

AN ORDINANCE
CREATING SECTION 4-13,
GREEN BAY MUNICIPAL CODE,
RELATING TO DESIGNATED OUTDOOR REFRESHMENT AREA

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 4-13, Green Bay Municipal Code, is hereby created to read:

Sec. 4-13. Designated Outdoor Refreshment Area

(a) *Purpose and Intent.* The purpose of this section is to create a designated outdoor refreshment area (DORA) to enhance the downtown experience for visitors and tourists by allowing the responsible consumption of alcohol beverages (beverages containing alcohol) outdoors and within specified boundaries. This initiative aims to promote economic activity and support local businesses in the City's downtown district.

(b) *Definitions.*
- (1) *Designated Outdoor Refreshment Area (DORA)* means a specific area within the City where alcoholic beverages purchased from participating establishments may be carried and consumed outdoors in compliance with this section.
- (2) *Participating establishments* means licensed businesses within the DORA authorized to sell alcoholic beverages in approved containers for outdoor consumption.

(c) *Designation of the DORA*.
- (1) The DORA boundaries shall encompass the area shown on Exhibit A attached to the ordinance codified in this section.
- (2) The boundaries may be amended by the Common Council.
- (3) The DORA will operate annually from May 1st through September 30th.
- (4) The DORA will operate during the following days and hours (Central Time):
  - a. Thursday from 3:00 p.m. to 10:00 p.m.
  - b. Friday from 3:00 p.m. to 10:00 p.m.
  - c. Saturday from 9:00 a.m. to 10:00 p.m.
  - d. Sunday from 9:00 a.m. to 10:00 p.m.

(d) *Permitted Activities within the DORA.*
- (1) Alcohol beverages purchased from participating establishments may be carried and consumed within the DORA, subject to restrictions (see subsection (e) of this section).
- (2) All alcohol beverages must be served in City-approved, plastic, and transparent containers marked with a City-approved label.

(3) Patrons must remain within the defined boundaries of the DORA while consuming alcohol beverages purchased at participating establishments.

(e) *Restrictions within the DORA*.

(1) Consumption of alcohol beverages is only permitted within the boundaries of the DORA.

(2) Consumption of alcohol beverages is prohibited on private property without the owner's explicit consent.

(3) Consumption of alcohol beverages in glass containers served by participating establishments is strictly prohibited. All consumption of alcoholic beverages outside in the DORA that were purchased from participating establishments must be consumed from plastic containers.

(4) Patrons may not bring alcohol beverages into establishments that serve alcoholic beverages, food, or both, unless the alcohol beverage was purchased at that establishment.

(5) All State and local laws regarding the legal drinking age, public intoxication, and disorderly conduct remain in effect.

(f) *Permit Application and Compliance.* Participating establishments must apply for a DORA permit and adhere to the following requirements:

(1) *Application.* All establishments wishing to participate in the DORA shall submit a complete application and permit fee to the Clerk's office for review. The Clerk shall notify the establishments as to whether their application has been approved or rejected. Incomplete applications shall be rejected. The fee for the DORA permit shall be as provided in the City Fee Schedule.

(2) *Compliance.* Once approved, all establishments shall:

a. Use approved containers and labels for alcohol beverages.

b. Display their permit in a clear and visible area, and have clear signage indicating participation in the DORA program.

c. Educate staff about DORA restrictions.

(g) *City Responsibilities.*

(1) The Clerk shall maintain a registry of participating establishments and issue permits upon verification of an appropriate and valid alcohol license.

(2) The Clerk shall provide labels to participating establishments. Labels shall be picked up by an authorized agent of the establishment from the Clerk during City Hall hours.

(3) Waste disposal and recycling receptacles shall be located throughout the DORA.

(4) The City retains the right to suspend or terminate the DORA temporarily or permanently in response to public safety concerns or noncompliance.

(h) *Violations.*

(1) Violation by Individuals. A violation by an individual shall be punishable by a forfeiture of not more than $100.00 for each offense.

(2) Violation by Participating and Licensed Business. A violation by a business that possesses a valid DORA permit shall be punishable by a forfeiture of not less than $100.00 and not more than $500.00 for each offense.
(3) Violation by Non-Licensed Business. A violation by a business that does not possess a valid DORA permit shall be punishable by a forfeiture of not less than $500.00 and not more than $1,000 for each offense.
(4) Any business failing to comply with DORA requirements may have its permit revoked.
    a. Notice. Participating establishments shall be notified by the Clerk in writing of the date, time, and reasons for a revocation hearing.
    b. Hearing. A hearing shall be conducted before the Protection and Policy Committee. At the conclusion of the hearing, the Committee shall recommend to deny the revocation or approve the revocation.
    c. Common Council Approval. The recommendation from the Protection and Policy Committee shall be subject to the approval of the Common Council.
    d. Election to not be Governed by Wis. Stat. Ch. 68. The City of Green Bay, having established procedures for administrative review of municipal determinations, elects to not be governed by Wis. Stat. Ch. 68 in its entirety.
    e. Effect of Revocation. Any establishment who has their permit revoked, shall be ineligible to apply for another permit for a period of one year from the date that the Common Council approves the revocation.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

3/3/2026

EXHIBIT A


Fox River
Veterans Memorial Park
River Walk Trail
Downtown Green Bay
Fox River Greenway
Fox River
City Deck
N WASHINGTON ST
N ADAMS ST
MAIN ST
NOVA GB SPE LLC
TMJ LLC
Courthouse Square
S WASHINGTON ST
S ADAMS ST
S JEFFERSON ST
GRAY TELEVISION GROUP INC
SCHREIBER FOODS INC
HARP
LTD
RIVER EAST
SANAAM LLC
GBPD
Jackson Square Park
29

REPORT OF THE PROTECTION AND WELFARE COMMITTEE
GRANTING OPERATOR LICENSES
March 3, 2026

The Green Bay Police Department wishes to request that the following applications for Operator Licenses be granted.

Stipulations placed on licenses shall continue to be in effect.

OPERATOR LICENSES

Aguilar-Lopez, Jisell
Alvarado-Ortiz, Christopher L
Armbruster, Melissa M
Cardoso, Elida L
Dillenburg, Catherine V
Gibbons, Emily M
Hoiska, Onna Liese L
Karki, Sumit
Lukes, Michelle L
Maynard, Kelly A
Meder, Johnathan R
Nelson, David A
Orozco, Ariana B
Parman, Makayla S
Patton, Mallory A
Petry, Mark A
Phillips, Henry J
Ramirez, Monica L
Rodriguez-Castro, Lesli E
Rum, Marissa L
Shefchik, Samantha L
Singh, Mukhwinder
Steffans, Sheila M
Stevenson, Amanda K
Taylor, Debra L
Vigil, Jami T
Vigil, Spirit S
Villiesse, Hope E
Wadle, Daniel
Wilson, Kymani K
Wu, Xiu Q

Report to the
Green Bay Plan Commission

MEETING DATE	PREPARED BY
March 3, 2026	Stephanie Hummel, Staff

AGENDA ITEM # P.1

To approve a Conditional Use Permit to allow a Boarding House located at 633 E Walnut Street with conditions. (ZP 26-02 Public Hearing held February 23, 2026).

BACKGROUND

Reason for Request: The proposed CUP would allow for a Boarding House in the Neighborhood Commercial (NC) zoning district.

Subject Parcel Zoning and Land Use: Neighborhood Commercial (NC) | Vacant Building

Surrounding Zoning and Land Uses:
North: Office Residential (OR) | Surface Parking
South: Neighborhood Commercial (NC) | Office Building
East: Office Residential (OR) | Women's Home
West: Office Residential (OR) | Surface Parking & Office/Supportive Services

Comprehensive Plan: The 2022 Smart Growth Green Bay Comprehensive Plan recommends Downtown uses for this parcel. This project is compatible with this recommendation.

Report: 633 E Walnut Street, locally known as the Glass Haus, is 8,538 square feet in size and has a vacant building on site. The applicant is proposing a boarding house use, along with a building expansion. Boarding house uses are considered a Conditional Use within the Neighborhood Commercial (NC) zoning district. This boarding house would be part of Jackie Nitschke's larger campus and programming. This boarding house would serve as a 28-day facility to house people using supportive services at other Jackie Nitschke locations. There are 14 beds proposed and it will be staffed 24/7. Occupants in this program are not allowed to bring personal vehicles while staying at this boarding house.

Section 44-83(e) of the Zoning Ordinance establishes seven standards for the Plan Commission to consider when reviewing a CUP:

1. *The establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, or general welfare.*
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.*
3. *The conditional use, its exterior architectural design, and functional plan of any proposed structure will not be injurious to the use of other property in the immediate vicinity nor substantially diminish or impair property values within the surrounding neighborhood.*
4. *Adequate utilities, access roads, drainage, and/or necessary facilities have been or are being provided.*
5. *Adequate measures have been or will be taken to provide ingress and egress and so designed as to minimize traffic congestion.*
6. *Adequate parking facilities as specified in Article XVIII of this chapter.*

7. *The conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located and all other applicable City ordinances.*

Additionally, boarding house uses have land use development standards associated with them. Per section 44-1584(a) of the Green Bay Municipal Code, the following are also required:

1. *The operator shall submit a management plan for the facility and a floor plan showing sleeping areas, emergency exits, and bathrooms.*
2. *All new construction or additions to existing buildings shall be compatible with the scale and character of the surroundings.*
3. *An appropriate transition area between the use and adjacent property shall be required and to include landscaping, screening, and other site improvements consistent with the character of the neighborhood.*
4. *A rooming house/boarding house may be considered a dormitory as defined and regulated within this Code.*

The land use development standards will be reviewed as part of the site plan review process. However, items 2 and 3 will be further detailed as conditions of approval for this application as they are related to the CUP standards and the zoning code.

Land use development standard 2 relates to the addition to this building. This property is not listed on the National Register of Historic Places, so it does not fall under the jurisdiction of the Landmarks Commission. Even so, the existing structure does have historic features that should be maintained and thoughtful design given to the addition. The Landmarks Commission staff reviewed the plans and noted certain elements of the addition not conforming to standard preservation work. In particular, the enclosed, wrap-around front porch addition, the removal of the round-top side window, the addition of a second-story front window in the primary façade, and no differentiation between the existing structure and the addition. While these are not required per municipal code, staff feels maintaining the historic fabric of this property is locally significant, and we recommend a condition of approval that gives the Zoning Administrator final sign-off of the building design, keeping historic integrity in mind. Additionally, we have a condition that would not allow an addition to extend past the front building façade to maintain the front building setback.

Land use development standard 3 relates to landscaping and other site improvements. As mentioned earlier, personal vehicles are not allowed on site as part of this program. We have written two conditions relating to this: parking requirements have been decreased to accommodate employee parking only and a condition noting that if there is ownership or program changes that increased parking would be required. Per the Green Bay Municipal Code, an 8' perimeter landscape buffer will be required along the west property line along N Quincy Street.

Alder Proffitt and property owners within 200' have been notified of this request. A neighborhood meeting was held on February 10th. No opposition was heard at this meeting. We have not received any comments as of the drafting of this request.

RECOMMENDATION

Approval of the conditional use permit, subject to the following conditions:

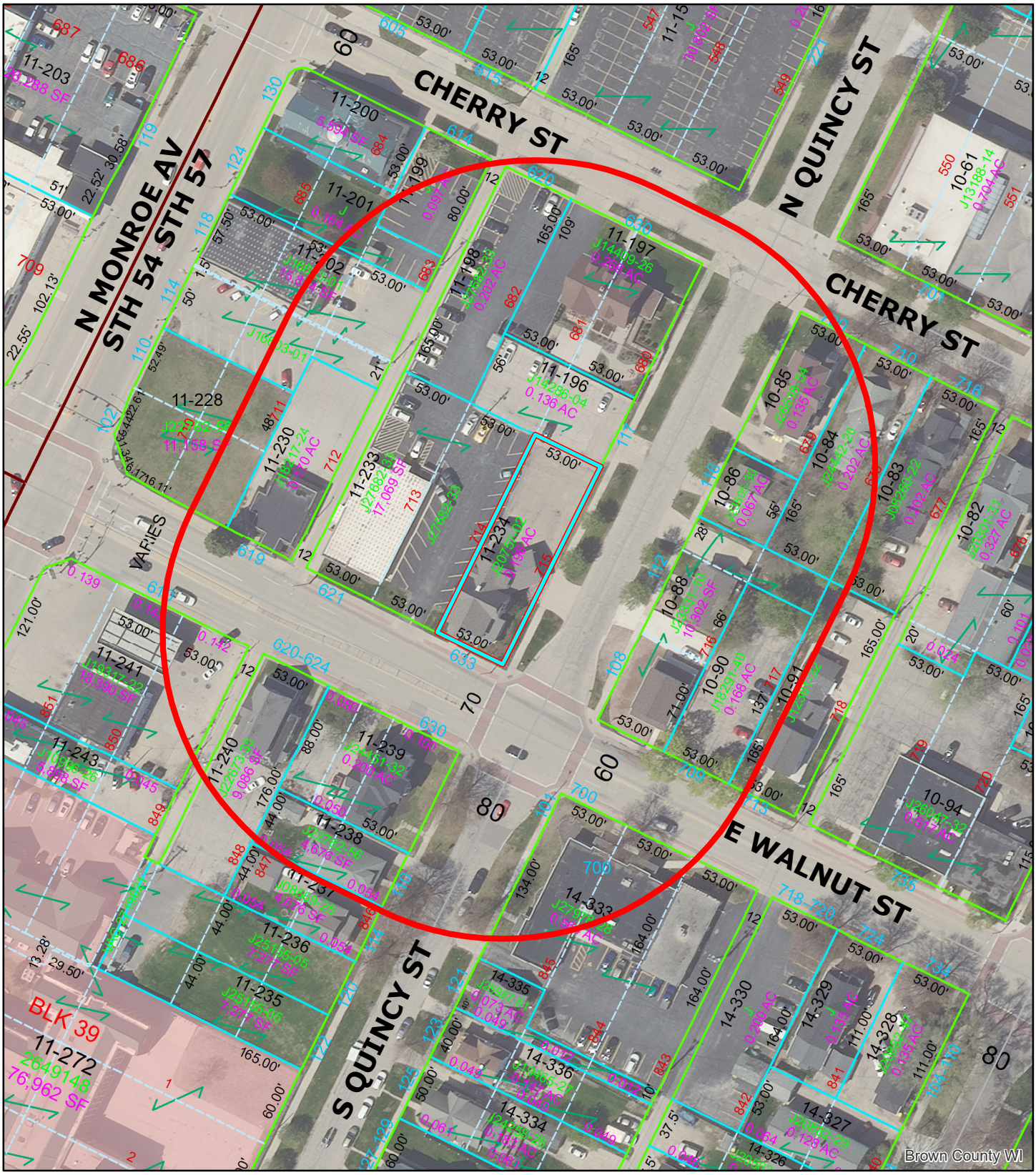
1. Any increase in beds and/or capacity shall require an amendment to the Conditional Use Permit.
2. This Conditional Use Permit is for Boarding House use only; any programming changes may require an amendment to this Conditional Use Permit if programming falls outside the Green Bay Municipal Code's definition of Boarding House.
3. Exterior changes to this structure shall be approved by the Zoning Administrator keeping the principles of historic preservation in mind.

4. No building addition shall extend past the front (E Walnut Street) building façade.
5. On-site parking requirements shall be 2 spaces provided per every 3 employees on the largest shift.
6. If there are changes to ownership or program type that would increase vehicular needs at this property, parking availability shall be increased per the Green Bay Municipal Code.
7. The applicant shall provide an assessment easement with parcel #11-233 for access to the rear parking area on this parcel.
8. Compliance with all regulations of the Green Bay Municipal Code.

FISCAL IMPACT

ATTACHMENTS

1. ZP 26-02 Map
2. ZP 26-02 Site Plan Letter Format
3. ZP 26-02 Rendering Letter Format
4. ZP 26-02 Floor Plans Letter Format
5. ZP 26-02 Applicant Narrative
6. ZP 26-02 Boarding House Program Details
7. ZP 26-02 Application- redacted



(ZP 26-02) Conditional Use Permit for Boarding House at 633 E Walnut Street

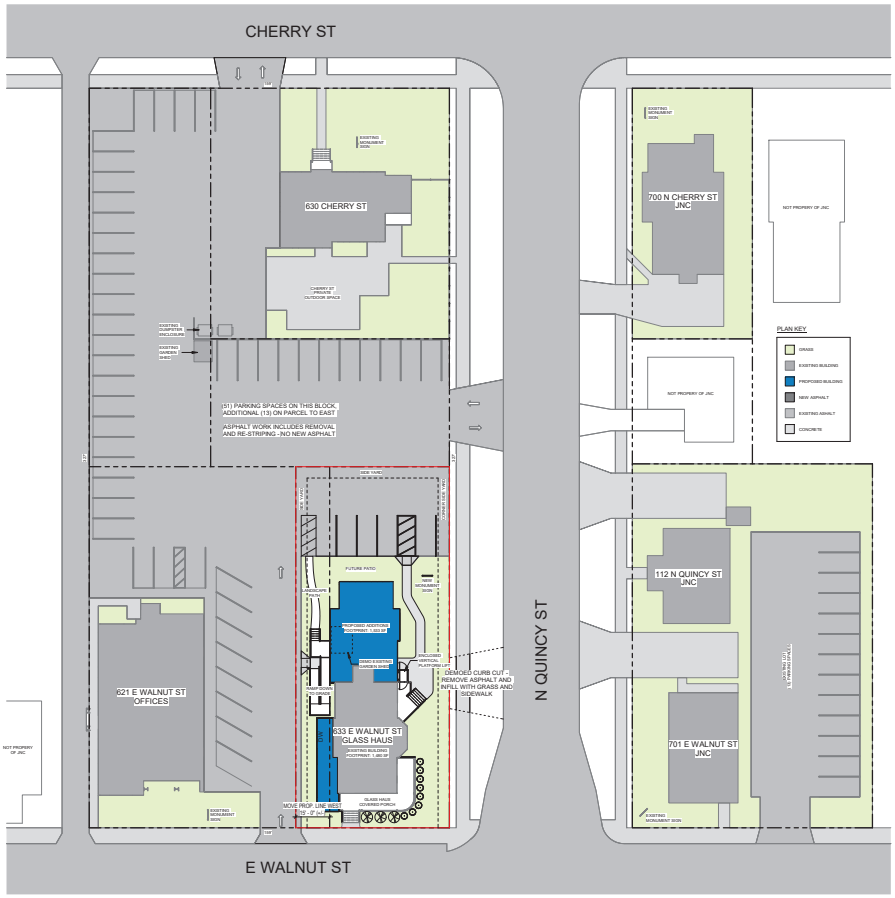
0 25 50 100 Feet

N

633 E Walnut Street

200' Notification Area

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. E.R. 30 Jan 2026 X:\Planning\Basemaps\template_8.5x11.mxd



NORTH

GLASS HAUS ARCHITECTURAL SITE PLAN
1" = 20'-0"

PARCEL INFORMATION

- PARCEL NUMBER: 11-234
- LEGAL DESCRIPTION: 0.196 AC M/L PLAT OF NAVARINO LOT 715 EX ST
- EXISTING PARCEL = 8,534 SF
- PROPOSED PARCEL = 10,816 SF

BUILDING INFORMATION

- PROPOSED USE: ROOMING HOUSE/BOARDING HOUSE
- 2.25 STORIES
- BUILT IN 1878
- EXISTING FOOTPRINT: 1,480 SF
- PROPOSED FOOTPRINT: 3,013 SF

ZONING

SETBACKS IN NC DISTRICT
FRONT YARD MIN: NONE
FRONT YARD MAX: 20'
SIDE YARD MIN: 5'
REAR YARD MIN: 5'

PARKING FOR ROOMING/BOARDING HOUSE
2 SPOTS / 3 RENTABLE ROOMS = 6 SPACES
2 SPOTS / 3 EMPLOYEES AT PEAK HOUR = 2 SPACES
8 TOTAL SPACES REQUIRED

PER SEC. 44-1774, CAN USE THE 13 SPACES TO THE EAST

NO PARKING ISLAND AT NEW PARKING SPACES ON GLASS HAUS LOT BECAUSE ADDING ONE WOULD
1. FURTHER REDUCE PARKING SPACES
2. REQUIRE US TO REMOVE ASPHALT NOW JUST TO REDO IT DURING FUTURE DEVELOPMENT

IMPERVIOUS SURFACE
MAX IMPERVIOUS SURFACE = 80%
PROPOSED IMPERVIOUS SURFACE = 71.2%
(10,816 SF TOTAL / 7,696 SF IMPERVIOUS)

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STAMPS

PROPOSED ALTERATION AND ADDITION FOR:
Jackie Nitschke Center
Green Bay, WI

ISSUED FOR REVIEW:	
FOR CUP REVIEW	01/27/2026
ISSUED FOR BID:	
ISSUED FOR PERMIT:	
ISSUED FOR CONSTRUCTION:	

ISSUED REVISIONS

Revision	Date	Rev. Description

DRAWN BY: GMW
PROJECT #: 0100034

A003

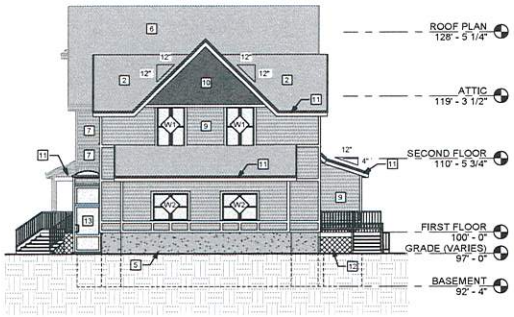
SHEET TITLE
ARCHITECTURAL SITE PLAN

INITIAL SHEET DESIGNED AS 24x36 LAYOUT. ANY OTHER REPRODUCED SIZE IS NOT TO SCALE

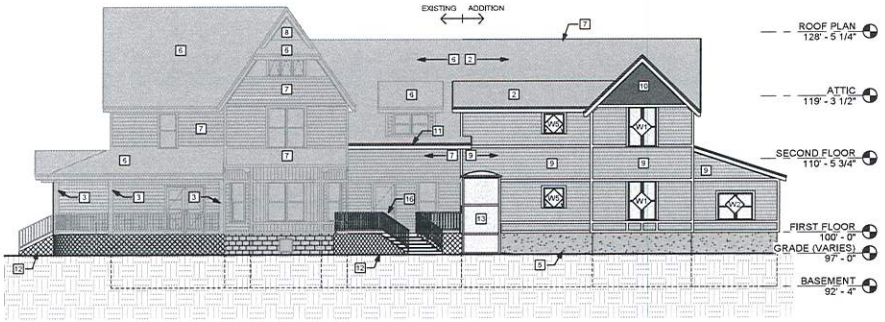
TYPICAL ELEVATION NOTES

1. ALL EXISTING RAILINGS TO RECEIVE A NEW COAT OF PAINT - COLOR TO MATCH EXISTING U.N.O.

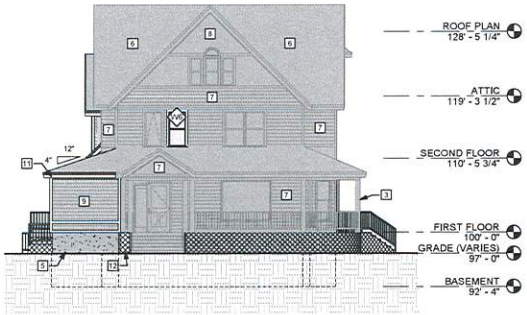
EXTERIOR ELEVATION NOTES	
2	NEW ROOF SYSTEM WITH ASPHALT SHINGLES
3	PAINT COLUMNS, COLOR TO MATCH EXISTING
4	PROVIDE NEW TRIM WHERE INDICATED, SIZE AND COLOR TO MATCH EXISTING
5	NEW POURED CONCRETE WALL WITH CONCRETE FACED INSULATED PANELS
6	EXISTING ROOF SYSTEM TO REMAIN
7	EXISTING LAP SIDING TO REMAIN
8	EXISTING HALF-ROUND SIDING TO REMAIN
9	PROVIDE NEW LAP SIDING
10	PROVIDE NEW HALF-ROUND SIDING
11	PROVIDE NEW FASCIA TO MATCH EXISTING
12	PROVIDE NEW LATTICE PANELS TO MATCH EXISTING FROM GRADE UP TO B.O. STAIR SUPPORT / RAMP / PORCH
13	NEW ENCLOSED VERTICAL PLATFORM LIFT (BY LIFT PROVIDER)
14	NEW STOOP AND STAIRS WITH GUARDRAIL AND HANDRAIL BOTH SIDES OF STAIR
15	NEW RAMP WITH GUARDRAIL AND HANDRAIL BOTH SIDES
16	NEW DECK AND STAIRS WITH GUARDRAIL AND HANDRAIL BOTH SIDES OF STAIR



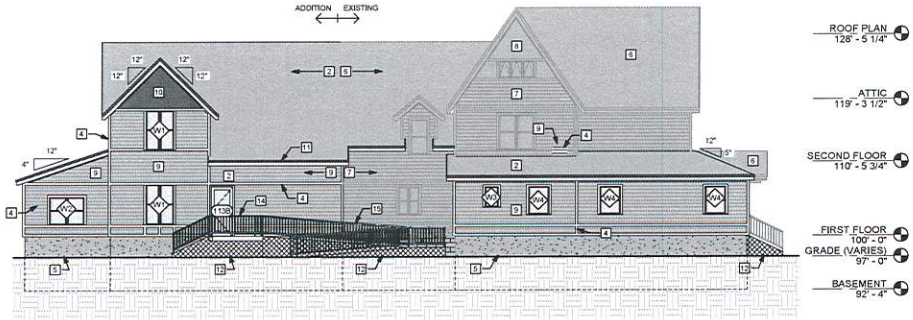
4 / A200 NORTH ELEVATION
1/8" = 1'-0"



3 / A200 EAST ELEVATION
1/8" = 1'-0"



2 / A200 SOUTH ELEVATION
1/8" = 1'-0"



1 / A200 WEST ELEVATION
1/8" = 1'-0"

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STAMPS

PROPOSED ALTERATION AND ADDITION FOR:
Jackie Nitschke Center
633 E Walnut St, Green Bay, WI 54301

ISSUED FOR REVIEW:
FOR CUP REVIEW 01/27/2026
ISSUED FOR BID:
ISSUED FOR PERMIT:
ISSUED FOR CONSTRUCTION:

ISSUED REVISIONS

Revision	Date	Rev. Description

DRAWN BY: GMW
PROJECT #: 0100033

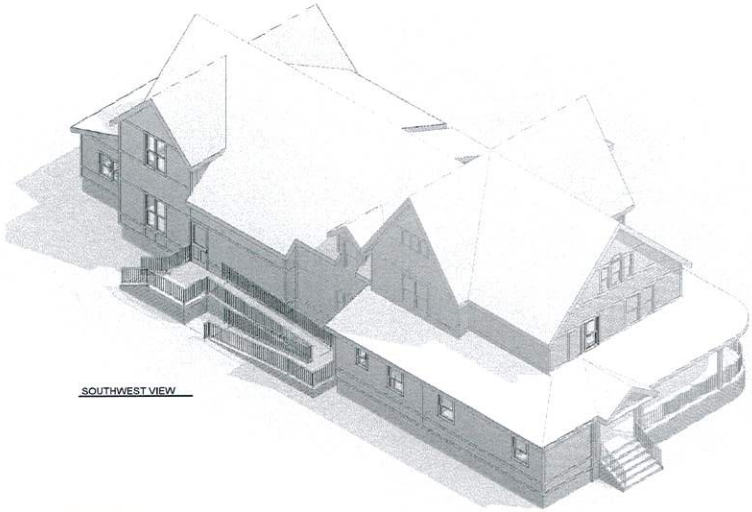
A200

SHEET TITLE
EXTERIOR ELEVATIONS

INITIAL SHEET DESIGNED AS SHOWN LAYOUT AND OTHER REPRODUCTIONS MAY NOT BE TO SCALE



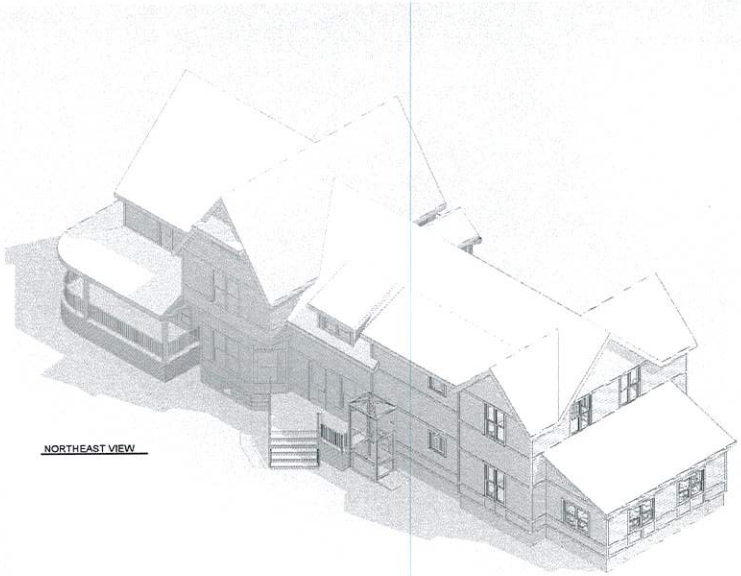
EXISTING NORTHEAST VIEW



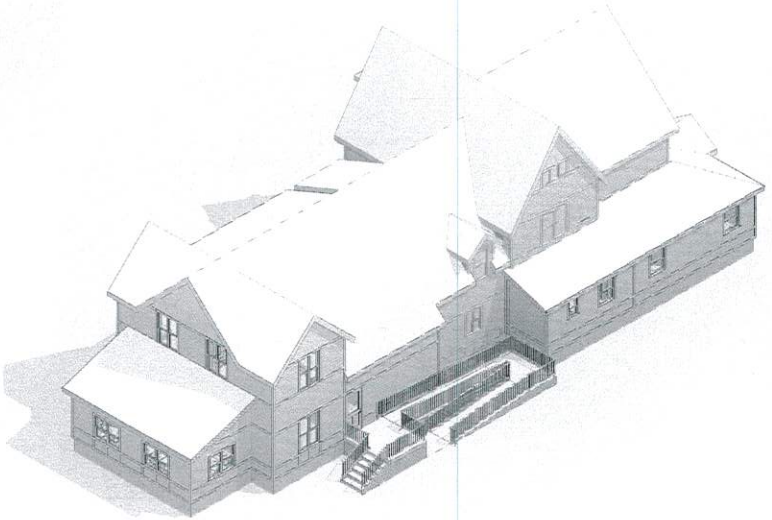
SOUTHWEST VIEW



EXISTING SOUTHWEST VIEW



NORTHEAST VIEW



NORTHWEST VIEW

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Jackie Nitschke Center
633 E Walnut St, Green Bay, WI 54301

ISSUED FOR REVIEW: FOR CUP REVIEW	01/27/2026
ISSUED FOR BID:	
ISSUED FOR PERMIT:	
ISSUED FOR CONSTRUCTION:	

ISSUED REVISIONS

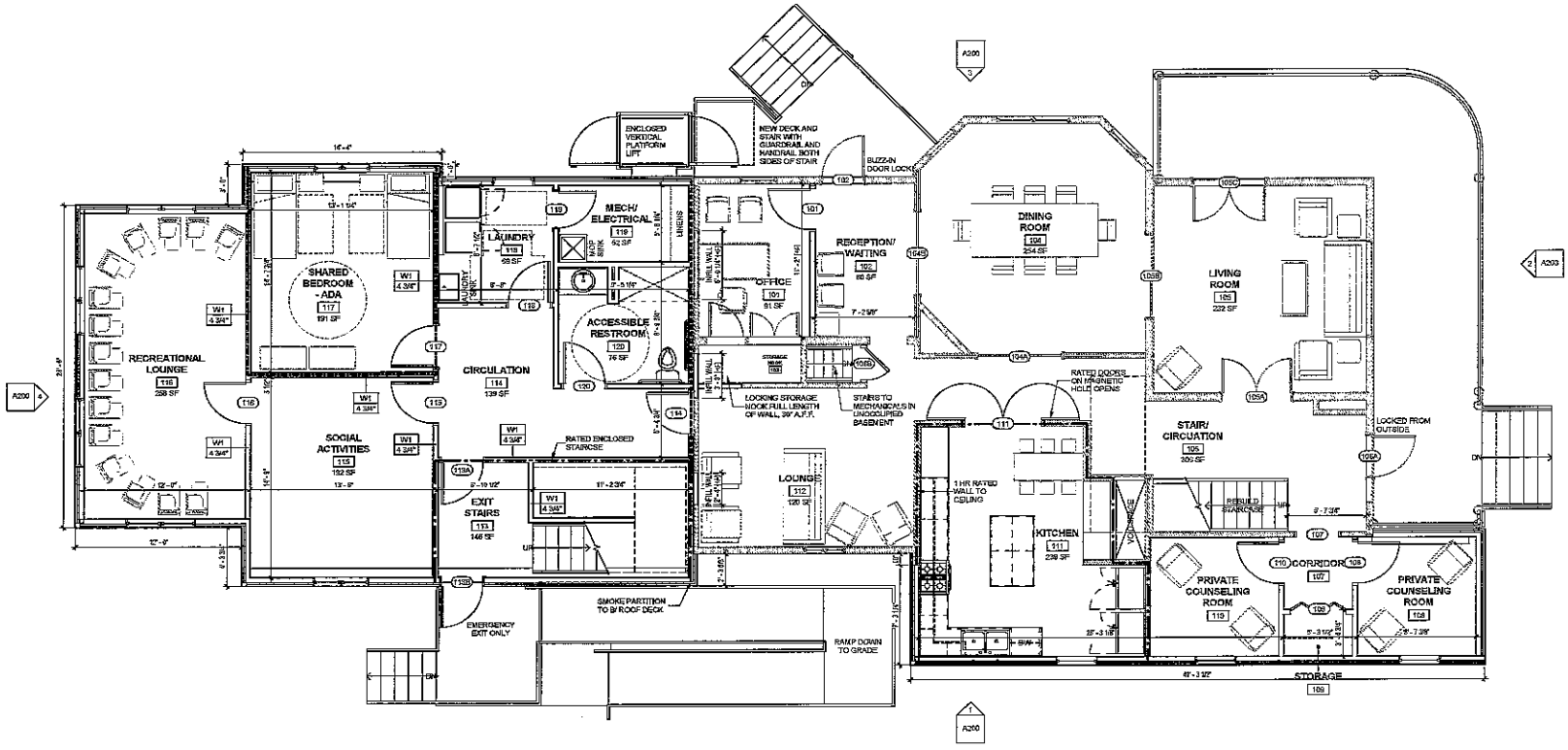
Revision	Date	Rev. Description

DRAWN BY:	GMW
PROJECT #	0100033

A900

SHEET TITLE
3D VIEWS

INITIAL SHEET DESIGNED AS 24x36 LAYOUT AND OTHER REPRODUCTIONS MAY BE NOT TO SCALE



1 A101 FIRST FLOOR PLAN
1/4" = 1'-0"

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Jackie Nitschke Center
633 E Walnut St, Green Bay, WI 54301

ISSUED FOR REVIEW:	
FOR CUP REVIEW	01/27/2026
ISSUED FOR BID:	
ISSUED FOR PERMIT:	
ISSUED FOR CONSTRUCTION:	

ISSUED REVISIONS

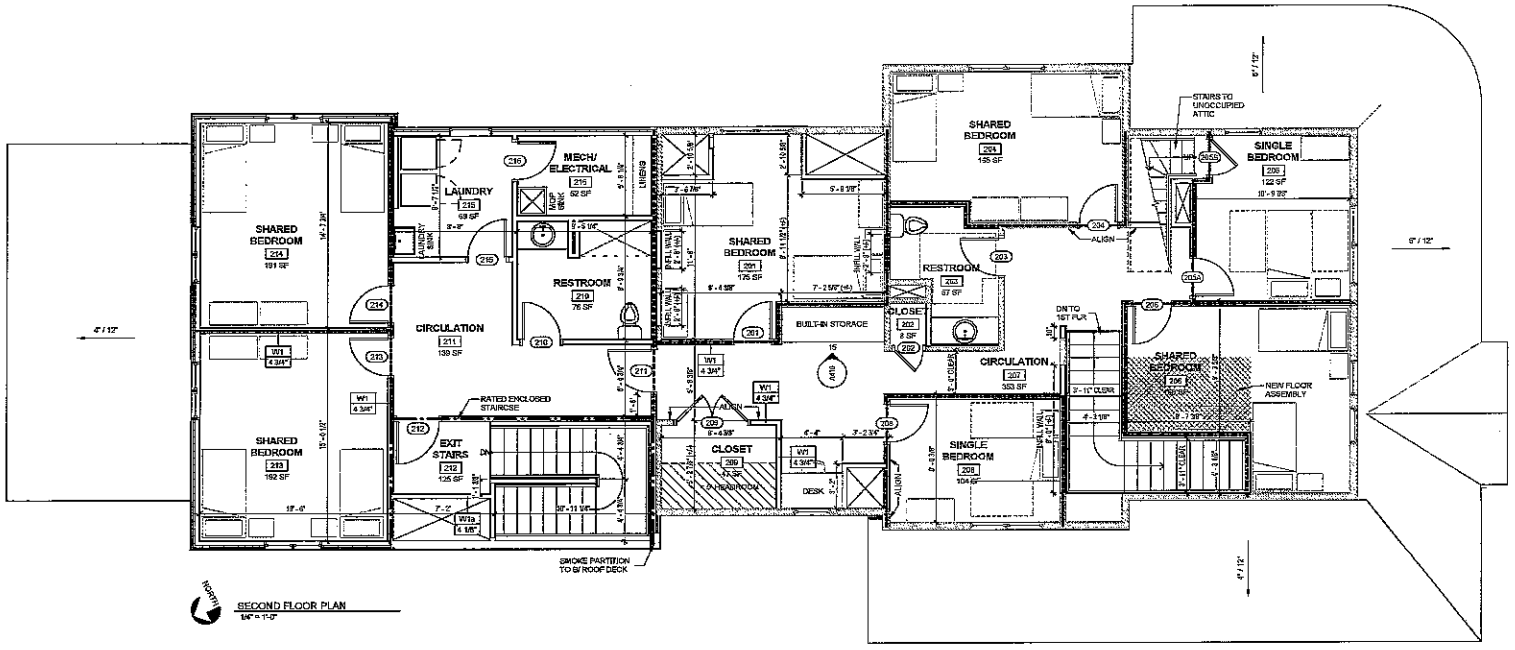
Revision	Date	Rvd. Description

DRAWN BY:	GMW
PROJECT #:	0100033

A101

SHEET TITLE
FIRST FLOOR PLAN

THESE SHEET DESIGNED AS 24x36 LAYOUT. ANY OTHER REPRODUCED SIZE IS NOT TO SCALE



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STAMPS

PROPOSED ALTERATION AND ADDITION FOR:
Jackie Nitschke Center
633 E Walnut St, Green Bay, WI 54301

ISSUED FOR REVIEW:	
FOR CUP REVIEW	01/27/2026
ISSUED FOR BID:	
ISSUED FOR PERMIT:	
ISSUED FOR CONSTRUCTION:	

ISSUED REVISIONS

Revision	Date	Rev. Description

DRAWN BY: GMW
PROJECT #: 9100033

A102

SHEET TITLE
SECOND FLOOR PLAN

Project Narrative for Proposed Jackie Nitschke Center Residential Treatment Facility

The proposed project is to renovate an existing residential home built in or around 1871. Its current address is 633 East Walnut Street in Green Bay, Wisconsin. Property records indicate this historic house was previously named the H. Atkinson Residence. Its construction proudly showcased the then-popular Queen Anne style of architecture. Dubbed "The Glass Haus" by its last occupant, this structure was a single-family dwelling up until 1967. After that, it began an extended period serving both as a residential home and as a venue for various commercial businesses. More recently, the building was purchased by the Jackie Nitschke Center (JNC), a 501(c)(3), with the intent to expand treatment services to accommodate a growing community need. The building is on the same city block as other JNC facilities, and this adjacency provides benefits to residents, staff, counselors, the neighborhood community, and the City of Green Bay.

The JNC team is deeply committed to providing rehabilitation services for clients diagnosed with alcohol and/or drug addiction. Services at this facility are proposed as a 28-day medically monitored residential treatment program in which residents receive therapy, treatment, and support in a rooming house setting. Supporting progress drawings show that the proposed renovation, together with a new addition, will provide beds for up to 14 residents. The residence will be staffed 24 hours a day, 7 days a week, 365 days a year by Resident Assistants whose role is to ensure a safe and secure environment. Visitors to the residence include JNC counselors and physicians who provide individual and group counseling services. Clinical hours are Monday through Friday from 7:30 a.m. to 5:00 p.m. Each week, residents participate in two hours of individual counseling and twenty hours of group therapy. Counseling addresses trauma, denial, shame, and guilt while supporting clients in rebuilding self-esteem, developing coping skills, strengthening relationships, and fostering lasting recovery.

JNC's residential treatment program represents the highest level of care within its continuum of services. The Jackie Nitschke Center is the only adult residential treatment center for substance addiction in Brown County and one of only a few in Wisconsin that treats co-occurring mental health disorders. Residential treatment offers a structured environment that includes individual counseling, group counseling, recovery support education, leisure activities, and physical exercise. Residents receive around-the-clock support and care tailored to their individual needs.

A typical day includes treatment programming, community support meetings, activities, physical fitness at the YWCA, and study time. Personal electronic devices are not permitted. Residents are provided facility phones to maintain contact with loved ones. Once admitted, residents typically remain onsite for the duration of the 28-day program unless leaving is part of scheduled programming. This structure allows residents to focus fully on recovery. Family members and children do not reside at the facility, though family involvement is considered a vital part of the recovery process. Dedicated family days provide education,

communication exercises, and healing opportunities. Outside of these events, parking needs are minimal, and clients are asked not to bring personal vehicles.

Residential services include meals, assessments, treatment planning, goal setting, information, and referrals. Counselors work closely with each resident to establish a continuing care plan following completion of the program. This process supports long-term stability, relapse prevention, and reintegration into a healthier life. JNC's approach treats the whole person and is grounded in the belief that recovery is built through connection, tools, and ongoing support.

Applicants must be 18 years or older and meet all clinical, legal, and program eligibility requirements. This includes being substance-free for at least 24 hours, obtaining medical clearance, demonstrating minimal withdrawal symptoms, and being safely withdrawn from mood-altering medications. A safety assessment at intake evaluates mobility, evacuation capability, and emergency response to ensure residents can exit the building with minimal assistance.

Due to the age and structure of the building, code challenges exist. However, the design prioritizes preserving the home's neighborhood character while adapting it to meet operational and accessibility requirements. Planned upgrades will allow JNC to serve non-ambulatory residents, expanding access to care for individuals previously unable to be admitted.

The renovation respects the building's historic Queen Anne architecture while incorporating additions that align with the original scale, materials, and rhythm of the structure. Exterior and interior features will be preserved where possible to maintain continuity and authenticity. Supporting drawings illustrate floor plans, elevations, and three-dimensional views showing how new construction integrates fluidly with the existing structure.

- The north end of the new addition draws inspiration from the large front gabled south wall that currently faces Walnut Street, as well as the narrower gable roof walls that face east and west.
- The single slope roof of the new kitchen addition on the west side is set at the same height as the existing veranda roof. By matching the roof profile, the design allows for a tie-in between the proposed expansion and the timeless outdoor gathering space without compromising the porch's wraparound effect.
- Though function and accessibility requirements do not allow for the preservation of the angled porte cochere on the rear northeast-facing corner of the building, the replacement with a new stair and covered exterior lift speaks to the original angle and height that the covered driveway brought to the original house when it was added in 1957.
- Subtle transitions to the existing roof line of the house, trim profiles, and window patterns were carefully chosen with the intent to harmoniously stitch together the new with the old.

The final design balances historic preservation with functional modernization. By honoring original architectural details and thoughtfully integrating new elements, the building will retain its identity while supporting JNC's mission to provide hope, healing, and recovery for the community.

Thank you for choosing the Jackie Nitschke Center for the beginning of your recovery journey. The purpose of this packet is to welcome you to the program and to make your transition into treatment as smooth as possible.

Please do not hesitate to contact us with any questions that you may have. You can reach us at 920-435-2093 or admissions@jackienitschkecenter.com

History

Beginning as a halfway house called "The Samaritan House," the facility has been providing substance abuse services to the Brown County community since 1971. In 1997, the facility name was changed to the Jackie Nitschke Center, Inc. in honor of Jackie Nitschke, the wife of Packer great, Ray Nitschke. Jackie was a recovering alcoholic and an outspoken advocate in the recovery community, and in the process, she taught our community that the disease of addiction crosses all income levels and families.

Mission Statement

The Jackie Nitschke Center provides a continuum of affordable alcohol and drug recovery services to adult clients with the goal of improving the quality of life for as many clients as possible. Our success results from caring staff's steadfast adherence to the 12-Step Philosophy, and constantly improving our treatment methods in a unique home-like environment while including family members in our client's recovery. We provide co-occurring assessment, individual, and group therapy and psychoeducation with dually licensed and trauma responsive therapists present at all levels of care.

Home-like Environment

Our home-like setting and shared group accountability enhances the sense of community at the Jackie Nitschke Center, which contributes to the environment of growth and opportunity. Clients will obtain the tools that are necessary to live a life substance free which is earned with honesty, open-mindedness, and willingness.

12-Step Group Involvement

We are grounded in the 12-Step Philosophy of Alcoholics Anonymous and Narcotics Anonymous. Our location and involvement with the recovery community gives clients the opportunities to become connected to the Alcoholics Anonymous and Narcotics Anonymous recovery support groups.

Compassionate and Dedicated Staff

Our passionate and supportive staff is focused on fulfilling the mission of the Jackie Nitschke Center. Clients will be treated with dignity, respect, and confidentiality.

Individualized

We utilize a variety of therapeutic techniques, individualized to suit each client's experiences and goals. As no two people are alike, no two treatment experiences are ever alike.

Holistic

As addiction is an all-encompassing disease, we believe that recovery needs to be the same. Therefore, we address all aspects of a person's recovery: physical, emotional, spiritual.

Family Involvement

Family involvement and support are significant components of healthy recovery, so Family Day and a family session are included. An Al-Anon meeting is held on site.

Jackie Nitschke center
hope. healing. recovery.

BOARD OF DIRECTORS

PRESIDENT
Jamison Buxton

VICE PRESIDENT
Craig Aderhold

SECRETARY
D.J. Long, Jr.

TREASURER
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Melissa Neuser
Dr. Naciye Kalafat
Nancy Thompson
Nicole Boucher
Rick Kellogg
Tiffany O'Day
Tom Bartel

Jackie Nitschke Center, Inc.
PO Box 1085,
Green Bay, WI
54305-1085

P 920-435-2093
F 920-435-2580

City of Green Bay
Department of Community & Economic Development
100 North Jefferson St
Green Bay, WI, 54301

Dear City Official,

Clients are not allowed to bring their personal vehicles to treatment at the Jackie Nitchke Center. This is due to our program being set up to be walkable from our treatment center. Therefore, additional parking for these individuals is not required.

Sincerely,

Abigail A. Brezinski

Abby Brezinski
Chief Executive Officer
abby@jackienitschkecenter.com

The Jackie Nitschke Center, Inc. is a 501(c)3 non-profit. No gifts, products or services were provided in exchange for the above-referenced contribution

Packing List

Required:

- Enough clothing for approximately one week. ***You are only allowed to bring as much as you can carry in one trip. Please do not over pack.*** There are laundry facilities and detergent on site for you to use.
    - Comfortable/casual clothing. Please see rules below on clothing requirements.
    - Pajamas
    - Exercise clothing/shoes for walking and the YWCA.
    - Variety of weather appropriate clothing (You will be walking outside daily)
- Enough toiletries for 28 days. (i.e. shampoo, soap, deodorant, toothpaste, feminine hygiene products, razors, etc. You may want to bring a shower caddy for easy transport. Aerosol sprays and mouthwash containing alcohol are not permitted.
- Enough medications for 28 days, in their original bottles. **ALL** supplements and over the counter medications (including ointments, eye drops, etc.) need to come in a new, sealed, unopened bottle.
- Insurance card, photo identification, payment.

Optional:

- Enough cigarettes/chewing tobacco for 28 days. Family members can also bring these to you. (These items **must** be in a new/unopened package.) **No loose tobacco will be allowed within the facility.**
- **Disposable vapor/e-cigarettes only. Refillable vapes will not be accepted.**
- MP3/CD players/radios are allowed but may not have access to the internet. You must listen with headphones.
- Books, coloring items, etc.
- You may bring personal family photos to keep in your room.
- Pillow/Blanket/Towels. These items are provided for you, but if you choose to bring them from home, you may.

Prohibited:

- **Electronics including but not limited to: cell phones, smart watches, tablets, gaming devices, laptops, stereos, televisions, portable DVD players, etc.**
- **Food, candy, gum, drinks**
- **Weapons**
- **Refillable E-Cigarettes/Vapor Cigarettes**
- **Perfumes/Colognes,**
- **Aerosol sprays**
- **Ball Caps/Bandannas**
- **We are unable to provide parking for your vehicle while you are in residential treatment**

Family is able to drop off any needed items during the course of your stay.
Staff is unable to furnish any of the above items.
Any items left at the Jackie Nitschke Center will be disposed of after 30 days.

PO Box 1085 Green Bay, WI 54305 P: 920-435-2093 F: 920-435-2580
www.jackienitschkecenter.org

Jackie Nitschke Center Residential Client Responsibility Agreement

YOU ARE WORTH YOUR BEST EFFORT!!!!

Programming

- I will not leave my floor prior to 6 AM.
- I will follow the daily schedule and be on time.
- Phones are to be used in private areas only.
- I may nap during free time on weekends.

Household

- I may not receive mail or packages while in treatment without prior written approval.
- Clients are not allowed in each other's rooms.
- Out of respect for everyone, please keep all living areas clean and pick up after yourself. The kitchen is closed during these times:
    - 7:45 am- 8:30 am (kitchen clean-up/chore)
    - 10pm-6am (sleep hours)
- Music devices may be used while in your room, as long as you utilize headphones.

Medication

- Over the counter medications need to be in an unopened, sealed package.
- Approval is required for all medications that are not on the medication list at admission.

Food/Drink

- Meals and snacks can be eaten in the kitchen or dining room only.
- I may carry a clear, spill proof water bottle, filled with water only.

Safety

- Confidentiality is a key foundation to our program. Violating a peer's confidentiality will lead to discharge.
- The Jackie Nitschke Center does not accept responsibility for lost, stolen, or damaged items.
- The fire exits are to be used ONLY for emergency purposes and fire drills.
- Tobacco use is allowed outside during break times. If you use chewing tobacco, please dispose of it in a disposable cup outside. Partially smoked cigarettes may not be saved.
- We allow unopened, sealed, disposable vaping devices that clearly state the content. Any refillable vaping devices will not be allowed. Vaping will only be allowed outside and during designated smoking times and areas.
- I will not leave JNC fenced in area unless given permission by staff. Permission includes scheduled programming.
- Facility doors must always remain closed. I will not prop doors open and will always be sure the door is shut behind.
- The front door of the residential facility is to be used by staff only.
- I may not approach vehicles or any individuals outside of your peers while on walks or in the parking lot.
- I will shower and wear clean clothes daily.
- All items brought into the facility must be checked in by staff.
- To accept something from a former peer, they will have to be out of the residential program for a minimum of **six months.**

Prohibited For Your Safety

- Weapons
- Electronics
- Perfume or cologne
- Refillable Vapor or E-Cigarettes
- Food, candy, gum, drinks
- No Gambling
- Baseball caps or Bandanas. Winter hats may be worn outside only.
- **Dress code**. Undergarments and private parts should be completely covered. Tube tops, crop tops, and articles of clothing with alcohol or drug slogans or advertisements are prohibited. Shoulder straps should be at least 3 fingers wide and shorts must go to at least mid-thigh. No hoods are worn while in the house and that shoes and slippers are worn at all times.

I am aware that failure to follow these responsibilities may result in consequences, up to and including discharge

Jackie Nitschke Center Residential Treatment Daily Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6am	6:00-8:00am Breakfast & Chores	6:00-8:00am Breakfast & Chores	6:00-8:00am Breakfast & Chores	6:00-8:00am Breakfast & Chores	6:00-8:00am Breakfast & Chores	6:00-7:30am Breakfast	6:00-8:00am Breakfast & Chores
7am						7:30am LR Floor	
						8:10am Meditation	
8am	8:10am Meditation	8:10am Meditation	8:10am Meditation	8:10am Meditation	8:10am Meditation	8:30-8:40am Break	8:10am Meditation
	8:30am Chore Check	8:30am Chore Check	8:30am Chore Check	8:30am Chore Check	8:30am Chore Check	8:40am Walk to AA	8:30am Chore Check
9am	9:00-11:00am Process Group	9:00-11:00am Mental Health Group	9:00-11:00am Rebuilding Self Group	9:00-11:00am Mental Health Group	9:00-11:00am Rebuilding Self Group	9:00-10:00am AA at St. Johns	9:00-10:30am Team Building
10am						10:00-10:30am Break	
						10:30am-12:00pm Movie and Questions	10:30-11:00am Break
11am	11:00am-12:00pm Lunch	11:00am-12:00pm Lunch	11:00am-12:00pm Lunch	11:00am-12:00pm Lunch	11:00am-12:00pm Lunch		11:00-11:15am Walk to NA
							11:15am-12:45pm NA at First United
12pm	12:00-2:00pm Recovery Enhancement Group	12:00-2:00pm Assignment Group	12:00-2:00pm Recovery Enhancement Group	12:00-2:00pm Assignment Group	12:00-2:00pm Recovery Enhancement Group	12:00-1:00pm Lunch	12:45-2:00pm Walk Back & Lunch
1pm						1:00-2:30pm Major Chore	
2pm	2:00-2:45pm Break	2:00-3:30pm Break	2:00-2:30pm Break	2:00pm-2:40pm Break	2:00-2:30pm Break		2:00-5:00pm Free Time and Visitation
	2:45pm Set up at 621		2:30-2:45pm Walk to Y	2:40pm Walk to SMART	2:30-2:45pm Walk to Y	2:30-5:00pm Free Time	
3pm	3:00-4:00pm DAA at JNC		2:45-3:45pm YWCA	3:00pm-4:30pm SMART Meeting at Gathering Place	2:45-3:45pm YWCA		
		3:30-5:00pm Study Time or Presentation	3:45-5:15pm Walk Back and Break		3:45-5:15pm Walk Back and Break		
4pm	4:00-4:15pm Clean Up			4:30pm-5:00pm Walk back			
	4:15-5:15pm Break	5:00-5:15pm Break					
5pm	5:15pm Trivia	5:15pm Trivia	5:00pm Trivia	5:15pm Trivia	5:00pm Trivia	5:15pm Trivia	5:15pm Trivia
	5:30-6:00pm Dinner	5:30-6:00pm Dinner	5:15-5:45pm Dinner	5:30-6:00pm Dinner	5:15-5:45pm Dinner	5:30-6:00pm Dinner	5:30-6:00pm Dinner
6pm	6:00-6:30pm Clean Up	6:00-7:15pm Clean Up and break	5:45-6:15pm Clean Up	6:00-7:10pm Clean-Up, Break	5:45-6:15pm Clean Up	6:00-6:40pm Clean Up	6:00-6:40pm Clean Up
	6:30-7:30pm Speaker	7:15pm Set Up at 621	6:15pm Set Up at 621		6:15pm Set Up at 621	6:40-7:00pm Walk to NA	6:40-7:15pm Break
7pm		7:30-8:30pm AA at JNC	6:30-8:00pm NA at JNC	7:10pm Walk to AA	6:30-7:30pm 12-Step Recovery Meeting at JNC	7:00-8:15pm NA at St. Johns	7:15pm Set Up at 621
				7:30-8:30pm AA at St. Wills	7:30-7:50pm Clean Up		7:30-8:30pm HA at JNC
8pm	7:30-10:30pm Free Time	8:30-8:45pm Clean Up	8:00-8:20pm Clean Up		7:50-10:30pm Free Time		8:30-8:50pm Clean Up
		8:45-10:30pm Free Time	8:20-10:30pm Free Time	8:30-10:30pm Walk Back & Free Time		8:15-10:30pm Walk Back & Free Time	8:50-10:30pm Free Time
9pm							
	10:30pm – In Bedrooms				11pm – Lights Out		

MEDICATION TIMES: (1) 6-8am, (2) 11am-2pm, (3) 3:15-5:15pm, (4) 8-10pm

Updated: 8/14/25

REQUEST FOR CITY ACTION
PLAN COMMISSION

Community and Economic
Development Department
100 N. Jefferson Street, Rm 608
Green Bay, WI 54301-5026
(920) 448-3400 - phone
(920) 448-3426 - fax
www.greenbaywi.gov

Location of Property: 633 E. Walnut Street, Green Bay, WI 54301

Parcel Number(s): 11-234

Petitioner(s): Abby Brezinski Date: 1-23-2026

Email: Phone Number:

Address: 621 E. Walnut St. City: Green Bay State: WI Zip: 54301

Property Owner: Jackie Nitschke Center Phone Number: (920) 435-2093

Submit this Request Form and all required attachments to the Community and Economic Development Department, Room 608, City Hall

To: Honorable Mayor and Common Council, c/o City Clerk

I, Abigail Brezinski, respectfully request that the City of Green Bay take the following action:

- [ ] Rezone Property ($375.00 Review Fee)
- [X] Conditional Use and CUP Amendment, including Single Lot Duplexes ($375.00 Review Fee)
- [ ] PUD and PUD Amendments ($425.00 Review Fee)
- [ ] Approve Preliminary City/Extraterritorial Subdivision Plat ($150.00 + $35.00 per Lot/Outlot Review Fee)
- [ ] Approve Preliminary Condominium Plat ($250.00 + $35.00 per Lot/Outlot/Lot Equivalent Review Fee)
- [ ] Approve Preliminary City/Extraterritorial Certified Survey Map ($250.00 Review Fee)
- [ ] Approve Final City/Extraterritorial Subdivision Plat ($150.00 Review Fee)
- [ ] Approve Final Condominium Plat ($150.00 Review Fee)
- [ ] Grant a City/Extraterritorial Subdivision/CSM Variance ($150.00 Review Fee)
- [ ] Development District Map Amendment ($200.00 Administration Fee)
- [ ] Official Map Amendment ($200.00 Administration Fee)
- [ ] Plat of Right-of-Way ($200.00 Administration Fee)
- [ ] Discontinue a Public Utility Easement ($200.00 Administration Fee)
- [ ] Street Name Change ($200.00 Administration Fee)
- [ ] Declare City Property "City Surplus" ($200.00 AdministrationFee)
- [ ] Vacate a Street/Alley/Pedestrian Way ($300.00 Administration Fee) PLEASE FILL OUT PAGE 2 OF APPLICATION
- [ ] Closure of Street/Alley/Pedestrian Way ($300.00 Administration Fee)
- [ ] Comprehensive Plan Amendments ($275.00 Review Fee)
- [ ] Other ($200.00 Administration Fee):

Owner Signature: Abigail A. Brezinski Date: 1-23-2026

Petitioner Signature(s):

Checklist of required attachments:

- **Map**
- **Legal Description**
- **Applicant Narrative Describing Project**
- **All Other Pertinent Information**

For office use only:
Review Fee: $375 Receipt No.: 27 68930-0013 Zoning Petition No.: 26-02

Report to the
Green Bay Plan Commission

MEETING DATE	PREPARED BY
March 3, 2026	Stephanie Hummel, Staff

AGENDA ITEM # P.2

To approve amendments to various sections of the Green Bay Municipal Code, Chapter 44, related to Food Trucks and Food Truck Assembly. (TA 26-01 Public Hearing held February 23, 2026).

BACKGROUND

Reason for Request: This text amendment is proposed to further define assemblies of Food Trucks/Mobile Food Trucks in conjunction with Chapters 4 and 10 of the Green Bay Municipal Code. Further, it will establish a new land use type of Food Truck Court to detail food truck assemblies that are considered permanent in nature.

Comprehensive Plan: The 2050 Go Big Green Bay Comprehensive Plan does not provide specific guidance regarding the proposed text amendment.

Report: CED is proposing a text amendment to the zoning code related to food trucks. This amendment is intended to further define assembly types for Mobile Food Establishments (as defined in Chapter 10), as well as establish a new land use, Food Truck Court. While food trucks and mobile food establishments may be used interchangeably in this report or discussion, they are referred to as mobile food establishments in the ordinance to amend the Municipal Code to maintain consistency.

Planning staff have received various inquiries over the years about creating permanent food truck areas. Our zoning code is silent on this as a land use, since food trucks are mobile by nature and aren't generally established as a permanent use. Existing assemblies of food trucks (events, farmers' markets, etc.) are accomplished under their required license by the Clerk's Office, special event permits, or allowed accessory uses in commercial areas.

Mobile Food Establishments are defined as such in Chapter 10: *Mobile food establishment means a restaurant or retail food establishment where food is served or sold from a movable vehicle, trailer or cart which periodically or continuously changes location and requires a service base to accommodate the unit for servicing, cleaning, inspection and maintenance, or except as specified in the Wisconsin Food Code.*

Staff proposes defining three different assembly types:

1. Mobile Food Court is a permanent land use where three (3) or more mobile food establishments are located. These can exist on private or City-owned property via Conditional Use Permit in the Mixed Use, Commercial, and Public Institutional zoning districts.
2. Mobile Food Congregation is an accessory use where one (1) – two (2) mobile food establishments are located together on a parcel that has an established primary use.
    a. If on Public Property or Right-of-Way, these are regulated through the Clerk's Office.
    b. If on Private Property:
        i. It is an allowed accessory use on Commercial, Mixed Use, and Public Institutional properties. It is only allowed if there is a primary use on the property; parking lots

are not considered a primary use as related to this ordinance.
ii. It is not allowed as an accessory use in any other zoning district.

3. Mobile Food Rally is an event where three (3) or more mobile food establishments are located, but it is not a permanent use. A rally would require a Temporary Use Permit (if private property) or a Special Events Permit (if public property/right-of-way).
    a. Rallies accomplished via Temporary Use Permit can last no more than three (3) consecutive days, with 36 total days allowed in a calendar year.

Alcohol associated with any of the above uses would be regulated as they are now, through the Clerk's Office and Chapter 4 of the Municipal Code. To note, mobile food establishments cannot have their own liquor license according to the state code. To allow alcohol as part of this land use type, a business would either have to have their mobile food court added to their existing, licensed premises to extend their liquor licenses, or a new liquor license would have to be secured with a permanent structure on site acting as a bar.

Mobile Food Courts are the primary addition for the Planning staff, as it is a new, permanent land use. We are proposing Land Use Development Standards associated with this use as this is such a unique land use type and standard site plan review may not capture all the needs of this use.

Land use development standards for Mobile Food Courts would be added to Section 44-1584 to address the following:

- Bathrooms are required for this use.
- Parking pads for food trucks to park on.
- Required seating provided (one table + 4 seats minimum per parking pad).
- All vehicles parked on site must be operable.
- Must have an active Mobile Food Establishment license per Chapter 10.
- Accessory Uses
    - Storage; 18 square feet / parking pad.
    - Concession; no size requirement, must be setback with block average.
- Signage
    - One pylon or monument sign allowed for Court, not vendors, shall not exceed 100 square feet.
    - One wall sign allowed if a permanent structure on site shall not exceed 50 square feet.
    - These numbers are reduced due to the expectation that any building on site would be considerably smaller than a standard commercial building. Additionally, food trucks generally have their own signage on them.
- Parking will use the same regulations as an Outdoor Recreation Area, which is determined by a Parking Study, approved by the Zoning Administrator. A reduction in required parking is allowed if a shared parking agreement is in place, and they can also use on-street parking within 500' for a reduction.
- No floor area ratio is required with this use across all zoning districts.
- No setbacks associated with the zoning district are required; other buffers may still apply.
- All other bulk requirements will be the same as the established zoning district.
- Fencing is not required, but encouraged.
- Hours of operation with match licensing hours:
    - Section 10-578(a)(4): between the hours of 6:00 a.m. and 10:00 p.m. All sales within the portion of the Downtown District (as defined in Exhibit A in Section 10-580) shall be allowed between the hours of 6:00 a.m. and 3:00 a.m. except for parcels adjacent to residentially-zoned property, which shall end sales at 10:00 p.m.

Staff views this text amendment as a clean-up to allow for more clarity between our department, the Clerk's Office, and the Mayor's Office. Additionally, the creation of a new land use for mobile food courts will generate more economic opportunity. As with all new code additions, we will monitor the use of this code and likely bring it back to the Plan Commission in one year to review and edit as needed.

RECOMMENDATION

Approve amendment to the Municipal Code as proposed in the draft ordinance.

FISCAL IMPACT

ATTACHMENTS

1. DRAFT G.O. 07-26 relating to Mobile Food Courts

GENERAL ORDINANCE NO. 07-26

AN ORDINANCE
AMENDING CHAPTER 44, ARTICLES III, V, VII, VIII X, XVI
GREEN BAY MUNICIPAL CODE,
RELATING TO MOBILE FOOD ASSEMBLY

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Article III, Definitions, of Chapter 44, Green Bay Municipal Code, is hereby amended to reflect the addition of the following definitions:

Section 44-250(6): Land Use Definitions; Commercial uses; accommodation and food services uses:

Mobile Food Court: A permanent location for the assembly for three (3) or more mobile food establishments, as defined in Chapter 10. Mobile food courts can establish on public or private property.

Mobile Food Congregation: An accessory use for the assembly of (1) to two (2) mobile food establishments, as defined in Chapter 10. Mobile food congregations can establish on public property, as regulated in Chapter 10. They can establish on private property as an accessory use, as regulated in this chapter. A principal use must be established on private property in order for this to be considered an accessory use. Surface parking lots are not considered an eligible principal use as related to this use.

Mobile Food Rally: An event where three (3) or more mobile food establishments, as defined in Chapter 10, may assemble but is not permanent. Mobile food rallies can establish via Special Event Permit (for public property or right-of-way) or Temporary Use Permit (for private property).

SECTION 2. Article V, General Regulations, Division 7, of Chapter 44, Green Bay Municipal Code, is hereby amended to reflect the addition of the following:

(8) Mobile Food Rally. An event where three (3) or more mobile food establishments, as defined in Chapter 10, may assemble but is not a permanent use. Mobile food rallies can establish on private property via Temporary Use Permit (a Special Events Permit is required for public property or right-of-way). Rallies accomplished via Temporary Use Permit can last no more than three (3) consecutive days, with 36 total days allowed in a calendar year.

SECTION 3. Article VII, Mixed-Use Districts, of Chapter 44, Green Bay Municipal Code, is hereby amended to add:

Section 44-615, Table 44-5

Use	OR	NC	D	Dev. Stds.
Commercial, Accommodation & Food Service Uses				
Mobile Food Court	**C**	**C**	**C**	**x**

Section 44-653, Table 44-7

Use	OR	NC	D	Dev. Stds.
Accessory Use to Nonresidential Uses				
Mobile Food Congregation	**P**	**P**	**P**	

SECTION 4. Article VIII, Commercial Districts, of Chapter 44, Green Bay Municipal Code, is hereby amended to add:

Section 44-681, Table 44-8

Use	C1	C2	C3	Dev. Stds.
Commercial, Accommodation & Food Service Uses				
Mobile Food Court	**C**	**C**	**C**	**x**

Section 44-742, Table 44-10

Use	C1	C2	C3	Dev. Stds.
Accessory Use to Nonresidential Uses				
Mobile Food Congregation	**P**	**P**	**P**	

SECTION 5. Article X, Public Institutional District, of Chapter 44, Green Bay Municipal Code, is hereby amended to add:

Section 44-855, Table 44-14

Use	PI	Dev. Stds.
Commercial, Accommodation & Food Service Uses		
Mobile Food Court	**C**	**x**

Section 44-885, Table 44-16

Use	PI	Dev. Stds.
Mobile Food Congregation	**P**	

SECTION 6. Article XVI, Land Use Development Standards, Chapter 44, Green Bay Municipal Code, is hereby amended to reflect the addition of the following:

Section 44-1584, Land Use Development Standards, Commercial Uses
(rn) Mobile Food Court in all districts established through conditional use

(1) **Permanent bathrooms are required on site in accordance with Chapter 44, Article XIX, Division 3.**
(2) **Mobile food establishments must be parked on a hard surface below the wheels. This surface area shall be maintained in accordance with Green Bay Municipal Code. Gravel may not be used.**
(3) **A minimum of one (1) table and four (4) seats must be provided for every one (1) mobile truck parking pad.**
(4) **All vehicles parked on site must be operable and cannot be used for storage.**

(5) **All mobile food establishments in a mobile food court must have an active license per Chapter 10.**
(6) **There is no floor area ratio minimum or maximum for this use.**
(7) **There are no setback requirements for the mobile truck parking pads. All other setbacks and buffer areas apply.**
(8) **All other bulk requirements regulated within zoning districts shall be applied.**
(9) **Fencing is not required but encouraged. If present, it must follow the regulations of Section 44-450(1)(a). This is required for all zoning districts.**
(10) **Hours of operation for this use shall match the hours of operation associated with the Mobile Food Establishment license, detailed in Chapter 10, with the following exception:**
    a. **Parcels within the Downtown District (as defined in Exhibit A of Section 10-580) that are adjacent to residentially-zoned parcels shall have hours of operation until 10:00 p.m.**
(11) **Signage: One (1) pylon or monument sign is allowed per parcel. This sign shall not exceed 100 square feet. One (1) wall sign is allowed per parcel on a single permanent structure. This sign shall not exceed 50 square feet. These signs shall advertise for the court itself and not an individual vendor. However, a directory sign displaying individual vendors is permitted.**
(12) **Allowed Accessory Uses:**
    a. **Storage: Storage is allowed on site not to exceed 18 square feet per available parking pad. Storage buildings shall follow the provisions of Chapter 44, Article XIX, Division 3.**
    b. **Buildings: Any accessory building(s) on site, including but not limited to bathrooms, storage facilities, concession stands, bars, must have a front yard setback equal to or greater than the average of the existing structures, except that any structure which is set back 20 percent more or less than the average may be discounted from the formula. If there are no existing structures on the block, the front setback shall be determined by the zoning of the parcel.**
(13) **Parking: All parking shall conform with Chapter 44, Article XVIII with the following note and exception:**
    a. **Parking for this use shall follow the requirements of an Outdoor Recreation Facility.**
    b. **Off-street/Shared parking and on-street parking within 500' can be used for a reduction of parking stalls required.**

SECTION 7. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 8. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2026.

APPROVED:

_____

Mayor

Report to the
Green Bay Plan Commission

MEETING DATE	PREPARED BY
March 3, 2026	Jon LeRoy, Zoning Administrator

AGENDA ITEM # P.3

To approve amendments to Section 44-1580(j) of the Green Bay Municipal Code, Chapter 44, related to Short Term Rentals. (TA 25-06 Public hearing held February 23, 2026).

BACKGROUND

Reason for Request: A Zoning Ordinance text amendment is proposed to create additional standards for Short Term Rentals (STRs) with the intent of balancing the needs of residents, property owners, and the tourism economy.

Comprehensive Plan: The Go Big Green Bay 2050 Comprehensive Plan recommends six actions to be taken regarding Short Term Rentals.

1. Work with state legislators to allow greater regulation on short-term rentals.
2. Set a cap on short-term rental permits issued in residential neighborhoods to preserve long-term housing stock.
3. Establish a limit on the number of days per year a property can be rented out to prevent full-time short-term rentals in residential areas.
4. Continue to update and modernize the GB Services portal for reporting issues related to short-term rentals, with a clear process for addressing violations
5. Collaborate with short-term rental platforms to ensure only properly registered and compliant listings are allowed on their sites
6. Coordinate with property owners around Lambeau Field and along Lombardi Avenue to capitalize on redevelopment and economic opportunities around the stadium.

Analysis: The Green Bay Plan Commission and Common Council discussed amendments to Short Term Rentals (STRs) in the Fall of 2025. The bodies considered referrals and requests at the time and sought the following recommendations:

1. Limit STRs on a Parcel to 180 Calendar Days Per Year
2. Establish a 6 Night Minimum Stay
3. Create an effective date of July 1, 2026, for Updated Standards.
4. Strengthen Nuisance Mitigation and Neighborhood Protections
5. Establish a Three-Strikes Enforcement Policy for STR Permits
6. Treat STRs as Businesses: Adjust Permit Fees and Enforcement Resources
7. Impose an Annual Cap on Renal Days to Prevent Full-Time STRs
8. Consider a Minimum Stay Requirement with Exceptions
9. Improve the STR Registration Process with a User-Friendly Online System

Ultimately, after hours of testimony and discussion, the Common Council agreed to a resolution to the State of Wisconsin seeking legislation which would amend state statutes to allow for enhanced municipal

discretion to regulate STRs. The Council sought further discussion with alders and members of the public to make changes to the STR ordinance to create updated and enhanced guidelines for STR management and enforcement. Limitation of STRs on a parcel to 180 days and establishing a six-night minimum stay were not advanced at Council.

Staff has reviewed the existing code seeking to create updated ordinance standards which addresses a house rule policy.

City staff have reviewed the existing code and offer the following changes to the STR code:

1. House rules are currently required for any STR permit. The proposed code adds language to note that house rules crafted by an STR permit holder must, at a minimum shall include reference to parking requirements, on-street parking restrictions, noise requirements and contact information for the designated local contact person. This information needs to be posted in a conspicuous location with the STR itself for ease of access for short-term renters to have the ability to reference.
2. The City shall maintain a GIS Map which includes STR permits and the following information; the permit holder, the date when the permit was issued, the street address, and the email address for the permit holder or the designated local contact.
3. Updating the STRP application to include, but not limited to the following; number of sleeping areas available, number of off-street parking spaces available, registration to the City's alert program for police calls and inspection complaints.
4. Notation that any application which is not complete at submission will be deemed incomplete and be rejected.
5. STR applications denied by Planning staff may be appealed to the Plan Commission and Common Council.
6. Enforcement. Failure to comply with conditions of the municipal code or creating a public nuisance can require enforcement action of the STR permit. A correction meeting shall be required prior to initiating the suspension or revocation of STR permits. If the permit holder does not attend a correction meeting or fails to implement required corrective actions, the City may initiate proceedings to suspend or revoke an STR. The STR permit holder may request a hearing before the Plan Commission to challenge. If an STR permit has been revoked, the STR permit holder shall immediately cease operation of an STR and cannot reapply for an STR permit at the parcel in question for a minimum of 12 months.

An example of house rules to be posted in a property has been provided. For instance, these house rules make reference to parking, noise requirements, and local contact. In addition, they have other house rules that which are posted to STR users. City staff can enforce rules which are based off Municipal Code, but cannot enforce house rules which are not. So, for example a violation of unauthorized pets or no smoking inside the home or property would not be enforceable by Police or Inspection staff.

Additionally, departments are working to transition the application process from a paper application with a documentation process to a web-portal-based application process.

As of the drafting of this report, staff has received a handful of inquires from members of the public stemming beyond groups such as the Short Term Rental Alliance inquiring about the status of the amendments.

RECOMMENDATION

Approval of the proposed amendments to the Short Term Rental ordinance.

FISCAL IMPACT

ATTACHMENTS

1. Draft G.O. 05-26 Related to Short-Term Rentals (redline version)
2. Draft G.O. 05-26 Related to Short-Term Rentals (clean version)
3. TA 25-06 Example House Rules
4. 02232026 Green Bay Plan Commission Comment Form

GENERAL ORDINANCE NO. 05-26

AN ORDINANCE
AMENDING SECTION 44-1580(i),
GREEN BAY MUNICIPAL CODE,
RELATING TO SHORT TERM RENTALS

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 44-1580(i), Green Bay Municipal Code, is hereby amended to read:

Sec. 44-1580. Residential uses.

(i) *Short-term rentals (STRs).*

(1) Advertising, including but not limited to, through a third-party, is prima facia evidence that the dwelling unit is used for a short-term rental. Prior to advertising or occupancy of a dwelling unit for use as a short-term rental, the following permits, registrations, and other information shall be obtained by the property owner or local representative:

a. Proof of registration with the City of Green Bay Treasurer regarding Brown County room tax requirements.

b. Proof of registration with the Brown County Health Department.

c. A lease agreement example provided that includes language regarding compliance with parking, noise and other applicable City of Green Bay ordinances relevant to occupancy of the structure.

d. Proof of condominium association approval if the property is part of one.

e. Proof of approval from property owner if applicant is the local representative.

f. City of Green Bay short-term rental permit (STRP).

g. The owner or operator shall prepare and maintain house rules applicable to all guests. The house rules shall include, at a minimum, parking requirements, and any on-street parking restrictions, noise requirements, including applicable nighttime hours established by this Municipal Code; and contact information for the designated local contact person. The house rules shall be posted in a conspicuous location within short-term rental dwelling, including but not limited to, the main entrance or common living area and provided to all guests prior to or at the commencement of the rental period.

h. The City shall maintain a Geographic Information System (GIS) STR Map that includes at a minimum, the permit holder, date the permit was issued, the street address, and the email address for the permit holder or designated local contact.

(2) An application for a short-term rental permit (STRP) may be an initial application or a renewal application, and shall be complete prior to submittal. **Incomplete applications shall be rejected. Completed applications shall be delivered to the Director of Community and Economic Development, or their designee for review.** STRP applications shall include all of the following:

a. *Initial application.*

1. Completed STRP application on a form established by the City**, including but not limited to:**

a. Number of bedrooms available.

b. Number of off-street parking spots available.

2. Application fee as provided in the City Fee Schedule.

3. Proof of insurance.

4. Documentation required in subsection (j)(1) of this section.

5. Owner or operator to register for the City's alert program for police calls and inspection complaints. The owner or operator will receive an email notification within 24 hours after police have responded to the address or will receive an email notification of a potential inspection issue at their property as soon as a complaint is made with the City.

b. *Renewal of STRP.* A STRP is valid for one year and shall expire on July 1 of the calendar year. A STRP not renewed prior to July 1 shall be deemed expired, and subject to the initial application requirements. Prior to July 1, a STRP may be renewed on an annual basis, provided that no material changes have occurred to the initial application, and shall meet the following standards:

1. Proof of insurance.

2. Necessary permits and proof of registration as required in subsection (j)(2) of this section.

3. Renewal fee as provided in the City Fee Schedule.

4. All required application material must be submitted at the same time. Applications that are not complete at submission will be returned to the applicant without processing**, and shall be deemed incomplete and rejected**.

(3) The number of occupants in STRs shall not exceed the limits set forth in the State of Wisconsin Uniform Dwelling Code and other applicable County and City of Green Bay housing regulations for residential structures based on the number of bedrooms within the unit.

(4) STRPs are issued to a specific property owner, or local representative, of a short-term rental, referred to as the permit holder. STRs shall be immediately terminated when the permit holder sells or transfers the real property which was advertised or used as a short-term rental, except for a change in ownership where the title is held in survivorship or transfers on the owner's death.

(5) Availability of STRs to the public shall not be advertised on site, except for as provided in subsection (6) below.

(6) A STRP placard shall be visible from the street right-of-way on which the principal structure is addressed on. The placard shall contain the name and telephone number of the local representative responsible for managing short-term rental property.

(7) STRs shall not violate any applicable conditions, covenants, or other restrictions on real property.

(8) Alcohol may not be sold on site.

(9) STRPs granted by the City are subject to review on a yearly basis during renewal. **STR applications denied by the Planning staff may be appealed to the Plan Commission and Common Council.** ~~Additionally, STRs may be reviewed at any time when the Community and Economic Development Director or Plan Commission has reason to believe that the regulations are not being adhered to or that there are problems associated with the STRs that warrant review by the Plan Commission and the Green Bay Common Council. STRs may be revoked based on the findings of the Plan Commission. STRs denied by the Planning staff may be appealed to the Plan Commission and Common Council.~~

(10) Enforcement; Correction Meeting; Revocation and Suspension.

a. The City may take enforcement action against a STR permit holder for any of the following:

1. **Failure to comply with any provision of this chapter;**
2. **Failure to comply with any condition of a short-term rental permit;**
3. **Operation of the short-term rental in a manner that constitutes a public nuisance.**

b. Nuisance. For the purposes of this section, "public nuisance" or "nuisance activity" has the same meaning as described in Chapter 24 of the Green Bay Municipal Code.

c. Correction Meeting Required. Prior to initiating a formal hearing for suspension or revocation of a short term rental permit, the City shall require the permit holder or designee to attend a correction meeting.

1. **The correction meeting shall be scheduled within a reasonable time with written or electronic notice provided to the permit holder and shall be conducted by the Police Department with participation by other City departments as deemed appropriate.**
2. **The purpose of the correction meeting is to:**

   i. Review documented violations or nuisance activity.

   ii. Educate the permit holder regarding applicable requirements;

   iii. Identify corrective actions to prevent future violations; and

   iv. Establish expectations for ongoing compliance.

d. The permit holder or designee shall attend the correction meeting in person. Failure to attend a scheduled correction meeting without good cause shall constitute a violation of this chapter.

e. Following the correction meeting, the Police Department may require the permit holder to submit and implement a written corrective action plan. The corrective action plan may include, but is not limited to:

1. **Modification or enhanced enforcement of house rules;**
2. **Improved local contact or on-site management practices;**
3. **Guest screening measures or monitoring;**
4. **Any other reasonable measures necessary to prevent nuisance activity.**

f. Suspension or Revocation. If, after a corrective meeting, the permit holder fails to implement required corrective actions, continues to violate this chapter, or continues to operate a short-term rental in a manner that constitutes a nuisance activity or public nuisance, the City may initiate proceedings to suspend or revoke the short-term rental permit.

1. Grounds for suspension or revocation.

i. Repeated or continued violations of this chapter following a correction meeting;

ii. Failure to comply with a corrective action plan.

iii. Operate the short-term rental in a manner that constitutes nuisance activity.

iv. Violations of applicable provisions of the Green Bay Municipal Code, including noise, disorderly conduct, or parking.

v. The operation of the short-term rental presents a threat to public health, safety, or welfare.

2. Hearing and due process.

i. No short-term rental permit shall be suspended or revoked without written notice and an opportunity for a hearing before the Plan Commission.

ii. The notice shall state the grounds for the proposed suspension or revocation and shall inform the permit holder of the time and manner for the hearing before the Plan Commission.

iii. Election to not be governed by Wis. Stat. Ch. 68. Having established procedures for administrative review of municipal determinations, the City of Green Bay elects to not be governed by Wis. Stats. 68 in its entirety.

3. Effect of revocation. Upon revocation, the short rental permit holder shall immediately cease operation of the property in question and the property shall not be advertised, offered, or used as a short-term rental during the revocation period.

i. A permit holder whose property or properties have been revoked shall not be eligible to reapply for a new short-term rental permit for the same property or properties for a period of not less than twelve (12) months from the effective date of revocation, unless otherwise determined by the Common Council.

(10~~0~~**1**) No recreational vehicle (RV), camper, tent or any other temporary lodging arrangement shall be permitted on site for the means of providing accommodations for occupants and/or guests of a short-term rental.

(11~~2~~**2**) STRs shall comply with all requirements of this article and all applicable standards of this Code.

(12~~3~~**3**) Violations. Failure to comply with the requirements above shall constitute a violation of the provisions of this section. Disturbances or nuisances caused by the tenants of an approved STR which violate this Code, including, but not limited to, outdoor events noise ordinances or state law, shall also constitute a violation. Penalties for each violation shall be imposed in an amount not to exceed $500.00, including court costs, and may result in permit suspension or revocation.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____

Eric Genrich, Mayor

3/3/2026

GENERAL ORDINANCE NO. 05-26

AN ORDINANCE
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SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

3/3/2026

Example Properties House Rules

Welcome!

We're thrilled you're staying with us and want you to have a relaxing, enjoyable time. To help keep the home comfortable for future guests and respect our neighbors, please follow these simple house rules. Thank you for your cooperation!

General Guidelines

- **Maximum Occupancy**: Only registered guests are permitted on the property (no additional visitors, overnight guests, or parties).
- **No Parties or Events**: Gatherings, events, or excessive gatherings are strictly prohibited. Violation may result in immediate eviction and additional fees.
- **Check-Out Time**: Please depart by 10:00 AM on your departure day to allow time for cleaning and preparation for the next guests.
- **Quiet Hours**: 10:00 PM – 7:00 AM. Please keep noise to a minimum (inside and outside) to respect neighbors.
- **Respect Neighbors & Property**: Stay on our property—do not enter adjacent properties, driveways, or yards. Do not block driveways, roads, or sidewalks. Keep noise down at all times.
- **Shoes Off**: Please remove shoes upon entering to help keep floors clean. Make yourself at home!
- **Treat the Home with Care**: Use items responsibly and report any issues or damage immediately (no charge for normal wear; we appreciate honesty).
- **Parking:** Please refer to property listing for parking guidelines. Overnight street parking in the City of Green Bay is prohibited.

Smoking & Substances

- **Absolutely NO smoking** (including vaping, e-cigarettes, marijuana, or any substances) inside the home or on the property. Violation will result in a **$250 fine** plus any additional cleaning/odor removal costs. Smoke outdoors only if designated, and dispose of butts properly.

Pets

- No pets allowed unless explicitly approved in advance. If approved, follow any specific guidelines provided (e.g., crate, cleanup). Unauthorized pets may incur a fee and/or cleaning charges.

Safety & Fire

- **No fireworks**, open flames (candles, bonfires, grills in unauthorized areas), or tampering with smoke detectors, fire extinguishers, or safety equipment.
- Report any maintenance issues, damages, or safety concerns right away.

Trash & Recycling

- We will have someone on our team bring the bins to/from the street during your stay. Pick up day is posted on the listing and inside the home.

Other

- Wi-Fi and amenities: Use responsibly (no illegal downloads or excessive bandwidth use that could affect service).
- In case of emergency call 911. If you need non emergency help please call or text us at 920-265-xxxx.

We truly appreciate you treating the home as your own and helping us create a safe and enjoyable experience for you and all future guests!
M and J

Comment Form for Committees and Council

The City of Green Bay welcomes input regarding actions of the Common Council or a Committee/Commission/Board. There are many opportunities for interested parties to speak at a public meeting. Signing this form does not obligate you to speak. If you decide to speak, please keep your comments relevant to the topic being deliberated, and also please compose your comments to no more than three minutes. Thank you!

First name	Frank
Last Name	Torres
Address	1490 Capitol Drive
Email Address	torres.fjr@gmail.com
Which Committee/Commission/Board do you have comments for?	Green Bay Plan Commission
What is the date of the meeting?	02/23/2026
For which item do you wish to provide comments?	Item 6
What is your opinion of the item?	I OPPOSE the item.
Please Note:	• I understand this form does not register me to speak at the meeting.
Comments	Dear Commissioners: These amendments don't go far enough to deter negligence from bad STR owners. It's also unfair "hand holding" that isn't afforded to other industries in the area with owners who fail to act in the best interest of our neighbors. Why are we allowing special treatment here? We should not have to train owners how to run their operations, and doing so is a waste of community resources. This process also shut out parties who were previously involved in the conversation and weren't given the opportunity to participate here. Please request a more inclusive process that brings forth real solutions to bring peace back to our neighborhoods. Thank you for continued service on this board.

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # Q.1

Consideration with possible action to approve the purchase of 2026 Ford Transit Passenger Wagon for $62,609 for the Fire Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Finance Request Van Purchase Fire 2-24-2026 Package

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
February 18,2026	Thomas J. Walenski Raymond Fuiten

AGENDA ITEM

For consideration with possible action to approve the purchase 2026 Ford Transit Passenger Wagon (X9C) T350 Med Roof XL AWD – F114AWD

BACKGROUND

This passenger wagon will replace the current Van #411 – Life Cycle Purchase

RECOMMENDATION

Approval of the Purchase of F114AWD Passenger Wagon

FISCAL IMPACT

Items are Purchased through State of Wisconsin State Contract 505ENT-M25-VEHICLES-04

Funding will come out of 2026 Bonding is in Account 2026 #424400-55502-41262 Total Cost $62,609.00

ATTACHMENTS

Quote Supplemental Info

Napleton 151 Auto Group
Erin Damico | 920-623-5831 | edamico@napleton.autos

City of Green Bay

Prepared For: Ray Fuiten

920-448-3279

Raymond.Fuiten@greenbaywi.gov

Green Bay FD F114AWD Fleet 2026 Ford Transit Passenger Wagon (X9C) T-350 148 Med Roof XL AWD



Erin Damico
Napleton Columbus, Inc
330 Transit Rd
Columbus, WI 53925
920-623-5831
edamico@napleton.autos

State Contract 505ENT-M25-VEHICLES-04

Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Green Bay FD F114AWD Fleet 2026 Ford Transit Passenger Wagon (X9C) T-350 148 Med Roof XL AWD (✔ Complete)

Quote: City of Green Bay F114AWD Transit Passenger

Quote Worksheet

		MSRP
Base Price		$64,180.00
Dest Charge		$2,095.00
Total Options		$4,340.00
	Subtotal	**$70,615.00**
Title & Registration (New Municipal Plates)		$219.50
Delivery to Green Bay		$137.50
	Subtotal Pre-Tax Adjustments	**$357.00**
Less Customer Discount		($8,363.00)
	Subtotal Discount	**($8,363.00)**
Trade-In		$0.00
Excluded from Sales Tax	**Subtotal Trade-In**	**$0.00**
	Taxable Price	**$62,609.00**
Sales Tax		$0.00
	Subtotal Taxes	**$0.00**
	Subtotal Post-Tax Adjustments	**$0.00**
	Total Sales Price	**$62,609.00**

Dealer Signature / Date

Customer Signature / Date

Selected Model and Options

MODEL

CODE	MODEL	MSRP
X9C	2026 Ford Transit Passenger Wagon T-350 148" Med Roof XL AWD	$64,180.00

COLORS

CODE	DESCRIPTION
PQ	Race Red

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Data Version: 27560. Data Updated: Jan 21, 2026 6:47:00 PM PST.

Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Green Bay FD F114AWD Fleet 2026 Ford Transit Passenger Wagon (X9C) T-350 148 Med Roof XL AWD (✔ Complete)

Quote: City of Green Bay F114AWD Transit Passenger

ENGINE

CODE	DESCRIPTION	MSRP
998	Engine: 3.5L PFDi V6 Flex-Fuel -inc: port injection (STD)	$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44U	Transmission: 10-Spd Automatic w/OD & SelectShift -inc: auxiliary transmission oil cooler (STD)	$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
301A	Order Code 301A	$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
X4L	4.10 Limited-Slip Axle Ratio (STD)	Inc.

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
PQ	Race Red	$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
VK	Dark Palazzo Gray, Vinyl Front Bucket Seats	Inc.

SEATING ARRANGEMENT

CODE	DESCRIPTION	MSRP
21P	Dark Palazzo Gray Vinyl Bucket Seats w/Armrests -inc: Deletes driver lumbar support, 2-way manual driver seat, 2-way manual passenger seat and 2-way adjustable headrest	$0.00

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Quote: City of Green Bay F114AWD Transit Passenger

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
61M	Ford Co-Pilot360 Assist 2.0 Technology Package -inc: SiriusXM w/360L, HD Radio and connected navigation (1-year included w/Ford Connectivity package), Adaptive Cruise Control, stop and go, lane centering and predictive speed assist, Reverse Brake Assist, Short-Arm Pwr-Folding Heated Pwr Adjusting Mirrors, turn signals, Front Fog Lamps, Auxiliary lamps that are generally integrated into the front fascia and designed to help illuminate the roadway during poor visibility, Side Parking Sensors, 360-Degree Camera, Blind Spot Information System (BLIS), Cross Traffic Alert	$1,500.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
63E	Dual AGM Batteries (70 Amp-hr Each)	$295.00
68B	Remote Start	$495.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
153	Front License Plate Bracket	$0.00
18P	253-Degree Rear Door Opening	$95.00
68J	Extended Length Passenger Running Board -inc: Covers the A-B pillar driver-side and A-C pillar passenger-side	$655.00
91B	Wiper Activated Headlamps	$30.00
91C	Black High-Intensity Discharge (HID) Headlamps -inc: LED signature surround, HID headlamps emit a brighter, more natural light than halogen headlamps, which can help improve visibility	$455.00
942	Daytime Running Lamps -inc: Provides enhanced vehicle visibility during daylight conditions	$45.00

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ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
52C	Keyless Entry Keypad	$125.00
55A	Vehicle Integration System 2.0 -inc: This technology is recommended for any application that will utilize upfit aftermarket equipment, Upfitter FIN code required to program the module	$255.00
67E	Large Center Console -inc: an integrated shifter, a dual cup holder and an additional storage area	$195.00
86F	2 Additional Keys (4 Total) -inc: key fobs	$75.00
86W	Front All-Weather Floor Mats	$120.00
	Options Total	**$4,340.00**

Standard Equipment

Mechanical

	Engine: 3.5L PFDi V6 Flex-Fuel -inc: port injection (STD)
	Transmission: 10-Spd Automatic w/OD & SelectShift -inc: auxiliary transmission oil cooler (STD)
	4.10 Limited-Slip Axle Ratio (STD) No longer available for factory ordering, standard equipment as of December 1, 2025.
	50-State Emissions System
	Transmission w/Oil Cooler
	Automatic Full-Time All-Wheel
	70-Amp/Hr Maintenance-Free Battery w/Run Down Protection
	HD 250 Amp Alternator
	2890# Maximum Payload
	GVWR: 9,550 lb
	Gas-Pressurized Front Shock Absorbers and HD Gas-Pressurized Rear Shock Absorbers
	Front Anti-Roll Bar
	Electric Power-Assist Steering
	25.1 Gal. Fuel Tank
	Single Stainless Steel Exhaust
	Permanent Locking Hubs
	Strut Front Suspension w/Coil Springs

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Data Version: 27560. Data Updated: Jan 21, 2026 6:47:00 PM PST.

Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Green Bay FD F114AWD Fleet 2026 Ford Transit Passenger Wagon (X9C) T-350 148 Med Roof XL AWD (✔ Complete)

Quote: City of Green Bay F114AWD Transit Passenger

Mechanical	
	Solid Axle Rear Suspension w/Leaf Springs
	4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake
Exterior	
	Wheels: 16" Silver Steel w/Exposed Lug Nuts
	Tires: 235/65R16C 121/119 R AS BSW
	Steel Spare Wheel
	Full-Size Spare Tire Stored Underbody w/Crankdown
	Black Front Bumper
	Black Rear Bumper w/1 Tow Hook
	Black Bodyside Cladding and Black Wheel Well Trim
	Black Side Windows Trim and Black Front Windshield Trim
	Black Door Handles
	Black Power Side Mirrors w/Convex Spotter and Manual Folding
	Fixed Rear Window w/Defroster
	Rain Detecting Variable Intermittent Wipers
	Light Tinted Glass
	Fully Galvanized Steel Panels
	Black Grille
	Sliding Rear Passenger Side Door
	Split Swing-Out Rear Cargo Access
	Tailgate/Rear Door Lock Included w/Power Door Locks
	Ford Co-Pilot360 - Autolamp Auto On/Off Reflector Halogen Auto High-Beam Headlamps w/Delay-Off
	Cab Clearance Lights
	Headlights-Automatic Highbeams
Entertainment	
	Radio w/Seek-Scan, Clock, Steering Wheel Controls and External Memory Control
	Radio: AM/FM Stereo
	8 Speakers

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Quote: City of Green Bay F114AWD Transit Passenger

Entertainment	
	Streaming Audio
	Fixed Antenna
	Ford Connectivity Package (1-Year Included) -inc: unlimited Wi-Fi hotspot, connected navigation, audio and video streaming, voice assistant and entertainment, Note: Ford Connectivity Package included for one-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan
	1 LCD Monitor In The Front
	Real-Time Traffic Display
Interior	
	Dark Palazzo Gray Cloth Bucket Seats -inc: 2-way manual driver seat w/lumbar, 2-way manual passenger seat, 2-way adjustable headrest and driver and passenger armrest (STD)
	Front Seats w/Cloth Back Material and Manual Driver Lumbar
	4-Way Driver Seat -inc: Manual Recline, Fore/Aft Movement and Manual Lumbar Support
	4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
	Removable Bench Front Facing Rear Seat
	Manual Tilt/Telescoping Steering Column
	Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter and Trip Odometer
	Fixed Rear Windows and Fixed 3rd Row Windows
	Ford Connect 5G Mobile Hotspot Internet Access
	Removable Split-Bench 3rd Row Seat Front, 3 Manual and Adjustable Head Restraints
	Removable Split-Bench Front Facing 4th Row Seat Number, Control and Type Head Restraint
	Front Cupholder
	Rear Cupholder
	Proximity Key For Push Button Start Only
	Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
	Cruise Control w/Steering Wheel Controls
	Voice Activated Manual Air Conditioning

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Quote: City of Green Bay F114AWD Transit Passenger

Interior	
	Rear HVAC
	HVAC -inc: Underseat Ducts
	Locking Glove Box
	Driver Foot Rest
	Interior Trim -inc: Metal-Look Instrument Panel Insert
	Full Cloth Headliner
	Urethane Gear Shifter Material
	Cloth Front Bucket Seats
	Day-Night Rearview Mirror
	Driver And Passenger Visor Vanity Mirrors
	Partial Floor Console w/Storage and 2 12V DC Power Outlets
	Front Map Lights
	Fade-To-Off Interior Lighting
	Full Vinyl/Rubber Floor Covering
	Vinyl/Rubber Floor Trim
	Cargo Space Lights
	Integrated Navigation System w/Voice Activation
	Smart Device Integration
	SYNC 4 -inc: 12" center display, Bluetooth, dual USB ports, enhanced voice recognition, electronic climate control and connectivity package which includes information on demand panel, wireless Apple CarPlay and Android Auto compatibility, cloud connected, 911 Assist, digital owner's manual and conversational voice command recognition
	Instrument Panel Bin, Driver / Passenger And Rear Door Bins
	Power 1st Row Windows w/Driver 1-Touch Down
	Power Door Locks w/Autolock Feature
	Driver Information Center
	Analog Appearance
	Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
	Driver And Front Passenger Armrests
	Securilock Anti-Theft Ignition (pats) Immobilizer

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Quote: City of Green Bay F114AWD Transit Passenger

Interior	
	2 12V DC Power Outlets
Safety-Mechanical	
	Ford Co-Pilot360 w/Side Wind Stabilization Electronic Stability Control (ESC) And Roll Stability Control (RSC)
	ABS And Driveline Traction Control
Safety-Exterior	
	Side Impact Beams
Safety-Interior	
	Dual Stage Driver And Passenger Seat-Mounted Side Airbags
	Front And Rear Parking Sensors
	PCA with AEB and Intersection Assist
	Lane-Keeping System Lane Keeping Assist
	Lane-Keeping System Lane Departure Warning
	Collision Mitigation-Front
	Driver Monitoring-Alert
	Low Tire Pressure Warning
	Dual Stage Driver And Passenger Front Airbags
	Safety Canopy System Curtain 1st, 2nd And 3rd Row Airbags
	Airbag Occupancy Sensor
	Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
	Back-Up Camera
WARRANTY	
	Basic Years: 3 Basic Miles/km: 36,000 Drivetrain Years: 5 Drivetrain Miles/km: 60,000 Corrosion Years: 5 Corrosion Miles/km: Unlimited Roadside Assistance Years: 5 Roadside Assistance Miles/km: 60,000

Technical Specifications

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Quote: City of Green Bay F114AWD Transit Passenger

Dimensions

Interior Dimensions

Passenger Capacity	12	Front Head Room	52 in
Front Leg Room	41.3 in	Front Shoulder Room	67.9 in
Front Hip Room	60.7 in	Second Head Room	55.8 in
Second Leg Room	33.7 in	Second Shoulder Room	71.4 in
Second Hip Room	69.6 in	Third Head Room	55.8 in
Third Leg Room	35.6 in	Third Shoulder Room	67 in
Third Hip Room	67.3 in	Fourth Head Room	N/A
Fourth Leg Room	N/A	Fourth Shoulder Room	N/A
Fourth Hip Room	N/A		

Exterior Dimensions

Wheelbase	148 in	Length, Overall w/rear bumper	N/A
Length, Overall	235.5 in	Width, Max w/o mirrors	81.3 in
Height, Overall	99.2 in	Overhang, Front	40.3 in
Overhang, Rear w/o bumper	N/A	Front Bumper to Back of Cab	N/A
Cab to Axle	N/A	Cab to End of Frame	N/A
Ground to Top of Load Floor	28.8 in	Ground to Top of Frame	N/A
Frame Width, Rear	N/A	Ground Clearance, Front	6 in
Ground Clearance, Rear	6 in	Body Length	0.00 ft
Rear Door Opening Height	N/A	Rear Door Opening Width	N/A
Side Door Opening Height	N/A	Side Door Opening Width	N/A
Step Up Height - Front	N/A	Step Up Height - Side	N/A
Cab to Body	N/A		

Cargo Area Dimensions

Cargo Area Length @ Floor to Console	N/A	Cargo Area Length @ Floor to Seat 1	141.7 in
Cargo Area Length @ Floor to Seat 2	107.1 in	Cargo Area Length @ Floor to Seat 3	76.2 in
Cargo Box Width @ Top, Rear	N/A	Cargo Area Width @ Beltline	69.8 in

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Quote: City of Green Bay F114AWD Transit Passenger

Dimensions

Cargo Area Dimensions

Cargo Box Width @ Floor	N/A	Cargo Box Width @ Wheelhousings	53.7 in
Cargo Box (Area) Height	67.6 in	Tailgate Width	N/A
Cargo Volume	N/A	Cargo Volume to Seat 1	336.1 ft³
Cargo Volume to Seat 2	N/A	Cargo Volume to Seat 3	93.9 ft³
Cargo Volume to Seat 4	93.9 ft³	Ext'd Cab Cargo Volume	N/A

Exterior

Doors

Side Door Type	Sliding

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Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # Q.2

Consideration with possible action to approve the purchase of audio video upgrades and enhancements from Camera Corner Connecting Point for Fire Department for a total of $149,090.35.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Finance Request AVL Upgrades Fire 2-24-2026.docx1

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
February 18,2026	Thomas J. Walenski Raymond Fuiten

AGENDA ITEM

For consideration with possible action to approve the purchase Audio Video upgrade and enhancements of Audio-Visual Equipment for all Fire Stations.

BACKGROUND

Equipment will upgrade Audio Visual Equipment at all Fire Stations (detailed quote included)

RECOMMENDATION

Approval of the Purchase of Equipment and Service Maintenance Agreement from Camera Corner ACP for a Total on Equipment Project # OPP153520 $133,018.60. Service Maintenance Managed Services On equipment for three (3) years # GRE-770 $16,071.75 Total Cost $149,090.35

State Contract 22-5174, Expiration Date 2/28/2027

FISCAL IMPACT

Funding will come out of 2026 Bonding is in Account 2026 # 424400-55501-41265 120k

Remainder out of Account 424400-55501 $29,090.35

ATTACHMENTS

Quote Supplemental Info

Driven by technology, powered by creativity

Fire Station Refresh

Green Bay Fire Department

Gwendolyn Magyar
IT Specialist
gwendolyn.magyar@greenbaywi.gov

State Contract 22-5174, Expiration Date 2/28/2027



Our Mission:
To provide world-class technology solutions with an unwavering commitment to our Customers, Vendor Partners and Employees while providing an environment that encourages profitable growth, learning and fun!

Site Address:
Green Bay Fire Department
100 N Jefferson

Green Bay WI 54301

Billing Address:
Green Bay Fire Department
100 N Jefferson

Green Bay WI 54301

ACP CreativIT LLC (d/b/a Camera Corner Connecting Point or CCCP)

529 N. Monroe
Green Bay, WI 54301

851 Commerce Ct
Buffalo Grove, IL 60089

Website: www.cccp.com www.acpcreativit.com

Project #:	OPP153520
Modified Date:	02/17/2026
Revision:	4
Acct. Manager	Michael Seering

Project Description:

Integration Services Scope of Work

A. Project Overview:
- **a. Summary**: The objective of this project is to update the conference and training spaces across all nine fire stations. This will be accomplished by augment the existing systems to allow for high quality conferencing on the dedicated room PC and a Bring-Your-Own-Device (BYOD) wireless presentation hub so users can share content in person without cables. See below for per room details.
- **b. Training**: Training to be conducted with administration after installation is completed. Training not to exceed two total sessions, totaling a maximum of four hours.
- **c. One-Page User Guide**: A one-page training guide shall be provided via PDF for admin to post at each station.
- **d. Project Timeline:** The project will be completed as soon as possible, dependent on equipment availability, technician scheduling, and room access.

B. General Control Experience
- a. UC Bar Systems
  - i. The user will turn on the display using the remote control. They will select the correct HDMI via the TVs remote control. On HDMI 1/PC, the user can login and use the conferencing software of choice and select the bar as a peripheral for both sound and camera. On HDMI 2/ClickShare, connect the puck to the laptop via USB C and click the button to start sharing their device to the screen.
- b. PTZ Systems Experience
  - i. From the touch panel, they can turn on the system. They will select either the PC or the ClickShare. If PC, login and use the conferencing software of choice and select the bar as a peripheral for both sound and camera. If ClickShare, connect the puck to the laptop via USB C and click the button to start sharing their device to the screen. If a confidence monitor is present in a dual display room, it will show whatever is on display 1 in the system.

C. Individual Station Work
- **a. Station #1 - PTZ**
  - i. Adding:
    - (1) One (1) ClickShare Wireless Conferencing Hub w/ Dual Output
  - ii. Removing
    - (1) None
- **b. Station #2 - Mixed**
  - i. Upstairs - Bar
    - (1) Adding:
      - (a) One (1) ClickShare Wireless Presentation Hub w/ Single Output
      - (b) One (1) 4k All-in-one video conferencing bar, on existing cart
      - (c) One (1) 5-port unmanaged switch, for Owner LAN
      - (d) Two (2) 4RU stackable rack for carts, mounted on cart base.
    - (2) Removing:
      - (a) Old Logitech system, Wii
  - ii. Downstairs - PTZ
    - (1) Adding:
      - (a) One (1) ClickShare Wireless Conferencing Hub w/ dual output
      - (b) One (1) 4x4 HDMI matrix with audio de-embedder
      - (c) One (1) HDMI Extender kit, for additional output to display

(d) Two (2) USB 2.0 extension kits, to extend existing cameras to USB switch
(e) One (1) USB peripheral switch, in new rack mounted on bottom of cart
(f) One (1) 4" touch panel, replacing existing volume controller in wall
(g) One (1) 8-port unmanaged switch, for AV equipment only

(2) Removing:
(a) Old USB extension cables (won't work with new system)
(b) Rack drawer to install at Station #9

c. Station #3 - Bar

i. Adding:
(1) One (1) ClickShare Wireless Presentation Hub w/ Single Output
(2) One (1) 4k All-in-one video conferencing bar, under display
(3) One (1) 5-port unmanaged switch, for Owner LAN
(4) One (1) surface raceway kit for loose cabling

ii. Removing:
(1) Poly USB conferencing bar

d. Station #4 - PTZ

i. Adding:
(1) One (1) ClickShare Wireless Conferencing Hub w/ dual output
(2) One (1) 4x4 HDMI matrix with audio de-embedder
(3) Two (2) HDMI Extender kit, for additional output to display
(4) Two (2) 86" displays, at front of room. Replacing existing.
(5) Existing - One (1) 80" display, taken from front of room, mounted on rear wall.
(6) One (1) USB PTZ Camera, adding to rear of room for presenter view
(7) Two (2) USB 2.0 extension kits, to extend existing cameras to USB switch
(8) One (1) 4" touch panel, replacing existing volume controller in wall
(9) One (1) 8-port unmanaged switch, for AV equipment only

ii. Removing:
(1) Old USB extension cables (won't work with new system)
(2) Existing front panel display

iii. By Others:
(1) 120v duplex power for display positions. See AV drawings.

e. Station #5 - PTZ

i. Adding:
(1) One (1) ClickShare Wireless Conferencing Hub w/ dual output
(2) One (1) 4x2 HDMI matrix with audio de-embedder
(3) One (1) HDMI Extender kit, for additional output to display
(4) One (1) USB PTZ Camera, adding to rear of room for presenter view
(5) Two (2) USB 2.0 extension kits, to extend existing cameras to USB switch
(6) One (1) 4" touch panel, replacing existing volume controller on wall
(7) One (1) 8-port unmanaged switch, for AV equipment only

ii. Removing:
(1) Old USB extension cables (won't work with new system)

f. Station #6 - Bar

i. Adding:
(1) One (1) ClickShare Wireless Presentation Hub w/ Single Output
(2) One (1) 4k All-in-one video conferencing bar, on existing cart
(3) One (1) USB peripheral switch, on rear plate of cart
(4) One (1) 4" touch panel, on existing cart shelf for switching peripherals easily.
(5) One (1) 5-port unmanaged switch, for Owner LAN
(6) One (1) large cage for PC, mounts to bottom of cart

ii. Removing:
(1) Old projection system, rigging, and cabling
(2) Old Crestron soundbar

g. Station #7 - Bar

i. Adding:

(1) One (1) ClickShare Wireless Presentation Hub w/ Single Output
(2) One (1) 4k All-in-one video conferencing bar, on existing cart
(3) Existing - One (1) 5-port unmanaged switch, for Owner LAN

ii. Removing:
(1) Old Poly USB studio

h. Station #8 - Bar

i. Adding:
(1) One (1) ClickShare Wireless Presentation Hub w/ Single Output
(2) One (1) 4k All-in-one video conferencing bar, on existing cart
(3) Existing - One (1) 5-port unmanaged switch, for Owner LAN

ii. Removing:
(1) Old Poly USB studio

i. Station #9 - PTZ

i. Adding:
(1) One (1) ClickShare Wireless Conferencing Hub w/ dual output
(2) One (1) 4x4 HDMI matrix with audio de-embedder
(3) One (1) HDMI Extender kit, for additional output to display
(4) Two (2) 86" displays, at front of room. Replacing existing.
(5) One (1) 24" display, on articulating arm on existing desk
(6) One (1) USB PTZ Camera, adding to rear of room for presenter view
(7) Two (2) USB 2.0 extension kits, to extend existing cameras to USB switch
(8) One (1) 4" touch panel, replacing existing volume controller in wall
(9) One (1) 8-port unmanaged switch, for AV equipment only
(10) One (1) power distribution and surge protector
(11) Existing – One (1) drawer from fire station #2

ii. Removing:
(1) Old USB extension cables (won't work with new system)
(2) Old projector (screen to remain in screen until ceiling contractor can repair drop tile ceiling)
(3) Existing front panel display

iii. By Others:
(1) 120v duplex power for display positions. See AV drawings.
(2) Removal of upper cabinets at front of room. Patch and paint holes.

D. Exclusions: The following work is not included in our Scope of Work:
a. All conduit, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
b. Concrete saw cutting and/or core drilling.
c. Fire wall, ceiling, roof and floor penetration.
d. Necessary gypsum board replacement and/or repair.
e. Necessary ceiling tile or T-bar modifications, replacements and/or repair.
f. All millwork (moldings, trim, cut outs, etc.).
g. Patching and Painting.
h. Permits (unless specifically provided for and identified within the contract).

E. Construction Considerations:
a. In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by ACP/CCCP. The costs associated with these modifications are not included in this proposal.

Project Resources:

Account Manager:	Michael Seering	Design Engineer:	David Kalsow/Joe Eckberg
Control Programming:	Extron	DSP Programming:	Extron
Project Manager:	TBD	Trainer:	TBD
Network Engineering:	Owner	VOIP Engineering:	n/a

Other:	Earthworks, AVer	Other:	

1 - Fire Station #1

	Quantity	Description	Unit Price	Price
	1	**Barco** ClickShare CX-50 Gen 2 -Dual screen support -Wireless and wired alternatives for 4K content support -Switch between BYOM and UC mode -Single USB-C for power and video output -Full BYOD support -Remote collaboration with Button or Desktop App		
	2	**Cables To Go** USB-C Female to USB-A Male SuperSpeed USB 5Gbps Adapter Converter		
	1	**Comprehensive** Type C to 4K HDMI Cable 6ft.		
	1	**Extron** 4K Premium High Speed HDMI Ultra-Flexible Cable - 6' (1.8 m)		

	Quantity	Description	Unit Price	Price
	1	**Aver** TV VESA Mount Kit for AVer Video Bars		
	1	**Aver** 4K Dual-lens Video Conference Bar, 165-degree viewing area		
	1	**Barco** ClickShare C-10 Gen2 - US version with 2 Button		
	2	**Barco** [OFE] - SINGLE CLICKSHARE USB-C BUTTON (GEN4, TAA COMPLIANT, TO BE USED WITH C-SERIES AND CX-SERIES)		
	2	**Chief** PAC735A SECURE STORAGE SHELF ACCESSORY		
	1	**Extron** 4K Premium High Speed HDMI Ultra-Flexible Cable - 9' (2.7 m)		
	1	**Generic** [OFE]		
	1	**Middle Atlantic** SLIM POWER STRIP, 8 OUTLET, 15A, BASIC SURGE		
	1	**Middle Atlantic** 2SP VENTED UTILITY SHELF		
	1	**Netgear** Netgear 8-Port Gigabit Ethernet PoE+ Smart Managed Plus Switch - 8 Ports - Manageable - 2 Layer Supported - 123 W PoE Budget - Twisted Pair - PoE Ports - Wall Mountable, Desktop, Rack-mountable - 5 Year Limited Warranty		
	2	**Tripp Lite** 5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) - Black		



1 **Tripp Lite**
CAT6 Patch Cable, 7' Blue



1 **Tripp Lite**
CAT6 Patch Cable, 10', Black

	Quantity	Description	Unit Price	Price
	1	**Barco** ClickShare CX-50 Gen 2 -Dual screen support -Wireless and wired alternatives for 4K content support -Switch between BYOM and UC mode -Single USB-C for power and video output -Full BYOD support -Remote collaboration with Button or Desktop App		
	5	**CCCP** Mic/Line audio cable. 22AWG shielded twisted pair with ground wire.		
	6	**CCCP** Control Cable. 22AWG shielded twisted pair with ground wire.		
	200	**CCCP** CAT. 6 Plenum		
	1	**Comprehensive** Type C to 4K HDMI Cable 6ft.		
	1	**Extron** Passive Audio Summing Adapter with Captive Screw Plug Input and Balanced Output		
	1	**Extron** HDMI Twisted Pair Receiver - 230 feet (70 m)		
	1	**Extron** HDMI Twisted Pair Transmitter - 230 feet (70 m)		
	1	**Extron** 4x4 4K/60 HDMI with 2 Audio Outputs		
	2	**Extron** Flexible HDMI M-M Cable- 3'		
	1	**Extron** 4K Premium High Speed HDMI Ultra-Flexible Cable - 6' (1.8 m)		



2 **Extron**
1/4 & 1/2 Rack Width, Under-Desk Mount Kit for Two-Piece Enclosure



1 **Extron**
MediaLink? Plus Controller with 4'' color touchscreen interface



2 **Icron**
USB 2.0 Ranger 2311 - NA, 1-Port Flexible Power 100m Cat 5e/6/7 Extender System, Plastic, 100-240V Power Adapter, NA Power Cord



2 **Icron**
[OFE] - USB 2.0 Ranger 2311 - LEX (Included with USB Ranger 2311 Kit)



2 **Icron**
[OFE] - USB 2.0 Ranger 2311 - REX (Included with USB Ranger 2311 Kit)



1 **Liberty AV Solutions**
LOW VOLT MT/BRKT DG RETRO

1 **Liberty Cable**
[OFE] - Hood, Dsub 9/15pin



1 **Middle Atlantic**
1SP VENTED UTILITY SHELF



1 **Middle Atlantic**
1SP UM SHELF,5.5"D,KIT



1 **Netgear**
Netgear 8-Port Gigabit Ethernet PoE+ Smart Managed Plus Switch - 8 Ports - Manageable - 2 Layer Supported - 123 W PoE Budget - Twisted Pair - PoE Ports - Wall Mountable, Desktop, Rack-mountable - 5 Year Limited Warranty



6 **Sentinel**
Category 6A and 6 RJ45 Plug For Larger Size Conductors (.044"-.048")



2 **Tripp Lite**
5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) -

Black



1 **Tripp Lite**
CAT6 Patch Cable, 7' Blue

	Quantity	Description	Unit Price	Price
	1	**Aver** TV VESA Mount Kit for AVer Video Bars		
	1	**Aver** 4K Dual-lens Video Conference Bar, 165-degree viewing area		
	1	**Barco** ClickShare C-10 Gen2 - US version with 2 Button		
	2	**Barco** [OFE] - SINGLE CLICKSHARE USB-C BUTTON (GEN4, TAA COMPLIANT, TO BE USED WITH C-SERIES AND CX-SERIES)		
	1	**Extron** 4K Premium High Speed HDMI Ultra-Flexible Cable - 9' (2.7 m)		
	1	**Generic** [OFE]		
	1	**Middle Atlantic** 1SP VENTED UTILITY SHELF		
	1	**Middle Atlantic** 1SP UM SHELF,5.5"D		
	1	**Netgear** Netgear 8-Port Gigabit Ethernet PoE+ Smart Managed Plus Switch - 8 Ports - Manageable - 2 Layer Supported - 123 W PoE Budget - Twisted Pair - PoE Ports - Wall Mountable, Desktop, Rack-mountable - 5 Year Limited Warranty		
	1	**Panduit** Inside corner fitting for use with LD10 raceway, White		
	2	**Panduit** One-piece latching surface raceway with pre-applied adhesive backed tape, 10 foot length		



2 **Tripp Lite**
5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) - Black



1 **Tripp Lite**
CAT6 Patch Cable, 10', Black

	Quantity	Description	Unit Price	Price
	1	**Aver** PTZ camera with a 36X total zoom, AVer SmartFrame, Preset Framing, Smart Composition, and a Sony WDR Sensor		
	1	**Aver** Camera Mount L-Type for Wall for AVER PRO PTZ CAMERA Series		
	1	**Barco** ClickShare CX-50 Gen 2 -Dual screen support -Wireless and wired alternatives for 4K content support -Switch between BYOM and UC mode -Single USB-C for power and video output -Full BYOD support -Remote collaboration with Button or Desktop App		
	5	**CCCP** Mic/Line audio cable. 22AWG shielded twisted pair with ground wire.		
	18	**CCCP** Control Cable. 22AWG shielded twisted pair with ground wire.		
	200	**CCCP** CAT. 6 Plenum		
	1	**Chief** 1/4-20 TOGGLER Anchor Kit - 4 Anchors		
	2	**Chief** 1/4-20 TOGGLER Anchor Kit - 8 Anchors		
	2	**Chief** Micro-Adjust Tilt Wall Mount X-Large		
	1	**Comprehensive** Type C to 4K HDMI Cable 6ft.		
	1	**Extron** Passive Audio Summing Adapter with Captive Screw Plug Input and		

Balanced Output



2 **Extron**
HDMI Twisted Pair Receiver - 230 feet (70 m)



2 **Extron**
HDMI Twisted Pair Transmitter - 230 feet (70 m)



1 **Extron**
4x4 4K/60 HDMI with 2 Audio Outputs



4 **Extron**
Flexible HDMI M-M Cable- 3'



1 **Extron**
4K Premium High Speed HDMI Ultra-Flexible Cable - 6' (1.8 m)



4 **Extron**
1/4 & 1/2 Rack Width, Under-Desk Mount Kit for Two-Piece Enclosure



1 **Extron**
MediaLink? Plus Controller with 4'' color touchscreen interface



2 **Icron**
USB 2.0 Ranger 2311 - NA, 1-Port Flexible Power 100m Cat 5e/6/7 Extender System, Plastic, 100-240V Power Adapter, NA Power Cord



2 **Icron**
[OFE] - USB 2.0 Ranger 2311 - LEX (Included with USB Ranger 2311 Kit)



2 **Icron**
[OFE] - USB 2.0 Ranger 2311 - REX (Included with USB Ranger 2311 Kit)



2 **LG**
86" UHD Signage Display, 16/7, 350 nits, WebOS



2 **Liberty AV Solutions**
LOW VOLT MT/BRKT SG RETRO



1 **Liberty AV Solutions**
LOW VOLT MT/BRKT DG RETRO

3 **Liberty Cable**
[OFE] - Hood, Dsub 9/15pin



1 **Netgear**
Netgear 8-Port Gigabit Ethernet PoE+ Smart Managed Plus Switch - 8 Ports - Manageable - 2 Layer Supported - 123 W PoE Budget - Twisted Pair - PoE Ports - Wall Mountable, Desktop, Rack-mountable - 5 Year Limited Warranty



6 **Sentinel**
Category 6A and 6 RJ45 Plug For Larger Size Conductors (.044"-.048")



2 **Tripp Lite**
5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) - Black



1 **Tripp Lite**
CAT6 Patch Cable, 7' Blue



1 **Vaddio**
SUSPENDED CEILING PTZ CAMERA MOUNT



2 **VANCO**
Single Gang Plate with Brush Style Grommet - White

	Quantity	Description	Unit Price	Price
	1	**Aver** PTZ camera with a 36X total zoom, AVer SmartFrame, Preset Framing, Smart Composition, and a Sony WDR Sensor		
	1	**Aver** Camera Mount L-Type for Wall for AVER PRO PTZ CAMERA Series		
	1	**Barco** ClickShare C-10 Gen2 - US version with 2 Button		
	2	**Barco** [OFE] - SINGLE CLICKSHARE USB-C BUTTON (GEN4, TAA COMPLIANT, TO BE USED WITH C-SERIES AND CX-SERIES)		
	5	**CCCP** Mic/Line audio cable. 22AWG shielded twisted pair with ground wire.		
	200	**CCCP** CAT. 6 Plenum		
	1	**Extron** Passive Audio Summing Adapter with Captive Screw Plug Input and Balanced Output		
	1	**Extron** HDMI Twisted Pair Receiver - 230 feet (70 m)		
	1	**Extron** HDMI Twisted Pair Transmitter - 230 feet (70 m)		
	1	**Extron** 4x2 4K/60 HDMI with 2 Audio Outputs		
	1	**Extron** Two US gang external wall box: black		



2 **Extron**
Flexible HDMI M-M Cable- 3'



1 **Extron**
4K Premium High Speed HDMI Ultra-Flexible Cable - 6' (1.8 m)



2 **Extron**
1/4 & 1/2 Rack Width, Under-Desk Mount Kit for Two-Piece Enclosure



1 **Extron**
MediaLink? Plus Controller with 4'' color touchscreen interface

1 **Extron**
1U 6'' Deep Basic Rack Shelf



2 **Icron**
USB 2.0 Ranger 2311 - NA, 1-Port Flexible Power 100m Cat 5e/6/7 Extender System, Plastic, 100-240V Power Adapter, NA Power Cord



2 **Icron**
[OFE] - USB 2.0 Ranger 2311 - LEX (Included with USB Ranger 2311 Kit)



2 **Icron**
[OFE] - USB 2.0 Ranger 2311 - REX (Included with USB Ranger 2311 Kit)



1 **Liberty AV Solutions**
LOW VOLT MT/BRKT DG RETRO



1 **Netgear**
Netgear 8-Port Gigabit Ethernet PoE+ Smart Managed Plus Switch - 8 Ports - Manageable - 2 Layer Supported - 123 W PoE Budget - Twisted Pair - PoE Ports - Wall Mountable, Desktop, Rack-mountable - 5 Year Limited Warranty



6 **Sentinel**
Category 6A and 6 RJ45 Plug For Larger Size Conductors (.044"-.048")



2 **Tripp Lite**
5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) - Black



1 **Tripp Lite**
CAT6 Patch Cable, 7' Blue



1 **Vaddio**
SUSPENDED CEILING PTZ CAMERA MOUNT

	Quantity	Description	Unit Price	Price
	1	**Aver** 4K Dual-lens Video Conference Bar, 165-degree viewing area		
	1	**Barco** ClickShare C-10 Gen2 - US version with 2 Button		
	2	**Barco** [OFE] - SINGLE CLICKSHARE USB-C BUTTON (GEN4, TAA COMPLIANT, TO BE USED WITH C-SERIES AND CX-SERIES)		
	1	**Chief** PROXMOUNT PLATE9X12		
	1	**Chief** LARGE CPU HOLDER BLK		
	1	**Extron** 4K Premium High Speed HDMI Ultra-Flexible Cable - 9' (2.7 m)		
	1	**Generic** [OFE]		
	1	**Middle Atlantic** SLIM POWER STRIP, 8 OUTLET, 15A, BASIC SURGE		
	1	**Netgear** Netgear 8-Port Gigabit Ethernet PoE+ Smart Managed Plus Switch - 8 Ports - Manageable - 2 Layer Supported - 123 W PoE Budget - Twisted Pair - PoE Ports - Wall Mountable, Desktop, Rack-mountable - 5 Year Limited Warranty		
	2	**Tripp Lite** 5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) - Black		
	1	**Tripp Lite** CAT6 Patch Cable, 10', Black		

	Quantity	Description	Unit Price	Price
	1	**Aver** 4K Dual-lens Video Conference Bar, 165-degree viewing area		
	1	**Barco** ClickShare C-10 Gen2 - US version with 2 Button		
	2	**Barco** [OFE] - SINGLE CLICKSHARE USB-C BUTTON (GEN4, TAA COMPLIANT, TO BE USED WITH C-SERIES AND CX-SERIES)		
	1	**Extron** 4K Premium High Speed HDMI Ultra-Flexible Cable - 9' (2.7 m)		
	1	**Generic** [OFE]		
	2	**Tripp Lite** 5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) - Black		
	1	**Tripp Lite** CAT6 Patch Cable, 10', Black		

	Quantity	Description	Unit Price	Price
	1	**Aver** TV VESA Mount Kit for AVer Video Bars		
	1	**Aver** 4K Dual-lens Video Conference Bar, 165-degree viewing area		
	1	**Barco** ClickShare C-10 Gen2 - US version with 2 Button		
	2	**Barco** [OFE] - SINGLE CLICKSHARE USB-C BUTTON (GEN4, TAA COMPLIANT, TO BE USED WITH C-SERIES AND CX-SERIES)		
	1	**Extron** 4K Premium High Speed HDMI Ultra-Flexible Cable - 9' (2.7 m)		
	1	**Generic** [OFE]		
	1	**Netgear** Netgear 8-Port Gigabit Ethernet PoE+ Smart Managed Plus Switch - 8 Ports - Manageable - 2 Layer Supported - 123 W PoE Budget - Twisted Pair - PoE Ports - Wall Mountable, Desktop, Rack-mountable - 5 Year Limited Warranty		
	2	**Tripp Lite** 5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) - Black		
	1	**Tripp Lite** CAT6 Patch Cable, 10', Black		

	Quantity	Description	Unit Price	Price
	1	**Aver** PTZ camera with a 36X total zoom, AVer SmartFrame, Preset Framing, Smart Composition, and a Sony WDR Sensor		
	1	**Barco** ClickShare CX-50 Gen 2 -Dual screen support -Wireless and wired alternatives for 4K content support -Switch between BYOM and UC mode -Single USB-C for power and video output -Full BYOD support -Remote collaboration with Button or Desktop App		
	5	**CCCP** Mic/Line audio cable. 22AWG shielded twisted pair with ground wire.		
	6	**CCCP** Control Cable. 22AWG shielded twisted pair with ground wire.		
	200	**CCCP** CAT. 6 Plenum		
	1	**Chief** K1 CLMN MNT SINGLE DISPLAY 1L ARM BLK		
	1	**Chief** COLUMN MOUNT GROMMET ACCESSORY BLK		
	2	**Chief** 1/4-20 TOGGLER Anchor Kit - 8 Anchors		
	2	**Chief** Micro-Adjust Tilt Wall Mount X-Large		
	1	**Comprehensive** NanoFlex™ Pro AV/IT Integrator Series™ Certified 4K 18G High Speed HDMI Cable Jet Black 9ft		



1 **Comprehensive**
Type C to 4K HDMI Cable 6ft.



1 **Extron**
Passive Audio Summing Adapter with Captive Screw Plug Input and Balanced Output



1 **Extron**
HDMI Twisted Pair Receiver - 230 feet (70 m)



1 **Extron**
HDMI Twisted Pair Transmitter - 230 feet (70 m)



1 **Extron**
4x4 4K/60 HDMI with 2 Audio Outputs



2 **Extron**
Flexible HDMI M-M Cable- 3'



1 **Extron**
4K Premium High Speed HDMI Ultra-Flexible Cable - 6' (1.8 m)



2 **Extron**
1/4 & 1/2 Rack Width, Under-Desk Mount Kit for Two-Piece Enclosure



1 **Extron**
MediaLink? Plus Controller with 4'' color touchscreen interface



1 **HP**
HP Business E242 24" LED LCD Monitor



2 **Icron**
USB 2.0 Ranger 2311 - NA, 1-Port Flexible Power 100m Cat 5e/6/7 Extender System, Plastic, 100-240V Power Adapter, NA Power Cord



2 **Icron**
[OFE] - USB 2.0 Ranger 2311 - LEX (Included with USB Ranger 2311 Kit)



2 **Icron**
[OFE] - USB 2.0 Ranger 2311 - REX (Included with USB Ranger 2311 Kit)



2 **LG**
86" UHD Signage Display, 16/7, 350 nits, WebOS



1 **Liberty AV Solutions**
LOW VOLT MT/BRKT DG RETRO

1 **Liberty Cable**
[OFE] - Hood, Dsub 9/15pin



6 **Middle Atlantic**
1 RU Flanged Blank Rack Panel, Aluminum



1 **Middle Atlantic**
NEXSYS Rackmount Power Series Surge Protection



1 **Middle Atlantic**
1SP VENTED UTILITY SHELF



2 **Middle Atlantic**
1SP UM SHELF,5.5"D



1 **Middle Atlantic**
1SP UM SHELF,5.5"D,KIT



1 **Netgear**
Netgear 8-Port Gigabit Ethernet PoE+ Smart Managed Plus Switch - 8 Ports - Manageable - 2 Layer Supported - 123 W PoE Budget - Twisted Pair - PoE Ports - Wall Mountable, Desktop, Rack-mountable - 5 Year Limited Warranty



6 **Sentinel**
Category 6A and 6 RJ45 Plug For Larger Size Conductors (.044"-.048")



2 **Tripp Lite**
5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) - Black



1 **Tripp Lite**
CAT6 Patch Cable, 7' Blue

	Quantity	Description	Unit Price	Price
	1	**CCCP** Ground Shipping and Handling Estimate		
	1	**CCCP** Miscellaneous installation hardware		

Equipment Subtotal:	**$107,145.00**
Labor Subtotal:	**$25,873.60**
Project Subtotal:	**$133,018.60**

Equipment:	$107,145.00
Labor:	$25,873.60
Grand Total:	**$133,018.60**

Payment Schedule	Amount	Billing Date
Initial Deposit	$66,509.30	
Equipment Delivery	$53,207.44	
Final Acceptance	$13,301.86	

Assumptions

The list of assumptions below was used to develop this Statement of Work and Quote. If any of these assumptions are not correct or if additional, unanticipated information was uncovered during the project, it may affect the SOW and Quote relative to the installation timeline and/or price. If so, a change order (discussed below) will be written and signed off by the customer before this additional work is performed.

1. The room(s) match(es) the drawings provided
2. Site preparation by the Customer and their contractors includes electrical and data placement per ACP CreativIT specification.
3. Site preparation will be verified by ACP CreativIT project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.
4. Customer communication of readiness will be considered accurate and executable by ACP CreativIT project manager.
5. In the event of any arrival to site that ACP CreativIT is not able to execute work and definable progress, the Customer will be charged a $110/hr per installer Fee to offset the lost time due to the lack of readiness. The Fee will be presented as a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
6. Rescheduling and redeployment of ACP CreativIT technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.
7. There is ready access to the building / facility and the room(s) for equipment and materials.
8. There is secure storage for equipment during a multiple-day integration.
9. If Customer furnished equipment and existing cabling is to be used, ACP CreativIT assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
10. All Network configurations including IP addresses are to be provided, operational and functional before ACP CreativIT integration begins. ACP CreativIT will not be responsible for testing the LAN connections.
11. Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
12. Document review / feedback on drawings / correspondence will be completed by the Customer within two business days (unless otherwise noted)
13. The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders
14. In developing a comprehensive proposal for equipment and integration services ACP CreativIT's Account Managers and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your particular project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may have an effect on the price of the system solution, integration or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

Customer Responsibilities

Customer, at its expense, shall:

A. Provide employees or agents of ACP CreativIT LLC:
   - reasonable access to the premises and facilities
   - suitable and easily accessible floor space that's close to the project area
   - necessary power and grounding
   - an environment that prevents equipment from over-heating and/or exposure to moisture
   - floor plans
   - any other information as needed

B. Communicate all project related issues with ACP CreativIT LLC in a timely basis such that the project timeline is not imperiled.

C. Provide all required licensing and software needed to ensure the timely backup of data as well as protection from viruses and other

risks at all levels of the network.

D. Confirm all drop ship items have arrived.
E. Do not write on original packaging or boxes. Save all boxes and packing material as they are required for returns/rebates and repairs.
F. Cover the cost of lift rentals, if necessary to access and/or install all equipment included in this project.
G. Upon request and prior to scheduling, provide photographic confirmation of the completed customer responsibilities.
H. Upon project completion, review and verify the system implemented by ACP CreativIT LLC.

Work Schedule/Billing Rate

Rates - Regular billing hours are 7:30am – 5:30pm Monday through Friday. Any work performed outside that range is billed at the after-hours rate. Refer to the Billing Rate Schedule below.

ACP CreativIT LLC will work with the customers schedule when after-hours work is required. ACP CreativIT LLC will confirm the installation timeframe with the customer.

Time	**Rate per Hour**
7:30am – 5:30pm (M-F)	Published Rate
5:30pm – 7:30am (M-F)	1.5x Published Rate
Saturdays (7:30am-5:30pm)	1.5x Published Rate
Saturdays (5:30pm-12:00am Sunday)	2x Published Rate
Sundays (until 7:30am Monday)	2x Published Rate
Holidays	3x Published Rate

Travel – For any customer within 60 miles of its corporate offices ACP CreativIT LLC charges for service from the time we leave our corporate office until the time our work is complete (i.e., we charge travel to the customer's location, but not from). In addition, for all service calls greater than 60 miles from our offices, ACP CreativIT LLC reserves the right to charge an additional fee for zone travel charges. In addition, gas prices may at times, require us to include a small surcharge on dispatched trips from our technical team. Your account rep can explain how these charges may apply to you.

(continued on next page)

Labor – Labor for this project is to be billed as follows:

- ☐ **Time and Materials billed off Sales Order**
- ☐ **Time and Materials billed off Block**
- ☐ **Project Based** *(flat fee no matter how long it takes – excluding costs associated with change orders)*

Billing Rate – The billing rate for this project is based on current published rates:

Installation:	$110/hr
Programming:	$165/hr
Project Management:	$165/hr
Design/Engineering:	$165/hr
Network Engineer:	$165 to $225/hr (certification dependent)

Special Notes on Billing:

Pricing valid for no more than 30 days from date of quote. All current and future pricing is subject to change in response to tariffs. This situation is very fluid, but please be assured our price will only change if our cost increases due to the tariffs. Any change in price will be clearly communicated prior to the order being placed with our distributors. We appreciate your patience and understanding as this situation plays out.

Terms

Consulting	Product	Labor
% to be Pre-Paid:	% to be Pre-Paid:	% to be Pre-Paid (from b
% to be Paid n/30:	% to be Paid n/30:	% to be Paid n/30:
% Special Terms:	% Special Terms:	% Special Terms:

Change Management

ACP CreativIT LLC will review change requests to this Statement of Work by you. As part of this review, ACP CreativIT LLC will prepare a Change Order (available upon request) that documents the request and, if applicable, any impact on the project schedule and pricing. ACP CreativIT LLC will incorporate the change into the project schedule and scope of work upon receipt of your signed Change Order. Changes requested can affect the implementation schedule and services quoted. The following personnel at your company are authorized to make change orders:

Name	**Title**
Name	**Title**
Name	**Title**

Planned Down Time

ACP CreativIT LLC will provide prior notice of any necessary system outages during the implementation. In case of unforeseen issues during the installation and cutover, ACP CreativIT LLC will make every effort to minimize any interruption.

Testing

ACP CreativIT LLC will verify that the system and features meet the customer's expectations, as laid out in this document. This includes ensuring that the present functionality of the system is still available unless directed otherwise.

First day of Service

On the first day of service, ACP CreativIT LLC will be available for the customer to discuss questions or issues they may have. We will document all issues and work quickly to resolve them.

Return Policies

We strive to provide our customers with the highest level of service possible. From first visit to order delivery and installation, we want you to be completely satisfied with your experience.

Unless specified, the manufacturer's product warranty does not cover the labor to fix defective product(s).

Unless specified otherwise, all products are covered by the manufacturer's warranty. Please identify any concerns that you have within 30 days of the invoice date. Any issues after the first 30 days will be subject to the restrictions and limitations imposed by our vendors.

All cancelled orders/returns are subject to a 15% restocking fee. Opened software is not returnable. Special order/non-stock items may not be returnable or may be subject to a higher restock fee. Vendor approval will be required prior to the return of opened hardware. Defective hardware may be returned for exchange only. Support blocks are non-refundable. Refund checks will be mailed.

A RETURN AUTHORIZATION ("R.A") REQUEST must be placed by filling out our online Return Authorization Request and is required for ALL returns. (Go to www.cccp.com and click on the Return Authorization Request Form link under Policies & Terms.). You will get a response within 48 hours of your request. Merchandise must be returned within 7 days of the issuance of the R.A.

Please do not write on original packaging or boxes. In addition, save all boxes and packing material as they are required for returns/rebates and repairs.

ACP CreativIT LLC inspects all returns and reserves the right to return merchandise that does not meet manufacturers return authorization criteria.

If you have additional questions, please email returns@cccp.com.

Programming

Programming performed by ACP CreativIT LLC is subject to a limited warranty. ACP CreativIT LLC warrants that the physical medium on which this programming is located is free from defects and that the products impacted by this programming will perform as outlined in this SOW. This limited warranty is good for 60 days from the date of invoice. See Programming Addendum to the SOW if applicable.

Supply Chain

Many of the industries we serve are experiencing considerably longer-than-normal lead times due to COVID-19 related shortages in raw material, production material, semiconductor and microchips, as well as other supply chain issues. As a result of these issues, equipment, material lead times and prices of products we use in the design of projects and customer proposals are subject to change, and may unexpectedly be discontinued without notice. ACP CreativIT/Camera Corner Connecting Point is not responsible for any hardship to our customers caused by these issues, though we will work diligently with the customer and our vendor partners to resolve these issues as quickly and as cost effectively as possible.

Disclaimers and Limitations of Liability

ACP CreativIT LLC WILL NOT UNDER ANY CIRCUMSTANCES BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING, BUT NOT LIMITED TO, PROPERTY DAMAGE, LOST TIME, LOSS OF USE OF ANY EQUIPMENT OR ANY OTHER DAMAGES RESULTING FROM THE BREAKDOWN OR FAILURE OF ANY EQUIPMENT OR FROM DELAYS IN SERVICING OR THE INABILITY TO RENDER SERVICE ON ANY EQUIPMENT. ACP CreativIT LLC LIABILITY FOR DAMAGES RESULTING FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, ACP CreativIT LLC NEGLIGENCE OR INSTALLATION OF DEFECTIVE PARTS OR COMPONENTS, WHETHER OR NOT SUCH DEFECT WAS KNOWN OR DISCOVERABLE, SHALL NOT EXCEED THE ACTUAL PRICE PAID TO ACP CreativIT LLC BY CLIENT FOR THE EQUIPMENT OR PARTS, WHICHEVER IS LESS.

Contact for Service

When you need to place a service call to ACP CreativIT LLC, please call us at (920) 438-0333. We will take your name, a brief description of the trouble, and a call back number. We will then contact one of our qualified associates to follow up on your request.

Statement of Confidentiality

This Statement of Work and proposal is the proprietary and confidential property of ACP CreativIT LLC. By accepting possession of this document, the company named in this document agrees to keep the contents in confidence and not to use, duplicate, or disclose for any purpose other than the purpose of evaluating ACP CreativIT LLC ability to provide the services herein, unless otherwise agreed to in writing by ACP CreativIT. On request by ACP CreativIT, the company named in this document agrees to return the copies of the Statement

of Work to ACP CreativIT, together with the other materials supplied by ACP CreativIT.

Non-Solicitation of Personnel

Client agrees not to solicit, directly or indirectly (through individuals, subsidiaries, holding companies, partnerships, subcontractors, employment agencies or any other financially related firms), nor to tender an offer for employment nor place on their payrolls any present ACP CreativIT LLC employee who becomes known to Client in connection with the proper performance of this Agreement during the term of this Agreement and for a period of one (1) year after its termination. In the event Client hires or contracts with a ACP CreativIT LLC employee in violation of the terms of this paragraph, the Client agrees to pay ACP CreativIT LLC as liquidated damages, and not as a penalty, an amount equal to one half of the employee's annual compensation, including but not limited to wages, bonuses and fringe benefits.

Post Installation Review

ACP CreativIT LLC wants to get your feedback to understand how we could serve you better, and improve our relationship with you. We may also ask for referrals or testimonials. Please feel free to contact us with any questions you may have.

Approval for Acceptance and Authorization of Project Completion

ACP CreativIT LLC will work with you to resolve any problems and answer any questions you have regarding the system implementation. Your signature of acceptance will be asked for upon completion of the project.

Approval for Contact Information/Logo Placement

ACP CreativIT LLC will place our logo and contact information on a 1U blank rack panel to provide you convenient contact information.

Approval for Pictures of Completed Project

ACP CreativIT LLC may take pictures of the equipment upon completion of the project. They will be primarily used to document the installation work and reference in the future if design changes or troubleshooting is required. Your signature of acceptance will be asked for upon completion of the project.

Other Approvals

Throughout this project, ACP CreativIT LLC may provide the customer with other documents requiring approval before we begin a particular phase of the project. Such documents are addendums of this document and are subject to all of the same guidelines stated in this document. A non-exhaustive list of examples would include a Programming Addendum to the SOW and a Custom Plate Addendum to the SOW.

Subcontractors

ACP CreativIT LLC may use subcontractors to assist on this project. All work by subcontractors will be directed and/or supervised by ACP CreativIT LLC staff. Tasks that subcontractors may be utilized for include the following:

- Low voltage cabling – including Cat. 6 cabling
- Conduit and raceway work as required
- Physical installation of devices and equipment

Remote Access

Unless specifically directed otherwise, ACP CreativIT LLC will install TeamViewer software on the any provided servers and create a ACP CreativIT LLC account on the system. This access will be used to facilitate service and repair issues as well as programming changes as directed by the owner.

Acceptance and Authorization of SOW

IN WITNESS WHEREOF, the parties hereto each acting with proper authority Accept this Statement of work

Project Name: Fire Station Refresh

Gwendolyn Magyar	Michael Seering	David Kalsow
Customer Printed Full Name	ACP CreativIT LLC Acct Rep Full Name	ACP CreativIT LLC Engineer Full Name
IT Specialist	Account Manager	Designer
Title	Title	Title
Signature	Signature	Signature
Date	Date	Date

An authorized signature on this document acknowledges that the customer has read our Return Policy located on the Company Info page of the ACP CreativIT LLC website www.cccp.com.

After all parties have signed, please provide original to customer and a copy to ACP CreativIT LLC.

Acceptance and Authorization of Project Completion

IN WITNESS WHEREOF, the parties hereto each acting with proper authority Accept this Statement of work

Project Name: Fire Station Refresh

Gwendolyn Magyar	Michael Seering	David Kalsow
Customer Printed Full Name	ACP CreativIT LLC Acct Rep Full Name	ACP CreativIT LLC Engineer Full Name
IT Specialist	Account Manager	Designer
Title	Title	Title
Signature	Signature	Signature
Date	Date	Date

Can we use you as a reference or testimonial for the work just completed? Yes _____ No_____

If no, may we ask why?

_____

After all parties have signed, please provide original to customer and a copy to ACP CreativIT LLC.

AV Service Plan

Name:	**AV Managed Services Agreement 3 Year**
Number:	**GRE-770**
Project Name	**Fire Station Refresh**
Date:	**2/6/2026**

This Agreement is between

ACP CreativIT LLC d/b/a Camera Corner
529 N. Monroe Ave.
PO Box 248
Green Bay, WI 54305-0248
USA
Phone: 920.435.5353
Fax: 920.438.0389
salessupport@cccp.com

and **Green Bay Fire Department**
100 N Jefferson
Green Bay, WI 54301
US

Introduction

A. Introduction

a. This document shall present the service agreement provided by CCCP/ACP. The service agreement shall cover service and repair, hardware replacement, and one scheduled preventative maintenance visit per year to the AV systems installed for the customer.

b. **CONTACT FOR SERVICE: Call 920-438-0333 or service.repair@cccp.com**

B. Active Dates of Service

a. The term of the service contract shall be 3 years from the date of substantial completion of the AV project as listed in the SOW. Substantial completion is defined as the completion of tasks outlined in the SOW, testing of the system, and training on the system. The service contract can be renewed in one year terms beyond the original contract if agreed to by CCCP/ACP and the customer. Additional year terms shall be quoted at the time of the contract renewal.

b. Additional years can be added to the original contract provided there are no lapses in coverage of the service plan before the renewal is authorized.

C. Terms of Service

a. Phone Response within 4 business hours of service ticket creation Monday through Friday, 8:00 am to 5:00 pm. Please have your managed services agreement contract number for faster processing of your request.

b. If on site service visit is required, the visit shall be scheduled within two business days of the phone response call Monday through Friday, 8:00 am to 5:00 pm.

c. No charge for phone support.

d. No charge for on-site repair labor.

e. No charge to replace equipment that is not repairable (see disclaimer related to misuse and abuse). Should the original model be discontinued or unavailable, comparible equipment

shall be used to replace the defective unit.

f. No charge to transport equipment to a CCCP/ACP support facility for repair off site.

g. Advanced replacements of equipment from equipment Vendor is based on Vendor's warranty and advanced replacement terms.

h. No charge for software or firmware updates needed to fix malfunctioning systems. This is intended to return the system to its previously functioning state. If software is provided by an equipment vendor and carries a fee or service plan, the customer is reponsible to maintain the vendor agreement. Changes that provide new features, interface changes, or otherwise modify the system from the originally accepted state at time of install is not included in this scope.

i. Free consultation on system upgrades to add functionality.

j. One preventative maintenance visit per year. The visit shall test the functions of the system as the system was originally commissioned and designed. Original commissioning check lists shall be used as reference to the original state, and as a log for each visit.

k. All service visits, both preventative or as needed shall be documented and saved as part of the AV system record.

l. This contract does not cover new parts or labor required as a result of misuse, abuse, tampering or force majeure.

m. This contract does not cover equipment replacement for any systems not sold or installed by CCCP/ACP.

n. All invoices shall be paid within Thirty (30) days of the invoice date.

D. Billing and Rates (labor out of scope of this agreement)

a. Labor for work considered outside the scope of this agreement will be billed based on the standard service billing rate at the time.

b. When providing services outside the scope of this agreement and outside normal business hours, CCCP will utilize our standard service rates in effect at the time the work is performed and adjusted by the appropriate multiplier listed below. Please note that after hours work is best effort only – there is no guarantee that technicians will be available for afterhours work regardless of severity and/or implied importance of the issue.

c. After Hours Billing Rates:

7:30am – 5:30pm (M-F)	Standard Published Rates
5:30pm – 7:30am (M-F)	1.5x Published Rates
Saturdays (7:30am-5:30pm)	1.5x Published Rates
Saturdays (5:30pm-12:00am Sunday)	2x Published Rates
Sundays (until 7:30am Monday)	2x Published Rates
Holidays	3x Published Rates

d. Standard billing is 1 (one) hour minimum and 30 minute increments thereafter for onsite work. Phone support is billed in 15 minute intervals.

e. If service is provided onsite, billing time will begin from the time the support person leaves CCCP/ACP location until the work is completed at the customer site.

E. Additional Support Services/Support Blocks

a. Beyond standard repairs and preventative maintenance covered under a service contract, a Support Block may be purchased to cover additional services. If CCCP/ACP technical personnel are requested to support an on-site function (AV tech for a meeting, supporting local staff during an event, additional training on equipment, etc), the fees shall be deducted from a support block. If no support block is present, standard fees apply. The support block shall be billed based on published block rates. Non-business hours shall bill at published overtime rates.

b. These services apply only to AV systems installed by CCCP/ACP or are under a CCCP/ACP service plan.

c. Service technicians shall be scheduled at least two weeks in advance for planned events.

d. Like all CCCP/ACP service blocks, the funds can only be used for labor fees. No hardware or parts can be purchased with block funds.

F. Customer Responsibilities

a. Properly maintaining a system requires access to replacement parts or hot spares owned and maintained by the customer. In the absence of replacement parts or spare hardware, the time frame to repair the system is dependent on shipping time for parts or equipment and backlog of repair technicians for off-site work.

b. Current service plan for video conferencing systems: Most video conferencing providers require a direct service contract with the vendor to provide any phone or one site technical support for their hardware. CCCP/ACP will have no access to vendor support for these products without an active service contract. We will provide best effort at troubleshooting if no contract exists but no guarantee of repair is offered.

G. The accompanying Statement of Work is subject to the following special terms and conditions.

a. Cooperation. Customer acknowledges and agrees that its cooperation and the cooperation of its staff are essential to the successful provision of services as described herein. Customer agrees to provide appropriate and reasonable resources to CCCP/ACP

b. Non-Solicitation of Personnel: Client agrees not to solicit, directly or indirectly (through individuals, subsidiaries, holding companies, partnerships, subcontractors, employment agencies or any other financially related firms), nor to tender an offer for employment nor place on their payrolls any present CCCP employee who becomes known to Client in connection with the proper performance of this Agreement during the term of this Agreement and for a period of one (1) year after its termination. In the event Client hires or contracts with a CCCP employee in violation of the terms of this paragraph, the Client agrees to pay CCCP as liquidated damages, and not as a penalty, an amount equal to one half of the employee's annual compensation, including but not limited to wages, bonuses and fringe

benefits.

c. Limitation of Liability. CCCP/ACP shall perform services in accordance with reasonable industry and professional standards. No other representation, warranty, or guarantee, express or implied, are included in this service contract including implied warranties of fitness for a particular purpose or merchantability. CCCP/ACP's liability pursuant to this SOW shall not exceed the fees actually paid by Customer in the previous twelve month period. Neither party shall be responsible for any special, indirect, consequential, incidental, or punitive damages, or for any claim for the loss of revenue, profits, productivity, or business, or for damage to goodwill. This limitation of liability shall not apply to any losses or damages suffered due to a party's breach of its confidentiality obligations hereunder.

d. Force Majeure. Neither party shall be responsible for delays or failures that arise due to circumstances beyond its reasonable control. If performance of the services hereunder are prevented due to an event of force majeure, all prepaid fees shall be refunded pro-rata from the date of the event of force majeure.

e. Approval for Pictures of Completed Project. CCCP may take pictures of the equipment upon completion of the project. They will be primarily used to document the installation work and reference in the future if design changes or troubleshooting is required. They also may be used to help represent and communicated to other customers the work that CCCP does.

Plan Details

Plan Length: 3 years

Auto-renew? ☐Yes ☑No

/AV-SA Managed Services Agreement 3 year	$16,071.75	One Time
A three year service contract covering all labor items, hardware and one preventive maintenance visits per year (three total).		

Plus Applicable Taxes

Project Items

The following equipment is covered by this agreement.



1 **Aruba Networks : JL693A#ABA**

Aruba 2930F 12G PoE+ Swch



3 **Aver : 60U3210000AB**

TV VESA Mount Kit for AVer Video Bars



3 **Aver : CAM520 Pro3**

PTZ camera with a 36X total zoom, AVer SmartFrame, Preset Framing, Smart Composition, and a Sony WDR Sensor



2 **Aver : PTMLTWA01**

Camera Mount L-Type for Wall for AVER PRO PTZ CAMERA Series



5 **Aver : VB350**

4K Dual-lens Video Conference Bar, 165-degree viewing area



6 **Barco : C-10 Gen 2 - 2 Buttons**

ClickShare C-10 Gen2 - US version with 2 Button



12 **Barco : ClickShare Button 4th generation - INCLUDED**

SINGLE CLICKSHARE USB-C BUTTON (GEN4, TAA COMPLIANT, TO BE USED WITH C-SERIES AND CX-SERIES)



4 **Barco : CX-50 GEN2**

ClickShare CX-50 Gen 2 -Dual screen support -Wireless and wired alternatives for 4K content support -Switch between BYOM and UC mode -Single USB-C for power and video output -Full BYOD support -Remote collaboration with Button or Desktop App



2 **Cables To Go : 54427**

USB-C Female to USB-A Male SuperSpeed USB 5Gbps Adapter Converter



1 **CCCP : /AVShipping**

Ground Shipping and Handling Estimate



20 **CCCP : CBL-22/1**

Mic/Line audio cable. 22AWG shielded twisted pair with ground wire.



48 **CCCP : CBL-22/1-CON**

Control Cable. 22AWG shielded twisted pair with ground wire.



800 **CCCP : CBL-CAT6-P**

CAT. 6 Plenum

5 **CCCP : CONFIGURATION**

System Configuration Labor

1 **CCCP : DESIGN**

System Design and Engineering Labor

1 **CCCP : DRIVETIME**

Drivetime - Charged 1-Way

1 **CCCP : DSP-PROGRAMMING**

Audio System Programming Labor

1 **CCCP : Earthwork EW6**

OFE Microphone

1 **CCCP : Earthworks EW6**

OFE Microphone



19 **CCCP : GENERIC MIC**

OFE Microphone

1 **CCCP : InstallMaterials**

Miscellaneous installation hardware

1 **CCCP : PINSTALL**

Project-Based Installation Labor

1 **CCCP : PM**

Project Management

6 **CCCP : PROGRAMMING**

Audio / Visual System Programming Labor

1 **CCCP : PUNINSTALL**

Project-Based DECOMISSIONING Labor

1 **CCCP : TRAINING**

System Training



1 **Chief : CSMP9X12**

PROXMOUNT PLATE9X12



1 **Chief : FCA650B**

LARGE CPU HOLDER BLK



1 **Chief : K1C110B**

K1 CLMN MNT SINGLE DISPLAY 1L ARM BLK



1 **Chief : KRA226B**

COLUMN MOUNT GROMMET ACCESSORY BLK



1 **Chief : PAC115**

1/4-20 TOGGLER Anchor Kit - 4 Anchors



4 **Chief : PAC116**

1/4-20 TOGGLER Anchor Kit - 8 Anchors



1 **Chief : PAC710**

CART & STAND SHELF



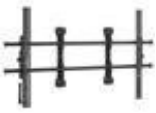
2 **Chief : PAC735A**

PAC735A SECURE STORAGE SHELF ACCESSORY



1 **Chief : PFCUB**

4' - 6' LFP MOBILE CART



4 **Chief : XTM1U**

Micro-Adjust Tilt Wall Mount X-Large



1 **Comprehensive : NFHD18G-9PROBLK**

NanoFlex™ Pro AV/IT Integrator Series™ Certified 4K 18G High Speed HDMI Cable Jet Black 9ft



4 **Comprehensive : USB3C-HD-6ST**

Type C to 4K HDMI Cable 6ft.

4 **EXISTING : HDMI CABLE**

HDMI Cable



4 **Extron : ASA 131**

Passive Audio Summing Adapter with Captive Screw Plug Input and Balanced Output



4 **Extron : DMP 64 Plus**

6x4 Digital Matrix Processor w/ AEC



1 **Extron : DTP CrossPoint 108 4K**

10x8 Seamless 4K Scaling Presentation Matrix Switcher - Preamp Output w/o Amplifier and Control Processor



12 **Extron : DTP HDMI 4K 230 Rx**

DTP HDMI 4K 230 Rx
Power Supply Sold Separately



9 **Extron : DTP HDMI 4K 230 Tx**

HDMI Twisted Pair Transmitter - 230 feet (70 m)



1 **Extron : DXP 42 HD 4K PLUS**

4x2 4K/60 HDMI with 2 Audio Outputs



3 **Extron : DXP 44 HD 4K PLUS**

4x4 4K/60 HDMI with 2 Audio Outputs



1 **Extron : EWB 102 black**

Two US gang external wall box: black



13 **Extron : HDMI Ultra/3**

Flexible HDMI M-M Cable- 3'



5 **Extron : HDMI Ultra/6**

4K Premium High Speed HDMI Ultra-Flexible Cable - 6' (1.8 m)



5 **Extron : HDMI Ultra/9**

4K Premium High Speed HDMI Ultra-Flexible Cable - 9' (2.7 m)



18 **Extron : MBU 125**

1/4 & 1/2 Rack Width, Under-Desk Mount Kit for Two-Piece Enclosure



4 **Extron : MLC Plus 400**

MediaLink? Plus Controller with 4'' color touchscreen interface



4 **Extron : PS 1215 C**

12 V, 1.5 A, Power Supply on Captive Screw



4 **Extron : PS 1242**

12 V, 4.2 A Power Supply featuring ZipClip, Captive Screw



2 **Extron : RSB 126**

1U 6'' Deep Basic Rack Shelf



1 **Extron : RSB 129**

1U 9.5'' Deep Basic Rack Shelf



1 **Extron : SMP 351**

H.264 Streaming Media Processor - Standard Version ? 80 GB SSD



1 **Extron : TLP Pro 1025T Black**

10'' Tabletop TouchLink Pro Touchpanel - Black



4 **Extron : XPA 2001-70V**

One Channel Amp, 200 watts at 70 volts

1 **Generic : 16U Rack**

16RU OFE RACK

1 **Generic : 55" CONFIDENCE**

LCD TV

5 **Generic : 65" DISPLAY**

LCD TV

6 **Generic : 85" DISPLAY**

LCD TV

5 **Generic : AVER PTZ**

Generic Camera

27 **Generic : CBL-EXIST-AUD**

Existing audio cable.

3 **Generic : CBL-EXIST-CTRL**

Existing Control Cable.

12 **Generic : CBL-EXIST-HDBT**

Existing HDBaseT cable.

12 **Generic : CBL-EXIST-NET**

Existing network cable.

22 **Generic : CBL-EXIST-USB**

Existing USB cable.

19 **Generic : CBL-EXIST-VID**

Existing video cable.



5 **Generic : CBL-INCL-USB**

Included USB cable.



1 **Generic : LAPTOP**



1 **Generic : MONITOR**

LCD Display Monitor



12 **Generic : PC Computer**

(OFCI) PC Computer w/ Blu-Ray Drive, Keyboard & Mouse (Ultra Small Form Factor)

1 **Generic : POE SWITCH**

Poe Network Switch

3 **Generic : POWER DIST**

5 **Generic : USB Type A-B (Included)**



1 **HP : N0Q25A8#ABA**

HP Business E242 24" LED LCD Monitor



8 **Icron : 2311-NA**

USB 2.0 Ranger 2311 - NA, 1-Port Flexible Power 100m Cat 5e/6/7 Extender System, Plastic, 100-240V Power Adapter, NA Power Cord



8 **Icron : 2311-NA LEX**

USB 2.0 Ranger 2311 - LEX (Included with USB Ranger 2311 Kit)



8 **Icron : 2311-NA REX**

USB 2.0 Ranger 2311 - REX (Included with USB Ranger 2311 Kit)



20 **JBL Pro : CONTROL 24CT**

4" CEILING SPKR W/X-FORMER (priced each, sold in pairs)



4 **LG : 86UL3Q-E**

86" UHD Signage Display, 16/7, 350 nits, WebOS



2 **Liberty AV Solutions : LV1**

LOW VOLT MT/BRKT SG RETRO



4 **Liberty AV Solutions : LV2**

LOW VOLT MT/BRKT DG RETRO

8 **Liberty Cable : ELZ-09MT**

Hood, Dsub 9/15pin

2 **Middle Atlantic : EB1**

1SP FLANGED ECONO BLANK



6 **Middle Atlantic : PBL-1**

1 RU Flanged Blank Rack Panel, Aluminum



2 **Middle Atlantic : PD-815SC**

SLIM POWER STRIP, 8 OUTLET, 15A, BASIC SURGE



1 **Middle Atlantic : PDX-915R-SP**

NEXSYS Rackmount Power Series Surge Protection



5 **Middle Atlantic : U1V**

1SP VENTED UTILITY SHELF



2 **Middle Atlantic : U2V**

2SP VENTED UTILITY SHELF



3 **Middle Atlantic : UMS1-5.5**

1SP UM SHELF,5.5"D



2 **Middle Atlantic : UMS1-5.5K**

1SP UM SHELF,5.5"D,KIT

2 **Middle Atlantic Products : EB1**

1SP FLANGED ECONO BLANK

1 **Middle Atlantic Products : PD-915R**

9 Outlet (8 rear, 1 front) Rackmount Power Strip, 15 Amp

6 **Middle Atlantic Products : RFR-1628BR**

Reference series furniture rack, 16 space, black cascade color

4 **Middle Atlantic Products : U1V**

1SP VENTED UTILITY SHELF



8 **Netgear : GS308EPP-100NAS**

Netgear 8-Port Gigabit Ethernet PoE+ Smart Managed Plus Switch - 8 Ports - Manageable - 2 Layer Supported - 123 W PoE Budget - Twisted Pair - PoE Ports - Wall Mountable, Desktop, Rack-mountable - 5 Year Limited Warranty

20 **OFE : CBL-SPK**

2 COnd Speaker Wire, Existing

1 **Panduit : ICF10WH-X**

Inside corner fitting for use with LD10 raceway, White



2 **Panduit : LD10WH10-A**

One-piece latching surface raceway with pre-applied adhesive backed tape, 10 foot length



1 **QSC LLC : CORE 110f-V2**

Unified Core with 24 local audio I/O channels, 128x128 total network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual LAN ports, POTS and VoIP telephony, no GPIO, 16 next-generation AEC processors, 1RU.



1 **QSC LLC : I/O USB Bridge**

Q-SYS PoE bridging endpoint for AV-to-USB Bridging. Delivers driverless USB 2.0 connection. Includes dual LAN connections.



2 **QSC LLC : PTZ-12x72**

Q-SYS PoE camera for AV-to-USB Bridging. 12x Optical Zoom 72° horizontal field of view. For small to medium conference rooms. Includes Lan, 3G-SDI and HDMI; includes a PTZ-WMB1 (Wall Mount Bracket).



1 **QSC LLC : SPA4-60**

1/2 RU 4 Channel ENERGY STAR amplifier / Multichannel operation 60 watts into 8? & 4?, Bridged pair operation 200 watts into 8? & 4?, and 250 watts into 70v and 100v / 100-240 VAC Operation.



24 **Sentinel : 111S08080090H34**

Category 6A and 6 RJ45 Plug For Larger Size Conductors (.044"-.048")



18 **Tripp Lite : N201-005-BK**

5 Feet Cat6 Gigabit Snagless Molded Patch Cable (RJ45 M/M) - Black



5 **Tripp Lite : N201-007-BL**

CAT6 Patch Cable, 7' Blue



5 **Tripp Lite : N201-010-BK**

CAT6 Patch Cable, 10', Black



2 **Vaddio : 535-2000-206**

SUSPENDED CEILING PTZ CAMERA MOUNT



2 **VANCO : 120817X**

Single Gang Plate with Brush Style Grommet - White

Terms

ENGAGEMENT ASSUMPTIONS

•Services will be billed upon accepted signed agreement for services rendered with payment to be made within 30 days of the invoice date. CLIENT agrees to pay and reimburse CCCP for any and all collection costs including reasonable attorney fees that are incurred with regard to any matters arising out of this Agreement, including a failure to pay amounts due. A charge equal to 1.5% of the overdue balance will be added to the balance each month that such balance remains unpaid. CLIENT agrees that any invoices to the CLIENT's account more than thirty (30) days past due shall be considered in default of the terms and conditions of this agreement and that service under this agreement may be withheld at CCCP's sole discretion, until such arrears are satisfied and eligibility re-established or at CCCP's option, the agreement may be canceled in its entirety upon written notice. All charges shown on this agreement are exclusive of federal, state, municipal, or other government, excise, sales, use, occupational or like taxes now in force or enacted in the future.

•Renewals: This agreement is effective as of the date of substntial completion of the project and will continue for thirty-six (36) months following the day services begin. The contract shall be ended at the end of the 36 month period unless renewed by the customer.

•CCCP may adjust the hourly or monthly rate charged to client by giving 30 days prior notice, with such change to take effect on the first day of the renewal term.

•Questions on functionality of application software will be handled by the application vendor, but coordinated by CCCP as a single point of contact.

•Remote access will be provided to the CLIENT network for CCCP to use in connection with providing support.

GENERAL

•CCCP shall have the right to subcontract, in whole or in part; the support work called for in this agreement. CCCP shall not however, be relieved of any liability under the terms of this agreement as a result of subcontract.

•This agreement contains the entire agreement between the parties and no modifications, addition, or waiver of the terms and conditions here of shall be effective unless in writing specifying the clause or clauses affected and signed by an authorized representative of the party against whom enforcement is sought. This agreement and the terms and conditions herein, are not in force until accepted by CCCP in this agreement and any addendum.

•If either party shall neglect or fail to perform any of its obligations, hereunder, or if any assignment shall be made of its business for benefit of creditors, or if a receiver trustee in bankruptcy or similar officer shall be appointed to take charge of part or all of its property, or if either party is adjudged a bankrupt, and such condition is not remedied within ten (10) days after written notice, the other party shall have the right to terminate this agreement.

•In the event that equipment is relocated from the original location occupied at the effective date shown on the first page of this form, CCCP reserves the right to modify the terms of this agreement and the monthly charges shown on the first page hereof to become effective immediately upon such relocation.

INDEMNIFICATION AND LIMITATION OF LIABILITY

Both parties shall defend and hold harmless the other, its parents, subsidiaries, affiliates, officers, directors,

shareholders, employees and agents, from and against any and all claims (in contract, in tort, for infringement or otherwise), demand, damage (including consequential and special damages), loss (including economic loss), liability or expense, including reasonable attorneys' fees, relating to or arising out of a party's acts or omissions in connection with this agreement and its obligations hereunder and in accordance with any applicable Licensing Agreements. CCCP's aggregate liability in connection with this Agreement, regardless of the form of action giving rise to such liability (whether in contract, tort or otherwise), shall not exceed the aggregate fees paid by CLIENT to CCCP under this Agreement. CCCP shall not be liable for any indirect, punitive, exemplary, economic, consequential or incidental damages of any kind (including without limitation lost profits), even if CCCP has been advised of the possibility of such damages. CCCP shall not be liable for any claims of third parties relating to any software.

DISCLAIMER OF WARRANTIES AND LIABILITIES

NOTWITHSTANDING ANYTHING HEREIN TO CONTRARY, THE SERVICES ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS WITHOUT WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT. NEITHER THIS AGREEMENT NOR ANY DOCUMENTATION FURNISHED IS INTENDED TO EXPRESS OR IMPLY ANY WARRANTY THAT THE SERVICES WILL BE UNINTERRUPTED, TIMELY OR ERROR-FREE OR THAT THE SOFTWARE WILL PROVIDE UNINTERRUPTED, TIMELY OR ERROR-FREE SERVICE. CCCP, AND ITS PARENTS, SUBSIDIARIES, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES AND AGENTS, SHALL NOT BE LIABLE, UNDER ANY CIRCUMSTANCES OR LEGAL THEORIES WHATSOEVER, FOR ANY LOSS OF BUSINESS, PROFITS OR GOODWILL, LOSS OF USE OR DATA, INTERRUPTION OF BUSINESS, OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY CHARACTER, EVEN IF CCCP IS AWARE OF THE RISK OF SUCH DAMAGES, THAT RESULT IN ANY WAY FROM CLIENTS USE OR INABILITY TO USE THE SERVICES, OR THAT RESULT FROM ERRORS, DEFECTS, OMISSIONS, DELAYS IN OPERATION OR TRANSMISSION, OR ANY OTHER FAILURE OF PERFORMANCE OF THE SERVICES. CCCP LIABILITY TO CLIENT SHALL NOT, FOR ANY REASON, EXCEED THE AGGREGATE PAYMENTS ACTUALLY MADE BY CLIENT TO CCCP OVER THE COURSE OF THE EXISTING TERM.

RESTRICTIVE COVENANT

CLIENT agrees that during the term of this Agreement and for a period of one (1) year after its termination or expiration, the CLIENT shall not directly or indirectly, interfere with or attempt to interfere with the relationships, contractual or otherwise, between CCCP and any of its other clients or between CCCP and its employees or between CCCP and its subcontractors. This covenant shall include, without limitation, the solicitation and/or hiring, directly or indirectly, of any employee or subcontractor's employee or subcontractors of CCCP, by the CLIENT or by any entity controlled by it. In the event Client hires or contracts with a CCCP employee in violation of the terms of this paragraph, the Client agrees to pay CCCP as liquidated damages, and not as a penalty, an amount equal to one half of the employee's annual compensation, including but not limited to wages, bonuses and fringe benefits. This provision for liquidated damages shall not limit remedies against the Client for any other breach of this Agreement. The obligations set forth in this Section are independent covenants and shall survive the termination or expiration of this Agreement. This covenant is independent of all other covenants, terms and conditions of this Agreement, and its enforcement shall not be delayed or denied because of any claim that CCCP has breached any duty or obligation to the CLIENT.

Plan Approval

One Time	**$16,071.75**
	Plus Applicable Taxes

Client:	**Gwendolyn Magyar**	**Date**
Contractor:	**ACP CreativIT LLC d/b/a Camera Corner**	**Date**

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # Q.3

Consideration with possible action to approve the purchase of five diesel no smoke exhaust filtration systems installed from Ward Diesel Filter Systems for a total of $53,480.00 for the Fire Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Finance Request NO Smoke Exhaust Systems Fire 2-24-2026.docx1
2. WI_Sole Source_Green Bay Fire Department_2.19.26

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
February 18,2026	Thomas J. Walenski Raymond Fuiten

AGENDA ITEM

For consideration with possible action to approve the purchase of five (5)complete diesel exhaust filtration system's for Fire Fleet Vehicles.

BACKGROUND

Equipment will clean exhaust for diesel trucks. This is a fire fleet planned upgrade. This is Phase 1 – 5 upgrades. No Smoke filter system

RECOMMENDATION

Approval of the Purchase of Equipment No Smoke diesel exhaust filter systems. Purchase includes install. Total Cost for five (5) units is $53,480.00. This is a Sole Source purchase due to patent on this product.

FISCAL IMPACT

Funding will come out of:
$42,010.40 Account 424400-55501-41222 / $11,469.60 Account 424400-55501-41206

ATTACHMENTS

Quote Supplemental Info

Quotation

Beecher Emission Solution Technologies, LLC
dba **Ward Diesel Filter Systems**
1250 Schweizer Road
Horseheads, NY 14845
Phone: 800-845-4665
Fax: 607-739-7092

Date: January 22, 2026
Quotation #: 10846R1

To: Green Bay Fire Department
501 S Washington St
Green Bay, WI 54301

Quotation valid until: February 21, 2026
Prepared by: MRN

Attention: Ray Fuiten

Quantity	Description	Per Unit Credit Card Price	Total Credit Card Price
5	NO SMOKE direct source diesel exhaust filtration system, installed, excluding taxes	$11,230.80	$56,154.00
		***CREDIT TOTAL**	$56,154.00

Quantity	Description	Per Unit Cash/Check Price	Total Cash/Check Price
5	NO SMOKE direct source diesel exhaust filtration system, installed, excluding taxes *	$10,696.00	$53,480.00
		CASH TOTAL	$53,480.00

Warranty: One (1) year.

End User:

Installation Site: Tbd

Terms: Net 30 days on all invoices. Invoicing will be done weekly on the number of units installed for each week.

Notes: All prices are in US Dollars. Proposal does not include bid and/or performance bond cost. *Effective February 11, 2024, merchants in New York State must provide clear and conspicuous disclosure of credit card surcharges to consumers.

$53,480.00

Michael Nelson
Regional Sales Manager

January 2, 2020

Mr. Scott Beecher
President
Ward Diesel Filter Systems
1250 Schweizer Rd
Horseheads, New York 14845

Dear Scott:

Your product is not a component manufactured by Cummins Inc. The use of these products is at the discretion of the end-user, and any problems attributed to these products would not be recognized as a Cummins Inc. responsibility.

Cummins Inc.'s warranty covers defects in workmanship and/or material as manufactured and sold by Cummins; therefore, any product sold in the marketplace not manufactured by Cummins does not affect our warranty. However, any engine performance problem or failure caused by products not manufactured or sold by Cummins is not considered a warrantable type of failure.

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Nothing in this letter is to be construed as any authorization by Cummins Inc. to use the Cummins name, trademark, or logo in the sale or promotional activity of your products.

Cummins Inc.

Cummins Inc.
500 Jackson St.
Columbus, IN 47201
cummins.com

Ward Diesel NO SMOKE – WI Customer References

Cudahy Fire Department
4626 S. Packard Avenue
Cudahy, WI 53110
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Bloor@cudahy-wi.gov
(414) 350-9690

Grand Traverse Metro Fire Department
897 Parsons Road
Grand Traverse City, MI 49686
Paul Mackin, Chief
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pmackin@gtmetrofire.org

Detroit Metro Airport Fire Department
Station #200, Building #509
West Service Drive
Detroit, MI 48242
Glenn O'Such, Fire Chief
glenn.osuch@wcaa.us
734-942-3602

Dayton Fire Department
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Dayton, OH 45402
Bill Gaub, Captain
(937) 333-3227
william.gaub@daytonohio.gov

Tipp City Fire Department
520 W. Main St.
Tipp City, OH 45371
Cameron Haller, Chief
(937) 667-9199
hallerc@tippcity.net

Minooka Fire Protection District
7901 E Minooka Rd
Minooka, IL 60447
Al Yancey, Chief
(815) 467-5637
yanceya@minookafire.com

Sioux Falls Fire Department
1100 E. Benson Rd.
Sioux Falls, SD 57104
Mark Bukovich, Division Chief
(605) 367-8089
mbukovich@siouxfalls.org

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : **Purchasing Division/Administrative Services** **DATE**: 2-18-2026

FROM: Department/Division Fire **REQUISITION #**

List "No Substitute" Item(s) here:
No Substitute: Patent Number 4,803,838 No other company or individual has been licensed to manufacture or market this proprietary system.

Select One:

☐ 1) One Time Purchase Estimated Cost: $

☐ 2) Annual Commodity purchase: Estimated annual cost: $

☑ 3) Item may be purchased again: Indicate term: As Needed Estimated Annual Cost: $ 10,696.00/item

Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)
Check appropriate justification(s). Provide DETAILED explanation(s) below.

☑ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.

☐ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.

☐ 3. Item(s) is (are) only acceptable replacement part(s) known for_____(Identify)

☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)

☐ 5. Safety:

☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):
No Smoke Exhaust Filter will be purchased and placed on 5 of our apparatus. The current fleet at Station 2 will be outfitted with this purchase. Going forward all new fleet purchases will include the purchase of these units with the original project. This equipment will allow our diesel engines to exhause clean emissions even while on the road or during idle time on scene. This will also contribute to our cancer prevention on the fire department. This project is a sole source due to the patent #4,803,838. We do not pay until install, warranty is 1 year, this product does not void the engine manufacturer warranty and install is included in the price.

Thanks,
Ray Fuiten

Approvals:

Requestor: Ray Fuiten Date: 2-18-2026

Department Head: Ray Fuiten Date: 2-18-2026

Purchasing Manager: Thomas Walenski Date: 2-18-2026

1250 Schweizer Road
Horseheads, NY 14845
Phone: 800-845-4665
Fax: 607-739-7092
www.warddiesel.com

WARD DIESEL FILTER SYSTEMS

February 19, 2026

Green Bay Fire Department
100 N Jefferson St
Green Bay, WI 54301

Chief Fuiten,

Ward Diesel Filter is the "sole manufacturer" and "sole distributor" of the "PATENTED" "NO SMOKE" diesel filtration system granted by the United States Government pursuant to Patent Number 4,803,838. No other company or individual has been licensed to manufacture or market an identical or similar system. Installation of the system(s) is completed by Ward Diesel service technician(s) on all new installations at the manufacturer facilities. As a retrofit assembly, the installation is completed at the fire department.

If you have any additional questions, do not hesitate to contact me.

Very truly yours,

WARD DIESEL FILTER SYSTEMS

Scott H. Beecher
President

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Phone: 800-845-4665
Fax: 607-739-7092
www.warddiesel.com

WARD DIESEL FILTER SYSTEMS

NOTICE

WARD DIESEL FILTER SYSTEMS MARKETS THE "NO SMOKE" DIESEL EXHAUST FILTRATION SYSTEM. THIS SYSTEM IS COVERED BY U.S. PATENT NUMBER #4,803,838. NO OTHER COMPANY OR INDIVIDUAL HAS BEEN LICENSED TO MANUFACTURE OR MARKET THIS PROPRIETARY SYSTEM.

WARD FILTER SYSTEMS | NO SMOKE

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United States Patent [19]

Kaeser

[11] **Patent Number: 4,803,838**

[45] **Date of Patent: Feb. 14, 1989**

[54] **DIESEL PARTICULATE INFUSION CONTROLLER**

[76] Inventor: Henry E. Kaeser, Hillcrest Rd., Elmira, N.Y. 14903

[21] Appl. No.: 137,589

[22] Filed: Dec. 24, 1987

[51] Int. Cl.[4] F01N 3/02

[52] U.S. Cl. 60/288

[58] Field of Search 60/288, 286, 274

[56] References Cited

U.S. PATENT DOCUMENTS

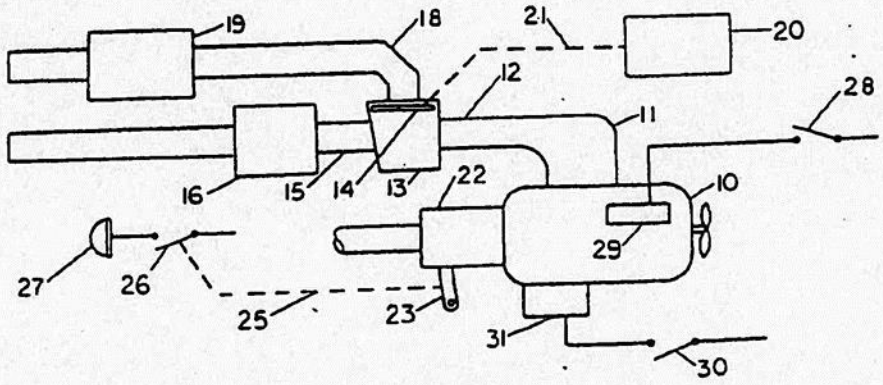
2,488,563	11/1949	Sills .	
3,938,409	2/1976	Vozumi	74/856
3,961,478	6/1976	Lange .	
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4,485,621	12/1984	Wong et al. .	
4,509,327	4/1985	Enga	60/311
4,538,412	9/1985	Oishi et al. .	
4,581,891	4/1986	Usui	60/303
4,677,823	7/1987	Hardy	60/286

Primary Examiner—Douglas Hart

[57] ABSTRACT

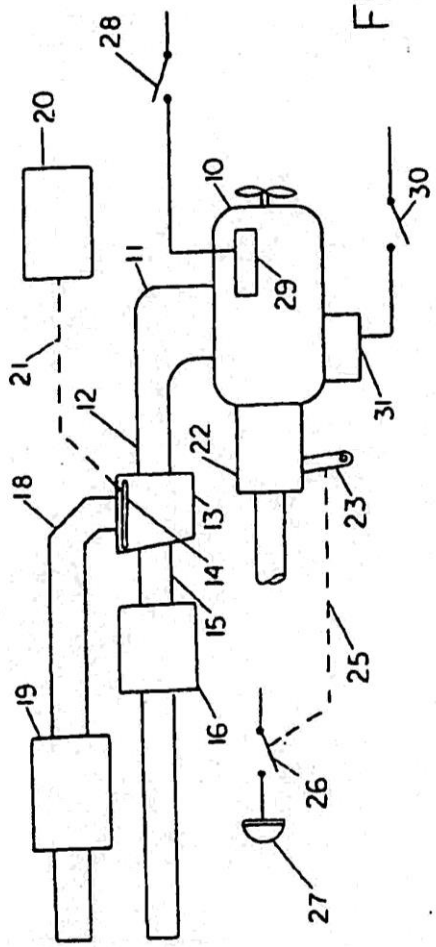
Disclosed is a system for removing particulates from the exhaust gas of a vehicle internal combustion engine during those times that the emission of such particulates into the atmosphere would be of greatest danger to persons in the vicinity of the vehicle. The system comprises valve means connected to the vehicle exhaust manifold for normally directing exhaust to the atmosphere when in the nonactivated condition. The valve means directs exhaust to a particulate filter when in the activated condition. Means responsive to the starting of the engine activates the valve means for a predetermined period of time. The valve means can also be activated by shifting into reverse gear.

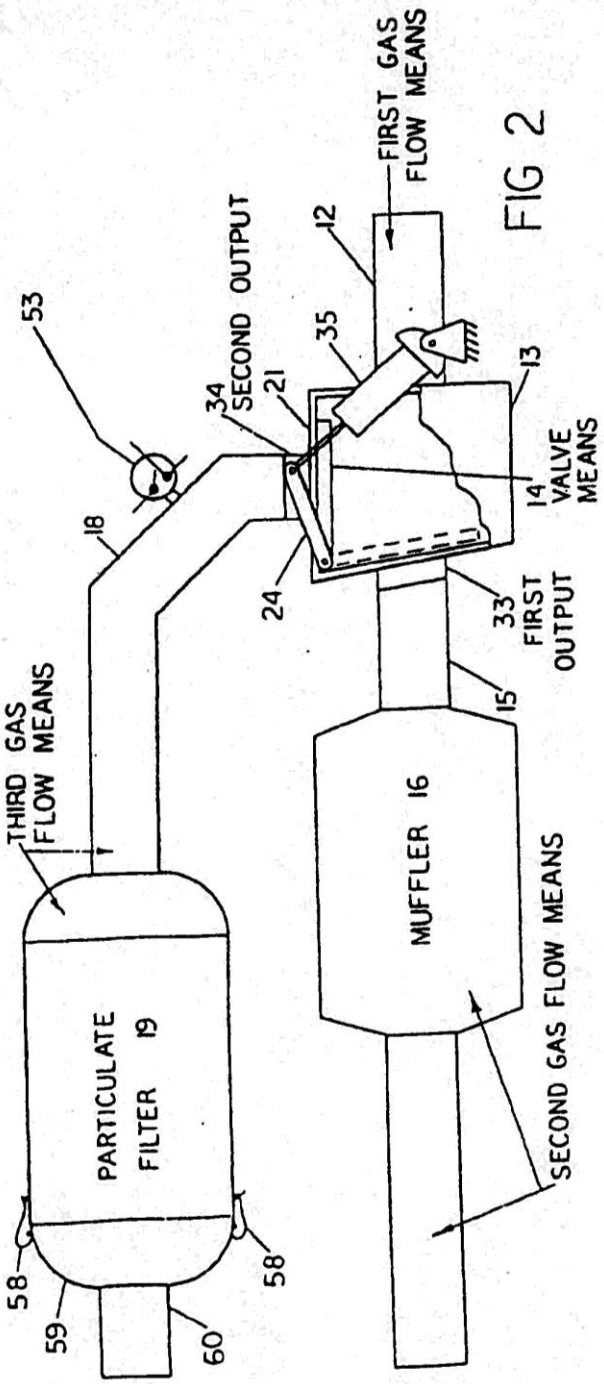
10 Claims, 2 Drawing Sheets



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U.S. Patent Feb. 14, 1989 Sheet 1 of 2 4,803,838





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U.S. Patent Feb. 14, 1989 Sheet 2 of 2 4,803,838

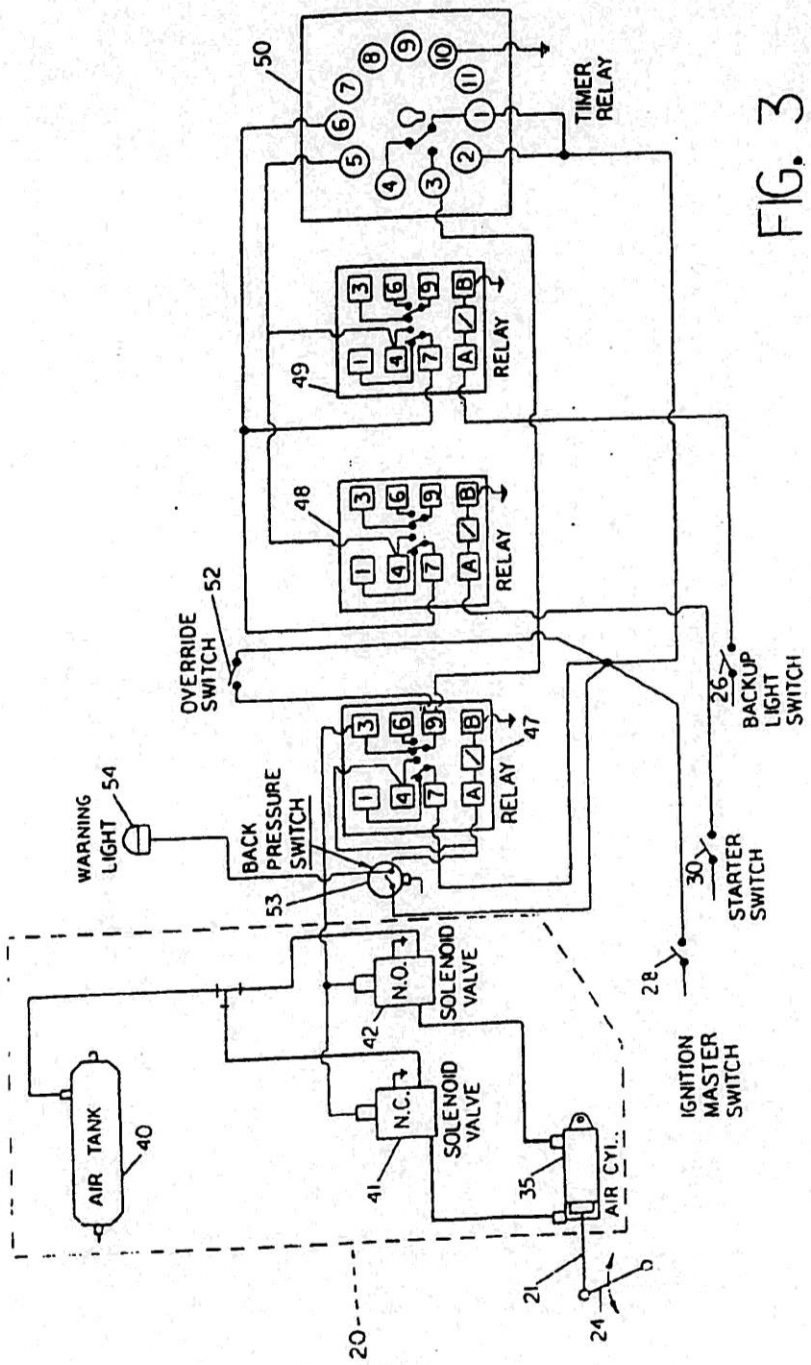


FIG. 3

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DIESEL PARTICULATE INFUSION CONTROLLER

BACKGROUND OF THE INVENTION

1. Field of the Invention

This invention relates to a system for removing particulates from the exhaust gas of internal combustion engines in motor vehicles. More particularly, this invention relates to a system for removing solid, predominately carbonaceous particulates contained in the exhaust gas of diesel engines only during those times that the emission of such particulates into the atmosphere would be of greatest danger to persons in the vicinity of such vehicles.

Diesel engine exhaust gas contains considerable amounts of exhaust particulates. Various kinds of filters or trapping devices have been employed for removing such particulates. However, a typical diesel engine may emit on the order of a gallon of particulate in 1,000 miles of continuous operation After a sufficient amount of particulate has been trapped, the resultant backpressure adversely affects the operation of the engine. Vehicles which utilize filter elements for trapping exhaust particulates must therefore employ means for dealing with this problem.

2. The Prior Art

There have been proposed a number of diesel exhaust gas cleaning devices which include filter regeneration means. Disclosed in U.S. Pat. Nos. 4,450,681, 4,485,621 and 4,538,412 are filter regeneration systems comprising various means for igniting and burning the trapped exhaust particulates. Such regeneration systems conventionally include valve means for by-passing at least a portion of the exhaust gas during at least a portion of the regeneration cycle. In general, regeneration techniques have been subject to one or more of the following disadvantages which have precluded the commercial acceptance thereof: (1) there may be an inability of the filter element to undergo regeneration so as to maintain effectiveness over long periods, (2) regeneration may reduce the efficiency of the filter elemeut, (3) regeneration may damage the filter element such as by the generation of corrosive gases, and (4) regeneration may produce excessive amounts of harmful by-products such as sulfates.

SUMMARY OF THE INVENTION

It is therefore an object of this invention to provide an exhaust particulate removal system which overcomes the disadvantages of the prior art.

Briefly, the present invention relates to a system for removing particulates from exhaust gas of a vehicle internal combustion engine. The system comprises first gas flow means connected to the exhaust of the engine, and valve means connected to the first gas flow means for normally directing exhaust to a first output when in the nonactivated condition and for directing exhaust to a second output when in the activated condition. Second gas flow means is connected to the valve means first output for exhausting particulate-containing exhaust to the atmosphere. Third gas flow means is connected to the valve means second output for removing exhaust gas particulates before delivering the exhaust gas to the atmosphere. Means responsive to the starting of the engine activates the valve means for a predetermined period of time after the engine has been started.

Means responsive to a second condition within the vehicle also activates the valve means.

The means responsive to a second condition may comprise means activated by shifting the vehicle gear means into reverse gear for activating the valve means while the vehicle is in reverse gear, the valve means remaining activated for the predetermined period of time after the gear means has been shifted out of reverse gear. The vehicle operator can also operate the valve means by closing a switch. The means for activating the valve means can be disabled by switch means which detects the backpressure in the exhaust system.

BRIEF DESCRIPTION OF THE DRAWINGS

FIG. 1 is a schematic view of an engine provided with a system for removing exhaust gas particulates in accordance with the present invention.

FIG. 2 is a schematic view showing a preferred system for purifying exhaust gases.

FIG. 3 is a schematic diagram of a control circuit for activating the exhaust diverter valve of FIG. 1.

DESCRIPTION OF THE PREFERRED EMBODIMENT

In FIG. 1 exhaust manifold 11 of diesel engine 10 is connected to a first gas flow conduit 12. Whereas a diesel engine is specifically described herein, the present invention is also useful in connection with other engines. For example, a gasoline engine having worn rings may exhaust a sufficient amount of particulate matter to warrant use of this system. Changeover valve 14 is located in housing 13 which is connected to conduit 12. The valve normally connects exhaust gas to second exhaust gas conduit 15 in which muffler 16 is located. When in the activated condition, valve 14 switches the exhaust gas flow to third gas flow conduit 18 in which filter or particulate catching means 19 is located. Dashed line 21 indicates the mechanical connection between valve 14 and valve actuating means 20.

Attached to engine 10 is transmission 22 from which control lever 23 extends. Dashed line 25 represents a mechanical connection between lever 23 and backup switch 26 which activates backup light 27 when transmission 22 is shifted into reverse. Switch 28 connects battery voltage to engine ignition system 29, and starter switch 30 connects battery voltage to starter 31.

Referring to FIG. 2, gas conduit 12 is connected to changeover valve housing 13 having a first outlet passage 33 and a second outlet passage 34. Outlet passage 33 is connected to muffler 16 by conduit 15, and outlet passage 34 is connected to particulate filter 19 by gas conduit 18. Disposed within housing 13 is a valve 14 which is shown in its normal position, whereby gas from conduit 12 exits from outlet passage 33. Activation of air cylinder 35 pulls lever 24, thus causing valve 14 to move to its activated position shown by dashed lines, whereby gas from conduit 12 exits from outlet passage 34. It is noted that air cylinder plunger rod 21 is represented by the dashed line mechanical connection in FIG. 1.

Referring to FIG. 3, air tank 40 supplies air to solenoid valves 41 and 42 which control the flow of air to opposite ends of air cylinder 35. Valve 41 is a three way normally closed valve, and valve 42 is a three way normally open valve. Thus, air cylinder plunger rod 21 is normally extended. This places valve 14 in its normal position shown in FIG. 2. The combination of tank 40 valves 41 and 42 and cylinder 35 constitutes valve acti-

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vating means 20 of FIG. 1. Although an air cylinder-operated changeover valve may be advantageous on those trucks which already contain compressed air tanks, other suitable activating means such as an electrically powered system may be employed.

Also shown in FIG. 3 is the electrical control system, the output of which controls valve activating means 20. This system comprises relays 47, 48 and 49 and a timer relay 50. The following commercially available parts may be employed for the aforementioned relays: Part No. 700-HB-33Z12 for relays 47, 48 and 49 and Part No. 700-HT-22BZ12 for timing relay 50, all of which are manufactured by Allen-Bradley Company. Ignition master switch 28 connects the battery voltage to terminal 7 of relay 47 and to terminals 1 and 2 of timer relay 50. Switch 28 also connects battery voltage to override switch 52, which may be located on the dashboard, and to a backpressure switch 53, which is located in conduit 18. A dash-mounted warning light 54, which is connected to switch 53, signals the activation of that switch. When closed, switch 53 connects battery voltage to terminals A and 4 of relay 47. In its closed condition, switch 52 connects battery voltage to terminal 9 of relay 47.

In order to describe the operation of the aforementioned system, it will be assumed that the system is installed on a fire truck. As soon as an alarm is sounded, the engine is started. Some minimum amount of time is required for the firemen to get ready and get on the truck. Thus, there is a minimum predetermined time period between the starting of the truck and the time that the truck leaves the fire station. If a conventional muffler exhaust system were employed on the truck, carbon particulates and the like would exhaust into the station, thus presenting a danger to those working therein. If particulate catching means were permanently installed on the truck, it would become saturated after an average of twenty hours of operation. It is impracticable to replace the particulate trap every twenty hours of operation. Particulate traps having regeneration means suffer a number of disadvantages as discussed above. The system of FIGS. 2 and 3, as operated in the following manner, solves the aforementioned dilemma.

Timer relay 50 is programmed such that, after it is activated by either relay 48 or 49, it remains closed for the predetermined time period. When starter switch 30 is closed, current supplied to normally open relay 48 closes that relay. Terminals 4 and 7 of relay 48 close, thereby interconnecting terminals 5 and 6 of timer relay 50. Also, the normally open timer relay 50 closes, thereby connecting terminals 1 and 3. Current will now pass through the timer relay and through the normally closed relay section of relay 47 (through terminals 3 and 9 thereof) to solenoid valves 41 and 42. The solenoid valves being thus activated, air cylinder plunger rod 21 retracts, placing exhaust changeover valve 14 in its activated condition. The exhaust system is placed in the filter mode whereby exhaust gas is diverted through particulate filter 19. When starter switch 30 opens, terminals 4 and 7 of relay 48 are disconnected, thus starting the predetermined period of time during which timer relay terminals 1 and 3 are connected. At the end of said predetermined time period, timer relay 50 opens, thereby deactivating solenoid valves 41 and 42. The plunger of air cylinder 35 returns to its normal position, and valve 14 returns to the position shown in FIG. 2. The particulate-containing exhaust gas again passes through muffler 16 to the atmosphere. By this time, however, the truck has left the station.

When the fire truck backs into the fire station, it could again subject personnel working therein to particulate-containing exhaust gases. However, when the vehicle is placed in reverse, backup light switch 26 closes and activates relay 49. This normally open relay closes, thereby interconnecting terminals 5 and 6 of the timer relay. This closes the timer relay, connecting terminals 1 and 3 thereof, and causes current to pass through relay 47, as described above, to activate solenoid valves 41 and 42 and place the exhaust system in the filter mode. When the transmission is shifted out of reverse, switch 26 opens and the timer clock in relay 50 begins to run. The exhaust system then remains in the filtered position for the predetermined period of time. This gives some time during which the transmission may be placed in neutral or park position in case the engine is not immediately turned off.

Override switch 52 places the exhaust system in the filter mode at any time by overriding the timer relay. When closed, it connects the battery voltage directly to terminal 9 of relay 47. Switch 52 may be located on the dashboard, the control box housing the relays or in any other remote location. Switch 52 may be employed, for example, if the truck drives up to the garage and pulls in forward. As soon as the driver begins to pull into the garage, he closes switch 52.

It can be seen that particulate filter 19 accumulates relatively little particulate material per hour of total operating time. However, the filter eventually accumulates enough particulate to create a sufficient backpressure in the vehicle exhaust system to close switch 53. The resultant flow of current to terminal A causes the normally open section of relay 47 to close. This allows current to flow to terminal 7 of relay 47, through terminal 4, and back to terminal A, to apply a hold current to relay 47 after the backpressure switch opens due to a reduction in back pressure. Also, the normally closed section of relay 47 opens, thereby placing the exhaust system in muffler mode, regardless of the condition of relays 48 and 49. Since it is only infrequently that filter 19 accumulates sufficient particulate to actuate backpressure switch 53, the replacement of full traps is no longer impracticable. After the actuated warning light 54 is observed, arrangements are made to have the particulate filter replaced. In the embodiment shown in FIG. 2, this is accomplished by opening clamps 58 which are located at the outlet end of the casing of filter 19. After end portion 59 and tailpipe 60 are removed, the filter means is removed from the casing. A new or cleaned filter means is inserted, and elements 59 and 60 are reattached.

Various modifications can be made to the described embodiment without departing from the scope of the invention. For example, the override switch may be a pushbutton switch that momentarily closes and then opens when released. Such an override switch could be employed to activate the timer relay so that the valve means is activated for the predetermined time after the switch is operated. The vehicle operator would merely touch the pushbutton switch as the vehicle begins to pull into a garage. The exhaust system would be in the filter mode for the predetermined time which would be of sufficient length to permit the vehicle to be parked and the engine turned off.

I claim:

WARD FILTER SYSTEMS | NO SMOKE

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1. A system for removing particulates from exhaust gas of a vehicle internal combustion engine comprising

first gas flow means connected to the exhaust of said engine,

valve means connected to said first gas flow means for normally directing exhaust to a first output when in the nonactivated condition and for directing exhaust to a second output when in the activated condition,

second gas flow means connected to said valve means first output for exhausting particulate-containing exhaust to the atmosphere,

third gas flow means connected to said valve means second output for removing exhaust gas particulates before delivering said exhaust gas to the atmosphere,

means responsive to the starting of said engine for activating said valve means for a predetermined period of time, and

means responsive to a second condition within said vehicle for activating said valve means.

2. A system in accordance with claim 1 further comprising gear means including a reverse gear connected to said engine, said means responsive to a second condition comprising means activated by shifting said gear means into reverse gear for activating said valve means, said valve means remaining activated for said predetermined period of time after said gear means has been shifted out of reverse gear.

3. A system in accordance with claim 1 wherein said means responsive to a second condition comprises an override switch and means responsive to the closing of said override switch for activating said valve means.

4. A system in accordance with claim 3 wherein said override switch comprises a switch that closes when touched and opens when released, and said means responsive to the closing of said override switch activates said valve means for said predetermined period of time after said override switch has been released.

5. A system for removing particulates from exhaust gas of a vehicle internal combustion engine comprising

first gas flow means connected to the exhaust of said engine,

valve means connected to said first gas flow means for normally directing exhaust to a first output when in the nonactivated condition and for directing exhaust to a second output when in the activated condition,

second gas flow means connected to said valve means first output for exhausting particulate-containing exhaust to the atmosphere,

third gas flow means connected to said valve means second output for removing exhaust gas particulates before delivering said exhaust gas to the atmosphere,

valve activating means for changing the condition of said valve means from said nonactivated to said activated condition upon receipt of a control signal,

means responsive to the starting of said engine for supplying to said valve activating means a control signal for a predetermined period of time,

gear means including a reverse gear connected to said engine,

means activated by shifting said gear means into reverse gear for supplying a control signal to said valve activating means, said control signal continuing for said predetermined period of time after said gear means has been shifted out of reverse gear.

6. A system for removing particulates from exhaust gas of a vehicle internal combustion engine comprising

first gas flow means connected to the exhaust of said engine,

valve means connected to said first gas flow means for normally directing exhaust to a first output when in the nonactivated condition and for directing exhaust to a second output when in the activated condition,

second gas flow means connected to said valve means first output for exhausting particulate-containing exhaust to the atmosphere,

third gas flow means connected to said valve means second output for removing exhaust gas particulates before delivering said exhaust gas to the atmosphere,

valve activating means for changing the condition of said valve means from said nonactivated to said activated condition upon receipt of a control signal,

gate means having an output terminal connected to said valve actuating means, an input terminal and an inhibiting signal terminal, said gate means connecting a control signal from said input terminal thereof to said valve actuating means except when a signal is applied to said inhibiting terminal,

means responsive to the starting of said engine for supplying to said gate means input a control signal for a predetermined period of time, and

means responsive to the sensing of an excessive backpressure in said engine exhaust for applying a signal to said gate means inhibiting terminal.

7. A system in accordance with claim 6 wherein said means responsive to the starting of said engine comprises timer relay means having a first pair of terminals, said timer relay means connecting a voltage to said gate means input terminal during the time that said first pair of terminals is interconnected and for said predetermined period of time after said first pair of terminals has been disconnected, and first relay means for interconnecting said first pair of terminals in response to the starting of said engine.

8. A system in accordance with claim 7 further comprising gear means including a reverse- gear connected to said engine, and means for supplying a control signal to said gate means during the time that said gear means is in reverse gear and for said predetermined period of time after said gear means has been shifted out of reverse gear.

9. A system in accordance with claim 8 wherein said means activated by shifting said gear means comprises second relay means for interconnecting said first pair of terminals during the time that said gear means is in reverse gear and for said predetermined period of time after said gear means has been shifted out of reverse gear.

10. A system in accordance with claim 6 further comprising gear means including a reverse gear connected to said engine, and means for supplying a control signal to said gate means during the time that said gear means is in reverse gear and for said predetermined period of time after said gear means has been shifted out of reverse gear.

* * * * *

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WARD DIESEL FILTER SYSTEMS

Notice of Patent Expiration:

U.S. PATENT NUMBER #4,803,838 for the Ward Diesel NO SMOKE Filter System has expired.

Ward Diesel has stopped identifying or marking manufactured parts and components with this patent information.

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
February 24,2026	

AGENDA ITEM

Consideration with possible action to carryover 2025 new equipment budget of $13,000 to 2026 to cover supplies and equipment needs to support the badger books purchased in 2025.

BACKGROUND

2025 Election actuals are favorable to the operating budget by $55K from salaries, contractual, advertising, and new equipment.

The carry-over request is for $13,000 of the remaining new equipment budget to be carried in 2026 to use for supplies, storage containers, and other equipment needed to support the badger books that were purchased in 2025.

RECOMMENDATION

Approve

FISCAL IMPACT

ATTACHMENTS

Elections-2026 Budget Carryover Request

RESOLUTION AUTHORIZING
2026 BUDGET AMENDMENT / 2025 CARRY-OVER REQUEST

March 3, 2026

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, BE IT RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of February 24, 2026, the following 2026 budget amendment of funds is hereby authorized:

	ACCOUNT		AMOUNT
Increase:	101104-54002	Office supplies	$13,000.00

**This budget amendment is to carry-over 2025 unspent budget for Election department new equipment line used to purchase Election badger books in 2025. In 2026 additional supplies, storage containers, and other equipment needed to support the badger books need to be purchased.

Adopted _____

Approved _____

_____
Mayor

_____
Clerk

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # Q.5

Consideration with possible to approve the use of the federal ARPA Interest and Unrestricted Funds policy.

BACKGROUND

The City of Green Bay received $23.7M federal American Rescue Plan Act (ARPA) funds in 2021 and 2022, while the grant dollars were restricted on use, the interest income on the unspent dollar per the US Dept of Treasury was not subject to federal restrictions.

This policy outlines the City responsibility to ensure that these locally controlled resources are used strategically, transparently, and in alignment with the City's priorities.

Summary Interest income 2021-2025	$2,907,600
Council previously approved projects	($1,172,959)
2026 estimated interest	$ 128,002
Projected to go to designated fund	$1,862,643

Also, the City of Green Bay received fiscal year 2023 and 2024 reimbursement for Ground Emergency Medical Transportation (GEMT) Medicaid supplemental payment program for public providers of EMS. These were unbudgeted dollars because of the 2021 Wisconsin Act 228. Starting in 2026, these dollars were included in the 2026 operating budget.

In 2025, the City received reimbursement for 2023 of $549,085.74 and 2024 of $642,955.76 for a total of $1,192,041.50. These funds were deposited into the general fund as a holding place. As these were unbudgeted and unrestricted funds, the request is to move these dollars into the "Interest and Unrestricted Fund" and use the recommended policy for allocation.

The goal of the policy is to provide transparency, accountability, and reporting around this fund.

RECOMMENDATION

Approval of policy and moving of GEMT dollars.

FISCAL IMPACT

ATTACHMENTS

1. ARPA Interest Policy - Innovation Fund 2-20-26

City of Green Bay Policy on the Use of Interest Earned from Federal ARPA Funds and unrestricted funds.

---

1. Purpose

The purpose of this policy is to guide the City of Green Bay's use of interest revenue earned on federal American Rescue Plan Act (ARPA) funds and other unrestricted funds

While the U.S. Department of the Treasury has confirmed that such interest is not subject to federal restrictions, the City recognizes its responsibility to ensure that these locally controlled resources are used strategically, transparently, and in alignment with the City's priorities.

In addition, these funds are intended to provide flexible capital to support innovative initiatives, pilot projects, strategic one-time investments, and grant matching opportunities that position the City to leverage additional external funding and advance forward-looking solutions to community challenges.

---

2. Policy Statement

Interest earned on ARPA funds shall be treated as locally controlled, unrestricted revenue. However, the City will direct these funds toward initiatives that advance Green Bay's priorities, promote community benefit, and maintain public trust.

Preference shall be given to:

- Innovative or transformational projects that improve service delivery or community outcomes
- One-time strategic investments that align with City priorities, especially fiscal responsibility (i.e. long term cost reduction).
- Pilot initiatives that test new approaches before long-term funding commitments
- Matching funds that leverage state, federal, or private grants

Expenditures shall be proposed by the Mayor, Common Council members, or Department Directors, reviewed by the Finance Committee, and approved in keeping with existing policies governing City expenditures.

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3. Guiding Framework: Alignment with City Key Strategies

The use of ARPA interest revenue and other unrestricted revenues will align with the following five strategic areas:

1. Organizational Excellence and Fiscal Responsibility

- Ensure that we provide exceptional customer service that is responsive and accessible as well as manage taxpayer dollars with integrity, transparency, and accountability.

2. Balanced and Equitable Community Development

- Support projects that enhance neighborhood vitality and safety and equitably connect residents, businesses, and visitors.

3. Invest in Essential Public Safety

- Enhancing the capabilities of our emergency services, fostering community partnerships and implementing innovative solutions to address safety concerns.

4. 21st Century Infrastructure and Recreation

- Improve resilience, innovation, and sustainability in City infrastructure and recreation.

5. Employee Engagement and Recruitment

- Strengthen the City's workforce by supporting training, organizational cohesion and development, and innovation initiatives.

---

4. Administrative Procedures

1. Fund Management
    - Interest revenue and unrestricted revenue is recorded in a separate "Innovation Fund" managed by the Finance Director or their designee.
    - The balance and transactions will be tracked in the City's financial system and reported quarterly.
2. Proposal Process

- The Mayor, City Departments, or Council members may submit funding proposals that demonstrate alignment with one or more of the five key strategies.
- The Finance Department will review proposals for fiscal sustainability and alignment before presentation to the Finance Committee and Council.

3. Approvals
    - Allocations from the Innovation Fund above $50,000 require Common Council approval, in keeping with existing City policy.
4. Reporting
    - The Department of Finance will include the Innovation Fund in the City's annual financial reports.
    - Each project funded will include a brief description of strategic alignment and anticipated outcomes.

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5. Review and Sunset

This policy remains in effect until all monies in the fund are fully expended or reallocated. The Finance Department will review and, if necessary, recommend updates to ensure alignment with evolving City priorities.

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # Q.6

Consideration with possible action expanding the use of Precise Telematics across the entire fleet for an additional cost of $64,818 using the ARPA Interest and Unrestricted Fund as funding source for 2026.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. City Wide AVL Expansion Memo 2-20-26_NWW

Public Works Department
100 North Jefferson Street • Room 300
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100
Operations 920.448.3535
Parking 920.448.3431
Fax 920.448.3102

TO: Finance Committee

FROM: Nathan Wachtendonk Fleet Manager-Department of Public Works

DATE: February 19, 2026

RE: Vehicle and Equipment Telematics (AVL/GPS) Expansion

Background

In 2015, the Department of Public Works (DPW) and Community & Economic Development (CED) implemented the use of Precise Telematics to track salt usage, vehicle location and usage, idle time, and route completion. Currently, DPW has 172 and Community & Economic Development has 21, totaling 193 assets equipped with telematics.

The telematics program has proven instrumental in tracking salt and brine usage, improving fleet utilization, reducing idle time, minimizing liability, and responding to resident concerns.

Over the past several years, Precise has made advancements in technology including having the ability to connect to light and medium duty vehicle computer systems providing real time fault codes, adding forward-facing cameras, and improved integrations with fleet and route management software.

Recommendation

Given success of the current program, City staff recommends expanding the use of telematics across the entire fleet. The expansion will allow for increased management of the fleet by reducing fuel consumption through idle monitoring, tracking vehicle usage and utilization, maintenance scheduling, and utilizing software integrations to track route completion.

Upon completion, the program will expand by 359 assets totaling 552 assets equipped with AVL.

Department	Current	Expansion	Total
Department of Public Works	172	26	198
Community & Economic Development	21	—	21
Fire Department	—	60	60
Police Department	—	109	109
Park, Recreation & Forestry	—	164	164
Total	**193**	**359**	**552**

Costs by Department

The current costs per asset including unlimited data plan, $10 and network access fee, $10, totaling $20 per month or $240 annually. With the proposed expansion, the city negotiated a total monthly rate totaling $18 per asset, or $216 annually, resulting in a 10% lower overall cost. Additionally, Precise is offering the GPS device at no upfront costs, depending on application, a remote mount wiring harness is required at a cost of $15 (OBDII) or $40 (J1939) per device.

Current Costs

Department	Assets	Cost per Asset	Monthly	Annually
Department of Public Works	172	$20	$3,440	$41,280
Community & Economic Development	21	$20	$420	$5,040
		Total	**$3,860**	**$46,320**

Hardware Costs (One-Time)

Department	Assets	OBDII ($15)	J1939 ($40)	Antenna ($15)	Total
Department of Public Works	26	26 ($390)	—	—	$390
Fire Department	60	35 ($525)	28($1,120)	7($105)	$1,750
Police Department	109	75 ($1,125)	—	34($510)	$1,635
Park, Recreation & Forestry	164	74 ($1,110	17 ($680)	73($1,095))	$2,885
	Total	**$3,150**	**$1,800**	**$1,710**	**$6,660**

Estimated Annual Expansion Costs

Department	Assets	Cost per Asset	Monthly	Annually	*Change*
Department of Public Works	198	$18	$3,564	$42,768	4%
Community & Economic Development	21	$18	$378	$4,536	-10%
Fire Department	60	$18	$1,080	$12,960	—
Police Department	109	$18	$1,962	$23,544	—
Park, Recreation & Forestry	164	$18	$2,952	$35,424	—
		Total	**$9,936**	**$119,232**	

Funding Recommendation

City staff recommends that ARPA Interest and Unrestricted Funds are used to pay for the initial 2026 startup costs to expand this program. Ongoing annual costs will be incorporated in subsequent budgets beginning in 2027.

The AVL/GPS expansion qualifies for this use of funding because it:

- Represents a strategic investment in operational infrastructure that modernizes fleet management across all departments with long-term operational value to help offset long term costs.
- Advances the priority of fiscal responsibility through improved fleet utilization, idle reduction, fuel savings, and data-driven maintenance scheduling, extending vehicle life and reducing downtime.
- Supports Essential Public Safety by enhancing Fire and Police visibility, coordination, and accountability.
- Improves transparency, service verification, and responsiveness to resident concerns.
- Establishes a scalable technology platform that strengthens long-term performance management.

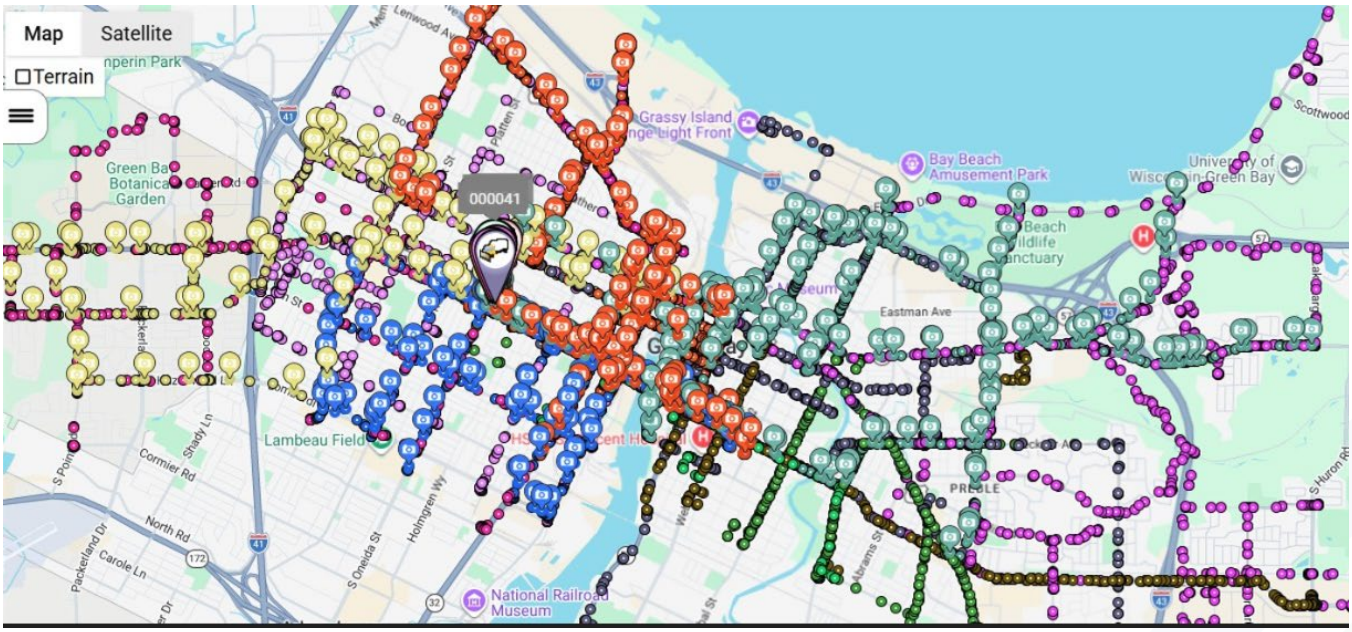
- Secures a reduced negotiated rate (10% lower per asset)

The total estimated 2026 cost for April–December implementation is **$64,818**, consisting of:

- **$6,660** in one-time hardware costs
- **$58,158** in subscription/service costs

Estimated 2026 Startup Costs (April-December)

Department	Assets	Hardware (One-Time)	Monthly	April-Dec Cost	2026 Total
Department of Public Works	26	$390	$468	$4,212	$4,602
Fire Department	60	$1,750	$1,080	$9,720	$11,470
Police Department	109	$1,635	$1,962	$17,658	$19,293
Park, Recreation & Forestry	164	$2,885	$2,952	$26,568	$29,453
	Total	**$6,660**	**$6,462**	**$58,158**	**$64,818**


Map
Satellite
Terrain
000041
Grassy Island
Bay Beach
Amusement Park
Green Bay
Botanical
Garden
Lambeau Field
Eastman Ave
PRESLE
National Railroad
Museum
Cormier Rd
Shady Ln
North Rd
Carole Ln
Packerland Dr
S Oneida St
Holmgren Wy





Sales Quotation

PreCise MRM LLC.
A subsidiary of FORCE America, Inc.
8633 Eagle Creek Pkwy
Savage, MN 55378
(888) 449-0357

QUOTE
QT200-2002320-1
DATE
2/19/2026
PAGE
1 OF 1

SOLD TO
000296
CITY OF GREEN BAY
ATTN: NATHAN WACHTENDONK
519 S ONEIDA ST
GREEN BAY, WI 54303-2009
USA

SHIP TO
189944
CITY OF GREEN BAY - DPW
ATTN: NATHAN WACHTENDONK
519 S ONEIDA ST
GREEN BAY, WI 54303-2009
USA

Expiration Date: 3/21/2026
Customer Ref.: City of Green Bay, WI
Customer P/O:
Customer Contact:
Payment Terms: Net 30 Days
Sales Rep: Lowe, Bobby J

Ship From: **PRECISE MRM LLC**
Site 180
1311 E FRANKLIN RD STE 102
MERIDIAN, ID 83642-6097
USA

NOTES

	PRODUCT / DESCRIPTION	QTY	U/M	PRICE	EXTENSION
1	**1117387** ***Rev. A*** 5MB Flat Data Plan US with NAF, Annual *C-US-5MB-ANNUAL*	198	ea	216.0000	42,768.00 Public Works
2	**1117387** ***Rev. A*** 5MB Flat Data Plan US with NAF, Annual *C-US-5MB-ANNUAL*	21	ea	216.0000	4,536.00 Com. & Econ. Development
3	**1117387** ***Rev. A*** 5MB Flat Data Plan US with NAF, Annual *C-US-5MB-ANNUAL*	60	ea	216.0000	12,960.00 Fire
4	**1117387** ***Rev. A*** 5MB Flat Data Plan US with NAF, Annual *C-US-5MB-ANNUAL*	109	ea	216.0000	23,544.00 Police
5	**1117387** ***Rev. A*** 5MB Flat Data Plan US with NAF, Annual *C-US-5MB-ANNUAL*	164	ea	216.0000	35,424.00 Park/Rec./Forestry

****
Prices & Lead Times & Delivery Dates Are Based Upon Current Information And Are Subject to Change
Unless Otherwise Noted, Prices Do Not Include Freight
****

Accepted By: _____

Date: _____

MERCHANDISE TOTAL:	$119,232.00
CHARGES:	$0.00
TAX:	$0.00
QUOTE TOTAL:	**$119,232.00**

Questions about your order? Contact us by phone at 888-449-0357 or email us at sales@precisemrm.com

PRECISE MRM LLC
TERMS AND CONDITIONS

Acceptance: These Terms and Conditions shall govern all contracts for the sale of any goods to Buyer by PreCise MRM LLC and/or its subsidiaries and divisions (collectively "Seller"). These Terms and Conditions shall control over any conflicting terms and condition set forth in any request for quotation, purchase order, confirmation or other transaction document submitted to Seller by Buyer.

Delays in Delivery: Seller shall not be responsible for any delay in delivery of goods to Buyer due to fires, strikes, riots, Acts of God, government orders or restrictions, delays in transportation delays by suppliers or materials or parts, inability to obtain necessary labor or other causes beyond Seller's control. In the event of such delay, the delivery date shall be extended for a reasonable period of time.

Damage or Loss in Transit: All risk of loss shall pass to Buyer at the time of delivery of the goods. Deliver of the goods to any carrier shall constitute delivery of the goods to Buyer, regardless of which party retained or hired the carrier.

Warranties: Seller warrants that any goods sold by Seller to Buyer shall be free from defects in material and workmanship for a period of one (1) year from the date of delivery. THIS WARRANTY SHALL BE THE SOLE AND EXCLUSIVE WARRANTY MADE BY SELLER TO BUYER. SELLER HEREBY DISCLAIMS ANY IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Exclusive Remedy: If within the aforementioned one-year warranty period, any goods sold by Seller are proven by Buyer to be defective to Seller's reasonable satisfaction, then such defective goods shall be repaired or replaced, at Seller's sole option. THIS REMEDY SHALL BE THE SOLE AND EXCLUSIVE REMEDY AVAILABLE TO BUYER. BUYER SHALL NOT, UNDER ANY CIRCUMSTANCES, BE ENTITLED TO RECOVER ANY INCIDENTAL, CONSEQUENTIAL OR CONTINGENT DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS.

Payment: Buyer shall pay Seller's invoices within thirty (30) days of receipt. Buyer agrees to pay interest to Seller on any past-due amounts at the rate of 18% per year.

Security Interest: To secure payment of Seller's invoices, Buyer hereby grants Seller a security interest in all goods sold by Seller to Buyer. Buyer hereby authorizes Seller to file financing statements on behalf of Buyer to perfect Seller's security interest. In the event Buyer fails to timely pay Seller for any goods sold to Buyer, Seller may proceed, at its option, to utilize the remedies available to a secured party under Article 9 of the Uniform Commercial Code.

Freight Terms: All sales made by Seller to Buyer shall be F.O.B. Seller's Distribution Center.

Returned Goods: Goods may only be returned by Buyer with Seller's prior authorization and consent. Only unused goods in original containers of current design will be considered for return. Specially manufactured, custom or modified goods shall not be returnable. Buyer shall pay all transportation charges for any goods accepted for return by Seller. Buyer shall also pay a restocking charge equal to 15% of the original price of any goods accepted by Seller for return.

Taxes and Other Charges: Buyer shall be responsible for paying any taxes, duties, fees, or other charges imposed by any governmental entity based upon Buyer's purchase of any goods from Seller.

Legal Action: These Terms and Conditions and the terms of any contract for the sale of goods by Seller to Buyer shall be governed by and construed in accordance with Minnesota law. Any action relating to or arising out of any contact for the sale of goods by Seller to Buyer shall be venued in state or federal court in Minnesota. Buyer consents to the personal jurisdiction of Minnesota courts and waives any defense that venue in Minnesota is in any manner inconvenient. Buyer shall pay all attorney fees, costs and disbursements incurred by Seller in collecting any amounts due from Buyer, enforcing these Terms and Conditions and/or enforcing the terms of any contract for the sale of goods by Seller to Buyer. Any legal action by Buyer against Seller relating to or arising out of any contract for the sale of goods by Seller to Buyer shall be brought within one (1) year after the delivery of the goods or be forever barred.

PreCise MRM LLC.
A subsidiary of FORCE America, Inc.
8633 Eagle Creek Pkwy
Savage, MN 55378
(888) 449-0357

Sales Quotation

QUOTE
QT200-2002281-4
DATE
2/19/2026
PAGE
1 OF 1

SOLD TO
000296
CITY OF GREEN BAY
ATTN: NATHAN WACHTENDONK
519 S ONEIDA ST
GREEN BAY, WI 54303-2009
USA

SHIP TO
189944
CITY OF GREEN BAY - DPW
ATTN: NATHAN WACHTENDONK
519 S ONEIDA ST
GREEN BAY, WI 54303-2009
USA

Expiration Date: 3/13/2026
Customer Ref.: City of Green Bay, WI: Fire Dept.
Customer P/O:
Customer Contact:
Payment Terms: Net 30 Days
Sales Rep: Lowe, Bobby J

Ship From: **PRECISE MRM LLC**
Site 180
1311 E FRANKLIN RD STE 102
MERIDIAN, ID 83642-6097
USA

NOTES

	PRODUCT / DESCRIPTION	QTY	U/M	PRICE	EXTENSION
1	**1177379** ***Rev. A*** IX-84-GV, ELD Device with Verizon SIM *IX-84-GV*	53	ea	0.0000	0.00
2	**1108076** ***Rev. A*** Cable, OBDII, Y Adapter, M x 2F, with bracket *MOBD2-SPLITa*	35	ea	15.0000	525.00
3	**1182419** ***Rev. A*** Green 9 pin Deutsch Type 2 J1939 to OBD2 Y Adapter Truck GPS *OBD-2-9PGU*	28	ea	40.0000	1,120.00 City of Green Bay, WI: Fire Department
4	**1176824** ***Rev. C*** Finassy - IX101-D-VZW *IX-101-D-VZW*	7	ea	0.0000	0.00
5	**1175867** ***Rev. A*** Antenna, Magnet/Adhesive, Cell, GPS *1175867*	7	ea	15.0000	105.00

****
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****

Accepted By: _____

Date: _____

MERCHANDISE TOTAL:	$1,750.00
CHARGES:	$0.00
TAX:	$0.00
QUOTE TOTAL:	**$1,750.00**

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QUOTE
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DATE
2/19/2026
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Customer Contact:
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Accepted By: _____

Date: _____

MERCHANDISE TOTAL:	$2,885.00
CHARGES:	$0.00
TAX:	$0.00
QUOTE TOTAL:	**$2,885.00**

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QT200-2002282-2
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Expiration Date: 3/13/2026
Customer Ref.: City of Green Bay, WI: Police
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Accepted By: _____

Date: _____

MERCHANDISE TOTAL:	$1,635.00
CHARGES:	$0.00
TAX:	$0.00
QUOTE TOTAL:	**$1,635.00**

Questions about your order? Contact us by phone at 888-449-0357 or email us at sales@precisemrm.com

PRECISE MRM LLC
TERMS AND CONDITIONS

Acceptance: These Terms and Conditions shall govern all contracts for the sale of any goods to Buyer by PreCise MRM LLC and/or its subsidiaries and divisions (collectively "Seller"). These Terms and Conditions shall control over any conflicting terms and condition set forth in any request for quotation, purchase order, confirmation or other transaction document submitted to Seller by Buyer.

Delays in Delivery: Seller shall not be responsible for any delay in delivery of goods to Buyer due to fires, strikes, riots, Acts of God, government orders or restrictions, delays in transportation delays by suppliers or materials or parts, inability to obtain necessary labor or other causes beyond Seller's control. In the event of such delay, the delivery date shall be extended for a reasonable period of time.

Damage or Loss in Transit: All risk of loss shall pass to Buyer at the time of delivery of the goods. Deliver of the goods to any carrier shall constitute delivery of the goods to Buyer, regardless of which party retained or hired the carrier.

Warranties: Seller warrants that any goods sold by Seller to Buyer shall be free from defects in material and workmanship for a period of one (1) year from the date of delivery. THIS WARRANTY SHALL BE THE SOLE AND EXCLUSIVE WARRANTY MADE BY SELLER TO BUYER. SELLER HEREBY DISCLAIMS ANY IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Exclusive Remedy: If within the aforementioned one-year warranty period, any goods sold by Seller are proven by Buyer to be defective to Seller's reasonable satisfaction, then such defective goods shall be repaired or replaced, at Seller's sole option. THIS REMEDY SHALL BE THE SOLE AND EXCLUSIVE REMEDY AVAILABLE TO BUYER. BUYER SHALL NOT, UNDER ANY CIRCUMSTANCES, BE ENTITLED TO RECOVER ANY INCIDENTAL, CONSEQUENTIAL OR CONTINGENT DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS.

Payment: Buyer shall pay Seller's invoices within thirty (30) days of receipt. Buyer agrees to pay interest to Seller on any past-due amounts at the rate of 18% per year.

Security Interest: To secure payment of Seller's invoices, Buyer hereby grants Seller a security interest in all goods sold by Seller to Buyer. Buyer hereby authorizes Seller to file financing statements on behalf of Buyer to perfect Seller's security interest. In the event Buyer fails to timely pay Seller for any goods sold to Buyer, Seller may proceed, at its option, to utilize the remedies available to a secured party under Article 9 of the Uniform Commercial Code.

Freight Terms: All sales made by Seller to Buyer shall be F.O.B. Seller's Distribution Center.

Returned Goods: Goods may only be returned by Buyer with Seller's prior authorization and consent. Only unused goods in original containers of current design will be considered for return. Specially manufactured, custom or modified goods shall not be returnable. Buyer shall pay all transportation charges for any goods accepted for return by Seller. Buyer shall also pay a restocking charge equal to 15% of the original price of any goods accepted by Seller for return.

Taxes and Other Charges: Buyer shall be responsible for paying any taxes, duties, fees, or other charges imposed by any governmental entity based upon Buyer's purchase of any goods from Seller.

Legal Action: These Terms and Conditions and the terms of any contract for the sale of goods by Seller to Buyer shall be governed by and construed in accordance with Minnesota law. Any action relating to or arising out of any contact for the sale of goods by Seller to Buyer shall be venued in state or federal court in Minnesota. Buyer consents to the personal jurisdiction of Minnesota courts and waives any defense that venue in Minnesota is in any manner inconvenient. Buyer shall pay all attorney fees, costs and disbursements incurred by Seller in collecting any amounts due from Buyer, enforcing these Terms and Conditions and/or enforcing the terms of any contract for the sale of goods by Seller to Buyer. Any legal action by Buyer against Seller relating to or arising out of any contract for the sale of goods by Seller to Buyer shall be brought within one (1) year after the delivery of the goods or be forever barred.

Sales Quotation

PreCise MRM LLC.
A subsidiary of FORCE America, Inc.
8633 Eagle Creek Pkwy
Savage, MN 55378
(888) 449-0357

QUOTE
QT200-2002284-1
DATE
2/11/2026
PAGE
1 OF 1

SOLD TO
000296
CITY OF GREEN BAY
ATTN: NATHAN WACHTENDONK
519 S ONEIDA ST
GREEN BAY, WI 54303-2009
USA

SHIP TO
189944
CITY OF GREEN BAY - DPW
ATTN: NATHAN WACHTENDONK
519 S ONEIDA ST
GREEN BAY, WI 54303-2009
USA

Expiration Date: 3/13/2026
Customer Ref.: City of Green Bay, WI - Public Work
Customer P/O:
Customer Contact:
Payment Terms: Net 30 Days
Sales Rep: Lowe, Bobby J

Ship From: **PRECISE MRM LLC**
Site 180
1311 E FRANKLIN RD STE 102
MERIDIAN, ID 83642-6097
USA

NOTES

	PRODUCT / DESCRIPTION	QTY	U/M	PRICE	EXTENSION
1	**1177379** ***Rev. A*** IX-84-GV, ELD Device with Verizon SIM *IX-84-GV*	26	ea	0.0000	0.00
2	**1108076** ***Rev. A*** Cable, OBDII, Y Adapter, M x 2F, with bracket *MOBD2-SPLITa*	26	ea	15.0000	390.00

City of Green Bay, WI: Public Works

****
Prices & Lead Times & Delivery Dates Are Based Upon Current Information And Are Subject to Change
Unless Otherwise Noted, Prices Do Not Include Freight
****

Accepted By: _____

Date: _____

MERCHANDISE TOTAL:	$390.00
CHARGES:	$0.00
TAX:	$0.00
QUOTE TOTAL:	**$390.00**

Questions about your order? Contact us by phone at 888-449-0357 or email us at sales@precisemrm.com

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PreCise AVL Telematics

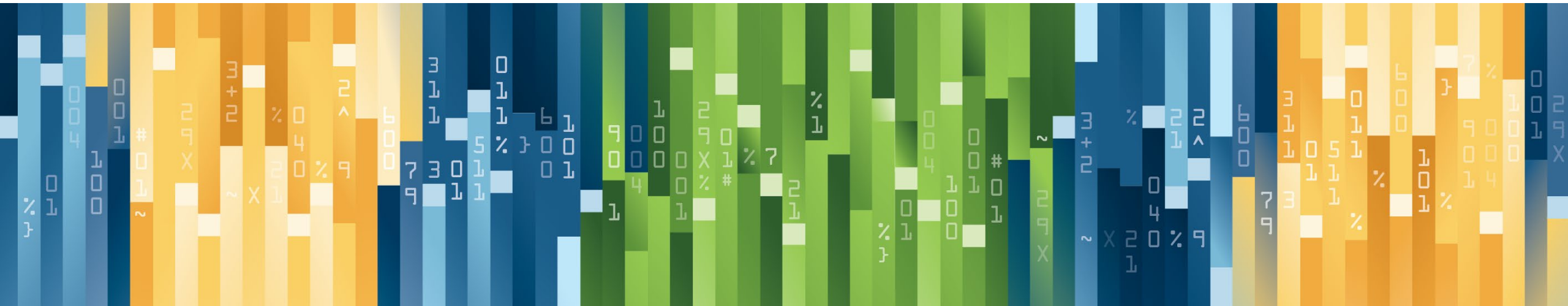
City of Green Bay

Driving Efficiency with GPS Data

A SUBSIDIARY OF FORCE America INC

Delivering innovative AVL & mobile technology solutions with a customer-centric approach, transforming real-time data into actionable insights and providing unparalleled value for our customers.

precise®





Asset Tracking & Crew Visibility

Diagnostics & Maintenance

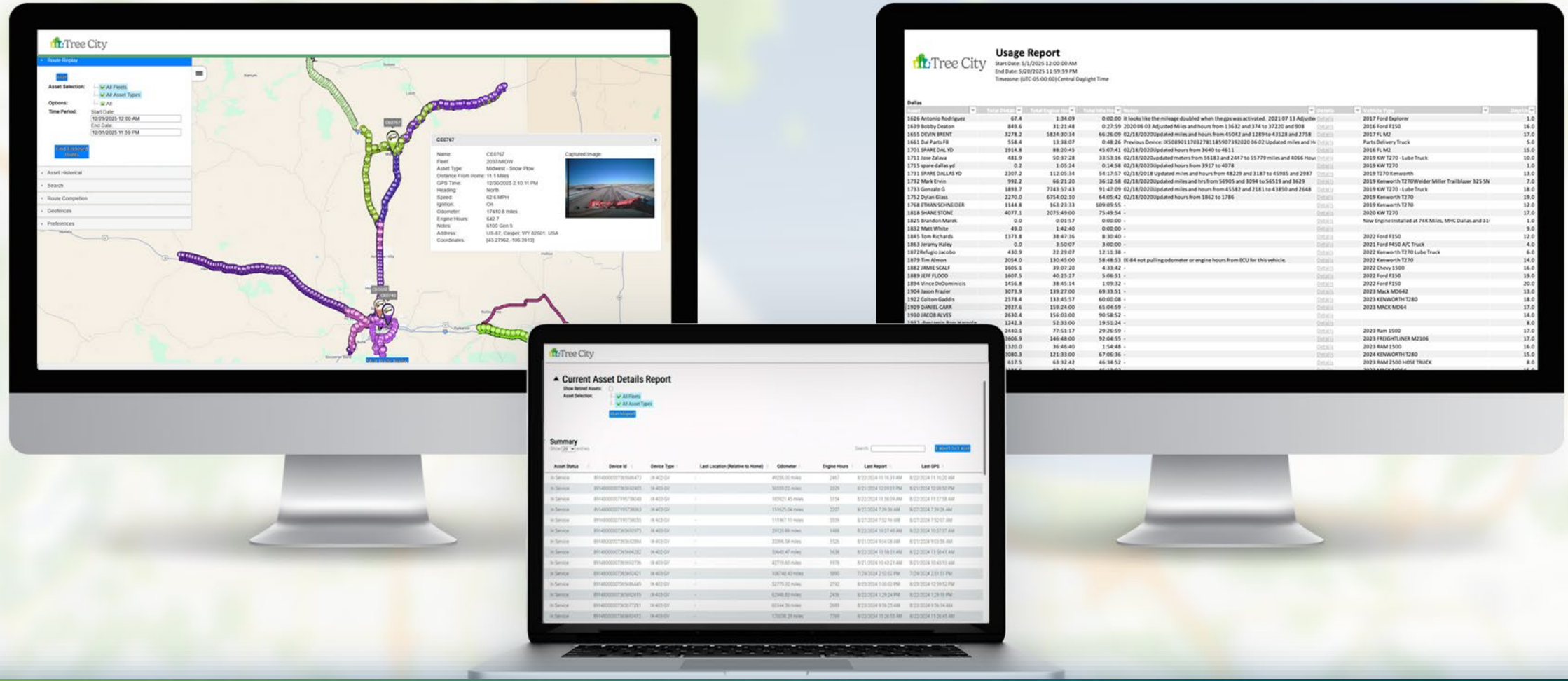
Real-time Data Insights

Automation of Work Activities

Mobile Asset Management

Know the location and status of your vehicles
to maximize productivity and asset lifespan.

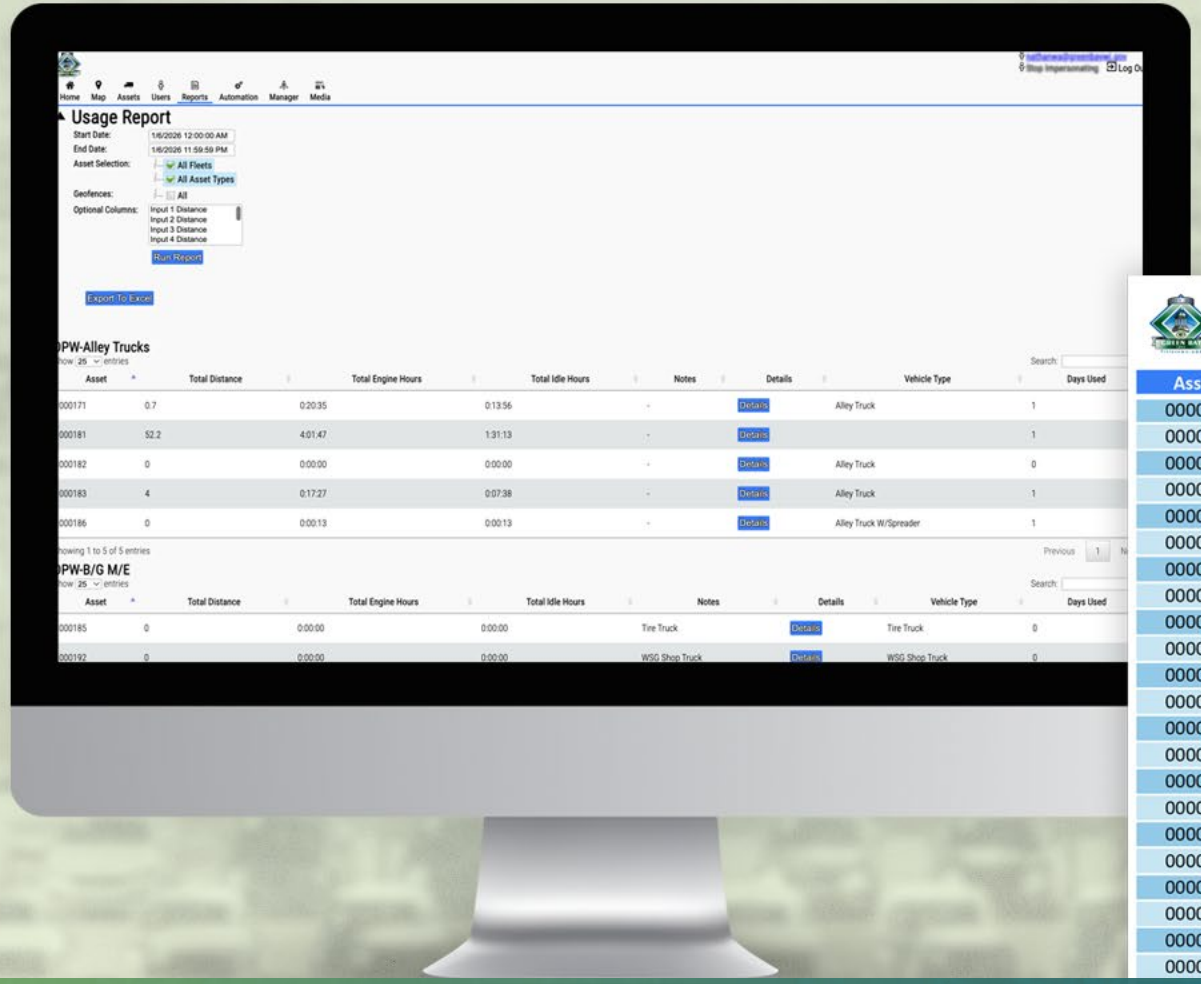
precise



Comprehensive GPS/AVL Mobile Resource Solution

Use your real-time data insights to optimize every aspect of your operations with reporting, monitoring and maintenance.

precise



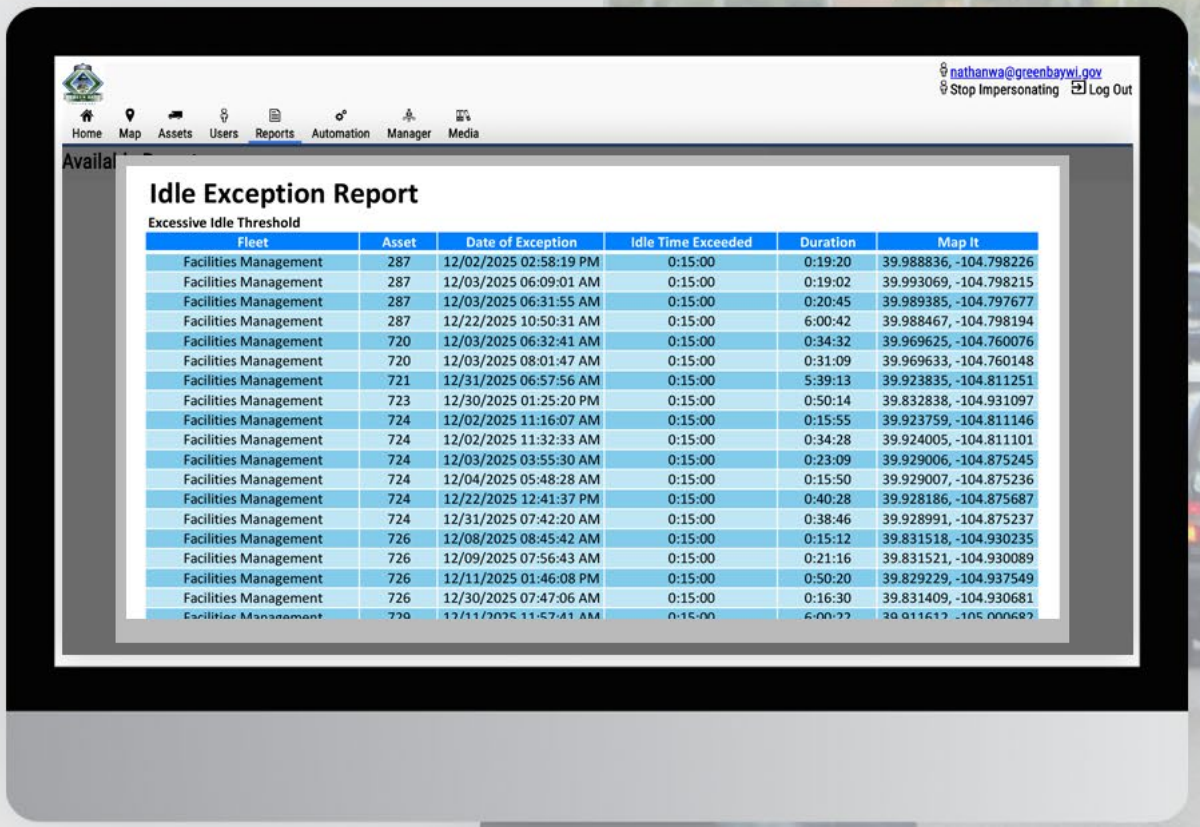
Usage Report

Asset	Total Distance	Total Engine Hours	Total Idle Hours	Days Used
000018	1393.8	140:00:31	41:01:02	26.0
000019	1100.0	113:24:17	36:49:38	27.0
000020	1198.2	143:27:58	60:34:10	31.0
000024	1466.6	142:34:39	56:20:05	31.0
000025	1631.6	176:40:54	74:21:28	31.0
000026	641.0	60:42:43	19:40:13	18.0
000032	947.8	109:22:43	43:50:13	31.0
000034	1508.0	187:50:45	91:09:41	31.0
000036	536.8	71:43:57	71:43:57	31.0
000037	1426.7	138:34:23	42:09:59	29.0
000038	111.1	27:19:40	18:21:35	31.0
000039	1378.2	149:10:30	56:41:21	31.0
000040	425.5	37:08:54	10:33:22	13.0
000041	632.7	74:33:12	35:16:50	29.0
000045	1463.1	176:22:29	81:40:05	31.0
000054	1409.4	130:24:51	32:08:25	31.0
000055	1124.3	127:39:15	36:11:16	31.0
000056	1302.9	118:25:33	29:26:13	25.0
000057	1403.4	133:18:08	27:34:53	29.0
000058	1420.2	120:14:42	33:33:36	29.0
000059	1442.4	113:54:46	28:45:34	31.0
000060	1284.8	119:49:10	28:58:37	31.0
000061	944.4	76:58:36	18:03:59	23.0

Understand Asset Utilization

Spot underutilized assets and cut unnecessary expenses by deploying resources where they deliver the most value.

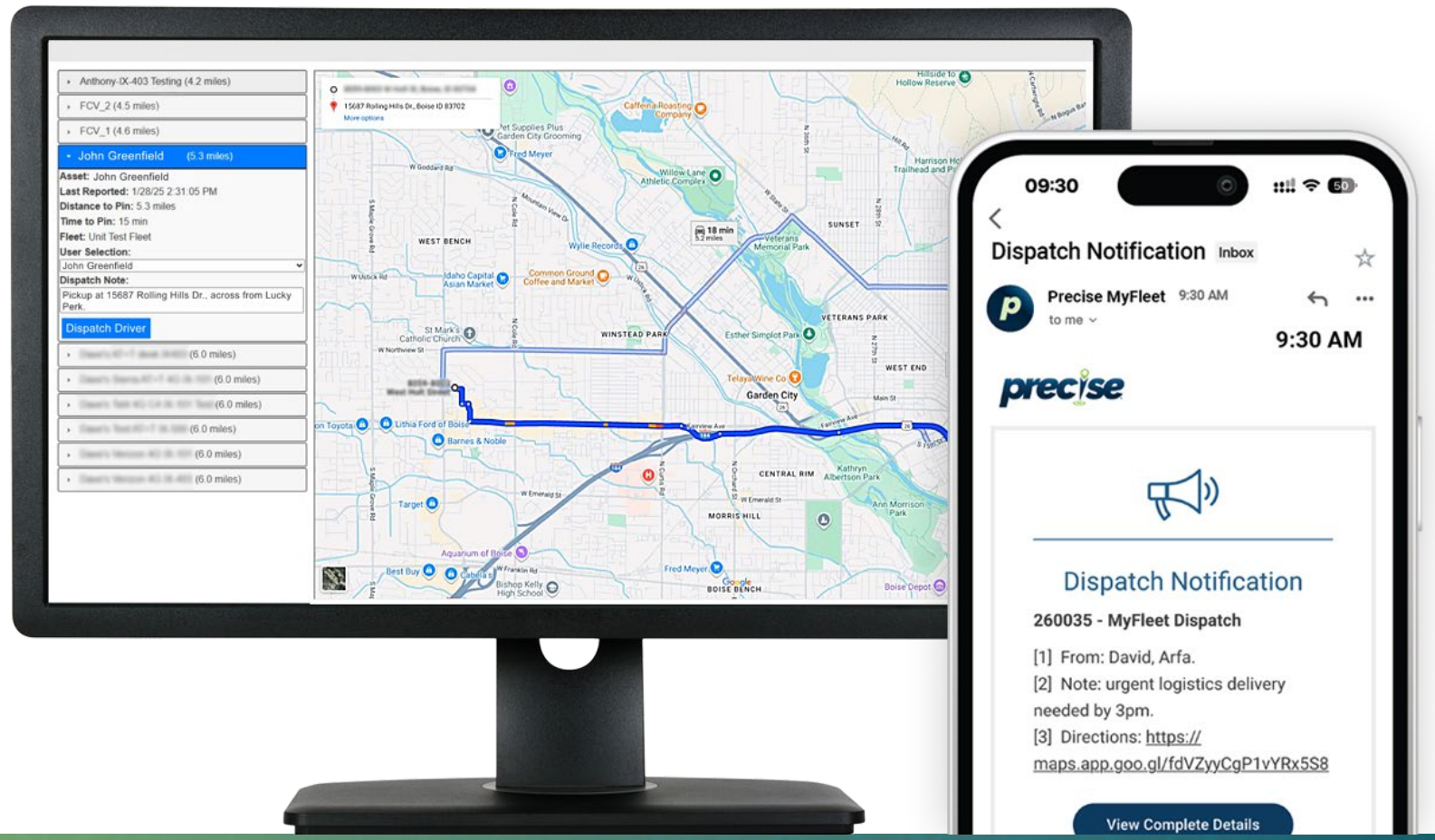
precise



Identify Excessive Idle Times

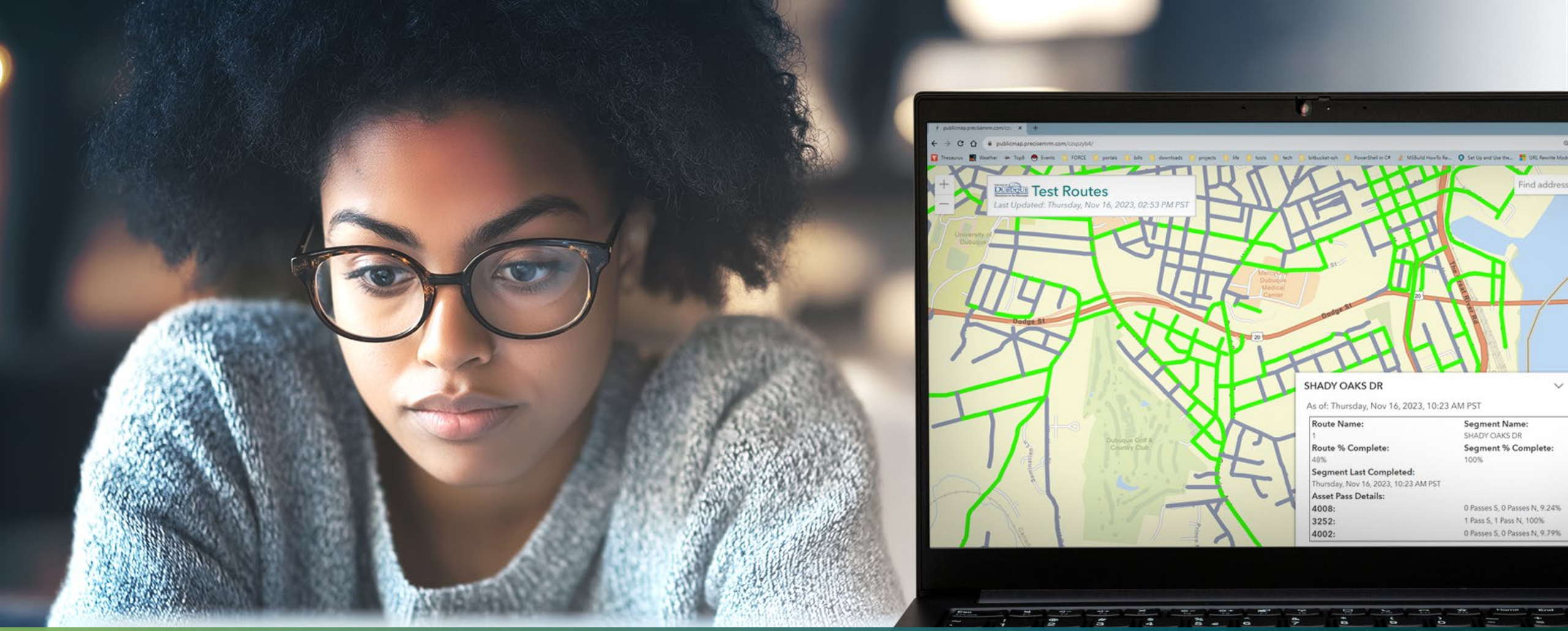
See where your assets sit instead of move—then tighten schedules, adjust dispatch, and keep jobs progressing.

precise



Dispatch

Communicate with drivers to organize faster response times and run smoother operations.



Public Facing Maps

Keep the community informed with Esri-based maps.

precise



Solar-Powered Asset Tracker

For trailers, mobile signs, containers, freight transport and more.

precise

precise

What Makes Us Different?

OUR EXPERIENCE, PARTNERSHIPS & INTEGRATIONS



State and Local Government Expertise

Our core focus is State and Local Government, Utilities and Construction.

esri State and Local Government Specialty

25+ Years Working with State & Local Government

DENVER THE MILE HIGH CITY

ADOT

King County

PBOT PORTLAND BUREAU OF TRANSPORTATION

ReWa

Pierce County

JEA

ACHD

CITY OF CLEVELAND Mayor Justin M. Bibb

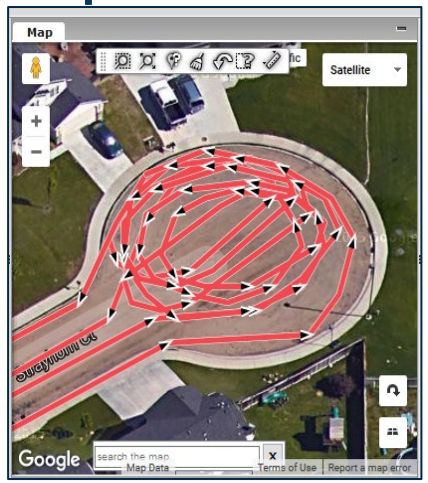
SEAL OF THE CITY OF BUFFALO

VEOLIA

Helping State and Local Government Enterprise Operations

- Snow Removal
- Street Sweeping
- Fleet Maintenance
- Parks Mowing/Facility Maintenance
- Utilities – Water, Wastewater and Electric
- Public Safety – Fire, Police and EMS
- Solid Waste – Missed pickups
- Mosquito Abatement or Weed Control
- Paint Striping – down to what color
- Permitting/Inspections/Building Safety
- Airport









GPS/AVL Integration Partnerships

ENTERPRISE INTEGRATIONS

- Esri
- Trimble/Cityworks - Asset & Work Order Management
- Fleet & Fuel Management
- Advanced Two-Way Integration & Add-on Services
- Hardware Partnerships – Cameras, Devices and other accessories

esri Partner Network Gold

Trimble Unity™

Fleetio

DTN

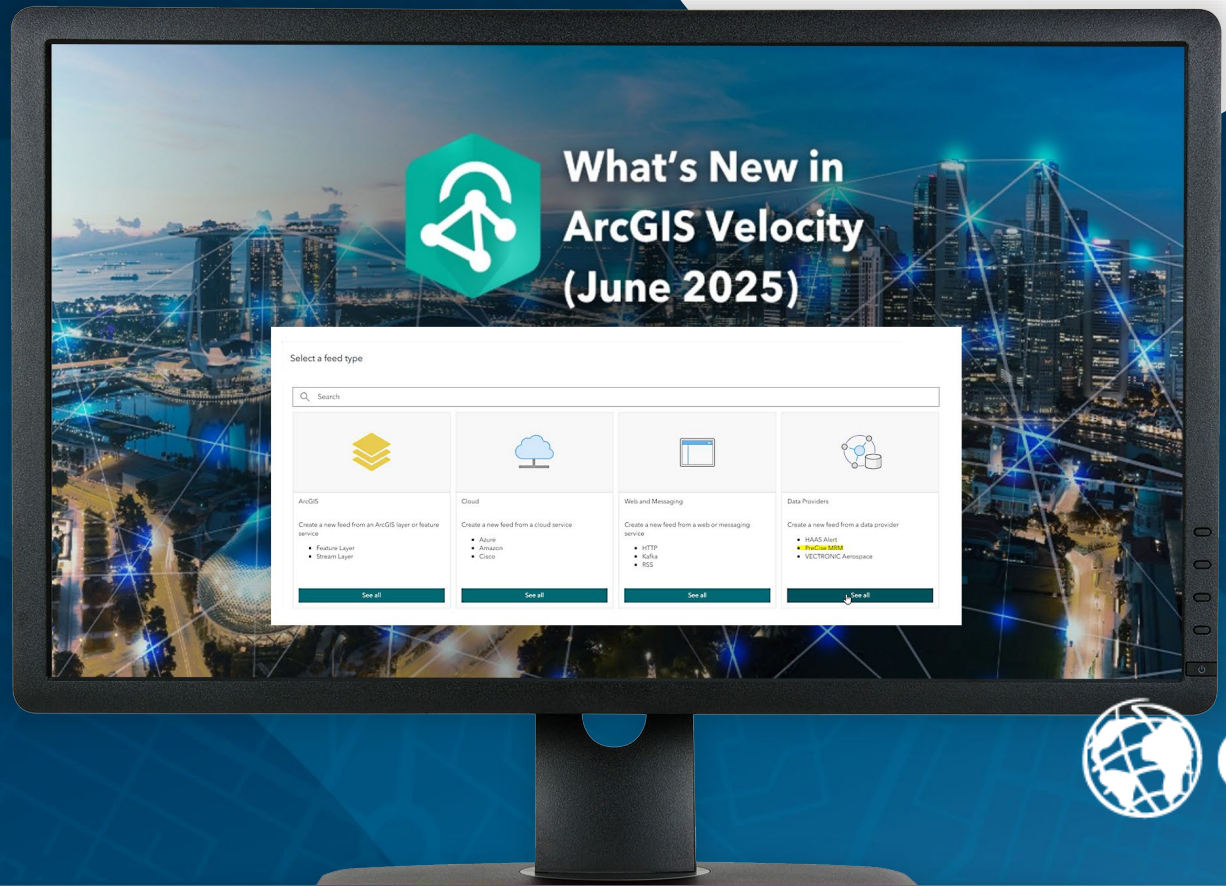
Other Fleet/Business Systems

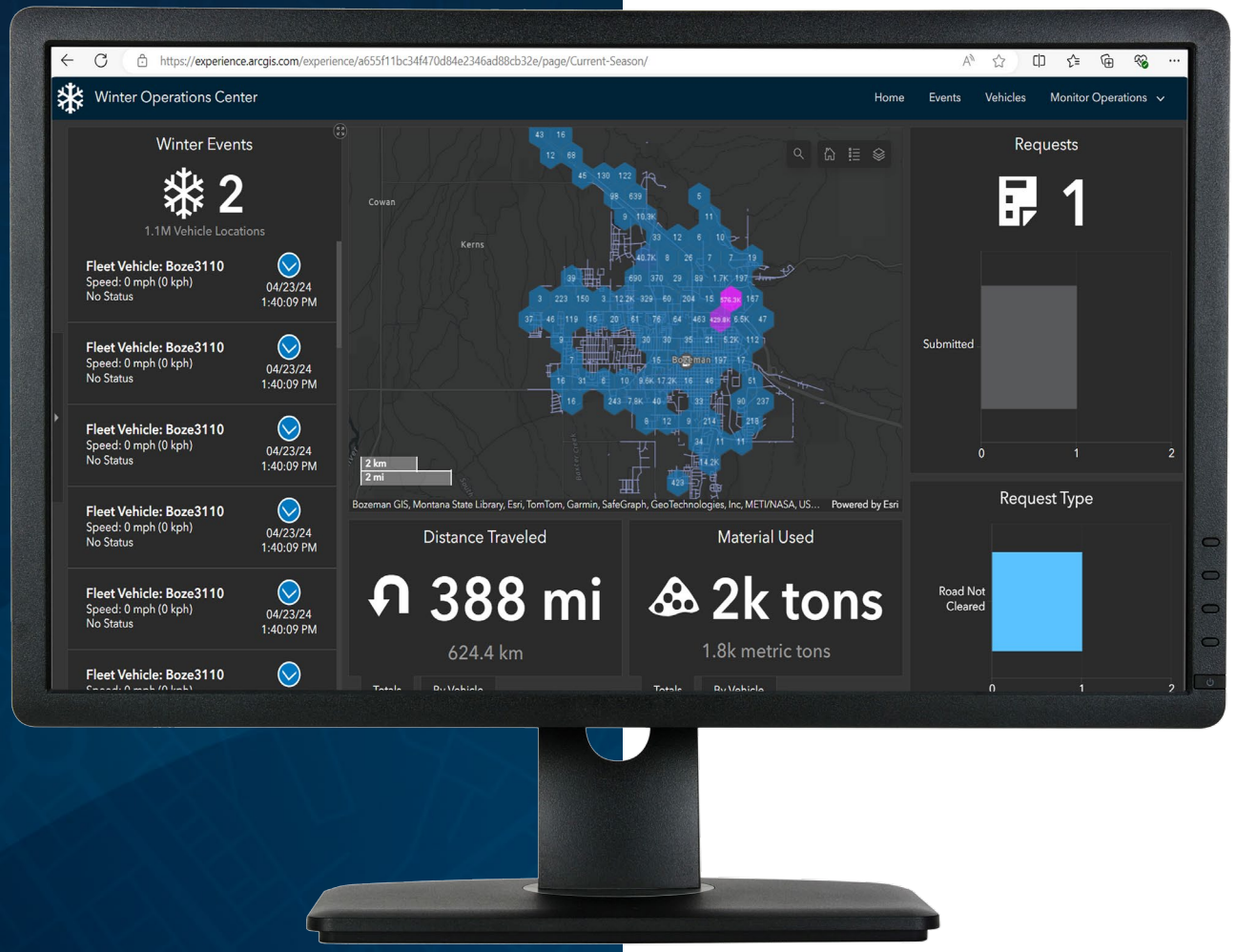
PreCise ArcGIS Velocity Connector

Get pre-built solutions connecting your enterprise, operational and AVL systems.

Note: On Velocity Enterprise Beta

ArcGIS Velocity Connector





Real-time data accessed through existing Esri ArcGIS Solutions in real-time.

SOLUTIONS

Winter Weather
Street Sweeping
Mowing

State and Local Government Specialty

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
February 24,2026	

AGENDA ITEM

Consideration with possible action regarding a final 2025 budget amendment resolution for unbudgeted overtime special events.

BACKGROUND

This budget amendment if for additional 2025 unbudgeted overtime for staffing at the High School Lunch Neighborhood Security for November and December.

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

I. Combined Resolution for 2.24.26 Finance Meeting

RESOLUTION AUTHORIZING
BUDGET AMENDMENT

March 3, 2026

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of February 24, 2026, the following 2025 amendment of funds is hereby authorized:

	ACCOUNT		AMOUNT
Increase:	101300 50501	Police-Overtime	$23,747.39
Increase:	101300 46223	Police Overtime Reimbursement	$23,747.39

***This budget amendment is for 2025 unbudgeted overtime for staffing at the High School Lunch Neighborhood Security for November and December.*

Adopted _____

Approved _____

_____
Mayor

_____
Clerk

Report to the
Parks Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	Dan Ditscheit, Parks Director

AGENDA ITEM # R.1

To approve accepting a Wisconsin Department of Natural Resources grant in the amount of $244,045 for the construction of the East River Emilie Park Nature-Based Recreation Access Project.

BACKGROUND

Public Works is in the planning phase for the redevelopment of East River Emilie Park. This project will significantly expand opportunities for nature-based outdoor recreation within a restored floodplain setting. Public Works is in the process of securing additional construction funding related to the wetland/flood storage area portion of the project.

If approved, this grant will fund the recreation components of the project.

Grant funded recreational infrastructure includes: A new boardwalk and wetland observation platform; two river access points with stone steps and safety railings; new paved and mowed grass trails that connect to the regional East River Recreational Trail; cul-de-sac parking to enhance access and safety; and interpretive signage for environmental education. These facilities will support active recreation such as walking, running, and biking, and will create new opportunities for community programming like guided nature walks or volunteer stewardship events.

The site is designed for multi-season use. In spring through fall, visitors can enjoy walking, cycling, fishing, paddling, and birdwatching. In winter, paved and grass trails can be used for snowshoeing or ungroomed cross-country skiing, and the boardwalk will remain a year-round destination for wildlife viewing. Durable materials and thoughtful design will ensure accessibility and safety across all seasons.

East River Emlie Park currently contains a portion of the East River Trail. This paved multi-use trail runs north-south through the project site for 0.83 miles adjacent to the East River. This trail is in need of repaving. The Parks Department intends to repave this segment as part of the larger Emilie Park redevelopment effort, but it will not be funded as part of this grant.

RECOMMENDATION

To approve.

FISCAL IMPACT

Total Project Cost: $1.9 Million

Recreational Component associated with this Grant: $488,090
- DNR Grant Funding - $244,045
- City Bond Funding - $94,045 (This will be included in the 2027 Park Bond Request).
- Fund for Lake Michigan Grant - $150,000 (Already approved and awarded).

Wetland/Flood Storage Component - $1,261,910
The hope is that this will be funded entirely through grants. Some grant funding has already been secured. There is a pending grant under consideration for the remaining amount.

East River Trail Repaving - $150,000
This will be included in the 2027 Park Bond Request.

ATTACHMENTS

1. DNR ER Emilie Grant Award Letter
2. DNR ER Emilie Grant Contract
3. Parks Committee agenda items 02 18 2026
4. 2026_0127_EP_Graphic

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
2984 Shawano Avenue
Green Bay WI 54313-6727

Tony Evers, Governor
Karen Hyun, Ph.D., Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711

January 8, 2025

►REQUIRES IMMEDIATE ACTION◄
Urban Rivers
Grant# URGP6-26-200
Grant Amount: $244,045.00

Dan Ditscheit, Design & Dev. Supt.
City of Green Bay
100 N Jefferson St Rm 510
Green Bay, WI 54301

Dear Mr. Ditscheit:

Congratulations! On behalf of the Governor, the Department of Natural Resources is pleased offer you a grant contract for financial assistance for the following project: ***City of Green Bay East River Emilie Park Nature-Based Recreation Access Project.***

Please review the contract. Both copies should be **signed by an authorized official and notarized**. Please return one original signed contract **within 30 days of this letter's date** to Jessica Terrien at the Northeast Region, 2984 Shawano Ave, Green Bay, WI 54313. Funds will be obligated to the project when the signed contract is returned. **The second signed and notarized original of the contract should be kept in a safe place for future reference, until the completion of the project scope as described on page one of the contract.**

Please read the items checked below. They apply to your project and grant award.

☒ **Grant Award Time Period: December 1, 2025 through June 30, 2028.** All project activities must occur within this time period to be eligible costs for reimbursement.

☒ **Advance or Reimbursement Check:** Your advance or reimbursement will be a mailed check or **made by ACH payment** to City of Green Bay, Dan Ditscheit, 100 N Jefferson St Rm 510, Green Bay, WI 54301. This is the payment recipient that appears in our records. If the contact for this grant changes, please contact your regional project manager.

☒ **Changes to the approved project scope, project time period, and/or project financial assistance (budget)** may not be made without prior approval from the Department.

☒ **For Development projects, you are entitled to a project advance of: $122,022.50**
This advance payment is made available to you to cover costs you may incur in the initial stages of your project. The advance payment is equal to 50% of the state cost sharing assistance. *If you wish to request the advance payment, please check the box provided on the last page of the contract.*

☒ Please check your local procedures to insure you comply with all applicable state laws regarding competitive bidding and awarding. DNR guidance on this topic can be found by going to: http://dnr.wi.gov/Aid/documents/ProcurementGuide.pdf

☒ **IMPORTANT: Once the project is complete, the enclosed grant contract must be recorded (with County Register of Deeds) against the property's title (location of project site) in order to process your final reimbursement request. Please check with your regional project manager (Jessica) near completion of the project to determine if the project reflects the scope of work as completed before recording with the County Register of Deeds.**

Reimbursement claim forms and/or financial administration information can be found by going to: https://dnr.wi.gov/files/PDF/forms/8700/8700-001.pdf. Please submit reimbursement claim forms for your project to Jessica.

Feel free to contact Jessica at 920-461-2680, if you have any questions about your grant award or the reimbursement procedures. The Department is pleased to have the opportunity to participate with you on this project.

Sincerely,

Pam Rood
Grant Manager
Bureau of Facilities and Lands

Enclosure(s)
C: Jessica Terrien – NER

This document drafted by:
State of Wisconsin
Department of Natural Resources
P.O. Box 7921
Madison WI 53707-7921

OUTDOOR RECREATION AIDS GRANT CONTRACT

Form 8700-065c (8/12)

Notice

Collection of this information is authorized under ss. 23.09(11), 23.09(26), 350.12(4), 23.33, and 30.92, Wis. Stats., and chs. NR 7, NR 50, NR 51, and NR 64, Wis. Admin. Code. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss.19.31 - 19.39, Wis. Stats].

Sponsor:
City of Green Bay

Project Number:
URGP6-26-200

Project Title:
City of Green Bay East River Emilie Park Nature-Based Recreation Access Project

Program Name:
Knowles-Nelson Stewardship Program
Urban Rivers

Payment Period: *(Period during which grant funds will be encumbered and available for payment to the Sponsor under this Outdoor Recreation Aids Grant Contract, hereinafter referred to as the "Contract".)*
December 1, 2025 through June 30, 2028

Project Scope:
The City of Green Bay will utilize Urban Rivers funding for nature-based recreational improvements at East River Emilie Park. These improvements include the removal of a ball field, redevelopment of a dead end roadway node into a parking area, development of boardwalk connections on the existing trail with an observation platform, shoreline water access points and connecting walkways.

Legal Description (hereinafter referred to as Property):

See Exhibit A

Name and Return Address

Parcel Identification Number (PIN)

All obligations, terms, conditions and restrictions imposed by this Contract shall be deemed to be covenants and restrictions running with the Property, shall be limited to the use and development of the Property from the date of this Contract, and shall bind the parties hereto and their respective personal representative, successors, and assigns, during the 20-year grant obligation period. The rights herein conveyed are subject to the interests of the State of Wisconsin and the Department of Natural Resources Stewardship Program under Chapter 23, Wisconsin Statutes and Chapter NR 51 of the Wisconsin Administrative Code.

By acceptance of this Contract the Sponsor, for itself, its successors and assigns, hereby covenants and agrees not to convey, sell, lease, assign, mortgage or otherwise encumber the Property or convert it to uses or purposes inconsistent with the Stewardship Program and this Contract without the prior written approval of the Wisconsin Department of Natural Resources.

Project Financial Assistance Summary	
Total Project Cost	$488,090.00
Cost-Share Percentage	Up to 50%
State Aid Amount	$244,045.00
Project Sponsor Share	$244,045.00

The following documents are hereby incorporated Into and made part of this Contract:

1. **Chapter 23, Wis. Stats.**
2. **Chapter NR 51, Wisconsin Administrative Code**
3. **Chapter NR 52, Wisconsin Administrative Code**
4. **Grant Application, attachments, and addendums**

A. General Conditions:

1. The State of Wisconsin Department of Natural Resources (Department) and the Sponsor mutually agree to perform this Contract in accordance with the Urban Rivers Subprogram and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps and also any assurances attached and made a part of this Contract.

2. This Contract, together with any referenced parts and attachments, shall constitute the entire Contract and previous communications, understandings, representations or contracts pertaining to the subject matter of this Contract are superseded. Any revisions, including cost adjustments, shall be made by a written amendment to this Contract, signed by both parties prior to the termination date of the Contract. Time extensions and scope changes to the Contract may be granted to the Sponsor by the Department in writing without the requirements of Sponsor signature.

3. Sponsor's failure to comply with the terms of this agreement may, at the Department's discretion, result in the suspension of all obligations of the State. The Department shall provide written notice of the suspension to the Sponsor, which shall be effective immediately unless otherwise noted. If suspended, the Department may still provide assistance to Sponsor under this agreement to settle at minimum cost any irrevocable obligations properly incurred.

The Project Sponsor:

4. Agrees to comply with all applicable state, local and federal statutes and regulations in fulfilling terms of this Contract, including but not limited to, general and special zoning, land use permit requirements, disability access, environmental quality, historic preservation, and human burial sites preservation. In particular, the Sponsor agrees to comply with the provisions of Chapter NR 51, Wis. Adm. Code, as well as comply with all applicable local and state contract and bidding requirements. The Sponsor should consult its legal counsel with questions concerning Contracts and bidding.

5. If human remains or objects related to human burials are encountered during project activities, work in the vicinity must be halted immediately (s.157.70, Wis. Stats. and Chapter HS 2, Wis. Adm. Code). Contact law enforcement and the Wisconsin Historical Society State Historic Preservation Office for guidance (800-342-7834 or 608-264-6507), but do not remove the remains, if possible. Disturbance to a human burial site must be reported to the State Historic Preservation Officer (s.157.70(3)a, Wis. Stats.) and work may not resume until the discovery can be investigated by a Qualified Archaeologist (as defined under s.157.70 (1)(i), Wis. Stats. and HS 2.04(6), Wis. Adm. Code).

6. May decline the offer of financial assistance provided through this Contract, in writing, at any time prior to the starting of the project and before expending any funds. After the project has been started or funds expended, this Contract may be rescinded, modified, or amended only by mutual written agreement of the parties.

7. Agrees, to save, keep harmless, defend and indemnify the Department and all its officers, employees and agents, from and against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this Contract or omissions of Sponsor's employees, agents or representatives.

8. Agrees to reimburse the Department of any and all funds the Department deems appropriate in the event the Sponsor fails to comply with the conditions of this Contract or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description or this Contract. In addition, should the Sponsor fail to comply with the conditions of this Contract, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the Department, all obligations of the Department under this Contract may be terminated, including further project cost payment.

9. Agrees, in connection with the performance of work under this Contract, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Status, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Sponsor further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The Sponsor agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the Contracting officer setting forth the provisions of the nondiscrimination clause.

10. Agrees not to discriminate against any person in the use and enjoyment of the property on the basis of age, race, creed, color, handicap, marital status, conviction record, arrest record, sex, national origin, ancestry, sexual orientation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States or this state.

11. Agrees that reasonable entrance, service or user's fees may be charged and retained by the Sponsor to defray operation and maintenance costs subject to Department review and approval. If such fees do not exceed the fees charged for daily entrance to state parks, Department fee approval is not required.

12. Agrees that income accruing to the Property shall be used to further the objectives of the project as stated in this Contract or to further the objectives of another Stewardship project. However, if the Property is entered into the County Forest Law Program, income derived from that program shall be distributed according to s. 28.11 Wis. Stats.

13. Shall maintain financial and accounting records for the grant in accordance with generally accepted accounting principles and practices. These records may be reviewed by state officials.

13. Shall display a sign at the property acknowledging funding through the Knowles-Nelson Stewardship Program and Wisconsin Department of Natural Resources.

14. Shall agree to have an annual audit performed in accordance with 2 CFR Part 200 Uniform -- Administrative Requirements, Cost Principles, & Audit Requirements for Federal Awards (also known as "Uniform Guidance") and WI State Single Audit Guidelines found at http://www.doa.state.wi.us/Divisions/Budget-and-Finance/Financial-Reporting/state-controllers-office/state-single-audit-guidelines issued by Wisconsin Department of Administration, State Controller's Office, if Grantee expends federal grant funds totaling $750,000 or more during the fiscal year and the those funds were received from a State or Federal agency.

The Department:

15. Promises, in consideration of the covenants and Contracts made by the Sponsor, to obligate for the Sponsor the amount shown as "State Aid Amount" on page 1, and to tender to the Sponsor that portion of the obligation which is required to pay the Department's share of the costs based upon the state providing 50 percent of eligible project costs. The Sponsor promises, in consideration of the promises made by the Department, to execute the project described in accordance with this agreement.

16. Agrees that the Sponsor shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The Department reserves the right only to inspect the job site or premises for the sole purpose of insuring that the performance is progressing or has been completed in compliance with the agreement. The Department takes no responsibility of supervision or direction of the performance of the agreement to be performed by the Sponsor or the Sponsor's employees or agents. The Sponsor is an Independent Contractor for all purposes, not an employee or agent of the Department. The Department further agrees that it will exercise no control over the selection and dismissal of the Sponsor's employees or agents.

B. Special Conditions:

a. Property acquired or developed with assistance from this program shall not be converted to uses inconsistent with public outdoor recreation without the prior written approval of this Department during the 20-year grant obligation period.

b. Total cost sharing provided through any combination of state and federal funds shall not exceed 100% of all eligible costs.

c. All applicable permits, licenses and approvals, including water and wetland regulatory permits and approvals, required by federal, state or local agencies must be obtained prior to project construction and complied with fully during project construction and the life of the project.

d. Erosion control will be accomplished using the guidelines in the Wisconsin Construction Site Best Management Practice Handbook. Construction sites associated with land disturbing activities over one acre within 500 feet of a surface water body require an erosion control plan prepared by the Sponsor, to be submitted to the Department of Natural Resources for approval. Surface bodies include permanent flowing streams, ponds and lakes. Construction sites disturbing more than five acres of land require a permit for stormwater discharges from construction sites to be issued by the Department of Natural Resources.

e. All existing overhead utility services if feasible shall be buried and any new utility services provided through this project must be installed underground.

f. Stormwater permits are required if grading >1 acre, and filling or grading in wetlands requires a Corps of Engineers and Department permits.

g. Development plans must be submitted to the Department for approval prior to any construction.

h. All facilities constructed with assistance from this program must be accessible to persons with disabilities. All facilities developed with these grant funds shall be connected by linkage trails to a main walkway and/or parking lot.

i. If the project involves construction or renovation of parking facilities, the sponsor shall provide accessible parking that meets or exceeds requirements of the 2010 Americans with Disabilities Act Standards for Accessible Design, state requirements, or local requirements, whichever is most stringent. A minimum of one stall must be van accessible.

j. Final structure construction plans must be approved and stamped for structural adequacy by a licensed professional engineer before construction begins. (if a structure)

k. The Department of Safety and Professional Services (formerly Department of Commerce) must approve all sanitary facility plans before construction begins. (if restroom)

l. Structural approval for all restroom or shelter buildings less than 25,000 cubic feet must be obtained from a licensed professional engineer before construction begins. Structural approval for all restroom or shelter buildings exceeding 25,000 cubic feet must be obtained from the Department of Safety and Professional Services (formerly Department of Commerce) before construction begins. (if shelter or restroom)

m. Conditions related to invasive species movement. The applicant and operator agree to the following methods required under s. NR 109.05(2), Wis. Adm. Code for controlling, transporting and disposing of aquatic plants and animals, and moving water:

- Aquatic plants and animals shall be removed and water drained from all equipment as required by s. 30.07, Wis. Stats., and ss. NR 19.055 and 40.07, Wis. Adm. Code. when moving equipment between surface water or wetlands.
- Operator shall comply with the most recent Department-approved 'Boat, Gear, and Equipment Decontamination and Disinfection Protocol', Manual Code # 9183.1, available at http://dnr.wi.gov/topic/invasives/disinfection.html

n. Voluntary measures related to Wood Turtles due to potential habitat.

- Carefully move all turtles found within the project area to areas of suitable habitat immediately outside the project area.
- Install exclusion fencing. Exclusion fencing is used to keep turtles out of active project areas, although used alone it will not fully protect turtles from road crossings. This fencing type can be utilized throughout the timeframe of the project or permanently installed in areas to keep turtles out of an area indefinitely. Wisconsin Department of Natural Resources' Amphibian and Reptile Exclusion Fencing Protocols can be found at http://dnr.wi.gov/topic/erreview/documents/amphibianreptilefencingprotocol.pdf.

☐ **Check here if you request advance payment totaling $122,022.50**

State of Wisconsin
Department of Natural Resources
PO Box 7921, Madison WI 53707-7921
dnr.wi.gov

Recreation Grant Project Cost Estimate Worksheet

Form 8700-014 (R 07/14)

For use with Recreation Grant Application Forms

Project Name:		Prepared By:	Date
Emilie Park Nature-Based Flood Resilience & Recreational Access		Melissa Schmitz	04/10/2025
County	Project Applicant:	Landowner Name	◉ Public ○ Private
Brown	City of Green Bay	City of Green Bay	

Indicate - (C) Contract , (F) Force Acct., (D) Donated

	DEVELOPMENT PROJECT ITEMS *List by individual item or break down by Use Areas* (See Item List On Back Of This Form)	Quantity	Unit of Measure	Component Costs	Estimated Total Item Cost
C	Boardwalks and Overview Structure	5,675	SF	$70.00	$397,250.00
(C)	Trail connections & parking (HMA Pavement Type 3LT 58-28 S)	1,781	SY	$10.00	$17,810.00
(C)	Trail connections & parking (Open Graded Base Course)	297	CY	$90.00	$26,730.00
(C)	Bank fishing sites (2 water access points - stone steps)	94	CY	$200.00	$18,800.00
(C)	Overview Structure (shade sail)	1	each	$10,000.00	$10,000.00
(C)	Signs (educational / Interpretative)	6	each	$250.00	$1,500.00
(C)	Bank fishing sites - Steel railing for water access points	80	LF	$200.00	$16,000.00
				TOTAL$	$488,090.00

Recreation Grant Project Cost Estimate Worksheet

For use with Recreation Grant Application Forms

NOTE: For acquisition projects, complete the Acquisition Project Cost Estimate Section

ACQUISITION PROJECT COST ESTIMATE: NOTE: If project includes more than two parcels, attach additional information.

	Parcel 1	Parcel 2	Total
1. Parcel Owner			
2. Number of Acres being Purchased			
3. Grant Eligible Acres			
4. Option Expiration Date			
5. Option Amount	$	$	$
6. Appraised Value : Land	$	$	$
Improvements	$	$	$
7. Subtotal	$	$	$
8. Estimated Other Eligible Acquisition Costs Total	$	$	$
List costs included in above:	$	$	
	$	$	
	$	$	
9. **Grand Total Project Costs:** (Add Lines 7 & 8)			

DEVELOPMENT PROJECT ITEMS LISTING: ***NOTE: This list is intended as a guideline and is not a complete list.***

SERVICES
- Pre-approval Engineering
- Post-approval Engineering
- Supervision
- Feasibility Studies
- Planning
- Administration

BOATING AREA
- Ramp Apron
- Launch Ramp
- Bulkhead/Seawall
- Riprap
- Security Lighting

CAMPSITES
- Tables
- Grills/Fire Rings
- Camp Pads (Gravel, Asphalt)
- Refuse Containers

EQUIPMENT
- Benches
- Trash Receptacles
- Other (identify)

FISHING AREA
- Fishing Pier
- Bank Stabilization
- Riprap
- Bank Fishing Site

LANDSCAPING
- Tree/Shrub Planting
- Sodding/Grass Seed
- Mulch/Fertilizer
- Retaining Walls

OTHER/MISCELLANEOUS
- Specify

PARKING
- Gravel/Paving
- Curbs/Bumper blocks
- Striping

PICNIC AREA
- Tables/Grills
- Trash Receptacles
- Shelters
- General Construction
- Electrical/Water Service

PLAY AREA
- Play Equipment
- Equipment Installation
- Surfacing Material

ROADS
- Gravel Base/Paving
- Curb and Gutter

SIGNING
- Signs
- Posts/Hardware
- Installation
- Walkways/Trails
- Interpretive/Informational
- Parking

SITE PREPARATION
- Cleaning/Grubbing
- Rough Grading/Fine Grading
- Fill/Top Soil
- Building Demolition
- Drainage Structures
- Storm Sewers

SPORT COURTS
- Tennis
  - Sand Lift
  - Gravel/Paving
  - Fencing
  - Color Coating
  - Lighting
- Volleyball
- Basketball
- Hockey Rinks
  - Sand/Gravel Base
  - Dasher Boards
  - Lighting
  - Water Hydrant
- Multipurpose Courts

SPORTS FIELDS-*should include specific items as shown under Softball.*
- *Softball*
  - *Infield Mix*
  - *Backstop/Fencing*
  - *Grass Seeding/Sodding*
  - Player Enclosures
  - Bleachers with Pads
  - Lighting
  - Sprinkling Sys/Drainage Tile

Soccer/Football
- Baseball
- Skating Rinks
- Multipurpose Game Fields
- Sledding/Toboggan Hills

SWIMMING AREA
- Beach
  - Dredging
  - Sand Blanket
  - Raft/Pier
  - Guard Towers
  - Buoys & Ropers
  - Bathhouse

Swimming/Wading Pool
- Pool Tank
- Filtration Equipment
- Fencing
- Pool Equipment

TOILETS
- Flush Toilets
- General Construction
- Plumbing
- Electrical
- Sewer/Water Laterals
- Vault Toilets

TRAILS
- Clearing
- Surfacing
- Overview Structures
- Boardwalks
- Culverts
- Bridges
- Grading

UNDERGROUND ELECTRIC
- Trenching
- Junction Boxes
- Conduit
- Transformers

WALKWAYS
- Fill
- Gravel
- Paving
- Culverts
- Bridges
- Curb Cuts

WATER SYSTEMS
- Well
- Pump
- Distribution
- Fountains
- Spigots/Hose Bibs

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2025)

Notice: Use of this form is required by the Department of Natural Resources (DNR) for any application filed pursuant to ss. NR 50.06, NR 50.21, and NR 51, Subchapters XI-XV, Wis. Adm. Code. Personal identifiable information will only be used in conjunction with the programs listed above. If you have any questions contact your local community service specialist. Personally identifiable information provided on this form will be used for program administration and will be available to requesters as required under Wisconsin's Public Records Law [ss. 19.31 - 19.39, Wis. Stats.].

Applicant	Individual Authorized to Act on Behalf of Applicant	
City of Green Bay	Dan Ditscheit	
Street or PO Box	Title	
100 North Jefferson St	Parks, Recreation and Forestry Dept. Director	
City, State, Zip Code	Telephone Number	Mobile Number
Green Bay WI 54301	(920) 448-3381	
County	E-Mail Address	
Brown	Dan.Ditscheit@greenbaywi.gov	

Grant Payment Information:

ACH Payment Email Address or ☐ **Check Mailing Address (if different from applicant)**

ACH Payment Email Address	Name	Address		
Finance@greenbaywi.gov				
	Organization:	City	State	ZIP Code

Section 1: Project Information

Grant Programs Applicant is Eligible For: *(refer to eligibility chart in program guidance)*

Note: If an applicant is awarded Recreational Trails Program (RTP) funding, additional Stewardship and Land and Water Conservation funding will not be awarded even if the project is eligible for these programs. The RTP grant award maximum is $100,000.

☒ Stewardship ☒ Land and Water Conservation Funding ☐ Recreational Trails Program

Project Type (select one) ○ Acquisition ◉ Development ○ Rehabilitation ○ Maintenance

Project Title: East River Emilie Park Nature-Based Flood Resilience & Recreational Access Project

Financial Summary

Financial Summary
(Manually complete blue boxes)

	Grant Request STEW/LWCF (up to 50%)	Grant Request RTP (up to 80%)
	$244,045	

Match Sources

Sponsor Funds (Cash and/or Force Account)	$94,045	
Donations (Cash, Labor, Materials, Equipment)		
Other (list): Fund for Lake Michigan	$150,000	
Total Sponsor Match:	$244,045	

Total Project Costs STEW/LWCF	Total Project Costs RTP
$488,090	

Project Location

Township	Range	Section	¼ ¼	¼	GPS Coordinates (Decimal Degrees):	County
23 N	21 ◉ E ○ W	6			Lat: 44.4922 Long: -87.9966	Brown

UEI # (12 digits)	Congressional/Legislative District Numbers		
	WI Senate	WI Assembly	US Congress
ZCUZDCHFP7C6	30	90	8

Census Tract #: 55009001600

(Go to https://screeningtool.geoplatform.gov/en/#3/33.47/-97.5; zoom in on location and click to get Census Tract #)

Section 2: Project Details

1. What is the primary purpose of the project?

The main purpose of the East River Emilie Park project is to transform a flood-prone, underutilized park into a resilient, accessible public green space that integrates recreation with wetland restoration for flood resiliency and stormwater management.

2. Describe in detail which elements of the project will be completed with the requested funds. Please do not include information about tasks which are not part of this funding request.

Boardwalk trail connections and observation platform: $397,250
HMA Pavement & open graded base course for new paved trail connections and parking spaces: $44,540
Two water access points (stone steps): $18,800
Steel railing for water access points: $16,000
Shade sail for observation platform: $10,000
Educational / interpretative signage: $1,500

3. How will the public use and access the project?

The public will be able to access East River Emilie Park through multiple entry points that connect the neighborhood to the park's trails, wetland features, and the East River. New paved connections will be created from the Emilie Street and Grignon Street cul-de-sacs, linking directly to the boardwalks and the East River Recreational Trail. A mowed grass path from Suydam Street will also connect users to the trail and wetland loop. There is also a section of paved trail access from Eliza Street to the East River Trail. Users can also enter the project site via the East River Recreational Trail from the north and south, which includes connections to the City of Green Bay's East River Optimist Park and the Village of Allouez's East Lawn Park.

The East River Recreational Trail within the project site is used for walking, running, biking, inline skating, and other non-motorized uses. New paved trail spurs and mowed grass loops will connect to the boardwalk and wetland features, offering a variety of routes for recreation and nature observation.

Within the park, a new boardwalk and central observation platform will allow visitors to explore the restored wetland area up close. The observation area will include a shade sail for user comfort and educational signage highlighting the site's ecological and flood resilience functions. Mowed grass trails will loop around the wetland scrape, offering informal walking and jogging routes. During winter, the grass paths will provide opportunities for cross country skiing (not groomed) and snow shoeing.

Two new river access points with stone steps and safety railings will provide safe opportunities for fishing, birdwatching, and quiet reflection along the East River. These access points may also accommodate launching of small non-motorized watercraft, such as kayaks or canoes, during appropriate flow conditions. Overall, these recreational improvements will create a dynamic, accessible park that encourages year-round public use and connection with nature.

4. What key partnerships are involved in this project?

The East River Emilie Park Nature-Based Flood Resilience & Recreational Access Project is grounded in the work of the East River Collaborative, a multi-jurisdictional partnership focused on advancing nature-based solutions to reduce flood risk and improve ecological health in the East River corridor. The Collaborative includes NEW Water, Wisconsin Sea Grant, The Nature Conservancy, and the City of Green Bay, along with other community-based organizations and agencies. This group has played a central role in project visioning, site prioritization, and stakeholder engagement. Their collaboration helped identify East River Emilie Park as a top-priority site for wetland restoration and flood storage, and they continue to provide input on technical design, public access, and long-term stewardship.

The project is also supported by technical partners including Emmons & Olivier Resources (EOR), who led engineering and design efforts, and the U.S. Army Corps of Engineers, whose East River Floodplain Management Services study informed the project's flood mitigation strategy. The Wisconsin Department of Natural Resources has provided guidance on permitting, habitat restoration alignment, and stormwater management considerations.

Initial funding for planning and design was provided by the Fund for Lake Michigan and the Wisconsin Coastal Management Program, enabling the City to move the project to a 90% design stage. In 2024, the City was awarded $250,000 in implementation funds from Wisconsin Emergency Management (WEM), and additional implementation grant proposals are currently pending with the Fund for Lake Michigan and NOAA.

Additional community-focused partners include NeighborWorks Green Bay, which will assist with outreach and volunteer engagement, the Green Bay Conservation Corps, which will support vegetation maintenance, invasive species control, and anuran surveys.

The Great Lakes and St. Lawrence Cities Initiative has served as a regional partner to the City of Green Bay, helping coordinate broader funding strategies and technical assistance. The Cities Initiative included the Emilie Park project as part of a multi-site proposal to the NOAA Great Lakes Fish Habitat Restoration Partnership Grant Program, focused on advancing final design and construction of flood resilience and fish habitat projects across the Great Lakes Basin.

5. Who will complete the operations and maintenance of the project?

The City of Green Bay will lead operations and maintenance of the East River Emilie Park project through coordination between the Department of Public Works, Parks, Recreation, and Forestry Department, and Green Bay Conservation Corps (an AmeriCorp program).

The Parks, Recreation, and Forestry Department will maintain the boardwalk, paved and mowed trails, shade structure, parking area, and general park grounds. This includes seasonal trail and turf upkeep, snow and ice management along paved paths, and structural maintenance of recreational features.

The Green Bay Conservation Corps will assist with native plant establishment in the general park area, including invasive species control (e.g., hand weeding, mowing, targeted herbicide applications), and habitat monitoring.

The Department of Public Works Stormwater Utility Division will be responsible for maintaining the wetland basin and related green stormwater infrastructure, including routine inspections, vegetation management, and long-term performance monitoring of the wetland's hydrologic and water quality functions. Maintenance activities will follow best management practices outlined in the City's adopted Green Stormwater Infrastructure Operations and Maintenance Manual.

6. How did the public provide input for this project?

Public input was gathered through multiple engagement efforts as part of the City of Green Bay's broader East River Flood Resiliency planning process, which includes the Emilie Park project. The City hosted two public open houses in 2024—on March 6 and May 29—to present conceptual designs, discuss project goals, and gather feedback on potential improvements at Emilie Park and other sites along the East River. Input was collected through interactive displays, comment cards, and direct conversations with City staff and project partners.

An online survey and interactive web map were also used to collect public feedback, with the same questions made available in paper format at the open houses. In total, 13 residents submitted comments specifically related to Emilie Park and the five other sites under consideration. Respondents broadly supported flood storage creation, with most identifying wildlife habitat, boardwalks/trails, and green space as top priorities for future amenities. The survey also asked about current park use and features to preserve; many respondents indicated they use nearby parks monthly and would be likely to use them more with added nature-based improvements.

City staff also received input through phone calls and emails, and feedback was gathered during Park Committee and Common Council meetings. This public input helped shape key elements of the Emilie Park design, including the boardwalk and observation platform, trails, wetland features, river access points, and educational signage.

7. Is there any opposition or controversy with this project? If yes, please explain.

In the 30% design phase, a couple of residents expressed concerns that an urban wetland may cause foul odors or bring more mosquitoes to the area. City staff and consultants helped quell these concerns by speaking of the benefits wetlands provide and spoke to the drainage design of the wetland. The wetland scrape will be an improvement over

the current conditions since the wetland scrape will actively manage flood waters and stormwater. Boardwalks over the wetland area will provide access to the East River Recreational Trail during times of high-water.

8. Explain the approval process for this project.

The approval process for the East River Emilie Park Nature-Based Flood Resilience & Recreational Access Project has involved coordination with local elected officials, regulatory agencies, and technical reviewers to ensure the project meets all applicable requirements and reflects community priorities.

In 2024, the project was formally approved by the City of Green Bay Parks Committee and recommended to the Green Bay Common Council, which endorsed the redevelopment of Emilie Park as a large-scale urban wetland designed to improve flood resiliency while providing meaningful recreational benefits. This local approval confirmed alignment with the City's long-term stormwater, parks, and sustainability planning goals.

The City also held a regulatory coordination meeting on April 30, 2024 with Angel Henschel and Ryan Pichler of the Wisconsin Department of Natural Resources (DNR) to review anticipated permitting needs. Based on that meeting, the following DNR permits are expected:

-Wetland General Permit for modifications within delineated wetlands;
-Waterway General Permit for grading near -the Ordinary High Water Mark (OHWM) of the East River;
-Construction Site Storm Water Permit, required due to the project's size and scope.

The City anticipates that these permits will be processed through DNR's Water ePermitting system and will be coordinated with the U.S. Army Corps of Engineers under Section 404 of the Clean Water Act. City staff plan to meet with the Corps to identify any concerns prior to submitting final applications.

Locally, the project must also meet the City of Green Bay's floodplain zoning ordinance, which requires demonstrating no rise in Base Flood Elevation. Hydraulic modeling shows that the project will result in a net removal of material in the floodway and no increase in flood elevation. The project will also comply with Municipal Code Section 16-34 for construction site erosion control and will be reviewed for post-construction stormwater performance standards.

Additional approval steps include conducting an Endangered Resources Review, State Historic Preservation Office consultation, and coordination with local Native American tribes to ensure sensitive environmental and cultural resources are protected.

9. How will the in-perpetuity obligations (LWCF acquisition and development projects; Stewardship acquisition projects only) of these grant funds be managed? Who will be responsible for long-term operation and maintenance of the project and how will future funding be obtained?

The City of Green Bay is committed to meeting all long-term obligations associated with Stewardship and Land and Water Conservation Fund (LWCF) grants. The East River Emilie Park property is publicly owned by the City in fee title, zoned Public Institutional (PI), and will remain dedicated to public outdoor recreation in perpetuity. All grant-funded development will be recorded with the Brown County Register of Deeds upon project completion, including a legal description of the site, per program requirements.

The City will ensure continued public access to the site for outdoor recreation consistent with program standards, including nature-based activities such as walking, biking, birdwatching, fishing, and environmental education. Any user fees that may be instituted in the future will be reasonable and solely used to support operations and maintenance of the park.

The City's Parks, Recreation, and Forestry Department will be responsible for long-term operations and maintenance of all grant-funded facilities. This includes the boardwalk, paved and grass trails, river access points, shade structure, and parking area. The Department of Public Works will be responsible for pavement maintenance associated with the cul-de-sac parking spaces. These departments have established practices for maintaining public infrastructure and have successfully managed similar projects.

To support long-term stewardship, the City of Green Bay will account for future maintenance and replacement costs in its annual budgeting processes. The Parks Department will allocate funds for scheduled upkeep and repairs as part of their capital improvement and operational planning. The Department of Public Works will include the cul-de-sac

parking in the pavement maintenance program. In addition, the City may continue to pursue supplemental grant funding or partnerships for enhancements and restoration needs as they arise.

10. **How will the match requirement be met? Is the match budgeted or in hand?**
The match will be a combination of City of Green Bay funds, which will be included in the 2026 budget and grant funding (pending) from the Fund for Lake Michigan. The applicant has received communication from the Fund for Lake Michagain the City's grant proposal will be processed during the June 2025 grant review cycle.

11. **Park/Trail/Recreational Area Name:** East River Recreational Trail (i.e. Lakeshore Park, Big Ben Recreational Area, Six Mile Wilderness Trail, etc.)

Total Park Acreage: 23.00 **Acreage for this Project:** 12.70

◯ Project site is undeveloped ◉ Project site is partially developed

12. **Are there any underground utility easements or overhead power lines on the property?** Explain:
Underground utilities for sanitary, stormwater, and drinking water exist within the park and have been taken into account during the project design. No known overhead utilities cross the project site. No additional easements are required because this is City property and the utilities are owned by the City.

13. **When will the property or facility be open to the public?** The project completion is anticipated in July 2028.

14. **Who is the primary project manager?** ◯ Applicant from Page 1 ◉ Other - Specify:
Melissa Schmitz, Resiliency Coordinator, Dept. of Public Works

15. **Who is handling the financial administration of the project?** ◯ Applicant from Page 1
◉ Other - Specify: Parks, Recreation & Forestry Director, or their designee.

16. **Estimated Project Timeline:**

Acquisition: Have you already purchased the property? If yes, date _____
If so, have you received a DNR "letter of retroactivity" for the project? ◯ Yes ◯ No
If no, anticipated closing date: _____

Development: Anticipated Start Date 06/30/2026
Anticipated Completion Date 06/30/2028

17. **Describe the current project site and use.** (Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.)
The project site is located at East River Emilie Park, adjacent to the East River in the City of Green Bay. The site is primarily flat with gentle slopes toward the river, and it is located within FEMA Flood Zone AE, indicating a high risk of flooding with base flood elevations determined. The topography and soil conditions reflect historical filling of wetland areas, with low-lying areas that currently experience frequent flooding and ponding.

A wetland delineation conducted by Cedar Corporation in July 2024 identified three small wetland areas within the turf grass zone and additional wetlands along the bank of the East River. The site was also determined to have wetland indicator soils consistent with restoration or wetland creation. Soil borings revealed fine-grained textures (sandy clay loam, sandy clay, silty clay loam), with no evidence of non-soil fill materials such as concrete or trash. The site soils and hydrology support the feasibility of restoring wetland function and hydrologic connectivity to the East River through nature-based solutions.

The site is primarily covered in managed turf grass and includes a non-programmed baseball diamond that is no longer actively maintained for scheduled recreation. There are no formal recreational facilities or amenities beyond this open grass area. The East River Recreational Trail runs adjacent to the park along the eastern boundary of the park.

The park property is zoned PI – Public Property / Institutional, and the land is owned and maintained by the City of

Green Bay. There are currently wooded areas present - mostly near the existing East River Trail and along the stream bank. The East River forms the eastern boundary of the park and provides a valuable natural corridor for both flood conveyance and habitat potential.

18. If applying for RTP, will any tree removal occur? If yes, how many trees and what is the average d. b. h. (diameter, breast, height)?

N/A

19. Has the area been surveyed for endangered and rare species? If yes, explain.

An Endangered Resources Preliminary Assessment has been completed. Further actions are required to ensure compliance with Wisconsin's Endangered Species Law (s. 29.604 Wis. Stats.) and the Federal Endangered Species Act (16 USC ss 1531-43). This will be done in the next phase of the project (Summer 2025) to finalize the engineering designs, apply for permits, and other due diligence steps.

20. Have you discussed the project with your regional DNR Regional Project Manager within the past 3 months? ◉ Yes ○ No

DNR Contact Jessica Terrien

21. Has consultation with a DNR Water Management Specialist occurred prior to submitting the application? (*if applicable*) ◉ Yes ○ No

DNR Water Management Specialist Contact Angel Henschel & Ryan Pichler

IF ACQUISITION:

22. The landowner (seller) is a(an): ○ Individual ○ Developer ○ Corporation ○ Other: _____

23. Is the property located within the boundaries of another unit of government? ○ Yes ○ No
If yes, attach copy of approval resolution from other jurisdiction.

24. Is the property currently being leased or rented? ○ Yes ○ No
If yes, Date agreement expires: _____
If yes, explain and include copy of the lease.

25. Are there any buildings on the property? ○ Yes ○ No
If yes, explain what will be done with them.

26. After (or at the time of) the land purchase, will a conservation easement be executed on the property? ○ Yes ○ No
If yes, explain and attach draft easement.

27. Did the seller originally acquire property 3 or less years before expected date of purchase? ○ Yes ○ No
If yes, attach copy of seller's deed for potential grant calculation purposes.

28. Will the property be transferred to another eligible sponsor? ◯ Yes ◯ No
If yes, explain and provide the adopting resolution from the accepting sponsor.

29. Is seller requiring payment for property over time? ◯ Yes ◯ No
If yes, explain.

IF DEVELOPMENT:

30. Does someone other than the applicant from page 1, own the site? ◯ Yes ◉ No
If yes, explain and attach easement or lease document.

31. Does the State of Wisconsin own the site? ◯ Yes ◉ No
If yes, explain and attach the land use agreement/memorandum of understanding.

32. What soil disturbance will be occurring on the site and what is the size of the total disturbed area?
Soil disturbance will occur to excavate soils to create the wetland scrape. The size of the disturbed area is ~12.7 acres.

Required Application Attachments

Please submit the following documents as attachments to the grant application. Note that some attachments are only applicable to select project types. **Required maps can be generated by using the DNR Surface Water Data Viewer tool at https://dnr.wisconsin.gov/topic/SurfaceWater/swd.**

Acq. Project	Dev/ Maintenance/ Rehab. Projects		Required Application Documents
☐	☒	1	Grant Application (Form 8700-191) – ***Must be Signed by Project Applicant***
☐	☒	2	Response to Ranking Questions & Criteria (Form 8700-338) and required documentation
☐	☒	3	Grant Applicant Governing Board Resolution supporting the project and approval of budgeted matching funds. Refer to a sample resolution template found at Local units of government application process | | Wisconsin DNR in the application tab.
☐	☒	4	Project Location Map
☐	☒	5	Project Boundary Map
☐	☒	7	Aerial photo map
☐	☒	8	Recordable Legal Description and GPS Coordinates
☐	☒	9	Environmental Hazards Assessment Form (Form 1800-001)
☐	☒	10	Cost Estimate Worksheet (Form 8700-014)
☐	☒	11	Estimated Construction/Acquisition Timeline
☐	☒	12	Site Plan (*for Development Projects: show facilities to be constructed with grant assistance; for Acquisition Projects: identify planned trails or facilities*)
☐	☐	13	Remediation Plan and (if available) signed DNR Final Close-out Letter (*applicable only to projects with brownfields*)

☐	☒	14	Copy of related Grant Application and/or Grant Agreement (*applicable only if applicant is proposing a grant as all or part of their local match*)
☐	☒	15	Public Access & Acceptable Uses Form (Form 8700-322)
☐	N/A	16	Appraisal (applicable to all acquisition projects and development projects that propose land donations as match)
☐		17	Offer to Purchase *(if available)*
☐		18	Relocation Plan *(if applicable)*
☐		19	Copy of Seller's Deed (*applicable only if seller has owned property for less than three years*)
☐		20	If acquisition is located outside of the applicant's jurisdiction, a resolution is required from the jurisdiction where the property is located
☐		21	Land Management Plan
☐		22	Agricultural Resource Impact Determination document from DATCP (*applicable only to acquisition projects with agricultural activity on the property*) DATCP Home Agricultural Impact Statements (AIS) (wi.gov)
N/A	☒	23	Copy of Warranty Deed, Draft or Final Easement, Land Use Agreement, or Lease Document
	☒	24	Required permits, if available

Certification

I certify that information in this application and all its attachments are true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative	Title
Daniel Ditscheit	Parks, Recreation & Forestry Director
Signature *Daniel Ditscheit*	Date Signed 4/30/25

GREEN BAY East River Flood Mitigation

Emilie Park



Report to the
Parks Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	Dan Ditscheit, Parks Director

AGENDA ITEM # R.2

To approve accepting a $3,000 Green Bay Packers Foundation grant to support the ongoing efforts of the Green Bay Conservation Corps.

BACKGROUND

In December, 2025 the Green Bay Packers Foundation announced the recipients of their 2025 grant funding. The Green Bay Conservation Corps was one of 38 Brown County organizations that received grant funding. If approved, the $3,000 grant will be used to support the ongoing efforts of the Green Bay Conservation Corps. The Funding will specifically be used for the following purposes;

Purchase herbicides and backpack sprayers to allow the Green Bay Conservation Corps to continue to expand its impact.
Purchase greenhouse supplies to increase greenhouse production.
Purchase additional hand tools to support the program's volunteer capacity.

Per the City policy, the City Council has to formally approve accepting all grant awards.

RECOMMENDATION

FISCAL IMPACT

There is no fiscal impact to the City by accepting this grant award.

ATTACHMENTS

1. GrantAward_GBPackerFoundation2025
2. Packers Foundation Grant Application

GREEN BAY PACKERS
FOUNDATION

December 17, 2025

Maria Otto
City of Green Bay - Green Bay Conservation Corps
100 North Jefferson Street
Green Bay, WI 54301

Dear Maria:

The Green Bay Packers Foundation has awarded City of Green Bay - Green Bay Conservation Corps a grant in the amount of $3,000.00.

Grant Use
Funds are designated for the project/program described in the grant application: Expanding the Green Bay Conservation Corps.

Publicity
Toolkits with suggested messaging and resources to help share the exciting news of this grant award were provided at the check-in table at the luncheon. Please contact Bobbi Jo Eisenreich for a digital copy.

Grant Progress Report
Grant recipients are required to provide a report summarizing the impact of the grant. We will contact you via email in June 2026 with information regarding completion of the progress report.

Future Eligibility
The Foundation will accept a maximum of one grant application from an eligible organization during the four-year cycle, 2026 – 2029. Organizations that fit into multiple focus areas are encouraged to submit an application during the year in which their most urgent funding need is the focus area.

For more information, go to: packers.com/foundation or contact me at eisenreichb@packers.com/920-569-7323.

Thank you for everything your organization does to impact the lives of those it serves!

Sincerely,

Bobbi Jo Eisenreich

Bobbi Jo Eisenreich
Secretary
Green Bay Packers Foundation

Enclosure

Green Bay Packers Foundation Grant Application

Project or Program Name

250 character limit (each letter, number, space, and/or punctuation counts toward the character limit).

- Revitalization of the Green Bay Conservation Corps
- Requesting: $5,000

Statement of Need and Opportunity

Describe the issue/need for the requested funding, plans to address the issue/need, and system in place to measure progress (500-word limit).

The United States Environmental Protection Agency designated the lower Green Bay and Fox River as an Area of Concern (AOC) in 1987. This is one of five AOCs in Wisconsin. An AOC indicates areas with several Beneficial Use Impairments (BUIs); Green Bay currently has 11 listed BUIs. These include restrictions on fish and wildlife consumption, degradation of fish and wildlife populations, fish tumors or other deformities, degradation of aesthetics, degradation of benthos, loss of fish and wildlife habitat, bird or animal deformities or reproductive problems, eutrophication or undesirable algae, restrictions on drinking water consumption or odor, beach closings, and degradation of phytoplankton and zooplankton populations. This degraded habitat is a community-wide problem as it affects everyone living in and recreating in Green Bay. Additionally, Green Bay has seen record weather events in the past years that have impacted the greater community; flooding and windstorms being the most common disasters.

The Green Bay Conservation Corps (GBCC) is the first municipally-based AmeriCorps program in the state of Wisconsin. Established in 2022, the GBCC focuses on addressing environmental issues, including habitat degradation, public access, and education. The program has restored over 277 acres of parks, planted over 100,000 native trees/shrubs/plants, and organized over 650 volunteers. The Corps Network awarded the program the national recognition of “Top Small Corps” for its commitment to workforce development and offering numerous credentials to its crew members. Despite its continued commitment to addressing the environmental concerns in the Green Bay area, the Federal funding supporting the program was terminated in April and then reinstated at a 21% reduction.

The City of Green Bay is committed to continuing this needed and impactful program, but is requesting funding assistance for project supplies and materials. This will ensure the program can continue to have the immense community impact and best address the needs

Green Bay faces. The GBCC records its daily impact tracking acres of habitat restored, miles of trails improved, number of native plants installed, gallons of water diverted through green stormwater infrastructure, number of individuals with increased awareness and knowledge, and more. These measures will show the success of the program.

How and when will the requested funding be utilized to address the issue/need?

Please be specific (500 word limit).

The requested funding will be used to purchase program supplies and materials to allow the Green Bay Conservation Corps (GBCC) to continue and expand its impact. Supplies include herbicides and backpack sprayers for invasive species removal and treatment. Invasive species degrade the habitat and do not allow for native vegetation to establish. This impacts the local wildlife, aesthetics, and limits the habitats' resiliency since a diverse plant community can better adapt to changing weather.

Secondly, funding will be used to purchase supplies to increase greenhouse production. GBCC operates a small greenhouse at the Bay Beach Wildlife Sanctuary. In the past, this greenhouse has allowed the program to grow upwards of 5,000 native plants annually. Additional trays, pots, and soil will allow production to increase. Native plants grown in the greenhouse are installed in public parks to increase habitat and utilized in green stormwater infrastructure such as biofilters and rain gardens.

Finally, the funding would support increasing the program's volunteer capacity by purchasing additional hand tools. These would include shovels, rakes, pitchforks, handsaws, and other tools used for habitat restoration.

All funding would be utilized in the first quarter of 2026 for the greatest impact.

Report to the
Parks Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	Dan Ditscheit, Parks Director

AGENDA ITEM # R.3

To approve the purchase one (1) 2026 Ford Super Duty F-550 & Plow Accessories from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total sales price of $70,258.

BACKGROUND

This purchase will replace Unit 22, with 45,000 miles. The existing unit is 26 years old, which exceeds the expected 15-year useful life. The bed of the truck has excessive rusting and replacement parts are no longer available. The purchase price does not include the purchase of the truck bed. The City will purchase and install a dump bed independently of this purchase.

RECOMMENDATION

To approve.

FISCAL IMPACT

The City Bonded $95,200 in 2026 for this replacement. The purchase price is within the allocated budget.

ATTACHMENTS

1. 2026 FORD F550 REGULAR CAB 4WD C&C 60 CA

Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

City of Green Bay

Prepared For: Troy Van Handel

920.448.3049

Troy.VanHandel@greenbaywi.gov

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA



Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Quote Worksheet

	MSRP
Base Price	$59,625.00
Dest Charge	$2,595.00
Total Options	$16,551.00
Subtotal	**$78,771.00**
Subtotal Pre-Tax Adjustments	**$0.00**
Less Customer Discount	($8,513.00)
Subtotal Discount	**($8,513.00)**
Trade-In	$0.00
Subtotal Trade-In	**$0.00**
Taxable Price	**$70,258.00**
Sales Tax	$0.00
Subtotal Taxes	**$0.00**
Subtotal Post-Tax Adjustments	**$0.00**
Total Sales Price	**$70,258.00**

Comments:

2026 Ford F550 Regular Cab 4wd C&C 60" CA to your specs as detailed. Exception: Rear LED Lights are installed by body upfitter and are not included in our quote. Registration fees are NOT included. Delivery can not be anticipated due to current market conditions.

State Contract #505ENT-M25-VEHICLES.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.

Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Standard Equipment

Mechanical	
	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)
	Transmission: TorqShift 10-Speed Automatic -inc: SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision (STD)
	4.88 Axle Ratio (STD)
	50-State Emissions System
	Transmission w/Driver Selectable Mode and Oil Cooler
	Electronic Transfer Case
	Part-Time Four-Wheel Drive
	68-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection
	190 Amp Alternator
	190 Amp Alternator
	Towing Equipment -inc: Trailer Sway Control
	Trailer Wiring Harness
	11070# Maximum Payload
	GVWR: 18,000 lbs Payload Package
	HD Gas-Pressurized Shock Absorbers
	Front And Rear Anti-Roll Bars
	Firm Suspension
	Hydraulic Power-Assist Steering
	40 Gal. Fuel Tank
	Single Stainless Steel Exhaust
	Dual Rear Wheels
	Auto Locking Hubs
	Front Suspension w/Coil Springs
	Solid Axle Rear Suspension w/Leaf Springs
	4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
	Upfitter Switches
Exterior	
	Wheels: 19.5" x 6" Argent Painted Steel -inc: Hub covers/center ornaments not included

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Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Exterior	
	Tires: 225/70Rx19.5G BSW A/P (STD)
	Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
	Black Fender Flares
	Black Side Windows Trim and Black Front Windshield Trim
	Black Door Handles
	Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
	Manual Extendable Trailer Style Mirrors
	Fixed Rear Window
	Light Tinted Glass
	Variable Intermittent Wipers
	Aluminum Panels
	Front Splash Guards
	Black Grille
	Autolamp Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
	Cab Clearance Lights
	Perimeter/Approach Lights
Entertainment	
	Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
	Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
	4 Speakers
	Fixed Antenna
	SYNC 4 -inc: 8" center display, wireless phone connection, cloud connected, AppLink w/app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual
	Wireless Phone Connectivity
	2 LCD Monitors In The Front
Interior	
	4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
	4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
	Manual Tilt/Telescoping Steering Column
	Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

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Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Interior	
	Front Cupholder
	Compass
	Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
	Cruise Control w/Steering Wheel Controls
	Manual Air Conditioning
	Locking Glove Box
	Interior Trim -inc: Chrome Interior Accents
	Full Cloth Headliner
	Urethane Gear Shifter Material
	HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
	Day-Night Rearview Mirror
	Passenger Visor Vanity Mirror
	Full Overhead Console w/Storage and 2 12V DC Power Outlets
	Front Map Lights
	Fade-To-Off Interior Lighting
	Full Vinyl/Rubber Floor Covering
	Smart Device Remote Engine Start
	Smart Device Integration
	Ford Connectivity Package (1-Year Included) -inc: unlimited Wi-Fi hotspot, Included for 1-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan
	Instrument Panel Covered Bin and Dashboard Storage
	Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
	Delayed Accessory Power
	Power Door Locks w/Autolock Feature
	Driver Information Center
	Trip Computer
	Outside Temp Gauge
	Digital/Analog Appearance

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Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Interior	
	Seats w/Vinyl Back Material
	Manual Adjustable Front Head Restraints
	Front Center Armrest w/Storage
	Perimeter Alarm
	Securilock Anti-Theft Ignition (pats) Immobilizer
	2 12V DC Power Outlets
	Air Filtration
Safety-Mechanical	
	Driveline Traction Control
Safety-Exterior	
	Side Impact Beams
Safety-Interior	
	Dual Stage Driver And Passenger Seat-Mounted Side Airbags
	Emergency Sos Capability
	Pre-Collision Assist with Automatic Emergency Braking (AEB)
	Lane Departure Warning
	Collision Mitigation-Front
	Tire Specific Low Tire Pressure Warning
	Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
	Safety Canopy System Curtain 1st Row Airbags
	Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters
WARRANTY	
	Basic Years: 3 Basic Miles/km: 36,000 Drivetrain Years: 5 Drivetrain Miles/km: 60,000 Corrosion Years: 5 Corrosion Miles/km: Unlimited Roadside Assistance Years: 5 Roadside Assistance Miles/km: 60,000

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.

Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
F5H	2026 Ford Super Duty F-550 DRW XL 4WD Reg Cab 145" WB 60" CA	$59,625.00

COLORS

CODE	DESCRIPTION
JS	Iconic Silver Metallic

ENGINE

CODE	DESCRIPTION	MSRP
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)	Inc.

TRANSMISSION

CODE	DESCRIPTION	MSRP
44G	Transmission: TorqShift 10-Speed Automatic -inc: SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision (STD)	$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
660A	Order Code 660A	$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
X8L	Limited Slip w/4.88 Axle Ratio	Inc.

TIRES

CODE	DESCRIPTION	MSRP
TGJ	Tires: 225/70Rx19.5G BSW A/P (STD)	$0.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
JS	Iconic Silver Metallic	$660.00

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Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

SEAT TYPE

CODE	DESCRIPTION	MSRP
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar	$0.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
473	Snow Plow Prep Package -inc: pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations), Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: Also allows for the attachment of a winch, Note 3: Highly recommended to add (86M) dual battery on 7.3L gas engine, Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output	$350.00
52B	Trailer Brake Controller	$300.00
67E	250 Amp Alternator	$0.00
68U	GVWR: 19,000 lbs Payload Upgrade Package -inc: upgraded frame and upgraded rear-axle, Note: See Order Guide Supplemental Reference for further details on GVWR and payload ranges	$815.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
18B	Platform Running Boards	$320.00
512	Spare Tire & Wheel -inc: Excludes carrier, 6-Ton Hydraulic Jack	$350.00
61J	6-Ton Hydraulic Jack	Inc.

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
76C	Exterior Backup Alarm (Pre-Installed)	$230.00
872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	$515.00

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
Delivery	Delivery from Hartford Ford to Green Bay	$142.00
Plow	Boss 10' V-DXT Steel Plow	$12,474.00
	Options Total	**$16,551.00**

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Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Price Summary

PRICE SUMMARY

		MSRP
	Base Price	$59,625.00
	Total Options	$16,551.00
	Vehicle Subtotal	$76,176.00
	Destination Charge	$2,595.00
	Grand Total	**$78,771.00**

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.

Report to the
Parks Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	Dan Ditscheit, Parks Director

AGENDA ITEM # R.4

To approve the purchase two (2) 2026 Ford Super Duty F-250 & Plow Accessories from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total cost of $54,948/ea. and a total sales price of $109,896.

BACKGROUND

This purchase will replace 2 trucks.

One truck will replace Unit 27, which is a 3/4 ton 4x4 truck with a plow with 106,000 miles. The existing truck is 18 years old, which exceeds it's expected 12-year useful life. In addition, there is extreme rusting and engine problems.

The second truck will replace Unit 32, which is another 3/4 ton 4x4 truck with plow with 75,000 miles. The existing unit is 14 years old, which exceeds it's expected 12-year useful life. In addition, there is excessive rusting and transmission problems.

RECOMMENDATION

To approve.

FISCAL IMPACT

The City bonded $131,400 in 2026 for the replacement of these two trucks. The purchase price is within the allocated budget.

ATTACHMENTS

1. 2026 FORD F250 REGULAR CAB 4WD

Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

City of Green Bay

Prepared For: Troy Van Handel

920.448.3049

Troy.VanHandel@greenbaywi.gov

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box



Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✓ Complete)

Quote Worksheet

	MSRP
Base Price	$48,465.00
Dest Charge	$2,595.00
Total Options	$12,717.00
Subtotal	**$63,777.00**
Subtotal Pre-Tax Adjustments	**$0.00**
Less Customer Discount	($8,829.00)
Subtotal Discount	**($8,829.00)**
Trade-In	$0.00
Subtotal Trade-In	**$0.00**
Taxable Price	**$54,948.00**
Sales Tax	$0.00
Subtotal Taxes	**$0.00**
Subtotal Post-Tax Adjustments	**$0.00**
Total Sales Price	**$54,948.00**

Comments:

2026 Ford F250 Regular Cab 4wd to your specs as detailed. Registration fees are NOT included. Delivery can not be anticipated due to current market conditions.

State Contract #505ENT-M25-VEHICLES.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✔ Complete)

Standard Equipment

Mechanical	
	Engine: 6.8L 2V DEVCT NA PFI V8 Gas (STD)
	Transmission: TorqShift-G 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road (STD)
	3.73 Axle Ratio (STD)
	GVWR: 10,000 lb Payload Package
	50-State Emissions System
	Transmission w/Driver Selectable Mode and Oil Cooler
	Electronic Transfer Case
	Part-Time Four-Wheel Drive
	68-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection
	160 Amp Alternator
	Class V Towing Equipment -inc: Hitch and Trailer Sway Control
	Trailer Wiring Harness
	3814# Maximum Payload
	HD Gas-Pressurized Shock Absorbers
	Front Anti-Roll Bar
	Firm Suspension
	Hydraulic Power-Assist Steering
	34 Gal. Fuel Tank
	Single Stainless Steel Exhaust
	Auto Locking Hubs
	Front Suspension w/Coil Springs
	Solid Axle Rear Suspension w/Leaf Springs
	4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
Exterior	
	Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)
	Tires: LT245/75Rx17E BSW A/S -inc: Spare may not be the same as road tire (STD)
	Regular Box Style
	Wheels w/Hub Covers
	Steel Spare Wheel

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✓ Complete)

Exterior	
	Full-Size Spare Tire Stored Underbody w/Crankdown
	Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
	Black Rear Step Bumper
	Black Side Windows Trim and Black Front Windshield Trim
	Black Door Handles
	Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
	Manual Extendable Trailer Style Mirrors
	Fixed Rear Window
	Light Tinted Glass
	Variable Intermittent Wipers
	Aluminum Panels
	Black Grille
	Tailgate Rear Cargo Access
	Tailgate/Rear Door Lock Included w/Power Door Locks
	Boxside Steps
	Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
	Cargo Lamp w/High Mount Stop Light
	Perimeter/Approach Lights
Entertainment	
	Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
	Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
	4 Speakers
	Fixed Antenna
	SYNC 4 -inc: 8" center display, wireless phone connection, cloud connected, AppLink w/app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual
	Wireless Phone Connectivity
	2 LCD Monitors In The Front
Interior	
	4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
	4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
	Manual Tilt/Telescoping Steering Column

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Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✓ Complete)

Interior	
	Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
	Front Cupholder
	Compass
	Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
	Cruise Control w/Steering Wheel Controls
	Manual Air Conditioning
	Locking Glove Box
	Interior Trim -inc: Chrome Interior Accents
	Full Cloth Headliner
	Urethane Gear Shifter Material
	HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
	Day-Night Rearview Mirror
	Passenger Visor Vanity Mirror
	Full Overhead Console w/Storage and 2 12V DC Power Outlets
	Front Map Lights
	Fade-To-Off Interior Lighting
	Full Vinyl/Rubber Floor Covering
	Cab Mounted Cargo Lights
	Smart Device Remote Engine Start
	Smart Device Integration
	Ford Connectivity Package (1-Year Included) -inc: unlimited Wi-Fi hotspot, Included for one-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan
	Instrument Panel Covered Bin and Dashboard Storage
	Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
	Delayed Accessory Power
	Power Door Locks w/Autolock Feature
	Driver Information Center
	Trip Computer

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Data Version: 27649. Data Updated: Feb 1, 2026 6:46:00 PM PST.

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (Complete)

Interior	
	Outside Temp Gauge
	Digital/Analog Appearance
	Seats w/Vinyl Back Material
	Manual Adjustable Front Head Restraints
	Front Center Armrest w/Storage
	Perimeter Alarm
	Securilock Anti-Theft Ignition (pats) Immobilizer
	2 12V DC Power Outlets
	Air Filtration
Safety-Mechanical	
	AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
	ABS And Driveline Traction Control
Safety-Exterior	
	Side Impact Beams
Safety-Interior	
	Dual Stage Driver And Passenger Seat-Mounted Side Airbags
	Emergency Sos Capability
	Tire Specific Low Tire Pressure Warning
	Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
	Safety Canopy System Curtain 1st Row Airbags
	Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters
	Back-Up Camera
WARRANTY	
	Basic Years: 3 Basic Miles/km: 36,000 Drivetrain Years: 5 Drivetrain Miles/km: 60,000 Corrosion Years: 5 Corrosion Miles/km: Unlimited Roadside Assistance Years: 5 Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✓ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
F2B	2026 Ford Super Duty F-250 SRW XL 4WD Reg Cab 8' Box	$48,465.00

COLORS

CODE	DESCRIPTION
UM	Agate Black Metallic

ENGINE

CODE	DESCRIPTION	MSRP
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas (STD)	$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44F	Transmission: TorqShift-G 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road (STD)	$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
600A	Order Code 600A	$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
X3E	Electronic-Locking w/3.73 Axle Ratio	$430.00

WHEELS

CODE	DESCRIPTION	MSRP
64A	Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)	$0.00

TIRES

CODE	DESCRIPTION	MSRP
TBM	Tires: LT245/75Rx17E BSW A/T -inc: Spare may not be the same as road tire	$165.00

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Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (Complete)

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
UM	Agate Black Metallic	$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar	$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
473	Snow Plow Prep Package -inc: computer selected springs for snowplow application, Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/snowplow, Note 3: Dual battery (86M) recommended w/6.8L or 7.3L gasoline engines; see body builders layout book for details	$350.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
52B	Trailer Brake Controller -inc: smart trailer tow connector	$300.00
67E	250 Amp Alternator (Gas)	Inc.

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
18B	Platform Running Boards	$320.00
76C	Exterior Backup Alarm	$230.00
85S	Tough Bed Spray-In Bedliner -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts	$625.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
66S	Upfitter Switches (6) -inc: Located in overhead console	$250.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✓ Complete)

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
Delivery	Delivery from Hartford Ford to Green Bay	$142.00
Plow	Boss 8'2" V-XT Steel Plow	$9,720.00
	Options Total	**$12,717.00**

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Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box (✓ Complete)

Price Summary

PRICE SUMMARY

		MSRP
	Base Price	$48,465.00
	Total Options	$12,717.00
	Vehicle Subtotal	$61,182.00
	Destination Charge	$2,595.00
	Grand Total	**$63,777.00**

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Report to the
Parks Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	Dan Ditscheit, Parks Director

AGENDA ITEM # R.5

To approve the purchase one (1) 2027 Ford E-Series Cutaway Van w/16' Bay Bridge Body from Ewald Automotive Group, utilizing the State of Wisconsin Contract #505ENT-M24-VEHICLES-06, for a total cost of $59,374.

BACKGROUND

This purchase will replace Unit 35, which is a forestry vehicle with 49,000 miles. The existing unit is 26 years old, which exceeds it's expected 12-year useful life. Due to the increase in severe storms and daily workload, this unit has sustained a great amount of wear and tear. Parts are no longer available to keep the unit safely operating. There are also engine issues and it will not go over 15 mph.

RECOMMENDATION

To approve.

FISCAL IMPACT

The City bonded $82,000 in 2026 for the replacement of this vehicle. The quoted price is within the allocated budget.

ATTACHMENTS

1. sales_proposal - 2026-02-13T074715.392

Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

City of Green Bay

Prepared For: Troy Van Handel

920.448.3049

Troy.VanHandel@greenbaywi.gov

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB



Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (Complete)

Quote Worksheet

	MSRP
Base Price	$44,535.00
Dest Charge	$2,195.00
Total Options	$18,318.00
Subtotal	**$65,048.00**
Subtotal Pre-Tax Adjustments	**$0.00**
Less Customer Discount	($5,674.00)
Subtotal Discount	**($5,674.00)**
Trade-In	$0.00
Subtotal Trade-In	**$0.00**
Taxable Price	**$59,374.00**
Sales Tax	$0.00
Subtotal Taxes	**$0.00**
Subtotal Post-Tax Adjustments	**$0.00**
Total Sales Price	**$59,374.00**

Comments:

2026 Ford E450 Cutaway with 16' Bay Bridge Van Body to your specs as detailed. Registration fees are NOT included. Delivery can not be anticipated due to current market conditions.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 27742. Data Updated: Feb 12, 2026 7:14:00 PM PST.

Ewald Automotive Group
Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (✔ Complete)

Standard Equipment

Mechanical	
	Engine: 7.3L V8 Port Fuel Injected Gasoline (STD)
	Transmission: 6-Speed O/D w/Tow Haul -inc: auxiliary cooler (STD)
	4.56 Axle Ratio (STD)
	GVWR: 14,500 lb Payload Package (STD)
	50 State Emission System
	Transmission w/Driver Selectable Mode and Oil Cooler
	Rear-Wheel Drive
	78-Amp/Hr 750CCA Maintenance-Free Battery
	HD 210 Amp Alternator
	8980# Maximum Payload
	HD Gas-Pressurized Shock Absorbers
	Front And Rear Anti-Roll Bars
	Hydraulic Power-Assist Steering
	Single Stainless Steel Exhaust
	55 Gal. Fuel Tank
	Dual Rear Wheels
	Front Suspension w/Coil Springs
	Solid Axle Rear Suspension w/Leaf Springs
	4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs and Hill Hold Control
Exterior	
	Tires: LT225/75R16E BSW A/S -inc: Hankook DynaPro HT (STD)
	Wheels: 16" x 6" White Painted Steel
	Black Front Bumper w/Black Rub Strip/Fascia Accent
	Black Side Windows Trim and Black Front Windshield Trim
	Black Door Handles
	Light Tinted Glass
	Variable Intermittent Wipers
	Front Windshield -inc: Sun Visor Strip
	Fully Galvanized Steel Panels

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (✔ Complete)

Exterior	
	Black Grille
	Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps
Entertainment	
	Radio w/Clock
	Radio: AM/FM Stereo w/Clock Display & 2 Speakers -inc: Bluetooth capability and USB input
	2 Speakers
	Fixed Antenna
	Wireless Phone Connectivity
Interior	
	Dual High Back Buckets (STD)
	4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
	4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
	Manual Tilt/Telescoping Steering Column
	Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp and Trip Odometer
	Front Cupholder
	Manual Air Conditioning
	Glove Box
	Front Vinyl Headliner
	Urethane Gear Shifter Material
	Vinyl Bucket Seats
	Engine Cover Console w/Storage and 2 12V DC Power Outlets
	Regular Dome Lighting
	Front Black Vinyl Floor Covering
	Tracker System
	Driver And Passenger Door Bins and 1st Row Underseat Storage
	Manual 1st Row Windows
	Driver Information Center
	Analog Appearance
	Fixed Front Head Restraints
	Driver And Front Passenger Armrests

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Data Version: 27742. Data Updated: Feb 12, 2026 7:14:00 PM PST.

Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (Complete)

Interior	
	2 12V DC Power Outlets
Safety-Mechanical	
	Electronic Stability Control (ESC)
	ABS And Driveline Traction Control
Safety-Exterior	
	Side Impact Beams
Safety-Interior	
	Collision Mitigation-Front
	Low Tire Pressure Warning
	Dual Stage Driver And Passenger Front Airbags
	Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners
WARRANTY	
	Basic Years: 3 Basic Miles/km: 36,000 Drivetrain Years: 5 Drivetrain Miles/km: 60,000 Corrosion Years: 5 Corrosion Miles/km: Unlimited Roadside Assistance Years: 5 Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
E4F	2027 Ford E-Series Cutaway E-450 DRW 176" WB	$44,535.00

COLORS

CODE	DESCRIPTION
YZ	Oxford White

ENGINE

CODE	DESCRIPTION	MSRP
99N	Engine: 7.3L V8 Port Fuel Injected Gasoline (STD)	$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44P	Transmission: 6-Speed O/D w/Tow Haul -inc: auxiliary cooler (STD)	$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
782A	Order Code 782A -inc: Auxiliary Fuel Port, Located on the fuel tank, offers entry point access to fuel tank for specialized gas powered equipment such as a power generator, powered wheelchair lift, etc	$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
XF3	4.56 Axle Ratio w/Limited-Slip	$270.00

TIRES

CODE	DESCRIPTION	MSRP
T68	Tires: LT225/75R16E BSW A/S -inc: Hankook DynaPro HT (STD)	$0.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
YZ	Oxford White	$0.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (Complete)

SEAT TYPE

CODE	DESCRIPTION	MSRP
AE	Medium Flint, Vinyl Bucket Seats	$0.00

SEATING ARRANGEMENT

CODE	DESCRIPTION	MSRP
211	Dual High Back Buckets (STD)	$0.00

GVWR

CODE	DESCRIPTION	MSRP
20F	GVWR: 14,500 lb Payload Package (STD)	$0.00

REQUIRED OPTION PACKAGE

CODE	DESCRIPTION	MSRP
47Z	Ambulance Prep Package Not Required	$0.00

EXTERIOR MIRRORS

CODE	DESCRIPTION	MSRP
54E	Manual Telescoping Trailer Tow Mirrors (54E) -inc: power-adjust flat lens	$230.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
18A	High Series Exterior Upgrade Package -inc: Front Chrome Bumper, Chrome Grille	$100.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
559	Frame Pucks (Isolators) -inc: 12 body mounts	$85.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (✔ Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
525	Cruise Control	$240.00
903	Power Equipment Group -inc: 1-touch down power driver window, 110V Power Inverter, Remote Keyless Entry, SecuriLock Passive Anti-Theft System (ePATS)	Inc.
91F	SecuriLock Passive Anti-Theft System (ePATS)	Inc.
92B	B-Pillar Trim Kit -inc: unique, full LH/RH B-pillar trim shipped in dunnage box, May require trimming depending upon back-panel or upfit installed	$100.00
94A	Embedded Modem Delete *CREDIT*	Inc.

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
Body	Bay Bridge 16' Van Body	$16,611.00
Delivery	Delivery from Hartford Ford to Green Bay	$142.00
	Options Total	**$18,318.00**

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 27742. Data Updated: Feb 12, 2026 7:14:00 PM PST.

Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2027 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB (✔ Complete)

Price Summary

PRICE SUMMARY

		MSRP
	Base Price	$44,535.00
	Total Options	$18,318.00
	Vehicle Subtotal	$62,853.00
	Destination Charge	$2,195.00
	Grand Total	**$65,048.00**

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Data Version: 27742. Data Updated: Feb 12, 2026 7:14:00 PM PST.

Report to the
Parks Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	Dan Ditscheit, Parks Director

AGENDA ITEM # R.6

To receive and place on file the staff update on the purchase of the CivRec software platform to replace the existing RecTrac software platform. (INFORMATIONAL ONLY)

BACKGROUND

After extensive research, the City of Green Bay Park, Recreation and Forestry Department will be converting our reservation and recreation software from RecTrac, a Vermont Systems program, to a new software tool called CivRec which is part of the current CivicPlus Recreation Management software system currently used by the City of Green Bay. We feel the RecTrac software is no longer giving us the ability to promote our services to the level that CivRec will.

This change will enhance the customer experience for both our internal and external customers based on the following:

- CivRec is a cloud-based program that will reduce the amount of space on our current server.
- This will allow our customer's the ability to more efficiently sign up for our programs, facilities, and events. DePere is currently using this software and is happy with it.
- Customer's will be able to review their account in order to enroll their household members in classes and programs.
- Has the ability for our customers to utilize the system in multiple foreign languages, eliminating the need to translate.
- Allow our administrative staff the ability to formulate and administer our programs, events, facility reservations as well as serve as a point of sale purchases at the Green Bay pools and the Wildlife Sanctuary.
- Relieve IT Department and Park Administrative Manager of the task of completing and monitoring PCI Compliance. This will now be done by CivicPlus Administrators.
- This will allow us to switch to FortePay as our credit card processor which is consistent with several other departments within the City.

RECOMMENDATION

Informational Only

FISCAL IMPACT

Initial purchase cost: $39,285.
Annual recurring cost: $31,000 per year, starting in 2027.

We will implement this change in 2026 using our current budgeted funding. No additional funding will be

needed for the initial purchase or the annual maintenance costs. The IT Department currently budgets for the annual costs associated with maintaining our recreation-based software. The CivRec annual expenses are comparable to the already budgeted amount for the current RecTrack software.

ATTACHMENTS

1. CivRec Additional Information
2. CivRec Quote

CIVICPLUS

Green Bay Recreation Modernization

The City of Green Bay Parks & Recreation is at a critical juncture. Our current infrastructure operates on RecTrac, a server-hosted system that's served us well but now constrains our digital future. At Bay Beach, we've added Toast for point-of-sale operations, creating a fragmented technology landscape.

Finance teams navigate this complexity daily, manually reconciling data between RecTrac and Tyler Munis through time-consuming journal entries. While online adoption among residents remains strong—a testament to community engagement—our backend systems create unnecessary staff friction, elevate security concerns, and sometimes confuse residents navigating multiple interfaces.

It's time to modernize our approach and align technology with the exceptional service Green Bay residents deserve.



Why This Matters Now



IT Priority

Transition to a secure, cloud-based platform that reduces vendor sprawl and eliminates on-premise server maintenance. Consolidation means fewer security vulnerabilities and simplified system management.

Finance Priority

Streamline general ledger processing by eliminating manual reconciliation. Align with citywide payment strategy through Forte integration and reduce credit card processing fees through consolidated rates.

Parks Priority

Protect our critical peak season operations while strategically preparing infrastructure for 2026 programs, pool registrations, and facility reservations. Minimize disruption during our busiest periods.

CIVICPLUS

What CivicPlus Delivers

CivicPlus offers a comprehensive ecosystem designed specifically for municipal recreation management, addressing each of our core challenges with proven solutions.

1

Integrated CivicPlus Ecosystem

CivicRec embeds seamlessly into the existing City of Green Bay website, creating a unified digital experience. Residents access programs, register for activities, and manage memberships without navigating to separate platforms. Unified payment processing and built-in ADA accessibility ensure compliance and consistency.

2

Process Automation

Automated data exports to Tyler Munis eliminate manual journal entries and reconciliation headaches. Digital passes and gift cards replace physical inventory management. The modern point-of-sale system integrates with online registrations, creating a seamless transaction flow from web to counter.

3

Risk Reduction

PCI compliance is built into the platform, not bolted on. Cloud-based security with automatic updates protects sensitive resident data. Fewer manual processes mean fewer opportunities for human error, data breaches, or compliance gaps.

Commercial Snapshot

$39.6K

Year 1 Investment

Discounted first-year cost includes implementation, comprehensive staff training, membership and pass data imports, and ADA accessibility compliance.

$31.3K

Annual Recurring

Ongoing annual platform cost starting Year 2, covering hosting, security updates, support, and continuous feature enhancements.

Investment Includes

- Full system implementation and configuration
- Comprehensive staff training across all departments
- Migration of existing memberships and pass holders
- ADA accessibility compliance and testing
- Integration with Tyler Munis financial system
- Forte payment gateway setup and configuration
- Ongoing technical support and system updates

This pricing structure reflects Green Bay's specific needs and the 2026 implementation timeline. The investment delivers immediate operational efficiency while positioning the city for long-term digital service excellence.

CIVICPLUS

Decision Path Forward

Three critical decisions will determine our implementation success and timeline. Each requires coordination across departments and alignment with city procurement policies.

1

Procurement Approach

Determine whether to proceed via sole source justification or formal RFP process. Sole source expedites timeline given CivicPlus integration with existing city systems, but RFP ensures comprehensive vendor evaluation.

2

Implementation Timeline

Confirm fall 2026 implementation start targeting January 2027 go-live. This timeline protects summer 2026 peak operations while ensuring adequate testing before 2027 program registration season.

3

Validation Phase

Continue detailed system validation during scheduled staff demo on January 20th. Follow up with pricing clarification, contract terms review, and department-specific workflow confirmation.



Next Steps

Moving Forward Together

Green Bay's recreation modernization represents more than a technology upgrade—it's an investment in operational excellence and resident service. The path forward requires collaboration across IT, Finance, and Parks & Recreation to ensure seamless implementation.

Our immediate priorities focus on procurement alignment, timeline confirmation, and detailed validation during upcoming staff demonstrations. By addressing these elements systematically, we position Green Bay for a smooth transition that protects peak operations while unlocking new digital capabilities.

The January 2027 target go-live provides adequate implementation runway while meeting program registration needs for the year ahead.

Finalize Procurement

Sole source or RFP decision

Confirm Timeline

Fall 2026 start, January 2027 launch

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Statement of Work

Quote #: Q-115782-1
Date: 1/27/2026 10:42 AM
Expires On: 4/15/2026

Client:
City of Green Bay, WI

Bill To:
GREEN BAY CITY, WISCONSIN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jennifer Ahern		jennifer.ahern@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Web Accessibility Year 1 Annual Fee Discount	Year 1 Annual Fee Discount

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Recreation Management Premium	Premium Package -Project Coordination -Branded Public Portal -Help Center Access -Access to Live Project Support -Named Implementation Consultant
4.00	Recreation Management Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours
1.00	Recreation Management Virtual Consulting (Half Day Block)	Consulting (Virtual) - half day, up to 4 hours
1.00	CivicPlus Payments	CivicPlus Payments to be applied to product
1.00	Memberships/Passes Import	Memberships/Passes Import

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Recreation Management Annual Fee	Recreation Management Annual Fee

QTY	PRODUCT NAME	DESCRIPTION
1.00	CivicPlus Payments - Merchant Fees (MFTCPA)	Per Tran .30 | ACH 1% | ACH Max $5 | ACH Reject $15 | CC 3% | AMEX 3.5% | Dispute $15
1.00	Recreation Management AudioEye Enterprise	AudioEye Enterprise for Recreation Management

~~List Price - Initial Term Total~~	~~USD 68,785.00~~
Total Investment - Initial Term	USD 39,285.00
Annual Recurring Services (Subject to Uplift)	USD 31,000.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at https://www.civicplus.help/hc/en-us/p/legal-stuff (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-115782-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit https://www.civicplus.com/verify/

Authorized Client Signature	CivicPlus
By (please sign):	By (please sign):
_____	_____
Printed Name:	Printed Name:
_____	_____
Title:	Title:
_____	_____
Date:	Date:
_____	_____

Organization Legal Name:

_____
Billing Contact:

_____
Title:

_____
Billing Phone Number:

_____
Billing Email:

_____
Billing Address:

_____

_____
Mailing Address: (If different from above)

_____

_____
PO Number: (Info needed on Invoice (PO or Job#) if required)

_____

Report to the
Personnel Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	Jennifer Smits

AGENDA ITEM # S.1

To approve reclassification of the vacant Office Manager position in the Police Department to a Records Manager position and approval to fill the position and all subsequent vacancies resulting from internal transfers.

BACKGROUND

The Office Manager oversees the Records and Front Desk functions of the Police Department. Responsibilities include supervising and evaluating staff, overseeing the reporting of crime statistics to the State of Wisconsin, and ensuring compliance with open records and records management regulations and policies.

Following the recent retirement of the incumbent, the Police Department reviewed the responsibilities of the position and departmental needs. As a result, a needed was identified for a position dedicated to serve as the primary administrator for the Department's electronic records management system (RMS). This function has historically been handled by Police Department sworn supervisors. The work requires knowledge of both the end-user and functional components of the RMS, including system configuration, report generation, and the integration of multiple modules. This position will serve as the primary liaison with IT programmers to identify system improvements, troubleshoot issues, and ensure system integrity and functionality. In addition, because several other law enforcement agencies within Brown County utilize the Green Bay Police Department's RMS, this position will coordinate with those agencies to ensure that their operational needs are met. The recommended title of Records Manager more accurately reflects the responsibilities of the position.

This position was reviewed by the City's salary plan consultant, Cottingham & Butler, for appropriate placement in the pay plan. Based upon that review, it is recommended that the position be placed in Pay Grade J of the City Pay Plan.

RECOMMENDATION

The Police Department and Human Resources are requesting that the vacant Office Manager position (Pay Grade I $69,569-$81,931) be reclassified to a Records Manager position (Grade J $75,275-$88,566). The Police Department also requests approval to fill the Records Manager position and all subsequent vacancies resulting from internal transfers. This position is vacant due to a recent retirement.

FISCAL IMPACT

This reclassification results in an annual cost increase of $7,643. The Department has stated that there is money in the budget to cover this increase.

	Estimated	Office Manager Grade I, Step 7	Records Manager Grade J, Step 7

Salary	$81,931	$88,566
FICA	$6,268	$6,775
WRS (General)	$5,899	$6,377
Worker's Comp	$172	$186
Health Insurance	$17,712	$17,712
Dental Insurance	$1,402	$1,402
Life Insurance	$103	$112
TOTAL COMPENSATION	**$113,487**	**$121,130**

ATTACHMENTS

None

Report to the
Public Arts Commission of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	Erick Ledesma Borrero, Staff

AGENDA ITEM # T.1

To approve the City Galleries Program Proposal and RFP.

BACKGROUND

The City Hall Gallery has been operating and showcasing artists within the 6th floor hallway as well as the Mayor's office. The program proposal offers a restructuring and rebranding of the name to City Galleries as well as a streamlined Request for Proposals to be implemented moving forward. The Request for Proposals explains the Program Overview, Exhibitions Locations, Exhibition Schedule, Application Timeline, Eligibility, Artist Stipend, Submission Process, and Selection Process.

RECOMMENDATION

To approve the City Galleries Program Proposal and RFP.

FISCAL IMPACT

Total annual program costs are estimated to be $900. Program funding will be supported by unrestricted funds dedicated to public art initiatives. These include TIF 1% for the arts contributions, Friends of Public Art contributions, and remaining stadium excise tax dollars.

ATTACHMENTS

1. City Galleries Program Proposal-RFP

City Galleries Program Proposal

Brief Overview

City Galleries is a newly restructured exhibition program previously known as City Hall Gallery. The program is designed to showcase local and regional artists within visible public spaces inside Green Bay's City Hall, increasing access to art for city staff, visitors, and the broader community. Total annual program costs are estimated to be $900. Program funding will be supported by unrestricted funds dedicated to public art initiatives. These include TIF 1% for the arts contributions, Friends of Public Art contributions, and remaining stadium excise tax dollars.

Exhibition Locations

City Galleries will feature artwork in two primary locations within the City Hall building:

- The Mayor's Office
- The 6th Floor Hallway and Front Desk area

These spaces provide consistent public exposure while maintaining a professional civic environment.

Exhibition Schedule

The program will operate on three exhibition cycles per year. The application process will open every September to plan out the incoming year. Due to restructuring, the application process will open in April of 2026 to plan out the remainder of the year. Another application will reopen in September of 2026 to plan out the exhibitions of 2027.

- January – April
- May – August
- September – December

Each selected artist will be scheduled for one exhibition period.

Artist Stipend

Participating artists will receive a stipend of $150 per artist for each exhibition period. In alignment with best practices, this stipend recognizes the work, labor, artistry, and dedication of artists, and helps offset costs associated with delivery and other related expenses. We recognize that artists, creatives, and makers are a vital part of our community and the economic development of our city, and we strive to compensate them appropriately for their contributions.

Submission Process

All artist submissions will be accepted online through a dedicated submission form hosted on the Green Bay Public Arts website.

The online submission process will:

- Provide clear guidelines and eligibility requirements, Artist Name, Medium, etc.
- Allow artists to upload images and supporting materials digitally
- Streamline review and selection by program staff

This approach ensures accessibility, efficiency, and transparency for artists applying to the City Galleries program. All submissions are subject to jurying through the Green Bay Public Arts Commission.

Open Call / RFP for Visual Artists

City Galleries Exhibition Program

The Green Bay Public Arts Commission invites local and regional artists to apply for the City Galleries Program, a newly restructured exhibition program formerly known as the City Hall Gallery. This program showcases artwork at every level of expertise in prominent public spaces inside Green Bay City Hall, increasing access to visual art for city staff, visitors, and the broader community.

Program Overview

City Galleries is designed to highlight a wide range of artistic practices within a professional civic setting. Exhibitions rotate throughout the year and provide artists with a paid opportunity to present their work in high-visibility public spaces.

Program funding is supported by unrestricted funds dedicated to public art initiatives, including TIF 1% for the Arts contributions, Friends of Public Art contributions, and remaining stadium excise tax dollars.

Exhibition Locations

Selected artists will exhibit work in one of the following locations within City Hall:

- Mayor's Office
- 6th Floor Hallway and Front Desk Area

These locations offer consistent public exposure while maintaining a professional environment appropriate for a municipal building.

Exhibition Schedule

City Galleries operates on three exhibition cycles per year:

- January – April: Closed
- May – August: Open
- September – December: Open

Each selected artist or team of artists will be scheduled for one exhibition period.

Application Timeline

- **Online Application Opens:** March 18th, 2026
- **Online Application Closes:** April 17th, 2026
- **Selection Process:** April 20th – 24th, 2026
- **Selected Artists Notified:** By April 28th, 2026
- **Artwork Drop off:** Will be arranged with staff.
- **Artwork Pick-Up:** Will be arranged with staff

Artist Stipend

Participating artists will receive a $150 stipend for each exhibition period.

In alignment with best practices, this stipend recognizes the work, labor, artistry, and dedication of artists and helps offset costs associated with delivery and other related expenses. Artists, creatives, and makers are a vital part of our community and local economic development, and this program strives to compensate artists appropriately for their contributions.

Eligibility

This opportunity is open to:

- Local and regional artists.
- Emerging and established artists of all ages.
- Artist must be able to drop-off and pick-up artwork at Green Bay City Hall, 100 N. Jefferson St. 6th floor.
- Artists working in two-dimensional media suitable for indoor display, including (but not limited to) painting, photography, drawing, illustration, and mixed media.
- Artists must be able to provide ready-to-install work appropriate for a public government building.

Submission Process

All submissions must be completed online through a submission form on the Green Bay Public Arts website. If you need assistance with the online application or require a physical submission contact Erick Ledesma Borrero, Public Arts Coordinator.

The online application will require:

- Artist name and contact information
- Medium and brief artist statement
- Images of proposed or recent work
- Any additional supporting materials as requested

The online process ensures accessibility, efficiency, and transparency for all applicants.

Selection Process

All submissions will be reviewed and juried by representatives of the Green Bay Public Arts Commission or designated program staff. Selections will be based on artistic quality, suitability for the exhibition spaces, and overall program balance.

The City of Green Bay and Green Bay Public Arts encourage applications from artists of all backgrounds and identities.

Questions

For questions regarding the City Galleries Program or the application process, please contact Erick Ledesma Borrero, Public Arts Coordinator.

Report to the
Traffic, Bicycle and Pedestrian Commission of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # U.1

To receive and place on file the February 2026 report by the Police Department on the monthly Traffic Enforcement Unit Traffic Safety Plan.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. TRAFFIC SAFETY PLAN February 2026

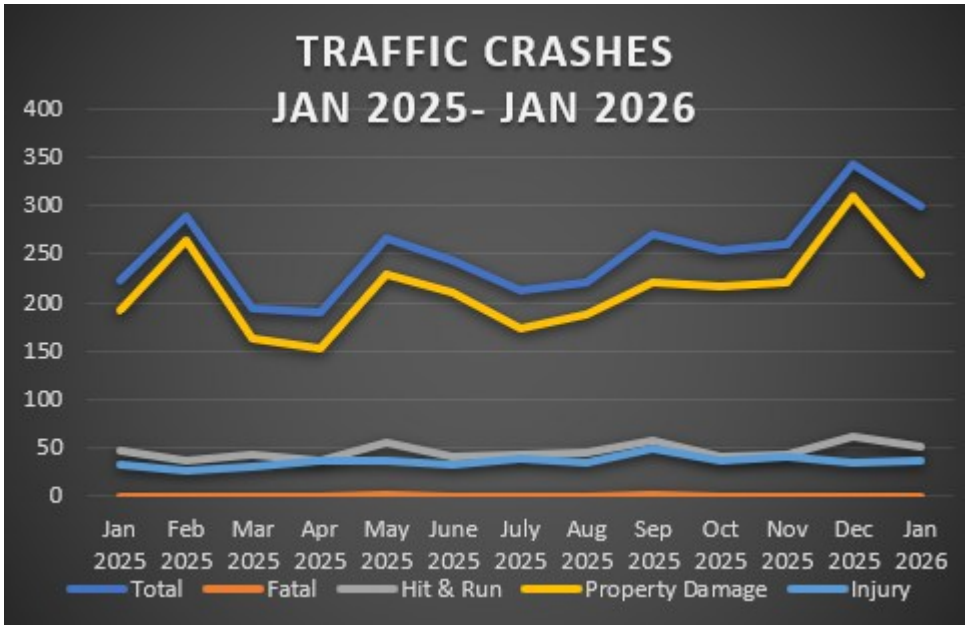
Green Bay Police Department

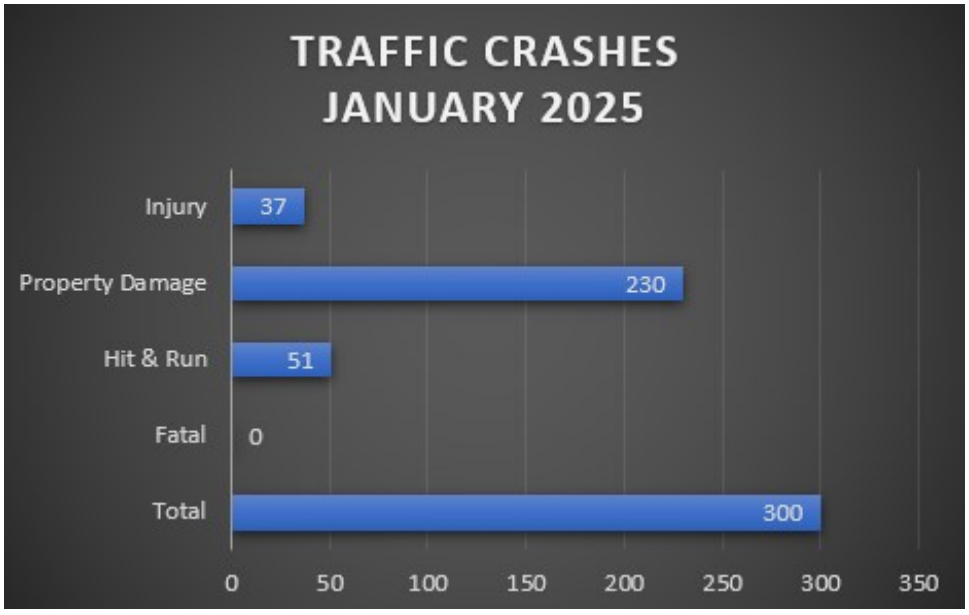
FEBRUARY 2026

Traffic Safety Plan

Traffic complaints are the #1 complaint made to the Green Bay Police Department and City Alderpersons. The Police Department is committed to safe travels for motorists, pedestrians, and bicyclists. With a goal of reducing traffic crashes, property damage, injury, and death on Green Bay's roadways, the Police Department will use a data driven approach for traffic safety. Data analytics from crash data, citizens complaints, and traffic data resources will be used to identify traffic emphasis areas. Each month's report will be posted on the Police Department's website and will be presented at the Traffic, Bicycle, and Pedestrian Commission meeting.

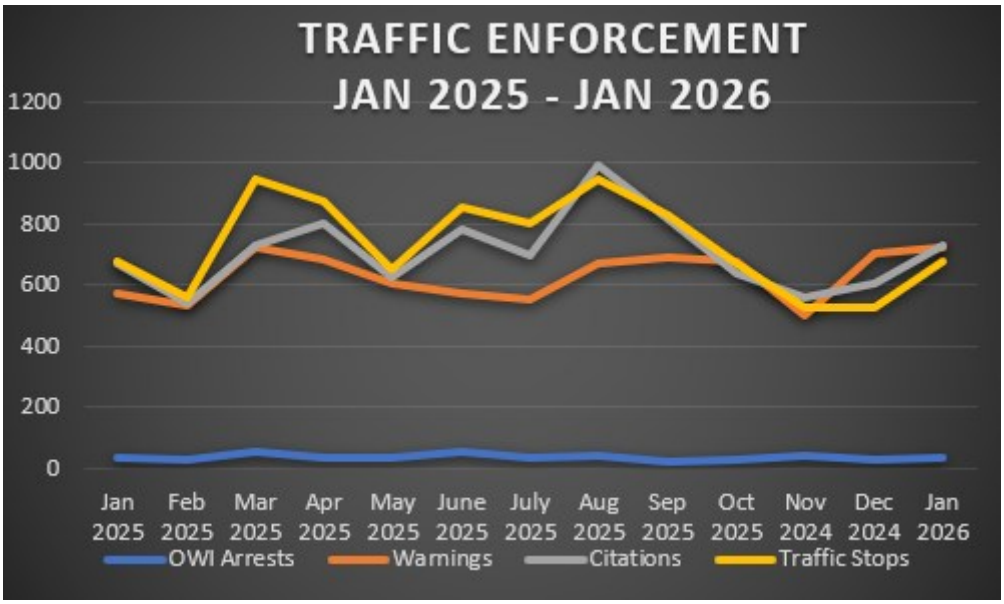
January 2026 Crash Data

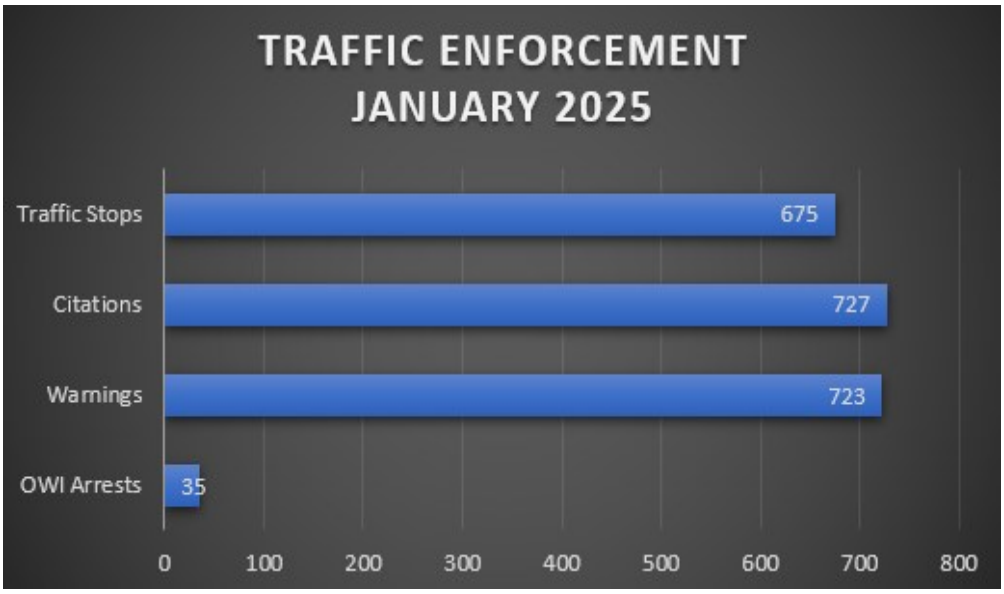




GREEN BAY POLICE DEPARTMENT TRAFFIC SAFETY PLAN

DECEMBER 2025 TRAFFIC ENFORCEMENT



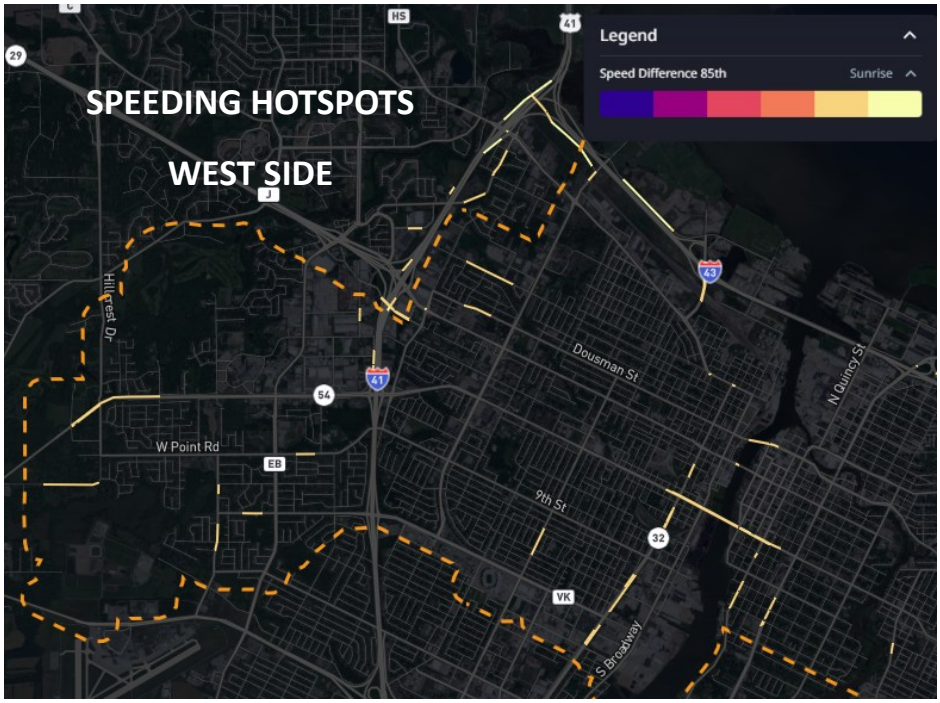


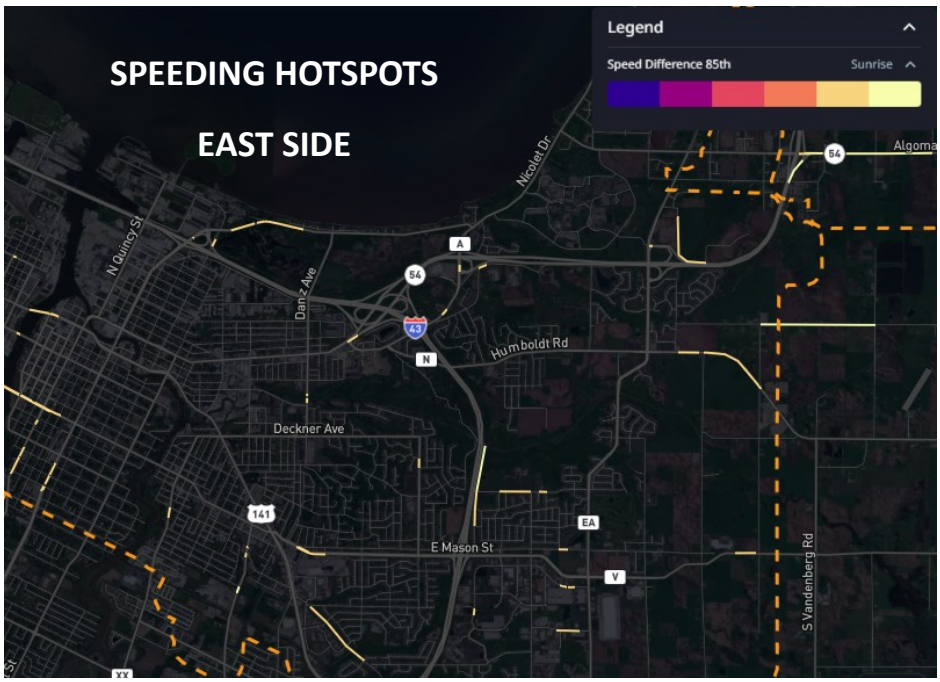
UPCOMING TRAFFIC TASK FORCE DEPLOYMENTS

* OWI—February 20, 21, 27, and 28. March 6, 7, 13, 14, 17, 20, 21, 27, 28.
* Speed—February 17 and March 3 and 17.
* Seat Belt—February 19 and March 5 and 19.

TRAFFIC COMPLAINTS

Below are the most recent areas of increased risks from traffic data. To make a traffic complaint, call the Traffic Safety Unit at (920) 448-3212. Residents can also submit an online complaint through the City's Request for Service page. Please leave detailed information including specific times/days of the week, street and block number/intersection, and contact information if you would like follow-up from an officer.



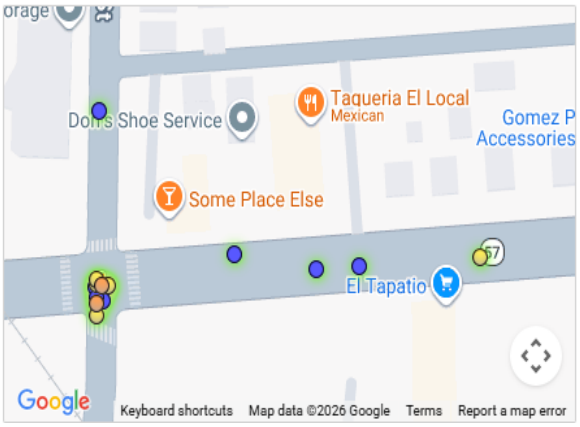


GREEN BAY POLICE DEPARTMENT TRAFFIC SAFETY PLAN

ENFORCEMENT PRIORITY AREAS

Priority areas are determined using a predictive analysis tool through the Wisconsin DOT. The tool uses crash data from the previous three years to determine areas that have a high likelihood of vehicle crashes in the next 30 days.

University Av / Elizabeth St



Analysis Area #1: GREEN BAY (C)

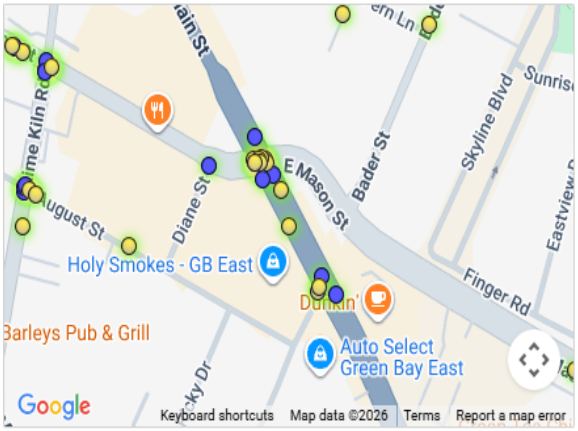
Roadway: 054

Total Crashes: 16

Contributing Factors:

- Distracted (6)
- Teen Driver (6)
- 65+ Driver (5)
- Hit & Run (2)
- Pedestrian (2)
- Motorcycle (1)
- Impaired (1)
- Speed (1)
- Winter Road (1)

Main St / E Mason St



Analysis Area #2: GREEN BAY (C)

Roadway: 141

Total Crashes: 20

Contributing Factors:

- Distracted (6)
- Teen Driver (6)
- 65+ Driver (5)
- Hit & Run (2)
- Pedestrian (2)
- Motorcycle (1)
- Impaired (1)
- Speed (1)
- Winter Road (1)

Sturgeon Bay Rd / University Av



Analysis Area #3: GREEN BAY (C)

Roadway: 054

Total Crashes: 16

Contributing Factors:

- Teen Driver (5)
- 65+ Driver (5)
- Hit & Run (1)
- Impaired (1)
- Distracted (1)

GREEN BAY POLICE DEPARTMENT TRAFFIC SAFETY PLAN

A message for NHTSA



Report to the
Traffic, Bicycle and Pedestrian Commission of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # U.2

To approve the request by Ald. Johnson (District 9) to implement pedestrian crossing safety measures at the intersection of Ashland Avenue & Hubbard Street. Suggestion based on conversation with staff could include a painted crosswalk and pedestrian crossing signage. (PC-26-01)

BACKGROUND

RECOMMENDATION

To Approve.

FISCAL IMPACT

ATTACHMENTS

None

Report to the
Traffic, Bicycle and Pedestrian Commission of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # U.3

To approve the request by Ald. Proffitt (District 7), on a 90-day trial period, to remove the 2-hour parking restrictions on the 800 block of Hubbard Street, from 7:00 AM - 4:00 PM MONDAY - FRIDAY. (PC-26-02)

BACKGROUND

RECOMMENDATION

To Approve.

FISCAL IMPACT

ATTACHMENTS

1. 800 Hubbard TBPC



1 in = 100 ft

HUBBARD STREET, both sides, from Allard Avenue to Woodlawn Avenue, 2-Hour Parking 7:00 AM - 4:00 PM School Days.

Report to the
Traffic, Bicycle and Pedestrian Commission of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # U.4

To hold the request by Ald. Johnson (District 9) to remove or modify the "No Stopping or Standing 12 A.M. to 3 A.M." parking condition on Washington Street until the March 16, 2026 meeting of the Traffic, Bicycle, & Pedestrian Commission. (PC-26-03)

BACKGROUND

RECOMMENDATION

To Hold.

FISCAL IMPACT

ATTACHMENTS

1. No Stopping or Standing 12a to 3a parking condition on Washington Street

History

TRAFFIC COMMISSION
Monday, March 18, 2013
City Hall, Room 207

4. Request by the Green Bay Police Department to establish a NO STOPPING OR STANDING 12 AM TO 3 AM SATURDAY AND SUNDAY zone on the east side of Washington Street from Doty Street to East Walnut Street, and on the west side of Washington Street from Cherry Street to Pine Street.

A motion was made by Ald. Sladek, seconded by C. Karow, and carried to suspend the rules.

Ald. Boyce stated he leans towards the Police Department's position on this item but also understands that not all businesses in the affected area are in support of it. He backs the businesses, but ultimately Council must make the decision.

Captain Jim Runge stated that some of the officers most involved in the creation of this proposal are here tonight and would like to speak on behalf of the request.

Officer Mike Francois spoke in favor of the request. He is part of the neighborhood response team and has been involved in this area and downtown for the past 10 years. He recalled an issue that just happened over the weekend where 3 trucks parked on the E side of the 100 block of S Washington St blocked his view of a fight that started on the sidewalk. If parked vehicles were not there, he would have been able to resolve many details of the incident. Chase and Johnson Bank parking lots are still available to the public during this time, but the gated lot across the street does not allow anymore due to past issues with bar crowd. This request likely would eliminate 14 on-street stalls, but there is plenty of available parking elsewhere nearby. Typically, 6 squad cars respond to incidents in this area. In the 200 block of N Washington St, the issue is more pedestrians crossing midblock between parked vehicles. He's concerned that after the new road near the Schreiber Foods development is built, bar goers will circle Washington-Cherry-Adams-new road. It's better for them to be able to park squad cars to respond to incidents rather than block a lane or two of traffic.

Ald. Sladek questioned Ofc. Francois why entire blocks need to be restricted rather than just the areas in front of the bars. Ofc. Francois responded that the fights and disturbances move along each block and even into the nearby parking lots. Many people leave their vehicles in the Chase Bank lot into Monday morning, as the bank only enforces customer only parking during their business hours.

A discussion took place that plenty of free parking is available nearby downtown, especially in the Cherry St Ramp, which is ? block away from the 100 block South, and rarely is parked past the second floor on weekends. Capacity is roughly 600-700 vehicles.

Ald. Sladek questioned how GBPD would handle taxi access to this area. Ofc. Francois responded that taxis are currently stopping in the travel lanes while they pick up passengers that are crossing between parked vehicles. This is dangerous. If the request is approved, they would cite taxis is they stopped and waited for passengers but would not ticket them if they pick up and leave right away.

Lt. Ackermann requested clarification of the COBAN In-Car Video for Law Enforcement system. Ofc. Francois responded that as soon as the squad lights are turned on that dash-cam video footage starts to be recorded. This is why they need parked vehicles removed, so that they no longer have a blocked view of the activity on the sidewalk. He stated they could review footage for evidence on who, what, when, and where incidents take place

B. Lipke questioned how the Downtown Hospitality Alliance (DHA) has been involved in the discussions on the parking proposal. Ofc. Francois responded that there wasn't much negative feedback from DHA. GBPD adjusted their proposal from 9PM-3AM to 12AM-3AM primarily to accommodate the Meyer Theater passenger loading after shows. There are those at the Meyer shows that want to park in front of the Meyer Theater after show release to get prime spots nearby downtown bars. He stated that there is ample parking nearby.

Officer Eric Allen spoke in favor of the request. He encourages taxis to come downtown as they keep drunks off the road. He does not like it when they double-park, but it happens because vehicles are parked on the street. If there were no parked vehicles, squad cars will be seen well by the people on the sidewalk. Incidents will then be reduced. Likely 500-600 vehicles come downtown on a weekend, and their request would only displace around 20 vehicles. If people want to come downtown on the weekends, they are willing to walk a block from their parked vehicle to their destination. The City pays $80,000/year to staff security at the Cherry Street Ramp, and the ramp is under used. Those 20 displaced vehicles can park there. The Cities of Appleton and Milwaukee charge for downtown parking. Green Bay could recoup some of the $80,000 if we charged for parking. The nearby surface lots do not want the bar crowd because people are leaving messes and vehicles which interferes with Monday mornings in those rented spots. A couple of taverns are concerned with proposal. D. Theno questioned if the 100 block and 200 blocks could have different hours for the parking restriction. Ofc. Allen prefers the same hours for consistency.

J. Runge stated that the midnight begin hour was part of the discussions and negotiations and is agreed upon by all parties that met (business owners, Mayor, police). C. Karow and B. Lipke questioned the position of the DHA. J. Runge stated that DHA asked about a few meters to be bagged in each block. GBPD responded that partial areas wouldn't allow them to see all the activity going on.

Ald. Steuer questioned what time metered parking turns free. D. Hansen replied there is no charge to park at a meter on weekends. Ald. Steuer would like to hear from impacted business owners. He would like the Cherry Street Ramp to be more utilized on the weekends. He likes that the proposal would help GBPD do their job in this concentrated bar area. When vacancies occur in this area, like Liquid 8 in the near future, he would like alternative and more family-friendly uses for those buildings. He has witnessed the bad activity in this area firsthand while doing a drive along with officers.

Jeff Mirkes, Downtown Green Bay Incorporated (DGBI), stated that the DHA has good working relationship with GBPD. The downtown night-time bar-related problems exist with only a few of the establishments. He confirmed that the begin time was negotiated between all involved parties, and that he was strongly in favor of a 12 AM start. Parking should be low or free when supply is greatest. Short length parking zones were considered. There was a lot of give and take in the DHA/GBPD/City negotiations. Few businesses are concerned with the parking proposal. The Meyer Theater accepts a 12 AM start. Businesses will cooperate. He is proud of the good operators in DHA, and that group is growing. He respects the GBPD position on this matter. DHA has no official position on the request.

GENERAL ORDINANCE NO. 04-26

AN ORDINANCE
AMENDING SECTIONS 42-131 THROUGH 42-140,
GREEN BAY MUNICIPAL CODE,
RELATING TO WELL HEAD PROTECTION

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 42-131 through Section 42-140, Green Bay Municipal Code, is hereby amended to read:

Sec. 42-131. Purpose.

Certain land use practices and activities can threaten or degrade groundwater quality. The purpose of this article is to institute land use regulations and restrictions to protect the Green Bay municipal well water supply and to promote the public health, safety and general welfare of the residents of the City of Green Bay.

Sec. 42-132. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Aquifer means a saturated permeable, geologic formation that contains and will yield significant quantities of water.

Cone of depression means the cone-shaped area around a well, in which the water level is lowered by pumping of the well. The cone of depression for Green Bay Municipal Well has been estimated.

Groundwater means any of the waters of the state, as defined in Wis. Stats. § 281.01(18), occurring in a saturated subsurface geological formation of rock or soil.

Groundwater divide means a ridge in the water table, or potentiometric surface, from which groundwater moves away at right angles in both directions. The line of highest hydraulic head in the water table or potentiometric surface.

Hazardous substance means any waste or material which because of its quantity, concentration or physical chemical or infectious characteristics may:

(1) Cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or

(2) Pose a substantial present or potential hazard to human health or to the environment when improperly treated, stored, transported, disposed of or otherwise managed.

Nonconforming use means an existing lawful use of land, structure, building or accessory use which is not in conformity with the provisions of this article.

Petroleum product means any fuels (gasoline, diesel fuel, kerosene, and mixtures of these products), lubricating oils, motor oils, hydraulic fluids, and other similar products.

Potable water means any water that is satisfactory for drinking, culinary, and domestic purposes meeting current state and federal drinking water standards.

Primary management zone means the area within a 1,200-foot radius of a well. The setbacks to contamination sources as set forth in Wis. Admin. Code Ch. NR 811 shall be part of this division and enforceable under this division.

Primary protection area means an area calculated as the zone of influence characteristic to each individual well supply of potable water to any community water system. It begins at the well head and extends radially outward a distance of 500 feet from the well.

Recharge area means the total land area contributing water to a well.

Well means any drill hole or other excavation or opening deeper than it is wide that extends more than ten feet below the ground surface and is constructed for the purpose of obtaining groundwater.

Well field means a piece of land used primarily for the purpose of supplying a location for construction of wells to supply a municipal water system.

Well head means the upper terminal of a well, including adapters, ports, seals, valves, and other attachments.

Well head protection area means the surface or subsurface area surrounding a water well or well field, supplying a public water system, an area through which contaminants are reasonably likely to move toward and reach such water well or well field.

Sec. 42-133. Well head protection area and restricted uses.

Separation from contamination sources. Wis. Admin. Code § NR 811.12(5)(d), as it may be amended from time to time, is hereby adopted in its entirety as though fully set forth herein.

Sec. 42-134. Exemptions.

Individuals, facilities, or both may request the City to issue a permit for a special exception use in the well head protection area. All requests shall be in writing to the Green Bay Water Utility and include an environmental assessment report prepared by a licensed professional engineer. Said report will be forwarded to the Green Bay Water Utility for recommendation and final decision by the Green Bay Water Utility Commission. The individual/facility shall reimburse the City for all consultant fees associated with this review at the invoiced amount plus administrative costs. Any permitted uses shall be conditional and may include required environmental and safety monitoring consistent with local, state, and federal requirements, in addition to bonds, sureties, or both, that are satisfactory to the City.

Sec. 42-135. Nonconforming uses.

The existing lawful use of a structure or building or its accessory use which is not in conformity with the provisions of this article may be continued subject to the following conditions:

(1) No modifications or additions to nonconforming use shall be permitted unless they are made in conformity with the provisions of this section. For the purposes of this section, the words "modification" and "addition" shall include, but not be limited to, any alteration, addition, modification, rebuilding or replacement of any such existing structure or accessory use. Ordinary maintenance repairs are not considered structural repairs, modifications or additions; such ordinary maintenance repairs include internal and external painting, decorating, paneling and the replacement of doors, windows and other nonstructural components.

(2) If a nonconforming use is discontinued for 12 consecutive months, any future use of the land, structure or building shall conform to the appropriate provisions of this article.

Sec. 42-136. Requirements for facilities.

(a) Facilities, upon request of the Green Bay Water Utility, shall provide copies of all federal, state and local facility operation approvals or certificate and ongoing environmental monitoring results to the Green Bay Water Utility.

(b) Facilities shall provide additional environmental or safety structures/monitoring as deemed necessary by the Green Bay Water Utility, which may include, but are not limited to, stormwater runoff management and monitoring.

(c) Facilities shall replace equipment or expand in a manner that improves the existing environmental and safety technologies already in existence.

(d) Facilities, upon request of the Green Bay Water Utility, shall devise and file with the Green Bay Water Utility a contingency plan for the immediate notification of Green Bay Water Utility officials in the event of an emergency that could adversely affect the Green Bay Water Utility municipal well water supply.

Sec. 42-137. Special charge.

In the event the individual, facility, or both causes the release of any contaminants which endanger the Green Bay Water Utility municipal well water supply, the activity causing said release shall immediately cease and a cleanup satisfactory to the Green Bay Water Utility shall occur. The individual, facility, or both, who participate in such activity shall be responsible for all costs of cleanup, Green Bay Water Utility consultant fees at the invoice amount plus administrative costs for oversight review, and documentation. These costs may include, but are not limited to:

(1) The cost of City of Green Bay employees' time associated in any way with the cleanup based on the hourly rate paid to the employee multiplied by a factor determined by the City, representing the City's cost for expenses, benefits, insurance, sick leave, holidays, overtime, vacation, and similar benefits.

(2) The cost of City equipment employed.

(3) The cost of mileage reimbursed to City employees attributed to the cleanup.

Sec. 42-138. Penalties.

Any person, firm or corporation who fails to comply with the provisions of this article shall, upon conviction thereof, forfeit not less than $100.00, nor more than $500.00, plus the costs of prosecution for each violation. Each day a violation exists or continues shall constitute a separate offense.

Sec. 42-139. Authority to issue citations.

The following City employees are authorized to sign and issue citations for violations of this section and may designate other City employees who may sign and issue citations on their behalf:

(1) The Green Bay Water Utility General Manager.

(2) An attorney representing the City.

Sec. 42-140. Conflict with other ordinances.

In case of a conflict between this article, or any part thereof, and the whole or part of any existing or future ordinances, the most restrictive provisions shall apply.

Secs. 42-141—42-163. Reserved.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

law
3/17/2026

GENERAL ORDINANCE NO. 04-26

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Well field means a piece of land used primarily for the purpose of supplying a location for construction of wells to supply a municipal water system.

Well head means the upper terminal of a well, including adapters, ports, seals, valves, and other attachments.

Well head protection area means the surface or subsurface area surrounding a water well or well field, supplying a public water system, an area through which contaminants are reasonably likely to move toward and reach such water well or well field.

Sec. 42-133. Well head protection area.

~~(a)~~ *Separation from contamination sources* ***and restricted uses***. Wis. Admin. Code § NR 811.12(5)(d), as it may be amended from time to time, is hereby adopted in its entirety as though fully set forth herein.

~~(b) *Prohibited uses.* The following uses are prohibited uses within the primary management zones:~~

~~(1) Pesticide and/or fertilizer storage and use.~~

~~(2) Septage and/or sludge spreading.~~

~~(3) Animal waste land spreading.~~

~~(4) Animal waste facilities.~~

~~(5) Animal confinement facilities.~~

~~(6) Gas stations.~~

~~(7) Vehicle repair establishments, including auto body repair.~~

~~(8) Printing and duplicating.~~

~~(9) Truck terminals.~~

~~(10) Repair shops.~~

~~(11) Wastewater treatment facilities.~~

~~(12) Spray wastewater facilities.~~

~~(13) Junkyards or auto salvage yards.~~

~~(14) Bulk fertilizer and pesticide facilities.~~

~~(15) Asphalt products manufacturing.~~

~~(16) Dry cleaning facilities.~~

~~(17) Salt storage.~~

~~(18) Electroplating.~~

~~(19) Exterminating shops.~~

~~(20) Paint and coating manufacturing.~~

~~(21) Hazardous and toxic materials storage and use.~~

~~(22) Hazardous and toxic waste facilities.~~

~~(23) Radioactive waste facilities.~~

~~(24) Tire and battery services.~~

~~(25) Garage and vehicular towing.~~

~~(26) Public and municipal maintenance garages.~~

Sec. 42-134. Exemptions.

Individuals**,** ~~and/or~~ facilities**, or both** may request the City to issue a permit for a special exception use in the well head protection area. All requests shall be in writing to the ~~City of~~ Green Bay Water Utility and include an environmental assessment report prepared by a licensed professional engineer. Said report will be forwarded to the **Green Bay** Water Utility for recommendation and final decision by the Green Bay Water Utility Commission. The individual/facility shall reimburse the City for all consultant fees associated with this review at the invoiced amount plus administrative costs. Any permitted uses shall be conditional and may include required environmental and safety monitoring consistent with local, state, and federal requirements, ~~and/or~~ **in addition to** bonds**,** ~~and/or~~ sureties**, or both, that are** satisfactory to the City.

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(c) Facilities shall replace equipment or expand in a manner that improves the existing environmental and safety technologies already in existence.

(d) Facilities**, upon request of the Green Bay Water Utility,** shall ~~have the responsibility of devising and filing~~ **devise and file** with the ~~City of~~ Green Bay Water Utility a contingency plan ~~satisfactory to the Water Utility~~ for the immediate notification of ~~the~~ **Green Bay** Water Utility officials in the event of an emergency **that could adversely affect the Green Bay Water Utility municipal well water supply**.

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In case of a conflict between this article, or any part thereof, and the whole or part of any existing or future ordinances, the most restrictive provisions shall apply.

Secs. 42-141—42-163. Reserved.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

law
3/17/2026

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF EXECUTIVE BUDGET AND FINANCE
DOA-2778 (R11/2023)

STATE CONTROLLER'S OFFICE-CMO
101 E. WILSON STREET, 5th FL
PO BOX 7932
MADISON, WI 53707-7932
DOAMunicipals@wisconsin.gov

MUNICIPAL COURT MONTHLY FINANCIAL REPORT

County Name	County Code Number	Report for Month/Year
Brown	05	January, 2026
Municipal Name	**Municipal Code Number**	**Telephone Number**
Green Bay Municipal Court	231	920-448-3131

I. MUNICIPAL COURT OFFICIAL	Total Amount Collected	Share to be retained by Municipality	Share to be sent to County	Share to be sent to State
1. Forfeitures for Municipal Ordinance Violations (Except for Municipal Ordinances in Conformity with Ch 348,Stats.)	$ 61,365.07	$ 61,365.07		
Adjustment (if applicable)	$ .00	$ .00		
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)	$ 22,615.16	$ 19,636.99		$ 2,978.17
Adjustment (if applicable)	$ .00	$ .00		$ .00
3. Penalty Surcharges (s. 757.05, Stats.)	$ 15,265.04			$ 15,265.04
Adjustment (if applicable)	$ .00			$ .00
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)	$ 6,000.69		$ 6,000.69	
Adjustment (if applicable)	$ .00		$ .00	
5. Driver Improvement Surcharges (s. 346.655, Stats.)	$ 15,909.04		$ 6,869.22	$ 9,039.82
Adjustment (if applicable)	$ .00		$ .00	$ .00
6. Crime Lab and Drug Enforcement Surcharges (s. 165.755(4), Stats.)	$ 7,760.83			$ 7,760.83
Adjustment (if applicable)	$ .00			$ .00
7. Domestic Abuse Surcharges (s. 973.055(2)(b), Stats.)	$ .00			$ .00
Adjustment (if applicable)	$ .00			$ .00
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))	$ .00	$ .00		$ .00
Adjustment (if applicable)	$ .00	$ .00		$ .00
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)	$ 1,150.00		$ 1,150.00	
Adjustment (if applicable)	$ .00		$ .00	
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s.813.125, Stats.)	$ .00			$ .00
Adjustment (if applicable)	$ .00			$ .00
11. Safe Ride Program (s. 85.55, Stats.)	$ 2,200.65			$ 2,200.65
Adjustment (if applicable)	$ .00			$ .00
12. Totals	$ 132,266.48	$ 81,002.06	$ 14,019.91	**Pay This Amount** $ 37,244.51

Continue onto the next page.

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF EXECUTIVE BUDGET AND FINANCE
DOA-2778 (R11/2023)

MUNICIPAL COURT MONTHLY FINANCIAL REPORT

STATE CONTROLLER'S OFFICE-CMO
101 E. WILSON STREET, 5th FL
PO BOX 7932
MADISON, WI 53707-7932
DOAMunicipals@wisconsin.gov

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures, court costs and surcharges collected during the month designated.

Name: Neil Basten Signature: Neil Basten Date: 2-2-26

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying, a copy of this report will be returned to the signer of this report as a receipt, and the stated amount will be remitted to the Department of Administration with this report.

Treasurer: Linda Rose Date: 02/03/2026

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name:	Telephone Number	Email Address
Neil Basten	920-448-3131	neilba@greenbaywi.gov

FINAL PAYMENTS RESOLUTION
March 3, 2026

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the City Clerk be and is hereby instructed to draw FINAL ORDERS in favor of the following contractors for their projects in the amounts listed as follows:

1. **PARKS 4-25 (EAST RIVER TRAIL – MAIN STREET)**
HIGHWAY LANDSCAPERS INC.

TOTAL AMOUNT EARNED:	$	616,178.65
LESS AMOUNT RETAINED:	$	0.00
	$	616,178.65
LESS AMOUNT PREVIOUSLY PAID:	$	596,835.49
AMOUNT DUE THIS PAYMENT:	**$**	**19,343.16**

ACCOUNT NUMBER
410600-53001-94206: $19,343.16
PO #2500124

2. **PAVEMENT REPAIR 2025**

TOTAL AMOUNT EARNED:	$	1,122,802.72
LESS AMOUNT RETAINED:	$	0.00
	$	1,122,802.72
LESS AMOUNT PREVIOUSLY PAID:	$	1,076,003.53
AMOUNT DUE THIS PAYMENT:	**$**	**46,799.19**

ACCOUNT NUMBER
410500E-55301-65065: $46,799.19
PO #2500100

Adopted _____, 2026

Approved _____, 2026

_____
Mayor

ATTEST:

City Clerk

BMJ

RESOLUTION AUTHORIZING
A CONDITIONAL USE PERMIT
AT 633 E WALNUT STREET
(ZP 26-02)

March 3, 2026

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Zoning Petition 26-02 and the recommendation of the Plan Commission on February 23, 2026, the City of Green Bay does authorize a Conditional Use Permit (CUP) to allow for a boarding house on the following described property:

> Lot Seven Hundred Fifteen (715), according to the recorded Plat of Navarino, in the City of Green Bay, East side of Fox River, Brown County, Wisconsin, excepting therefrom the Southerly 5 feet thereof.
>
> Tax Parcel No. 11-234

Said CUP shall be granted subject the following conditions:

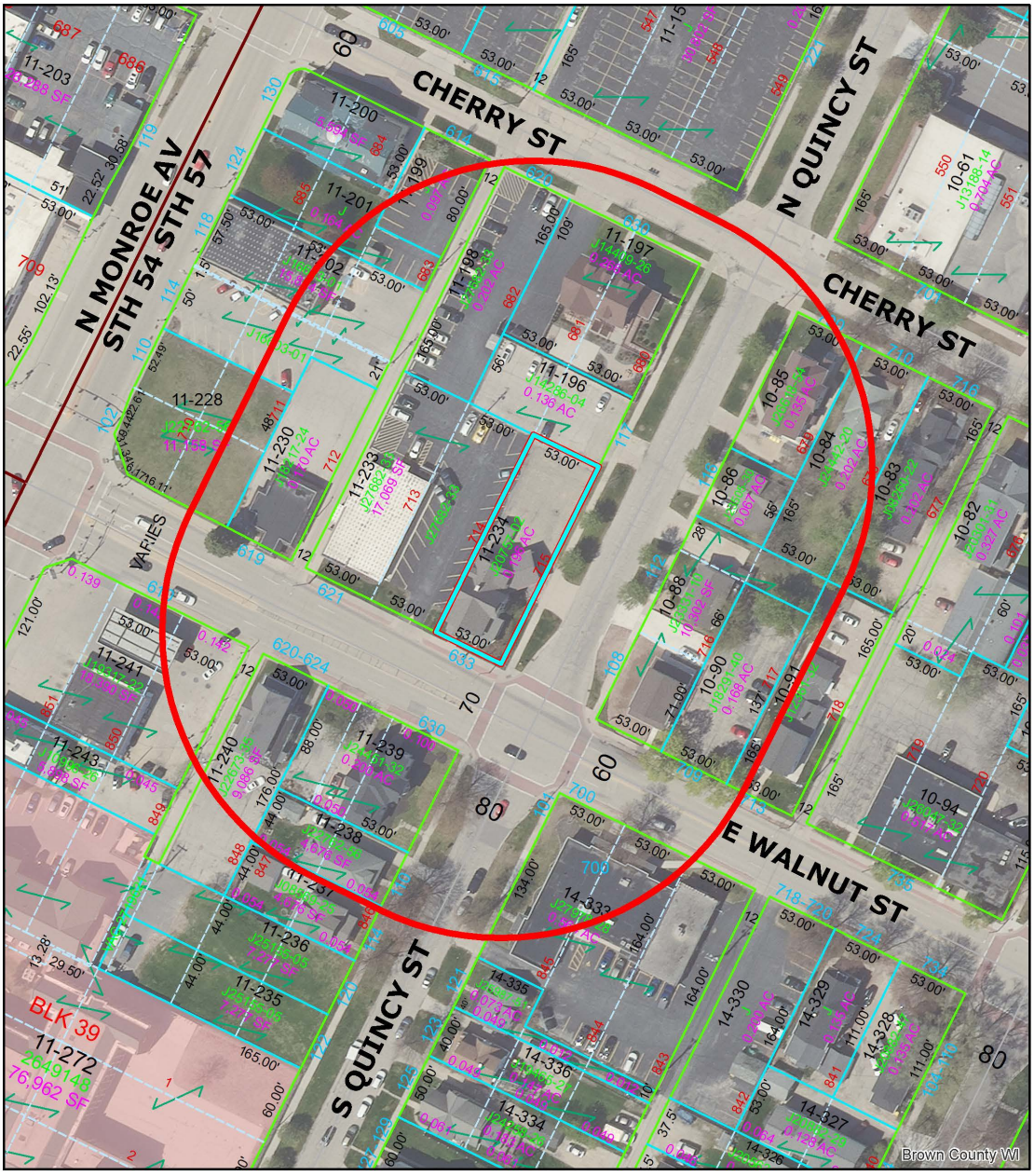
1. Any increase in beds and/or capacity shall require an amendment to the Conditional Use Permit.
2. This Conditional Use Permit is for Boarding House uses only; any programming changes may require an amendment to this Conditional Use Permit if programming falls outside of the Green Bay Municipal Code's definition of Boarding House.
3. Exterior changes to this structure shall be approved by the Zoning Administrator keeping the principles of historic preservation in mind.
4. No building addition shall extend past the front (E Walnut Street) building façade.
5. On site parking requirements shall be 2 spaces provided per every 3 employees on the largest shift.
6. If there are changes to ownership or program type that would increase vehicular needs at this property, parking availability shall be increased per Green Bay Municipal Code.
7. The applicant shall provide an assessment easement with parcel #11-233 for access to rear parking area on this parcel.
8. Compliance with all regulations of the Green Bay Municipal Code.

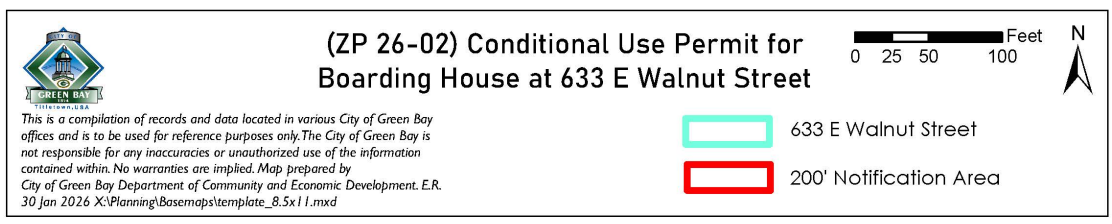
Adopted _____

Approved _____

_____
Eric Genrich, Mayor

sh:
Attachment – Map


CHERRY ST
N MONROE AV
STH 54 STH 57
N QUINCY ST
E WALNUT ST
S QUINCY ST
VARIES
11-203
11-200
11-201
11-202
11-199
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BLK 39
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14-326
Brown County WI


(ZP 26-02) Conditional Use Permit for
Boarding House at 633 E Walnut Street
Feet
0 25 50 100
N
633 E Walnut Street
200' Notification Area
This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. E.R. 30 Jan 2026 X:\Planning\Basemaps\template_8.5x11.mxd

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
February 24,2026	

AGENDA ITEM

Consideration with possible action to carryover 2025 new equipment budget of $13,000 to 2026 to cover supplies and equipment needs to support the badger books purchased in 2025.

BACKGROUND

2025 Election actuals are favorable to the operating budget by $55K from salaries, contractual, advertising, and new equipment.

The carry-over request is for $13,000 of the remaining new equipment budget to be carried in 2026 to use for supplies, storage containers, and other equipment needed to support the badger books that were purchased in 2025.

RECOMMENDATION

Approve

FISCAL IMPACT

ATTACHMENTS

Elections-2026 Budget Carryover Request

RESOLUTION AUTHORIZING
2026 BUDGET AMENDMENT / 2025 CARRY-OVER REQUEST

March 3, 2026

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, BE IT RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of February 24, 2026, the following 2026 budget amendment of funds is hereby authorized:

	ACCOUNT		AMOUNT
Increase:	101104-54002	Office supplies	$13,000.00

**This budget amendment is to carry-over 2025 unspent budget for Election department new equipment line used to purchase Election badger books in 2025. In 2026 additional supplies, storage containers, and other equipment needed to support the badger books need to be purchased.

Adopted _____

Approved _____

_____
Mayor

_____
Clerk

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
February 24,2026	

AGENDA ITEM

Consideration with possible action regarding a final 2025 budget amendment resolution for unbudgeted overtime special events.

BACKGROUND

This budget amendment if for additional 2025 unbudgeted overtime for staffing at the High School Lunch Neighborhood Security for November and December.

RECOMMENDATION

Approval of the request.

FISCAL IMPACT

ATTACHMENTS

I. Combined Resolution for 2.24.26 Finance Meeting

RESOLUTION AUTHORIZING
BUDGET AMENDMENT

March 3, 2026

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of February 24, 2026, the following 2025 amendment of funds is hereby authorized:

	ACCOUNT		AMOUNT
Increase:	101300 50501	Police-Overtime	$23,747.39
Increase:	101300 46223	Police Overtime Reimbursement	$23,747.39

***This budget amendment is for 2025 unbudgeted overtime for staffing at the High School Lunch Neighborhood Security for November and December.*

Adopted _____

Approved _____

_____
Mayor

_____
Clerk

RESOLUTION ACCEPTING STREETS FOR CONCRETE PAVEMENT, ASPHALT PAVEMENT OR ASPHALT RESURFACING
March 3, 2026

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the Director of Public Works has reported on and recommends the acceptance of the following streets for concrete pavement, asphalt pavement or asphalt resurfacing.

PAVEMENT 1-25

CASS STREET – S. MADISON STREET TO S. MONROE AVENUE

PAVEMENT 2-25

EAST MASON STREET – JASTER STREET TO BADGER STREET

ASPHALT RESURFACING 2025

OAK GROVE AVENUE – DECKNER AVENUE TO CROOKS STREET
BERGER STREET – DECKNER AVENUE TO MILLS STREET
PINE TERRACE – BURNS AVENUE TO WESTERN AVENUE
RUTGERS STREET – WEDGEWOOD DRIVE TO WESTERN AVENUE
WEDGEWOOD DRIVE – PINE TERRACE TO RUTGERS STREET

NOW, THEREFORE, BE IT RESOLVED, that the above streets be and are hereby accepted and that the City Clerk be and is hereby instructed to issue statements against the abutting property in accordance with the final resolutions and the final assessments on file.

Adopted _____, 2026

Approved _____, 2026

_____
Mayor

ATTEST:

_____
City Clerk

FINAL RESOLUTION AUTHORIZING ASPHALT RESURFACING IMPROVEMENTS AND LEVYING SPECIAL ASSESSMENTS AGAINST PROPERTY March 3, 2026

WHEREAS, the Improvement & Services Committee of the City of Green Bay, Wisconsin, held a public hearing at 6:00 p.m. on the 25th day of February 2026 for the purpose of hearing all interested persons concerning the preliminary resolution and Report of the Director of Public Works on the proposed improvement and has heard all persons desiring audience at such hearings on the following streets or portion of streets:

ALVINA STREET – Shawano Avenue to Minor Court
14TH AVENUE – Hickory Hill Drive to W. Mason Street
WESTERN AVENUE – Taylor Street to Rutgers Street

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

1. That the Report of the Director of Public Works pertaining to the construction of the above described improvement, including plans and specifications therefore as modified, having been reviewed and discussed by members of the Improvement and Services Committee, is hereby adopted and approved.

2. That the Improvement & Services Committee is directed to advertise for bids and to carry out the work of such improvements in accordance with the Report of the Director of Public Works as approved and authorized by the appropriate Committee.

3. That the payment for improvements be made by assessing the cost to the property as indicated in said Report of the Director of Public Works.

4. That the assessments shown on and confirmed by the Report of the Director of Public Works as modified are true and correct, and found to be in the public interest are hereby confirmed.

5. That those special assessments not paid in cash shall be payable to the City of Green Bay in five (5) annual installments with interest thereon at the rate of five and nine tenths percent (5.90%) per annum.

6. That the City Clerk shall be directed to publish this resolution in the official newspaper of the City of Green Bay.

7. That the City Clerk shall be further directed to mail a copy of this resolution to every property owner whose name appears on the assessment roll, whose post office address is known, or can with reasonable diligence be ascertained.

Adopted _____, 2026

Approved: _____, 2026

_____

Mayor

ATTEST:

_____

City Clerk

ejns

CITY OF GREEN BAY SPECIAL ASSESSMENTS
STREET IMPROVEMENTS

ontract #:
ontract Type: Street Improvements (Resurfacing)

SBClient Project ID/ RoboCity Project ID
0/12158

Various Street 2026

ear ode	Project ID	Parcel	Name & Legal Description	Zone	Assess Footage	Exempt Footage	Taxable Footage	Rate Per FT	Assess Amount	Total Assessment
	12158	6-121-A	GERALD BIGELOW 1725 WESTERN AVE PCL 1 OF 4 CSM 43 BNG PRT OF LOT 12 OF CADY & BURDONS GARDEN LOTS GERALD C & GLORIA P BIGELOW 1216 N BUCHANAN ST GREEN BAY WI 54303-3702		71.00	0.00	71.00	21.37	1517.27	0.00
	12158	6-121-B	JKG PROPERTIES LLC 1709 WESTERN AVE PCL 1 OF 4 CSM 121 BNG PRT LOT 12 OF CADY & BURDONS GARDEN LOTS JKG PROPERTIES LLC 8731 ARROW RD MANITOWOC WI 54220		83.00	0.00	83.00	21.37	1773.71	0.00
	12158	6-121-E	JKG PROPERTIES LLC 1707 WESTERN AVE PCL 2 OF 4 CSM 121 BNG PRT LOT 12 OF CADY & BURDONS GARDEN LOTS JKG PROPERTIES LLC 8731 ARROW RD MANITOWOC WI 54220		83.00	0.00	83.00	21.37	1773.71	0.00
	12158	6-121-F	KELLY BIGELOW 1701 WESTERN AVE PCL 3 OF 4 CSM 121 BNG PRT LOT 12 OF CADY & BURDONS GARDEN LOTS KELLY S BIGELOW PO BOX 5854 DE PERE WI 54115		104.50	0.00	104.50	21.37	2233.17	0.00
	12158	6-121-G	JKG PROPERTIES LLC 1691 WESTERN AVE PCL 4 OF 4 CSM 121 BNG PRT LOT 12 OF CADY & BURDONS GARDEN LOTS JKG PROPERTIES LLC 8731 ARROW RD MANITOWOC WI 54220		104.50	0.00	104.50	21.37	2233.17	0.00

CITY OF GREEN BAY SPECIAL ASSESSMENTS
STREET IMPROVEMENTS

12158	6-122-1	LE GROS PROPERTIES LLC 1733 WESTERN AVE CADY & BURDONS GARDEN LOTS ELY 171 FT OF LOT 13 DES IN 731 R 120 & PRT DESC IN 806 R 373 BCR EX 830 R 304 LE GROS PROPERTIES LLC PO BOX 9494 GREEN BAY WI 54308-9494	148.00	0.00	148.00	21.37	3162.76	0.00
12158	6-122-2	COVER RENTALS LLC 1745 WESTERN AVE CADY & BURDONS GARDEN LOTS WLY 90 FT OF ELY 273 FT OF LOT 13 EX SLY 130 FT THEREOF COVER RENTALS LLC 920 N BROADWAY GREEN BAY WI 54303	90.00	0.00	90.00	21.37	1923.30	0.00
12158	6-123-C	CHARLES APTS GREEN BAY LLC 1801 WESTERN AVE PCL 4 OF 4 CSM 101 MAP 1055 IN 749444 BNG PRT OF CADY & BURDONS GARDEN LOTS LOT 14 CHARLES APTS GREEN BAY LLC 201 AIR PARK DR WATERTOWN WI 53094	296.73	60.67	236.06	21.37	5044.60	0.00
12158	6-127-C	WC MAPLE LEAF TOWNHOMES LIMITED PARTNERSHIP 1830 WESTERN AVE LOT 1 OF 10 CSM 35 MAP 2200 IN 955735 WC MAPLE LEAF TOWNHOMES LIMITED PARTNERSHIP 500 S FRONT ST COLUMBUS OH 43215	171.00	0.00	171.00	21.37	3654.27	0.00
12158	6-128	GERALD BIGELOW 1822 WESTERN AVE CADY & BURDONS GARDEN LOTS WLY 70 FT OF ELY 95 FT OF LOT 18 GLORIA P & GERALD C BIGELOW 1216 N BUCHANAN ST GREEN BAY WI 54303-3702	70.00	0.00	70.00	21.37	1495.90	0.00
12158	6-129-B	NIEBLER LIVING TRUST 1772 WESTERN AVE PRT OF LOTS 19 & 20 CADY & BURDONS GARDEN LOTS AS DESC IN J2681-1 NIEBLER LIVING TRUST 12545 W BURLEIGH RD #6 BROOKFIELD WI 53005-3101	437.00	0.00	437.00	21.37	9338.69	0.00

12158	6-130	WESTERN ADOBE APARTMENTS LLC 1736 WESTERN AVE CADY & BURDONS GARDEN LOTS E 193.5 FT OF LOT 20 WESTERN ADOBE APARTMENTS LLC N24W30377 CRYSTAL SPRINGS DR PEWAUKEE WI 53072	193.50	0.00	193.50	21.37	4135.10	0.00
12158	6-131	KELLY BIGELOW 1704 WESTERN AVE LOT 2 VOL 9 CSM PAGE 369 KELLY S BIGELOW PO BOX 5854 DE PERE WI 54115	75.00	0.00	75.00	21.37	1602.75	0.00
12158	6-131-1	WESTERN ADOBE APARTMENTS LLC 1720 WESTERN AVE CADY & BURDONS GARDEN LOTS W 141 FT OF LOT 21 WESTERN ADOBE APARTMENTS LLC N24W30377 CRYSTAL SPRINGS DR PEWAUKEE WI 53072	141.00	0.00	141.00	21.37	3013.17	0.00
12158	6-131-2	KELLY BIGELOW 1700 WESTERN AVE LOT 3 VOL 9 CSM PAGE 369 KELLY S BIGELOW PO BOX 5854 DE PERE WI 54115	131.10	0.00	131.10	21.37	2801.61	0.00
12158	6-131-3	WT HOLDINGS LLC 1690 WESTERN AVE LOT 4 VOL 9 CSM PAGE 369 WT HOLDINGS LLC N7033 VAN BOXTEL RD ONEIDA WI 54155	135.16	0.00	135.16	21.37	2888.37	0.00
12158	6-131-4	KELLY BIGELOW 1710 WESTERN AVE LOT 1 OF 9 CSM 369 BNG PRT OF LOT 21 OF CADY & BURDONS GARDEN LOTS KELLY S BIGELOW PO BOX 5854 DE PERE WI 54115	75.00	0.00	75.00	21.37	1602.75	0.00

CITY OF GREEN BAY SPECIAL ASSESSMENTS
STREET IMPROVEMENTS

12158	6-132-B	WESTERN ADOBE APARTMENTS LLC 1680 WESTERN AVE CADY & BURDONS GARDEN LOTS WLY 100 FT OF LOT 22 WESTERN ADOBE APARTMENTS LLC N24W30377 CRYSTAL SPRINGS DR PEWAUKEE WI 53072	100.00	0.00	100.00	21.37	2137.00	0.00
12158	6-250-3	SCHOEN STREET CONDO RENTALS LLC 104 ALVINA ST E 130 FT OF THAT PRT PC 1 WSFR AS DESC IN 80 D 437 EX 283 D 480 & EX 314 D 496 & EX RDS SCHOEN STREET CONDO RENTALS LLC 2769 BLUE SPRUCE DR GREEN BAY WI 54311	184.46	92.23	92.23	21.37	1970.96	0.00
12158	6-261-K	RITA MOORE 128 ALVINA ST PCL 5 OF 2 CSM 59 BNG PRT OF ARNDTS ADDN RITA MOORE 1578 KENNEDY DR GREEN BAY WI 54304	72.04	0.00	72.04	21.37	1539.49	0.00
12158	6-2622	GERALD BIGELOW 1825 WESTERN AVE REGENCY PARK #3 LOTS 54 & 55 GERALD & GLORIA P BIGELOW 1216 N BUCHANAN ST GREEN BAY WI 54303-3702	111.55	41.46	70.09	21.37	1497.82	0.00
12158	6-267-A-7	RITA MOORE 206 ALVINA ST PART OF PC 1 WSFR DESC IN 787 R 1 A/K/A PCL B OF 2 CSM 463 MAP 582 IN 664258 RITA J MOORE 1578 KENNEDY DR GREEN BAY WI 54304	63.00	0.00	63.00	21.37	1346.31	0.00
12158	6-267-B	MARK CONARD 147 ALVINA ST PRIVATE CLAIM #1W THAT PRT DESC IN 259 D 115 EX 278 D 318 & PRT DESC IN 370 D 139 & EX PRT IN 660 R 300 MARK CONARD 147 ALVINA ST #1 GREEN BAY WI 54303	78.00	0.00	78.00	21.37	1666.86	0.00

CITY OF GREEN BAY SPECIAL ASSESSMENTS
STREET IMPROVEMENTS

12158	6-267-B-3	RITA MOORE 200 ALVINA ST THAT PART OF PC 1 WSFR DESC IN 773 R 551 & 773 R 552 A/K/A PCL A OF 2 CSM 399 MAP 550 IN 660384 RITA J MOORE 1578 KENNEDY DR GREEN BAY WI 54304	104.00	0.00	104.00	21.37	2222.48	0.00
12158	6-268-1	LAES WORTH L & ROSEMARY REVOCABLE TRUST 134 ALVINA ST PARCEL B IN 2 CSM 401 BCR B NG PRT OF PC 1 WSFR LAES WORTH L & ROSEMARY REVOCABLE TRUST 239 SIOUX LN GREEN BAY WI 54301-1813	67.91	0.00	67.91	21.37	1451.24	0.00
12158	6-268-2	ARKAD PROPERTIES LLC 135 ALVINA ST LOT C OF 2 CSM 401 MAP 551 IN 660499 BNG PRT OF PC 1 WSFR ARKAD PROPERTIES LLC PO BOX 384 GREEN BAY WI 54305	67.88	0.00	67.88	21.37	1450.60	0.00
12158	6-320-B	DOUGLAS SCHNEIDER 212 ALVINA ST LOT 1 VOL 6 CSM PAGE 65 DOUGLAS J SCHNEIDER PO BOX 2075 GREEN BAY WI 54306-2075	65.28	0.00	65.28	21.37	1395.03	0.00
12158	6-320-C	220ALVINA LLC 220 ALVINA ST VACANT STRIP PARCEL D IN 2 CSM 409 MAP 555 IN 660762 220ALVINA LLC 2591 CALBOURNE LN WESTLAKE VILLAGE WI 91361	129.45	0.00	129.45	21.37	2766.35	0.00
12158	2-577	DAVID LEY 965 W MASON ST TANKS 5TH ADDN W 1/2 OF LOTS 6 & 7 EX N 2.75 FT OF W1/2 OF LOT 6 & NLY 1/2 OF LOT 8 BLK 69 & EX J23321-04 DAVID L LEY 3912 MARILYN LEE DR DEPERE WI 54115	111.23	55.62	55.61	21.37	1188.39	0.00

CITY OF GREEN BAY SPECIAL ASSESSMENTS
STREET IMPROVEMENTS

12158	2-580	WALMAN OPTICAL CO 715 FOURTEENTH AVE TANKS 5TH ADD LOT 8 EX NLY 1/2 AND ALL OF LOTS 9 & 10 BLK 69 WALMAN OPTICAL CO PO BOX 9440 MINNEAPOLIS MN 55440-9440	130.57	65.29	65.28	21.37	1395.03	0.00
12158	2-583	GREG NESS 712 FOURTEENTH AVE TANKS 5TH ADD ELY 101 FT OF LOT 2 EX S 10 FT OF E 86.54 FT THEREOF BLK 70 GREG A NESS 975 W MASON ST GREEN BAY WI 54303-1765	42.00	0.00	42.00	21.37	897.54	0.00
12158	2-585	GREG NESS 975 W MASON ST TANKS 5TH ADDN ELY 102 FT OF LOT 3 & ELY 102.5 FT OF LOT 4 & ELY 103 FT OF LOT 5 EX J24087-44 BLK 70 GREG A NESS 975 W MASON ST GREEN BAY WI 54303-1765	137.23	68.62	68.61	21.37	1466.20	0.00
12158	2-596	PETERS FAMILY WISCONSIN LTD PARTNERSHIP 806 FOURTEENTH AVE TANKS 5TH ADD LOTS 10 & 11 & 9 BLK 71 PETERS FAMILY WISCONSIN LTD PARTNERSHIP 1461 NAVAJO TR GREEN BAY WI 54313-9518	105.77	0.00	105.77	21.37	2260.30	0.00
401214		33 **Project Total**	3979.86	383.89	3595.97		76845.90	0.00
		33 **Total of All Projects**	3979.86	383.89	3595.97		76845.90	0.00

FINAL RESOLUTION AUTHORIZING ASPHALT PAVEMENT IMPROVEMENTS AND LEVYING SPECIAL ASSESSMENTS AGAINST PROPERTY
March 3, 2026

WHEREAS, the Improvement & Services Committee of the City of Green Bay, Wisconsin, held a public hearing at 6:00 p.m. on the 25th day of February 2026, for the purpose of hearing all interested persons concerning the preliminary resolution and Report of the Director of Public Works on the proposed improvement and has heard all persons desiring audience at such hearings on the following streets or portions of streets:

N. MAPLE AVENUE – Walnut Street to Mather Street

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

1. That the Report of the Director of Public Works pertaining to the construction of the above described improvement, including plans and specifications therefore as modified, having been reviewed and discussed by members of the Improvement & Service Committee, is hereby adopted and approved.

2. That the Improvement & Services Committee is directed to advertise for bids and to carry out the work of such improvement in accordance with the Report of the Director of Public Works as approved and authorized by the appropriate Committee.

3. That the payment for improvements be made by assessing the cost to the property as indicated in said Report of the Director of Public Works.

4. That the assessments shown on and confirmed by the Report of the Director of Public Works as modified are true and correct, and found to be in the public interest are hereby confirmed.

5. That those special assessments not paid in cash within thirty (30) days of the date of the billing will be placed on the current tax roll as a lien against the property and shall be payable to the City of Green Bay in five (5) annual installments with interest thereon at the rate of five and nine tenths percent (5.90%)per annum.

6. That the City Clerk shall be directed to publish this resolution in the official newspaper of the City of Green Bay.

7. That the City Clerk shall be further directed to mail a copy of this resolution to every property owner whose name appears on the assessment roll, whose post office address is known, or can with reasonable diligence be ascertained.

Adopted _____, 2026

Approved _____, 2026

_____
Mayor

ATTEST:

_____
City Clerk

ejns

CITY OF GREEN BAY SPECIAL ASSESSMENTS
STREET IMPROVEMENTS

Contract #:
Contract Type: Reconstruction

SBClient Project ID/ RoboCity Project ID
0/12150

N Maple Avenue - Walnut to Kellogg

Hear Code	Project ID	Parcel	Name & Legal Description	Zone	Assess Footage	Exempt Footage	Taxable Footage	Rate Per FT	Assess Amount	Total Assessment
	12150	5-1001	EBINAL INVESTMENTS LLC 347 N MAPLE AVE ELMORES ADD LOT 110 EBINAL INVESTMENTS LLC 2811 E PENNWOOD CI GREEN BAY WI 54301-2850		50.00	25.00	25.00	65.00	1625.00	0.00
	12150	5-1022	NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY INC 615 N MAPLE AVE ELMORES ADD LOT 128 NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY INC 437 S JACKSON ST GREEN BAY WI 54301-3909		50.00	0.00	50.00	65.00	3250.00	0.00
	12150	4-104	BO ENTERPRISES LLC 517 DOUSMAN ST DOUSMANS ADD LOTS 111 & 112 & 113 BO ENTERPRISES LLC 2271 HUTSON RD STE A GREEN BAY WI 54303		106.00	44.92	61.08	65.00	3970.20	0.00
	12150	4-106	PRESTIGE INVESTMENTS LLC 605 DOUSMAN ST DOUSMANS ADDN LOTS 128-129 & 130 EX SLY 6 FT THEREOF PRESTIGE INVESTMENTS LLC 4803 GLENFIELD DR PULASKI WI 54162		100.00	43.48	56.52	65.00	3673.80	0.00
	12150	4-108	NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY INC 225 N MAPLE AVE DOUSMANS ADD LOT 132 NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY INC 437 S JACKSON ST GREEN BAY WI 54301-3909		53.00	0.00	53.00	65.00	3445.00	0.00
	12150	4-166	COVER RENTALS LLC 148 N MAPLE AVE DESNOYERS ADD N 1 1/2 FT OF LOT 19 & ALL OF LOT 20 BLK D COVER RENTALS LLC 920 N BROADWAY GREEN BAY WI 54303		46.82	0.00	46.82	65.00	3043.30	0.00

TY OF GREEN BAY SPECIAL ASSES IENTS
STREET IMPROVEMENTS

12150	4-168	WAVE ENTERPRISE LLC 155 N MAPLE AVE DESNOYERS ADDN LOT 22 BLK E & S 27.22 FT OF LOTS 138, 139 & 140 DOUSMANS ADDN WAVE ENTERPRISE LLC PO BOX 10204 GREEN BAY WI 54307	72.54	0.00	72.54	65.00	4715.10	0.00
12150	4-223	SORENSEN DEVELOPMENT INC 514 W WALNUT ST ORIGINAL SURVEY LOTS 43,44, 45 & 46 SORENSEN DEVELOPMENT INC PO BOX 1017 CHARLOTTE NC 28201-1017	220.00	62.86	157.14	65.00	10214.10	0.00
12150	4-230	BLUESTONE REAL ESTATE LLC 129 N MAPLE AVE ORIGINAL SURVEY N 45 FT OF LOT 50 & S 10 FT OF LOT 49 EX N 4 FT OF S 10 FT OF ELY 65 FT OF LOT 49 & ALSO EX EASEMENT ON NLY 4 FT OF S 6 FT OF ELY 65 FT OF LOT 49 BLUESTONE REAL ESTATE LLC P.O BOX 958 PULASKI WI 54162	51.00	0.00	51.00	65.00	3315.00	0.00
12150	5-607	EXPRESS PROPERTY LLC 301 N MAPLE AVE DOUSMANS ADD ALL OF LOTS 124 THRU 127 EXPRESS PROPERTY LLC 4052 CATTAIL CT GRAND CHUTE WI 54913	150.00	53.57	96.43	65.00	6267.95	0.00
12150	5-998	RUESCH MANAGEMENT SYSTEMS LLC 337 N MAPLE AVE ELMORES ADD N 12 FT OF LOT 106 & ALL OF LOT 107 RUESCH MANAGEMENT SYSTEMS LLC 1241 BELLEVUE ST GREEN BAY WI 54302	62.00	0.00	62.00	65.00	4030.00	0.00
133650		11 **Project Total**	961.36	229.83	731.53		47549.45	0.00
		11 **Total of All Projects**	961.36	229.83	731.53		47549.45	0.00

Report to the
Protection and Policy Committee of the City of Green Bay

MEETING DATE	PREPARED BY
March 3, 2026	

AGENDA ITEM # Z.1

General Ordinance No. 01-26
An Ordinance amending Section 26-22 Relating to Impounding Vehicles Used in Reckless Driving Offenses.

BACKGROUND

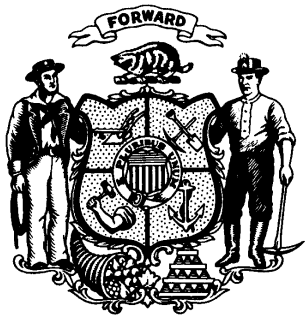
RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2025 Wisconsin Act 46
2. Draft G.O. 01-26 Relating to Reckless Driving (clean version)
3. Draft G.O. 01-26 Relating to Reckless Driving (redline)

State of Wisconsin



Date of enactment: October 31, 2025

2025 Assembly Bill 78

Date of publication*: November 1, 2025

2025 WISCONSIN ACT 46

AN ACT ***to amend*** 349.115 (1) and 349.115 (3); ***to create*** 349.115 (1m) of the statutes; **relating to:** impoundment of vehicles used in certain reckless driving offenses.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 349.115 (1) of the statutes is amended to read:

349.115 **(1)** A political subdivision may, by ordinance, authorize a law enforcement officer, at the discretion of the officer, to impound any vehicle used in the commission of a violation of s. 346.62 or a local ordinance in strict conformity with s. 346.62 at the time of issuing a citation or making an arrest for the offense ~~if the person cited is the owner of the vehicle and the person has a prior conviction for a violation of s. 346.62 or a local ordinance in strict conformity with s. 346.62 for which a forfeiture was imposed that has not been fully paid~~. The ordinance may provide for impoundment of the vehicle until the ~~person fully pays the prior forfeiture amount and~~ reasonable costs of impounding the vehicle, including towing or other transportation costs and storage costs, and any outstanding fine or forfeiture owed by the owner of the vehicle are fully paid.

SECTION 2. 349.115 (1m) of the statutes is created to read:

349.115 **(1m)** Upon impounding a vehicle under sub. (1), a law enforcement officer shall make a reasonable effort to determine if the vehicle has been reported as stolen. If the officer determines that the vehicle has been reported as stolen, the officer or political subdivision shall make a reasonable attempt to contact the owner. Notwithstanding sub. (2), the political subdivision shall return to its owner a vehicle reported as stolen and impounded under sub. (1) without the payment of a fee or charge. If a vehicle reported as stolen remains unclaimed for more than 60 days after impoundment, the political subdivision may dispose of the vehicle following the same procedure as provided for disposing of an abandoned vehicle under s. 342.40.

SECTION 3. 349.115 (3) of the statutes is amended to read:

349.115 **(3)** ~~A.~~ Subject to sub. (1m), a political subdivision that has impounded a vehicle under sub. (1) may dispose of the vehicle by following the same procedure as provided for disposing of an abandoned vehicle under s. 342.40 if the impounded vehicle remains unclaimed for more than 90 days after the disposition of the ~~citation~~ charge for which the vehicle was impounded.

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* Section 991.11, WISCONSIN STATUTES: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication."

GENERAL ORDINANCE NO. 01-26

AN ORDINANCE
AMENDING SECTION 26-22,
GREEN BAY MUNICIPAL CODE,
RELATING TO IMPOUNDING VEHICLES USED
IN RECKLESS DRIVING OFFENSES

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 26-22, Green Bay Municipal Code, is hereby amended to read:

Sec. 26-22. Impounding vehicles used in reckless driving offenses.

(a) *Authority.* Under the authority of Wis. Stats. § 349.115, law enforcement officers may impound any vehicle used in the commission of reckless driving, as defined under Wis. Stats. § 346.62.

(b) *Requirements*. The Green Bay Police Department may, at the discretion of the officer, impound a vehicle used in the commission of reckless driving in violation of Wis. Stats. § 346.62 at the time of issuing a citation or making an arrest for said offense.

(c) *Recovery of impounded vehicle*. Any vehicle impounded under subsection (b) may remain impounded until the person fully pays the prior forfeiture amount and the reasonable costs of impounding the vehicle, including towing or other transportation, storage costs, and any outstanding fine or forfeiture owed by the owner of the vehicle are fully paid. Upon payment of these amounts, the City shall return the impounded vehicle to its owner.

(d) *Vehicles reported stolen.* The Police Department shall make a reasonable effort to determine if a vehicle impounded under this section has been reported stolen. If the vehicle has been reported stolen, the Police Department shall make a reasonable attempt to contact the owner. If the vehicle has been reported stolen, it shall be released without payment of fees under Section (c) of this Ordinance.

(**e**) *Disposal of impounded vehicle.* If a vehicle impounded under subsection (b) remains unclaimed for more than 90 days after the disposition of the charge for which the vehicle was impounded, the City may dispose of said vehicle in accordance with Wis. Stats. § 342.40.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

2/3/2026

GENERAL ORDINANCE NO. 01-26

AN ORDINANCE
AMENDING SECTION 26-22,
GREEN BAY MUNICIPAL CODE,
RELATING TO IMPOUNDING VEHICLES USED
IN RECKLESS DRIVING OFFENSES

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 26-22, Green Bay Municipal Code, is hereby amended to read:

Sec. 26-22. Impounding vehicles used in reckless driving offenses.

(a) *Authority.* Under the authority of Wis. Stats. § 349.115, law enforcement officers may impound any vehicle used in the commission of reckless driving, as defined under Wis. Stats. § 346.62.

(b) *Requirements*. The Green Bay Police Department may**, at the discretion of the officer,** impound a vehicle used in the commission of reckless driving in violation of Wis. Stats. § 346.62 at the time of issuing a citation **or making an arrest** for said ~~violation~~ **offense.** ~~provided that the person cited meets all of the following conditions:~~

~~(1) The person is the owner of the vehicle.~~

~~(2) The person has a prior conviction for reckless driving in violation of Wis. Stats. § 346.62.~~

~~(3) The person has not fully paid the forfeiture for said prior conviction.~~

(c) *Recovery of impounded vehicle*. Any vehicle impounded under subsection (b) may remain impounded until the person fully pays the prior forfeiture amount and the reasonable costs of impounding the vehicle, including towing or other transportation**,** ~~and~~ storage costs**, and any outstanding fine or forfeiture owed by the owner of the vehicle are fully paid**. Upon payment of ~~both~~ **these** amounts, the City shall return the impounded vehicle to its owner.

(d) ***Vehicles reported stolen.*** **The Police Department shall make a reasonable effort to determine if a vehicle impounded under this section has been reported stolen. If the vehicle has been reported stolen, the Police Department shall make a reasonable attempt to contact the owner. If the vehicle has been reported stolen, it shall be released without payment of fees under Section (c) of this Ordinance.**

(~~d~~**e**) *Disposal of impounded vehicle.* If a vehicle impounded under subsection (b) remains unclaimed for more than 90 days after the disposition of the ~~citation~~ **charge** for which the vehicle was impounded, the City may dispose of said vehicle in accordance with Wis. Stats. § 342.40.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

2/3/2026

GENERAL ORDINANCE NO. 07-26

AN ORDINANCE
AMENDING CHAPTER 44, ARTICLES III, V, VII, VIII X, XVI
GREEN BAY MUNICIPAL CODE,
RELATING TO MOBILE FOOD ASSEMBLY

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Article III, Definitions, of Chapter 44, Green Bay Municipal Code, is hereby amended to reflect the addition of the following definitions:

Section 44-250(6): Land Use Definitions; Commercial uses; accommodation and food services uses:

Mobile Food Court: A permanent location for the assembly for three (3) or more mobile food establishments, as defined in Chapter 10. Mobile food courts can establish on public or private property.

Mobile Food Congregation: An accessory use for the assembly of (1) to two (2) mobile food establishments, as defined in Chapter 10. Mobile food congregations can establish on public property, as regulated in Chapter 10. They can establish on private property as an accessory use, as regulated in this chapter. A principal use must be established on private property in order for this to be considered an accessory use. Surface parking lots are not considered an eligible principal use as related to this use.

Mobile Food Rally: An event where three (3) or more mobile food establishments, as defined in Chapter 10, may assemble but is not permanent. Mobile food rallies can establish via Special Event Permit (for public property or right-of-way) or Temporary Use Permit (for private property).

SECTION 2. Article V, General Regulations, Division 7, of Chapter 44, Green Bay Municipal Code, is hereby amended to reflect the addition of the following:

(8) Mobile Food Rally. An event where three (3) or more mobile food establishments, as defined in Chapter 10, may assemble but is not a permanent use. Mobile food rallies can establish on private property via Temporary Use Permit (a Special Events Permit is required for public property or right-of-way). Rallies accomplished via Temporary Use Permit can last no more than three (3) consecutive days, with 36 total days allowed in a calendar year.

SECTION 3. Article VII, Mixed-Use Districts, of Chapter 44, Green Bay Municipal Code, is hereby amended to add:

Section 44-615, Table 44-5

Use	OR	NC	D	Dev. Stds.
Commercial, Accommodation & Food Service Uses				
Mobile Food Court	**C**	**C**	**C**	**x**

Section 44-653, Table 44-7

Use	OR	NC	D	Dev. Stds.
Accessory Use to Nonresidential Uses				
Mobile Food Congregation	**P**	**P**	**P**	

SECTION 4. Article VIII, Commercial Districts, of Chapter 44, Green Bay Municipal Code, is hereby amended to add:

Section 44-681, Table 44-8

Use	C1	C2	C3	Dev. Stds.
Commercial, Accommodation & Food Service Uses				
Mobile Food Court	**C**	**C**	**C**	**x**

Section 44-742, Table 44-10

Use	C1	C2	C3	Dev. Stds.
Accessory Use to Nonresidential Uses				
Mobile Food Congregation	**P**	**P**	**P**	

SECTION 5. Article X, Public Institutional District, of Chapter 44, Green Bay Municipal Code, is hereby amended to add:

Section 44-855, Table 44-14

Use	PI	Dev. Stds.
Commercial, Accommodation & Food Service Uses		
Mobile Food Court	**C**	**x**

Section 44-885, Table 44-16

Use	PI	Dev. Stds.
Mobile Food Congregation	**P**	

SECTION 6. Article XVI, Land Use Development Standards, Chapter 44, Green Bay Municipal Code, is hereby amended to reflect the addition of the following:

Section 44-1584, Land Use Development Standards, Commercial Uses
(rn) Mobile Food Court in all districts established through conditional use

(1) **Permanent bathrooms are required on site in accordance with Chapter 44, Article XIX, Division 3.**
(2) **Mobile food establishments must be parked on a hard surface below the wheels. This surface area shall be maintained in accordance with Green Bay Municipal Code. Gravel may not be used.**
(3) **A minimum of one (1) table and four (4) seats must be provided for every one (1) mobile truck parking pad.**
(4) **All vehicles parked on site must be operable and cannot be used for storage.**

(5) **All mobile food establishments in a mobile food court must have an active license per Chapter 10.**
(6) **There is no floor area ratio minimum or maximum for this use.**
(7) **There are no setback requirements for the mobile truck parking pads. All other setbacks and buffer areas apply.**
(8) **All other bulk requirements regulated within zoning districts shall be applied.**
(9) **Fencing is not required but encouraged. If present, it must follow the regulations of Section 44-450(1)(a). This is required for all zoning districts.**
(10) **Hours of operation for this use shall match the hours of operation associated with the Mobile Food Establishment license, detailed in Chapter 10, with the following exception:**
    a. **Parcels within the Downtown District (as defined in Exhibit A of Section 10-580) that are adjacent to residentially-zoned parcels shall have hours of operation until 10:00 p.m.**
(11) **Signage: One (1) pylon or monument sign is allowed per parcel. This sign shall not exceed 100 square feet. One (1) wall sign is allowed per parcel on a single permanent structure. This sign shall not exceed 50 square feet. These signs shall advertise for the court itself and not an individual vendor. However, a directory sign displaying individual vendors is permitted.**
(12) **Allowed Accessory Uses:**
    a. **Storage: Storage is allowed on site not to exceed 18 square feet per available parking pad. Storage buildings shall follow the provisions of Chapter 44, Article XIX, Division 3.**
    b. **Buildings: Any accessory building(s) on site, including but not limited to bathrooms, storage facilities, concession stands, bars, must have a front yard setback equal to or greater than the average of the existing structures, except that any structure which is set back 20 percent more or less than the average may be discounted from the formula. If there are no existing structures on the block, the front setback shall be determined by the zoning of the parcel.**
(13) **Parking: All parking shall conform with Chapter 44, Article XVIII with the following note and exception:**
    a. **Parking for this use shall follow the requirements of an Outdoor Recreation Facility.**
    b. **Off-street/Shared parking and on-street parking within 500' can be used for a reduction of parking stalls required.**

SECTION 7. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 8. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2026.

APPROVED:

_____

Mayor

GENERAL ORDINANCE NO. 05-26

AN ORDINANCE
AMENDING SECTION 44-1580(i),
GREEN BAY MUNICIPAL CODE,
RELATING TO SHORT TERM RENTALS

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 44-1580(i), Green Bay Municipal Code, is hereby amended to read:

Sec. 44-1580. Residential uses.

(i) *Short-term rentals (STRs).*

(1) Advertising, including but not limited to, through a third-party, is prima facia evidence that the dwelling unit is used for a short-term rental. Prior to advertising or occupancy of a dwelling unit for use as a short-term rental, the following permits, registrations, and other information shall be obtained by the property owner or local representative:

a. Proof of registration with the City of Green Bay Treasurer regarding Brown County room tax requirements.

b. Proof of registration with the Brown County Health Department.

c. A lease agreement example provided that includes language regarding compliance with parking, noise and other applicable City of Green Bay ordinances relevant to occupancy of the structure.

d. Proof of condominium association approval if the property is part of one.

e. Proof of approval from property owner if applicant is the local representative.

f. City of Green Bay short-term rental permit (STRP).

g. The owner or operator shall prepare and maintain house rules applicable to all guests. The house rules shall include, at a minimum, parking requirements, and any on-street parking restrictions, noise requirements, including applicable nighttime hours established by this Municipal Code; and contact information for the designated local contact person. The house rules shall be posted in a conspicuous location within short-term rental dwelling, including but not limited to, the main entrance or common living area and provided to all guests prior to or at the commencement of the rental period.

h. The City shall maintain a Geographic Information System (GIS) STR Map that includes at a minimum, the permit holder, date the permit was issued, the street address, and the email address for the permit holder or designated local contact.

(2) An application for a short-term rental permit (STRP) may be an initial application or a renewal application, and shall be complete prior to submittal. Incomplete applications shall be rejected. Completed applications shall be delivered to the Director of Community and Economic Development, or their designee for review. STRP applications shall include all of the following:

a. *Initial application.*

1. Completed STRP application on a form established by the City, including but not limited to:

a. Number of bedrooms available.

b. Number of off-street parking spots available.

2. Application fee as provided in the City Fee Schedule.

3. Proof of insurance.

4. Documentation required in subsection (j)(1) of this section.

5. Owner or operator to register for the City's alert program for police calls and inspection complaints. The owner or operator will receive an email notification within 24 hours after police have responded to the address or will receive an email notification of a potential inspection issue at their property as soon as a complaint is made with the City.

b. *Renewal of STRP.* A STRP is valid for one year and shall expire on July 1 of the calendar year. A STRP not renewed prior to July 1 shall be deemed expired, and subject to the initial application requirements. Prior to July 1, a STRP may be renewed on an annual basis, provided that no material changes have occurred to the initial application, and shall meet the following standards:

1. Proof of insurance.

2. Necessary permits and proof of registration as required in subsection (j)(2) of this section.

3. Renewal fee as provided in the City Fee Schedule.

4. All required application material must be submitted at the same time. Applications that are not complete at submission will be returned to the applicant without processing, and shall be deemed incomplete and rejected.

(3) The number of occupants in STRs shall not exceed the limits set forth in the State of Wisconsin Uniform Dwelling Code and other applicable County and City of Green Bay housing regulations for residential structures based on the number of bedrooms within the unit.

(4) STRPs are issued to a specific property owner, or local representative, of a short-term rental, referred to as the permit holder. STRs shall be immediately terminated when the permit holder sells or transfers the real property which was advertised or used as a short-term rental, except for a change in ownership where the title is held in survivorship or transfers on the owner's death.

(5) Availability of STRs to the public shall not be advertised on site, except for as provided in subsection (6) below.

(6) A STRP placard shall be visible from the street right-of-way on which the principal structure is addressed on. The placard shall contain the name and telephone number of the local representative responsible for managing short-term rental property.

(7) STRs shall not violate any applicable conditions, covenants, or other restrictions on real property.

(8) Alcohol may not be sold on site.

(9) STRPs granted by the City are subject to review on a yearly basis during renewal. STR applications denied by the Planning staff may be appealed to the Plan Commission and Common Council.

(10) Enforcement; Correction Meeting; Revocation and Suspension.

a. The City may take enforcement action against a STR permit holder for any of the following:

1. Failure to comply with any provision of this chapter;
2. Failure to comply with any condition of a short-term rental permit;
3. Operation of the short-term rental in a manner that constitutes a public nuisance.

b. Nuisance. For the purposes of this section, "public nuisance" or "nuisance activity" has the same meaning as described in Chapter 24 of the Green Bay Municipal Code.

c. Correction Meeting Required. Prior to initiating a formal hearing for suspension or revocation of a short term rental permit, the City shall require the permit holder or designee to attend a correction meeting.

1. The correction meeting shall be scheduled within a reasonable time with written or electronic notice provided to the permit holder and shall be conducted by the Police Department with participation by other City departments as deemed appropriate.
2. The purpose of the correction meeting is to:

i. Review documented violations or nuisance activity.

ii. Educate the permit holder regarding applicable requirements;

iii. Identify corrective actions to prevent future violations; and

iv. Establish expectations for ongoing compliance.

d. The permit holder or designee shall attend the correction meeting in person. Failure to attend a scheduled correction meeting without good cause shall constitute a violation of this chapter.

e. Following the correction meeting, the Police Department may require the permit holder to submit and implement a written corrective action plan. The corrective action plan may include, but is not limited to:

1. Modification or enhanced enforcement of house rules;
2. Improved local contact or on-site management practices;
3. Guest screening measures or monitoring;
4. Any other reasonable measures necessary to prevent nuisance activity.

f. Suspension or Revocation. If, after a corrective meeting, the permit holder fails to implement required corrective actions, continues to violate this chapter, or continues to operate a short-term rental in a manner that constitutes a nuisance activity or public nuisance, the City may initiate proceedings to suspend or revoke the short-term rental permit.

1. Grounds for suspension or revocation.

i. Repeated or continued violations of this chapter following a correction meeting;

ii. Failure to comply with a corrective action plan.

iii. Operate the short-term rental in a manner that constitutes nuisance activity.

iv. Violations of applicable provisions of the Green Bay Municipal Code, including noise, disorderly conduct, or parking.

v. The operation of the short-term rental presents a threat to public health, safety, or welfare.

2. Hearing and due process.

i. No short-term rental permit shall be suspended or revoked without written notice and an opportunity for a hearing before the Plan Commission.

ii. The notice shall state the grounds for the proposed suspension or revocation and shall inform the permit holder of the time and manner for the hearing before the Plan Commission.

iii. Election to not be governed by Wis. Stat. Ch. 68. Having established procedures for administrative review of municipal determinations, the City of Green Bay elects to not be governed by Wis. Stats. 68 in its entirety.

3. Effect of revocation. Upon revocation, the short rental permit holder shall immediately cease operation of the property in question and the property shall not be advertised, offered, or used as a short-term rental during the revocation period.

i. A permit holder whose property or properties have been revoked shall not be eligible to reapply for a new short-term rental permit for the same property or

properties for a period of not less than twelve (12) months from the effective date of revocation, unless otherwise determined by the Common Council.

(11) No recreational vehicle (RV), camper, tent or any other temporary lodging arrangement shall be permitted on site for the means of providing accommodations for occupants and/or guests of a short-term rental.

(12) STRs shall comply with all requirements of this article and all applicable standards of this Code.

(13) Violations. Failure to comply with the requirements above shall constitute a violation of the provisions of this section. Disturbances or nuisances caused by the tenants of an approved STR which violate this Code, including, but not limited to, outdoor events noise ordinances or state law, shall also constitute a violation. Penalties for each violation shall be imposed in an amount not to exceed $500.00, including court costs, and may result in permit suspension or revocation.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

3/3/2026

GENERAL ORDINANCE NO. 05-26

AN ORDINANCE
AMENDING SECTION 44-1580(i),
GREEN BAY MUNICIPAL CODE,
RELATING TO SHORT TERM RENTALS

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 44-1580(i), Green Bay Municipal Code, is hereby amended to read:

Sec. 44-1580. Residential uses.

(i) *Short-term rentals (STRs).*

(1) Advertising, including but not limited to, through a third-party, is prima facia evidence that the dwelling unit is used for a short-term rental. Prior to advertising or occupancy of a dwelling unit for use as a short-term rental, the following permits, registrations, and other information shall be obtained by the property owner or local representative:

a. Proof of registration with the City of Green Bay Treasurer regarding Brown County room tax requirements.

b. Proof of registration with the Brown County Health Department.

c. A lease agreement example provided that includes language regarding compliance with parking, noise and other applicable City of Green Bay ordinances relevant to occupancy of the structure.

d. Proof of condominium association approval if the property is part of one.

e. Proof of approval from property owner if applicant is the local representative.

f. City of Green Bay short-term rental permit (STRP).

g. The owner or operator shall prepare and maintain house rules applicable to all guests. The house rules shall include, at a minimum, parking requirements, and any on-street parking restrictions, noise requirements, including applicable nighttime hours established by this Municipal Code; and contact information for the designated local contact person. The house rules shall be posted in a conspicuous location within short-term rental dwelling, including but not limited to, the main entrance or common living area and provided to all guests prior to or at the commencement of the rental period.

h. The City shall maintain a Geographic Information System (GIS) STR Map that includes at a minimum, the permit holder, date the permit was issued, the street address, and the email address for the permit holder or designated local contact.

(2) An application for a short-term rental permit (STRP) may be an initial application or a renewal application, and shall be complete prior to submittal. **Incomplete applications shall be rejected. Completed applications shall be delivered to the Director of Community and Economic Development, or their designee for review.** STRP applications shall include all of the following:

a. *Initial application.*

1. Completed STRP application on a form established by the City**, including but not limited to:**

a. Number of bedrooms available.

b. Number of off-street parking spots available.

2. Application fee as provided in the City Fee Schedule.

3. Proof of insurance.

4. Documentation required in subsection (j)(1) of this section.

5. Owner or operator to register for the City's alert program for police calls and inspection complaints. The owner or operator will receive an email notification within 24 hours after police have responded to the address or will receive an email notification of a potential inspection issue at their property as soon as a complaint is made with the City.

b. *Renewal of STRP.* A STRP is valid for one year and shall expire on July 1 of the calendar year. A STRP not renewed prior to July 1 shall be deemed expired, and subject to the initial application requirements. Prior to July 1, a STRP may be renewed on an annual basis, provided that no material changes have occurred to the initial application, and shall meet the following standards:

1. Proof of insurance.

2. Necessary permits and proof of registration as required in subsection (j)(2) of this section.

3. Renewal fee as provided in the City Fee Schedule.

4. All required application material must be submitted at the same time. Applications that are not complete at submission will be returned to the applicant without processing**, and shall be deemed incomplete and rejected**.

(3) The number of occupants in STRs shall not exceed the limits set forth in the State of Wisconsin Uniform Dwelling Code and other applicable County and City of Green Bay housing regulations for residential structures based on the number of bedrooms within the unit.

(4) STRPs are issued to a specific property owner, or local representative, of a short-term rental, referred to as the permit holder. STRs shall be immediately terminated when the permit holder sells or transfers the real property which was advertised or used as a short-term rental, except for a change in ownership where the title is held in survivorship or transfers on the owner's death.

(5) Availability of STRs to the public shall not be advertised on site, except for as provided in subsection (6) below.

(6) A STRP placard shall be visible from the street right-of-way on which the principal structure is addressed on. The placard shall contain the name and telephone number of the local representative responsible for managing short-term rental property.

(7) STRs shall not violate any applicable conditions, covenants, or other restrictions on real property.

(8) Alcohol may not be sold on site.

(9) STRPs granted by the City are subject to review on a yearly basis during renewal. **STR applications denied by the Planning staff may be appealed to the Plan Commission and Common Council.** ~~Additionally, STRs may be reviewed at any time when the Community and Economic Development Director or Plan Commission has reason to believe that the regulations are not being adhered to or that there are problems associated with the STRs that warrant review by the Plan Commission and the Green Bay Common Council. STRs may be revoked based on the findings of the Plan Commission. STRs denied by the Planning staff may be appealed to the Plan Commission and Common Council.~~

(10) Enforcement; Correction Meeting; Revocation and Suspension.

a. The City may take enforcement action against a STR permit holder for any of the following:

1. **Failure to comply with any provision of this chapter;**
2. **Failure to comply with any condition of a short-term rental permit;**
3. **Operation of the short-term rental in a manner that constitutes a public nuisance.**

b. Nuisance. For the purposes of this section, "public nuisance" or "nuisance activity" has the same meaning as described in Chapter 24 of the Green Bay Municipal Code.

c. Correction Meeting Required. Prior to initiating a formal hearing for suspension or revocation of a short term rental permit, the City shall require the permit holder or designee to attend a correction meeting.

1. **The correction meeting shall be scheduled within a reasonable time with written or electronic notice provided to the permit holder and shall be conducted by the Police Department with participation by other City departments as deemed appropriate.**
2. **The purpose of the correction meeting is to:**

   i. Review documented violations or nuisance activity.

   ii. Educate the permit holder regarding applicable requirements;

   iii. Identify corrective actions to prevent future violations; and

   iv. Establish expectations for ongoing compliance.

d. The permit holder or designee shall attend the correction meeting in person. Failure to attend a scheduled correction meeting without good cause shall constitute a violation of this chapter.

e. Following the correction meeting, the Police Department may require the permit holder to submit and implement a written corrective action plan. The corrective action plan may include, but is not limited to:

1. **Modification or enhanced enforcement of house rules;**
2. **Improved local contact or on-site management practices;**
3. **Guest screening measures or monitoring;**
4. **Any other reasonable measures necessary to prevent nuisance activity.**

f. Suspension or Revocation. If, after a corrective meeting, the permit holder fails to implement required corrective actions, continues to violate this chapter, or continues to operate a short-term rental in a manner that constitutes a nuisance activity or public nuisance, the City may initiate proceedings to suspend or revoke the short-term rental permit.

1. Grounds for suspension or revocation.

i. Repeated or continued violations of this chapter following a correction meeting;

ii. Failure to comply with a corrective action plan.

iii. Operate the short-term rental in a manner that constitutes nuisance activity.

iv. Violations of applicable provisions of the Green Bay Municipal Code, including noise, disorderly conduct, or parking.

v. The operation of the short-term rental presents a threat to public health, safety, or welfare.

2. Hearing and due process.

i. No short-term rental permit shall be suspended or revoked without written notice and an opportunity for a hearing before the Plan Commission.

ii. The notice shall state the grounds for the proposed suspension or revocation and shall inform the permit holder of the time and manner for the hearing before the Plan Commission.

iii. Election to not be governed by Wis. Stat. Ch. 68. Having established procedures for administrative review of municipal determinations, the City of Green Bay elects to not be governed by Wis. Stats. 68 in its entirety.

3. Effect of revocation. Upon revocation, the short rental permit holder shall immediately cease operation of the property in question and the property shall not be advertised, offered, or used as a short-term rental during the revocation period.

i. A permit holder whose property or properties have been revoked shall not be eligible to reapply for a new short-term rental permit for the same property or properties for a period of not less than twelve (12) months from the effective date of revocation, unless otherwise determined by the Common Council.

(10~~0~~**1**) No recreational vehicle (RV), camper, tent or any other temporary lodging arrangement shall be permitted on site for the means of providing accommodations for occupants and/or guests of a short-term rental.

(11~~2~~**2**) STRs shall comply with all requirements of this article and all applicable standards of this Code.

(12~~3~~**3**) Violations. Failure to comply with the requirements above shall constitute a violation of the provisions of this section. Disturbances or nuisances caused by the tenants of an approved STR which violate this Code, including, but not limited to, outdoor events noise ordinances or state law, shall also constitute a violation. Penalties for each violation shall be imposed in an amount not to exceed $500.00, including court costs, and may result in permit suspension or revocation.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____

Eric Genrich, Mayor

3/3/2026

GENERAL ORDINANCE NO. 06-26

AN ORDINANCE
CREATING SECTION 4-13,
GREEN BAY MUNICIPAL CODE,
RELATING TO DESIGNATED OUTDOOR REFRESHMENT AREA

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 4-13, Green Bay Municipal Code, is hereby created to read:

Sec. 4-13. Designated Outdoor Refreshment Area

(a) *Purpose and Intent.* The purpose of this section is to create a designated outdoor refreshment area (DORA) to enhance the downtown experience for visitors and tourists by allowing the responsible consumption of alcohol beverages (beverages containing alcohol) outdoors and within specified boundaries. This initiative aims to promote economic activity and support local businesses in the City's downtown district.

(b) *Definitions.*
- (1) *Designated Outdoor Refreshment Area (DORA)* means a specific area within the City where alcoholic beverages purchased from participating establishments may be carried and consumed outdoors in compliance with this section.
- (2) *Participating establishments* means licensed businesses within the DORA authorized to sell alcoholic beverages in approved containers for outdoor consumption.

(c) *Designation of the DORA*.
- (1) The DORA boundaries shall encompass the area shown on Exhibit A attached to the ordinance codified in this section.
- (2) The boundaries may be amended by the Common Council.
- (3) The DORA will operate annually from May 1st through September 30th.
- (4) The DORA will operate during the following days and hours (Central Time):
  - a. Thursday from 3:00 p.m. to 10:00 p.m.
  - b. Friday from 3:00 p.m. to 10:00 p.m.
  - c. Saturday from 9:00 a.m. to 10:00 p.m.
  - d. Sunday from 9:00 a.m. to 10:00 p.m.

(d) *Permitted Activities within the DORA.*
- (1) Alcohol beverages purchased from participating establishments may be carried and consumed within the DORA, subject to restrictions (see subsection (e) of this section).
- (2) All alcohol beverages must be served in City-approved, plastic, and transparent containers marked with a City-approved label.

(3) Patrons must remain within the defined boundaries of the DORA while consuming alcohol beverages purchased at participating establishments.

(e) *Restrictions within the DORA*.

(1) Consumption of alcohol beverages is only permitted within the boundaries of the DORA.

(2) Consumption of alcohol beverages is prohibited on private property without the owner's explicit consent.

(3) Consumption of alcohol beverages in glass containers served by participating establishments is strictly prohibited. All consumption of alcoholic beverages outside in the DORA that were purchased from participating establishments must be consumed from plastic containers.

(4) Patrons may not bring alcohol beverages into establishments that serve alcoholic beverages, food, or both, unless the alcohol beverage was purchased at that establishment.

(5) All State and local laws regarding the legal drinking age, public intoxication, and disorderly conduct remain in effect.

(f) *Permit Application and Compliance.* Participating establishments must apply for a DORA permit and adhere to the following requirements:

(1) *Application.* All establishments wishing to participate in the DORA shall submit a complete application and permit fee to the Clerk's office for review. The Clerk shall notify the establishments as to whether their application has been approved or rejected. Incomplete applications shall be rejected. The fee for the DORA permit shall be as provided in the City Fee Schedule.

(2) *Compliance.* Once approved, all establishments shall:

a. Use approved containers and labels for alcohol beverages.

b. Display their permit in a clear and visible area, and have clear signage indicating participation in the DORA program.

c. Educate staff about DORA restrictions.

(g) *City Responsibilities.*

(1) The Clerk shall maintain a registry of participating establishments and issue permits upon verification of an appropriate and valid alcohol license.

(2) The Clerk shall provide labels to participating establishments. Labels shall be picked up by an authorized agent of the establishment from the Clerk during City Hall hours.

(3) Waste disposal and recycling receptacles shall be located throughout the DORA.

(4) The City retains the right to suspend or terminate the DORA temporarily or permanently in response to public safety concerns or noncompliance.

(h) *Violations.*

(1) Violation by Individuals. A violation by an individual shall be punishable by a forfeiture of not more than $100.00 for each offense.

(2) Violation by Participating and Licensed Business. A violation by a business that possesses a valid DORA permit shall be punishable by a forfeiture of not less than $100.00 and not more than $500.00 for each offense.
(3) Violation by Non-Licensed Business. A violation by a business that does not possess a valid DORA permit shall be punishable by a forfeiture of not less than $500.00 and not more than $1,000 for each offense.
(4) Any business failing to comply with DORA requirements may have its permit revoked.
    a. Notice. Participating establishments shall be notified by the Clerk in writing of the date, time, and reasons for a revocation hearing.
    b. Hearing. A hearing shall be conducted before the Protection and Policy Committee. At the conclusion of the hearing, the Committee shall recommend to deny the revocation or approve the revocation.
    c. Common Council Approval. The recommendation from the Protection and Policy Committee shall be subject to the approval of the Common Council.
    d. Election to not be Governed by Wis. Stat. Ch. 68. The City of Green Bay, having established procedures for administrative review of municipal determinations, elects to not be governed by Wis. Stat. Ch. 68 in its entirety.
    e. Effect of Revocation. Any establishment who has their permit revoked, shall be ineligible to apply for another permit for a period of one year from the date that the Common Council approves the revocation.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

3/3/2026

EXHIBIT A


Fox River
Veterans Memorial Park
River Walk Trail
Downtown Green Bay
Fox River Greenway
Fox River
City Deck
N WASHINGTON ST
N ADAMS ST
MAIN ST
NOVA GB SPE LLC
TMJ LLC
Courthouse Square
S WASHINGTON ST
S ADAMS ST
S JEFFERSON ST
GRAY TELEVISION GROUP INC
SCHREIBER FOODS INC
HARP
LTD
RIVER EAST
SANAAM LLC
GBPD
Jackson Square Park
29

GENERAL ORDINANCE NO. 04-26

AN ORDINANCE
AMENDING SECTIONS 42-131 THROUGH 42-140,
GREEN BAY MUNICIPAL CODE,
RELATING TO WELL HEAD PROTECTION

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 42-131 through Section 42-140, Green Bay Municipal Code, is hereby amended to read:

Sec. 42-131. Purpose.

Certain land use practices and activities can threaten or degrade groundwater quality. The purpose of this article is to institute land use regulations and restrictions to protect the Green Bay municipal well water supply and to promote the public health, safety and general welfare of the residents of the City of Green Bay.

Sec. 42-132. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Aquifer means a saturated permeable, geologic formation that contains and will yield significant quantities of water.

Cone of depression means the cone-shaped area around a well, in which the water level is lowered by pumping of the well. The cone of depression for Green Bay Municipal Well has been estimated.

Groundwater means any of the waters of the state, as defined in Wis. Stats. § 281.01(18), occurring in a saturated subsurface geological formation of rock or soil.

Groundwater divide means a ridge in the water table, or potentiometric surface, from which groundwater moves away at right angles in both directions. The line of highest hydraulic head in the water table or potentiometric surface.

Hazardous substance means any waste or material which because of its quantity, concentration or physical chemical or infectious characteristics may:

(1) Cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or

(2) Pose a substantial present or potential hazard to human health or to the environment when improperly treated, stored, transported, disposed of or otherwise managed.

Nonconforming use means an existing lawful use of land, structure, building or accessory use which is not in conformity with the provisions of this article.

Petroleum product means any fuels (gasoline, diesel fuel, kerosene, and mixtures of these products), lubricating oils, motor oils, hydraulic fluids, and other similar products.

Potable water means any water that is satisfactory for drinking, culinary, and domestic purposes meeting current state and federal drinking water standards.

Primary management zone means the area within a 1,200-foot radius of a well. The setbacks to contamination sources as set forth in Wis. Admin. Code Ch. NR 811 shall be part of this division and enforceable under this division.

Primary protection area means an area calculated as the zone of influence characteristic to each individual well supply of potable water to any community water system. It begins at the well head and extends radially outward a distance of 500 feet from the well.

Recharge area means the total land area contributing water to a well.

Well means any drill hole or other excavation or opening deeper than it is wide that extends more than ten feet below the ground surface and is constructed for the purpose of obtaining groundwater.

Well field means a piece of land used primarily for the purpose of supplying a location for construction of wells to supply a municipal water system.

Well head means the upper terminal of a well, including adapters, ports, seals, valves, and other attachments.

Well head protection area means the surface or subsurface area surrounding a water well or well field, supplying a public water system, an area through which contaminants are reasonably likely to move toward and reach such water well or well field.

Sec. 42-133. Well head protection area and restricted uses.

Separation from contamination sources. Wis. Admin. Code § NR 811.12(5)(d), as it may be amended from time to time, is hereby adopted in its entirety as though fully set forth herein.

Sec. 42-134. Exemptions.

Individuals, facilities, or both may request the City to issue a permit for a special exception use in the well head protection area. All requests shall be in writing to the Green Bay Water Utility and include an environmental assessment report prepared by a licensed professional engineer. Said report will be forwarded to the Green Bay Water Utility for recommendation and final decision by the Green Bay Water Utility Commission. The individual/facility shall reimburse the City for all consultant fees associated with this review at the invoiced amount plus administrative costs. Any permitted uses shall be conditional and may include required environmental and safety monitoring consistent with local, state, and federal requirements, in addition to bonds, sureties, or both, that are satisfactory to the City.

Sec. 42-135. Nonconforming uses.

The existing lawful use of a structure or building or its accessory use which is not in conformity with the provisions of this article may be continued subject to the following conditions:

(1) No modifications or additions to nonconforming use shall be permitted unless they are made in conformity with the provisions of this section. For the purposes of this section, the words "modification" and "addition" shall include, but not be limited to, any alteration, addition, modification, rebuilding or replacement of any such existing structure or accessory use. Ordinary maintenance repairs are not considered structural repairs, modifications or additions; such ordinary maintenance repairs include internal and external painting, decorating, paneling and the replacement of doors, windows and other nonstructural components.

(2) If a nonconforming use is discontinued for 12 consecutive months, any future use of the land, structure or building shall conform to the appropriate provisions of this article.

Sec. 42-136. Requirements for facilities.

(a) Facilities, upon request of the Green Bay Water Utility, shall provide copies of all federal, state and local facility operation approvals or certificate and ongoing environmental monitoring results to the Green Bay Water Utility.

(b) Facilities shall provide additional environmental or safety structures/monitoring as deemed necessary by the Green Bay Water Utility, which may include, but are not limited to, stormwater runoff management and monitoring.

(c) Facilities shall replace equipment or expand in a manner that improves the existing environmental and safety technologies already in existence.

(d) Facilities, upon request of the Green Bay Water Utility, shall devise and file with the Green Bay Water Utility a contingency plan for the immediate notification of Green Bay Water Utility officials in the event of an emergency that could adversely affect the Green Bay Water Utility municipal well water supply.

Sec. 42-137. Special charge.

In the event the individual, facility, or both causes the release of any contaminants which endanger the Green Bay Water Utility municipal well water supply, the activity causing said release shall immediately cease and a cleanup satisfactory to the Green Bay Water Utility shall occur. The individual, facility, or both, who participate in such activity shall be responsible for all costs of cleanup, Green Bay Water Utility consultant fees at the invoice amount plus administrative costs for oversight review, and documentation. These costs may include, but are not limited to:

(1) The cost of City of Green Bay employees' time associated in any way with the cleanup based on the hourly rate paid to the employee multiplied by a factor determined by the City, representing the City's cost for expenses, benefits, insurance, sick leave, holidays, overtime, vacation, and similar benefits.

(2) The cost of City equipment employed.

(3) The cost of mileage reimbursed to City employees attributed to the cleanup.

Sec. 42-138. Penalties.

Any person, firm or corporation who fails to comply with the provisions of this article shall, upon conviction thereof, forfeit not less than $100.00, nor more than $500.00, plus the costs of prosecution for each violation. Each day a violation exists or continues shall constitute a separate offense.

Sec. 42-139. Authority to issue citations.

The following City employees are authorized to sign and issue citations for violations of this section and may designate other City employees who may sign and issue citations on their behalf:

(1) The Green Bay Water Utility General Manager.

(2) An attorney representing the City.

Sec. 42-140. Conflict with other ordinances.

In case of a conflict between this article, or any part thereof, and the whole or part of any existing or future ordinances, the most restrictive provisions shall apply.

Secs. 42-141—42-163. Reserved.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____day of _____, 2026.

APPROVED:

_____
Eric Genrich, Mayor

law
3/17/2026